A Parent's Guide to Student Reunification

In the event a campus closes prematurely, parents will be notified of the reason for the closure (severe weather, fire, power failure, chemical spill, etc.). To ensure the efficient reunification of students with parents, guardians or authorized adults, the following procedures will be utilized:

- Parents, guardians, or authorized adults **must** complete a Reunification Card upon arriving at the assigned reunification location. The reunification location is subject to change depending on the situation, please monitor all district messaging.
- Students **will not** be allowed to leave with a non-custodial person (babysitter, relative, or neighbor), unless the person is listed as an **approved pick-up or emergency contact in Skyward**. Please ensure your child's emergency contact information in Skyward is accurate and current.
- Students **will only** be released to a parent, guardian or authorized adult who presents **photo identification** at the Parent Check-In Area. Please remain calm and cooperative.
- Students **will not** be transported to the location of the parent, guardian, or authorized adult.
- Roads near the campus may be closed except for emergency vehicles. Please avoid going to the campus. Please wait for instructions before going to the assigned reunification location. Always follow the instructions of posted law enforcement.
- The campus will care for students until they are picked up. If necessary, the district will relocate remaining students to another facility for continued care. Should relocation be necessary, all information will be conveyed to parents through individual contact and official messaging.
- As a reminder, the information posted on unofficial social media sites may be inaccurate. **Please follow official district messaging** before attempting to locate your child.
- Please **do not** call the campus. This includes calling or texting teachers, secretaries, principals, or other campus staff, as the reunification process requires their full attention.
- Each teacher or staff member is assigned a specific role to ensure the efficient reunification of students occurs quickly. In some instances, your child's teacher may have a much larger responsibility than monitoring his/her classroom. In such cases, an authorized staff member will be assigned responsibility for the class.
- Please follow the Student/Parent Reunification Expectations to ensure we can effectively and efficiently reunite every family.