



AGENDA

Bastrop, Texas 78602
Tuesday, May 12, 2026
4:30 P.M.

School Safety and Security Committee

A Regular Meeting of the School safety ad Security Committee of Bastrop Independent School District was held Tuesday, May 12, 2026, beginning at 4:30 pm at the Jerry Fay Wilhelm Center for the Performing Arts, 1401 Cedar Street, Bastrop, Texas 78602, Black Box.

Members Present:

Ashley Mutschink, Bastrop ISD School Board President
Chris Dillon, Bastrop ISD School Board Trustee
Dr. Kristi Lee, Bastrop ISD Superintendent
Andres Rosales, Assistant City Manager for the City of Bastrop, Bastrop Fire Dept. Interim Fire Chief
Scot Bunch, Bastrop ISD Chief of Police
Athan Schindler, Director of Safety & Security
Bradley Wittenborn, Bastrop ISD Safety Security Specialist
Vicky Steffanic, City of Bastrop Chief of Police
Chad Goertz Bastrop ISD Director of CTE, Bastrop ISD
Mark Medley, Bastrop ISD Associate Director of Special Programs & Services

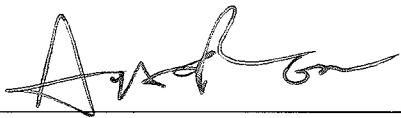
Others Present:

Carol Armstrong, Bastrop ISD School Board Trustee
Ludivina Malina, Executive Administrative Assistant to BISD Chief of Police

1.	Opening
A.	Meeting Called to Order: Athan Schindler, Director of Safety and Security, called the meeting to order at 4:30 pm. A quorum of committee members was present. The meeting was duly called and a notice of the meeting was posted in accordance with the Texas Open Meetings Act.
B.	Approve Minutes from February 2026 Meeting Motion: To approve the minutes from the School Safety and Security Committee meeting on May 12 2026. The motion to approve Chris Dillon was second by Chief Bunch all in favor and minutes were approved.
2.	Public Comment - None
3.	Safety and Security Committee Responsibilities and Requirements
A.	Athan stated that he had sent an email to everyone so that all members would be aware of the responsibilities and requirements of the committee. The Chair asked if there were any questions regarding the information provided. There being no questions, the meeting proceeded to the next order of business.

	<ul style="list-style-type: none"> • Purpose, membership, and required committee representation • Required public meetings, quorum, posting, and documentation requirements • Committee role in EOP development, annual review, and recommendations to district administration and the Board • Committee role in TxSSC reporting, audit review, accuracy, and approval
4.	2023-2026 Safety and Security Audit Update
A.	<ul style="list-style-type: none"> • An overview of the audit requirements and current completion plan was presented. The audit cycle begins August 15 and continues through the three-year survey period, which closes September 15, 2026. • It was noted that the district completes the audit internally and does not hire an external company to conduct the review. Documentation is maintained, and all required information is kept current. • Information collection includes campuses, facilities, and support services. • The committee will review and approve audit findings and recommendations prior to Board review. • All audit components must be completed for the August Board meeting to allow sufficient time for TxSSC submission. <p>Chris Dillon asked what the audit entails.</p> <ul style="list-style-type: none"> • The Chief stated that this is a District Audit Report (DAR). • Athan explained that this is an internal audit that reviews areas such as chemicals, playgrounds, and equipment. • Ashley Mutschink asked whether the audit reflects the officers assigned to each campus, including EOP changes, whether procedures are in place, and whether guidelines are being followed. <p>Dr. Kristi Lee raised the question as to whether all audit pieces needed to be completed for the August Board meeting in order to meet the TxSSC submission deadline, and whether a presentation would need to be given in closed session. Athan stated that one did not have to do one but would if needed.</p>
5.	Emergency Operations Plan (EOP) Updates
A.	<ul style="list-style-type: none"> • The yearly EOP updates were discussed. It was noted that Bradley has completed most of the work, and the updates will be ready for presentation. • The Basic Plan update and approval will be presented at the next summer committee meeting. • The Reunification Annex update and approval will also be presented at the next summer committee meeting. • The updates will align with current legislative requirements and district procedures.
6.	June 2 Reunification Training
A.	<p>Athan explained that the Standard Reunification Method training will be conducted by the Raptor team. Invited each of the members to attend if possible. Carol asked whether the course would be offered at another date. Athan informed the committee that he is currently in training so that he may offer additional classes and serve as the trainer in the future.</p>

	<p>The training will include classroom instruction in the morning and practical training in the afternoon. Topics discussed included greeters, systems for ensuring the correct student are released to the appropriate parent, and the role of mental health support as needed. Procedures in the event technology is unavailable were also reviewed.</p> <p>The Chief explained that he and Athan are exploring available technology systems and are meeting with Randy from IT to determine how student IDs may be utilized for library services, lunch services, and transportation, as well as the associated costs. Additional discussion included the use of photo identification for students in Skyward from Pre-K through 12th grade, with the goal of ensuring every student has an ID. The District would obtain iPads for registrars that will help when new students enroll. It was emphasized that background checks from previous schools should continue to be reviewed, and the possibility of sending a newsletter to parents was discussed.</p> <ul style="list-style-type: none"> • Standard Reunification Method training is scheduled for June 2, 2026. • Committee members are invited to attend if available. • RSVP information was provided to committee members.
7.	<p>Next Meeting: Summer 2026</p> <p>Athan recommended a meeting in June to allow sufficient time to review the plans and prepare for the August Board meeting. The next meeting was scheduled for June 16, 2026, at 4:00 p.m. in the Black Box at the PAC</p>
8.	<p>Questions / Feedback:</p> <p>Ashley Mutschink announced that this would be his last meeting with the committee, as he would be resigning as President of the BISD Board effective today.</p>
9.	<p>Closed Session - None</p>
10.	<p>Adjournment</p>
	<p>There being no further business, the meeting was adjourned at 4:59 pm. A motion was made and it was second meeting was adjourned. The next meeting will be on June 16, 2026 at 4:00 pm.</p>



Signature of Safety and Security Secretary



Signature of Safety and Security Committee Chair

