

Capital School District
198 Commerce Way
Dover, DE 19904-3498

BOARD OF EDUCATION

Dr. Chanda Jackson, President
Sean P. M. Christiansen, Vice
President
Felecia R. Duggins
Vickie L. Pendleton
Donna J. Geist

Wednesday, May 6, 2026
In-Person/Live Stream Meeting
Administrative Office
MINUTES



(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Dr. Jackson
Mr. Christiansen
Ms. Duggins
Ms. Pendleton
Ms. Geist

Also Present:

Dr. Victor Cahoon, Superintendent of Schools

1.0 Open Session

On a motion by Mr. Christiansen, seconded by Ms. Pendleton, and on a unanimous vote, the board entered open session at 5:31 p.m.

1.01 Roll Call – Establishment of a Quorum

On a roll call vote of 5/0: Ms. Geist – present; Ms. Pendleton – present; Ms. Duggins – present; Mr. Christiansen – present; Dr. Jackson – present, quorum was established.

1.02 Executive Session

On a motion by Mr. Christiansen, seconded by Ms. Geist, and on a unanimous vote, the board entered closed session at 5:32 p.m.

1.03 Reconvene Open Session

President Jackson reconvened the meeting at 7:10 p.m. followed by the Pledge of Allegiance.

1.04 Recognitions

- **Dover Middle School Campus JDG Program**
 - Student Awards
 - 1st Place DCA Chapter of the Year
 - 1st Place Chapter Pride
 - 2nd Place L.O.V.E. Project
 - Star Naranjo – named Jobs for Delaware Graduates State Middle School Teacher of the Year
- **Dover High School Unified Basketball Team**
 - Regular Season Record 9-2/Overall Season Record 9-3. Played in the DIAA State Championship Game March 14, 2026
- **Dover High School Technology Student Association State Competition**
 - Andrew Russum and Samuel Shevock – 1st Place problem Solving
 - Grace Saintil – 2nd Place CAD Architecture
- **National School Nurses Week May 6-12, 2026**
 - Proclamation read by Tania Alexander
- **National Teacher Appreciation Week May 4-8, 2026**
 - Proclamation read by Dr. Ryan Fuller

1.05 Superintendent Update

Dr. Cahoon presented the following updates:

- Improvement and Supportive Efforts
- District Initiative and Projects
- Observations and Reflections

- Acknowledgements and Upcoming Events

1.06 Board President – Member Update

Ms. Geist

- Senator Nation exhibited true community pride by participating in Old Dover Days held on May 2nd in downtown Dover. Schools participated in Maypole Dancing, Dover Middle School Band and Dover High School Band marched in the parade. Huge shout out to the band directors for giving specific guidance to the members for proper procedure for marching in the parade.
- Thank you to all educators for everything you do.
- Two schools, Booker T. Washington and East Dover ECC had two new projects where donors matched the funds they needed for these projects.
- Visited South Dover Elementary School and was happy to see all of the great things happening at South.

Ms. Pendleton:

- Happy Teacher Appreciation Week.
- Expressed thanks to Mrs. Schreppler and district office employees who signed the card that was delivered to Susan Young Browne to celebrate her 108th birthday on April 24. Ms. Browne is a retired teacher who worked for the Capital School District and leads a very active life for someone her age.
- Attended the Murphey School board meeting.
- Had an opportunity to participate as a volunteer in distributing food at a community food bank through the church she attends.

Ms. Duggins

- Recognized the work of teachers, nurses, and principals in our schools. Thank you and keep going until the end of the school year.

Mr. Christiansen

- Appreciate the Facebook posts for teacher appreciation week.
- It's May, we're almost there, keep doing what you're doing. Lots of events coming up.

Dr. Jackson

- Comments will be brief. Happy Teacher and Nurse Appreciation Week, and we recognize all of the hard work of the Capital School District staff.

1.07 Public Comment

None

2.02 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

Sean, Vickie as presented.

On a motion, seconded by, and on a unanimous vote, the board approved Consent Items as presented.

Personnel (Resolution No. 26-116)

ADMINISTRATIVE PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

III. LEAVES

- A. Leaves - FMLA/STD/Workers Comp
1. NONE

- B. Leaves – Personal
1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Seifert Krista Administrator May 1, 2026 FV

CERTIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

a. District Employees

1. Allen	Danielle	Summer 21 st C Teacher	June 29, 2026	North
2. Baker	Camethia	Summer 21 st C Teacher	June 29, 2026	North
3. Bordley	Ebony	Summer 21 st C Teacher	June 29, 2026	Central
4. Brown	Shquan	Summer 21 st C Teacher	June 29, 2026	North
5. Dolce	Victoria	Summer 21 st C Teacher	June 29, 2026	North
6. Farrell	Austin	Summer 21 st C Teacher	June 29, 2026	Central
7. Flowers	Glenda	Summer 21 st C Teacher	June 29, 2026	Central
8. Green	Shannon	Summer 21 st C Teacher	June 29, 2026	North
9. Henderson	Barbara	Summer 21 st C Teacher	June 29, 2026	Central
10. Junge	Cindy	Praxis Tutor	May 4, 2026	DO
11. Klecan	Ryan	Summer 21 st C Teacher	June 29, 2026	North
12. Quin	Gretchen	Summer 21 st C Teacher	June 29, 2026	Central
13. Thomas	Kerdine	Summer 21 st C Teacher	June 29, 2026	North
14. Vidrine	Dalton	Summer 21 st C Teacher	June 29, 2026	North
15. White	Chantinner	Summer 21 st C Teacher	June 29, 2026	Central
16. Zajackowski	Antonia	Praxis Tutor	May 4, 2026	DO

b. Non-District Employees

1. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. England	Autumn	Spec Ed Coordinator From DHS	April 27, 2026	South
2. Frasier	Lydia	Spec Ed Coordinator From South	April 27, 2026	DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Anderson	Tanya	Teacher	April 28, 2026	MSI
2. Bashista	Nancy	Teacher	April 28, 2026	South
3. Gomer	Shemiah	Teacher	April 23, 2026	South
4. Green	Doreen	Teacher	April 13, 2026	East
5. Huttie	Alexis	Teacher	March 26, 2026	South
6. Mitchell	Hayleigh	Teacher	April 13, 2026	East
7. Olley	Hayley	Teacher	April 24, 2026	South
8. Woolley	Andrea	Teacher	April 23, 2026	DHS

B. Leaves – Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Huttie	Alexis	Teacher	April 9, 2026	South
2. Jensen	Jennifer	Reading Specialist	April 17, 2026	CES

IV. RESIGNATIONS

A. Lyles	Naija	Teacher	June 12, 2026	BTW
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V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. Gillespie	Judith	Intake Coordinator	June 30, 2026	East
2. Lonski	Donald	Teacher	June 30, 2026	DHS

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. FY-26-5-01	Teacher	Non-Tenure/Novice	June 30, 2026	North
2. FY-26-5-02	Teacher	Non-Tenure/Novice	June 30, 2026	East ECC
3. FY-26-5-03	Teacher	Non-Tenure/Novice	June 30, 2026	North
4. FY-26-5-07	Teacher	Leave	April 30, 2026	DHS

CLASSIFIED PERSONNEL

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

a. District Employees

1. NONE

b. Non-District Employees

1. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. Hodas	Jennifer	Paraprofessional	April 24, 2026	KCCS
2. Huaranca	Nancy	Child Nutrition	May 1, 2026	Central
3. Lindale	Lorelei	Paraprofessional	April 22, 2026	KCCS
4. Pierce	John	Paraprofessional	April 23, 2026	South
5. Proud	Amanda	Child Nutrition	April 23, 2026	BTW
6. Ridgway	Shadeena	Custodian	April 20, 2026	Central
7. Short	Donald	Paraprofessional	April 24, 2026	KCCS
8. Woolman	John	Custodian	April 27, 2026	MSI

B. Leaves – Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. Boris	Joshua	Custodian	May 6, 2026	DO
2. Lindale	Lorelei	Paraprofessional	April 23, 2026	KCCS
3. Sammons	Mark	Custodian	May 6, 2026	DO
4. Webb	Stephanie	Paraprofessional	April 29, 2026	DHS

IV. RESIGNATIONS

A. Bonner	Reiniesha	Custodian	April 16, 2026	MSI
B. Fenner	Charlene	Custodian	May 1, 2026	MSE
C. Hamilton	Ayana	Paraprofessional	April 29, 2026	KCCS
D. Insley	Taylor	Paraprofessional	April 27, 2026	KCCS
E. Miller	Michael	Custodian	May 6, 2026	MSE

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

A. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. Barlow	Cassidy	Paraprofessional (T)	June 30, 2026	KCCS
2. Bogdon	Corrie	Paraprofessional (T)	June 30, 2026	KCCS

3.	Bozeman	Rose	Paraprofessional (T)	June 30, 2026	DHS
4.	Brown	Latisha	Paraprofessional (T)	June 30, 2026	KCCS
5.	Bryant	Stephen	Paraprofessional (T)	June 30, 2026	DHS
6.	Covington	Katherine	Paraprofessional (T)	June 30, 2026	MSI
7.	Demby-Williams	Indya	Paraprofessional (T)	June 30, 2026	SSU
8.	Emeigh	Susan	Paraprofessional (T)	June 30, 2026	KCCS
9.	Ewell	Earvin	Paraprofessional	June 30, 2026	DHS
10.	Fenwick	Latoya	Paraprofessional (T)	June 30, 2026	KCCS
11.	Galloway	Victoria	Paraprofessional (T)	June 30, 2026	KCCS
12.	Gerrity-Hickman	Jennifer	Paraprofessional (T)	June 30, 2026	KCCS
13.	Granitto	Maria	Paraprofessional (T)	June 30, 2026	KCCS
14.	Hand-Solomon	Amane	Paraprofessional (T)	June 30, 2026	KCSILC
15.	Helm	Alfred	Paraprofessional (T)	June 30, 2026	DHS
16.	Hernandez	Johana	Paraprofessional (T)	June 30, 2026	MSI
17.	Heverin	Jami	Paraprofessional (T)	June 30, 2026	KCCS
18.	Jones	Jocelyn	Paraprofessional	June 30, 2026	Hartly
19.	Kijewski	Michell	Paraprofessional	June 30, 2026	DO
20.	Kramer	Sandra	Paraprofessional	June 30, 2026	DO
21.	Lambert	Candice	Paraprofessional (T)	June 30, 2026	DHS
22.	Lewis	Jaleel	Paraprofessional (T)	June 30, 2026	South
23.	Merchant	Serena	Paraprofessional (T)	June 30, 2026	KCCS
24.	Monroe-Wayman	April	Paraprofessional	June 30, 2026	TP
25.	Monsanto	Allessio	Paraprofessional (T)	June 30, 2026	KCSILC
26.	Murray	Sharon	Paraprofessional (T)	June 30, 2026	KCCS
27.	Poet	Stephanie	Paraprofessional (T)	June 30, 2026	KCCS
28.	Price	Joanne	Paraprofessional	June 30, 2026	Central
29.	Roy	Ashley	Paraprofessional (T)	June 30, 2026	KCCS
30.	Sage	Jessica	Paraprofessional (T)	June 30, 2026	KCCS
31.	Santiago	Christi	Paraprofessional (T)	June 30, 2026	FV
32.	Scott	Jayden	Substitute Para	June 30, 2026	SSU
33.	Scott	Tyreek	Paraprofessional (T)	June 30, 2026	MSI
34.	Seabrooks	Michelle	Paraprofessional (T)	June 30, 2026	KCCS
35.	Simek	Wendy	Paraprofessional	June 30, 2026	East
36.	Simmons	Jakai	Paraprofessional (T)	June 30, 2026	KCSILC
37.	Simpson	Henry	Paraprofessional (T)	June 30, 2026	KCSILC
38.	Smith	Stephanie	Paraprofessional (T)	June 30, 2026	KCCS
39.	Wiggins	Darryl	Paraprofessional	June 30, 2026	MSE
40.	Williams	Tameka	Paraprofessional (T)	June 30, 2026	KCCS

B. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1.	FY-26-5-04	Transportation	Job Abandonment	May 6, 2026	DO
2.	FY-26-5-05	Paraprofessional	Leave	April 1, 2026	East
3.	FY-26-5-06	Custodian	Leave	May 6, 2026	Central

2.02 School Choice (Resolution No. 26-117)

None submitted for approval.

2.03 Financial Reports – April 30, 2026 (Resolution No. 26-118)

Financial Reports for April 30, 2026 were approved.

2.04 Minutes – Minutes of Executive and Public sessions of regular Board of Education meeting April 20, 2026 (Resolution No. 26-119)

Minutes of executive and public sessions of regular Board of Education meeting April 20, 2026 were approved.

2.05 Field Trips (Resolution No. 26-120)

The following field trips were approved.

Dover High School Technology Student Association to TSA Nationals, National Harbor and Washington, DC, June 22-26, 2026

Dover High School Students Dance/Theater/Chorus/Arts to New York City, New York, May 20, 2026

Dover High School Speech/Debate to Washington, DC, May 22-24, 2026

2.06 Waiver for Building Use Rentals (Resolution No. 26-121)

None

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates – Renovations Central Elementary & Hartly Elementary School

Mr. Mark Johnson, Richard Y. Johnson & Son, Inc., presented updates as follows:

- Central Elementary School Interior Renovations - Canopy installed; replacement of existing lighting in remainder of school that was not in contract is 40% completed.
- Hartly Elementary School Roof Replacement - Windows installed, wood trim will be installed soon and painted.

3.02 Draft 2026-2027 Student Success Guide (Second Reading) (Resolution No. 26-111)

On a motion by Mr. Christiansen, seconded by Ms. Pendleton, and on a unanimous vote, the board deferred action on the Draft 2026-2027 Student Success Guide Resolution No. 26-111 for a third reading at the June 17, 2026 meeting.

3.03 Revisions Policy #700-18 Bus Safety Regulations (Second Reading) (Resolution No. 26-113)

On a motion by Mr. Christiansen, seconded by Ms. Pendleton, and on a unanimous vote, in accordance with Policy #100-25, the board suspended the rules to vote on Revisions Policy #700-18 Bus Safety Regulations after the second reading.

On a motion by Mr. Christiansen, seconded by Ms. Geist, and on a unanimous vote, the board adopted Resolution No. 26-113 approving Revisions Policy #700-18 Bus Safety Regulations.

3.04 Revisions Policy #100-11 Board Meetings (Second Reading) (Resolution No. 26-114)

On a motion by Mr. Christiansen, seconded by Ms. Geist, and on a unanimous vote, in accordance with Policy #100-25, the board suspended the rules to vote on Revisions Policy #100-11 Board Meetings after the second reading.

On a motion by Mr. Christiansen, seconded by Ms. Geist, and on a unanimous vote, the board adopted Resolution No. 26-114 approving Revisions Policy #100-11 Board Meetings.

3.05 Policy #500-29 Employee Drug and Alcohol Abuse Policy (First Reading) (Resolution No. 26-122)

On a motion by Mr. Christiansen, seconded by Ms. Pendleton, and on a unanimous vote the board deferred the vote on Policy #500-29 Employee Drug and Alcohol Abuse Policy for a second reading at the June 17, 2026 board meeting.

3.06 Proposed Board of Education Meeting Schedule 2026-2027 (First Reading) (Resolution No. 26-123)

On a motion by Ms. Pendleton, seconded by Ms. Duggins, and on a unanimous vote, the board scheduled the July meeting for July 7, 2026. The FY27 tax rate for Capital School District needs to be submitted to Kent County by the second Thursday of July, 2026.

Ms. Geist shared she had several dates when she would be unable to attend.

On a motion by Mr. Christiansen, seconded by Ms. Geist, and on a unanimous vote the board deferred action on the Proposed Board of Education Meeting Schedule 2026-2027 for a second reading at the June 17, 2026 board meeting.

Adjournment

4.01 Adjournment

On a motion by Ms. Pendleton, seconded by Ms. Duggins, and on a unanimous vote, the meeting was adjourned at 8:25 p.m.