



KISD District Safety and Security Meeting Minutes

The Kilgore ISD Spring District Safety and Committee Meeting was held on May 7, 2026 beginning at 5:00 pm in the KISD Administration Building, 301 N. Kilgore St. Kilgore, TX 75662.

Call to Order -Meeting was officially called to order at 5:00 pm

Members in attendance: Dr. Andy Baker, Director of Safety Charles Presley, KISD Board Trustee Jason Smith, Sergeant Aaron Sosa, Mitch Autrey - KPD, Josh Carlisle,

Review Security Coverage for 2025/26 under the KISD Defender Plan

The following items were discussed:

- Throughout the 2025-26 school KISD provided security for KHS and KMS rotating 3 SROs between the 2 campuses as needed - normal rotation was 2 at KHS and 1 at KMS
- KISD utilized 2 KISD Security Officers and off duty Kilgore PD officers each day to cover the 3 elementary campuses
- KISD added a 3rd Security Officer to monitor the parking lots and perimeter of KHS
- Employee Guardians are utilized throughout the district and ensure that there was always the presence of armed security on all campuses

Installation of Intruder Resistant Film at the new KHS campus

The following items were discussed:

- Epic Solar has measured all ground level windows and doors and all of the material has been ordered for installation
- Installation of the film will begin on July 28, 2026

Bi-Annual Safety Maintenance Checks

The following items were discussed:

- All public school districts in Texas are required to perform safety maintenance checks twice each school year
- The following maintenance checks are required
 - Exterior doors lock and function properly as intended on their own

- Locking mechanisms on windows function properly
- Gates lock and function properly
- Panic alert and emergency notification systems work properly
- 911 communication systems work as intended
- Knox Boxes have the appropriate keys and badges in them
- Law enforcement and emergency responder radios function throughout the district
- District Security radios communicate with local law enforcement
- All systems were checked for the 2nd semester and maintenance checks for the Fall semester of 2026 will be conducted by KISD Security Officers prior to the start of school in August

Required Weekly Door Sweeps

The following items were discussed:

- KISD Security Officers, SROs, and Campus Administrators continue to check all exterior and interior doors multiple times daily
- Security personnel complete all routine maintenance on the spot if they are able and maintenance requests are put in immediately as needed for mechanical issues
- Weekly logs are entered in the TEA's Sentinel Safety Portal

Intruder Detection Audits - 2025/26

The following items were discussed:

- All 6 KISD campuses will have IDAs during the 25/26 school year
- As of May 6, 2026 - KHS, KMS, KPS, and CES have been audited - KPA and KIS still have to be audited before the end of the school year
- Auditors were not able to gain entry at either KISD campus that was audited
- All exterior doors were found to be locked and secured during the audits
- All interior doors were found to be compliant with district requirements
- Weekly door sweep logs were current in Sentinel
- There were no findings of required corrective actions for either campus

KISD Mental Health Training

The following items were discussed:

- House Bill 3 requires all district employees that regularly interact with students to complete evidence based mental health training
- Districts are required to have 100% of their staff trained by the Fall of 2028

- KISD Counselors received certification through Region 7 to provide the mental health training for our district
- KISD partnered with Region 7 and provided training on all campuses - 447 staff members were trained
- Training will continue during the last week of July for new staff and substitute teachers

Summer Trainings

The following items were discussed:

- KISD summer guardian training will take place May 18 - 21
- CPR and Stop the Bleed Training - August 6th and 7th
- Mental Health Training for new employees - July 28th and 29th
- Mental Health Training for Substitutes will be scheduled for the 1st week in August

First Responder Walks

The following items were discussed:

KISD will schedule camps walk throughs for KPS, CES, KIS, and KMS during July - dates are still tentative base on completion of summer maintenance and floor refinishing

Walk throughs will be scheduled for the new KHS campus during the 1st week in August

Kilgore Fire Department requested multiple days to be scheduled so all of the shifts would have an opportunity to walk the new campus.

Summer Safety and Security Committee Meeting - August 6, 2026 at 5:00 pm at the KISD Administration Building