

From: Upgraid Research <research@upgraid.us>
Sent: Monday, June 1, 2026 3:19 PM
To: Melissa Bradford <MBradford@dps61.org>
Subject: Illinois FOIA Request – Utility and Facility Records – Decatur SD 61

Dear Ms. Bradford,

Hope this finds you well. Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I respectfully request electronic copies of the following existing records held by Decatur SD 61:

1. Utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, water, and sewer, where applicable. Please provide records as maintained by the District; account numbers or other protected information may be redacted where appropriate.
2. The most recent final copy of each of the following, if maintained by the District and completed, received, or adopted on or after January 1, 2020:
 - Facility condition assessment, building condition assessment, deferred maintenance report, facility master plan, long-range facility plan, or capital improvement/investment plan relating to district facilities; and
 - Energy audit, energy assessment, ASHRAE audit, energy-conservation-measure study, performance-contracting feasibility assessment, or similar facility-energy report.

This request seeks existing records only and does not ask the District to create a new record, compile data, or answer questions. Electronic copies by email or a download link are preferred. If responsive records are already publicly available online, a direct link is sufficient. If the District does not maintain a requested category of records, a short statement to that effect would be appreciated.

Commercial-purpose disclosure: Upgraid RE is conducting research regarding energy efficiency and capital-investment needs of public facilities. Records or information derived from records may be used in commercial research and business-development activities. Please treat this request as a request for records to be used for a commercial purpose under 5 ILCS 140/3.1.

Please advise before incurring any fees above \$25. If the request is considered unduly burdensome, please identify the specific concern and provide an opportunity to narrow the request to manageable proportions.

Thank you for your assistance.

Sincerely,
Daniel Cramer
Upgraid RE

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