



**WESTFIELD
WASHINGTON
SCHOOLS**

PHONE: 317-867-8000
19500 Tomlinson Rd, Suite B
Westfield, IN 46074
www.k12.in.us

REQUEST FOR STATEMENTS OF QUALIFICATIONS (SOQ)

Owner's Representative Services
Long-Range Facilities and Capital Program Support

Westfield Washington Schools

Release Date: June 29, 2026

Questions Due: July 10, 2026, at 4:00 PM EDT

SOQ Due: July 17, 2026, at 12:00 PM EDT

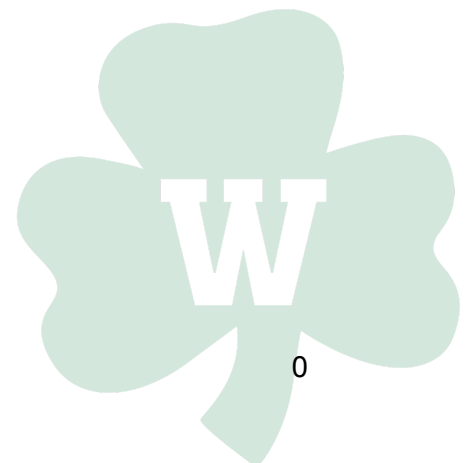




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Introduction

Westfield Washington Schools invites qualified firms to submit Statements of Qualifications describing their experience, capabilities, and approach to Owner's Representative services. This SOQ is informational and qualifications-based only.

About Westfield Washington Schools

WWS serves one of Indiana's fastest-growing communities and is planning for growth over the next 10 to 15 years through facility improvements, renovations, additions, and new construction.

Purpose of this SOQ

The District seeks to learn about Owner's Representative services, available service models, relevant experience, and best practices. No decision has been made regarding future engagement.

What We Hope to Learn

WWS welcomes perspectives on program management, governance, delivery methods, stakeholder engagement, and lessons learned from similar capital programs.

Information Requested

Please provide: Firm Overview, Educational Experience, Owner's Representative Philosophy, Relevant Experience, Proposed Team, References, and Lessons Learned. Concise submissions of 10–20 pages are encouraged.





Submission Information

Due July 17, 2026, at 12:00 PM EDT.

Preferred Delivery:

Westfield Washington Schools
19500 Tomlinson Road, Suite B
Westfield, IN 46074

Attention: Dr. Greg Hunt
Assistant Superintendent of Business & Operations

Electronic PDF copies may also be emailed to huntg@wws.k12.in.us.

Questions and Clarifications

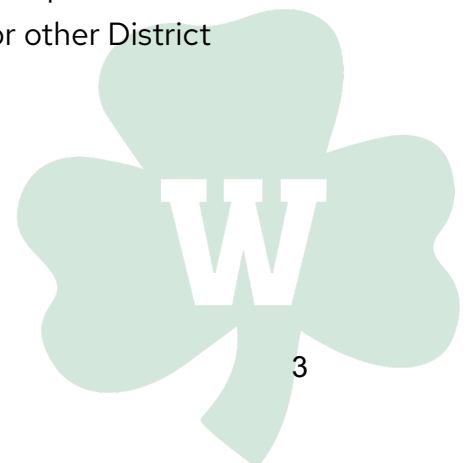
Questions must be submitted in writing to huntg@wws.k12.in.us no later than July 10, 2026, at 4:00 PM EDT. Responses and clarifications will be issued by July 13, 2026.

Informational Meetings

The District may invite one or more firms to participate in informational meetings. These meetings are educational and informational in nature and are not part of a procurement process.

Communication Protocol

All communications shall be directed exclusively to Dr. Greg Hunt. Respondents shall not contact Board members, administrators, employees, consultants, or other District representatives regarding this SOQ.





No Commitment to Engage Services

Submission of qualifications does not obligate WWS to select a respondent, negotiate, request proposals, procure services, or enter into an agreement.

Reservation of Rights

WWS reserves the right to accept or reject any submission, request additional information, discontinue the process, or take no action as a result of this SOQ.

Appendix A – Long-Range Capital Program Overview

Near-Term (2025–2029): WHS renovations, classroom addition, community rooms, athletic improvements, Oak Trace and Washington Woods renovations, and Westfield Middle School East Replacement (2029).

Mid-Term (2030–2033): Maple Glen, Monon Trail, and Carey Ridge renovations; Elementary #9; WHS Competition Gymnasium.

Long-Term (2034–2035+): Middle School #3, Performing Arts Center & Band Room, future high school improvements, and future elementary capacity planning.

Potential capital investment approaches \$900 million over the next decade.

