2026-2027
VICTORY PUBLIC CHARTER SCHOOL K-8
POLICIES AND HANDBOOK

Nampa, ID
Telephone: (208)442-9400
Fax: (208)442-9401

E-mail: office@victorycharterschool.net
Website: victorycharterschool.net
School policies are available on the school website in their entirety.

INTRODUCTION

Victory Charter School is a Harbor School and its mission and philosophy are based upon the Harbor School Method.

Victory Charter School welcomes students without regard to race, color, national origin, ancestry, sex, gender identity, sexual orientation, ethnicity, age, language barrier, religious beliefs, physical or mental handicap or disability, economic or social conditions, or actual or potential marital or parental status, or status as a homeless child.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Inquiries regarding discrimination should be directed to godonahue@victorycharterschool.net, 208-442-9400, 9779 Kris Jensen Lane, Nampa, ID 83686, Victory Charter School's Title IX and Nondiscrimination Coordinator. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure.

VICTORY PUBLIC CHARTER SCHOOL MISSION STATEMENT
Victory Charter School's mission is to develop students who are competent, confident, productive and responsible young adults who possess the habits, skills and attitudes to succeed in life and be offered the invitation of a post-secondary education and satisfying employment.

VICTORY PUBLIC CHARTER SCHOOL PHILOSOPHY
Victory Charter School is grounded in the belief that when there is low threat and content is highly challenging, accelerated learning takes place.

ADMINISTRATOR'S MESSAGE

Dear Parents and Students:

Welcome to the 2026-2027 school year. We are excited for the many opportunities your student(s) will have this year. Please take time to sit down with your student to familiarize yourselves with the Harbor School Method. Also, please review Victory's policies; with particular attention given to the Attendance Policy and Student Appearance Policy.

We, along with the teachers and staff are dedicated to making this school one where students are growing and maturing both academically and socially. We will provide a safe and effective learning atmosphere for our students.

If you ever have a question, comment or concern, please do not hesitate to contact the school office.

Looking forward to a great year,
Victory Charter School Administrators

ADMINISTRATION AND GOVERNING BOARD
Co Administrators: Dr. Marianne Saunders and Mrs. Tera Luce
Chairperson: Leslie Mauldin
Board Member: Ebe Amaechi
Board Member: Darren McKenzie
Board Member: Joan Barnes
Board Member: Sandy Colbert
Clerk of the Board: Niki Crow

FACULTY

Kindergarten: Mrs. Knight
1st Grade: Mrs. Stockett
2nd Grade: Mrs. Frank
3rd Grade: Mrs. Burns
4th Grade: Mrs. Stallcop
5th Grade: Mrs. Luce/Mrs. Combe
6th Grade: Ms. Wadsworth
7th Grade: Mr. Luce
8th Grade: Mrs. Cedergreen
Library: Mrs. Graham
Computer: Mrs. Hatch
Spanish: Mrs. Yonkovich
Science: Mrs. Thomas
P.E.: Mrs. Schafer
Music: Mrs. Riley
Special Ed. Coordinator: Mrs. Hilton
Office: Mrs. Harrison

Welcome to the Harbor Method!

The philosophy of a Harbor School is grounded in the belief that when there is low threat and content is highly challenging, accelerated learning takes place.

We believe that all children are capable of more than we imagine if we unlock their potential through high expectations, a rigorous, fast-paced curriculum, and dynamic character education.

Children must attain not only the knowledge and skills necessary for the 21st century, but also the work habits, the communication and problem solving habits that contribute to a democratic society.

The Harbor Method™

The Harbor School Method is a way of teaching, a way of learning and a way of schooling. It is whole school approach designed to educate children to be capable and caring graduates ready for the next level of their education. Harbor Schools create a setting focused on the development of knowledge and skills, as well as the development of attitudes and dispositions of children. It is grounded in core beliefs about children, how they learn and the responsibilities of the adults who shape their development. What makes Harbor schools unique are the manner in which competent and caring professionals, accelerated instruction, and the school environment work together to create a way of being as a school.

The Harbor Method was originally founded by Rebecca Stallcop, currently the principal of Liberty Charter School. Long before Liberty existed, Mrs. Stallcop and talented teachers brought their beliefs, knowledge and skills to bear to create a school where students learned more because they were taught more and where expectations for conduct were shared throughout the school. Mrs. Stallcop's passion remains focused on the preparation of future generations who can contribute to a democratic society as exemplars of learning, leading and citizenship.

The Harbor School Method incorporates the five key areas illustrated below. Each one is summarized in the following pages.

STUDENT LEARNING

Student Learning

Core Beliefs

- ***Learning will accelerate when learners feel safe to discover, practice and improve.***
- ***Work habits and dispositions are learned and are important to academic performance.***
- ***Adults are the models from which children learn.***

Children learn in a social environment of schools. They learn in and out of the classroom. They learn by what they see, what they hear and what they do. The Harbor School Method is built on the belief that all students should know that their teachers have high expectations for their academic accomplishments and for their conduct.

Harbor educators intentionally design every aspect of school to provide clear and consistent expectations for students. This helps students know what is expected of them at school. The Harbor Method intentionally develops work habits in students that will serve them throughout their lives. Nurturing the development of students' intellectual, social, interpersonal and character growth is expected to be evident throughout the programs of a Harbor School. The goal of a Harbor School is to ultimately be career, work and college ready. Here are some of the core practices at your Harbor School:

- ***Students are deeply engaged in their work***. Engagement is defined as the extent to which a student is *connected* to their work. How they do in school matters to them. The adults in the school continually help students develop a sense of personal accountability and responsibility for their performance.
- ***Students demonstrate exemplary work habits***. Because students understand expectations early and expectations are consistent throughout the school, they are able to develop work habits that serve them.
- ***Students contribute to a caring and kind community with pride for their school***. We expect students to understand how their conduct influences others and their school. They learn "Rules and Reasons." Teachers use stories to teach and shape student conduct.
- ***Students participate in service learning***. Service learning is integrated in the instruction and in the school to enrich a student's experience and to teach civic and personal responsibility. Students learn service begins in their homes and their schools.

SCHOOL CULTURE

School Culture

Core Beliefs

- ***Kindness is fundamental to safety in a community.***
- ***The time to fix behaviors is when they are not broken.***

School cultures teach. They teach through the expectations set for and by the people working in them, both children and adults. They teach through the visible and invisible ways that people work together. They teach through the ways in which people treat one another.

Harbor schools intentionally create a culture that lives what it believes. School cultures teach children and adults directly and indirectly. Everything that occurs within a school culture shapes behavior of people. We are intentional about shaping that behavior.

Harbor Schools focus on safety by creating an environment of trust. They come to know that the adults care about them and for them. If there is a problem, the adults will handle it. A focus on kindness and a zero tolerance policy for teasing, taunting, bullying, and negative peer pressure creates a positive, supportive and constructive environment for children to learn and grow.

Students learn how to demonstrate respect for others and how to earn it. Personal responsibility is built into classroom and school wide activities.

Core practices of Harbor school culture include:

- ***Conduct expectations are taught at the beginning of a school year.*** Students learn early that their conduct in school creates the foundation for their conduct after they leave school. They are taught expectations, hear examples and observe the modeling from adults. Consequences occur naturally and always with an explicit lesson.
- ***Students are expected to walk, without talking, in lines*** from kindergarten through eighth grade. This is an example of proactive expectations minimizing opportunities for misconduct and distractions in hallways.
- ***Students learn that there is zero tolerance for bullying***. Instead there are opportunities for them to learn how to demonstrate kindness to others, creating a sense of security.
- ***Respect and responsibility are taught.*** Respect for property, people and the quality of their work are emphasized in a school using the Harbor Method.
- ***Students know they will be recognized for their successes*****,** not only in what they know and can do academically, but also in their effort and attitude.

INSTRUCTIONAL FIDELITY

Program and instructional consistency is a signature feature of Harbor Schools. Three key elements distinguish a Harbor school's approach to academic learning from other schools.

One - Faculty and staff who decide to work in a Harbor School commit to adopting the beliefs that ground the schools' philosophy. Their teaching, leading and working habits emerge from those beliefs.

Two - Faculty and staff use an accelerated curriculum, proven teaching strategies and student management practices that support the intellectual as well as the social, emotional and character development of children.

Three - Instructional fidelity is defined as all teachers and school associates consistently implementing Harbor philosophy and practices within the school. The consistency of structure, expectations and instruction accelerates learning.

This feature brings benefits to student learning because they know what to expect from grade to grade, class to class, adult to adult. Students learn the instructional routines in early grades which accelerate their ability to focus on new information, skill development and thinking skills. The core instructional methodology is consistent across grades yet implemented with the unique creativity and talents of each teacher.

Core practices of Harbor Method include:

- ***Teachers teach an accelerated curriculum.*** There are grade level and above grade level concepts and skills everyday on c*oncept boards,* usually the whiteboards in the classroom. These concepts boards have clearly defined content and skills, chunked in small learning increments that are taught to all students each day. Concepts and skills are repeated so that students have multiple opportunities to learn and practice.
- ***Teachers use multi-sensory learning experiences*.** Teachers have students repeat rhymes, perform skits and use a variety of modalities to assist students in learning specific skills.
- ***All content areas are venues for character development.*** Harbor is an integrated approach. Learning acceptable work habits, character traits and dispositions are integrated throughout the day.

SCHOOL LEADERSHIP

School Leadership

Core Beliefs

- ***Principals and school boards are accountable for the quality and performance of the school.***
- ***Leaders create the conditions for adults and students to be successful.***
- ***Leaders connect parents and community to the school and its mission.***

The quality of a school, the quality of teaching and the confidence of parents rest on the performance of the school's leaders**.** The ability of a Harbor School to carry out its mission depends heavily upon the strength of its governing board. An effective board provides strategic direction for the school, chooses and nurtures strong school leaders, and ensures the school's financial and legal soundness. For a charter school to succeed, it must form a board that is committed to the school's mission, possesses substantial leadership skills and expertise, sets policy that guides the school's work, and evaluates both the school and itself with an eye toward continuous improvement.

The principal's primary responsibility in a Harbor School is to create the conditions in the school community that support the Harbor core practices. The principal must protect teaching time, monitor quality instruction and be present throughout all student activities. You will see the principal every morning as students get dropped off and picked up at the end of the day. Principals in Harbor Schools are extremely visible to the student population. They are in classrooms every day, in hallways, in lunchroom, and on playgrounds. They use all of these venues to interact with students and use natural opportunities to teach, model and acknowledge student successes. Core practices of school leadership include:

- ***Principals act as stewards of the educational process.*** They understand their responsibility as guardian of trust of students, parent and staff. They work to ensure that parents have confidence in the school as a place where students can experience success in learning.
- ***Principals are present, visible and actively monitor the learning environments.*** Since principals supervise lunch time, arrival and dismissal, they are visible and use this time to chat with parents and to interact with students. Paper work and other management responsibilities are performed before and after the instructional day.
- ***Boards and principals work to establish proactive communication and positive relationships with parents.*** A charter school board and principal make communication a management priority. Contributions of parents' time, talents and energies are a valuable asset to enhance the school's capacity to meet the educational needs of its children in extraordinary ways.

PARENT ENGAGEMENT

Parent Engagement

Core Beliefs

- ***Educators regard and engage parents as their children's first teachers.***
- ***Parents contribute to building the excellence of a school.***

Harbor schools depend on the support and engagement of parents. Most of the schools began with a small group of interested, committed and dedicated parents who wanted a Harbor education for their children. Harbor educators remember that and cultivate strong parental engagement. The school actively works to earn parents' trust and confidence to provide a safe and productive learning environment.

Parents need to have sufficient understanding of the Harbor Method. Your understanding of Harbor practices is essential for you to support your child's education. Parents are encouraged to volunteer in various ways to enhance the program's effectiveness.

Core practices of Harbor Schools include:

- ***Parents can expect the principal to protect instructional time***. Interruptions are kept to a minimum. Your child's instructional time is the highest value in a Harbor school. Emergencies are an exception. All other communication with the principal and with teachers is done before or after school.
- ***Harbor practices are designed to develop work ethic, positive character attributes as well as academic assets***. We encourage parents to support their children in their homework and to reinforce personal responsibility in your child.
- ***There is a high expectation for student attendance***. The reason for this is to instill a sense of high value and respect for their time at school. We believe that this is a foundation for a habit of work that will serve them beyond school. For this reason, parents are asked to plan family trips and vacations around the school calendar.
- ***Leadership, teachers and parents share a mutual purpose.*** That purpose is a successful educational experience for your child. That mutual purpose provides the foundation for problem solving as issues arise. Parents are encouraged to contact the principal to clarify facts regarding any issue that arises. Harbor schools attempt to minimize stories or gossip and maximize facts and mutual problem solving. Always begin with the principal to obtain the facts as issues inevitably arise.

The habits we form from childhood make no small difference,

but rather they make all the difference

Aristotle

STUDENT ATTENDANCE

At Victory Public Charter School regular attendance and punctuality are a vital part of a student's education. Teachers implement a high level of direct teaching and interactive learning and both students and teachers are held accountable to complete a set of standards and benchmarks. These teaching techniques do not allow students to simply make up concepts missed and as a result, regular attendance is critical to each student's success. In accordance with our charter, Victory Charter School has a 96% attendance standard. Every effort and commitment should be made by students, parents and administration to ensure that students are in attendance and punctual every day. An academic calendar is provided well in advance to allow families to schedule activities during breaks. Students are expected to attend classes regularly. Please see the complete attendance policy (#3050) on the school website.

TARDY/EARLY RELEASE POLICY

A Tardy is: Whenever a student arrives to class more than 5 minutes late.

An Early Release is: Whenever a student leaves the class more than 5 minutes early.

A Tardy and an Early Release will be known as an Occurrence within the following section regarding attendance.

Any and all occurrence(s) must be signed in/out by an adult at the office to ensure accurate records and lunch counts. Students leaving and returning during the school day must be signed in and out by an adult.

Four (4) unexcused occurrences in any combination will be considered an unexcused absence. Four (4) excused occurrences in any combination will be considered an excused absence.

ABSENCE POLICY

Excused absences - The Administration and Governing Board recognize that there are special circumstances when a student may need to participate in another event or activity rather than attend class. An absence will be considered "excused" if the student could not attend class because he/she is ill. Up to two (2) excused absences will be allowed if the student is attending a funeral or wedding of an immediate family member (father, mother, brother, sister or grandparent) and the student's parent/guardian provides reasonable evidence that this was the cause of the absence. However, the cumulative effect of regular class attendance is critical to the learning experience that Victory Charter School offers, which the student misses even when the absence is excused. Students with excused daily absences of 9 per year may be required to meet with the Governing Board.

Unexcused absences - Absences due to non-school related activities, club or family events, trips or vacations, and any absences not reported to the school by a parent/guardian within two school days of the student's return to school are unexcused absences. . Parents should schedule doctor, dentist and orthodontist appointments after school hours or during breaks. Absences for non-emergency or routine dental, medical and orthodontic appointments are considered unexcused. Off-campus lunches with parents, family, or friends are unexcused.

Sanctions

A student receiving an unexcused absences will not be eligible to receive Citizen of the Month for the twelve-month period following the date of the absence. Any student in 6th through 8th grade receiving three (3) unexcused absences will have the grade he or she would otherwise receive reduced by one full letter grade. Students who accrue five (5) or more unexcused absences or nine (9) excused and unexcused combined

absences in a year will lose his or her seat in the school. If a student accumulates an excessive number of absences over two or more years, the student may lose his or her seat.

TRUANCY

Truancy is defined as a student being absent for all or any part of the school day without the approval of the parent, guardian or school authorities. This includes students who are on the campus, but not in their assigned classroom. Truancies accrue for the entire year. Truancy may result in suspension and/or the student being required to appear before the Governing Board for possible expulsion.

ABSENCE VERIFICATION

When a student has not arrived by 9:00 a.m., and no contact from a parent has been received, a school representative will attempt to contact parent/guardian. To have an absence excused, a parent/guardian must call or send a signed note stating the reason for the absence upon the student's return to school. A doctor's note is recommended for extended absences due to medical reasons. Three (3) or more consecutive absences will require a note from a physician, (MD, DO, or PA). **If appropriate notification has not been received within 2 days of student's return to school, the absence will be considered an unexcused absence.** Parents whose work schedule prevents them from contacting the school during the normal school hours are strongly urged to send a note with the student, leave a message after hours, or email the school with an urgent message.

Number of Daily Absences Per Year	**Sanction**
3 unexcused absences	Grades 6 – 8 The semester grade that the student would otherwise receive in all classes will be reduced by one full letter grade at the third unexcused absence.
5 unexcused absences or any combination of 9 excused and unexcused absences.	All Students The student will lose his or her seat.

DISCIPLINE POLICY

Students are expected to be respectful and kind to fellow students, staff and visitors at all times, exhibit good work skills, and use appropriate language. Students are expected to follow school rules and policies throughout the school day, at all times on the Victory Public Charter School campus and while involved in any event associated with the school. School rules and policies apply to transportation to and from events as well. . Non-compliance with Victory Charter School rules or policies may result in a suspension and/or the student being required to appear before the Governing Board for possible expulsion.

RECORDING ON SCHOOL PROPERTY

(Reference – Victory Policy 4305)

Audio and/or video recording and/or, photographing of any other individual(s) present within the parameters of the property of Victory Charter School, including use of such recording or photograph functions commonly found on cellphones, laptops and tablets, other than the specifically enumerated situations addressed in this policy or authorized in writing by the school's administrative office in accordance with this policy, is strictly prohibited.

This prohibition includes recording and/or photographing of students or employees, or student or employee conversations, meetings or conferences with any individual without the proper approval as per this policy and the consent of all individuals being recorded or photographed. Students should understand this policy as an explicit statement that Victory Charter School does **not** consent to nor does it authorize the recording or photographing of any student, employee, meeting, class or discussion without prior authorization or as detailed in Victory policy 4305. This prohibition includes direct or indirect recording or photographs as well as arranging for any other third person to engage in prohibited acts.

Students are prohibited from sharing any audio and/or video recording and/or photograph of any student obtained through the course of employment or enrollment with Victory Charter School, with any third party in any manner including but not limited to internet sites, social networking, or media, without direct written authorization from the Administration and the student's parent or legal guardian.

Violation of this policy by a student is just cause for and may result in student discipline, up to and including expulsion

STUDENT APPEARANCE

In an effort to maintain a safe and orderly school environment for students, the following dress guidelines have been established. It is the opinion of the administration and the governing board that student attire has a direct effect upon the educational environment and upon the individual student's ability to function at an optimum level.

Appropriate clothing for class or any school activity must be reasonable, safe, clean, and non-revealing. An individual's dress and personal appearance should reflect a sensitivity and respect for others as well as what would be considered appropriate in a casual-professional work environment. Therefore, the following guidelines are to be followed by students of Victory Charter School:

- **Students will NOT wear makeup or false eyelashes at Victory Charter School. However, blemish corrector and CLEAR lip gloss are allowed.**
- Midriffs, cleavage and underclothing must be concealed at all times.
    - Pants are to be worn at the waist covering underwear.
    - Shirts and tops must cover the shoulders, no tank tops or shirts with armholes open below the armpit area.
    - Tops must cover cleavage (Neckline should be higher than the straight line from underarm to underarm).
    - Shirts and tops must reach below the belt line to cover the stomach.
    - Tops must conceal undergarments, e.g. no bra straps showing and no sheer or see-through tops.
- **Grades 5-12 Shorts, dresses and skirts must be <u>no more than 3 inches above the top of the knee</u>** and provide coverage when the student bends over at the waist. Shorts may be worn before fall break and after spring break.
- **Grades K-4 Modest shorts, dresses and skirts.**
- Footwear must be worn at all times for health and safety. Flip flops may be worn before fall break and after spring break.
- Garments that advertise inappropriate or illegal substances including sexually suggestive or obscene statements, or political statements of any type (VCS is a closed forum) are prohibited.
- Hats, bandanas, stocking caps and hairnets are prohibited during school instructional hours.

- Hair color will be within the natural hair color spectrum (brown, black, blonde or auburn). Hair styles should be kept to a single, solid hair color. Conservative transitions in hair color may be allowed, subject to the approval of the administrator. Patterns, shapes, words, or other designs are not permitted.
- Facial piercing will be limited to small studs (no larger than 2.5mm) in the nose only.
- No facial rings of any kind will be allowed.
- Earrings are acceptable with the exception of ear gauges. **EAR GAUGES ARE NOT ACCEPTABLE**.
- Temporary and permanent tattoos must be concealed during school hours. (Medical tattoos may be allowed with approval by the administrator).
- Pajamas and loungewear are not allowed.

The administrator or his or her designee shall determine whether clothing violates any of the above standards. If a conflict arises in the interpretation of this policy, the interpretation of the Administrator/designee shall be final. Administrators and teachers shall use reasonable discretion in enforcing this policy.
Students wearing attire deemed inappropriate by VCS staff or Administrator will be provided alternative clothing to cover up (i.e. large t-shirts or sweatpants). This clothing must be laundered and returned to the school the following day.

Exceptions
Exceptions to this policy based upon religious, medical or other legally protected grounds will be addressed by school administration on an individual basis.

Required dress for student participation in activities that are in any way representative of the individual school or community shall be outlined by the respective sponsor and administration.

WEAPONS POLICY
Absolutely no weapons of any sort or anything that resembles a weapon are allowed. This includes toy weapons on Victory Charter School property or at school sponsored activities at any time under any circumstances. No student shall use or threaten to use an article designed for other purposes to inflict bodily harm and/or intimidate other students or staff. Any student who brings a weapon to school property and/or school sponsored activities is in violation of the Gun-Free Schools Act and Idaho Code 18-3302D, and shall be expelled for a period of no less than 1 year (12 months). A recommendation will be made to the Governing Board for extended suspension or expulsion

Consequences: The school district takes a position of addressing each case individually in regard to the possession, use, threat to use, or distribution of weapons by students. The minimum consequence for student's possession, use, threat to use, or distribution of weapons may include (upon discretion of the Governing Board):
- Confiscation of the weapon
- Notification of Police
- Notification of parents/guardians
- Suspension
- Hearing with the Governing Board

Application to Instructional Equipment/Tools: While the school wishes to address each case individually, it takes a firm position on the possession, use or distribution of weapons by students. Such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation. However, when authorized instructional and work equipment and tools are used or modified for use in a potentially dangerous or threatening manner, such possession and/or use will be treated as the possession and use of a weapon. The Governing Board

may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

FIGHTING (BATTERY)

Victory Charter School's philosophy "*is grounded in the belief that when there is low threat and content is highly challenging, accelerated learning takes place"*. Fighting is diametrically opposed to "low threat". A fight is described as follows: Pushing, shoving, kicking, pulling or physically connecting in an aggressive manner with another student. Parents will be notified of any fight (battery).

Administrative Discretion:
Depending upon the nature and severity of the fight at issue as well as the prior disciplinary history of the student in question, the administrator may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for greater or lesser discipline.

The consequences for a fight are as follows.
1st Fight (Battery):

- Parents will be notified by phone.
- Loss of recess and P.E. for 5 school days.
- Loss of field trip privileges: K, 1, 2, 3 – One field trip. Grades 4, 5, 6, 7, and 8 loss of all remaining field trips for the school year.
- If deemed necessary, the authorities (police) will be notified.

2nd Fight (Battery):

- Parents will be notified by phone.
- Grades K, 1, 2, and 3 – loss of all remaining field trips for the school year.
- The Victory Charter School Board will be notified and may require a meeting with the student and parents.
- Authorities (police) will be notified.
- Three day suspension

3rd Fight (Battery):

- Parents will be notified by phone.
- Authorities (police) will be notified.
- The Victory Charter School Board will be notified and will conduct a hearing with the student and parents to determine whether student will be expelled or serve suspension.

A student who has received disciplinary consequences as a result of the application of this policy, short of a suspension from school or a pending expulsion hearing may participate in an off campus activity during such disciplinary period if he/she is transported to and from the field trip location(s) by a parent and is supervised by the parent for the duration of the field trip. The student's safety is the responsibility of his/her parents.

BULLYING AND HARASSMENT

Victory Charter School will maintain an educational environment in which hazing, harassment, intimidation, menacing, cyber bullying, or bullying by students, staff or third parties shall not be tolerated.

Bullying is the repeated aggressive behavior of frightening of others with an apparent intent to dominate. Bullying may include, but not be limited to, physical (hitting, pushing, or attacks on property; verbal (name-calling, obscene gestures, malicious teasing, or electronic threats); or indirect attacks (intentional exclusions

from groups, anonymous hurtful notes, or spreading false rumors). Bullying often occurs without provocation. Bullying is not playful teasing between relatively equal individuals and may include harassing, intimidating, threatening, or terrorizing another student or staff member.

Cyber bullying includes but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting inappropriate or derogatory email messages, instant messages, text messages, digital pictures or images, or website postings (including blogs). In the situation that cyber bullying originated from a non-school computer, but brought to the attention of school officials, any disciplinary actions shall be based on whether the conduct is determined to be disruptive of the educational process.

Bullying or cyber bullying behaviors have the effect of:

- Physically, emotionally or mentally harming a student;
- Placing a student in reasonable fear of physical, emotional or mental harm;
- Placing a student in reasonable fear of damage to or loss of personal property; or
- Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities.

How to Report Bullying:

A student can report a complaint of hazing, harassment, intimidation, bullying, cyber bullying, or menacing orally or in writing, to the administrator or a staff member. If a parent initiates the complaint, the administrator/designee will follow-up with the student. Information will be gathered by the administrator/designee to determine if the alleged bullying or cyber bullying conduct occurred. After gathering the information, the administrator will determine the need for further investigation or the appropriate intervention, including contacting parents and disciplinary actions, to ensure that the conduct ceases.

A violation of this Policy will subject the offending student to appropriate disciplinary action, consistent with the school's discipline policy, which may include suspension, expulsion, or notification to the appropriate authorities. Bullying incidents which occur off school grounds but have a negative effect on the learning environment and culture at Victory may be addressed at school by the administrator using appropriate disciplinary measures.

SEXUAL HARASSMENT

It is the policy of Victory Public Charter School to maintain a learning environment that is free from sexual harassment. It is a violation of this policy for any School employee to harass a student or for any student to harass another student through conduct or communication of a sexual nature.

For the purpose of this policy, sexual harassment is defined as any unwanted or unwelcomed advances, verbal, written, or physical conduct of a sexual nature that interferes with a student's right to learn, study, work, achieve, or participate in a comfortable and supportive educational atmosphere.

It is the express purpose of this policy to see that no student is subjected to language or harassment that makes him/her feel uncomfortable or unsafe. Students who believe they are being harassed should report the situation to a teacher, or the administrator immediately. Disciplinary action for violation of this policy may involve up to and include suspension and/or expulsion. School officials will follow appropriate state and federal laws. Any individual seeking further information may contact the Title IX Coordinator: godonahue@victorycharterschool.net, phone 208-442-9400, 9779 Kris Jensen Lane, Nampa, ID 83686.

LANGUAGE

Students will refrain from swearing or using foul language at all times. Students will speak kindly and respectfully to staff and fellow students. Students speaking inappropriately, disrespectfully or unkindly will be assigned detention and an incident report will be completed. Non-compliance with Victory Charter School rules or policies may result in a suspension and/or the student being required to appear before the Governing Board for possible expulsion.

DRUG AND ALCOHOL USE

(Reference – Victory Policy 3300)

Victory Charter School adheres to the policies as described in the Safe & Drug Free Schools Act as described by the Idaho State Department of Education and enforces a "no" tolerance drug policy. A student is in violation of school policy if he/she is involved with drug paraphernalia, controlled substances, all illegal drugs and/or substances prohibited by Idaho and/or Federal law, misuse of legal drugs/prescription medications, look-alike/synthetic drugs, or drugs, including alcohol, vaping, or tobacco on any school premises or at any school sponsored activity. All incidences or suspected incidences of violations of the drug policy will be reported to the appropriate law enforcement agency. Any student requiring over-the-counter or prescription medication must leave it with the school secretary. Disciplinary consequences at school will be developed on a case-by-case basis. If there is probable cause that a student is in possession of drugs, all property is subject to be searched including backpacks and lockers.

Elementary Disciplinary Procedure

1. First Offense for Use or Possession (Grades K-5)
    a. Parent or guardian will be contacted.
    b. Student will be suspended for 5 days.
    c. Suspension may be modified if the student participates in and follows the recommendations of an assessment by a certified drug/alcohol agency. A release of information would also be required.
        i. Law Enforcement Agency shall be contacted.
        ii. If the student does not complete the recommendations of the assessment, then the remainder of the 5-day suspension will go into effect.
2. Second Offense for Use or Possession (K-5)
    a. Parent or guardian will be contacted.
    b. Governing Board may be petitioned for expulsion of student.
    c. Law Enforcement Agency shall be contacted
    d. Child Protection Services (C.P.S.) may be contacted.

3. Third Offense for Use or Possession (K-5)
    a. Parent or guardian will be contacted.
    b. The student shall be suspended and the Governing Board will be petitioned for expulsion of the student.
    c. Law Enforcement Agency shall be contacted.
    d. Child Protection Services (C.P.S.) will be contacted.

4. First Offense for Selling or Delivering (Grades K-5)
    a. Parent or Guardian will be contacted.
    b. Law Enforcement Agency shall be contacted.
    c. The student will be suspended and the Governing Board will be petitioned for expulsion of the student.
    d. C.P.S. may be contacted.

Secondary Discipline Procedure

1. First Offense for Use or Possession (Grades 6-8)
    a. Parent or guardian will be contacted.
    b. Law Enforcement Agency shall be contacted
    c. Student shall be suspended for 5 days.
        i. Suspension may be modified if the student participates in and follows the recommendations of an assessment by a certified drug/alcohol agency. A release of information to the school district will also be required.
2. Second Offense for Use or Possession (Grades 6-8)
    a. Parent or guardian will be contacted.
    b. Law Enforcement Agency shall be contacted.
    c. School Board may be petitioned for expulsion of the student.

3. Third Offense for Use or Possession (Grades 6-8)
    a. Parent or guardian will be contacted.
    b. The student will be suspended and the School Board will be petitioned for expulsion.
    c. Law Enforcement Agency shall be contacted.

4. First Offense for Selling and/or Delivering Alcohol or Drugs (Grades 6-8)
    a. Law Enforcement Agency shall be contacted.
    b. Parent or guardian will be contacted.
    c. The student shall be suspended and the School Board petitioned for expulsion.

SEARCH AND SEIZURE POLICY

In order to maintain a quality educational atmosphere, preserve discipline and good order, and promote the safety and security of students and employees, all school property, including, but not limited to, buildings, equipment, buses, grounds, and other physical settings and equipment of Victory Charter School is under the direct jurisdiction and exclusive control of the Governing Board and subject to search by members of the administrative staff. Therefore, students are advised that it is the policy of this school that members of the administrative staff have the authority to search all school property, including student desks, areas designated by the school for storage of students' personal property, student's backpack and all other school property over which the school has control at any time, without student consent, and without a search warrant. Members of the administrative staff also have the authority to search the personal property of students when reasonable under the circumstances.

ACADEMIC INTEGRITY/PLAGIARISM, CHEATING

Victory Public Charter School considers cheating or academic dishonesty to be a serious violation of school rules and has adopted procedures (below) to deal with students who have committed any of the following:

- Receive or provide information during a test.
- Receive or provide information on tests during an earlier period.
- Use unauthorized material on tests.
- Use ideas or written material from other sources, i.e., students, professional writers, Internet notes, study guides without acknowledging the source in their own writing. This includes any and all uses of AI (artificial intelligence) to complete any aspect of assignments.
- Use or copy another student's homework when not authorized by the teacher to do so.
- Allow other students to use their work on assignments.

First Offense **– Student is given a zero on the compromised work. Parents will be notified.**
Second Offense **– Student will receive a zero and will be referred to administration for further disciplinary action including the possibility of suspension or expulsion.**

SUSPENSION AND EXPULSION

Victory Public Charter School recognizes that students are entitled to attend a free public school and that even temporary denial of that right may occur only after careful attention designed to protect the individual rights of students. However, the school is also responsible for providing a safe learning environment which protects the safety of all students, volunteers, and personnel.

The Idaho Legislature has empowered public schools to provide temporary suspension and for expulsion of individual students when circumstances demonstrate that such action is necessary for the protection of the rights of other students, necessary for the orderly operation of the school process, and/or necessary for the protection of the safety of other students.

Suspension and/or expulsion of students with disabilities will be handled in compliance with federal law and following the Idaho Department of Education Special Education Manual as outlined in the Victory Policy regarding discipline for students with disabilities.

HOMEWORK POLICY

The education of today's youth must be considered a team effort involving parents, students and teachers. Research shows that the most successful students, regardless of family income or ethnic background are those who have regularly structured homework time. Homework allows additional practice and reflection, reinforces skills, and provides practical application and time for additional research. Homework helps establish a basis for independent and life-long learning while the discipline of nightly homework creates a habit that will be beneficial throughout life.

- Homework assignments are required and will be graded.
- Late assignments will be awarded a lower grade.
- Benchmark assignments must be completed to receive credit.
- Homework due during an unexcused absence or suspension will receive a failing grade.
  (Teachers will establish specific policies for their classes and will share those with their students.)

It is not our intention that parents teach their students; however, parental support and encouragement are essential for many students to be successful. The following have proven beneficial to both parents and students:

- Establish with your student that homework is a priority.
- Establish a regular homework schedule.
- Discuss, read and review assignments periodically.
- Listen to rehearsals of presentations.
- Review and discuss grades on completed assignments.

ADVANCEMENT REQUIREMENTS (Grades 6 to 9)

(Reference – Victory Policy 2605)
Victory Charter School has established a set of advancement requirements for 6th through 8th grade students which will act as a guide in helping students move methodically and purposefully on a course that will eventually lead to high school graduation. Therefore, the following advancement requirements are required in Victory Charter School:

1. To advance to the 7th grade, students must pass at least 80 percent of the core content areas attempted in the four quarters of 6th grade and be in compliance with the School's attendance policy;

2. To advance to the 8th grade, students must pass at least 80 percent of the core content areas attempted in the four quarters of 7th grade and be in compliance with the School's attendance policy;

3. To advance to the 9th grade, students must pass at least 80 percent of the seven core content areas, (social studies, math, science, reading, language/writing, attitude, effort) attempted in the four quarters of 8th grade, complete instruction in career exploration, and be in compliance with the School's attendance policy.

Additionally, the decision with regard to promotion or retention of a student will be made by the administration. While the teacher recommendation, student performance, and parent desires will be weighed heavily, ultimately, the decision needs to be based upon the best long-term educational interests of the child. Final disposition of all such placement decisions will rest with the administration, subject to review by the Governing Board.

PROMOTION/RETENTION: 8th Grade

(Reference – Victory Policy 3047)
Our school is grounded in the belief that social promotion does not prepare students for the future. If students are unable to produce passing grades, they will not be promoted to the next educational level.

Retention may not be possible at the school as attendance figures are determined by the school's enrollment cap with the Charter Commission.

Prior to any decision of retention or non-promotion of a pupil, substantial contact shall be made with parents/legal guardians in an effort to prevent the pupil from failure or retention. Substantial contact with parents may include face-to-face meetings at the school or telephone/electronic communications. The school's goal is to notify parents of possible retention in the spring of the school year, prior to any determination having been made.

Student failure consists of:

- A failing average of core classes during the four quarters of 8th grade
    - Core classes include Science, Math, Reading, Language/Writing, Social Studies, Attitude, Effort

- Or by scoring below "Proficient" on the approved test. Charter School Approved Test is: The Idaho Standard Achievement Tests (I-SAT).

In the event that a student is identified as "at risk":

- A meeting with the teacher, parents, student and administrator will take place by April 30th to determine which approved online courses should be taken.

Exceptions to this policy are referenced in policy 2600.

BUS RULES AND CONSEQUENCES

The following is a complete list of bus safety rules.
1. Before Boarding the Bus:

a. Be on time at the bus stop. The bus is not permitted to wait.
b. Stand on the sidewalk at the bus stop. If there is no sidewalk, stand on or near the curb. Stay off the street!
c. Turn your cell phone off and store it in your backpack.
d. On dark or cloudy days, wear bright clothing.

2. Boarding the Bus:
    a. Stay in line and board the bus quickly.
    b. Help other students; do not crowd or push anyone.
    c. Use the hand rail when going up the bus steps.
    d. Find a seat and stay in it. If needed, share the seat with another student.

3. While Riding the Bus:
    a. Talk quietly. Talking loudly is never permitted.
    b. Keep your cell phone turned off and stored in your backpack.
    c. Do what the bus driver says. The bus driver has complete authority over students riding the bus.
    d. Stay seated. When on the bus, students must stay seated for safety reasons. Turning around or standing is never permitted. Windows may be opened, but students must never lean out the windows or put arms out the window.
    e. Keep the bus clean. By keeping feet off the seat-back and putting all garbage in cans students will help make the bus safe. The Student will be responsible for any vandalism that is incurred.
    f. Keep books and other personal belongings on your lap. Throwing of any material in or out of the bus is never permitted and will result in immediate suspension from the bus.
    g. Know the use of the Emergency Exit. Keep aisles clean and clear at all times in case of an emergency. The back emergency door is to be used only in the case of an emergency.

4. Getting Off the Bus:
    a. Remain seated until the bus has completely stopped.
    b. Cross the road in front of the bus, following the instructions of the driver. Do not walk out into the road between parked cars.
    c. Walk facing traffic. When leaving the bus stop, always walk on the curb facing oncoming cars. Stay on sidewalks whenever possible. Do not cross the street unless necessary.

Students need to take care of three general parts of their body while riding the school bus.

1. Mouth – Do not talk at a noise level that is distracting to the bus driver or use bad language on the bus.
2. Hands and Feet – Keep hands and feet to yourself. Do not push, hit, kick or throw things. Hands and/or feet must never be put out the window.
3. Bottom – Stay in your seat. Turning around or kneeling in your seat, or standing is not allowed.

If the student can assume responsibility of the three areas listed above and can show respect for self, other students, and the bus driver, citation will not be necessary. In the event a student violates a bus rule, the following consequences will be imposed (For students with disabilities, disciplinary procedures for bus behavior will also comply with all applicable federal and state laws and will follow the procedures outlined in the Idaho Department of Education Special Education Manual):

- 1st offense: Warning; telephone call to parents and a copy of the driver's report.
- 2nd offense: Suspension of bus riding privileges for ten (10) school days. Parents will receive a telephone call from the school and a copy of the bus citation.

- 3rd offense: Suspension of bus riding privileges for the remainder of the calendar school year.

Riding the bus is a privilege. The bus driver's report can cause suspension of any student from riding the bus. Victory Charter School and/or Brown Bus Co., reserves the right to suspend bus riding privileges at any time in the case of severe misbehavior.

GENERAL INFORMATION

ADMINISTERING MEDICATION

Students are not permitted to carry prescription or non-prescription medications at any time. If a student must take medication during the school day, these guidelines will be followed:

1. All medications will be left with the school secretary.
2. The parent/guardian must submit a written request to the school if the medication is to be given during school hours. Specific directions for administering the medication and the parent/guardian's signature must be received before any medication is given to the student. In the case of prescription medications, the physician's signature is also required.
3. The medication must be in the original container and the student's name and directions for administering the medication must be written on the container.
4. It is the student's responsibility to come to the secretary at the appropriate time to take his/her medication, unless the student has a disability and is unable to do so.
5. Non-prescription medication, such as Tylenol, Ibuprofen, cough drops and anti-itch cream, can be provided to students with parental permission. Parental permission may be provided by parent signature on the enrollment form or by parent note placed on file with the school office.
6. Emergency medication (Asthma inhalers and Epi-pens) should be in student possession as required by a physician. Students with diabetes, upon written request of parents and written authorization from treating physician shall be permitted to possess on the student's person at all times, all necessary supplies and equipment to perform monitoring and treatment functions. The Authorization For Self-Administered Asthma/Emergency Medication form must be on file with the School to ensure proper administration of emergency medication.

MORNING AND AFTER SCHOOL SUPERVISION

Victory Public Charter School will not provide supervision on school grounds for students in grades K through 6th before 7:50 a.m. or after 2:50 p.m. Therefore, students should arrive after 7:50 a.m. and be picked up prior to 2:50 p.m. Grades 7th through 8th will not be supervised before 7:00 a.m. or after 2:10 p.m.

If a student has not been picked up from school within twenty (20) minutes of the end of the school day, the student is returned to the school's office. Thereafter, the following process will commence:

1. The student's parent/guardian will be contacted utilizing the contact information previously provided to the school's office personnel.
    a. If the student's parent does not respond to the call, the student's emergency contact will be contacted utilizing the contact information previously provided to the school's officer personnel.
2. If no individual has responded to a call and/or if no parent or designated adult who is allowed to transport the student from school has arrived by 3:05 P.M. the school's office will contact local law enforcement officials and the student will be turned over to local law enforcement. It will then be the

responsibility of the parent/guardian of the student and local law enforcement to address the transportation and custody of the student.

Neither the school nor its employees shall transport or assume responsibility for the transportation of a student from school when the student's designated transportation has not arrived at school at the end of the school day. Should a parent/guardian fail to retrieve their child from school and the above process be required on two (2) separate occasions during a school year, the parent(s)/guardian(s) will be required to attend a meeting with the school's Administrator(s) to address the parental responsibility for child transportation and how such matters may be properly addressed in the future.

Parents are expected to make appropriate arrangements to ensure the safety of their children.

COMPUTER, INTERNET & E-MAIL USE

Computer usage is allowed for school-related, educational or assignment-based use only. Students may not use computers to play computer games, visit chat rooms, instant message or us social networking tools such as *TikTok, Twitter, SnapChat or Facebook* at any time. E-mail access is allowed with specific instructor permission only. E-mail access for non-school related reasons is not allowed at any time. Student and parent/guardian will review and sign computer/internet guidelines at the time of registration. Computer usage is frequently monitored. Computer use at Victory Public Charter is a privilege and not a right. Abuse of the computer will result in restriction of use.

HEADPHONES / IPODS

Students are not allowed to wear headphones or listen to iPods at any time, except when identified as an accommodation on a student's IEP. Headphones or iPods seen at school will be taken until after school. Students who consistently abuse this policy will have their headphones/iPods taken away and the confiscated item will only be returned to the parents or guardian.

ELECTRONIC COMMUNICATION DEVICES

Students, with permission of their parent(s)/guardian(s), may be in possession of an electronic device (i.e. cellular telephone, smart watch, gizmo) on school property. The devices must be turned off and kept in the student's locker or cubby during the school day. Use of devices shall be limited to the period before classes begin in the morning and after the student's last class in the afternoon.

Students are responsible for safeguarding the electronic devices they bring to school. The Charter School shall not be responsible for loss, theft, damage or destruction of electronic devices brought onto school property.

Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices.

Victory Charter School does not consent to nor does it authorize the recording or photographing of any student, staff member, meeting, class, or discussion without prior authorization, or as detailed in policy 4305.

Students who violate this policy, including but not limited to students who have an electronic device on their person, or in their backpack, or bag, students who have an electronic device which isn't turned off, students who use an electronic device in a manner which violates confidentiality or privacy rights of another individual, (See policy 4305), will be required to turn in their electronic device, when they enter the school, at the front office each day school is in session for the remainder of the school year. Students who have violated this policy, and fail to turn in their electronic device when they enter the school, and are unable to have the device brought to the school within one hour of school start time, will be suspended for the day, and will be suspended until the

phone is brought to school and turned in. Students who violate this policy will be required to come before the governing board for an expulsion hearing. Where appropriate, police authorities may be contacted.

Students who are required to turn in their phone, but instead turn in a second phone, a dummy phone, or anything else to give the appearance they have turned in their phone, when they have not, will be immediately suspended.

ATHLETICS (Applies to Grades 6-8)
Student athletes must maintain a minimum grade of a "C" in every class, and meet all requirements on the Sports Eligibility Form to be eligible to participate in any sport/athletic event. Athletes with discipline write-ups will not be allowed to play for a period determined by the Administrator.

SCHOOL SPONSORED TRIPS
All school-sponsored out-of-town trips taken for the purpose of participation in any educational endeavor shall be chaperoned by a member of the teaching or administrative staff. A student, who is not an active participant in the event, but has a reasonable purpose for attending may accompany the group with advance approval by the Administrator. Organizations that plan to attend out-of-town events when it is necessary to leave during the school hours must receive written Administrative approval. Any educational trips, which are not sponsored by the school, must have prior written approval from the Administrator for the absence to be excused. Students participating in school activities where buses are used for transportation may not go or return by private means without administrator approval. All baggage and personal effects may be opened and searched by school personnel before or during the trip.

GYMNASIUM
Use of the gymnasium and equipment outside of regular school hours must be supervised by an adult and approved by the Administrator. Use of the gymnasium during lunchtime is prohibited, unless approved by the Administrator.

SCHOOL EQUIPMENT
All school equipment is off limits during non-class hours unless instructor gives prior written permission**.**

VIDEO SURVEILLANCE
Victory Charter School utilizes video surveillance on school property to ensure the safety of students, employees and visitors and to safeguard school facilities and equipment.

CAMPUS VISITS
Victory Public Charter School visitors are required to check in at the front office. Students who wish to bring visitors and guest speakers to the school should proceed through the appropriate teacher and get permission of the administrator or designee prior to the visit. Parents that wish to speak with students during school hours are asked to proceed through the school secretary. Parents that need to speak with teachers are asked to set an appointment in advance. Parents of students may volunteer in the classroom, but are asked to respect classroom procedures and speak with student or teachers outside of class time.

SCHOOL LUNCH PROGRAM
Victory Public Charter School provides a variety of wholesome lunches to students in grades 1-8. Lunch prices will be set annually. USDA Free and Reduced lunches are available. **Applications are online at nutricloud.com.** Lunch fees will be collected daily during morning attendance, or may be paid directly to the lunchroom staff. Parents are encouraged to maintain a balance on their students' accounts. The lunch

program highly recommends that each household use the free "My School Bucks" App to apply money to your students' lunch accounts, to receive notice when the account is getting low, and to have 24 hour access to lunch account balances. You may apply funds to your students' accounts with a credit card, debit card, or an electronic check for a fee per transaction, (you may include numerous students in one transaction).

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

EMERGENCY SCHOOL CLOSURES / SNOW DAYS

In the event of inclement weather or building impairment, which makes the building or road conditions unsafe, the following procedures will be followed. The Administrator will notify radio stations and local TV stations of any school closure or late start. The stations typically begin announcing closure information at approximately 6:15 a.m. On late start days, all buses can run up to 60-90 minutes late.

An alert will be sent to the parent emails and text numbers on file notifying of a school closures, early release or late start, as soon as that has been determined.

WITHDRAWAL PROCEDURES

Any student leaving Victory Public Charter School for any reason during the school year should do the following:

1. Provide a **written** request, including the date of withdrawal, from the parent/guardian to the secretary stating that the student is withdrawing from school and the reason for withdrawal.

Withdrawal grades will be available within 3 school days following the exit interview.

SCHOOL INSURANCE

Victory Charter School is not responsible for accidents involving students while attending school, or school-sponsored extra-curricular activities. Students are covered when they ride the school buses. Students are

protected while traveling on chartered buses or regularly-scheduled common carriers by the liability of those carriers. Victory Charter School does not assume any financial responsibility for medical or hospital expense incurred because of athletic injuries. Athletics are voluntary programs in which the student may participate if he/she so desires; but he/she does so at his/her risk of injury.

COMMUNITY SERVICE
Seventh and eighth grade students are required to perform 30 hours of community service, cumulatively during their combined 7th and 8th grades years. They are responsible for logging their hours and providing proof of their hours served. They must have signatures of an adult involved in the activity (not a parent).

REPORT CARDS
Students will receive a formal copy of quarter, and semester grade reports. Parents are encouraged to attend Parent/Teacher Conferences at the end of 1st and 3rd quarters to pick up Progress Reports and meet with teachers about their student's progress and participation. Semester report cards will be sent home with students or mailed to parents. Weekly or monthly progress notes will be sent home with students if teachers or parents feel it is necessary. Parents will be notified a minimum of 2 weeks prior to grade reports if a student is failing a class.

DELIVERY OF ITEMS BY OUTSIDE VENDORS
Students are not to disrupt the school day by ordering and arranging for the delivery of items from outside vendors, such as food, flowers, balloons, and similar items. Parents are asked to have such orders delivered to the student's homes; otherwise, items delivered to the school will be kept at the front office until the end of the school day.

SPECIAL OCCASIONS
Halloween
There is no formal observation of Halloween at Victory Charter School. Masks and costumes are not permitted.

Valentine's Day
Individual teachers will inform students concerning the classroom exchange of valentines. Class lists are provided, and children who choose to exchange valentines must include everyone on the list, so that each child receives the same number.

Birthdays
Student birthdays will be celebrated monthly with one, end-of-the-month classroom recognition event. Summer birthdays will be recognized in May.

VISITORS
All visitors, including parents, must report to the front office prior to entering a classroom.

LIBRARY USE
Students are allowed to check out two books at a time. Books must be returned before the end of each semester, or replacement fines will be issued. Fines may also be issued for damage or excessive wear on a book

TEXTBOOK/MATERIALS USE
Books or class materials must be returned before the end of each year, or replacement fines will be issued. Fines may also be issued for damage or excessive wear on a book or materials.

CLOSED CAMPUS

The campus is closed during all hours of school. Students are to arrive and stay for their entire school day. No student may go to a vehicle or leave school without permission from parents, notification of the teacher, and following proper sign-out procedures. Students are not allowed to leave campus at lunch unless accompanied by a parent/guardian after sign-out procedures have been followed. Leaving campus without checking out is treated as an unexcused absence and/or truancy.

CALENDAR

The 2026-2027 School calendar can be viewed on the school's website at www.victorycharterschool.net.

VICTORY CHARTER SCHOOL
9779 Kris Jensen Lane
Nampa ID 83686
Phone: 208.442.9400 Fax: 208.442.9401
www.victorycharterschool.net
Co-Principals: Dr. Marianne Saunders and Mrs. Tera Luce

INTERNET ACCESS CONDUCT AGREEMENT

Every student, regardless of age, must read and sign below:

Student- I have read, understand, and agree to abide by the terms of Victory Charter School's policy regarding School-Provided Access to Electronic Information, Services, and Networks (**Policy No. 3270/3270P**). Should I commit any violation or in any way misuse my access to the school's computer network and/or the internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me.

Parent or Legal Guardian- (If applicant is over 18 years of age and living with a parent/legal guardian, that parent/legal guardian must also read and sign this agreement.) As the parent or legal guardian of the below named student, I have read, understand and agree that my child shall comply with the terms of Victory Charter School's policy regarding School-Provided Access to Electronic Information, Services and Networks (**Policy No. 3270/3270P**) for the student's access to the school's computer network and/or the internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's responsibility for abiding by the policy. I am, therefore, agreeing to indemnify and hold harmless Victory Charter School, board members, administrators, teachers and other staff against all claims, damages, losses, and costs, of whatever kind, that may result from my child's use of his/her access to such networks or his/her violation of the school's policy. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting. I hereby give my child permission to use the building-approved account to access the school's computer network and the internet.

Father/Guardian Signature: _____ Date: _____

Mother/Guardian Signature: _____ Date: _____

ALL students must sign.

Student Name: _____ Signature: _____

Student Name: _____ Signature: _____

Student Name: _____ Signature: _____

Student Name: _____ Signature: _____

Student Name: _____ Signature: _____

If I am signing this policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and agree to abide by this policy.

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POLICY ACKNOWLEDGEMENT

We have read, understood and shared with our children the 2026-2027 policies, handbook, and other information in the policy section of the school's website at victorycharterschool.net. Please note the following:

2140-Student and Family Privacy Rights; 2425-Parental Rights; 3265-Electronic Communications Devices; 3270-School-Provided Access to Electronic Info., Services, and Networks; 3270P-Acceptable Use of Electronic Networks; 3280-Equal Education, Nondiscrimination and Sex Equity; 3295 & 3295P-Hazing, Harassment, Intimidation, Bullying, and Cyber Bullying; 3320-Substance and Alcohol Abuse; 3330-Student Discipline; 3335-Academic Honesty; 3415-Participation in Inappropriate Year-End Activities; 3500-Student Health/Physical Screenings/Examinations; 3500P-Notice of health Services; 3530-Suicide; 3555-Student Pickup From School; 3560-Video Surveillance; 3570F1-Notifications to Parents and Students Concerning a Student's School Records; 3570P-Student Records; 3576-Student Data Privacy and Security; 4305-Recording on School Property; 4420F1-Letter to Parents Regarding Visits to School by Sex Offender; 5120-Equal Employment Opportunities and Non-Discrimination; 8200-Local School Wellness;

If you do not have access to the internet, please request a printed copy of materials.

ALL PARENTS, STEP-PARENTS AND GUARDIANS MUST SIGN.

Family Name: _____

Father/Guardian Signature: _____ Date: _____

Mother/Guardian Signature: _____ Date: _____

Step-Father/Guardian Signature: _____ Date: _____

Step-Mother/Guardian Signature: _____ Date: _____