YOUTH SPORTS - PERMISSION TO SELL CONCESSIONS APPLICATION

Concession Vendors must have an approved PERMISSION TO SELL CONCESSIONS APPLICATION FORM on file with the Youth Sports Office prior to hosting a concession stand during Milwaukee Recreation Youth Sports Leagues.

APPLICATION SUBMITTAL:

Return the completed PERMISSIONS TO SELL CONCESSIONS APPLICATION FORM at least **TWO WEEKS** in advance of first requested date of concessions operation to the Youth Sports Office by:

- **EMAIL:** Youth Sports Supervisor or Manager
- **MAIL/INTEROFFICE** to Central Services at 5225 W. Vliet Street, Room 163, Milwaukee, WI 53208

APPROVED CONCESSION SALE ITEMS:

- **DRINKS** – Water, Sports Drinks, Hot Chocolate, Coffee, Tea, Soda
- **FOOD** - Hot Dogs, Pizza, Potato Chips, Pretzels, Popcorn, Nachos, Candy, Healthy Snacks

CONCESSION GUIDELINES:

- League Director will determine the location of the concessions area on-site.
- Two (2) adult supervisors must always be on-site.
- Selling must stop at the end of half-time of the last game of the day and the stand must be down and all supplies removed by the end of the last game.
- Concessions vendor must provide **ALL** their own equipment (including tables, chairs, and extension cords) which cannot be stored on-site.
- Concessions vendor must have one (1) designated person to handle all money transactions. A minimum of $50.00 must be on-site to provide change back to customers. Money must be stored in a covered cash box.
- Security is not provided by Milwaukee Recreation for concession operations.
- Fundraising money can only be used for school sponsored programs/activities.

APPLICATION INFORMATION:

School/Organization: _____ Main Contact: _____
Contact Email: _____ Contact Phone: _____
Concessions Site: _____ Dates of Operations: _____

SIGNATURES:

I have reviewed the ***Youth Sports: District Fundraising Policy and Information Guide***, and agree to abide by the concession guidelines as listed above:

MAIN CONTACT SIGNATURE: _____ DATE: _____

PRINCIPAL'S SIGNATURE: _____ DATE: _____

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FOR YOUTH SPORTS OFFICE ONLY:

SUPERVISOR/MANAGER SIGNATURE: _____ DATE: _____

_____ Approved _____ Denied