Shakopee Public Schools

2026-2027 School Year

Regular Timesheet

Nonteaching Positions Only

Employee Name: **Employee Number:**

School Location: **Position:**

Check if you have a CEU Stipend or Certification ☐

Date	Start Time	End Time	Lunch Time	Total Hrs. Worked

Total Hours Worked -

Employee Signature: Date:

Supervisor Signature: Date:

Expenditure Code (If Needed)