



GALENA PARK INDEPENDENT SCHOOL DISTRICT

PO Box 565, Galena Park TX 77547

Mail completed form
and proof of identification
to:

Galena Park ISD
Attn: Business Services
PO Box 565
Galena Park, TX 77547

THIS FORM IS FILLABLE

TO: Galena Park ISD Business Services Department

Date

RE: Unclaimed Property for Individuals

Claimant must be 18 or older. Claimant is required to provide sufficient documentation to establish claimant's right to receive unclaimed property.

Claimant's Current Information: (to contact you or mail check)

Name

Street

City, State, Zip

Daytime Phone

Attached are copies of Claimant's proof of identification:

☐

Driver's License

☐

Military ID

☐

State Issued Identification

Other

Unclaimed Property you believe to be yours:

Payee

Amount

Our Reference Number

Claimant Signature

The named Claimant certifies that this claim for property presumed abandoned is valid and just, that all statements herein are true and correct, and that upon payment of this claim Claimant will indemnify and hold harmless Galena Park ISD, and its employees from any damages, claims, or losses of any kind resulting from the payment of the above property to the Claimant.

Signature

Date

Print, sign, and send this form and proof of ID. Please allow 4-6 weeks for processing.

For Office Use only: Documentation reviewed by: _____

Payment of claim in the amount of \$ _____ approved by _____