June 29, 2026

Dear Parents and Guardians:

Please take a moment to complete the form and return it to your student's school. The Education Benefits Form collects information needed to ensure the school receives state and federal funding for education programs. Without this information, Berrien Springs Public Schools could lose important funding for education programs that our students need.

Why is Berrien Springs Public Schools requesting financial information?
The Education Benefits Form determines a student's or household's eligibility. The total number of eligible students is used to determine the funding amounts that will be made available to a school. The more forms returned, the better our chances of receiving increased funding to support our programs and services.

What do I need to do?
We ask that parents complete the form. You may either fill out the online version or complete the attached form and return it to Berrien Springs Public Schools. **The link to the online form is: https://berriensprings.familyportal.cloud/benefits/onlyapplying.**

How will this information be protected?
In keeping with current practices, this document is maintained in the administration office and is stored in a locked file cabinet. The only staff members who have access to this information are the principals, school administrators, the student enrollment specialist, and the food services director.

What else might my student or household be eligible for?
Based on the information you provide on your Education Benefits Form, your child may qualify for other programs:

- ☐ College entrance applications
- ☐ Potential household support for cable and internet
- ☐ Additional summer meal benefits

Please contact Pam Evans, Food Service Director, for more information at 269-471-8860 or pevans@homeoftheshamrocks.org.

Sincerely,
Dr. Thomas Bruce, Superintendent