



**Poland Local Schools
Regular Board of Education Meeting - June 29, 2026
Dobbins Board of Education Room
3030 Dobbins Rd., Poland, Ohio 44514**

Mission Statement

Educate, empower and inspire every student at every opportunity.

The Regular Board of Education meeting of the Poland Local Board of Education will be held on Monday, June 29, 2026 at 6:00 p.m.

CALL TO ORDER

Pledge of Allegiance

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

REGULAR SESSION

PRESENTATIONS

- **OSBA Honor Roll Awardees:**
 - **Cadence Care**
 - **Dr. Michael Black**
 - **Nutrition Group**
 - **Chief Lambert and the Poland Village Police**
- **Poland Athletic Department:**  **2026 Spring Athletic Awards.pdf**
- **Strategic Planning Timeline - Dr. Tommelleo, Superintendent**

PUBLIC PARTICIPATION

The President is the presiding officer and shall be guided by the following rules:

- Participants must sign in.
- Participants must announce their name, address, and group affiliation if applicable.
- Individuals may not register others or give time to others to speak during public participation.
- Each statement made by a participant shall be limited to three (3) minutes duration; fifteen (15) minutes per topic. The Treasurer is responsible for timekeeping.
- During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.

On behalf of the Board, we welcome all students, staff, parents and interested community members to tonight's Board of Education meeting. Please be reminded that this is a meeting of the Board of Education held in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. Board members generally do not provide a response to questions during public participation.

For those wishing to make public comments, participants will be recognized at this time by the president of the Board of Education in the order in which participants signed in.

You have before you a copy of the items considered for tonight's agenda, would any Board member wish to remove any item to be considered separately?

Treasurer/CFO Requests of Consent: Jeanette Medina

Motion to approve the following 1- 4 financial recommendations as presented: **(#2026-97)**

Moved by _____, seconded by _____

1. **APPROVE** the Minutes of the Regular meeting of May 20, 2026  May 20, 2026 Min..pdf
2. **APPROVE** the Financial Report of May 2026 as submitted.
 -  Cash Summary Report May 2026.pdf
 -  Appropriation Summary Report May 2026.pdf
 -  Revenue Summary Report May 2026.pdf
 -  MTD Exp. Reconciliation Report May 2026.pdf
 -  Monthly Investments May 2026.pdf
 -  Cash Reconciliation Report May 2026.pdf
3. **APPROVE** the FY26 appropriation modifications and submission for certification the estimated resources to the Mahoning County Budget Commission. Authorize the Treasurer to make any necessary changes for all funds to reflect actual data ending June 30, 2026, if needed at fiscal year end.  Appropriation Resolution Final FY26.pdf
 FY26 Final Certificate of Estimated Resources.pdf
4. **APPROVE** the temporary appropriations of \$28,284,425.00 for the first ninety (90) days of the new fiscal year (FY27) commencing on July 1, 2026.  Temporary Appropriations FY27.pdf

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

TREASURER'S REQUESTS/RECOMMENDATIONS - Not included in Requests of Consent:

1. **AUTHORIZE** the treasurer to advance funds from the General Fund to the PSHS Spanish Club Account (200-991E) in the amount of \$14.91, the exact negative balance at June 30, 2026. The advance will be credited back as dues are paid in the 26-27 school year. **(#2026-98)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

2. **APPROVAL** of a Resolution determining to submit to the Electors of the School District the question of the renewal of an existing Tax Levy pursuant to Sections 5705.03 and 5705.194(C) of the revised code.

.  Fixed Sum Levy for Nov 26 Vote.pdf **(#2026-99)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

3. **APPROVAL** of a Resolution declaring it necessary to renew an existing 1.0-Mill Tax Levy for the purpose of permanent improvements and requesting the Mahoning County Auditor to make certain certifications, pursuant to Sections 5705.03 AND 5705.21 of the revised code.

 PI Levy for Nov 26 Vote.pdf
(#2026-100)

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

4. **AUTHORIZE** the treasurer to transfer funds from the General Fund to Preschool Account (012-9002) for the exact negative balance and remaining encumbrances on June 30, 2026. **(#2026-101)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

5. **AUTHORIZE** the treasurer to transfer funds from the General Fund to Afterschool Account (012-9003) for the exact negative balance and remaining encumbrances on June 30, 2026. (#2026-102)

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

Superintendent's Requests of Consent : Andy Tommelleo 1- 23

Motion to approve items 1-23 consent agenda recommendations as presented. (#2026-103)

Moved by _____, seconded by _____

HR/STAFFING

1. **ACCEPT** the following certified retirement of Dr. Maria Hoffmaster, Assistant Superintendent of Poland Local Schools, Effective July 1, 2026. All paperwork on file in the Board Office.
 Maria Hoffmaster's Letter.pdf
2. **ACCEPT** the resignation of the following classified staff member. All paperwork on file in the Board Office:
 - Michael Bellish - Sweeper/Cleaner Effective Date: May 15, 2026
3. **ACCEPT** the resignation of the following certified staff member for the 25-26 School Year. All paperwork on file in the Board Office:
 - Cynthia Smotzer - CCP Physics
4. **APPROVE** a salary of \$49,281.25 for the Athletic Secretary/Transportation, Kim Brant, effective the 2026-2027 contract year.
5. **APPROVE** the following non-teaching personnel be placed on the Summer/Seasonal Custodial Substitute List for 2026 according to the wage rate for the assignment designated:
 - Brady Brungard - Summer/Seasonal (returning)
 - Cameron Hackstedde - Summer/Seasonal (returning)

6. **RECOMMEND** to approve Poland's Afterschool Support Staff for the 2026-2027 School Year at a rate of \$15.00 per hour /Part-Time:
 - Debra Mizen - New
 - Judy Tsagares - Returning
 - Patrice Almasy - Returning
7. **APPROVE** Melissa Shaver to substitute as the High School Secretary for the remainder of the 2025-2026 School Year at her approved secretary rate. Effective June 5, 2026
8. **APPROVE** the following classified employee for the 2026-2027 school year with receipt of all required reports on file:
 - Elyse Kunzer- from a 3.75 hour Monitor to an 8 hour Monitor at MCK/MS

CURRICULUM/INSTRUCTION

9. **APPROVE** the agreement with Cadence Care Network as a Mental Health Provider/Consultant for FY27 :  Cadence Care MOU 26-27.pdf
10. **APPROVE** the Agreement with Struthers City Schools for shared services of an English Language Teacher with the Poland Schools for the 2026-27 school year. The Struthers City Schools. Details attached in the agreement.  FY27 Struthers ELL Shared Service Contract.pdf
11. **APPROVE** the Handbooks for the 2026-2027 School Year:
 -  Preschool Handbook 2026-2027.pdf
 -  McKinley Handbook 2026-2027.pdf
 -  PMS Student Handbook 2026-2027.pdf
 -  PSHS Student Handbook 2026-2027.pdf
12. **APPROVE** the seven-year agreement with McGraw Hill for the purchase and implementation of the Wonders K–2 English Language Arts curriculum and associated instructional materials for use in the Poland Local School District, effective for the 2027–2028 school year, to be paid from the appropriate curriculum and instructional funds.  Wonders Contract.pdf
13. **APPROVE** the Agreement between the Educational Service Center of Eastern Ohio and Poland Local Schools for the 2026-2027 School Year :  ESC-Poland Schools Agreement- 26-27.pdf
 ESC-Poland Schools _ FY27 Schedule A.pdf
14. **APPROVE** the Agreement between MVRCOG and the Poland Local Schools for the 2026-2027

School Year: [PDF MVRCOG Service Agreement wit Poland Schools 26-27.pdf](#)

15. **APPROVE** the MOU between Future Plans (Career Counseling) and Poland Local Schools for the 2026-2027 School Year: [PDF Future Plans MOU 26-27 School Year.pdf](#)

STUDENT SERVICES

16. **APPROVE** the 26-27 contract from HomeCare With Heart for nursing services for a specific student at the Poland Schools [PDF Homecare with Heart and Poland Schools Contract 26-27.pdf](#)
17. **APPROVE** the Settlement Agreement 4858-0334-2272v.1 related to an individual student for the 2026-2027 school year: [PDF Poland Schools Settlement Agreement 4858-0334-2272v.1.pdf](#)
[PDF CBC and Poland Schools Contract 26-27.pdf](#)

OPERATIONS

18. **RENEW** the contract with Liberty Mutual Insurance for Commercial Insurance coverage effective July 1, 2026 through June 30, 2027 as per attached proposal:
[PDF Liberty Insurance Proposal for Poland Schools.pdf](#)
19. **APPROVE** the contract with Chubb Insurance for Cyber Coverage as per attached proposal:
[PDF Poland Schools Cyber Overview.pdf](#) [PDF Poland Schools - Chubb Ins. Cyber Quote.pdf](#)
20. **APPROVE** the Poland Local Schools District Nutrition Compliance Report:
[PDF Nutrition Compliance Report 26-27.pdf](#)

ATHLETICS

21. **APPROVE** the updated addendum to the athletic training contract with Mercy Health:
[PDF Mercy Health Athletic Trainer Agreement 26-27.pdf](#)
22. **APPROVE** the resolution authorizing the continued membership in the Ohio High School Athletic Association for the 2026-2027 school year. [PDF OHSAA 26-27.pdf](#)
23. **ACCEPT** the resignation of the following coaches:
- Kincaid Mrakovich - Head Boys Varsity Lacrosse Coach, Effective May 22, 2026
 - Jimmy Leslie - Head Girls Tennis Coach, Effective June 3, 2026

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

ITEMS NOT INCLUDED IN CONSENT

SUPERINTENDENT REQUEST

1. **APPROVE** the Board Resolution to adopt the Online Learning Plan: **(#2026-104)**

BOARD OF EDUCATION OF POLAND LOCAL SCHOOL DISTRICT RESOLUTION

The Board of Education of the Poland Local School District (the "Board") met in Regular session on the 29th day of June, 2026, with the following members present:

Troy Polis
Erin Memo
Gregg Riddle

Larry Warren
Jeff Sabrin

_____ moved for the adoption of the following Resolution:

RESOLUTION # _____

A RESOLUTION TO ADOPT ONLINE LEARNING PLAN

WHEREAS, R.C. 3313.482 requires boards of education to adopt plans to provide instruction via online delivery in order to make up hours (up to 3 days) in that school year for which it is necessary to close schools for disease, epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to the school's operation, damage to a school building, or other temporary circumstances due to utility failure rendering the school building unfit for use;

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1: The Board hereby adopts its 2026-2027 school year plan for online make-up hours as stated below and attached hereto, and in conjunction with the Poland Education Association's Collective Bargaining Agreement.

- (a) To the extent practicable, the district will provide teacher-directed synchronous instruction, allowing for real-time interaction between teachers and students.
- (b) The District requires students to participate in standards-aligned instructional activities that are prepared and accessible during a school closure. The District will document participation in learning opportunities during the closure by:
 - i. Grades K-3: Parent or guardian communication verifying student engagement; teacher-initiated check-ins via email and/or digital platform, as appropriate; and completion and return of assigned work upon return to in-person instruction.
 - ii. Grades 4-6: Participation in synchronous sessions, when available; submission of assignments; evidence of engagement within digital platforms; and communication with teachers.
 - iii. Grades 7-12: Participation in synchronous sessions, when available; submission of assignments; evidence of engagement within digital platforms; and communication with teachers.
- (c) The District will reach out to students to ensure engagement during the closure by:
 - i. Grades K-3: Instructional videos/digital content will be posted by the teacher in Google Classroom, IXL, Wonders or other district approved digital platform; teachers will communicate daily expectations through established district communication methods (e.g., email); and teachers will be available to assist students, answer questions, etc. via Class Dojo, Google Classroom and email during regular school hours.
 - ii. Grades 4-6: Standards-aligned instructional activities delivered through Google Classroom, including assignments, instructional materials, and teacher-provided resources; and teachers will be available to assist students, answer questions, etc. via Google Classroom and email during regular school hours.

- iii. Grades 7-12: Instruction through Google Classroom; and teachers will be available to assist students, answer questions, etc. via Google Classroom and email during regular school hours.
- (d) The District will ensure equitable access to quality instruction and the District will meet the needs of the following subgroups as described below.
 - i. The District will meet the needs of students with disabilities by: Implementing services and accommodations to the greatest extent practicable; special education staff providing direct services, consultation, and modifications as appropriate; related services delivered virtually or through alternative means when feasible; service delivery prioritized in collaboration with families to support access to the general education curriculum and progress toward IEP goals; and services on a designated Online Day addressed in collaboration with families on an individual basis.
 - ii. The District will meet the needs of English learners by: Instruction including appropriate language supports, scaffolds, and access to translation resources; ELL staff providing supplemental services as needed; and services on a designated Online Day addressed in collaboration with families on an individual basis.
 - iii. The District will meet the needs of other vulnerable student populations by: Intervention specialists, counselors, and support staff providing targeted outreach and assistance; allowing flexible instructional options, including asynchronous and paper-based materials; services on a designated Online Day addressed in collaboration with families on an individual basis.
- (e) The District will use the following process to notify staff, students and parents that the District will be using online delivery of instruction: Automated phone calls, email notifications, and posts on the District website and social media platforms.
- (f) During the closure, teachers may be contacted by District-issued email, Google Classroom and other building-approved application(s).
- (g) The District will meet the needs of staff and students regarding Internet connectivity and technology for online delivery of instruction by: providing devices to students as needed and implement a distribution process as necessary; providing mobile hotspots if needed; sharing information regarding low-cost or free internet services; providing technical assistance through the District Help Desk and guidance and tutorials.
- (h) The Board has obtained written consent for this plan from the teachers' employee representative designated under R.C. 4117.04(B). A copy of that written consent is on file in the official file of the Board and is hereby incorporated into this Plan.

Section 2: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

_____ seconded adoption of the foregoing Resolution with the vote resulting as follows:

	Aye	Nay
_____ Troy Polis _____	_____	_____
_____ Larry Warren _____	_____	_____
_____ Erin Memo _____	_____	_____
_____ Gregg Riddle _____	_____	_____
_____ Jeff Sabrin _____	_____	_____

Motion passed and adopted this 29th day of June, 2026.

Board President

TREASURER'S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the meeting of the Board of Education of the Poland Local School District held on June 29, 2026 showing the adoption of the resolution hereinabove set forth.

Treasurer, Board of Education
Poland Local School District, Ohio

Dated: June 29, 2026

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

HR/STAFFING

2. **APPROVE** an amendment to Michael Daley's employment contract to designate him as Assistant Superintendent, effective August 1, 2026, through July 31, 2027, at an annual salary of \$115,000, and further that Resolution No. 2026-70 is rescinded to the extent it approved a \$5,000 stipend for Mr. Daley, as such stipend shall no longer apply during the term of the amended contract. **(#2026-105)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

3. **APPROVE** an amendment to the Director of Operation's employment contract effective August 1, 2027, through July 31, 2030, to provide for twenty (20) days of vacation annually. **(#2026-106)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

4. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-107)**
- Britney Cracraft - K-3 Intervention Specialist

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

5. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-108)**
- Cherilyn Latimer - K-3 Intervention Specialist

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

6. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-109)**

- Kaylin Treeese - Grade 1 Teacher

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

7. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-110)**

- Nina Leonelli - Grade 4 ELA

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

8. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-111)**

- Jon Geramita - 7-12 Intervention Specialist

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

9. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-112)**

- Bailey McKarns - Grade 7 ELA

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

10. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-113)**

- Marissa Patrone - 4-6 Intervention Specialist

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

11. **APPROVE** the following certified teaching personnel for the 2026-2027 School Year: **(#2026-114)**

- Juliana Sabrin - Grade 4 Math

Moved by _____, seconded by _____

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

12. APPROVE the following certified teaching personnel for the 2026-2027 School Year: **(#2026-115)**

- Hannah Jones - 7 and 8 Grade Math

Moved by _____, seconded by _____

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

CURRICULUM/INSTRUCTION

13. APPROVE the three- year agreement with 95 Percent Group for the purchase and implementation of curriculum resources, instructional materials, and professional development training to support literacy instruction in the Poland Local School District, effective for the 2026-2027 school year, to be paid from the appropriate curriculum and instructional funds.  95 Percent Group Agreement.pdf **(#2026-115)**

Moved by _____, seconded by _____

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

OPERATIONS

14. APPROVE the Food Service Management Contract (Renewal) with The Nutrition Group for the 2026-2027 school year per final approval from the Ohio Department of Education.

 Poland Schools Food Service Contract 26-27.pdf **(#2026-116)**

Moved by _____, seconded by _____

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

15. APPROVE the RFQ for Union:  RFQ - Union School - 2026.pdf **(#2026-117)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

16. APPROVE the use of Fox Family funds for the Auditorium upgrades:

 Kenneth K. Family Trust Application.pdf **(#2026-118)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

ATHLETICS

17. APPROVE the following individuals to fill the positions listed for the 2026-2027 School Year and to be awarded the applicable supplemental and/or pupil activity contract. See attached District list of Supplemental Athletic Positions: **(#2026-119)**

 Sports - Supplemental Positions 2026-2027.pdf

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

18. APPROVE the following individuals to fill the volunteer coaching positions for the 2026-2027 school year. All required paperwork on file:  Volunteer Coaches 2026-2027.pdf **(#2026-120)**

Moved by _____, seconded by _____

Roll Call: ____ Mr. Sabrin ____ Mr. Polis ____ Mrs. Memo ____ Mr. Riddle ____ Mr. Warren

INFORMATIONAL ITEMS -

REPORTS/PRESENTATIONS -

- Foundation – Mr. Larry Warren
- Legislation – Mr. Gregg Riddle
- Student Achievement - Mr. Jeff Sabrin

RECOMMEND ENTERING INTO EXECUTIVE SESSION to discuss the employment of a public employee(s).

(#2026-121)

Moved by _____ seconded by _____.

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

RECONVENE TO REGULAR SESSION

(#2026-122)

Moved by _____ seconded by _____.

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

ADJOURN

(#2026-123)

Moved by _____ seconded by _____.

Roll Call: ___ Mr. Sabrin ___ Mr. Polis ___ Mrs. Memo ___ Mr. Riddle ___ Mr. Warren

ANNOUNCEMENT

The next scheduled regular session will be held on July 15, 2026 at 6:00 p.m. at Dobbins.