Booster Club Frequently Asked Questions

Q: Is a booster club part of the school district?

A: No. A booster club is a district-affiliated organization but is legally separate from the district.

Q: Who decides if a booster club may operate?

A: Operation of any booster club on a school site campus is at the discretion of site administration. Once approved by site administration to operate, the booster is then required to comply with district requirements for operation. Failure to comply with district requirements may result in the booster club being disallowed to operate.

Q: Should the booster club use the school's address as the booster club address?

A: No, the booster club should have its own mailing address. This could be a P.O. Box, postal box, or any other address affiliated with the club.

Q: What additional insured information is required on the booster club's Certificate of Insurance (COI)?

A: Lake Elsinore Unified School District, 545 Chaney St., Lake Elsinore, CA 92530

Q: Should the booster club by-laws/constitution designate bank account signers?

A: Yes, the club should clearly specify who are authorized signers on the bank account. All checks should include two (2) signatures.

Q: Should the booster club by-laws/constitution have language related to the dissolution of the club?

A: Yes. Upon dissolution of any booster club, any remaining funds should be forwarded to the affiliated schools ASB General account.

Q: Should the beginning balance from the booster club's proposed budget match the ending balance from the prior year's annual financial statement?

A: Yes. The period ending annual financial statement ending balance should flow directly into the beginning balance for the budget year.

Q: What are some commonly seen problems with annual financial statements and proposed budgets?

A: Ensure totals match. The beginning balance for the proposed budget should be the same as the ending balance for the previous year's annual financial statement. Double-check that the revenue section and expense section should total correctly. The ending balance on the proposed budget should be the remaining total funds after all revenues and expenses have been accounted for.

Q: Can a coach or band director be a voting member of a booster club?

A: No, district employees cannot directly participate in the operations of a booster club. They may act in an advisory role and provide programmatic updates but may not be a direct part of the booster club's decision-making process.

Q: Can a district employee be a member of a booster club?

A: Yes. A district employee, acting as a parent/guardian/community member can participate as a member of a booster club. A district employee may not participate directly as part of a booster club that directly supports a program that the school site they work at.