



Washington Court House City Schools
Board of Education

PROPOSED AGENDA
Monday, June 29, 2026 at 7:00 PM
Regular Board Meeting
District Office

306 Highland Ave., Washington CH, OH 43160

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

- Item #1 CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- Item #2 ROLL CALL**
- Item #3 ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA**
- Item #4 APPROVAL OF MINUTES (AND DISPENSE WITH READING)**
Regular meeting on May 18, 2026 and special meeting on June 2, 2026
- Item #5 PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM**
- Item #6 PRESENTATIONS**
- **Legislative Liaison Report – Zach Camp**
 - **Student Achievement Liaison Report – Wendy Downing**
- Item #7 SUPERINTENDENT'S REPORT – Dr. Briggs**
The Superintendent recommends the approval of the following personnel items:
- A. Job Description for EMIS Coordinator** as attached
 - B. Job Description for Transportation Supervisor** as attached
 - C. Non-Acceptance of Contracts:**
 - 1. Kyle Hoppes – Substitute bus driver and van driver
 - 2. Peggy Vrettos – Substitute secretary
 - 3. Richard Oakes – 2nd grade teacher at Cherry Hill Primary School
 - D. Unpaid Leave of Absence:**
 - 1. Lisa Langley – Educational aide for the 2026-2027 school year
 - E. Resignations:**
 - 1. Michaela Sanderson – Case manager for special education, effective July 28, 2026
 - 2. Judy Thomas – Bus driver, effective August 1, 2026



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F. Employment:

1. Kaitlynn Young – 2nd grade teacher at Cherry Hill Primary School, pending licensure
2. Alexandra Kees – Speech and Language Pathologist, pending background checks and licensure
3. Abigail Seyfang – Case manager for special education, effective July 1, 2026, pending background checks and licensure
4. Rose Glaze – Cook at Cherry Hill Primary School
5. Ursula Snyder – Bus driver in training, effective July 13, 2026 and substitute bus driver, effective August 1, 2026 and van driver, effective July 1, 2026 and custodian, effective July 13, 2026
6. Trinity Rickman – Casual for 25/26 school year and 26/27 schoolyear, effective June 8, 2026
7. Miranda Bailey – Big Blue Bus worker, effective June 10, 2026
8. Conner Bivens – Big Blue Bus worker, effective June 16, 2026
9. Tara Bivens - Big Blue Bus worker, effective June 15, 2026
10. Cooper Collins - Big Blue Bus worker, effective June 16, 2026
11. Rose Glaze - Big Blue Bus worker, effective June 23, 2026
12. Terea Hatfield - Big Blue Bus worker, effective June 10, 2026
13. Kyle Maust - Big Blue Bus worker, effective June 10, 2026
14. Aaron Miller - Big Blue Bus worker, effective June 10, 2026
15. Elaine Moore - Big Blue Bus worker, effective June 10, 2026
16. Corey Thomas - Big Blue Bus worker, effective June 10, 2026
17. Diane Matticks – English Language Learner tutor
18. Kate Downing – MTSS tutor at Belle Aire Intermediate School, \$150.00 per day and 7 hours per day

Supplementals

19. Jodi Adams – Tutor
20. Shaleigh Adams – Tutor
21. Cheri Bailey – Tutor
22. Rachel Brobeck – Tutor
23. Shay Carrig – Tutor
24. Alicia Denen - Tutor
25. Kendra Ely – Tutor
26. Meredith Hooper – Tutor
27. Katy Joseph – Tutor
28. Kay Kimmet – Tutor
29. Kim Lotz - Tutor
30. Krystal Matthews – Tutor



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31. Rebecca Matthews – Tutor
32. Kyle Maust – Tutor
33. LeeAnne Picklesimer - Tutor
34. Rebecca Pope – Tutor
35. Jill Sanderson – Tutor
36. Hugh Smith - Tutor
37. Leandra Thompson – Tutor
38. Mandy Pelfrey – Special Education Team Leader
39. Kelly Maust – Special Education Team Leader
40. Tracy Parks – Special Education Team Leader
41. Rennea Burley – Special Education Team Leader
42. Erica Halliday – TBT Leader
43. Jenna Heathcook – TBT Leader
44. Maggie Hedrick – TBT Leader
45. Amy Jackson – TBT Leader
46. Melissa Mustain – TBT Leader
47. Lee Anne Picklesimer – TBT Leader
48. Heather Ward – TBT Leader
49. Dawn Anderson – TBT Leader
50. Valaria Campbell – TBT Leader
51. Kathy Clay – TBT Leader
52. Ashley DeAtley – TBT Leader
53. Nicole Flora – TBT Leader
54. Christina Miller – TBT Leader
55. Skye Nichols – TBT Leader
56. McKenzie Thacker – TBT Leader
57. Nic Frazier - TBT Leader
58. Krystal Matthews- TBT Leader
59. Amanda Murphy-Runk – TBT Leader
60. Scott Neff - TBT Leader
61. Ben Streitenberger - TBT Leader
62. Shaleigh Adams- TBT Leader
63. Shannon Bartruff - TBT Leader
64. Shane Donnenwirth - TBT Leader
65. Nick Geruntino - TBT Leader
66. Michelle Patton - TBT Leader
67. Brandi Renick - TBT Leader
68. Brian Cartwright – LPDC
69. Dee Funari – LPDC



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- 70. Kay Kimmet – LPDC
- 71. Matt Rader – LPDC
- 72. Brianna Richardson – LPDC
- 73. Brandi Collins- Middle School Student Council Advisor
- 74. Kristin Glass-Preston – Middle School Choir Director
- 75. Kristin Glass-Preston – Middle School Musical Director
- 76. Kevin Evans – Middle School Assistant Musical Director
- 77. Tracy Parks – Middle School Yearbook Advisor
- 78. Shannon Bartruff – E-Leader (High School)
- 79. Katie Dressback-Manns – High School Art Show Advisor
- 80. Nick Geruntino – Homecoming Advisor
- 81. Nick Geruntino – Hi Y Advisor
- 82. Kiera Hites – Dance Team Director
- 83. Megan McCune – High School Musical Director
- 84. Michelle Patton – National Honor Society Advisor for 2025-2026
- 85. Michelle Patton – National Honor Society Advisor for 2026-2027
- 86. David Penwell – High School Student Council Advisor
- 87. David Penwell – Homecoming Advisor
- 88. David Penwell – Senior Class Advisor
- 89. David Penwell – Prom Chairperson
- 90. Brandi Renick – Prom Chairperson
- 91. Amy Rader – Quick Recall Advisor
- 92. Matt Stanley – High School Band Director
- 93. Ben Streitenberger – Middle School/Assistant High School Band Director

Classified

- 94. Miranda Bailey – Educational aide
- 95. Tonya Becker – Technology instructor
- 96. Amanda Blakeley – Educational aide
- 97. Donna Bryan – Educational aide
- 98. Roxann Carter - Educational aide
- 99. Collin Clouser – Educational aide - bus
- 100. Faryn Collett – K12 Attendance/Engagement Coordinator
- 101. Maveric Collins – Educational aide
- 102. Stacy Coy – Educational aide
- 103. Charity Eggleton – Technology instructor
- 104. Amy Evans - Educational aide - library
- 105. Terry Hanusik - Educational aide
- 106. Brittne Harris - Educational aide
- 107. Terea Hatfield – Educational aide – study hall monitor



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- 108. Deanna Hecoax – Educational aide – DLD monitor
- 109. Jaide Howard – Educational aide
- 110. Mika Ingram – Substitute educational aide
- 111. Kamryn Joseph – Educational aide
- 112. Tiffany Kearns – Educational aide
- 113. Kelly Kimling – Educational aide
- 114. Teresa Knisley – Educational aide
- 115. Karen Landrum – Educational aide
- 116. Lisa Langley – Educational aide
- 117. Kelli Lynch – Educational aide
- 118. Holly Marrero – Educational aide
- 119. Samantha Marrero – Educational aide
- 120. Davette Mead - Educational aide
- 121. Elaine Moore – Educational aide
- 122. Tori Moore – Paid Intern Master’s Student in Applied Behavior
Analysis, as needed position but no more than 20 hours per week paid on
column #9 of the non-certified pay schedule
- 123. Erin Neal - Educational aide
- 124. Amy Oakes - Educational aide
- 125. Rebecca Palmer - Educational aide
- 126. Robin Riley - Educational aide
- 127. Solanna Rittenhouse – Educational aide
- 128. Keisha Ryan – Educational aide
- 129. Evette Searles- Educational aide
- 130. Jazzman Seymour - Educational aide
- 131. Marisa Smith - Educational aide
- 132. Sonja Smith - Educational aide
- 133. Carter Stanley – Educational aide
- 134. Sarah Taylor - Educational aide
- 135. JoLynn VanRhoden - Substitute educational aide
- 136. Chuck Williamson – Alternative Pathways Coordinator
- 137. Heather Wilson – Educational aide

G. Extended Service for 2025-2026:

- 1. Stephenie Starkey – Director of Special Education, up to 3 days

H. Extended Service for 2026-2027:

- 1. Jennifer Updike – Director of Curriculum, Instruction and Assessment
(grades 6-12), up to 6 additional days

I. Approval of Non-Certified Pay Schedule for FY27 as attached



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- J. Stipend for Applied Behavior Analysis Based Training:** A stipend of \$300.00 is approved for completion of the in-person three-day professional development of ABA based training funded by the Opioid Recovery Trust Grant. Payment will be made on July 20, 2026 to those who successfully complete all of the requirements of the training as approved by the Student Services Coordinator.

The Superintendent recommends the approval of the following instructional items:

- K. Approval of Student Handbooks for Washington High School, Washington Middle School, Belle Aire Intermediate School, Cherry Hill Primary School for 2026-2027–** Changes are attached.
- L. Student Instructional Supply Fees Waived:** Effective for the 2026-2027 school year, the following list of instructional fees for all enrolled students is recommended to be waived: course fees, textbook fees, unified art fees, and classroom supply fees. This waiver by the Board of Education does **not** include the following list: use of district owned chromebooks, lost/damaged chromebooks and/or accessories, extracurricular and co-curricular student activity fees, athletic fees, field trips, lost/damaged textbooks, failed CCP courses, meals, and all past due amounts from previous school years.
- M. Advanced Placement Exam Fees Covered:** A proposal is recommended for the Board of Education to cover any advanced placement exam fees administered by the College Board and not subsidized by the state for enrolled students during the 2026-2027 school year.
- N. Written Summary of Reported Incidents of Bullying for Second Semester of 2025-2026:** 25 reports with 1 confirmed case of bullying
- O. 8th Grade Trip to Washington DC:** Ms. Megan Griffith, Principal of Washington Middle School is requesting approval for next years' 8th graders to travel to Washington DC on October 21-23, 2026 through TripUTours.

The Superintendent recommends the approval of the following service items:

- P. Contracted Service Agreement with Educational Service Center of Central Ohio for Behavior Modules (3-day module boot camp).** See attachment.
- Q. Service Provider Contract for Internet Services with MVECA:** Contract Number WCH Preschool. See attachment.
- R. Contract with Soliant Health for SLP Teleservices for 2026-2027.** Additionally, a request to authorize the Treasurer to contract up to one additional speech language pathologist and one additional school psychologist for the 2026-2027 school year. See attachment.



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The Superintendent recommends the approval of the following operational items:

- S. Substitute Teacher Compensation:** Rate of pay for a substitute teacher at \$150.00 per day, effective August 1, 2026 for the 2026- 2027 school year.
- T. Cell Phone Reimbursement Schedule for 26/27:** Level 1 \$63.00, Level 2 \$40.50, Level 3 \$27.00 and Level 4 \$22.50 Reimbursements will be made in 6 month increments in December and June and pro-rated as applicable. See attachment.
- U. Rental and Facility Use Requests:**
 - 1. Briton Sword, representing Blue Lions Youth Volleyball, DBA GWA Volleyball, is requesting the use of any gym when available for volleyball for grades 3-6 on Mondays through Fridays from 4:00 PM – 8:30 PM beginning August 1, 2026 through November 30, 2026 with a tournament to be held on September 12, 2026. She understands that school events or prior requests take precedence. A current liability policy has been requested.

The Superintendent recommends the approval of the following athletic items:

- V. Request for Overnight Stay for Girls Basketball:** Girls basketball coach John Denen is requesting permission for an overnight trip leaving Monday, June 15, 2026 and returning Wednesday, June 17, 2026 to travel to Transylvania University in Lexington, Kentucky to attend basketball camp.
- W. Athletic Supplemental Contract Resignations:**
 - 1. Brian Yeazel – Varsity baseball coach
 - 2. Olivia Wayne – Varsity girls tennis coach
- X. Athletic Supplemental Contract Change of Status:**
 - 1. Sean Dumford – From volunteer football coach to middle school assistant football coach (½ contract), non-certificated
- Y. Athletic Supplemental Contract Employment:**

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026 (extended 2027). Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All recommendations are pending valid pupil activity permits.

 - 1. Sam Feldman – Assistant football coach (½ contract) – Certificated
 - 2. Mike Phillips – Head middle school football coach – Non-certificated



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3. Troy Thompson – Middle school assistant football coach (½ contract) – non-certificated
4. Amya Haithcock – Assistant volleyball coach – non-certificated
5. Tylar Griffith – 7th grade volleyball coach – certificated
6. Jaelyn Mason – Assistant girls soccer coach – certificated
7. Brooke (Reeves) Haldeman – Assistant high school cheer coach, fall and winter – non-certificated
8. Emilee (Anschutz) Rayburn – Middle school cheer coach, fall and winter – non-certificated
9. Joe Kimling – Volunteer coach

Item #8

TREASURER'S REPORT – Mrs. Mullins

- A. The Treasurer recommends approval of the financial reports for May 2026.
- B. The Treasurer recommends acceptance of the following donations:
 1. \$5.00 – Board Member Support
 2. \$5.00 – Anonymous – High School Vocal Music
 3. \$50.00 – Michael & Vicki Clay - Cyndi Meriweather Memorial Book & Supply Fund in memory of Rory Souther
 4. \$50.00 – Otto Thamasett - Cyndi Meriweather Memorial Book & Supply Fund in memory of Rory Souther
 5. \$52.03 – Palaskas Scholarship
 6. \$132.95 – VFW Post 3762 – Athletics
 7. \$150.00 – Diane Kapolka - Cyndi Meriweather Memorial Book & Supply Fund in memory of Rory Souther
 8. \$195.00 – Blue Lion Athletic Boosters – HS Principal Fund
 9. \$232.00 – Ohio Arts Council – Transportation for HS students to travel to Cincinnati Shakespeare Company
 10. \$1,000.00 – First Presbyterian Church – Big Blue Bus
 11. \$1,000.00 – Allen & Patty Griffiths – Max (Red) Wilson Scholarship
 12. \$1,500.00 – American Red Cross Donation
 13. \$1,500.00 – Catherine Jean Brown Trust Scholarship
 14. \$2,000.00 – Blue Lion Athletic Boosters – Scholarships
 15. \$2,000.00 – Phipps Philanthropy Phund – Scholarship
 16. \$2,000.00 – VFW - Scholarship
 17. \$2,500.00 – Kyle Brown Memorial Foundation – WMS Student Council
 18. \$5,000.00 – Kyle Brown Memorial Foundation – Scholarships
 19. \$3,000.00 – Blue Lion Athletic Boosters – Athletics for new volleyball poles
 20. \$5,000.00 – William S. Halliday Memorial Scholarship



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- C. The Treasurer recommends acceptance of the following funds:
 - 1. \$6,577.51 – McKinney-Vento Homeless Assistance Program
 - 2. \$120,457.49 – IDEA Part B Special Education, Assistance for all Children with Disabilities Ages 3-21
 - 3. \$121,663.58 – Public School Preschool
- D. At the request of the State Auditor any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommends the approval of \$3,484.36 to Janton Company for custodial supplies.
- E. The Treasurer recommends approval of amended appropriations for FY26 as attached.
- F. The Treasurer recommends approval of temporary appropriations for FY27 as attached.

Item #9 **HEARING OF THE PUBLIC** – (No more than 3 minutes per individual).
Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

Item #10 **OLD BUSINESS**

Item #11 **NEW BUSINESS**

Item #12 **ADJOURNMENT**