

BRIEF DESCRIPTION OF POSITION:

Under the direction of the Assistant Principal, organize and conduct a comprehensive program in the prevention and care of athletic injuries. Evaluates the physical condition and advises and treats student athletes to maintain maximum physical fitness for participation in athletic competition, while keeping the mental and physical welfare of the athlete as the top priority. Promotes the prevention of injuries by all available means, including conditioning, protective equipment, exercising, taping, and training techniques.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this position.

- A. Evaluates athletic injuries. Administers first aid and CPR as needed to injured student/athletes. Requests additional emergency medical treatment as required.
- B. Responds to injuries, illness, and medical emergencies of student/athletes, staff, and the public, as required, to evaluate the situation and take an appropriate course of action.
- C. Applies protective or injury preventive devices such as tape, bandages, or braces to body parts such as ankles, fingers.
- D. Provides and assists with rehabilitation programs and treatments for strains, sprains, contusions, soreness, and exercises to strengthen muscles.
- E. Provides reports to coaches, athletic directors, and nurses on injuries, medical reports, and the status of athletes under treatment. Certifies medical eligibility of students to return to the athletic program.
- F. Assists in educating student athletes in injury prevention, nutrition, health, and weight management.
- G. Recommends to parents and student/athletes appropriate medical care related to injuries.
- H. Maintains student treatment and health records to communicate and document information in accordance with established policies, regulations, and procedures
- I. Confers with the Athletic Department on the selection of protective equipment for athletics.
- J. Maintains the Athletic Training Room in a clean, organized manner. Responsible for the inventory and requisition of all training room supplies and equipment through the protocol established with the Athletic Director.

- K.** Evaluates conditions that cause athletic injury (e.g., facility and playing field hazards, inadequate equipment, injury trends, etc.) and makes modifications when appropriate or notifies staff of identified conditions that could reduce the risk of injuries
- L.** Must be willing to work a flexible schedule to accommodate evening, weekend, and holiday athletic activities, when necessary.
- M.** Perform related duties as assigned.

ABILITY TO:

- Read, analyze, and understand scientific and technical journals related to sports medicine, legal documents, and physician and physical therapist orders.
- Respond to common inquiries or complaints from students, parents, coaches, and other employees.
- Properly use and care for materials, supplies, and equipment employed in performing services as an athletic trainer.
- Work confidentially with discretion.
- Work independently and exercise independent judgment within the scope of responsibility.
- Complete work with many interruptions.
- Establish and maintain cooperative and effective working relationships with a diverse range of people.
- Compose correspondence and written materials independently.
- Plan, organize, and prioritize work in order to meet schedules and timelines.
- Travel to other sites and locations.
- Communicate, understand, and follow both oral and written directions effectively.
- Maintain current knowledge of trends in the assigned field.
- Analyze situations accurately and adopt an effective course of action.
- Learn new or updated computer systems and/or software programs to apply to current work.
- Design an effective system of reporting progress and monitoring results.
- Communicate using patience and courtesy in a manner that reflects positively on the organization.
- Actively participate in meeting District goals and outcomes. Apply integrity and trust in all situations.

MINIMUM REQUIREMENTS

WORK YEAR	208 Days
CREDENTIAL	Graduation from an athletic training program accredited by the Commission on Accreditation of Athletic Training Education (CAATE) with a bachelor's or master's degree. Valid First Aid/CPR, AED Certifications. Valid driver's license.
EXPERIENCE	Previous experience working as an Athletic Trainer preferred.
SALARY BENEFITS	Classified Salary Schedule Step 29

SELECTION	Selection procedures will be in accordance with those established for all classified personnel by district policy or administrative regulation.
ENVIRONMENT	Employees in this classification work in both outside and inside environments, such as an athletic training room, campus, or an athletic event. Employees drive a vehicle to various locations to conduct work, work evenings and variable hours, encounter blood-borne pathogens, chemicals, airborne communicable diseases, extreme weather, uneven surfaces or elevations, and extreme noise levels.
PHYSICAL ABILITIES	Hearing and speaking to exchange information. Dexterity of hands and fingers to operate a computer keyboard and perform essential functions. Seeing to read a variety of materials and evaluate injuries. Walking for extended periods of time. Ability to lift and/or move up to 50 pounds. Occasionally lift and/or move up to 100 pounds.