

REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS
December 14, 2015 – 6:00 P.M.

- 1.0 MEETING OPENING (No Documentation)
 - 1.1 Call to Order (No Documentation)
 - 1.2 Flag Salute (No Documentation)
 - 1.3 President's Announcements (No Documentation)
 - Superintendent's Evaluation
 - 1.4 Superintendent's Announcements (No Documentation)
 - Energy Leadership Book Discussion – Chapters 1-4
 - 1.5 New and Good (No Documentation)
 - 1.6 Approve / Amend Agenda (No Documentation)
- 2.0 DISTRICT PATRON/PERSONNEL TIME
 - 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
 - 2.2 Remarks/Comments from District Visitors – 2 min.
- 3.0 CONSENT AGENDA
 - 3.1 Previous Minutes
 - 3.2 Routine Personnel
 - 3.3 Gifts and Grants
- 4.0 TREASURER'S REPORT / BILLS – PDF
- 5.0 REPORTS – Focus on Learning
 - Bond Project Update – PDF – Schutte
- 6.0 FIRST READINGS
 - 6.1 New Courses - Campus High School
 - Leadership Service in Action – PDF
 - Investing - PDF
 - Banking and Finance - PDF
- 7.0 ACTION ITEMS
 - 7.1 Campus Yearbook Price Increase
- 8.0 DISCUSSION/REPORT ITEMS
 - 8.1 Schools for Fair Funding Report
 - 8.2 Future Agenda Items
 - 8.3 Board Calendar
 - 8.4 BOE Retreat
- 9.0 EXECUTIVE SESSION – If Needed
- 10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

**BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
November 16, 2015 -7:00 P.M.**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President

Susan Walston. Six Board members were present.

MEMBERS PRESENT

Susan Walston, President
Paige Crum, Vice President
Tom Gibson
Greg Fenster
Forrest Hummel
Glenn Crum

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel Services
Teresa Tosh, Assist. Supt. of Learning Services
Liz Hames, Director of Communications
Angie Estell, Director of Special Services
Ildo Martins, Haysville West Middle School Principal

Carla Wulf, Ruth Clark Elementary School
Glenda Cowell, Campus High School Assistant Principal
David Herbert, Information Services Director
B.J. Knudson, Executive Director of Operations

Bob Faires, Howard and Helmer Architect Firm
James Nightingale, Howard and Helmer Architect Firm
Randy Coonrod, Coonrod & Associates
Justin Parks, Coonrod & Associates
Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Susan Walston acknowledged that this is American Education Week by reading and signing a proclamation.
- Food Service Staff Recognition
Congratulations to USD 261 Food Service staff Tammy Bliss, Mary Gregory, Becky Davis, Crystal Guldner, Vickie Hoggard, Laurann Latham, Susan Mieske, Catherine Worrell and Susan Cooper (not present) for achieving the Certified Child Nutrition Manager 1 recognition for completion of 60 hours of training from the Child Nutrition & Wellness, Kansas State Department of Education.
- Star Polisher Awards
Diedre White – Haysville High School teacher received the certified staff award and Chris Long – Service Center and District currier received the classified staff award. Congratulations to both Diedre and Chris.
- KASB Legislative Report
Ms. Walston reviewed the proposed legislative resolutions to be voted on at the KASB Annual Convention in December.

- KASB Voting Delegate
Susan asked for nomination(s) for voting delegate(s) for the KASB Convention.
MOTION to appoint Paige Crum as voting delegate and Susan Walston as alternate for the KASB Convention.
(Walston/G. Crum) Motion carried 6-0.
- Dr. Burke and Susan attended the KASB School Finance Workshop in Topeka.
- Ms. Walston, Dr. Burke and Paige Crum attended Legislative Forums.
- CIS had their 25th launch event. The event was very well attended.
- Kansas State Board of Education members, Chairman Jim McNiece and Ms. Kathy Busch, toured the Haysville School District. Thank you to Avary Finch, Jon Fleming, Isabella Perez, Leah Rymer, and Tess Shaw for participating in a Q and A. Also thank you to KTOY recognized staff members Pam Olson, Becky Hughes, Dennis Monk, and Gayle Nelson for joining us for lunch and a Q & A. Also to the Culinary Arts dept. especially staff member Mary Fussel and 3 students for a great lunch and again answering questions.
- December BOE Meeting Time Change
Susan asked Board members to change the time of the December 14th Board meeting to begin at 6:00 p.m. in order for members to attend District music programs.
MOTION to begin the December 14th BOE meeting at 6:00 p.m. in order for members to attend District music programs.
(Walston/P. Crum) Motion carried 6-0.
- The Ruth Clark Elementary School Site Council discussed the Appreciation at Work Rating Scale scores. They toured the classrooms to see the sound systems worn by teachers and are very excited about the secure entrance and safe rooms.
- Freeman Elementary School Site Council will have a Family Night and coat drive on November 19th. The Council reviewed their Social Contract.
- Board Retreat
The Board Retreat had poor Board attendance. Ms. Walston asked for Board discussion on their Goals. Later in the meeting the Board will discuss the Board Policy that requires the Board to have a self-evaluation and set goals.

1.4 Superintendent's Announcements

- Energy Leadership Book Study
Dr. Burke postponed the Energy Leadership Book discussion until the next meeting. Dr. Burke asked the Board to read the first four chapters and be ready to discuss them at the December 14th Board meeting.

1.5 New and Good Paige Crum:

- Haysville Middle School has a Santa Snow Flake Surprise gift tree for anonymous donations for the holidays.
- Campus High School and Valley State Bank are looking into teaming up and offering financial classes.

Glenn Crum:

- Mr. Crum attended the Veteran's Day event at the Haysville City Building. The Campus Band performed and sounded wonderful.

Susan Walston:

- The Campus High School Band also played at the 47th St. So. Dillon's grand re-opening.

Dr. Burke:

- USD 261 will be hosting a District tour for the KASB Convention on December 4th.
- This Sunday, November 22nd there is a fund raiser to benefit Julie Dombo.

- 1.6 Approve / Amend Agenda
MOTION to approve the Agenda as presented.
(P. Crum/Gibson) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None
2.2 Remarks/Comments from District Visitors – 2 minutes
None

3.0 CONSENT AGENDA

- 3.1 Previous Minutes
3.2 Routine Personnel
3.3 Gifts and Grants
- USD 261 Homeless Services received a check in the amount of \$200.00 from the Resurrection Lutheran Church for Head lice kits.
MOTION to approve the Consent Agenda as presented.
(G. Crum/Gibson) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(G. Crum/Hummel) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Bond Project Update
Dr. Schutte, Bob Faires and James Nightingale of Howard and Helmer Architect Firm, Randy Coonrod and Justin Parks from Coonrod & Associates presented an update on the District's bond construction project. Information was presented on the new Transportation building and Oatville Elementary School.
MOTION to approve the resolutions as presented.
(G. Crum/Gibson) Motion carried 6-0.
MOTION to approve the resolution to approve bids for the Transportation Center and concrete as presented with alternate 1.
(P. Crum/Gibson) Motion carried 6-0.
- State of the State Report
Teresa Tosh presented information to the Board regarding the State of the State Report.

Greg Fenster left the Board Rm. @ 8:09 p.m.

Greg Fenster returned to the Board Rm. @ 8:23 p.m.

BREAK – Susan Walston declared a 5-minute break at 8:23 p.m. to return at 8:28 p.m.
Six members returned to the Board Room at 8:28 p.m.

6.0 FIRST READINGS

- 6.1 Policy Review
BK – Board Self Evaluation
Dr. Burke postponed this item and asked Board members to bring their calendars to the December BOE meeting to set a date in January to have a Board Retreat to discuss this policy.

6.2 Campus Yearbook Price Increase

Campus Assistant Principal Ms. Glenda Cowell and Campus yearbook sponsor Jennifer Swenson presented information to the Board regarding a Campus yearbook price increase going from \$40.00 to a starting price of \$50.00 with \$5.00 price increases throughout the year.

This was a first reading with no action required from the Board.

7.0 ACTION ITEMS

7.1 Policy Approval

IHF – Graduation Requirements

IKA – Financial Literacy

JBC – Enrollment

MOTION to approve IHF – Graduation Requirements, IKA – Financial Literacy and JBC – Enrollment as presented.

(P. Crum/Hummel) Motion carried 5-1. Greg Fenster voted no.

7.2 Bond Project

This item was voted on under 5.0 REPORTS.

7.3 Bids for Practice Fields/Playground

Dr. Schutte presented information to the Board regarding bids for practice fields/playground and asked for Board approval.

MOTION authorizing Haysville USD 261 to enter into contract with Turf Solutions Inc., for the two practice fields and playground for HWMS/Prairie in the amount of \$451,522 to be paid out of Capital Outlay Funds as presented.

(G. Crum/P. Crum) Motion failed 3-3. Greg Fenster, Tom Gibson and Forrest Hummel voted no.

MOTION to approve one practice field.

(Hummel/P. Crum) Motion and second rescinded.

MOTION to approve the two practice fields for HWMS and one playground for Prairie in the amount of \$451,522 to be paid out of Capital Outlay Funds.

(Hummel/P. Crum) Motion carried 4-2. Tom Gibson and Greg Fenster voted no.

7.4 Kansas Risk Management Pool

Dr. Schutte presented information to the Board regarding Property and Casualty Insurance under the Kansas Risk Management Pool.

MOTION to adopt the Restated Bylaws and to enter into the Cooperative Agreement to amend and restate the Original Agreement and Bylaws in its entirety.

(P. Crum/Hummel) Motion carried 6-0.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

Oral arguments were presented on November 6th.

Strong arguments were given by Mr. Robb, attorney for schools.

The request was made for a quick decision.

8.2 Future Agenda Items

- Policy Review
- Bond Project
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Personnel Plan

- Energy Leadership Book Discussion - Discuss chapters 1-4 at December BOE Meeting
- Board Calendar
- Superintendent's Evaluation
- BOE Retreat
- New Courses from Campus
- State Assessment Results – January Meeting
- Report from Dennis Munk

8.3 Board Calendar

9.0 EXECUTIVE SESSION – Not Needed

10.0 ADJOURNMENT
Meeting adjourned at 9:41 p.m.

Susan Walston, Board of Education President

Debra M. Coleman, Board of Education Clerk

November 25, 2015

To Whom It May Concern:

Please except my resignation effective January 1, 2016. I will not be returning to the district following winter break. I regret the timing of this change but feel it is necessary for myself and my family. Thank you for the learning experiences and the opportunities that I have received.

With Regards,

Crystal D Winters



Department of Student Support Services
316-973-4472
FAX: 973-4492

Alvin E Morris Administrative Center
201 N. Water - Second Floor
Wichita, Kansas 67202

December 2, 2015

Dr. Clagg,

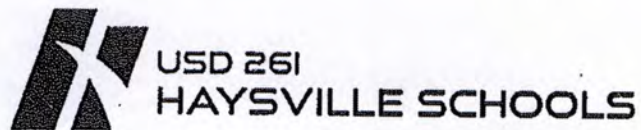
This is a letter of intent for the Wichita Public Schools to pay the liquidated damages of \$2,000 for Crystal Winters to be released from her contract with Haysville Unified School District #261.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Neil Guthrie

Neil Guthrie
Assistant Superintendent
Wichita Public Schools



Gina Keirns
Principal
Tri-City Day School

250 East Grand
Haysville, Kansas 67060
Office: (316) 554-2324
Fax: (316) 554-2323

December 2, 2015

Mrs. Barbie Hamlin
1001 Beau Jardin
Derby, KS 67037

Dear Mrs. Hamlin,

On behalf of the Tri City staff and myself, I would like to personally thank you for the \$120 cash donation. Your donation exemplifies the generosity given to those in need. Because of your gift Tri-City Day School was able to help five of our own students and their families during the Thanksgiving holiday.

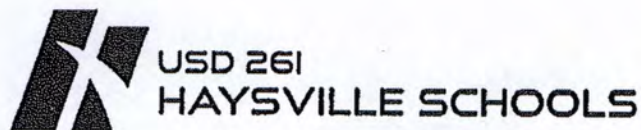
Thank you for thinking of our school in your decision to donate such a wonderful gift.

Sincerely,

A handwritten signature in cursive script that reads 'Gina Keirns'.

Gina Keirns
Administrator

cc: John Burke, Superintendent of Schools
Board of Education



Gina Keirns
Principal
Tri-City Day School

250 East Grand
Haysville, Kansas 67060
Office: (316) 554-2324
Fax: (316) 554-2323

December 2, 2015

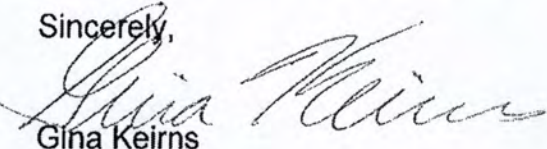
Mr. Gene Trotter
330 S Twin Pines Ave
Haysville, KS 67060-1405

Dear Mr. Trotter,

On behalf of the Tri City staff and myself, I would like to personally thank you for donating four turkeys (approx. value \$80.00.) Because of your donation, Tri-City Day School's Annual Thanksgiving Dinner fed 100+ people. Your generosity does not go unnoticed and we hope your presence next year will be seen.

Thank you for thinking of our school in your decision to donate such a wonderful gift.

Sincerely,


Gina Keirns
Administrator

cc: John Burke, Superintendent of Schools
Board of Education

4.0 TREASURER'S REPORT/BILLS

See Supporting Documentation in PDF

End of Section

Accounting Cycle: FY15-16; Bank: INTRUST BANK, N.A. -; Bank Account: 110260100 -; Statement Date: 11/30/2015

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL	=	Difference
Beginning Balance	\$ 19,435,634.03	+	\$ (104,436.13)	=	\$ 19,331,197.90	-	\$ 19,331,197.90	=	\$ -
Deposits/Debits	\$ 2,789,905.58	+	\$ -	=	\$ 2,789,905.58	-	\$ 2,798,570.72	=	\$ (8,665.14)
Withdrawals/Credits	\$ (4,605,995.11)	+	\$ (64,638.71)	=	\$ (4,670,633.82)	-	\$ (4,679,298.96)	=	\$ 8,665.14
Total	\$ 17,619,544.50		\$ (169,074.84)		\$ 17,450,469.66		\$ 17,450,469.66		\$ -
							\$ 9,500.00		PETTY CASH
							\$ 17,459,969.66		BANK BALANCE
							\$ 17,459,969.66		GENERAL LEDGER BALANCE

Accounting Cycle: FY15-16; Beginning Period: Period 01 (07/01/2015 - 07/31/2015); Ending Period: Period 05 (11/01/2015 - 11/30/2015); Show Prior Year Expense: Yes; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Other Details: No

Fund	Description	Beginning Balance	Revenue	Expenditure	Liabilities	Other	Ending Balance	Encumbrances	Available
06	GENERAL FUND	\$ 342,000.00	\$ 14,772,012.63	\$ (15,080,577.67)	\$ 186,046.79	\$ (186,046.79)	\$ 33,434.96	\$ (115,316.79)	\$ (81,881.83)
07	FEDERAL FUNDS	\$ 77,345.72	\$ 169,075.22	\$ (231,937.20)	\$ 128,452.35	\$ (128,452.35)	\$ 14,483.74	\$ (7,023.41)	\$ 7,460.33
08	SUPPLEMENTAL GENEI	\$ 91,062.93	\$ 3,710,698.49	\$ (799,112.28)	\$ -	\$ -	\$ 3,002,649.14	\$ (56,658.51)	\$ 2,945,990.63
11	AT-RISK (4 Year Old)	\$ 462,906.32	\$ -	\$ (118,971.23)	\$ -	\$ -	\$ 343,935.09	\$ (1,751.20)	\$ 342,183.89
13	AT-RISK (K-12)	\$ 1,201,203.96	\$ 3,110.00	\$ (804,013.51)	\$ -	\$ -	\$ 400,300.45	\$ (1,130.97)	\$ 399,169.48
14	BILINGUAL	\$ 263,213.68	\$ -	\$ (59,156.61)	\$ -	\$ -	\$ 204,057.07	\$ (215.79)	\$ 203,841.28
16	CAPITAL OUTLAY	\$ 2,545,341.65	\$ 256,722.10	\$ (387,438.85)	\$ 523,894.84	\$ (523,894.84)	\$ 2,414,624.90	\$ (471,587.70)	\$ 1,943,037.20
18	DRIVER TRAINING	\$ 371,291.59	\$ 11,244.97	\$ (67,795.43)	\$ -	\$ -	\$ 314,741.13	\$ -	\$ 314,741.13
24	FOOD SERVICE	\$ 2,303,872.04	\$ 1,127,612.79	\$ (906,043.69)	\$ -	\$ -	\$ 2,525,441.14	\$ (90,531.04)	\$ 2,434,910.10
26	PROFESSIONAL DEVEL	\$ 253,505.25	\$ -	\$ (31,483.29)	\$ -	\$ -	\$ 222,021.96	\$ -	\$ 222,021.96
28	PARENTS AS TEACHER	\$ 59,157.94	\$ 63,500.00	\$ (65,503.18)	\$ -	\$ -	\$ 57,154.76	\$ (495.09)	\$ 56,659.67
30	SPECIAL EDUCATION	\$ 3,357,885.82	\$ 1,112,993.09	\$ (2,786,568.33)	\$ -	\$ -	\$ 1,684,310.58	\$ (9,369.11)	\$ 1,674,941.47
31	CONSTRUCTION	\$ -	\$ -	\$ (413,957.46)	\$ -	\$ -	\$ (413,957.46)	\$ (279,257.28)	\$ (693,214.74)
34	VOCATIONAL EDUCATI	\$ 423,852.60	\$ -	\$ (146,049.26)	\$ -	\$ -	\$ 277,803.34	\$ (11,091.17)	\$ 266,712.17
51	KPERS Retirement Contr	\$ -	\$ 1,893,058.30	\$ (1,893,058.30)	\$ -	\$ -	\$ -	\$ -	\$ -
53	CONTINGENCY RESER	\$ 2,972,592.55	\$ -	\$ -	\$ -	\$ -	\$ 2,972,592.55	\$ -	\$ 2,972,592.55
55	TEXTBOOK & STUDENT	\$ 880,097.68	\$ 288,468.19	\$ (315,067.44)	\$ -	\$ -	\$ 853,498.43	\$ (32,682.37)	\$ 820,816.06
62	BOND & INTEREST #1	\$ 4,259,436.73	\$ 2,510,742.31	\$ (3,455,942.16)	\$ -	\$ -	\$ 3,314,236.88	\$ -	\$ 3,314,236.88
70	ECC STATE GRANT	\$ (8,347.27)	\$ 16,461.75	\$ (10,313.00)	\$ 4,848.69	\$ (4,848.69)	\$ (2,198.52)	\$ (528.47)	\$ (2,726.99)
95	PAYROLL CLEARING	\$ 228,604.05	\$ 111,753.60	\$ (256,275.46)	\$ -	\$ -	\$ 84,082.19	\$ -	\$ 84,082.19
Subtotal of Year: Current		\$ 20,085,023.24	\$ 26,047,453.44	\$ (27,829,264.35)	\$ 843,242.67	\$ (843,242.67)	\$ 18,303,212.33	\$ (1,077,638.90)	\$ 17,225,573.43
06	GENERAL FUND	\$ -	\$ -	\$ (186,046.79)	\$ (186,046.79)	\$ 186,046.79	\$ (186,046.79)	\$ (155,953.21)	\$ (342,000.00)
07	FEDERAL FUNDS	\$ -	\$ -	\$ (128,452.35)	\$ (128,452.35)	\$ 128,452.35	\$ (128,452.35)	\$ (30,917.82)	\$ (159,370.17)
08	SUPPLEMENTAL GENEI	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,390.80)	\$ (1,390.80)
16	CAPITAL OUTLAY	\$ -	\$ -	\$ (523,894.84)	\$ (523,894.84)	\$ 523,894.84	\$ (523,894.84)	\$ -	\$ (523,894.84)
70	ECC STATE GRANT	\$ -	\$ -	\$ (4,848.69)	\$ (4,848.69)	\$ 4,848.69	\$ (4,848.69)	\$ (36.96)	\$ (4,885.65)
Subtotal of Year: Prior		\$ -	\$ -	\$ (843,242.67)	\$ (843,242.67)	\$ 843,242.67	\$ (843,242.67)	\$ (188,298.79)	\$ (1,031,541.46)
Total		\$ 20,085,023.24	\$ 26,047,453.44	\$ (28,672,507.02)	\$ -	\$ -	\$ 17,459,969.66	\$ (1,265,937.69)	\$ 16,194,031.97

Cycle: FY15-16; 1st Detail Element: Fund; 1st Detail Level: Lowest; 2nd Detail Element: Source; 2nd Detail Level: Lowest; 3rd Detail Element: None; 3rd Detail Level: None; 4th Detail Element: None; 4th Detail Level: None; 5th Detail Element: None; 5th Detail Level: None; Filter: ([Fund] >= '06') AND ([Source] Between '0111' AND '5253'); 1st Subtotal Element: None; 1st Subtotal Rollup Level: None; 2nd Subtotal Element: None; 2nd Subtotal Rollup Level: None; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: None; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Begin Date: 8/1/2015; End Date: 11/30/2015; Subtotal on Account Type: No; Include Encumbrances: No

REVENUE REPORT

Fund	Source	Actuals (NOV)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
06 - GENERAL FUND	3110 - General State Aid	\$ (7,489,329.00)	\$ (27,629,507.00)	\$ (27,629,507.00)	\$ (8,488,852.00)	\$ (19,140,655.00)	30.72
06 - GENERAL FUND	3130 - Mineral Production Tax	\$ (132.33)	\$ -	\$ -	\$ (132.33)	\$ 132.33	
06 - GENERAL FUND	3140 - Supplemental State Aid	\$ (3,327,214.00)	\$ (8,318,036.00)	\$ (8,318,036.00)	\$ (3,327,214.00)	\$ (4,990,822.00)	40.00
06 - GENERAL FUND	3205 - Special Education	\$ (1,062,756.00)	\$ (4,732,100.00)	\$ (4,732,100.00)	\$ (1,062,756.00)	\$ (3,669,344.00)	22.46
06 - GENERAL FUND	3221 - KPERS	\$ (469,025.02)	\$ (4,028,589.00)	\$ (4,028,589.00)	\$ (1,893,058.30)	\$ (2,135,530.70)	46.99
06 - GENERAL FUND	3223 - Capital Outlay Aid	\$ -	\$ (540,595.00)	\$ (540,595.00)	\$ -	\$ (540,595.00)	0.00
07 - FEDERAL FUNDS	1300 - Tuition	\$ (5,528.00)	\$ -	\$ -	\$ (44,813.22)	\$ 44,813.22	
07 - FEDERAL FUNDS	4530 - Vocational Aid (Carl Perkins)	\$ (1,048.00)	\$ (35,048.00)	\$ (35,048.00)	\$ (1,048.00)	\$ (34,000.00)	2.99
07 - FEDERAL FUNDS	4590 - Other Restricted Grants-In-Aid (F	\$ -	\$ (20,000.00)	\$ (20,000.00)	\$ -	\$ (20,000.00)	0.00
07 - FEDERAL FUNDS	4591 - Title I (Chapter 1)	\$ (100,000.00)	\$ (983,431.00)	\$ (983,431.00)	\$ (100,000.00)	\$ (883,431.00)	10.17
07 - FEDERAL FUNDS	4593 - Title II	\$ (8,214.00)	\$ (112,214.00)	\$ (112,214.00)	\$ (8,214.00)	\$ (104,000.00)	7.32
07 - FEDERAL FUNDS	4599 - Other (ARRA Stabilization Funds)	\$ (15,000.00)	\$ (60,000.00)	\$ (60,000.00)	\$ (15,000.00)	\$ (45,000.00)	25.00
07 - FEDERAL FUNDS	4601 - Title III (English Language Acqui	\$ -	\$ (15,802.00)	\$ (15,802.00)	\$ -	\$ (15,802.00)	0.00
08 - SUPPLEMENTAL GENERAL	1100 - Taxes Levied / Assessed by the	\$ -	\$ (37,617.00)	\$ (37,617.00)	\$ -	\$ (37,617.00)	0.00
08 - SUPPLEMENTAL GENERAL	1110 - Ad Valorem Taxes	\$ (36,694.22)	\$ (1,848,091.00)	\$ (1,848,091.00)	\$ (36,694.22)	\$ (1,811,396.78)	1.99
08 - SUPPLEMENTAL GENERAL	1140 - Back Taxes (Delinquent taxes, P	\$ (29,443.53)	\$ (31,399.00)	\$ (31,399.00)	\$ (29,443.53)	\$ (1,955.47)	93.77
08 - SUPPLEMENTAL GENERAL	1912 - User Charges	\$ (4,290.00)	\$ -	\$ -	\$ (4,430.00)	\$ 4,430.00	
08 - SUPPLEMENTAL GENERAL	1950 - Services Provided Other LEA's	\$ (500.00)	\$ -	\$ -	\$ (4,480.00)	\$ 4,480.00	
08 - SUPPLEMENTAL GENERAL	2440 - Motor Vehicle Tax (does not incl	\$ (308,436.74)	\$ (244,367.00)	\$ (244,367.00)	\$ (308,436.74)	\$ 64,069.74	126.22
08 - SUPPLEMENTAL GENERAL	3140 - Supplemental State Aid	\$ (3,327,214.00)	\$ (8,318,036.00)	\$ (8,318,036.00)	\$ (3,327,214.00)	\$ (4,990,822.00)	40.00
08 - SUPPLEMENTAL GENERAL	5253 - Transfer from Contingency Rese	\$ -	\$ (500,000.00)	\$ (500,000.00)	\$ -	\$ (500,000.00)	0.00
11 - AT-RISK (4 Year Old)	5206 - Transfer from General Fund	\$ -	\$ (200,000.00)	\$ (200,000.00)	\$ -	\$ (200,000.00)	0.00
11 - AT-RISK (4 Year Old)	5208 - Transfer from Supplemental Gen	\$ -	\$ (300,000.00)	\$ (300,000.00)	\$ -	\$ (300,000.00)	0.00
13 - AT-RISK (K-12)	1315 - Tuition From Individuals (Summe	\$ (1,720.00)	\$ 30,000.00	\$ (30,000.00)	\$ (3,110.00)	\$ (26,890.00)	10.37
13 - AT-RISK (K-12)	5206 - Transfer from General Fund	\$ -	\$ (1,500,000.00)	\$ (1,500,000.00)	\$ -	\$ (1,500,000.00)	0.00
13 - AT-RISK (K-12)	5208 - Transfer from Supplemental Gen	\$ -	\$ (3,900,000.00)	\$ (3,900,000.00)	\$ -	\$ (3,900,000.00)	0.00
14 - BILINGUAL	5208 - Transfer from Supplemental Gen	\$ -	\$ (200,000.00)	\$ (200,000.00)	\$ -	\$ (200,000.00)	0.00
16 - CAPITAL OUTLAY	1100 - Taxes Levied / Assessed by the	\$ -	\$ (26,802.00)	\$ (26,802.00)	\$ -	\$ (26,802.00)	0.00
16 - CAPITAL OUTLAY	1110 - Ad Valorem Taxes	\$ (25,415.40)	\$ (659,041.00)	\$ (659,041.00)	\$ (25,415.40)	\$ (633,625.60)	3.86
16 - CAPITAL OUTLAY	1140 - Back Taxes (Delinquent taxes, P	\$ (5,076.89)	\$ (21,748.00)	\$ (21,748.00)	\$ (5,076.89)	\$ (16,671.11)	23.34
16 - CAPITAL OUTLAY	1510 - Interest on Investments	\$ (3,590.70)	\$ -	\$ -	\$ (4,296.61)	\$ 4,296.61	
16 - CAPITAL OUTLAY	1990 - Miscellaneous	\$ (61,192.19)	\$ (150,000.00)	\$ (150,000.00)	\$ (169,996.93)	\$ 19,996.93	113.33
16 - CAPITAL OUTLAY	2440 - Motor Vehicle Tax (does not incl	\$ (51,936.27)	\$ (64,951.00)	\$ (64,951.00)	\$ (51,936.27)	\$ (13,014.73)	79.96
16 - CAPITAL OUTLAY	3223 - Capital Outlay Aid	\$ -	\$ (640,595.00)	\$ (640,595.00)	\$ -	\$ (640,595.00)	0.00
18 - DRIVER TRAINING	1310 - Tuition From Individuals	\$ -	\$ (35,000.00)	\$ (35,000.00)	\$ (296.97)	\$ (34,703.03)	0.85
18 - DRIVER TRAINING	3208 - State Safety (Driver's Ed)	\$ (10,948.00)	\$ (14,250.00)	\$ (14,250.00)	\$ (10,948.00)	\$ (3,302.00)	76.83
24 - FOOD SERVICE	1611 - Student Sales - School Lunch Pr	\$ (354,812.77)	\$ (579,000.00)	\$ (579,000.00)	\$ (358,561.84)	\$ (220,438.16)	61.93
24 - FOOD SERVICE	1612 - Student Sales - School Breakfas	\$ (13,575.91)	\$ (33,500.00)	\$ (33,500.00)	\$ (13,575.91)	\$ (19,924.09)	40.53
24 - FOOD SERVICE	1620 - Adults and Student Sales - Non-I	\$ (66,140.35)	\$ (74,050.00)	\$ (74,050.00)	\$ (66,913.70)	\$ (7,136.30)	90.36
24 - FOOD SERVICE	1621 - Adult Meal Sales	\$ (9,089.99)	\$ (17,847.00)	\$ (17,847.00)	\$ (9,457.39)	\$ (8,389.61)	52.99
24 - FOOD SERVICE	1630 - Special Functions	\$ (1,771.20)	\$ -	\$ -	\$ (1,771.20)	\$ 1,771.20	
24 - FOOD SERVICE	3203 - Food Service	\$ (8,013.44)	\$ (25,600.00)	\$ (25,600.00)	\$ (8,013.44)	\$ (17,586.56)	31.30
24 - FOOD SERVICE	4550 - Child Nutrition Aid (Food Service	\$ (616,907.45)	\$ (1,551,888.00)	\$ (1,551,888.00)	\$ (669,319.31)	\$ (882,568.69)	43.13
26 - PROFESSIONAL DEVELOPMENT	5208 - Transfer from Supplemental Gen	\$ -	\$ (100,000.00)	\$ (100,000.00)	\$ -	\$ (100,000.00)	0.00
28 - PARENTS AS TEACHERS PROGI	3200 - Restricted Grants-In-Aid	\$ (63,500.00)	\$ (127,000.00)	\$ (127,000.00)	\$ (63,500.00)	\$ (63,500.00)	50.00
28 - PARENTS AS TEACHERS PROGI	5208 - Transfer from Supplemental Gen	\$ -	\$ (100,000.00)	\$ (100,000.00)	\$ -	\$ (100,000.00)	0.00
30 - SPECIAL EDUCATION	1320 - Tuition From Other Government	\$ -	\$ (250,000.00)	\$ (250,000.00)	\$ -	\$ (250,000.00)	0.00
30 - SPECIAL EDUCATION	4570 - Medicaid (through SRS's contrac	\$ (32,650.38)	\$ (260,000.00)	\$ (260,000.00)	\$ (44,424.09)	\$ (215,575.91)	17.09
30 - SPECIAL EDUCATION	4590 - Other Restricted Grants-In-Aid (f	\$ -	\$ (37,410.00)	\$ (37,410.00)	\$ -	\$ (37,410.00)	0.00
30 - SPECIAL EDUCATION	4592 - Title VI (Chapter 2)	\$ (5,813.00)	\$ (962,590.00)	\$ (962,590.00)	\$ (5,813.00)	\$ (956,777.00)	0.60
30 - SPECIAL EDUCATION	5206 - Transfer from General Fund	\$ (1,062,756.00)	\$ (4,732,100.00)	\$ (4,732,100.00)	\$ (1,062,756.00)	\$ (3,669,344.00)	22.46
30 - SPECIAL EDUCATION	5208 - Transfer from Supplemental Gen	\$ -	\$ (2,500,000.00)	\$ (2,500,000.00)	\$ -	\$ (2,500,000.00)	0.00
34 - VOCATIONAL EDUCATION	3225 - CTE Transportation State Aid	\$ -	\$ (7,718.00)	\$ (7,718.00)	\$ -	\$ (7,718.00)	0.00
34 - VOCATIONAL EDUCATION	5208 - Transfer from Supplemental Gen	\$ -	\$ (500,000.00)	\$ (500,000.00)	\$ -	\$ (500,000.00)	0.00
51 - KPERS Retirement Contributions	3221 - KPERS	\$ -	\$ (4,028,589.00)	\$ (4,028,589.00)	\$ -	\$ (4,028,589.00)	0.00
51 - KPERS Retirement Contributions	5206 - Transfer from General Fund	\$ (469,025.02)	\$ -	\$ -	\$ (1,893,058.30)	\$ 1,893,058.30	
53 - CONTINGENCY RESERVE	5206 - Transfer from General Fund	\$ -	\$ (500,000.00)	\$ (500,000.00)	\$ -	\$ (500,000.00)	0.00
55 - TEXTBOOK & STUDENT MATERI	1310 - Tuition From Individuals	\$ (132.50)	\$ (5,000.00)	\$ (5,000.00)	\$ (502.50)	\$ (4,497.50)	10.05
55 - TEXTBOOK & STUDENT MATERI	1740 - Fees	\$ (40,027.50)	\$ (116,050.00)	\$ (116,050.00)	\$ (97,320.25)	\$ (18,729.75)	83.86
55 - TEXTBOOK & STUDENT MATERI	1912 - User Charges	\$ (347.91)	\$ (50.00)	\$ (50.00)	\$ (701.41)	\$ 651.41	1402.82
55 - TEXTBOOK & STUDENT MATERI	1942 - Textbook Rentals	\$ (50,576.19)	\$ (230,150.00)	\$ (230,150.00)	\$ (188,591.60)	\$ (41,558.40)	81.94
55 - TEXTBOOK & STUDENT MATERI	1990 - Miscellaneous	\$ (1,094.20)	\$ (127,886.00)	\$ (127,886.00)	\$ (1,352.43)	\$ (126,533.57)	1.06
55 - TEXTBOOK & STUDENT MATERI	5208 - Transfer from Supplemental Gen	\$ -	\$ (100,000.00)	\$ (100,000.00)	\$ -	\$ (100,000.00)	0.00
62 - BOND & INTEREST #1	1100 - Taxes Levied / Assessed by the	\$ -	\$ (55,840.00)	\$ (55,840.00)	\$ -	\$ (55,840.00)	0.00
62 - BOND & INTEREST #1	1110 - Ad Valorem Taxes	\$ (53,101.49)	\$ (1,930,860.00)	\$ (1,930,860.00)	\$ (53,101.49)	\$ (1,877,758.51)	2.75
62 - BOND & INTEREST #1	1140 - Back Taxes (Delinquent taxes, P	\$ (12,346.68)	\$ (45,433.00)	\$ (45,433.00)	\$ (12,346.68)	\$ (33,086.32)	27.18
62 - BOND & INTEREST #1	2440 - Motor Vehicle Tax (does not incl	\$ (88,174.14)	\$ (122,581.00)	\$ (122,581.00)	\$ (88,174.14)	\$ (34,406.86)	71.93
62 - BOND & INTEREST #1	3110 - General State Aid	\$ (2,357,120.00)	\$ (3,470,330.00)	\$ (3,470,330.00)	\$ (2,357,120.00)	\$ (1,113,210.00)	67.92
70 - ECC STATE GRANT	3200 - Restricted Grants-In-Aid	\$ (16,461.75)	\$ (69,368.00)	\$ (69,368.00)	\$ (16,461.75)	\$ (52,906.25)	23.73
95 - PAYROLL CLEARING	1900 - Other Revenue From Local Sour	\$ (103,037.24)	\$ -	\$ -	\$ (111,753.60)	\$ 111,753.60	
Total		\$ (21,771,179.40)	\$ (87,798,069.00)	\$ (87,858,069.00)	\$ (26,047,453.44)	\$ (61,810,605.56)	29.65

Cycle: FY15-16; Begin Date: 7/1/2015; End Date: 9/30/2015; Account Type: Expenditure; Subtotal Elements: Fund; Filter: ([Function] Between '5200' AND '5255') AND ([Fund] >= '06') ; Subtotal By Account Type: Yes

TRANSFER REPORT

Account Code	Description	Actual (NOV)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
06-5208-931-00-0000	Transfer to Supplemental General	\$ -	\$ 8,318,036.00	\$ -	\$ -	\$ 8,318,036.00	0.00
06-5211-911-00-0000	Transfer to At Risk (4 Yr. Old)	\$ -	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	0.00
06-5213-913-00-0000	Transfer to At Risk (K-12)	\$ -	\$ 1,500,000.00	\$ -	\$ -	\$ 1,500,000.00	0.00
06-5216-918-00-0000	Transfer To Capital Outlay	\$ -	\$ 640,595.00	\$ -	\$ -	\$ 640,595.00	0.00
06-5230-930-00-0000	Transfer To Special Education	\$ -	\$ 4,732,100.00	\$ -	\$ -	\$ 4,732,100.00	0.00
06-5251-951-00-0000	Transfer to KPERs	\$ 1,424,033.28	\$ 4,028,589.00	\$ 1,424,033.28	\$ -	\$ 2,604,555.72	35.34
06-5253-953-00-0000	Transfer To Contingency Reser	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	0.00
Subtotal of Element: Expenditure		\$ 1,424,033.28	\$ 19,919,320.00	\$ 1,424,033.28	\$ -	\$ 18,495,286.72	7.15
Subtotal of Element: [Fund] 06 - GENERAL FUND		\$ 1,424,033.28	\$ 19,919,320.00	\$ 1,424,033.28	\$ -	\$ 18,495,286.72	7.15
08-5211-000-00-0000	Transfer to At Risk (4 Yr. Old)	\$ -	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	0.00
08-5213-000-00-0000	Transfer to At Risk (K-12)	\$ -	\$ 3,900,000.00	\$ -	\$ -	\$ 3,900,000.00	0.00
08-5214-000-00-0000	Transfer To Bilingual	\$ -	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	0.00
08-5226-000-00-0000	Transfer to Professional Development	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00
08-5228-000-00-0000	Transfer To Parent Ed	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00
08-5230-000-00-0000	Transfer To Special Ed	\$ -	\$ 2,500,000.00	\$ -	\$ -	\$ 2,500,000.00	0.00
08-5234-000-00-0000	Transfer To Vocational Ed	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	0.00
08-5255-000-00-0000	Transfer to Textbook & Student Mat.	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	0.00
Subtotal of Element: Expenditure		\$ -	\$ 7,700,000.00	\$ -	\$ -	\$ 7,700,000.00	0.00
Subtotal of Element: [Fund] 08 - SUPPLEMENTAL GENERAL		\$ -	\$ 7,700,000.00	\$ -	\$ -	\$ 7,700,000.00	0.00
53-5208-931-00-0000	Transfer to Supplemental General	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	0.00
Subtotal of Element: Expenditure		\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	0.00
Subtotal of Element: [Fund] 53 - CONTINGENCY RESERVE		\$ -	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	0.00
Total		\$ 1,424,033.28	\$ 28,119,320.00	\$ 1,424,033.28	\$ -	\$ 26,695,286.72	5.06

5.0 REPORTS – Focus on Learning

No supporting documentation.

End of Section

6.0 FIRST READINGS

No supporting documentation.

End of Section

Leadership Service in Action

See Supporting Documentation in PDF

Investing - PDF

See Supporting Documentation in PDF

Banking and Finance - PDF

See Supporting Documentation in PDF

7.0 ACTION ITEMS

No supporting documentation.

End of Section

Memo

To: USD 261 Board of Education
From: Jennifer Swenson, CHS Yearbook/Journalism Teacher
Glenda Cowell, Assistant Principal, Activities Director
Date: November 4, 2015
CC: CHS Administration
Re: Yearbook Price Increase

Proposal: Effective the 2016-2017 school year, increase the cost of the CHS Yearbook from \$40 per book to a starting price of \$50, with \$5 increases throughout the year, using the tiered pricing method through Jostens.

The tiered pricing method: \$50 "Back to School" price with free personalization, \$50 – fall price, \$55 – winter price, \$60 – spring price, \$65 – after distribution the following August.

Rationale

- Producing costs of price per book (includes taxes and shipping costs):
 - 2015-2016 \$54.21 (estimated), 2014-2015 \$50.84, 2013-2014 \$50.28
- According to data we've received from an AVCTL League survey, the average starting price per yearbook (as of last year) was \$52.26.
- The price of our book hasn't increased in at least 7 years.
- Yearbook is working to raise revenue and remain self-sufficient.
 - Business Advertisements and Senior Tribute Sales: \$2,000 in 2015, up from \$400 in 2014, and we have a plan to work to increase this, in addition to our typical revenue for book sales.
- The tiered method rewards parents for purchasing early, which allows us to make an accurate order in April, and not over-produce copies of the book.
- 27 schools in the area are using tiered pricing and has proven effective; when schools use the marketing program and participate actively, there is a 1-to-1 correlation to sales growth.
- Our book is larger than the middle school books, yet the cost is the same
 - Our book: 176 pages
 - Middle school books: HMS 92 pages / HWMS 96 pages (with ads)

- With a quality increase comes a value increase. The cost of the book should be in line with the value of the book. Our program has made a better book every year with more robust coverage, better photography, better design, and more meaningful content. That the price aligns with this is fair.
- Out of the 19 schools from our AVCTL data, 15 schools use Jostens, only 2 use Walsworth, and 2 use Lifetouch.
- Why Jostens:
 - Free marketing and advertising tools that they distribute via e-mail for us
 - Partnership Model v. Vendor – we are guided and supported in EVERY aspect; free online tools for students and lesson plans for teachers
 - Both Haysville middle schools also use Jostens
 - Only company to provide local workshops and professional development and only company with a local representative dedicated to yearbook servicing. Our rep has been a teacher and yearbook adviser himself.
 - Jostens schools are the only schools whose YB programs are growing. In 2014, 17,646 students in this area purchased yearbooks. As Jostens has continued to work with schools on improving the quality of the books, that number increased to 19,708 students in 2015. No other company can claim growth. In fact, every other company is in decline. Jostens is the only yearbook company in the area that is seeing increased student interest because they are the only company that addresses a YB program from every angle.
- Walsworth – competing company are still in line with Jostens prices
 - Only two schools in the area (El Dorado and Andover Central) still work with Walsworth charge \$50 per book for a 128 page book 160 page book, respectively, which are both smaller than our 176 pages.
 - The nearest Walsworth representative lives in Kansas City and the company offers nothing in this area in terms of training or support. Likewise, they don't offer a comprehensive and free marketing program, a coverage tracking solution, or comparable educational materials.
 - Since 2013, every Wichita school that did work with Walsworth has switched to Jostens. This includes Wichita East, Maize High School, and Wichita Northwest.
- Lifetouch – competing company that doesn't offer free marketing or training support, or have an assigned yearbook representative to work with the school.
- Fair market printing costs - Copy costs are much higher than we actually pay for complete books. To simply take our book to FedEx and have copies made would cost over \$70 each and there would be no cover, no software to make the pages, no resources, and no representative. This is simply a cost to make copies.

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July	January
Organizational Meeting	Superintendent Evaluation/Contract
Budget Workshop	Notice Items for Negotiations
	Elect Board Negotiations Team
	Handbooks
August	February
Budget Hearing	Report of Admin. Evaluations
Approve Budget	Extension of Admin. Contracts
	Handbooks
	March
September	School Calendar Proposals
Enrollment Numbers	Curriculum Proposals
Summer Program Reports	Handbooks
Building Tours	
	April
	Teacher Non-renewal discussion
October	Capital Outlay Lists
Special Education Plan	Personnel Plan
Building Tours	Star Polisher Awards
Audit Report	Handbooks
	Proclamation for Appreciation
November	May
KASB Delegates/Voting	Handbooks
BOE Retreat/Goal Setting/Evaluation	Summer Work Requests
	Graduations/Promotions
	Retiree Reception
	Review ASA Contract
December	June
Schedule Superintendent Evaluation	Handbooks
	Set Budget Meeting Date and Time
Yearly Activities:	On Going:
Joint BOE/City Meeting (a 5th Monday)	Policy Review (monthly)
Crisis / Safety Report	Advertising Revenue (monthly)
Drug Prevention Report	
Joint BOE/StuCo Meeting	
Audit Report to Board	
KASB State Convention	
KASB Spring & Fall Regional Mtgs	

8.4 BOE Retreat

No supporting documentation.

End of Section

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section