

BUDGET HEARING
ADMINISTRATION BUILDING – BOARD ROOM, 1745 W. GRAND AVE.,
HAYSVILLE, KANSAS
August 15, 2011 – 7:00 P.M.

- 1.0 BUDGET HEARING (No Documentation)
 - 1.1 Open Budget Hearing (No Documentation)
 - 1.2 Approval of Budget (No Documentation)
 - 1.3 Adjourn Budget Hearing (No Documentation)

REGULAR MEETING USD # 261
BOARD ROOM – CENTRAL OFFICE 1745 W.GRAND AVE,
HAYSVILLE, KANSAS
August 15, 2011 – 7:00 P.M.

- 1.0 MEETING OPENING (No Documentation)
 - 1.1 Call to Order (No Documentation)
 - 1.2 Flag Salute (No Documentation)
 - 1.3 President's Announcements (No Documentation)
 - 1.4 Superintendent's Announcements (No Documentation)
 - 1.5 New and Good (No Documentation)
 - 1.6 Approve / Amend Agenda (No Documentation)
- 2.0 Election of Board Officers
 - 2.1 Election of Board President and Vice-President
- 3.0 DISTRICT PATRON/PERSONNEL TIME
 - 3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
 - 3.2 Remarks/Comments from District Visitors – 2 min.
- 4.0 CONSENT AGENDA
 - 4.1 Previous Minutes
 - 4.2 Routine Personnel
 - 4.3 Gifts and Grants
- 5.0 TREASURER'S REPORT / BILLS – PDF
- 6.0 REPORTS – Focus on Learning
- 7.0 FIRST READINGS
 - 7.1 Policy Review
 - IF - Textbooks, Instructional Materials and Media Centers
 - IF-R - Textbooks, Instructional Materials and Media Centers
 - IFAB – Supplementary Materials Selection and Adoption
 - IFB – Instructional Services
 - IFBC – Instructional Materials Centers
 - 7.2 2011-2012 Rehired-Retired Teacher Work Agreement
- 8.0 ACTION ITEMS
 - 8.1 GAAD – Child Abuse
 - GAOE – Workers Compensation
 - JDDDB – Reporting to Law Enforcement
 - JRB – Release of Student Records
 - KGD – Crowd Control at School Sponsored Activities
 - 8.2 Food Service Truck
 - 8.3 Johnson Controls Preliminary Pricing and Savings (PDF)
 - 8.4 KASB Membership
 - 8.5 KASB Legal Assistance Fund
 - 8.6 Appointment of board member (s) / KASB Governmental Relations Network
 - 8.7 Haysville Forward Representative
- 9.0 DISCUSSION/REPORT ITEMS
 - 9.1 Schools for Fair Funding Report
 - 9.2 Future Agenda Items
 - 9.3 Board Calendar

10.0 EXECUTIVE SESSION – Non-Elected Personnel

11.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order
No Supporting Documentation

End of Section

1.2 Flag Salute
No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 Election of Board Officers

No supporting documentation.

End of Section

Agenda Topics 2.1, 2.2, 2.3 – 1-17,

- 2.1 Election of Board Officers** – It is recommended that a Board President be elected. Nominations from the floor are in order. No second is needed in that nomination of officers is not a motion. A motion may be made and seconded to end nominations at any time. After nominations cease by no further nominating or a motion to end such, a general vote should be taken. It is further recommended that a Board Vice-President be elected. The procedure for election would be a repeat of the above steps. Upon completion of voting, the current Board President, if re-elected, or a newly elected President will chair the remainder of the meeting.

3.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

3.1 Hearing of Scheduled District Patrons/District personel

No supporting documentation.

End of Section

3.2 Remarks-Comments from District Visitors

No supporting documentation.

End of Section

4.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND
HAYSVILLE, KANSAS
July 18, 2011 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Six Board members were present.

MEMBERS PRESENT

Glenn Crum
Susan Walston
Greg Fenster
Emily Davis
Barb Walters
Regina Schutt

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Dr. Perry McCabe, Assistant Supt. of Finance
Debbie Coleman, Clerk of the Board
Dr. Michael Clagg, Asst. Supt. of Personnel
Teresa Tosh, Assistant Supt. of Learning Services
Becky Cezar, Director of Special Services
Galen Davis, Executive Director of Maintenance
David Herbert, Director of Information Services
Clint Schutte
Others

Debbie Coleman issued the Oath of Office to newly re-elected Board of Education members.

1.0 REORGANIZATION MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- The Get Motivated leadership conference will be July 26th
- A Special Board Meeting will be held on August 1st at 6:30 p.m. to discuss the budget
- The Budget Hearing will be held on August 15th at 7:00 p.m. just prior to opening the Regular BOE meeting
- The Intrust Bank Welcome Back to School Breakfast will be held on August 15th beginning at 7:00 a.m.

1.4 New and Good

Dr. Burke:

- Channel 12 News did a segment on the new laws regarding concussions and football helmets. The District Athletic Director, Richard Elliott and CHS Football Coach Schartz were interviewed and did a great job representing USD 261 on TV
- Campus High Debate and Forensics teacher Robert Nordyke received his 6th Diamond award – this is a great honor that very few receive
- Dr. Burke introduce Dr. Michael Clagg as the new Assistant Superintendent of Personnel

1.5 Approve / Amend Agenda

MOTION to approve the agenda as amended by **postponing 8.6 Johnson Controls Preliminary Pricing and Savings (PDF) until the August 15th BOE meeting and adding Non-Elected Personnel to 11.0 Executive Session.**
(Crum / Walters) Motion carried 6-0.

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

2.1 Election of Board Officers

Election of Board Officers was postponed until the August 15th BOE meeting due to the absence of Forrest Hummel.

MOTION to postpone the Election of Board Officers until the August 15th BOE meeting due to the absence of Forrest Hummel.

(Crum / Walters) Motion carried 6-0.

2.2 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2011-2012 will be held on the third Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

Exceptions would be the following designated dates:

- January 23rd rather than January 16th (Non-Contract Day)
- February 27th rather than February 20th (President's Day)
- March 26th rather than March 19th (Spring Break)
- May 14th rather than May 21st (Promotion)

MOTION to approve the Designated Regular Meeting Date, Time, and Place as presented.

(Crum / Schutt) Motion carried 6-0.

2.3 Personnel Appointments and Resolutions

2.3.16.12 MOTION to approve 2.3.1 through 2.3.16.11 as presented with the exceptions 2.3.3 Treasurer of the Board, 2.3.5 Custodian of District Office Records, 2.3.8 KPERS Designated Agent, 2.3.11 Hearing Officer for Free & Reduced Meal Application Appeals, and 2.3.16.5 Early Payment of Bills which all are to be changed to Dr. Perry McCabe.

(Fenster / Davis) Motion carried 6-0.

2.3.17 Kansas Association of School Boards Membership
Motion was combined with 2.3.18.

2.3.18 Kansas Association of School Boards Legal Assistance Fund
MOTION to approve membership in Kansas Association of School Boards and participating in the Kansas Association of School Boards Legal Assistance Fund as presented in 2.3.17 and 2.3.18.
(Crum / Schutt) Motion failed 3-3. Greg Fenster, Barb Walters and Emily Davis voting no.

2.3.19 Appointment of board member (s) / KASB Governmental Relations Network
Not applicable due to 2.3.17 failing.

2.3.20 Haysville Forward Representative
Due to the absence of Forrest Hummel this item will be placed on the August 15th BOE agenda.

2.3.21 CIS Representative
MOTION to appoint Susan Walston as the CIS Representative.
(Fenster / Walters) Motion carried 6-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

3.1 Hearing of Scheduled District Patrons/District Personnel - None

3.2 Remarks/Comments from District Visitors - None

4.0 CONSENT AGENDA

4.1 Previous Minutes

4.2 Routine Personnel

4.3 Gifts and Grants

MOTION to approve the consent agenda as presented.

(Crum / Davis) Motion carried 6-0.

5.0 TREASURER'S REPORT / BILLS

Dr. Perry McCabe presented information to the Board regarding the Treasurer's Report and Bills. Barb Walters reported to the Board that she had reviewed the report and discussed the bills. MOTION to approve the Treasurer's report and bills as presented.
(Walters / Crum) Motion carried 4-2. Greg Fenster and Emily Davis voting no.

6.0 REPORTS – Focus on Learning

6.1 Strategic Plan

Teresa Tosh and members of the Strategic Planning Team presented an update on the progress of the current Strategic Plan to the Board.

7.0 FIRST READINGS

7.1 Policy Review

GAAD – Child Abuse

GAOE – Workers Compensation

JDDDB – Reporting to Law Enforcement

JRB – Release of Student Records

KGD – Crowd Control at School Sponsored Activities

Dr. Burke presented information to the Board regarding Board Policies GAAD-Child Abuse, GAOE-Workers Compensation, JDDDB-Reporting to Law Enforcement, JRB-Release of Student Records, and KGD-Crowd Control at School Sponsored Activities.

This was a first reading with no action requested from the Board.

7.2 Food Service Truck

Dr. Perry McCabe presented information to the Board regarding replacement of the Food Service Truck.

This was a first reading with no action requested from the Board.

8.0 ACTION ITEMS

8.1 Curriculum Guides (PDF)

Teresa Tosh was present to answer questions from the Board regarding curriculum guides for K-5 Library Media, 1-12 Music, 1-12 PE/Health, 1-12 Technology, 9-12 Theater, 9-12 Art.

Motion combined with 8.5.

8.2 New Fine Arts Curriculum Materials (PDF)

Teresa Tosh was present to answer questions from the Board regarding the new Fine Arts curriculum materials.

Motion combined with 8.5.

8.3 New Science Curriculum Materials (PDF)

Teresa Tosh was present to answer questions from the Board regarding the new Science curriculum materials.

Motion combined with 8.5.

8.4 District Assessment Plan and Scantron (PDF)

Teresa Tosh was present to answer questions from the Board regarding the District Assessment Plan and Scantron.

Motion combined with 8.5.

8.5 Educational Support Personnel Handbook

Dr. Michael Clagg was present to answer questions from the Board regarding the Educational Support Personnel Handbook.

MOTION to approve 8.1 Curriculum Guides, 8.2 New Fine Arts Curriculum Materials, 8.3 New Science Curriculum Materials, 8.4 District Assessment Plan and Scantron, and 8.5 Educational Support Personnel Handbook as presented.

(Walters / Schutt) Motion carried 5-1. Greg Fenster voting no.

8.6 Johnson Controls Preliminary Pricing and Savings (PDF) – Postponed until the August 15th BOE meeting.

9.0 SUPERINTENDENT'S REPORT

No Report

10.0 DISCUSSION/REPORT ITEMS

10.1 Schools for Fair Funding Report

No new information

10.2 Future Agenda Items

- Budget Hearing on August 15, 2011
- Policy Review and Approval
- Focus on Learning Report
- All First Readings
- Schools for Fair Funding
- Food Service – When this discussion takes place the Board would like to have a Special Meeting
- School District / City Meeting
- Review the policy addressing administrators going to school during the work hours and getting paid to do so
- International Baccalaureate Program
- Drug Report

10.3 Board Calendar

No changes

11.0 EXECUTIVE SESSION – Negotiations **and Non-Elected Personnel**

MOTION to take a 5-minute break from 8:25 p.m. to 8:30 p.m., and then go into executive session at 8:30 p.m. for 25-minutes, to return at 8:55 p.m. for the discussion of Negotiations and Non-Elected Personnel.

(Walston / Schutt) Motion carried 6-0.

Dr. Perry McCabe and Dr. Michael Clagg were invited to join the Board in Executive Session at 8:30 p.m.

Dr. Perry McCabe returned to the Board Room at 8:39 p.m.

Dr. Michael Clagg returned to the Board Room at 8:55 p.m.

The Board reconvened at 8:55 p.m. with four members present.

(Walston, Walters, Fenster, and Davis)

MOTION to extend Executive Session for 15-minutes to return at 9:10 p.m.

(Walston / Fenster) Motion carried 4-0.

The Board reconvened at 9:10 p.m. with six members present.

Greg Fenster left the Board Room at 9:10 p.m.

MOTION to ratify the negotiated agreement as presented.

(Schutt / Walters) Motion carried 5-0. Greg Fenster was not present for the vote.

Greg Fenster returned to the Board Room at 9:11 p.m.

MOTION to accept the resignation of Amy L. Hammett and Holly Lawrence contingent upon finding suitable replacements and payment of penalty.

(Davis / Schutt) Motion carried 6-0.

12.0 ADJOURNMENT

Meeting adjourned at 9:14 p.m.

Debra M. Coleman, Board of Education Clerk

Susan Walston, Board of Education President

BUDGET REVIEW U.S.D. # 261
CONFERENCE ROOM – CENTRAL OFFICE – 1745 W. GRAND
HAYSVILLE, KANSAS
August 1, 2011 – 6:30 P.M.

Subject to Board Approval

The Budget Review meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Conference Room, at 1745 W. Grand, Haysville, Kansas, at 6:30 p.m. by Board President Susan Walston. Five Board members were present.

MEMBERS PRESENT

Susan Walston
Glenn Crum
Emily Davis
Greg Fenster
Regina Schutt
Forrest Hummel (arrived at 6:48 p.m.)

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Dr. Perry McCabe, Asst. Supt. of Finance
Clint Schutte, Asst. to Asst. Supt. of Finance
Dr. Michael Clagg, Asst. Supt. of Personnel
Debbie Coleman, Board Clerk
Liz Hames, Community Relations Coordinator

1.0 BUDGET REVIEW

1.1 Open Budget Discussion Meeting

1.2 Discussion of 2011-12 Budget

Dr. Perry McCabe presented information to the Board regarding the 2011-12 budget.

MOTION to publish the proposed 2011-12 budget with a 4-mill. Capital Outlay budget as recommended by administration.

(Crum / Schutt) Motion carried 6-0.

1.3 Adjournment

Meeting adjourned at 8:33 p.m.

Susan Walston, Board of Education President

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Raegen Westeman
For Position As 4th Grade
Building Nelson Elementary School

<u>Education</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
<u>Undergraduate</u> Emporia State University	2008	BS	Elementary Education

Graduate

<u>Professional Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
4 th Grade Teacher	Burlingame, KS	2008-2011	3

Salary Offered \$38,212 **Degree** BS **Step** 3

CA

PERSONNEL RESUME

Name Kristen LaPoint

For Position As 5th Grade

Building Prairie Elementary School

<u>Education</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
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<u>Undergraduate</u> Wichita State University	2009	BA	Elementary Education
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Graduate
Southwestern College

<u>Professional Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
6 th Grade Teacher	Hutchinson, KS	2010-2011	1

<u>Salary Offered</u>	\$40,103	<u>Degree</u>	BS+36	<u>Step</u>	2
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CA

PERSONNEL RESUME

Name Ashley Madorin

For Position As Gifted

Building Haysville West M.S./Haysville M.S.

Education **Date** **Degree** **Major**

Undergraduate

Wichita State University 2011 BA Secondary Education

Graduate

Student Teaching Experience **Location** **Dates**
H. S. World History Derby, KS 2011

Salary Offered \$36,500 **Degree** BS **Step** 1

CA

PERSONNEL RESUME

Name Michael "Sean" Bechtold

For Position As Health Teacher

Building Haysville West Middle School

<u>Education</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
<u>Undergraduate</u> Tabor College	2004	BA	Physical Education

<u>Graduate</u> Wichita State University	2005	ME	Exercise Science
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<u>Professional Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Middle School P.E. Teacher	Junction City, KS	2007-2011	4

Salary Offered \$43,559 **Degree** MS **Step** 3

CA

PERSONNEL RESUME

Name Clint Schutte

For Position As Assistant Superintendent of Finance

<u>Education</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
<u>Undergraduate</u> University of Wyoming	1993	BA	Elementary Education
<u>Graduate</u> Friends University	2010		District Level Certification
Baker University	2000	MA	Education

<u>Professional Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Director of Transportation	Haysville, KS	2009-2011	3
M.S. Math Teacher	Haysville, KS	1997-2009	12
4 th Grade Teacher	San Antonio, TX	1994-1997	3

Salary Offered \$90,000

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: August 15, 2011

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Kellie Loudermilk, 4th Grade teacher at Nelson Elementary School.

CA



PO Box 25008 / Oklahoma City, OK 73125-0008

June 17, 2011

Nelson Elementary - 64013
245 N Delos
Haysville, KS 67060

Congratulations!! Enclosed is payment for recent Dollar\$ for School\$ support. The enclosed check includes payment for two trimesters; September - December, 2010 and January – April 2011.

Your school earned a total of \$259.64 for these two periods combined.

As a reminder, earning money with this program is simple.

- Have supporters of the school use their reward card when they shop at Homeland or at one of the Country Mart stores in Lawton.
- On one of their shopping trips they need to tell the cashier that they want to support your school and tell them your five-digit school ID number which is **64013**.
- Once this has been done, every time that card is used your school gets credit. It's that simple!

More spending done by more supporters means more cash comes to your school to be used in whatever way is needed most. Schools must have at least 25 active supporters to receive a payment at the end of the trimester.

All of this information is also available at either the homelandstores.com or the countrymartok.com website, in the community section.

If any of the information in the address above is incorrect please email the correct information to dollars@hacretail.com. Be sure to include your five-digit school ID number which is listed above.

Thank you for participating in this program!

NELSON ELEMENTARY

245 N. Delos
Haysville, KS 67060-1313
Ph-316-554-2273 Fax-316-554-2275
Michael D. Mitchener Principal

Monday, August, 1, 2011

Dr. Burke & U.S.D. 261 Board of Education:

We would respectfully request that we accept a recent gift from Homeland Foods in Haysville. Homeland has a program whereby shoppers may designate a school to receive a small percentage of their groceries bill by utilizing their Homeland One Card. We received a check today to Nelson School for \$259.64. The check is number 307690 and is dated 06-09-11. We will be depositing this in our "Nelson Life Touch Account" number 02-03-2401-619 via Ce Ce Haywood.

For Kids Learning,


Michael Mitchener
Principal

CC: Dr. Perry McCabe
Debbie Coleman
Ce Ce Haywood

HAYSVILLE USD #261

RESOLUTION#: 2

DATED: 8/15/2011

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	<u>8/12/2011</u>	DIRECT DEPOSIT	<u>78758-78787</u>	Ck#	<u>27338-27339</u>	Email	<u>1-234</u>	<u>444,335.56</u>
					<u>99955-99978</u>			<u>349,031.33</u>

ACCOUNTS PAYABLE

DATE	<u>7/20/2011</u>	Manuals	<u>99950-99954</u>	<u>2,249.24</u>
	<u>8/15/2011</u>	Cks	<u>99979-100119</u>	<u>335,568.81</u>
		Void Ck		

TOTAL REGISTER: 1,131,184.94

SUBMITTED BY:



TREASURER

APPROVED BY:

BOARD PRESIDENT

ATTESTED BY:

BOARD CLERK

ALL Data

Cash Summary Report

Arranged by:

Date Range: 07/01/2011 thru 07/31/2011

Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
02	GENERAL FUND							
	315,953.56	1,000,000.00	-353,842.26	0.00	962,111.30	-363,083.96	-13,174.49	585,852.85
03	SUPPLEMENTAL GENERAL							
	723,694.15	1,570.00	-50,383.92	0.00	674,880.23	-549,343.09	-22,472.56	103,064.58
04	CONTINGENCY RESERVE							
	3,037,592.55	0.00	0.00	0.00	3,037,592.55	0.00	0.00	3,037,592.55
11	AT RISK (4 Yr. Old)							
	412,169.07	0.00	-201.73	0.00	411,967.34	0.00	0.00	411,967.34
13	AT RISK (K-12)							
	1,205,107.05	623.00	-16,512.02	0.00	1,189,218.03	-5,045.58	0.00	1,184,172.45
14	BILINGUAL FUND							
	166,945.49	0.00	0.00	0.00	166,945.49	-169.80	0.00	166,775.69
16	CAPITAL OUTLAY							
	3,816,693.31	4,547.88	3,059.89	0.00	3,824,301.08	-471,730.42	-25,380.31	3,327,190.35
19	DRIVER EDUCATION							
	349,802.64	630.00	0.00	0.00	350,432.64	0.00	0.00	350,432.64
20	TITLE I - LOW INCOME/01							
	33,797.46	0.00	0.00	0.00	33,797.46	-33,797.46	0.00	0.00
23	TITLE II - A TEACHER QUALITY							
	49,308.26	0.00	0.00	0.00	49,308.26	-53,657.36	0.00	-4,349.10
24	TITLE II - D ED. TECH							
	1,374.00	0.00	0.00	0.00	1,374.00	-1,374.00	0.00	0.00
25	TITLE IVA - DRUG FREE SCHOOLS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	PROFESSIONAL DEVELOPMENT							
	340,967.56	15,000.00	0.00	0.00	355,967.56	-5,115.00	0.00	350,852.56
34	VOCATIONAL EDUCATION							
	616,489.56	0.00	-615.00	0.00	615,874.56	-869.57	0.00	615,004.99
36	TITLE III							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	EDUCATION FOR HOMELESS - ARRA							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	EDUCATION FOR HOMELESS							
	0.00	0.00	40.00	0.00	40.00	0.00	0.00	40.00
40	TITLE I - SCHOOL IMPROVEMENT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	TITLE I (CARRYOVER)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

ALL Data

Cash Summary Report

Arranged by:

Date Range: 07/01/2011 thru 07/31/2011

Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
42	21st CENTURY COMMUNITY LEARNIN							
	3,245.86	40.00	-1,732.33	0.00	1,553.53	-5,387.44	-306.00	-4,139.91
43	BOND AND INTEREST							
	2,778,633.62	0.00	0.00	0.00	2,778,633.62	0.00	0.00	2,778,633.62
45	MENTORING GRANT							
	1,933.86	0.00	-3,162.00	0.00	-1,228.14	-150.65	0.00	-1,378.79
46	TITLE I -- ARRA							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	ECC STATE GRANT							
	-22,842.46	7,011.35	-842.88	0.00	-16,673.99	-849.42	-1,955.44	-19,478.85
50	LEARNING BY DESIGN							
	0.00	0.00	4,167.21	0.00	4,167.21	0.00	0.00	4,167.21
51	KPERS SPECIAL RETIREMENT FUND							
	0.00	1,676,923.93	-1,676,923.93	0.00	0.00	0.00	0.00	0.00
53	SUMMER SCHOOL							
	29,242.47	0.00	0.00	0.00	29,242.47	0.00	0.00	29,242.47
54	ALL DAY KINDERGARTEN							
	0.00	6,750.00	0.00	0.00	6,750.00	0.00	0.00	6,750.00
55	TEXTBK/STUDENT MAT'L REVOLVING							
	855,575.32	117,161.13	-4,538.25	0.00	968,198.20	-503,536.20	-2,470.49	462,191.51
57	PARENT EDUCATION							
	45,468.09	0.00	0.00	0.00	45,468.09	-1,977.08	0.00	43,491.01
70	SPECIAL EDUCATION							
	2,691,845.13	35,917.67	-85,188.78	0.00	2,642,574.02	-16,347.12	-4,333.18	2,621,893.72
88	CARL PERKINS IMPROV.GRANT							
	2,046.75	0.00	-1,112.46	0.00	934.29	-942.95	0.00	-8.66
90	FOOD SERVICE							
	1,361,655.20	28,282.62	-21,161.62	0.00	1,368,776.20	-5,098.49	0.00	1,363,677.71
95	PAYROLL CLEARING ACCT							
	144,567.42	11,260.30	-85,160.33	0.00	70,667.39	0.00	0.00	70,667.39

Report

Totals:

18,961,265.92	2,905,717.88	-2,294,110.41	0.00	19,572,873.39	-2,018,475.59	-70,092.47	17,484,305.33
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HAYSVILLE USD #261

CASH BALANCES

July 31, 2011

NEGATIVE UNENCUMBERED CASH BALANCES:

23	TITLE II – A TEACHER QUALITY.....	Awaiting State Funds
42	21 st CENTURY COMMUNITY LEARNING	Awaiting Fed Funds
45	MENTORING GRANT.... ..	Awaiting Fed Funds
47	ECC STATE GRANT.....	Awaiting State Funds
88	CARL PERKINDS IMPROV. GRANT.....	Awaiting Fed Funds

Bank Statement Reconciliation Summary

1. Statement Balance	402,130.64
2. - Outstanding Checks	419,255.79
3. + Outstanding Receipts/Adj.	<u>9,500.00</u>
4. Total	-7,625.15

5. + Investments	<u>19,575,000.00</u>
6. Book Balance	19,567,374.85

Bank Balance
19,572,873.39 *General Ledger Balance*
+ 5498.54 Aug. Receipt Posted in July

HAYSVILLE USD #261

INTRUST BANK, N.A.

CHECKING ACCOUNT

July 31, 2011

BALANCE PER BANK STATEMENT:

06/30/11 Statement Balance.....	355,921.61
Deposits.....	6,765,970.15
Withdrawals.....	3,395,397.60
07/31/11 Statement Balance.....	402,130.64
 OUTSTANDING CHECKS-INTRUST BANK.....	 419,255.79
 PETTY CASH ACCOUNTS.....	 9,500.00
 INVESTMENTS	
Regular Repurchase Account.....	19,575,000.00
 ADJUSTMENTS	 5,498.54
 GENERAL LEDGER BALANCE 07/31/11.....	 15,572,873.39

TRANSFERS

Account	Description	Published Budget	Disbursed Account YTD
02 GENERAL FUND			
			02 GENERAL FUND
02-00-5200-940	Transfer To Driver	41,206.00	0.00 02-00-5200-940
02-00-5200-938	Transfer To Capital	0.00	0.00 02-00-5200-938
02-00-5200-951	Transfer To Technology	0.00	0.00 02-00-5200-951
02-00-5200-949	Transfer To Summer	0.00	0.00 02-00-5200-949
02-00-5200-946	Transfer To Inservice	0.00	0.00 02-00-5200-946
02-00-5200-952	Transfer To	0.00	0.00 02-00-5200-952
02-00-5200-950	Transfer To Special	4,059,950.00	0.00 02-00-5200-950
02-00-5200-954	Transfer To Vocational	100,000.00	0.00 02-00-5200-954
02-00-5200-944	Transfer To Food	0.00	0.00 02-00-5200-944
02-00-5200-936	Transfer To Bilingual	0.00	0.00 02-00-5200-936
02-00-5200-948	Transfer To Parent Ed	0.00	0.00 02-00-5200-948
02-00-5200-932	Transfer To Adult Ed	0.00	0.00 02-00-5200-932
02-00-5200-972	Transfer To Contingency	0.00	0.00 02-00-5200-972
02-00-5200-978	Transfer to At Risk	2,000,000.00	0.00 02-00-5200-978
02-00-5200-976	Transfer to At Risk (4	200,000.00	0.00 02-00-5200-976
02-00-5200-974	Transfer to Textbook	100,000.00	0.00 02-00-5200-974
02-00-5200-937	Transfer to Virtual	150,000.00	0.00 02-00-5200-937
02 GENERAL FUND		6,651,156.00	0.00 02 GENERAL FUND
03 SUPPLEMENTAL GENERAL			
			03 SUPPLEMENTAL GENERAL
03-00-5200-946	Transfer To Inservice	100,000.00	0.00 03-00-5200-946
03-00-5200-948	Transfer To Parent Ed	90,000.00	0.00 03-00-5200-948
03-00-5200-949	Transfer To Summer	0.00	0.00 03-00-5200-949
03-00-5200-936	Transfer To Bilingual	150,000.00	0.00 03-00-5200-936
03-00-5200-940	Transfer To Driver Ed	100,000.00	0.00 03-00-5200-940
03-00-5200-943	Transfer To Extra	0.00	0.00 03-00-5200-943
03-00-5200-944	Transfer To Food	0.00	0.00 03-00-5200-944
03-00-5200-950	Transfer To Special Ed	2,346,361.00	0.00 03-00-5200-950
03-00-5200-951	Transfer To Technology	0.00	0.00 03-00-5200-951
03-00-5200-952	Transfer To Transp	0.00	0.00 03-00-5200-952
03-00-5200-954	Transfer To Vocational	500,000.00	0.00 03-00-5200-954
03-00-5200-934	Transfer to Adult Suppl	0.00	0.00 03-00-5200-934
03-00-5200-974	Transfer to Textbook &	0.00	0.00 03-00-5200-974
03-00-5200-976	Transfer to At Risk (4	200,000.00	0.00 03-00-5200-976
03-00-5200-978	Transfer to At Risk	2,000,000.00	0.00 03-00-5200-978
03 SUPPLEMENTAL GENERAL		5,486,361.00	0.00 03 SUPPLEMENTAL GENERAL
23 TITLE II - A TEACHER			
			23 TITLE II - A TEACHER
23-00-5200-022	Transfer to Title V	0.00	0.00 23-00-5200-022
23 TITLE II - A TEACHER		0.00	0.00 23 TITLE II - A TEACHER
		12,137,517.00	0.00

5.0 TREASURER'S REPORT / BILLS

See Supporting Documentation in PDF

End of Section

6.0 REPORTS – Focus on Learning

No supporting documentation.

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

Board Policy	Administrative Recommendation
IF Textbooks, Instructional Materials and Media Centers	No Changes
IF-R Textbooks, Instructional Materials and Media Centers	See Strike Through and Italics
IFAB Supplementary Materials Selection and Adoption	No Changes
IFB Instructional Services	No Changes
IFBC Instructional Materials Centers	No Changes

IF Textbooks, Instructional Materials and Media Centers IF

All textbooks, instructional materials and the selection criteria for media center materials used in the district shall be subject to board approval.

Textbooks and instructional materials shall support the district's instructional goals and learning objectives. Media center materials shall support and supplement the curriculum, promote wise use of leisure time, develop literary discrimination and appreciation, and encourage students to become productive citizens.

Textbook selection criteria shall be established by the board.

Challenges to textbooks, instructional materials or media center materials shall be considered in a manner prescribed by board policy.

BOE Approved: July 7, 2003

IF-R Textbooks, Instructional Materials and Media Centers IF-R

Selection Criteria: Textbooks and Instructional Materials

Textbooks and instructional materials shall provide:

An effective education for all students;

Factual knowledge, literary appreciation, aesthetic values and ethical standards;

Practice for students to develop abilities in critical thinking, communication, mathematics and science skills.

Information which helps students develop an appreciation of American cultural, ethnic and racial diversity and balanced views concerning international, national, state and local issues and problems; and

Sufficient flexibility for meeting the special needs of individuals and groups.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-2

The superintendent shall develop selection procedures, which meet the above criteria, which shall include a review of available material by instructional staff members.

Selection Criteria: Media Center Materials

Materials shall be chosen for accuracy, artistic quality, format and authoritativeness.

Materials shall be chosen on various reading levels presenting different points of view, including current issues.

Books and other media materials shall be evaluated before purchase, either through direct examination or by using reputable, unbiased, professionally prepared selection tools.

The media center(s) shall obtain, process and circulate materials and equipment and provide references and other services to students and faculty. Media specialists shall

work toward providing resources so that students have an opportunity to achieve high levels of performance.

Videotapes, DVDs, and/or other Movie Instructional Materials will be selected and assigned to give support directly to instructional learning outcomes, goals, and/or objectives as established by the various district departments and disciplines, ~~the District Curriculum Coordinators~~, the Division of Curriculum and Instruction *Learning Services*, and the Board of Education.

In general, copyright guidelines permit in-classroom performance of a copyrighted videotape when it is used for instructional purposes in a teaching situation, is a lawfully made copy, and does not contain an FBI warning prohibiting its use for any reason other than personal viewing. (Video materials purchased through an educational vendor or videos purchased with a license will not contain the FBI warning.)

IF-R Textbooks, Instructional Materials and Media Centers IF-R-3

No videotapes, DVDs, or other movie instructional material shall be shown for entertainment purposes.

Additional Criteria:

Video materials must be reviewed by the classroom teacher for a fair and objective presentation of sensitive subjects as the maturity level of its viewers. In this connection, the ratings adopted by the Motion Picture Association of America will be applied.

G Family audience

PG Parental guidance

PG-13 Special parental guidance for children 13 and under

R Children under 17 and under admitted only with parents

1. In grades Pre-School through grade 5, no videotapes other than G may be shown.
2. In grades 6 and 7, no videotapes other than G may be shown.

PG videos require administrative approval and custodial notification prior to a viewing by students.

3. In grade 8, no videotapes other than G, PG, or PG-13 may be shown. PG videos require custodial notification prior to a viewing by students. PG-13 tapes require both administrative approval and prior written lawful custodial permission. Students not in possession or presenting a lawful custodial permission form shall be afforded the opportunity to complete an alternative assignment that is fair and equitable to the assignment opted.

4. In grades 9 through 12, no videotapes other than G, PG, or PG-13 may be shown. PG videos require custodial notification prior to viewing by students. PG-13 tapes require administrative approval and custodial notification.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-4

5. R rated films or videos or any portion of such will not be shown or utilized in classroom presentations in USD 261.

Collection Development

The media collection shall be developed systematically, be well balanced in coverage of subjects, include various types of materials and a variety of content in various formats.

The collection shall reflect, enrich and complement the broad interests represented in the curriculum. The collection should be large enough to allow materials to be placed in classrooms for extended periods of time.

Challenges of Materials (See IKD, KN)

Any person having a complaint about textbooks, media center or other instructional materials shall meet with the principal. If the matter cannot be resolved the principal shall notify the superintendent and ask the complainant to use a request for review form, which is available through building principals or at the district office. After receiving the completed form, the superintendent shall meet with the complainant to discuss the complaint.

If the complaint is not resolved at the meeting with the superintendent, the complainant may request that the board consider the complaint. If the board chooses to consider the complaint, it shall forward all appropriate written materials to a review committee.

Review Committee

When a review committee is established by the board to handle complaints concerning textbooks, media center or instructional materials, the review committee shall be composed of:

The building principal, media specialist, two subject area specialists and two community members.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-5

The committee's charge shall be:

To review the material and prepare a written report containing conclusions and recommendations within 30 days;

To direct a written report to the board; and

To send the complainant a copy of the report.

The Review Committee Shall:

Examine and evaluate the material as a whole; consider the district's policy, procedure and philosophy for selection of textbook, instructional materials and media center materials; and Weigh strengths and weaknesses and form opinions based upon the selection criteria.

Weigh strengths and weaknesses and form opinions based upon the selection criteria.

If the complainant is dissatisfied with the committee's recommendation, an appeal of the decision may be made to the board for a hearing and final decision. If an appeal is requested by the complainant, the superintendent shall request that the board schedule an appeal and shall prepare in advance of the appeal all appropriate documentation for the board's study.

Removing Challenged Materials

Challenged materials shall not be removed from use during the review period.

BOE Approved: July 7, 2003

IFAB Supplementary Materials Selection and Adoption (Cf. IF) IFAB

The responsibility for the business procedures governing procurement, storage, issuance, and delivery of all supplies and materials required in the operation of the school will be delegated by the superintendent of schools.

Basic textbooks shall be supplemented by the board of education with other books and instructional materials as determined by the budget allocations made each year.

Certain materials such as workbooks, notebooks, laboratory and shop materials and other special course materials are not included in the textbook rental fee.

The curriculum division responsible for developing criteria for the selection of educational supplies and instructional materials. The selection shall be made in consultation with classroom teachers and principals.

Standardized lists of instructional materials suitable to variable teaching situations shall be developed in consultation with representative classroom teachers who are best able to judge instructional materials on the basis of its performance in the classroom.

The principal may request supplies and instructional materials within his budget limitations providing the materials so listed will meet the classroom needs and such purchases can be justified educationally and cost wise.

The instructional materials, except those needed for special experiments shall be selected yearly based on a per pupil allocation from a source suggested by the director of curriculum and certified personnel.

BOE Approved: July 7, 2003

IFB Instructional Services IFB

The board recommends the use of all instructional services available to the school district.

BOE Approved: July 7, 2003

IFBC Instructional Materials Centers IFBC

The school district will endeavor to maintain instructional materials centers in each school.

The superintendent shall explore the possibilities of utilizing funds from outside the district to be used to develop and maintain instructional materials center.

Recommendations: Recommendations received from the certified staff, students and patrons will be placed in a consideration file and will be reviewed to ascertain whether they meet selection criteria as set forth by the board.

Teachers' professional advice will be solicited in making selections of materials. Person(s) in charge of media centers or the building principal, as the case may be, may order for that level or department from standard selection tools.

Evaluation: The collection will be evaluated, from time to time, in relation to changing curriculum, new instructional methods and current needs of teachers and students.

Service: Materials will be purchased throughout the school year as needed. Areas of emphasis will be determined by needs of each media center as adjudged by the person in charge of the media center or the building principal, as the case may be, within budgetary limits.

Authority: The board authorizes the district's trained personnel to make selections for the media centers subject to board policies and rules.

Gifts: All gift materials must meet qualitative standards of selection as stated above. Gift materials will be acknowledged and credit given in the media center records.

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: August 15, 2011

RE: 2011-2012 Rehired-Retired Teacher Work Agreement

Please let this statement serve as a recommendation to the Board of Education to approve the 2011-2012 Rehired-Retired Teacher Work Agreement as is with the exception of dates and health benefit amounts.

CA

8.0 ACTION ITEMS

No supporting documentation.

End of Section

July 18, 2011 BOE Policies

Board Policy	Administrative Recommendation
GAAD Child Abuse	No Changes
GAOE Workers Compensation	No Changes
JDDDB Reporting to Law Enforcement	No Changes
JRB Release of Student Records	No Changes
KGD Crowd Control at School Sponsored Activities	No Changes

GAAD Child Abuse (See JCAC and JGEC) GAAD

Any district employee who has reason to know or suspect a child has been injured as a result of physical, mental or emotional abuse or neglect or sexual abuse, shall promptly report the matter to the local Social Rehabilitation Services (SRS) office or to the local law enforcement agency if the SRS office is not open. Employees may file a report of suspected abuse anonymously to either the Department of Social and Rehabilitation Services (SRS) by phoning 1-800-922-5330 or to local law enforcement officials. The Code for Care of Children also provides civil immunity from prosecution if the report is made in good faith. The employee making the report will not contact the child's family or any other persons to determine the cause of the suspected abuse or neglect.

SRS Access to Students on School Premises

The building principal shall allow a student to be interviewed by SRS or law enforcement representatives on school premises and shall act as appropriate to protect the student's interests during the interview.

Cooperation Between School and Agencies

Principals shall work with SRS and law enforcement agencies to develop a plan of cooperation for investigating reports of suspected child abuse or neglect. To the extent that safety is not compromised, law enforcement officers investigating complaints of suspected child abuse or neglect on school property shall not be in uniform.

Reporting Procedure

The employee shall promptly report to the local SRS office or law enforcement if SRS is closed. It is recommended the building administrator also be notified after the report is made.

If the building principal has been notified, the principal shall immediately notify the superintendent that the initial report to SRS has been made. If appropriate, the principal may confer with the school's social worker, guidance counselor or psychologist. At no time shall the principal or any other staff member prevent or interfere with the making of a suspected child abuse report.

If available, the following information shall be given by the person making the initial report: name, address and age of the student; name and address of the parents or guardians; nature and extent of injuries or description of neglect or abuse; and any other information that might help establish the

cause of the child's condition.

Any personal interview or physical inspection of the child by any school employee shall be conducted in an appropriate manner with an adult witness present.

State law provides that anyone making a report in accordance with state law and without malice shall be immune from any civil liability that might otherwise be incurred or imposed.

GAOE Workers Compensation (See KFD) GAOE

The district will participate in workers compensation as required by current statute. The combined workers' compensation benefits and salary received under allowed sick leave, or other available leave, shall not exceed one full day's pay.

All employees of the district shall be covered by workers compensation.

Workers compensation coverage is provided for all employees regardless of assignment, length of assignment, and/or hours worked per day. Benefits are for personal injury from accident or industrial diseases arising out of and in the course of employment in the district.

The workers compensation plan will provide coverage for medical expenses and wages to the extent required by statute to those employees who qualify ; however, the amount of workers compensation benefits and sick leave benefits shall not exceed a regular daily rate of pay. An employee using sick leave, or other available leave, in combination with workers compensation will be charged for one full or partial day of sick leave, as provided for in the sick leave policy or the negotiated agreement, for each day of absence until the employee's sick leave is exhausted.

Any employee who is off work and drawing workers compensation shall be required to provide the clerk of the board with a written doctor's release before the employee is allowed to return to work. In addition, should the employee be released to return to work by a doctor and fail to do so, all benefits under sick leave shall be ended and those benefits under workers compensation shall be restricted as provided by current statute .

Whenever an employee is absent from work and is receiving workers compensation benefits due to a work-related injury or is receiving district paid disability insurance, the employee may use available paid sick leave to supplement the workers compensation or district paid disability insurance payments. Workers compensation benefits and FMLA benefits provided in a board approved plan shall run concurrently if both are applicable .

In no event shall the employee be entitled to a combination of workers compensation benefits, district paid disability insurance, and salary in excess of his/her full salary . Available paid sick leave may be used for this purpose until 1) available paid sick leave benefits are exhausted; 2) the employee returns to work; or 3) employment is terminated. Sick leave shall be deducted on a prorata amount equal to the percentage of salary paid by the district.

Choice of Physician

The board shall have the right to choose a designated health care provider to provide medical assistance to any employee who suffers an injury while performing their job.

JDDDB Reporting to Law Enforcement (See EBC and JDD) JDDDB

Whenever a student engages in conduct which constitutes the commission of any misdemeanor or felony, at school, on school property , or at a school supervised activity and/or has been found:

- ☑ in possession of a weapon,
- ☑ in possession of controlled substance or illegal drug; or
- ☑ to have engaged in behavior at school which has resulted in, or was substantially likely to have resulted in, serious bodily injury to others, the {principal/superintendent} shall report such act to the appropriate law enforcement agency if any of the behaviors noted above occur.

JRB Release of Student Records JRB

(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR e t seq. and KBA)

Individual student files are not available for public inspection. The custodian of student records shall disclose the student's educational records only as provided for in policy .

Directory Information

Annual notice shall be given to parents and eligible students concerning the student's records. In addition, the custodian of the educational records shall give annual public notice of the class of records the institution has designated as directory information, and of the right of the parent or eligible student to object to the release of directory information without prior written consent . The appropriate forms for providing notice shall be on file in the office of the custodian of the educational records.

After giving notice, the custodian of records may make directory information available without parental or eligible student 's consent. The custodian of records shall make student recruiting information (name, address, and telephone listing) available to military recruiters and postsecondary institutions unless parents or eligible students request the information not be released without written consent .

For the purposes of this policy, school official means teacher, administrator, other certified employee or board of education. The district may disclose, without the parents or eligible students's consent, personally identifiable information to school officials with a legitimate educational interest. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff JRB Release of and law enforcement unit personnel); the school board (in executive session) ; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor , medical consultant, or therapist) ; or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

The custodian may disclose students' education records to the following persons without the prior consent of the parents :

- ☑ Other school officials, including teachers within the district who have legitimate educational interests;

- ☑ Officials of other schools or school systems in which the student intends to enroll . The school district will forward student records to such institutions without further notice to the parents or eligible student;
- ☑ Authorized persons to whom a student has applied for or from whom a student has received financial aid;
- ☑ State and local officials or authorities to whom such information is specifically required to be reported or disclosed pursuant to state statutes;
- ☑ Organizations conducting studies for educational agencies for the purpose of developing, validating or administering student tests or programs;
- ☑ Accrediting organizations;
- Parents of a student 18 years of age if parents claim the student as a dependent for income tax purposes;
- ☑ Appropriate persons if knowledge of any information is necessary to protect the health or safety of the student or other persons in an emergency ; and
- ☑ In compliance with a lawfully issued subpoena or judicial order

Access will be granted to any third party upon written authorization of the eligible student, parent or guardian.

No personally identifiable information contained in personal school records shall be furnished to any person other than those, herein. When there is written instruction from the student's parents, guardian or the eligible student specifying the records, the reasons and the person(s) to whom the release is to be made, a copy of the records to be released shall be made available to the student, parents or guardian upon request . When information is requested in compliance with a judicial order, or pursuant to any lawfully issued subpoena, parents, guardian and the student shall be notified of the orders or subpoenas in advance of compliance, with the order or subpoena unless the order or subpoena specifically forbids such disclosure.

Nothing contained in this policy shall preclude authorized representatives of the Comptroller General of the United States, the Secretary and an administrative head of an educational agency or state authorities from having access to student or other records which may be necessary in connection with the audit and evaluation of federally supported education programs or the enforcement of the federal legal requirements which relate to these programs, The data collection by such official with respect to individual students shall not include information (including social security numbers) which would permit the personal identification of students or their parents or guardian on the data collected and provided.

All persons, agencies or organizations desiring access to the records of a student shall be required to sign a form, which shall be kept permanently with the student's file, but only for inspection by the parents/guardian, the student or a school official responsible for record maintenance. The form signed shall indicate the specific educational or other interest of each person, agency or organization has in seeking this information .

Personal information shall be transferred to a third party only on the condition that such party shall not permit any other party to have access to such information without the written consent of the student's parents or the eligible student. The board and staff shall protect the rights of privacy of students and their families in connection with any surveys or data-gathering activities conducted, assisted or authorized by the board or administration .

Regulations established under this policy shall include provisions controlling the use, dissemination and protection of such data.

Forwarding Pupil Records

Administrators shall forward student's school records upon request and may not withhold them for any reason .

KGD Crowd Control at School Sponsored Activities KGD (See EBC and JCDBB)

Disorder and disruption of school activities will not be tolerated, and persons attempting to endanger the safety of students, school personnel or other adults; to damage school property; to interfere with school activities or the educational process; will be asked to leave the premises.

The school administration and staff are responsible for handling any problem caused by adults or students. The final decision for determining if assistance is needed is the responsibility of the school principal. In the absence of the principal, the determination shall be made by the assistant principal or person designated to be in charge of the building or activity. The superintendent shall be notified of any serious problem at the school.

Criminal Possession of a Firearm

It shall be illegal for any person, other than a law enforcement officer, to possess a firearm in or on any school property, school grounds, or any district building or structure used for student instruction, or attendance or extracurricular activities of pupils, or at any regularly scheduled school sponsored activity or event. This prohibition includes concealed weapons even if the person has a legal permit. Appropriate signs shall be posted as directed by the board.

Refusal to surrender or immediately remove from school property or grounds, or any regularly scheduled school sponsored activity or event, any firearm in the possession of any person, when so requested or directed by an authorized school employee or any law enforcement officer shall be reported to law enforcement .

MEMO

To: Board of Education

Fr: Dr. Perry McCabe, Asst. Supt. of Business/Finance

Da: July 18, 2011

Re: Bids on Food Service Truck



Bids have been received for replacing the Food Service Delivery Truck. Listed below are the bid results:

Vendors	Vehicle	Price
Don Hattan	2011 Chevrolet Box Van w/Lift	\$29,345
Rusty Eck	2012 Ford E-Series with Box/Lift	\$29,297
Donovan	2011 GMC with Box/Lift	\$32,938

It is the administrative recommendation to approve the Rusty Eck bid for \$29, 297.

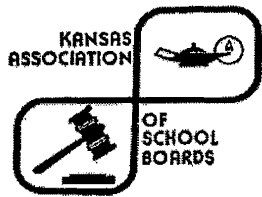
The current food service truck will be given to the USD 261 maintenance fleet for their use as needed. It is currently used quite frequently by maintenance when not in use by food service to make deliveries throughout the district since it does have the tommy lift on it.

Bids are available for your viewing in the maintenance department if you desire. If you have any additional questions, Galen or I will be glad to try and answer them.

8.3 Johnson Controls Preliminary Pricing and Savings

See Supporting Documentation in PDF

End of Section



Kansas Association of School Boards

1420 SW Arrowhead Road
Topeka, KS 66604-4024

INVOICE

Date	Account
7/1/2011	261

Haysville USD 261
1745 W Grand Ave
Haysville, KS 67060-1234

Annual Membership Dues	Amount Due
For period 7/1/2011 through 6/30/2012	\$11,428.00
<i>Thank You !</i>	

**ADOPTION AGREEMENT
and
CONSULTANT SERVICE CONTRACT**

This Adoption Agreement and Consultant Service Contract is entered into this 18th day of July, 2011 at Sedgwick County, Kansas, by and between the KANSAS ASSOCIATION OF SCHOOL BOARDS LEGAL ASSISTANCE FUND (hereinafter referred to as the Fund) and the BOARD OF EDUCATION OF USD 261, Sedgwick County, Kansas (hereinafter referred to as the Participating Board.)

WITNESSETH:

That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Trust pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund as attached hereto and incorporated as if fully rewritten herein, and the Participating Board further agrees to make payment to the Fund of One Thousand Four Hundred dollars (\$1,400.00), as the initial consultant service fee for the period of July 1, 2011, THROUGH June 30, 2012, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Written reports of selected legal decisions together with an interpretive analysis of the decision's precedential value and operational impact;
2. Written summaries of state and federal legislation and administrative regulations;
3. Written memoranda on specific legal questions asked by Participating Boards;
4. Maintain a resource file of important court decisions and interpretations of laws affecting schools; and
5. Telephone consultation on specific legal issues.

The Fund and the Participating Board further agree that in consideration of the continuing consultant service fee as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal research, legal representation at administrative hearings and court appearances, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

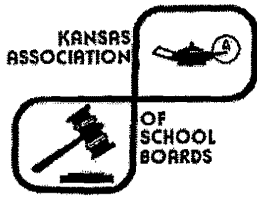
President, Board of Education

USD No. _____, _____ County, KS.

Kansas Association of School Boards
Legal Assistance Fund

Clerk

*Upon adoption return to: Kansas Association of School Boards Legal Assistance Fund
1420 SW Arrowhead Road, Topeka, Kansas 66604-4024*



Kansas Association of School Boards

1420 SW Arrowhead Road
Topeka, KS 66604-4024

INVOICE

Date	Account
7/1/2011	261

Haysville USD 261
1745 W Grand Ave
Haysville, KS 67060-1234

Legal Assistance Fund - Annual contract service fee	Amount Due
For period 7/1/2011 through 6/30/2012	\$1,400.00
<i>Thank You !</i>	

8.6 Appointment of Board Member(s) / KASB Governmental Relations Network

No supporting documentation.

End of Section

8.7 Haysville Forward Representative

No supporting documentation.

End of Section

9.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

9.1 Schools for Fair Funding

No supporting documentation.

End of Section

9.2 Future / Board Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		
September		March
Enrollment Numbres		School Calendar Proposals
		Curriculum Proposals
October		April
		Teacher Non-Renewal Discussion
		Capital Outlay Lists
		Personnel Plan
		Star Polisher Awards
November		May
KASB Delegates/voting		Handbooks
		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		

10.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

11.0 ADJOURNMENT

No supporting documentation.

End of Section