REGULAR MEETING USD # 261
BOARD ROOM – CENTRAL OFFICE 1745 W.GRAND AVE,
HAYSVILLE, KANSAS
September 19, 2011 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 New and Good (No Documentation)
- 1.6 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 HMS and HWMS Dismissal Requests
- 3.5 Resolution
- 3.6 TAPS: Elementary After School Program
- 3.7 Youth Friends Agreement

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- 5.1 Classroom Numbers
- 5.2 Carl Hall Family Sports Complex (No Documentation)
- 5.3 Administrators Attending School During Working Hours (No Documentation)

6.0 FIRST READINGS
- 6.1 Policy Review
  - IF - Textbooks, Instructional Materials and Media Centers
  - IF-R - Textbooks, Instructional Materials and Media Centers
  - IFAB – Supplementary Materials Selection and Adoption
  - IFB – Instructional Services
  - IFBC – Instructional Materials Centers
- 6.2 2011-2012 Rehired-Retired Teacher Work Agreement
- 6.3 International Baccalaureate
- 6.4 QZAB Bonds (McCabe)

7.0 ACTION ITEMS
- 7.1 IBB Representatives and Alternate
- 7.2 IBB Training

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – If Needed

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No Supporting Documentation

End of Section

BUDGET HEARING U.S.D. # 261
BOARD ROOM – CENTRAL OFFICE – 1745 WEST GRAND
HAYSVILLE, KANSAS
August 15, 2011 – 7:00 P.M.

Subject to Board Approval

The budget meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Seven Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Susan Walston, President	Dr. John Burke, Superintendent of Schools
Greg Fenster	Dr. Perry McCabe, Assistant Supt. of Finance
Forrest Hummel	Teresa Tosh, Asst. Supt. of Learning Services
Regina Schutt	Dr. Michael Clagg, Asst. Supt. of Personnel
Glenn Crum	Debbie Coleman, BOE Clerk
Barb Walters	Becky Cezar, Director of Special Services
Emily Davis	Liz Hames, Coordinator of Community Relations
	Myron Regier, Campus High School Principal
	David Herbert, Director of Information Services
	Andi Williams, Freeman Elementary Principal
	Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with seven Board members present.

2.0 BUDGET HEARING

Dr. Perry McCabe presented information to the Board and requested permission to publish the 2011-12 budget.

MOTION to approve the 2011-12 budget as published.
(Hummel / Crum) Motion carried 5-2. Emily Davis and Greg Fenster voting no.

3.0 ADJOURNMENT

Meeting adjourned at 7:02 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND
HAYSVILLE, KANSAS
August 15, 2011 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:02 p.m., by Board President Susan Walston. Seven Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Glenn Crum	Dr. John Burke, Superintendent of Schools
Susan Walston	Clint Schutte, Assistant to the Supt. of Finance
Greg Fenster	Debbie Coleman, Clerk of the Board
Emily Davis	Dr. Michael Clagg, Asst. Supt. of Personnel
Barb Walters	Liz Hames, Coordinator of Community Relations
Regina Schutt	Becky Cezar, Director of Special Services
Forrest Hummel	Clint Shipley, H.M.S. Assistant Principal
	Ildo Martins, H.W.M.S. Principal
	Myron Regier, Campus High School Principal
	David Herbert, Director of Information Services
	Andi Williams, Freeman Elementary Principal
	Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7: 02 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- Susan welcomed everyone back for the beginning of the school year
- Ms. Walston attended the Welcome Back Breakfast at Intrust Bank
- Susan attended the Get Motivated Business Seminar

1.4 Superintendent's Announcements

- Dr. Burke informed the Board that a Special Joint Meeting between Haysville USD 261 Board of Education and the City of Haysville has been scheduled for 7:00 p.m., on Monday, August 29, 2011, at the Learning Center. Dr. Burke requested a motion from the Board for this meeting.

  MOTION to have Special Joint Meeting between Haysville USD 261 Board of Education and the City of Haysville at 7:00 p.m., on Monday, August 29, 2011, at the Learning Center. (Walters / Schutt) Motion carried 7-0.

1.5 New and Good

Dr. Burke:

- The District Inservice was well attended and was divided into two sessions due to space restrictions

1.6 Approve / Amend Agenda

MOTION to approve the agenda as presented.
(Crum / Fenster) Motion carried 6-1. Emily Davis voting no.

2.0 ELECTION OF BOARD OFFICERS

2.1 Election of Board President and Vice President

2.1.1 President

Ms. Walston opened the floor for nominations for Board president.
Forrest Hummel nominated Glenn Crum for president.
Glenn Crum nominated Susan Walston for president.
Greg Fenster nominated Emily Davis for president.

Ms. Walston asked if there were additional nominations.
Hearing none, a motion was made that nominations cease.
(Walters / Hummel) Motion carried 7-0.

Voting for Board President proceeded.
Glenn Crum received 2 votes.
Susan Walston received 2 votes.
Emily Davis received 3 votes.

No one received 4 votes; therefore, a second vote was taken.
Glenn Crum received 0 votes.
Susan Walston received 4 votes.
Emily Davis received 3 votes.
Susan Walston received 4 votes and was elected Board president.

2.1.2 Vice-President

Ms. Walston opened the floor for nominations for vice-president.
Forrest Hummel nominated Glenn Crum for vice-president.
Greg Fenster nominated Emily Davis for vice-president.

Ms. Walston asked if there were additional nominations.
Hearing none, a motion was made that nominations cease.
(Walters / Schutt) Motion carried 7-0.

Glenn Crum received 4 votes.
Emily Davis received 3 votes.
Glenn Crum received 4 votes and was declared vice-president.

3.0 DISTRICT PATRON/PERSONNEL TIME

3.1 Hearing of Scheduled District Patrons/District Personnel
None

3.2 Remarks/Comments from District Visitors
None

4.0 CONSENT AGENDA

4.1 Previous Minutes

4.2 Routine Personnel

4.3 Gifts and Grants

MOTION to approve the consent agenda as presented.
(Crum / Hummel) Motion carried 6-1. Greg Fenster voting no.

5.0 TREASURER'S REPORT / BILLS

Dr. Perry McCabe presented information to the Board regarding the Treasurer's Report and Bills.
Glenn Crum reported to the Board that he had reviewed the report and discussed the bills.
MOTION to approve the Treasurer's report and bills as presented.
(Crum / Schutt) Motion carried 5-2. Greg Fenster and Emily Davis voting no.

6.0 REPORTS – Focus on Learning

No Report

***8.3 Johnson Controls Preliminary Pricing and Savings (PDF)**

Dr. Perry McCabe and Clint Schutte presented information to the Board regarding Johnson Controls Preliminary Pricing and Savings.
MOTION to approve Johnson Controls Preliminary Pricing and Savings Self-Funded project scope as presented.
(Crum / Fenster) Motion carried 6-1. Emily Davis voting no.
MOTION to approve Johnson Controls Preliminary Pricing and Savings Self-Funded project scope with HVAC renovation for Haysville Middle School as presented not to exceed $1,214,396.00 for HVAC replacement at Haysville Middle School.
(Crum / Schutt) Motion carried 7-0.

7.0 FIRST READINGS

7.1 Policy Review

IF - Textbooks, Instructional Materials and Media Centers
IF-R - Textbooks, Instructional Materials and Media Centers
IFAB – Supplementary Materials Selection and Adoption
IFB – Instructional Services
IFBC – Instructional Materials Centers
After Board discussion it was decided that Board members will submit suggestions for policy changes to Dr. Burke.
This item will be brought back to the Board as a first reading at the September BOE meeting.

7.2 2011-2012 Rehired-Retired Teacher Work Agreement

Dr. Michael Clagg presented information to the Board on the 2011-2012 Rehired-Retired Teacher Work Agreement.
Dr. Clagg will edit the 2011-2012 Rehired-Retired Teacher Work Agreement as suggested by the Board and bring it back to the Board as a first reading.

8.0 ACTION ITEMS

8.1 Policy Review/Approval

GAAD – Child Abuse
GAOE – Workers Compensation
JDDB – Reporting to Law Enforcement
JRB – Release of Student Records
KGD – Crowd Control at School Sponsored Activities
Dr. Burke presented information to the Board regarding Board Policies GAAD-Child Abuse, GAOE-Workers Compensation, JDDB-Reporting to Law Enforcement, JRB-Release of Student Records, and KGD-Crowd Control at School Sponsored Activities.
MOTION to approve Board policies GAAD – Child Abuse, GAOE – Workers Compensation, JDDB – Reporting to Law Enforcement, JRB – Release of Student Records, and KGD – Crowd Control at School Sponsored Activities as presented.
(Crum / Schutt) Motion carried 6-1. Emily Davis voting no.

8.2 Food Service Truck
Clint Schutte and Dr. Perry McCabe presented information to the Board regarding replacement of the Food Service Truck.
MOTION to approve the Rusty Eck bid for $29,345.00 for replacement of the Food Service truck as presented.
(Crum / Davis) Motion carried 7-0.

8.3 Johnson Controls Preliminary Pricing and Savings (PDF) –
***This item was presented after 6.0 Reports to allow representatives from Johnson Control leave the BOE meeting in order to get an early start home.**

8.4 Kansas Association of School Boards Membership
Dr. Burke and Dr. McCabe presented information regarding membership with KASB to the Board.
MOTION to approve membership with KASB and participating in the **KASB Legal Fund*** as presented.
(Crum / Schutt) Motion carried 4-3. Greg Fenster, Barb Walters, and Emily Davis voting no.

8.5 Kansas Association of School Boards Legal Assistance Fund
***(This item was included in the motion and vote of 8.4)**

8.6 Appointment of Board member (s) to the KASB Governmental Relations Network.
MOTION to appoint Glenn Crum as the representative to the KASB Governmental Relations Network.
(Hummel / Walters) Motion carried 6-1. Greg Fenster voting no.

8.7 Haysville Forward Representative
MOTION to appoint Forrest Hummel as the Haysville Forward Representative and Susan Walston as the Alternate Representative.
(Davis / Crum) Motion carried 7-0.

9.0 DISCUSSION/REPORT ITEMS

9.1 Schools for Fair Funding Report
No Report

9.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings
- Schools for Fair Funding
- Food Service – When this discussion takes place the Board would like to have a Special Meeting
- Capital Outlay Items/Bids
- Curriculum Proposals
- International Baccalaureate
- Class Sizes
- Carl Hall Family Sports Complex Update
- Administrators Going to School During Working Hours
- Appointment of IBB representative and training

Mr. Fenster requested to go on record stating that he is still interested in redistricting the boundaries within USD 261.

9.3 Board Calendar
No changes

10.0 EXECUTIVE SESSION – Non-Elected Personnel
MOTION to go into executive session at 8:15 p.m. for 10-minutes, to return at 8:25 p.m. for the discussion of Non-Elected Personnel.
(Walston / Hummel) Motion carried 7-0.

Dr. Michael Clagg was invited to join the Board in Executive Session at 8:15 p.m.
Dr. Michael Clagg returned to the Board Room at 8:25 p.m.

The Board reconvened at 8:25 p.m. with seven members present.

11.0 ADJOURNMENT
Meeting adjourned at 8:25 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

SPECIAL MEETING
HAYSVILLE USD 261 BOARD OF EDUCATON and CITY of HAYSVILLE
THE LEARNING CENTER
HAYSVILLE, KANSAS
7:00 P.M.
August 29, 2011

Subject to Board Approval

Board of Education President Susan Walston called the special joint meeting of the Board of Education of Haysville Unified School District # 261 and the City of Haysville to order at 7:00 p.m. Four Board members were present.

BOE MEMBERS PRESENT
Susan Walston, President
Greg Fenster,
Glenn Crum
Barb Walters

CITY OF HAYSVILLE COUNCIL PRESENT
Kenneth Hampton, Mayor
Derrick Slocum
Pat Ewert
Mike Kanaga
Bob Rardin
Russ Kessler

OTHERS PRESENT FROM USD # 261
Dr. John Burke, Superintendent of Schools
Dr. Michael Clagg, Asst. Supt. of Personnel
Clint Schutte, Asst. to Supt. of Business and Finance
Debbie Coleman, Board Clerk
Liz Hames, Comm. Relations Coord.

OTHERS PRESENT FROM THE CITY
Carol Neugent, Governmental Services Dir.
Randy Dorner, Public Works Dir.
Jeff Whitfield, H.P.D. Chief
Janie Cox, City Clerk
Others

1.0 MEETING OPENING
Board President Susan Walston called the meeting to order at 7:00 p.m.
1.0.1 Introductions

2.0 SIDEWALKS
Dr. Burke informed the City that the suggestion for sidewalks west of Meridian on 71st St. had been made.
Carol Neugent stated that the City has again applied for the Safe Route to School grant for sidewalks going from Main St. on to Sarah Lane to Haysville Middle School. They are waiting to hear whether they have qualified for this grant, but they have been informed that the Meridian and 71st area will not qualify for the grant.

3.0 LEADERCAST
Dr. Burke and Board member Barb Walters presented information to those attending regarding the future LeaderCast presentation. The date for the LeaderCast will be Friday, May 4th and it will be held at the Learning Center. Ms. Walters invited the City to attend.

4.0 FEBRUARY 11, 2012 JOB FAIR
Dr. Michael Clagg discussed the February 11, 2012 Job Fair that the District will hold at Haysville West Middle School. Dr. Clagg invited the City of Haysville to participate.

5.0 POSITIVE WORKING RELATIONSHIP WITH HPD AND SROs
Dr. Burke praised the positive working relationship between the Haysville Police Department and the District's SROs.

6.0 PRINT SHOP

Clint Shutte presented information to the meeting attendees regarding the new Print Shop located within the Learning Center building. Mr. Shutte informed the City that the plan is for the Print Shop to be available to the public in the future.

7.0 BUSINESS CLIMATE

Dr. Burke complimented the City on building a positive business climate within the City of Haysville.

8.0 HOME PURCHASING INCENTIVES

Dr. Burke broached the subject of home purchasing incentives with the City of Haysville. Dr. Burke informed the City that if they did consider home purchasing incentives the school district would participate by offering activity passes for those qualifying for the incentives.

Mayor Hampton asked if there were short or long term plans for future schools.
Dr. Burke informed the Mayor that the economy is the District's major concern. The District is monitoring our student numbers and keeping abreast of surrounding property which would meet the requirements for a future school.

9.0 ADJOURNMENT

Meeting adjourned at 8:00 p.m.

_____

Susan Walston, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Emily Briley

For Position As Kindergarten Teacher

Building Nelson and Ruth Clark Elementary Schools

Education	Date	Degree	Major
Undergraduate			
Southwestern College	2011	BA	Elementary Education
Graduate			

Student Teaching Experience	Location	Dates
1st Grade Student Teacher	Haysville, KS	2011

Salary Offered $35,232 **Degree** BS **Step** 1

CA

TO: Board of Education

FROM: Dr. Michael Clagg,
Assistant Superintendent for Personnel

DATE: September 19, 2011

RE: Certified teaching positions

Due to increased enrollment the following recommendations are made:

Change Hannah Duethman .50 Kindergarten at Nelson to 1.0 First Grade at Nelson

Add Emily Briley .50 Kindergarten at Nelson and .50 Kindergarten at Ruth Clark

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Director of Personnel

DATE: September 19, 2011

RE: New Classified Personnel

The following classified personnel are presented for your approval.

Para Educator
Bailey, Alyssa – Replacement
Brown, Mandi – Replacement
Ehrlich, Katherine – Replacement
Fair, Jason – Replacement
Graves, Paul – Replacement
Haslinger, Katy – Replacement
Henderson, Margaret – Replacement
Kalamon, Kara – Replacement
Lankford, Courtney – Replacement
McDonald, Carrie – Replacement
Montoya, Daysi – Replacement
Morse, McShawn – Replacement
Nichols, Heather – Replacement
Redfearn, Patricea – Replacement
Rhea, Andrea – Replacement
Sexton, Samantha – Replacement
Simone, Charissa – Replacement
Sizemore, Jordan – Replacement
Walters, Breawna – Replacement

Custodian
Karen Larson – Replacement

Transportation
Edwards, George – Replacement
Rossow, Hannah - Replacement

Clerical
Clagg, Jerri - Replacement
Sheler, Amy - Replacement

Health
Knight, Cindy - Replacement

CA

Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

To: Haysville Board of Education
From: Kelley Keais, Ruth Clark Elementary
Re: Check
Date: August 23, 2011

To Whom It May Concern:

Our school received a check from Ruth Clark P.T.O for the amount of $2,600.00 on August 23, 2011. We are requesting approval of acceptance of this check.

Thank You,

Kelley Keais
Ruth Clark Elementary
1900W. 55th St. So

HAYSVILLE
UNIFIED SCHOOL DISTRICT 261
The excitement in education

Freeman Elementary School
316-554-2265
Fax # 316-554-2295
7303 South Meridian
Haysville, Kansas 67060

Andi Williams
Principal

To the USD 261 Board of Education

Sept 10, 2011

The staff at Freeman Elementary respectfully request board approval for donated funds from Target. Every September, the Target Corporation donates collected funds specified for particular schools. This September, Target has donated $115.18 to Freeman Elementary.

The staff at Freeman Elementary additionally thanks the Target Corporation and their "Take Charge of Education" donation.

Regards to Education,

Andi Williams , Principal

CONGRATULATIONS!

HERE'S YOUR TAKE CHARGE OF EDUCATION CHECK FROM TARGET,
DONATING OVER **$300 MILLION** TO SCHOOLS SINCE 1997.

2327357

HAYSVILLE MIDDLE SCHOOL
ATTN: ATTN PRINCIPAL
900 W GRAND AVE
HAYSVILLE, KS 67060-1219

Target® is thrilled to present your 2011 Take Charge of Education® donation check. This boost for your school is also a major milestone for our program. To date, Target has donated over $300 million to help K-12 schools through Take Charge of Education, an enormous investment that's directly helping students year after year.

Here's how it works: When parents, teachers and other school supporters use the REDcard®, Target donates up to 1% of their purchases to the eligible K-12 school they designate.* Each September, those funds are distributed to schools nationwide, including yours. To learn more about the program or get materials to engage parents in your community, visit Target.com/tcoe.

Please cash the enclosed check right away, then use the money for whatever your school needs most. Congratulations and best wishes for another successful school year.

Sincerely,

Gregg Steinhafel
Chairman, President and CEO, Target Corporation

TAKE CHARGE OF EDUCATION
Reward your school.

Take Charge of Education is one of the ways Target supports education in communities nationwide.

*Subject to Take Charge of Education program rules. See Target.com/tcoe or call 1-800-316-6142 for details.
REDcard®: Existing Target Debit Cards, Target Credit Cards and Target® Visa® Credit Cards, and new Target Debit Cards and Target Credit Cards. New cards subject to application approval.
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The face of this document has a security background and micro printing in the signature line.

VOID VOID VOID

TARGET.
Take Charge of Education
Mail Stop 5CF
PO BOX 59214
Minneapolis, MN 55459-0214

TAKE CHARGE OF EDUCATION®

2327357
CHECK NO.

62-164
1021

PAY SEVENTY-THREE AND 85/100 DOLLARS

DATE	AMOUNT
08/31/2011	*$73.85

VOID AFTER 7 MONTHS

Pay to the order of HAYSVILLE MIDDLE SCHOOL
ATTN: ATTN PRINCIPAL

usbank. 0000000000000000
Aspen, Colorado 81051

Gregg Steinhafel
Chairman, President, and CEO, Target Corporation

⑈2327357⑈ ⑆102101645⑆ 126000377388⑈

Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

To: Haysville Board of Education
From: Kelley Keais, Ruth Clark Elementary
Re: Check
Date: August 30, 2011

To Whom It May Concern:

Our school received a fundraiser check from Sonic for the amount of $76.89 on
August 30, 2011. We are requesting approval of acceptance of this check.

Thank You,

Kelley Keais
Ruth Clark Elementary
1900W. 55th St. So

NELSON ELEMENTARY

245 N. Delos
Haysville, KS 67060-1313
Ph-316-554-2273 Fax-316-554-2275
Michael D. Mitchener Principal

Tuesday, September 6, 2011

Dr. Burke & U.S.D. 261 Board of Education:

We would respectfully request that we accept check #2332352 from Target dated 08-31-11 in the amount of $ 123.15. Target has a program whereby shoppers may designate a school to donate up to 1% of the purchases made using the RED card with the "Take Charge of Education Program." We are fortunate to have our Nelson parents so designate their purchases so we can give back to the students through special programs and events. We will be depositing this in our Nelson "Life Touch" discretionary account #02-03-2401-619 via Ce Ce Haywood.

For Kids Learning,

Michael Mitchener

Michael Mitchener

CC: Dr. Perry McCabe
Clint Schutte
Debbie Coleman
Ce Ce Haywood

HAYSVILLE MIDDLE SCHOOL

HOME OF THE HAWKS

Athletic Director -- Clint Shipley

Dr. John Burke,
USD261 Board of Education
1745 W. Grand
Haysville KS, 67060
May 5, 20011

Dear Dr. Burke and Board of Education Members,

As part of our Pioneer League responsibilities, Haysville Middle School will have the privilege of hosting the Division II Band and Orchestra Festival on May 2, 2012. In order to facilitate hosting this event, we request all Haysville Middle School students be dismissed on that date. All certified staff members will be on duty and assigned supervision responsibilities.

Thank you for your continued support of HMS co-curricular activities,

Sincerely,
Clint Shipley

Clint Shipley

Assistant Principal/Athletic Director

Home Of The Gorillas

Jeromy Swearingen

Athletic Director/Assistant Principal

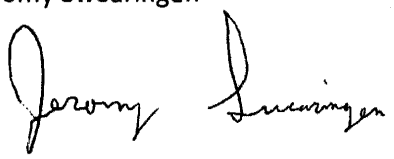
Dr. John Burke,
USD261 Board of Education
1745 W. Grand
Haysville KS, 67060
April 13, 20011

Dear Dr. Burke and Board of Education Members,

As part of our Pioneer League responsibilities, Haysville West Middle School will have the privilege of hosting the Division I Choir Festival on April 25, 2012. In order to facilitate hosting this event, we request all Haysville West Middle School students be dismissed on that date. All certified staff members will be on duty and assigned supervision responsibilities.

Thank you for your continued support of HWMS co-curricular activities,

Sincerely,
Jeromy Swearingen



Assistant Principal/Athletic Director

PHONE (316) 554-2370 1956 W GRAND AVE HAYSVILLE, KS 67060 FAX (316) 554-2377

RESOLUTION

As of October 1, 2011, all duties previously held by Dr. Perry McCabe, as stated in the July 18, 2011 Reorganizational Board of Education meeting, will be taken over by Clint Schutte.

Susan Walston, BOE President

Debra M. Coleman, BOE Clerk

Haysville Schools, USD 261
1745 W. Grand Ave, Haysville, Ks
(316) 554-2200

To: BOE and Dr. Burke

From: Teresa Tosh, Asst. Superintendent for Learning Services

Re: TAPS: Elementary After School Program

Date: September 19, 2011

Below is the proposal for the Elementary After School Program known as TAPS. The proposal is the same as it has been for the last several years. The only updates are to calendar beginning and ending dates. The program is funded with At-Risk monies.

If you have any questions, please contact Andi Williams at awilliams@usd261.com 554-2265 or contact me at ttosh@usd261.com 554-2205.

Thank you!

Teresa

To: **Dr. Perry McCabe, Mr. Clint Schutte, Mrs. Teresa Tosh**

From: **Elementary Principals**

Re: **FY12 TAPS (Teaching Assessment Preparation Skills)**
Elementary After School Program

Proposed Program Rubric

a. Explanation and program purpose: TAPS is an after school learning program that allows students to receive additional learning opportunities and instruction in reading and math. Students learn and practice skills not previously mastered. In addition, students learn to apply valuable test-taking skills in preparation for state assessments.

b. Justified need: As more emphasis is being placed on the academic issues regarding proficiencies in reading and math, alternatives to assisting students is becoming more and more necessary. Moreover, as students progress to more challenging course work in the upper grades, parents have difficulty assisting their children with schoolwork. Strategy 3 of the district's strategic plan stated, "We want curriculum and instruction that maximize student achievement." TAPS will help to maximize student achievement by having a better student-to-teacher ratio (10:1). This will give our students the added assistance in smaller settings that they need to show maximum achievement on the various state assessments. In recent years the district has eliminated summer school support for general education, yet our need for such support continues.

c. Involved parties and criteria: Each site consists of one coordinator, two teachers, and one paraprofessional. The teaching positions at each site are each responsible for teaching a small group of students in both reading and math strategies. In order to maintain an appropriate student-to-teacher ratio, additional staff may be needed as interest and enrollment may increase. The TAPS coordinator/lead teacher at each building, with input from classroom teachers and each building's SIT team, determine which students would benefit from TAPS. Students in TAPS must meet one or more of the following qualification criteria: academically struggling, SES/disadvantaged, flagged on previous state assessments, low AIMS scores, low Literacy First Assessments, and those with other specific academic needs. Only third through fifth grade students are eligible to attend, as these are the grades administered Kansas state assessments.

d. Program structure: TAPS consists of tutoring 4 nights per week for one hour per night. The coordinator/lead teacher oversees the teacher(s) and paraprofessional(s), tracks timesheets, communicates and coordinates with transportation, secures substitute teachers when needed, prepares progress reports for parents and classroom teachers, provides needed data to administration, and leads groups of students. The student-to-teacher ratio would be maintained at no more than 10 students to 1 teacher. Associated costs within this proposal are figured so that TAPS begins September 26, 2011 and ends March 15, 2012. This amounts to 75 days of TAPS for FY12.

e. Budget and funding source(s): The budget is detailed in the table below. Funding could be made possible using At-Risk funds or other district funds such as special education funds. We continually pursue other funding options through the district's grant writer.

f. Research base: The need for quality after school programs is supported by Noam (2002), who documented the association of attendance at after school programs with better grades; along with helping to strengthen learning and reaching academic goals.

Noam, Gil G. "Afterschool Education: A New Ally for School Reform," *Harvard Education Letter Research Online*. November/December, 2002.

g. Program evaluation: Each child participating in TAPS will be administered a pretest upon entering and a posttest upon exiting in reading and math to determine the impact on their learning. Another factor determining program effectiveness is based on future data on classroom assignments, grades, AIMS, Literacy First Assessments, and state assessment scores.

h. Existing interventions: Extra pull-out and additional time already occur during the regularly scheduled day by classroom teachers, special education, and Title staff that is vital. Considering that TAPS will provide additional time, support, and remediation on specific skills deficits in reading and math above and beyond the regular day, TAPS teachers will be able to provide more focused remediation in assessment prep activities. They will also be able to conduct more frequent progress monitoring to assess learning.

i. Parties responsible for each phase (at each site):

1. Building principal designates one site coordinator/lead teacher
2. Principal and coordinator select two teachers and one paraprofessional
3. Coordinator communicates with transportation regarding particulars
4. Coordinator communicates criteria to teachers and asks that they refer students based upon the criteria. Teachers complete referral forms for the coordinator
5. Teachers discuss TAPS with parents of qualifying students and obtain parental consent for participation into TAPS
6. Coordinator assigns students to their respective teacher
7. Coordinator supplies all student names/addresses/etc to transportation
8. TAPS begins
9. Coordinator is responsible for all staff timesheets, parent progress reports, and any further communication with transportation
10. Coordinator and TAPS instructors provide documentation for the evaluation of the program (progress charts, CBMs, DIBELS, frequent probes) to district administrator(s)

TAPS (Teaching Assessment Preparation Skills) Particulars:

1.) **TAPS will run from September 26, 2011 and ends March 15, 2011 (Monday-Thursday, no Fridays)**
(Not in session the following dates: Oct. 17-20, Nov. 21-24, Dec. 19-22, Jan 2-3, Jan. 16, Feb. 13-16, Feb. 20.
2.) There will be 75 total student days at 1 hour each day
3.) There will be one coordinator, two teachers, and one paraprofessional based on student enrollment and needs at each site (4th teacher @ RCES, REX, NES, OES, PES)
4.) Coordinator rate of pay will be $28/hour. Teacher rate of pay will be $24/hour. (as per negotiated agreement) Paraprofessional rate of pay is estimated at $9/hour. Transportation cost will be approx. $ 10,000

5.) Snacks each day will be provided and funded at the building level (estimated cost of $3000)

Associated Costs

6 Coordinators ($28/hour X 75 days X 6)	$12,600
12 Teachers ($24/hour X 75 days X 12)	$21,600
6 Paras ($9/hour X 75 days X 6)	$4050 (provided by sped)
Transportation	
($11.50/hr-2 hrs per route X 6 buses X 75 days)	$10,350 (@ Freeman, Nelson, Oatville, Prairie, and Ruth Clark
Total	**$48,600**
4th Teacher ($24/hr X 75 days x 5)	**$ 9,000** Provided by sped (@ Ruth Clark, Rex, Nelson, Oatville, and Prairie.)
Snack ($.25 X 150 students X 67 days)	$3000 *(provided and funded at building level)*

Memorandum of Understanding

Parties: YouthFriends Kansas at the Southeast Kansas Education Service Center--Greenbush and Haysville Schools USD 261

Date: August 1, 2011

In accordance with the shared goal of providing YouthFriends technical assistance services in training, marketing/recruitment, risk management protocols, databases support, website development, evaluation and volunteer back ground screenings for Haysville USD 261 from July 1, 2011-June 30, 2013. These services will meet all Elements of Effective Practice set forth by the National Mentoring Partnership.

This partnership between YouthFriends Kansas at SEKESC – Greenbush and Haysville USD 261 will operate within the following parameters:

Responsibilities of YouthFriends Central:
1) Provide unlimited volunteer background screenings per school year..
2) Provide technical assistance support as needed throughout the school year pertaining to training, marketing/recruitment, risk management protocols, databases support, website development, evaluation and volunteer back ground screenings.
3) Facilitate monthly face-to-face meetings/phone calls with YouthFriends Kansas staff overseeing YouthFriends at Haysville USD 261.
4) Provide contracted YouthFriends services or employ an individual to perform YouthFriends job responsibilities to USD 261. These responsibilities include but are not limited to the following:

- Volunteer marketing and recruitment activities (including community presentations and developing volunteer marketing material in partnership with YouthFriends Kansas).
- Student and volunteer Via database support and tracking and ensure all data is up to date according to YouthFriends Kansas compliance requirements.
- Ensure all USD 261 buildings have adequate support for mentor/mentee matches and time logs are complete.
- Facilitate volunteer trainings that meet or exceed YouthFriends best practices.
- Ensure that volunteers are completing all volunteer background screening information and provide assistance as needed.
- Attend YouthFriends Kansas coordinator meetings/trainings throughout the school year.

Responsibilities of Haysville USD 261:
1) Contract with YouthFriends Kansas at SEKESC-Greenbush on an agreed upon fee of not to exceed two years in duration and totaling $45,000 for the same period.
2) Meet monthly with YouthFriends Kansas staff to review partnership goals, and ensure efficacy of YouthFriends process/program requirements.
3) Partner with YouthFriends Kansas on an agreed upon fee to provide financial support for technical assistance.

- Fee for the services are due upon acceptance of this agreement for services.

Operating Principles
Both parties agree to the following operating principles.

1. The goal of the collaboration is to operate in a manner that enhances and capitalizes on the strengths of both parties to increase operational efficiency and results.
2. Communication with all parties will occur via telephone, email and personal visits to monitor progress and identify challenges.
3. MOU agreement is designated as a one-year agreement to establish a centralized *Screening Support Specialist* with the ability to renew agreement for additional years.

Judy Lair — Date
SEKESC – Greenbush, Board President
P.O. Box 189
Girard, Kansas 66743

Dr. John Burke — Date
Superintendent
1745 W Grand Ave
Haysville KS 67060

4.0 TREASURER'S REPORT / BILLS

See Supporting Documentation in PDF

End of Section

HAYSVILLE USD #261

RESOLUTION#: 3

DATED: 9/19/2011

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	9/12/2011	DIRECT DEPOSIT	78788-78841	Ck#	27340-27344	Email 1-880	1,656,892.22
					100168-100201		1,188,758.38

ACCOUNTS PAYABLE

DATE	8/10/2011	Manuals	100120	1,758.61
	8/11/2011	Manuals	100121-100127	34,559.18
	8/19/2011	Manuals	100129-100138	241,954.51
	8/26/2011	Manuals	100139-100150	87,677.22
	8/30/2011	Manuals	100151-100152	960.30
	9/2/2011	Manuals	100153-100167	250,313.19
	9/19/2011	Cks	100202-100591	1,432,599.72
		Void Ck		(1,113.79)

TOTAL REGISTER: 4,894,359.54

SUBMITTED BY: Perry D. McCabe
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Bank Statement Reconciliation Summary

1.	Statement Balance	357,619.12
2.	- Outstanding Checks	67,863.72
3.	+ Outstanding Receipts/Adj.	9,500.00
4.	Total	299,255.40
5.	+ Investments	19,199,000.00
6.	Book Balance	19,498,255.40

Bank Balance
19,498,255.40 General Ledger Balance
-0-

HAYSVILLE USD #261

INTRUST BANK, N.A.

CHECKING ACCOUNT

August 31, 2011

BALANCE PER BANK STATEMENT:	
07/31/11 Statement Balance.....	402,130.64
Deposits.....	1,427,912.56
Withdrawals.....	1,849,649.17
08/31/11 Statement Balance.....	357,619.12
OUTSTANDING CHECKS-INTRUST BANK.....	67,863.72
PETTY CASH ACCOUNTS.....	9,500.00
INVESTMENTS	
Regular Repurchase Account.....	19,199,000.00
ADJUSTMENTS	-0-
GENERAL LEDGER BALANCE 08/31/11..... .	19,498,255.40

Cash Summary Report

ALL Data

Date Range: 08/01/2011 thru 08/31/2011

Arranged by:
Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
02	GENERAL FUND							
	962,111.30	1,000,000.00	-668,535.77	0.00	1,293,575.53	-782,477.12	0.00	511,098.41
03	SUPPLEMENTAL GENERAL							
	674,880.23	1,075.00	-229,298.07	0.00	446,657.16	-602,900.74	0.00	-156,243.58
04	CONTINGENCY RESERVE							
	3,037,592.55	0.00	0.00	0.00	3,037,592.55	0.00	0.00	3,037,592.55
11	AT RISK (4 Yr. Old)							
	411,967.34	0.00	-1,513.92	0.00	410,453.42	-78.50	0.00	410,374.92
13	AT RISK (K-12)							
	1,189,218.03	1,540.00	-27,115.57	0.00	1,163,642.46	-5,970.92	0.00	1,157,671.54
14	BILINGUAL FUND							
	166,945.49	0.00	0.00	0.00	166,945.49	-169.80	0.00	166,775.69
16	CAPITAL OUTLAY							
	3,824,301.08	22,200.19	-275,042.43	0.00	3,571,458.84	-434,795.28	0.00	3,136,663.56
19	DRIVER EDUCATION							
	350,432.64	700.00	-16,021.73	0.00	335,110.91	0.00	0.00	335,110.91
20	TITLE I - LOW INCOME/01							
	33,797.46	0.00	-5,377.78	0.00	28,419.68	-28,806.45	0.00	-386.77
23	TITLE II - A TEACHER QUALITY							
	49,308.26	0.00	-14,639.46	0.00	34,668.80	-46,362.33	0.00	-11,693.53
24	TITLE II - D ED. TECH							
	1,374.00	0.00	0.00	0.00	1,374.00	-1,374.00	0.00	0.00
25	TITLE IVA - DRUG FREE SCHOOLS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	PROFESSIONAL DEVELOPMENT							
	355,967.56	0.00	-6,108.51	0.00	349,859.05	-10,602.66	0.00	339,256.39
34	VOCATIONAL EDUCATION							
	615,874.56	0.00	0.00	0.00	615,874.56	-6,351.54	0.00	609,523.02
36	TITLE III							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	EDUCATION FOR HOMELESS - ARRA							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	EDUCATION FOR HOMELESS							
	40.00	0.00	0.00	0.00	40.00	-1,606.60	0.00	-1,566.60
40	TITLE I - SCHOOL IMPROVEMENT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	TITLE I (CARRYOVER)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Cash Summary Report

ALL Data

Date Range: 08/01/2011 thru 08/31/2011

Arranged by:
Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
42	**21st CENTURY COMMUNITY LEARNIN**							
	1,553.53	410.00	-4,162.40	0.00	-2,198.87	-8,008.86	0.00	-10,207.73
43	**BOND AND INTEREST**							
	2,778,633.62	0.00	0.00	0.00	2,778,633.62	0.00	0.00	2,778,633.62
45	**MENTORING GRANT**							
	-1,228.14	0.00	-3,540.78	0.00	-4,768.92	-150.65	0.00	-4,919.57
46	**TITLE I -- ARRA**							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	**ECC STATE GRANT**							
	-16,673.99	18,468.90	-1,955.44	0.00	-160.53	-849.42	0.00	-1,009.95
50	**LEARNING BY DESIGN**							
	4,167.21	0.00	0.00	0.00	4,167.21	0.00	0.00	4,167.21
51	**KPERS SPECIAL RETIREMENT FUND**							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	**SUMMER SCHOOL**							
	29,242.47	0.00	0.00	0.00	29,242.47	0.00	0.00	29,242.47
54	**ALL DAY KINDERGARTEN**							
	6,750.00	8,750.00	0.00	0.00	15,500.00	0.00	0.00	15,500.00
55	**TEXTBK/STUDENT MAT'L REVOLVING**							
	968,198.20	178,667.83	-9,164.10	0.00	1,137,701.93	-584,431.88	0.00	553,270.05
57	**PARENT EDUCATION**							
	45,468.09	61,169.00	-240.07	0.00	106,397.02	-2,120.08	0.00	104,276.94
70	**SPECIAL EDUCATION**							
	2,642,574.02	3,876.66	-116,328.47	0.00	2,530,122.21	-9,761.20	0.00	2,520,361.01
88	**CARL PERKINS IMPROV.GRANT**							
	934.29	0.00	-543.11	0.00	391.18	-942.95	0.00	-551.77
90	**FOOD SERVICE**							
	1,368,776.20	102,479.21	-23,523.78	0.00	1,447,731.63	-137,941.11	0.00	1,309,790.52
95	**PAYROLL CLEARING ACCT**							
	70,667.39	13,567.75	-84,411.14	0.00	-176.00	0.00	0.00	-176.00
Report Totals:	**19,572,873.39**	**1,412,904.54**	**-1,487,522.53**	**0.00**	**19,498,255.40**	**-2,665,702.09**	**0.00**	**16,832,553.31**

HAYSVILLE USD #261

CASH BALANCES

August 31, 2011

NEGATIVE UNENCUMBERED CASH BALANCES:

03	SUPPLEMENTAL GENERAL FUND.....	Awaiting State Funds
20	TITLE I – LOW INCOME.....	Awaiting Fed Funds
23	TITLE II – A TEACHER QUALITY.....	Awaiting Fed Funds
39	EDUCTION FOR HOMELESS.....	Awaiting Fed Funds
42	21st CENTURY COMMUNITY LEANING	Awaiting Fed Funds
45	MENTORING GRANT....	Awaiting Fed Funds
47	ECC STATE GRANT.....	Awaiting State Funds
88	CARL PERKINS IMPROV. GRANT.....	Awaiting Fed Funds

5.0 REPORTS – Focus on Learning

No supporting documentation.

End of Section

As of Sept. 9, 2011

2011-2012 USD 261 HEADCOUNT

9/14/2011

NELSON*				REX*				PRAIRIE*			
GR	TEACHER	#'S	FTE	GR	TEACHER	#'S	FTE	GR	TEACHER	#'S	FTE
PRE-K	Holt A.M.	9	3.5	PRE-K	Bjorklund A.M.	9	2.5	PRE-K	McDowell A.M.	13	6.5
	Holt P.M.	9	3.5		Bjorklund P.M.	7	3		McDowell P.M.	8	4
	Meyer A.M.	9	4		Ricke A.M.	11	4.5		Shipman A.M.	10	4.5
	Meyer P.M.	11	5		Ricke P.M.	10	4		Shipman P.M.	9	4
	Crane A.M.	16									
	Crane P.M.	13	6.5								
PRE-K	Total	67	22.5	PRE-K	Total	37	14	PRE-K	Total	40	19
Yellow doesn't	Out of Dist. (Staff)			Yellow doesn't	Out of Dist. (Staff)			Yellow doesn't	Out of Dist. (Staff)		
add in total.*	Out of Dist. (L.O.E.)			add in total.*	Out of Dist. (L.O.E.)			add in total.*	Out of Dist. (L.O.E.)	1	0.5
*K	Shipman - All Day	21	11.5	*K	Mackey A.M.	15	9		Craig A.M.	14	8
	Briley A.M.	17	9.5		Mackey P.M.	12	6		Craig P.M.	14	7
	Waterman A.M.	18	11		Reece A.M.	15	8.5		Pile A.M.	12	8
	Waterman P.M.	14	8		Reece P.M.	7	7		Pile P.M.	14	9.5
	Total	70	40		Total	49	30.5		Total	54	32.5
1st	Bauler	21	21	1st	Hunt	22	22	1st	Brooks	23	23
	Hall	21	21		Bazil	23	23		McGreger	22	22
	Ledbetter	23	23		Lolling	21	21		Strohm	22	22
	Duethman	22	22								
	Total	87	87		Total	66	66		Total	67	67
2nd	Nelson	21	21	2nd	Sheler	22	22	2nd	Decamp	15	15
	Long	19	19		Harris	17	17		Lorett	14	14
	Lee	20	20		Marrs	18	18		Kondo	16	16
					Hollenbeck	17	17				
	Total	60	60		Total	74	74		Total	45	45
3rd	Holloway	18	18	3rd	Dezotell	25	25	3rd	Rice	20	20
	Jantzen	20	20		Bollenbach	24	24		Adamson	19	19
	Rice	18	18		Pretzer	24	24		Rudd	20	20
	Total	56	56		Total	73	73		Total	59	59
4th	Westerman	21	21	4th	Sandlin	24	24	4th	Blokzy	22	22
	Phelps	23	23		Stenholm	23	23		Westfall	22	22
	Wycoff	21	21		Mason	24	24		Widener*	22	22
	Total	65	65		Total	71	71		Total	66	66
5th	Gabbard	24	24	5th	Darbyshire	29	29	5th	Sacquitne	24	24
	Craig	21	21		Fields	27	27		LaPoint	23	23
	Friesen	26	26		Dougan	29	29		Swart	25	25
					Keirns (Tri-City)	1	1		Keirns	1	1
	Total	71	71		Total	86	86		Total	73	73
Nelson Total		476	402	Rex Total		456	414.5	Prairie Total		404	361.5
	*SPED KDG	10	10		*SPED KDG	4	4		*SPED KDG	11	11
Yellow doesn't	Out of Dist. (Staff)	3	2.5	Yellow doesn't	Out of Dist. (Staff)	5	5	Yellow doesn't	Out of Dist. (Staff)	8	7.5
add in total.*	L.O.E.	47	43	add in total.*	L.O.E.	25	24	add in total.*	L.O.E.	16	15
	Total OOD (Staff)	3	2.5		Total OOD (Staff)	5	5		Total OOD (Staff)	8	7.5
	Total L.O.E.	47	43		Total L.O.E.	25	24		Total L.O.E.	17	15.5

TOTAL ENROLLMENT	#'S	FTE
Pre-K	248	100.5
Kindergarten	326	185
1st Grade	375	375
2nd Grade	332	332
3rd Grade	339	339
4th Grade	369	369
5th Grade	379	379
HMS	548	548
HWMS	671	671
CHS	1423	1723
Alt. High School	125	125
Learning Café	0	0
Other Buildings	24	11
District Total	5159	5157.5
Out of District (Staff)	63	60
Out of District (L.O.E.)	286	277

ELE. SCHOOL TOTALS	#'S	FTE
Freeman	242	213
Nelson	476	401.5
Oatville	394	347.5
Prairie	404	361.5
Rex	456	414.5
Ruth Clark	396	341.5
Ele. Total w/ Sped. K.	2368	2079.5
SPED KDG	37	35
Out of District (Staff)	25	22
Out of District (L.O.E.)	143	134

OTHER BUILDINGS	#'S	FTE
CHISHOLM	9	9
BETHEL LIFE	6	
DERBY		
ST. CECILIA	7	
PRAIRIEVIEW		
HEARTSPRING	1	1
LEVY	1	1
Total	24	11

As of Sept. 9, 2011 **2011-2012 USD 261 HEADCOUNT** 9/14/2011

OATVILLE				RUTH CLARK				FREEMAN			
GR	TEACHER	#'S	FTE	GR	TEACHER	#'S	FTE	GR	TEACHER	#'S	FTE
PRE-K				PRE-K				PRE-K			
	Hummer A.M.	13	6		Bennett A.M.	14	6.5		Nelson A.M.	14	5.5
	Hummer P.M.	12	5.5		Bennett P.M.	15	5		Nelson P.M.	10	4
	McLean A.M.	9	4.5		Nelson A.M.	5	2.5				
	McLean P.M.	8	3.5		Nelson P.M.	4	2				
PRE-K	Total	42	19.5	PRE-K	Total	38	16	PRE-K	Total	24	9.5
Yellow doesn't	Out of Dist. (Staff)			Yellow doesn't	Out of Dist. (Staff)			Yellow doesn'	Out of Dist. (Staff)		
add in total.*	Out of Dist. (L.O.E.)			add in total.*	Out of Dist. (L.O.E.)			add in total.*	Out of Dist. (L.O.E.)		
*K	Fager A.M.	16	10.5	*K	Forsyth A.M.	17	8.5	*K	McElroy A.M.	17	8.5
	Fager P.M.	11	5.5		Forsyth P.M.	16	9.5		McElroy P.M.	14	8
	Meek A.M.	14	7		Thomas - All Day	21	11				
	Meek P.M.	12	6		Briley P.M.	15	7.5				
	Total	53	29		Total	69	36.5		Total	31	16.5
1st	Cunningham	17	17	1st	Hilyard	20	20	1st	Davis	19	19
	Salyer	20	20		Schmanke	20	20		Rowley	20	20
	Underhill	17	17		Chandler	22	22				
	Total	54	54		Total	62	62		Total	39	39
2nd	Batt	16	16	2nd	Driskill	22	22	2nd	Garner	16	16
	Carpenter	20	20		Jayaranthne	21	21		Smith	18	18
	Baird	17	17		Stein	21	21		Becker (SPED)	2	2
	Total	53	53		Total	64	64		Total	36	36
3rd	August	20	20	3rd	Faust	21	21	3rd	York	16	16
	Arnett	18	18		White	20	20		Lane	16	16
	Russell	18	18		Black	20	20		Becker (SPED)	2	2
	Total	56	56		Total	61	61		Total	34	34
4th	Haskell	22	22	4th	Miller	21	21	4th	Haight	17	17
	Racobs	23	23		Schaller	19	19		Fussell	17	17
	Sexton	24	24		Wellner	19	19		Becker (SPED)	4	4
	Keirns	1	1								
	Total	70	70		Total	59	59		Total	38	38
5th	Coats	22	22	5th	Leeper	23	23	5th	Harkins	20	20
	Park	22	22		Shahan	20	20		Helten	19	19
	Brickman	21	21						Becker (SPED)	1	1
	Keirns	1	1								
	Total	66	66		Total	43	43		Total	40	40
Oatville Total		394	348	R.C. Total		396	341.5	Frmn. Total		242	213
	*SPED KDG	5	5		*SPED KDG	4	2		*SPED KDG	3	3
Yellow doesn't	Out of Dist. (Staff)	3	3	Yellow doesn't	Out of Dist. (Staff)	3	1.5	Yellow doesn'	Out of Dist. (Staff)	3	2.5
add in total.*	L.O.E.	26	26	add in total.*	L.O.E.	17	15	add in total.*	L.O.E.	11	10.5
	Total OOD (Staff)	3	3		Total OOD (Staff)	3	1.5		Total OOD (Staff)	3	2.5
	Total L.O.E.	26	26		Total L.O.E.	17	15		Total L.O.E.	11	10.5

HMS	#'S	FTE
GR		
6th	182	182
7th	184	184
8th	182	182
Total	548	548
Out of District (Staff)	8	8
L.O.E.	50	50

HWMS	#'S	FTE
GR		
6th	205	205
7th	247	247
8th	219	219
Total	671	671
Out of District (Staff)	6	6
L.O.E.	28	28

CAMPUS	#'S	FTE
GR		
9th	408	708
10th	380	380
11th	317	317
12th	318	318
Total	1423	1723
Out of District (Staff)	13	13
L.O.E.	65	65

Alt. High School	#'S	FTE
GR		
9th	14	14
10th	12	12
11th	32	32
12th	67	67
Total	125	125
Out of District (Staff)	11	11
L.O.E. (no L.O.E.)		

Learning Café	#'S	FTE
Total	0	0

5.2 Carl Hall Family Sports Complex

No supporting documentation.

End of Section

5.3 Administrators Attending School During Working Hours

No supporting documentation.

End of Section

6.0 FIRST READINGS

No supporting documentation.

End of Section

Board Policy	Administrative Recommendation
IF Textbooks, Instructional Materials and Media Centers	No Changes
IF-R Textbooks, Instructional Materials and Media Centers	See Strike Through and Italics
IFAB Supplementary Materials Selection and Adoption	No Changes
IFB Instructional Services	No Changes
IFBC Instructional Materials Centers	No Changes

IF Textbooks, Instructional Materials and Media Centers IF
All textbooks, instructional materials and the selection criteria for media center materials used in the district shall be subject to board approval.
Textbooks and instructional materials shall support the district's instructional goals and learning objectives. Media center materials shall support and supplement the curriculum, promote wise use of leisure time, develop literary discrimination and appreciation, and encourage students to become productive citizens.
Textbook selection criteria shall be established by the board.
Challenges to textbooks, instructional materials or media center materials shall be considered in a manner prescribed by board policy.
BOE Approved: July 7, 2003

IF-R Textbooks, Instructional Materials and Media Centers IF-R
Selection Criteria: Textbooks and Instructional Materials
Textbooks and instructional materials shall provide:
An effective education for all students;
Factual knowledge, literary appreciation, aesthetic values and ethical standards;
Practice for students to develop abilities in critical thinking, communication, mathematics and science skills.
Information which helps students develop an appreciation of American cultural, ethnic and racial diversity and balanced views concerning international, national, state and local issues and problems; and
Sufficient flexibility for meeting the special needs of individuals and groups.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-2
The superintendent shall develop selection procedures, which meet the above criteria, which shall include a review of available material by instructional staff members.
Selection Criteria: Media Center Materials
Materials shall be chosen for accuracy, artistic quality, format and authoritativeness.
Materials shall be chosen on various reading levels presenting different points of view, including current issues.
Books and other media materials shall be evaluated before purchase, either through direct examination or by using reputable, unbiased, professionally prepared selection tools.
The media center(s) shall obtain, process and circulate materials and equipment and provide references and other services to students and faculty. Media specialists shall

work toward providing resources so that students have an opportunity to achieve high levels of performance.

Videotapes, DVDs, and/or other Movie Instructional Materials will be selected and assigned to give support directly to instructional learning
outcomes, goals, and/or objectives as established by the various district departments and disciplines, ~~the District Curriculum Coordinators~~, the Division of ~~Curriculum and Instruction~~ *Learning Services*, and the Board of Education.
In general, copyright guidelines permit in-classroom performance of a copyrighted videotape when it is used for instructional purposes in a teaching situation, is a lawfully made copy, and does not contain an FBI warning prohibiting its use for any reason other than personal viewing. (Video materials purchased through an educational vendor or videos purchased with a license will not contain the FBI warning.)

IF-R Textbooks, Instructional Materials and Media Centers IF-R-3
No videotapes, DVDs, or other movie instructional material shall be shown for entertainment purposes.
Additional Criteria:
Video materials must be reviewed by the classroom teacher for a fair and objective presentation of sensitive subjects as the maturity level of its viewers. In this connection, the ratings adopted by the Motion Picture Association of America will be applied.
G Family audience
PG Parental guidance
PG-13 Special parental guidance for children 13 and under
R Children under 17 and under admitted only with parents
1. In grades Pre-School through grade 5, no videotapes other than G may be shown.
2. In grades 6 and 7, no videotapes other than G may be shown.

PG videos require administrative approval and custodial notification prior to a viewing by students.
3. In grade 8, no videotapes other than G, PG, or PG-13 may be shown. PG videos require custodial notification prior to a viewing by students. PG-13 tapes require both administrative approval and prior written lawful custodial permission. Students not in possession or presenting a lawful custodial permission form shall be afforded the opportunity to complete an alternative assignment that is fair and equitable to the assignment opted.
4, In grades 9 through 12, no videotapes other than G, PG, or PG-13 may be shown. PG videos require custodial notification prior to viewing by students. PG-13 tapes require administrative approval and custodial notification.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-4
5. R rated films or videos or any portion of such will not be shown or utilized in classroom presentations in USD 261.
Collection Development
The media collection shall be developed systematically, be well balanced in coverage of subjects, include various types of materials and a variety of content in various formats.
The collection shall reflect, enrich and complement the broad interests represented in the curriculum. The collection should be large enough to allow materials to be placed in classrooms for extended periods of time.

Challenges of Materials (See IKD, KN)
Any person having a complaint about textbooks, media center or other instructional materials shall meet with the principal. If the matter cannot be resolved the principal shall notify the superintendent and ask the complainant to use a request for review form, which is available through building principals or at the district office. After receiving the completed form, the superintendent shall meet with the complainant to discuss the complaint.
If the complaint is not resolved at the meeting with the superintendent, the complainant may request that the board consider the complaint. If the board chooses to consider the complaint, it shall forward all appropriate written materials to a review committee.
Review Committee
When a review committee is established by the board to handle complaints concerning textbooks, media center or instructional materials, the review committee shall be composed of:
The building principal, media specialist, two subject area specialists and two community members.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-5
The committee's charge shall be:
To review the material and prepare a written report containing conclusions and recommendations within 30 days;
To direct a written report to the board; and
To send the complainant a copy of the report.
The Review Committee Shall:
Examine and evaluate the material as a whole; consider the district's policy, procedure and philosophy for selection of textbook, instructional materials and media center materials; and
Weigh strengths and weaknesses and form opinions based upon the selection criteria.

Weigh strengths and weaknesses and form opinions based upon the selection criteria.
If the complainant is dissatisfied with the committee's recommendation, an appeal of the decision may be made to the board for a hearing and final decision. If an appeal is requested by the complainant, the superintendent shall request that the board schedule an appeal and shall prepare in advance of the appeal all appropriate documentation for the board's study.
Removing Challenged Materials
Challenged materials shall not be removed from use during the review period.
BOE Approved: July 7, 2003

IFAB Supplementary Materials Selection and Adoption (Cf. IF) IFAB
The responsibility for the business procedures governing procurement, storage, issuance, and delivery of all supplies and materials required in the operation of the school will be delegated by the superintendent of schools.
Basic textbooks shall be supplemented by the board of education with other books and instructional materials as determined by the budget allocations made each year.
Certain materials such as workbooks, notebooks, laboratory and shop materials and other special course materials are not included in the textbook rental fee.
The curriculum division responsible for developing criteria for the selection of educational supplies and instructional materials. The selection shall be made in consultation with classroom teachers and principals.

Standardized lists of instructional materials suitable to variable teaching situations shall be developed in consultation with representative classroom teachers who are best able to judge instructional materials on the basis of its performance in the classroom.

The principal may request supplies and instructional materials within his budget limitations providing the materials so listed will meet the classroom needs and such purchases can be justified educationally and cost wise.
The instructional materials, except those needed for special experiments shall be selected yearly based on a per pupil allocation from a source suggested by the director of curriculum and certified personnel.
BOE Approved: July 7, 2003

IFB Instructional Services IFB
The board recommends the use of all instructional services available to the school district.
BOE Approved: July 7, 2003

IFBC Instructional Materials Centers IFBC
The school district will endeavor to maintain instructional materials centers in each school. The superintendent shall explore the possibilities of utilizing funds from outside the district to be used to develop and maintain instructional materials center.
Recommendations: Recommendations received from the certified staff, students and patrons will be placed in a consideration file and will be reviewed to ascertain whether they meet selection criteria as set forth by the board.
Teachers' professional advice will be solicited in making selections of materials. Person(s) in charge of media centers or the building principal, as the case may be, may order for that level or department from standard selection tools.
Evaluation: The collection will be evaluated, from time to time, in relation to changing curriculum, new instructional methods and current needs of teachers and students.

Service: Materials will be purchased throughout the school year as needed. Areas of emphasis will be determined by needs of each media center as adjudged by the person in charge of the media center or the building principal, as the case may be, within budgetary limits.
Authority: The board authorizes the district's trained personnel to make selections for the media centers subject to board policies and rules.
Gifts: All gift materials must meet qualitative standards of selection as stated above. Gift materials will be acknowledged and credit given in the media center records.

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: September 19, 2011

RE: 2011-2012 Rehired-Retired Teacher Work Agreement

Please let this statement serve as a recommendation to the Board of Education to approve the 2011-2012 Rehired-Retired Teacher Work Agreement with the following addition to the retired teacher's basic contract and with changes to dates and health benefit amounts.

"The entire employee's KPERS surcharge will be deducted from their normal and usual placement on the salary schedule. The remaining figure will be recorded on the retired teacher's basic contract."

Note: This deduction is pretax.

CA

		IB Budget Proposal		
item	Cost		Cost	Cost
annual fee	9500		9500	9500
MIBS fee	175		175	175
trainings	10000	$2000/person	10000	10000
student fees	20250	$67.50/student at beginning of Jr. Year	10125	5062.5
		$45/exam/student .....6 exams taken		
Postage	6000	Depending on location	3000	1500
Textbooks **	**36000**		**18000**	**9000**
		Math SL $75		
$600/student		Math Studies $75		
		Biology $100		
		Chemistry $100		
		History $100		
		Spanish SL $75		
		Spanish Ab initio		
		Business/Mgt $75		
		TOK $75		
		Visual Arts $25		
		English $75		
English titles		Language arts department budget		
Lab consumables		Science department budget		
Group 4 project		Science department budget		
Exam packs	1000	$50/each subject	1000	1000
Support materials	1000	Test Question banks, study guides,	1000	1000
		marking schemes, sample tests, etc		
Extended essay guide	300		300	300
Total **	***84225***		***53100***	***37537.5***
# of DP students	*60*		*30*	*15*
**Start up cost				
Annual cost (Estimated)	**48225**		**35100**	**28537.5**
Minus textbook costs				
	*********	We will purchase texts with departmental		
		rotations over the next two years when		
		possible.		
Updated 9/13/11				

6.4 QZAB Bonds – Information will be forthcoming

No supporting documentation.

End of Section

7.0 ACTION ITEMS

No supporting documentation.

End of Section

7.1 IBB Representatives and Alternate

No supporting documentation.

End of Section

7.2 IBB Training

No supporting documentation.

End of Section

8.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding

No supporting documentation.

End of Section

8.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		
September		March
Enrollment Numbres		School Calendar Proposals
		Curriculum Proposals
October		April
		Teacher Non-Renewal Discussion
		Capital Outlay Lists
		Personnel Plan
		Star Polisher Awards
November		May
KASB Delegates/voting		Handbooks
		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		

9.0 EXECUTIVE SESSION

No Supporting Documentation

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section