Agenda Topics 2.1, 2.2, 2.3 – 1-16,

2.1 Election of Board Officers

It is recommended that a Board President be elected. Nominations from the floor are in order. No second is needed in that nomination of officers is not a motion. A motion may be made and seconded to end nominations at any time. After nominations cease by no further nominating or a motion to end such, a general vote should be taken.

It is further recommended that a Board Vice-President be elected. The procedure for election would be a repeat of the above steps. Upon completion of voting, the current Board President, if re-elected, or a newly elected President will chair the remainder of the meeting.

2.2 Designate Regular Meeting Date, Time, and Place- Please see the attached example of a resolution relative to this agenda item for Board information.

2.3 Personnel Appointments – The superintendent suggests the following appointments and wording for agenda items 2.3.

"Be it resolved that the Board of Education of Unified School District 261does hereby appoint the below listed individuals by name, responsibility and / or title:"

2.3.1	Clerk of the Board	Debra M. Coleman
2.3.2	Deputy Clerk of the Board	Dr. Mike Clagg
2.3.3	Treasurer of the Board	Dr. Clint Schutte
2.3.4	Assistant Treasurer of the Board	Nadine Foreman
2.3.5	Custodian of District Office Records	Dr. Clint Schutte
	a. Custodian of Early Childhood Program	Program Administrator
	b. Parents As Teachers Program	Program Administrator
	c. Custodian of Oatville Elementary Office Records	Building Principal
	d. Custodian of Rex Elementary Office Records	Building Principal
	e. Custodian of Nelson Elementary Office Records	Building Principal
	f. Custodian of Freeman Elementary Office Records	Building Principal
	g. Custodian of Ruth Clark Elementary Office Records	Building Principal
	h. Custodian of Prairie Elementary School Office Records	Building Principal
	i. Custodian of Haysville Middle School Office Records	Building Principal
	j. Custodian of Haysville West Middle Schl. Office Records	Building Principal
	k. Custodian of Campus High School Office Records	Building Principal
	l. Custodian of Haysville High School	Asst. Bldng. Prin. in charge of HHS
	m. Custodian of Tri-City Day School	Building Administrator
2.3.6	Representative for Title Projects	Teresa Tosh
2.3.7	Attorney for the Board of Education	Foulston & Siefkin
2.3.8	KPERS Designated Agent	Dr. Clint Schutte
2.3.9	Freedom of Information Officer	Communications Director
2.3.10	Kansas Educational Risk Management Insurance Pool Rep.	Dr. Clint Schutte
2.3.11	Food Service/Lunch Agreement Representative	Director of Food Service
2.3.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.3.13	Attendance Officer	
	a. Early Childhood Program	Angie Estell
	b. Attendance Officer for Parents As Teachers	Angie Estell
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal
	i. Attendance Officer for Haysville Middle School	Building Principal / Building Assistant Principals
	j. Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Assistant Principals
	k. Attendance Officer for Campus High School	Building Principal / Building Assistant Principals
	l. Attendance Officer for Haysville High School	Asst. Bldng. Prin. in charge of HHS
	m. Attendance Officer for Tri-City Day School	Building Administrator

2.3.14 Title VI Coordinator — Asst. Superintendent of Personnel
2.3.15 504 Coordinator — Asst. Superintendent of Personnel
2.3.16 Coordinator for Homeless Children — Linda Long
2.3.17 Resolutions — Agenda Topics 2.3.17.1–2.3.17.11

RE: Comments and Recommendations of the superintendent

The superintendent suggests the below resolutions for agenda topics 2.3.17.1 – 2.3.17.11.

2.3.17.1 **1116-Hour School Year** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2016-2017 school year."

2.3.17.2 **Surety Bond for District Treasurer and High School and Middle School Principals** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.3.17.3 **Official Newspaper** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Wichita Eagle and the Haysville Sun-Times as the official newspaper publications of the district for the 2016-2017 school year."

2.3.17.4 **Participation in Federal Programs** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II."

2.3.17.5 **Early Payment of Bills** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Dr. Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.3.17.6 **Official Depository of Funds** –
Please see the attached resolution example.

2.3.17.7 (a & b) **Rescinding Policy Statement and Adoption of New Board Policies** –
Please see Exhibit # 2.3.16.7 a & b for supporting information.

2.3.17.8 **Waiver of GAAP Resolution** –
Please see the attached resolution example.

2.3.17.9 **Home Rule Resolution** –
Please see the attached resolution example.

2.3.17.10 **Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution** -
Please see the attached resolution example.

2.3.17.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-
Please see the attached resolution example.

MOTION to approve items 2.3.1 through 2.3.17.11.

2.3.18 Appointment of Board Member(s)/KASB Governmental Relations Network

2.3.19 Haysville Forward Representative

2.3.20 PANDO Initiative Representative

2.2

RESOLUTION ESTABLISHING MEETING SCHEDULES FOR BOARD OF EDUCATION

Pursuant to K.S.A. 72-8205, the Board of Education of USD 261, Sedgwick County, Kansas, by resolution duly adopted at its regular meeting held July 18, 2016, established the following meeting schedule for regular Board of Education meetings to be held during the 2016-2017 school year:

Hour of commencing the meeting: 7:00 p.m.

Day of the week the meeting will be held: Monday

Week of the month the meeting will be held: Third *

Meeting Place: Board of Education Room, Administration Building
1745 West Grand, Haysville, Kansas

If the established date falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting would be held on a date specified by the Board, commencing at the same hour as detailed above.

The Board of Education reserves the right to adjourn any regular meeting to another time and place.

_____

Board President

_____

Attest: Clerk of the Board

* Exceptions to include:
- January 23rd rather than January 16th (Non-Contract Day)
- February 27th rather than February 20th (President's Day)
- March 27th rather than March 20th (Spring Break)
- April 24th rather than April 17th (Non-Contract Day)

2.3.17.6

RESOLUTION

BE IT RESOLVED by the Board of Education of Unified School District No. 261, (Haysville) Sedgwick County, State of Kansas, that all banks in Sedgwick County be designated as official depositories and that the following bank be and is hereby designated as depository bank for Unified School District No. 261 funds for the budget year beginning July 1, 2016, and ending June 30, 2017:

Intrust Bank

and

BE IT RESOLVED that withdrawals from all accounts of Unified School District No. 261 now carried with the within named bank, shall be made by check signed by the following duly elected officers of the Board of Education, _____, President, and countersigned by Dr. Clint Schutte, the Treasurer of USD 261, and Debra M. Coleman, Clerk of the Board of Education.

BE IT FURTHER RESOLVED, that such signatures of any officer may be affixed mechanically in facsimile, provided that such facsimile signatures shall be valid only when used on standard Unified School District No. 261 check forms, and provided that the facsimile signature shall correspond to the specimen thereof, submitted and certified to the bank by the Clerk of the Board of Education of Unified School District No. 261 to execute, and to the bank to accept, signatures as provided above, and that any action consistent with this Resolution is hereby ratified and confirmed.

ADOPTED: July 18, 2016.

ATTEST: UNIFIED SCHOOL DISTRICT NO. 261
(HAYSVILLE) SEDGWICK COUNTY, KANSAS

_____ **BY:** _____

CLERK **PRESIDENT**

2.3.17.7a

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to June 30, 2016, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2016-2017 school year, subject to periodic review, amendment, and revision by the board of education.

2.3.17.7b

RESOLUTION TO ADOPT NEW BOARD POLICIES

Mr. / Ms. President, I move the adoption of the following resolution:

RESOLUTION

Be it resolved that the Board of Education of Unified School District No. 261 adopt the new policies, Board Policy book, and administrative rules attached to the official agenda of the board meeting of July 18, 2016, with said new policies and administrative rules to become effective July 1, 2016.

FURTHER, be it resolved that all policies and administrative rules adopted prior to June 30, 2016 be declared as null and void and of no effect as of July 18, 2016.

FURTHER, be it resolved that the full text of said newly adopted board policies and administrative rules be attached to and incorporated in the board minutes of the July 18, 2016 board meeting; however, said new board policies and administrative rules will be actually filed in the superintendent's office in a permanent file to be established and maintained by said superintendent or his/her designated representative. All such newly adopted policies and administrative rules adopted this date will be marked with the effective date in the appropriate place on each such page of the policies and rules.

2.3.17.8

WAIVER OF GAAP RESOLUTION

"Be it resolved by the Board of Education of Haysville USD 261, Haysville, Kansas, in the regular meeting assembled this 18th day of July 2016, that the Board of Education waives the requirements of K.S.A. 751120, that the Board of Education waived the requirements of K.S. A. 75-1120a (a) (as amended) as they apply to the Haysville USD 261 for the year ended June 30, 2016."

"Be it further resolved that the Board of Education shall cause the financial statements and financial reports of the Haysville USD 261 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State."

2.3.17.9

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 261, Sedgwick County, Kansas, the 18th day of July, 2016.

2.3.17.10

RESOLUTION TO DISPOSE OF SCHOOL PROPERTY

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

The Board of Education authorizes the superintendent and the assistant superintendent for business and finance to dispose of school property valued at $5,000 or less. Such disposal shall be reported to the Board at the next school board meeting following such disposal.

2.3.17.11

RESOLUTION FOR RE-FUNDING OF BONDS

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

In the event that the district's bonding company informs the superintendent and the assistant superintendent for business and finance that it would be to the district's advantage to refinance its bonds, the Board of Education authorizes the superintendent and assistant superintendent for business and finance to approve such refinancing. This refinancing shall be reported to the Board at its next regular meeting.

2.3.18 Appointment of Board Member(s) / KASB Governmental Relations Network

No supporting documentation.

End of Section

2.3.19 Haysville Forward Representative

No supporting documentation.

End of Section

2.3.20 PANDO Initiative Representative

No supporting documentation.

End of Section