

REGULAR MEETING USD # 261
BOARD ROOM – CENTRAL OFFICE 1745 W.GRAND AVE,
HAYSVILLE, KANSAS
December 19, 2011 – 5:30 P.M.

- 1.0 MEETING OPENING (No Documentation)
 - 1.1 Call to Order (No Documentation)
 - 1.2 Flag Salute (No Documentation)
 - 1.3 President's Announcements (No Documentation)
 - 1.4 Superintendent's Announcements (No Documentation)
 - 1.5 New and Good (No Documentation)
 - 1.6 Approve / Amend Agenda (No Documentation)
- 2.0 DISTRICT PATRON/PERSONNEL TIME
 - 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
 - 2.2 Remarks/Comments from District Visitors – 2 min.
- 3.0 CONSENT AGENDA
 - 3.1 Previous Minutes
 - 3.2 Routine Personnel
 - 3.3 Gifts and Grants
- 4.0 TREASURER'S REPORT / BILLS – PDF
- 5.0 REPORTS – Focus on Learning
 - 5.1 AYP Reports – Freeman, Rex, Nelson Elementary Schools
- 6.0 FIRST READINGS
 - 6.1 New Course Offerings @ Campus High School
 - 6.1.1 Honors Biology and Honors Chemistry
 - 6.1.2 Hospitality and Tourism Career Cluster
 - 6.1.3 Teaching as a Career and Teaching Internship
 - 6.1.4 AP Computer Science Essentials – JAVA
 - 6.2 Campus High School Driver's Education for Summer 2012
- 7.0 ACTION ITEMS
 - 7.1 Policy Approval
 - *IF - Textbooks, Instructional Materials and Media Centers
 - *IF-R - Textbooks, Instructional Materials and Media Centers
 - *IFAB – Supplementary Materials Selection and Adoption
 - *IFB – Instructional Services
 - *IFBC – Instructional Materials Centers
 - *These Policies were carried over from the November BOE meeting.
 - IFCB – Field Trips
 - IFCB-R – Field Trips
 - IHA – Grading Systems
 - IHB – Homework
 - IHC – Class Rankings
 - IHD – Honor Rolls
 - 7.2 Refinance 2005 Series Bonds
- 8.0 DISCUSSION/REPORT ITEMS
 - 8.1 Schools for Fair Funding Report
 - 8.2 Future Agenda Items
 - 8.3 Board Calendar
- 9.0 EXECUTIVE SESSION – Non-Elected Personnel
- 10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order
No Supporting Documentation

End of Section

1.2 Flag Salute
No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA
No Supporting Documentation

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND
HAYSVILLE, KANSAS
November 21, 2011 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Seven Board members were present.

MEMBERS PRESENT

Susan Walston, President
Glenn Crum, Vice President
Forrest Hummel
Emily Davis
Barb Walters
Regina Schutt
Greg Fenster

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Clint Schutte, Assistant to the Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Dr. Michael Clagg, Asst. Supt. of Personnel
Teresa Tosh, Assistant Superintendent of Learning Services
Becky Cezar, Director of Special Services
Liz Hames, Coordinator of Community Relations
Ildo Martins, H.W.M.S. Principal
Glenda Cowell, Campus High School Assistant Principal
David Herbert, Director of Information Services
Carla Wulf, Ruth Clark Elementary School Principal
Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- **KASB Voting Delegates:**
Ms. Walston asked for a motion to appoint a Board delegate for the State KASB Convention.
MOTION to appoint Susan Walston as delegate for the 2011 KASB State Convention. (Crum / Schutte) Motion carried 6-1. Emily Davis voted no.
- Susan discussed the KASB president candidates and resolutions to be voted on at the KASB Convention in December.
- **Christmas Food Trays:**
Susan asked the Board if they would like to once again send food trays to the District buildings in December.
MOTION to send the food trays to the District buildings in December. (Crum / Walters) Motion carried 7-0.
- **December 2011 BOE Meeting Time Change:**
Susan suggested the Board change the start time of the December BOE meeting to 5:30 p.m. in order for staff and Board members to participate in Christmas programs. (Walston / Hummel) Motion carried 7-0.
- Ms. Walston reminded Board members of the CIS reception on Monday, November 28th and asked if any of the Board members planned to attend the reception.
- Ms. Walston thanked Student Council for hosting the BOE/Student Council meeting.
- Susan congratulated the participants and winners of the District Spelling Bee.

- 1.4 Superintendent's Announcements
- The Fun Team has declared Tuesday, November 22, 2011 as Hat Day.
 - A "Tip of the Hat" form is available for staff to send a note of appreciation to co-workers and other District staff.
- 1.5 New and Good
- Dr. Burke:
- The St. Petersburg Quartet performed at Haysville West Middle School last week.
 - Cross Country runner, Bryant Keirns took 3rd place at State.
 - Anne Frank and Me was performed at Campus High Theater.
- 1.6 Approve / Amend Agenda
- MOTION to approve the agenda as presented.
(Walters / Hummel) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
- Campus High School Robotics Team
- Mr. J.L. Walker, Mark Davis, and Ben Nye from the Campus High School Robotics Team gave a short report to the Board on their project.
- 2.2 Remarks/Comments from District Visitors – 2 minutes
- None

3.0 CONSENT AGENDA

- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- MOTION to approve the Consent Agenda as presented including an additional Personnel item.
(Crum / Schutte) Motion carried 6-1. Emily Davis voted no.

4.0 TREASURER'S REPORT / BILLS

Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.
Glenn Crum reviewed the report and discussed the bills.
MOTION to approve the Treasurer's report and bills as presented amended by
(Crum / Hummel) Motion carried 5-2. Emily Davis and Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- 5.1 Gifted Program
- Becky Cezar, Caylene Crouse-Burns, Sally Holiday, Angie Estell, and Karla Jeardoe presented information to the Board on the District Gifted program.
- 5.2 HMS Leadership Program
- Ms. Dawn Blue, Christian Sprayberry, Boo Dryden, Chris Reese, Marangelie Santiago, and Callie Simpson presented information to the Board regarding the Haysville Middle School Teen Leadership Program.
- *7.4 QZAB Bond Approval (moved up in order for Mr. McGuire to return to Kansas City)**
Clint Schutte presented information to the Board regarding the QZAB Bond Approval.
MOTION to approve the QZAB Bond Approval as presented.
(Crum / Hummel) Motion carried 5-2. Emily Davis and Greg Fenster voted no.

5.3 AYP Reports – Oatville, Prairie, and Ruth Clark Elementary Schools

Ms. Pat Yorgensen began the report with a short overview of AYP.

Mr. Dent principal at Oatville Elementary School and teachers Angie Barid and Connie August presented information to the Board regarding Oatville's AYP progress.

Mr. Engelking, principal at Prairie Elementary School and teachers Michele Rice, Noel Adamson, and counselor Lisa McKeown presented information to the Board regarding Prairie's AYP progress.

Mrs. Wulf principal at Ruth Clark Elementary School and teacher Windy Wellner presented information to the Board regarding Ruth Clark's AYP progress.

6.0 FIRST READINGS

6.1 Policy Review

IFCB – Field Trips

IFCB-R – Field Trips

IHA – Grading Systems

IHB – Homework

IHC – Class Rankings

IHD – Honor Rolls

This was a first reading with no action requested from the Board.

6.2 Signage – Prairie Elementary, Ruth Clark Elementary, Haysville West Middle School and Campus High School

Clint Schutte presented information to the Board regarding signage for Prairie Elementary, Ruth Clark Elementary, Haysville West Middle School and Campus High School. Bids and specs will be presented at the December BOE meeting.

This was a first reading with no action requested from the Board.

7.0 ACTION ITEMS

7.1 *IF - Textbooks, Instructional Materials and Media Centers

*IF-R - Textbooks, Instructional Materials and Media Centers

*IFAB – Supplementary Materials Selection and Adoption

*IFB – Instructional Services

*IFBC – Instructional Materials Centers

*These policies were carried over from the October 17, 2011 BOE meeting and will be held until the December BOE meeting.

IFBDA-Professional Libraries

IFBH-Outside Speakers

IFBH-R-Outside Speakers

IFC-Community Resources

IFC-R-Community Resources

MOTION to approve IFBDA-Professional Libraries, IFBH-Outside Speakers,

IFBH-R-Outside Speakers with the following change...

Outside speakers should be selected so that various points of view are presented.

Speakers shall be informed of this policy and its rules when they are invited to make a presentation.

Language cannot be used that calls for students to be disruptive.

The teacher/sponsor or any member of the school administration may interrupt or suspend any proceedings if the speaker is not abiding by these regulations.

With prior (~~board~~ – ~~remove~~) **superintendent** approval an honorarium may be paid to outside speakers. BOE Approved: July 7, 2003

IFC-Community Resources and IFC-R-Community Resources as presented with change to IFBH-R.

(Hummel / Crum) Motion carried 5-2. Emily Davis and Greg Fenster voted no.

Susan Walston asked for discussion on BK-Board Self-Evaluation policy.

BK Board Self-Evaluation

The board shall conduct an annual self-evaluation. Each board member shall use a self-evaluation instrument to appraise individual performance or the performance of the board as a whole. Results of these evaluations shall be discussed at least annually, and revised standards and priorities shall be developed to guide the board's development in the coming year. The board considers the following conditions crucial to self-evaluation:

1. Board members should be involved in developing the standards and process to be used. The standards may include, but not be limited to:

- ☐ _educational leadership;
- _policy development;
- ☐ _board member development and performance;
- ☐ ~~_relationships with the superintendent and other staff members;~~ (Remove this line)
- ☐ _communications with the public;
- ☐ _fiscal management;
- ☐ _board meeting organization and committee performance;
- ☐ _relations with cooperating agencies and other governmental organizations.

2. Evaluation shall be at a scheduled time and place with all {at least **6 change to 4**} board members present.

3. The evaluation shall be a composite of the individual board members' opinion.

4. The evaluation shall discuss strengths as well as areas needing improvement.

The evaluation results shall be discussed in detail, and the board shall formulate a series of objectives for the coming year. These objectives shall be stated in the form of behavioral change or productivity gains.

BOE Approved: July 7, 2003; BOE Reviewed and Approved: January 7, 2008

MOTION to approve Board policy BK-Board Self-Evaluation with changes.

(Hummel / Crum) Motion carried 5-2. Emily Davis and Greg Fenster voted no.

7.2 Bus Bid Approval

Clint Schutte presented information to the Board regarding bus bids for two 2013 Blue Bird Forward Engine School Bus Body/Chassis.

MOTION to approve the low bid from Kansas Truck Equipment Company for two buses in the amount of \$98,934.00 each with an option of a 3-year lease purchase at the time of purchase.

(Hummel / Crum) Motion carried 7-0.

7.3 Learning Facilitator Job Description

Dr. Michael Clagg was present to answer questions from the Board regarding the job description for the Learning Facilitator.

MOTION to approve the Learning Facilitator job description as presented.

(Crum / Schutte) Motion carried 7-0.

***7.4 QZAB Bond Approval this item was presented after 5.2 HMS Leadership in order for Mr. McGuire to return to Kansas City.**

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

No Report

Dr. Burke has given Schools for Fair Funding staff the Board member's e-addresses for updates.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service – When this discussion takes place the Board would like to have a Special Meeting
- Capital Outlay Items/Bids
- Curriculum Proposals
- Negotiations
- Side Walks
- Superintendent's Evaluation – January meeting
- BOE Self Evaluation – February 27, 2012, 5:30 p.m. (Get a staff person to facilitate meeting)

8.3 Board Calendar

No changes

10.0 EXECUTIVE SESSION – Negotiations

MOTION to go into executive session at 9:22 p.m. for 10-minutes, to return at 9:32 p.m. for discussion of Negotiations.

(Walston / Crum) Motion carried 7-0.

Clint Schutte and Dr. Michael Clagg were invited to join the Board in Executive Session at 9:22 p.m.

Clint Schutte and Dr. Michael Clagg returned to the Board room at 9:28 p.m.

The Board reconvened at 9:32 p.m. with seven Board members present.

MOTION to approve the salary increases for classified personnel as presented.

(Hummel / Crum) Motion carried 7-0.

MOTION to approve the salary increases for administrative personnel as presented.

(Crum / Hummel) Motion carried 5-2. Greg Fenster and Emily Davis voted no.

Greg Fenster left the Board room at 9:32 p.m.

MOTION to approve the negotiated agreement as changed.

(Crum / Schutte) Motion carried 6-0. Greg Fenster was not present for the vote.

Greg Fenster returned to the Board room at 9:33 p.m.

11.0 ADJOURNMENT

Meeting adjourned at 9:34p.m.

Susan Walston, Board of Education President

Debra M. Coleman, Board of Education Clerk

3.2 Routine Personnel

No supporting documentation.

End of Section

MCLINEY AND COMPANY

Investment Banking
Municipal Bonds

2800 McGee Trafficway
Kansas City, Missouri 64108

(816) 221-4042
(800) 432-4042
FAX (816) 221-4048

December 8, 2011

Mr. Clint Schutte
Asst. Supt. Business/Finance
U.S.D. No. 261 Haysville
1745 Grand
Haysville, KS 67060

Dear Clint,

It was an honor to have worked with your school district on the Qualified Zone Academy Bond.

McLiney And Company is passionate about the quality of education in America today. We are committed to helping each and every school district to advance their goals through the Qualified Zone Academy Bond program.

In our effort to promote a safe and healthy school environment, that is necessary to encourage and inspire students and faculty, we would like to make a contribution to the school district in the amount of \$500.00. This contribution is a small token of our appreciation for the work that you do.

Sincerely,



Tom McGuire
TM:clr

Enc.



1133 SW Topeka Boulevard Topeka, Kansas 66629-0001

In Topeka - (785) 291-7000 In Kansas - (800) 432-0216

Web site: www.bcbsks.com/foundation

December 6, 2011

Colleen Harvey
USD 261 - Oatville Elementary
4335 S. Hoover
Wichita, KS 67215

Dear Healthy Habits for Life grant applicant:

Please accept this check for \$655.65 from the Blue Cross and Blue Shield of Kansas Foundation. Thank you for submitting the Healthy Habits for Life grant application and we are pleased that Oatville Elementary will be making a difference in the lives of your students by establishing a healthy lifestyles program.

Since this gift has come from the Blue Cross and Blue Shield of Kansas Foundation, we are required to give you some instructions about the contribution! We are asking that the school superintendent sign the attached form to acknowledge the gift. Please return this form in the green business reply envelope enclosed by January 16.

If you have further questions, or need to contact me, my phone number is 785-291-7246 or e-mail me at marlou.wegener@bcbsks.com.

Best wishes with your Healthy Habits for Life program!

Sincerely,

A handwritten signature in black ink that reads "Marlou Wegener". The signature is written in a cursive, flowing style.

Marlou Wegener
Chief Operating Officer
Blue Cross and Blue Shield of Kansas Foundation

MW:vj
Enclosures

**Ruth Clark Elementary
1900 W. 55th
Wichita, KS 67217**

To: Haysville Board of Education
From: Linda Sexton, Ruth Clark Elementary secretary
Re; check
Date: November 28, 2011

To Whom It May Concern:

Our school received a fundraiser check from Haysville Sonic Drive In for the amount of \$58.55 on Monday, November 28. We are requesting approval of acceptance of this check.

Thank You,

Linda Sexton
Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

**Ruth Clark Elementary
1900 W. 55th
Wichita, KS 67217**

To: Haysville Board of Education
From: Linda Sexton, Ruth Clark Elementary secretary
Re; check
Date: December 5, 2011

To Whom It May Concern:

Our school received a fundraiser check from Haysville Sonic Drive In for the amount of \$155.98 on Monday, December 5. We are requesting approval of acceptance of this check.

Thank You,

Linda Sexton
Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

4.0 TREASURER'S REPORT / BILLS

See Supporting Documentation in PDF

End of Section

HAYSVILLE USD #261

RESOLUTION#: 6

DATED: 12/19/2011

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL (LONGEVITY CHECKS)

DATE	<u>11/22/2011</u>	DIRECT DEPOSIT	<u> </u>	Ck#	<u>27350-27987</u>	Email	<u> </u>	<u>364,363.85</u>
					<u>101366-101370</u>			<u>91,515.16</u>

DATE	<u>12/12/2011</u>	DIRECT DEPOSIT	<u>78971-79033</u>	Ck#	<u>27988-27989</u>	Email	<u>1-962</u>	<u>1,906,857.58</u>
					<u>101628-101663</u>			<u>1,291,715.84</u>

ACCOUNTS PAYABLE

DATE	11/18/2011	Manuals	101352-101353	63.57
	11/108/2011	Manuals	101354-101365	74,238.85
	11/28/2011	Manuals	101371	30.00
	12/19/2011	Cks	101386-101627	590,223.52
		Void Ck		(160.00)

TOTAL REGISTER: 4,318,848.37

SUBMITTED BY:

TREASURER

APPROVED BY:

BOARD PRESIDENT

ATTESTED BY:

BOARD CLERK

Bank Statement Reconciliation Summary

1. Statement Balance	357,504.29
2. - Outstanding Checks	305,312.00
3. + Outstanding Receipts/Adj.	<u>9,500.00</u>
4. Total	61,692.29

5. + Investments	<u>16,576,000.00</u>
6. Book Balance	16,637,692.29

Bank Balance
16,637,691.29 *General Ledger Balance*
+ 1.00 Bank Encoding Error

ALL Data

Cash Summary Report

Arranged by:

Date Range: 11/01/2011 thru 11/30/2011

Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
02	GENERAL FUND							
	1,113,825.89	2,102,012.00	-2,514,760.82	0.00	701,077.07	-310,665.54	148.60	390,560.13
03	SUPPLEMENTAL GENERAL							
	2,622,837.49	2,685.00	-154,092.80	0.00	2,471,429.69	-316,369.40	0.00	2,155,060.29
04	CONTINGENCY RESERVE							
	3,037,592.55	0.00	0.00	0.00	3,037,592.55	0.00	0.00	3,037,592.55
11	AT RISK (4 Yr. Old)							
	345,084.73	0.00	-43,267.68	0.00	301,817.05	0.00	0.00	301,817.05
13	AT RISK (K-12)							
	715,599.75	0.00	-216,903.14	0.00	498,696.61	-1,623.84	0.00	497,072.77
14	BILINGUAL FUND							
	134,094.20	0.00	-22,816.70	0.00	111,277.50	0.00	0.00	111,277.50
16	CAPITAL OUTLAY							
	3,378,967.98	1,860.31	-156,907.70	0.00	3,223,920.59	-416,472.69	0.00	2,807,447.90
19	DRIVER EDUCATION							
	334,651.75	21,526.00	0.00	0.00	356,177.75	-55.00	0.00	356,122.75
20	TITLE I - LOW INCOME/01							
	12,677.00	37,000.00	-52,196.82	0.00	-2,519.82	-10,056.85	0.00	-12,576.67
23	TITLE II - A TEACHER QUALITY							
	46,001.97	11,000.00	-4,109.83	0.00	52,892.14	-38,644.86	0.00	14,247.28
24	TITLE II - D ED. TECH							
	211.77	0.00	0.00	0.00	211.77	-36.00	0.00	175.77
25	TITLE IVA - DRUG FREE SCHOOLS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	PROFESSIONAL DEVELOPMENT							
	329,298.74	0.00	-3,286.01	0.00	326,012.73	-2,900.00	0.00	323,112.73
34	VOCATIONAL EDUCATION							
	534,434.07	0.00	-56,383.60	0.00	478,050.47	-5,932.94	0.00	472,117.53
36	TITLE III							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	EDUCATION FOR HOMELESS							
	-321.31	2,500.00	-1,230.39	0.00	948.30	-20.00	0.00	928.30
40	TITLE I - SCHOOL IMPROVEMENT							
	0.00	20,000.00	-38,679.23	0.00	-18,679.23	-4,246.01	0.00	-22,925.24
41	TITLE I (CARRYOVER)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	21st CENTURY COMMUNITY LEARNIN							
	-25,069.38	30,322.00	-12,659.47	0.00	-7,406.85	-7,003.67	0.00	-14,410.52

ALL Data

Cash Summary Report

Arranged by:

Date Range: 11/01/2011 thru 11/30/2011

Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
43	BOND AND INTEREST							
	1,635,232.53	0.00	0.00	0.00	1,635,232.53	0.00	0.00	1,635,232.53
45	MENTORING GRANT							
	45,000.00	0.00	0.00	0.00	45,000.00	-45,000.00	0.00	0.00
46	TITLE I -- ARRA							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	ECC STATE GRANT							
	-5,289.26	2,261.58	-3,787.99	0.00	-6,815.67	-486.73	0.00	-7,302.40
50	LEARNING BY DESIGN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	KPERS SPECIAL RETIREMENT FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	SUMMER SCHOOL							
	29,086.75	0.00	0.00	0.00	29,086.75	0.00	0.00	29,086.75
54	ALL DAY KINDERGARTEN							
	19,244.74	6,500.00	-4,252.64	0.00	21,492.10	0.00	0.00	21,492.10
55	TEXTBK/STUDENT MAT'L REVOLVING							
	560,854.82	4,602.26	-130,273.29	0.00	435,183.79	-108,594.33	0.00	326,589.46
57	PARENT EDUCATION							
	69,756.47	0.00	-19,871.34	0.00	49,885.13	-116.82	0.00	49,768.31
70	SPECIAL EDUCATION							
	2,230,743.55	209.76	-902,505.30	0.00	1,328,448.01	-9,605.87	0.00	1,318,842.14
88	CARL PERKINS IMPROV.GRANT							
	-3,269.65	4,700.00	-2,708.05	0.00	-1,277.70	-605.00	0.00	-1,882.70
90	FOOD SERVICE							
	1,501,049.96	251,780.46	-232,902.19	0.00	1,519,928.23	-104,663.92	0.00	1,415,264.31
95	PAYROLL CLEARING ACCT							
	34,043.14	26,741.41	-10,754.75	0.00	50,029.80	0.00	0.00	50,029.80
Report Totals:	18,696,340.25	2,525,700.78	-4,584,349.74	0.00	16,637,691.29	-1,383,099.47	148.60	15,254,740.42

HAYSVILLE USD #261

INTRUST BANK, N.A.

CHECKING ACCOUNT

November 30, 2011

BALANCE PER BANK STATEMENT:

10/31/11 Statement Balance.....	357,906.96
Deposits.....	2,577,612.16
Withdrawals.....	4,431,076.10
11/30/11 Statement Balance.....	357,504.29
 OUTSTANDING CHECKS-INTRUST BANK.....	 305,312.00
 PETTY CASH ACCOUNTS.....	 9,500.00
 INVESTMENTS	
Regular Repurchase Account.....	16,576,000.00
 ADJUSTMENTS Bank encoding error.....	 - 1.00
 GENERAL LEDGER BALANCE 11/30/11.....	 16,637,692.29

TRANSFERS

Account	Description	Published Budget	Disbursed Account YTD
02 GENERAL FUND			
			02 GENERAL FUND
02-00-5200-940	Transfer To Driver	41,206.00	0.00 02-00-5200-940
02-00-5200-938	Transfer To Capital	0.00	0.00 02-00-5200-938
02-00-5200-951	Transfer To Technology	0.00	0.00 02-00-5200-951
02-00-5200-949	Transfer To Summer	0.00	0.00 02-00-5200-949
02-00-5200-946	Transfer To Inservice	0.00	0.00 02-00-5200-946
02-00-5200-952	Transfer To	0.00	0.00 02-00-5200-952
02-00-5200-950	Transfer To Special	4,059,950.00	986,721.00 02-00-5200-950
02-00-5200-954	Transfer To Vocational	100,000.00	0.00 02-00-5200-954
02-00-5200-944	Transfer To Food	0.00	0.00 02-00-5200-944
02-00-5200-936	Transfer To Bilingual	0.00	0.00 02-00-5200-936
02-00-5200-948	Transfer To Parent Ed	0.00	0.00 02-00-5200-948
02-00-5200-932	Transfer To Adult Ed	0.00	0.00 02-00-5200-932
02-00-5200-972	Transfer To Contingency	0.00	0.00 02-00-5200-972
02-00-5200-978	Transfer to At Risk	2,000,000.00	0.00 02-00-5200-978
02-00-5200-976	Transfer to At Risk (4	200,000.00	0.00 02-00-5200-976
02-00-5200-974	Transfer to Textbook	100,000.00	0.00 02-00-5200-974
02-00-5200-937	Transfer to Virtual	150,000.00	0.00 02-00-5200-937
02 GENERAL FUND		6,651,156.00	986,721.00 02 GENERAL FUND
03 SUPPLEMENTAL GENERAL			
			03 SUPPLEMENTAL GENERAL
03-00-5200-946	Transfer To Inservice	100,000.00	0.00 03-00-5200-946
03-00-5200-948	Transfer To Parent Ed	90,000.00	0.00 03-00-5200-948
03-00-5200-949	Transfer To Summer	0.00	0.00 03-00-5200-949
03-00-5200-936	Transfer To Bilingual	150,000.00	0.00 03-00-5200-936
03-00-5200-940	Transfer To Driver Ed	100,000.00	0.00 03-00-5200-940
03-00-5200-943	Transfer To Extra	0.00	0.00 03-00-5200-943
03-00-5200-944	Transfer To Food	0.00	0.00 03-00-5200-944
03-00-5200-950	Transfer To Special Ed	2,346,361.00	0.00 03-00-5200-950
03-00-5200-951	Transfer To Technology	0.00	0.00 03-00-5200-951
03-00-5200-952	Transfer To Transp	0.00	0.00 03-00-5200-952
03-00-5200-954	Transfer To Vocational	500,000.00	0.00 03-00-5200-954
03-00-5200-934	Transfer to Adult Suppl	0.00	0.00 03-00-5200-934
03-00-5200-974	Transfer to Textbook &	0.00	0.00 03-00-5200-974
03-00-5200-976	Transfer to At Risk (4	200,000.00	0.00 03-00-5200-976
03-00-5200-978	Transfer to At Risk	2,000,000.00	0.00 03-00-5200-978
03 SUPPLEMENTAL GENERAL		5,486,361.00	0.00 03 SUPPLEMENTAL GENERAL
23 TITLE II - A TEACHER			
			23 TITLE II - A TEACHER
23-00-5200-022	Transfer to Title V	0.00	0.00 23-00-5200-022
23 TITLE II - A TEACHER		0.00	0.00 23 TITLE II - A TEACHER
		12,137,517.00	986,721.00

REVENUE REPORTING ACCOUNTS

Account	Description	Published Budget	Receipts YTD	Receipt - nov
02-0000	General Fund Revenue	29,640,656.00	9,290,501.21	2,102,012.00
03-0000	Supplemental General	9,667,678.00	2,881,240.59	2,685.00
04-0000	Contingency Reserve	0.00	0.00	0.00
07-0000	Class Reduction	0.00	0.00	0.00
10-0000	Adult Ed Revenue	0.00	0.00	0.00
11-0000	At Risk (4 Yr Olds)	400,000.00	0.00	0.00
13-0000	At Risk (K-12)	4,025,000.00	1,988.00	0.00
14-0000	Bilingual Fund Revenue	185,000.00	0.00	0.00
16-0000	Capital Outlay Revenue	727,361.00	147,278.87	1,860.31
18-0000	Textbook Revenue	0.00	0.00	0.00
19-0000	Drivers Education	158,500.00	22,396.84	21,526.00
20-0000	Title I - Low Income	590,446.00	117,000.00	37,000.00
21-0000	Title I - Migrant	0.00	0.00	0.00
22-0000	Title V - Innovative	0.00	0.00	0.00
23-0000	Title IIA - Teacher	141,984.00	40,000.00	11,000.00
24-0000	Title IID- Ed Tech	5,642.00	0.00	0.00
25-0000	Title IV - Drug Free	0.00	0.00	0.00
26-0000	Professional	53,000.00	15,000.00	0.00
30-0000	Construction Revenue	0.00	0.00	0.00
31-0000	FEMA Aid Revenue	0.00	0.00	0.00
32-0000	School Safety Grant	0.00	0.00	0.00
34-0000	Vocational Education	500,000.00	0.00	0.00
35-0000	Technology Education	0.00	0.00	0.00
36-0000	Title III - Consortium	13,811.00	0.00	0.00
37-0000	Haysville/Pretty Prairie	0.00	0.00	0.00
38-0000	Community Learning	0.00	0.00	0.00
39-0000	Education for Homeless	21,440.00	5,500.00	2,500.00
40-0000	Title IIA - Carryover	0.00	20,000.00	20,000.00
41-0000	Title I - Carryover	82,000.00	0.00	0.00
42-0000	Title V - Carryover	141,197.00	55,722.00	30,322.00
43-0000	Bond and Interest	4,541,344.00	1,993,257.68	0.00
44-0000	Juvenile Justice Grant	0.00	0.00	0.00
45-0000	Mentoring Grant	79,933.86	78,000.00	0.00
46-0000	ARRA - Stabilization	0.00	0.00	0.00
47-0000	ECC State Grant	55,940.00	27,741.83	2,261.58
50-0000	New Charter School	0.00	0.00	0.00
51-0000	KPERS Special	2,606,797.00	2,001,534.41	0.00
52-0000	Charter School	0.00	0.00	0.00
53-0000	Summer School	0.00	0.00	0.00
54-0000	All Day Kindergarten	0.00	34,250.00	6,500.00
55-0000	Textbook/Student	552,025.00	319,826.04	4,602.26
56-0000	Textbook Rental	0.00	0.00	0.00
57-0000	Parent Education	216,000.00	61,169.00	0.00
60-0000	Student Transportation	0.00	0.00	0.00
70-0000	Special Education	8,057,944.00	1,029,624.35	209.76
88-0000	Carl Perkins	30,905.00	5,700.00	4,700.00
90-1611	Student Sales (Lunch)	657,550.00	299,098.50	80,815.22
90-1612	Student School	40,100.00	14,269.79	4,152.25
90-1620	Adult & Ala Carte Sales	218,300.00	84,200.84	24,433.78
90-1990	Misc & Special	0.00	2,949.31	968.63
90-3203	State Food Assistance	21,875.00	7,023.52	2,500.04

REVENUE REPORTING ACCOUNTS

Account	Description	Published Budget	Receipts YTD	Receipt - nov
90-4550	Federal Child Nutrition	1,110,705.00	446,768.62	138,910.54
95-0000	Payroll Clearing Acct	0.00	108,725.11	26,741.41
		<u>64,543,133.86</u>	<u>19,110,766.51</u>	<u>2,525,700.78</u>

HAYSVILLE USD #261

CASH BALANCES

November 30, 2011

NEGATIVE UNENCUMBERED CASH BALANCES:

20	TITLE I-LOW INCOME.....	Awaiting Fed Funds
40	TITLE I-SCHOOL IMPROVEMENTS.....	Awaiting Fed Funds
42	21 st CENTURY COMMUNITY LEARNING	Awaiting Fed Funds
47	ECC STATE GRANT.....	Awaiting State Funds
88	CARL PERKINS IMPROV. GRANT.....	Awaiting Fed Funds

5.0 REPORTS – Focus on Learning

No supporting documentation.

End of Section

6.0 FIRST READINGS

No supporting documentation.

End of Section

1. New Course Offerings @ Campus High School

See Supporting Documentation in PDF

End of Section

MEMO

December 1, 2011

TO: Dr. Burke, USD 261 BOE.
FROM: Myron Regier, Campus High School Principal
RE: Campus Driver's Education for summer 2012

2012 Driver's Education Recommendation

We recommend that the cost for summer Driver's Ed. remain at \$200 for in-district students and \$250 for out-of-district students.

In addition – we recommend that a Defensive Driving component be offered for a cost of \$15 per person. The additional cost is for materials. We have made arrangements with a Kansas Highway Patrol Trooper to offer the Defensive Driving component for anyone interested in taking the course. The Defensive Driving component would be optional and would be available to any community member.

7.0 ACTION ITEMS

No supporting documentation.

End of Section

Date December 8, 2011

To: Dr.Burke

From: Lisa Wehkamp, Jennifer Alexander, Kelly Draut, Janet Ennis, Janelle Moore,
and Pat Yorgensen

Re: Supplemental Materials and Procedures

The Principals recommended that I get the some teachers to help draft the supplemental procedures guidelines. Since a similar set of guidelines were given to the BOE in November 2010, we started with that procedure and made some additions and revisions. Please see the attached 2 pieces of information regarding procedures for the selection of supplemental materials and the BOE policy which it referenced. This information was shared with principals for additional comments and revisions. Please let us know if you need additional information.

Procedure for Selecting Supplemental Materials

USD 261 BOE policy: **IF-R Textbooks, Instructional Materials**

Textbooks and instructional materials shall provide:

- *An effective education for all students*
- *Factual knowledge, literary appreciation, aesthetic values and ethical standards*
- *Practice for students to develop abilities in critical thinking, communication, mathematics, and science skills*
- *Information which helps students develop an appreciation of American cultural, ethnic and racial diversity, and balanced views concerning international, national, state, and local issues and problems*
- *Sufficient flexibility for meeting the special needs of individuals and groups*

When a faculty member wishes to propose new supplemental classroom materials (such as additional workbooks, novels, DVDs, videos, software, and other special course materials designed to meet curricular needs) the following steps should be completed:

1. The grade-level content area team will examine materials and complete the Supplemental Instructional Materials Request Form. Consider the following criteria:
 - Does the requested material meet the criteria set forth in Board policy?
 - How will the requested material fit with grade level themes or assist with student needs?
 - How does the requested material meet curricular standards?
 - If requesting a text, has the text received any literary awards (i.e. the National Book Award or Nobel Prize for Literature) or been placed on any national lists (i.e. American Library Association, Advanced Placement), etc.?
 - Has the requested material been researched and reviewed (use of rating websites to assist in determining appropriateness of requested materials, i.e. commonsense.org)?

If the requested material(s) meets the above criteria, a grade-level representative will present the findings to the full department and the building administrator.

2. The department will vote to decide whether the requested material(s) should be purchased and added to the curriculum.
3. If the department is unable to reach a decision regarding the requested material(s), it will be presented to the Building Site Council for a second review.
4. Once the requested material(s) has been approved, a department representative will forward the findings and selection title(s) to Learning Services.

Supplemental Instructional Materials Request Form

Name(s) of Person(s) completing the request:		
Subject Matter:		
Grade Level/Course:		
Title of Material/Resource:		
Publisher/Company:		
Copyright Date:	ISBN:	
Cost per unit:	Quantity requested:	
Criteria	Yes	No
Does the requested material align to USD 261 Haysville curriculum?		
Is the requested material suitable for the educational level of the intended students?		
Does the requested material complement district-wide vertical alignment of curriculum?		
Does the requested material meet the requirements set forth by USD 261 BOE policy for textbooks and instructional materials?		
List any awards or recognition received by the requested material.		
List web sites or other references used to determine the suitability of the material. Include ratings and reviews (may print out and attach findings from sites).		
List curricular standards met by the requested material. (Print and attach, if needed.)		

Recommendation of Depart./Grade Level: ☐ approve ☐ not approved _____
Signature

Recommendation of Building Admin: ☐ approve ☐ not approved _____
Signature

IFAB Supplementary Materials Selection and Adoption (Cf. IF) IFAB

The responsibility for the business procedures governing procurement, storage, issuance, and delivery of all supplies and materials required in the operation of the school will be delegated by the superintendent of schools.

Basic textbooks shall be supplemented by the board of education with other books and instructional materials as determined by the budget allocations made each year.

Certain materials such as workbooks, notebooks, laboratory and shop materials and other special course materials are not included in the textbook rental fee.

The curriculum division is responsible for developing criteria for the selection of educational supplies and instructional materials. The selection shall be made in consultation with classroom teachers and principals.

Standardized lists of instructional materials suitable to variable teaching situations shall be developed in consultation with representative classroom teachers who are best able to judge instructional materials on the basis of its performance in the classroom.

The principal may request supplies and instructional materials within his budget limitations providing the materials so listed will meet the classroom needs and such purchases can be justified educationally and cost wise.

The instructional materials, except those needed for special experiments shall be selected yearly based on a per pupil allocation from a source suggested by the director of curriculum and certified personnel.

BOE Approved: July 7, 2003

Board Policy	Administrative Recommendation
IF Textbooks, Instructional Materials and Media Centers	No Changes
IF-R Textbooks, Instructional Materials and Media Centers	See Strike Through and Italics
IFAB Supplementary Materials Selection and Adoption	No Changes
IFB Instructional Services	No Changes
IFBC Instructional Materials Centers	No Changes

IF Textbooks, Instructional Materials and Media Centers IF

All textbooks, instructional materials and the selection criteria for media center materials used in the district shall be subject to board approval.

Textbooks and instructional materials shall support the district's instructional goals and learning objectives. Media center materials shall support and supplement the curriculum, promote wise use of leisure time, develop literary discrimination and appreciation, and encourage students to become productive citizens.

Textbook selection criteria shall be established by the board.

Challenges to textbooks, instructional materials or media center materials shall be considered in a manner prescribed by board policy.

BOE Approved: July 7, 2003

IF-R Textbooks, Instructional Materials and Media Centers IF-R

Selection Criteria: Textbooks and Instructional Materials

Textbooks and instructional materials shall provide:

An effective education for all students;

Factual knowledge, literary appreciation, aesthetic values and ethical standards;

Practice for students to develop abilities in critical thinking, communication, mathematics and science skills.

Information which helps students develop an appreciation of American cultural, ethnic and racial diversity and balanced views concerning international, national, state and local issues and problems; and

Sufficient flexibility for meeting the special needs of individuals and groups.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-2

The superintendent shall develop selection procedures, which meet the above criteria, which shall include a review of available material by instructional staff members.

Selection Criteria: Media Center Materials

Materials shall be chosen for accuracy, artistic quality, format and authoritativeness.

Materials shall be chosen on various reading levels presenting different points of view, including current issues.

Books and other media materials shall be evaluated before purchase, either through direct examination or by using reputable, unbiased, professionally prepared selection tools.

The media center(s) shall obtain, process and circulate materials and equipment and provide references and other services to students and faculty. Media specialists shall

work toward providing resources so that students have an opportunity to achieve high levels of performance.

Videotapes, DVDs, and/or other Movie Instructional Materials will be selected and assigned to give support directly to instructional learning outcomes, goals, and/or objectives as established by the various district departments and disciplines, ~~the District Curriculum Coordinators~~, the Division of Curriculum and Instruction *Learning Services*, and the Board of Education.

In general, copyright guidelines permit in-classroom performance of a copyrighted videotape when it is used for instructional purposes in a teaching situation, is a lawfully made copy, and does not contain an FBI warning prohibiting its use for any reason other than personal viewing. (Video materials purchased through an educational vendor or videos purchased with a license will not contain the FBI warning.)

IF-R Textbooks, Instructional Materials and Media Centers IF-R-3

No videotapes, DVDs, or other movie instructional material shall be shown for entertainment purposes.

Additional Criteria:

Video materials must be reviewed by the classroom teacher for a fair and objective presentation of sensitive subjects as the maturity level of its viewers. In this connection, the ratings adopted by the Motion Picture Association of America will be applied.

G Family audience

PG Parental guidance

PG-13 Special parental guidance for children 13 and under

R Children under 17 and under admitted only with parents

1. In grades Pre-School through grade 5, no videotapes other than G may be shown.

2. In grades 6 and 7, no videotapes other than G may be shown.

PG videos require administrative approval and custodial notification prior to a viewing by students.

3. In grade 8, no videotapes other than G, PG, or PG-13 may be shown. PG videos require custodial notification prior to a viewing by students. PG-13 tapes require both administrative approval and prior written lawful custodial permission. Students not in possession or presenting a lawful custodial permission form shall be afforded the opportunity to complete an alternative assignment that is fair and equitable to the assignment opted.

4. In grades 9 through 12, no videotapes other than G, PG, or PG-13 may be shown. PG videos require custodial notification prior to viewing by students. PG-13 tapes require administrative approval and custodial notification.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-4

5. R rated films or videos or any portion of such will not be shown or utilized in classroom presentations in USD 261.

Collection Development

The media collection shall be developed systematically, be well balanced in coverage of subjects, include various types of materials and a variety of content in various formats.

The collection shall reflect, enrich and complement the broad interests represented in the curriculum. The collection should be large enough to allow materials to be placed in classrooms for extended periods of time.

Challenges of Materials (See IKD, KN)

Any person having a complaint about textbooks, media center or other instructional materials shall meet with the principal. If the matter cannot be resolved the principal shall notify the superintendent and ask the complainant to use a request for review form, which is available through building principals or at the district office. After receiving the completed form, the superintendent shall meet with the complainant to discuss the complaint.

If the complaint is not resolved at the meeting with the superintendent, the complainant may request that the board consider the complaint. If the board chooses to consider the complaint, it shall forward all appropriate written materials to a review committee.

Review Committee

When a review committee is established by the board to handle complaints concerning textbooks, media center or instructional materials, the review committee shall be composed of:

The building principal, media specialist, two subject area specialists and two community members.

IF-R Textbooks, Instructional Materials and Media Centers IF-R-5

The committee's charge shall be:

To review the material and prepare a written report containing conclusions and recommendations within 30 days;

To direct a written report to the board; and

To send the complainant a copy of the report.

The Review Committee Shall:

Examine and evaluate the material as a whole; consider the district's policy, procedure and philosophy for selection of textbook, instructional materials and media center materials; and Weigh strengths and weaknesses and form opinions based upon the selection criteria.

Weigh strengths and weaknesses and form opinions based upon the selection criteria.

If the complainant is dissatisfied with the committee's recommendation, an appeal of the decision may be made to the board for a hearing and final decision. If an appeal is requested by the complainant, the superintendent shall request that the board schedule an appeal and shall prepare in advance of the appeal all appropriate documentation for the board's study.

Removing Challenged Materials

Challenged materials shall not be removed from use during the review period.

BOE Approved: July 7, 2003

IFAB Supplementary Materials Selection and Adoption (Cf. IF) IFAB

The responsibility for the business procedures governing procurement, storage, issuance, and delivery of all supplies and materials required in the operation of the school will be delegated by the superintendent of schools.

Basic textbooks shall be supplemented by the board of education with other books and instructional materials as determined by the budget allocations made each year.

Certain materials such as workbooks, notebooks, laboratory and shop materials and other special course materials are not included in the textbook rental fee.

The curriculum division responsible for developing criteria for the selection of educational supplies and instructional materials. The selection shall be made in consultation with classroom teachers and principals.

Standardized lists of instructional materials suitable to variable teaching situations shall be developed in consultation with representative classroom teachers who are best able to judge instructional materials on the basis of its performance in the classroom.

The principal may request supplies and instructional materials within his budget limitations providing the materials so listed will meet the classroom needs and such purchases can be justified educationally and cost wise.

The instructional materials, except those needed for special experiments shall be selected yearly based on a per pupil allocation from a source suggested by the director of curriculum and certified personnel.

BOE Approved: July 7, 2003

IFB Instructional Services IFB

The board recommends the use of all instructional services available to the school district.

BOE Approved: July 7, 2003

IFBC Instructional Materials Centers IFBC

The school district will endeavor to maintain instructional materials centers in each school.

The superintendent shall explore the possibilities of utilizing funds from outside the district to be used to develop and maintain instructional materials center.

Recommendations: Recommendations received from the certified staff, students and patrons will be placed in a consideration file and will be reviewed to ascertain whether they meet selection criteria as set forth by the board.

Teachers' professional advice will be solicited in making selections of materials. Person(s) in charge of media centers or the building principal, as the case may be, may order for that level or department from standard selection tools.

Evaluation: The collection will be evaluated, from time to time, in relation to changing curriculum, new instructional methods and current needs of teachers and students.

Service: Materials will be purchased throughout the school year as needed. Areas of emphasis will be determined by needs of each media center as adjudged by the person in charge of the media center or the building principal, as the case may be, within budgetary limits.

Authority: The board authorizes the district's trained personnel to make selections for the media centers subject to board policies and rules.

Gifts: All gift materials must meet qualitative standards of selection as stated above. Gift materials will be acknowledged and credit given in the media center records.

11-21-11 BOE Policies

Board Policies	Administrative Recommendation
IFCB Field Trips	No Change
IFCB-R Field Trips	No Change
IHA Grading Systems	No Change
IHB Homework	No Change
IHC Class Rankings	No Change
IHD Honor Rolls	No Change

IFCB Field Trips IFCB

Field trips may be approved by the principal when reasonable educational objectives can be established.

BOE Approved: July 7, 2003

IFCB-R Field Trips IFCB-R

Advance requests for field trips including transportation and other resource needs shall be submitted by the teacher to the principal. Each building principal shall develop a form to notify parents of a forthcoming field trip. The form shall include the nature of the trip, departure time, expected return time, name of sponsor(s), and mode of travel. The form shall also include a space where a parent may ask that a child be excused and the reasons for the excuse.

BOE Approved: July 7, 2003 Unless otherwise noted all of the following policies were re-adopted July 18, 2011.

IHA Grading Systems IHA

The administrative council shall develop a grading system to be utilized for the district. Such system shall provide form conformity throughout the various grade levels within the district. The grading system and changes thereto shall be approved by the board of education.

BOE Approved: July 7, 2003 Unless otherwise noted all of the following policies were re-adopted July 18, 2011.

IHB Homework IHB

Homework shall not be used as a means to discipline students. Homework shall be assigned as needed to reinforce lessons introduced in the classroom.

BOE Approved: July 7, 2003 Unless otherwise noted all of the following policies were re-adopted July 18, 2011.

IHC Class Rankings (Cf. JR et seq.) IHC

Class ranking may be computed for seniors.

When class rankings are computed on all credit courses for pupils who have completed seven semesters of high school enrollment and at the completion of the high school program, a uniform method of computing such rankings shall be used by all principals. The point standard shall be: A- 4; B-3; C-2; D-1; F-0

BOE Approved: July 7, 2003 Unless otherwise noted all of the following policies were re-adopted July 18, 2011.

IHD Honor Rolls (Cf. JR et seq.) IHD

Honor rolls will be maintained for grades 7-12.

When honor rolls are published for each grade-reporting period, a uniform method of compiling such records shall be used by all principals. Each student shall be enrolled in a minimum of 5 credits and performance in all credit courses shall be considered.

BOE Approved: July 7, 2003

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
UNIFIED SCHOOL DISTRICT NO. 261,
SEDGWICK COUNTY, KANSAS (HAYSVILLE)
HELD ON DECEMBER 19, 2011**

The governing body met in regular session at the usual meeting place in the District, at 7:00 P.M., the following members being present and participating, to-wit:

Absent:

The President declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

The matter of providing for the offering for sale of General Obligation Refunding Bonds, Series 2012, came on for consideration and was discussed.

Member _____ presented and moved the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL
OBLIGATION REFUNDING BONDS, SERIES 2012, OF UNIFIED SCHOOL
DISTRICT NO. 261, SEDGWICK COUNTY, KANSAS (HAYSVILLE).**

Member _____ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The President declared the Resolution duly adopted; the Clerk designating the same Resolution No. 2011\2012-__.

* * * * *

(Other Proceedings)

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* * * * *

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of Unified School District No. 261, Sedgwick County, Kansas (Haysville), held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

RESOLUTION NO. 2011\2012-__

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL
OBLIGATION REFUNDING BONDS, SERIES 2012, OF UNIFIED SCHOOL
DISTRICT NO. 261, SEDGWICK COUNTY, KANSAS (HAYSVILLE).**

WHEREAS, Unified School District No. 261, Sedgwick County, Kansas (Haysville) (the “Issuer”), has heretofore issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the Issuer has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (the “Refunded Bonds”):

<i>Description</i>	<i>Series</i>	<i>Dated Date</i>	<i>Years</i>	<i>Amount</i>
General Obligation School Building Bonds	2005	October 15, 2005	2019 & 2020	\$1,840,000

; and

WHEREAS, the Issuer hereby selects the firm of George K. Baum & Company, Wichita, Kansas (the “Purchaser”), as underwriter for one or more series of general obligation refunding bonds of the Issuer in order to provide funds to refund the Refunded Bonds; and

WHEREAS, the Issuer desires to authorize the Purchaser to proceed with the offering for sale of said general obligation refunding bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation refunding bonds; and

WHEREAS, the Issuer desires to authorize the Purchaser, in conjunction with the Clerk and Bond Counsel, to proceed with the preparation and distribution of a preliminary official statement and all other preliminary action necessary to sell said general obligation refunding bonds; and

WHEREAS, due to the volatile nature of the municipal bond market and the desire of the Issuer to achieve maximum benefit of timing of the sale of said general obligation refunding bonds, the governing body desires to authorize the President to confirm the sale of such general obligation refunding bonds, if necessary, prior to the next meeting of the governing body to adopt the necessary resolution providing for the issuance thereof.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF UNIFIED
SCHOOL DISTRICT NO. 261, SEDGWICK COUNTY, KANSAS (HAYSVILLE), AS FOLLOWS:**

Section 1. The Purchaser is hereby authorized to proceed with the offering for sale of the Issuer’s General Obligation Refunding Bonds, Series 2012 (the “Bonds”) in one or more series, in accordance

with the presentation made by the Purchaser this date. The offering for sale of the Bonds shall be accomplished in consultation with the Superintendent, Gilmore & Bell, P.C. ("Bond Counsel"), and the Purchaser. The confirmation of the sale of the Bonds shall be subject to the execution of a bond purchase agreement between the Purchaser and the Issuer (the "Bond Purchase Agreement") in a form approved by Bond Counsel, the adoption of a resolution by the governing body of the Issuer authorizing the issuance of the Bonds and the execution of various documents necessary to deliver the Bonds. The President is hereby authorized to execute the Bond Purchase Agreement subject to the following parameters: (a) the principal amount of the Bonds shall not exceed \$2,500,000; and (b) the present value savings associated with refunding the Refunded Bonds shall be not less than 3% of the outstanding principal of the Refunded Bonds.

Section 2. The Purchaser, in conjunction with the Clerk and Bond Counsel, is hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Bonds. The Issuer hereby consents to the use and public distribution by the Purchaser of the Preliminary Official Statement in connection with the offering for sale of the Bonds.

Section 3. For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"), the President, the Asst. Superintendent of Business and Finance and Clerk or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement, and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as *Exhibit A*, as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 4. The Issuer agrees to provide to the Purchaser within seven business days of the date of the purchase contract for the Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 5. The President, Clerk and the other officers and representatives of the Issuer, the Purchaser and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds. The officers and representatives of the Issuer are hereby further authorized and directed to take such action as may be necessary, after consultation with the Purchaser and Bond Counsel, to subscribe for the United States Treasury Securities to be purchased and deposited in the escrow for the Refunded Bonds.

Section 6. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the governing body on December 19, 2011.

(SEAL)

President

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

December 19, 2011

To: George K. Baum & Company
Wichita, Kansas

Re: Unified School District No. 261, Sedgwick County, Kansas (Haysville), General
Obligation Refunding Bonds, Series 2012

The undersigneds are the duly acting President and Asst. Superintendent of Business and Finance of Unified School District No. 261, Sedgwick County, Kansas (Haysville) (the "Issuer"), and are authorized to deliver this Certificate to the addressee (the "Purchaser") on behalf of the Issuer. The Issuer has heretofore caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement"), relating to the above-referenced bonds (the "Bonds").

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings and other terms of the Bonds depending on such matters.

**UNIFIED SCHOOL DISTRICT NO. 261,
SEDGWICK COUNTY, KANSAS (HAYSVILLE)**

By: _____
Title: President

By: _____
Title: Asst. Superintendent of Business and Finance

**UNIFIED SCHOOL DISTRICT NO. 261,
SEDGWICK COUNTY, KANSAS (HAYSVILLE)**

Office of the Board of Education
1745 W. Grand, Haysville, Kansas 67060

December 19, 2011

Gilmore & Bell, P.C.
100 N. Main, Suite 800
Wichita, Kansas 67202

Re: Subscription for Purchase of United States Treasury Time Deposit Securities - State and Local Government Series

Issuer: Unified School District No. 261, Sedgwick County, Kansas (Haysville)

Tax I.D. No: 48-0697340

Bonds: General Obligation Refunding Bonds, Series 2012 (the "Bonds")

Underwriter: George K. Baum & Company, Wichita, Kansas

Escrow Agent: UMB National Bank of America, Wichita, Kansas - ABA No. 101000695

Bond Counsel: Gilmore & Bell, P.C., Wichita, Kansas

In connection with the issuance of the Bonds, the Issuer authorizes Bond Counsel to submit an initial subscription on its behalf for the purchase of United States Treasury Time Deposit Securities - State and Local Government Series (the "SLGS"), to be issued as entries on the books of the Bureau of the Public Debt, Department of the Treasury. The total amount of the subscription and the issue date will be determined at a later date.

The Issuer certifies that the SLGS will be purchased solely from proceeds of the Bonds, and not from any amounts received from either: (a) the sale or redemption before maturity of any marketable security, or (b) the redemption before maturity of a time deposit SLGS (other than a zero-interest SLG).

The Issuer agrees that the final subscription and payment for the SLGS will be submitted to the U.S. Treasury on or before the issue date. The Issuer further authorizes Bond Counsel, Escrow Agent, and Underwriter to file the final subscription for SLGS, to amend or cancel such subscription, and to re-subscribe for SLGS, all on behalf of the Issuer. The Issuer understands that, if it fails to settle on the subscription for the SLGS or makes an untimely or unauthorized change to the subscription, the Bureau of Public Debt may bar the Issuer from subscribing for SLGS for six months beginning on the earlier of (a) the date the subscription is withdrawn, or (b) the proposed issue date of the SLGS.

**UNIFIED SCHOOL DISTRICT NO. 261,
SEDGWICK COUNTY, KANSAS (HAYSVILLE)**

By: _____
Name: Debbie Coleman, Clerk

8.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding

No supporting documentation.

End of Section

8.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		
September		March
Enrollment Numbers		School Calendar Proposals
		Curriculum Proposals
October		April
		Teacher Non-Renewal Discussion
		Capital Outlay Lists
		Personnel Plan
		Star Polisher Awards
November		May
KASB Delegates/voting		Handbooks
		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		

9.0 EXECUTIVE SESSION
No Supporting Documentation

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section