REGULAR MEETING USD # 261
BOARD ROOM – CENTRAL OFFICE 1745 W.GRAND AVE, HAYSVILLE, KANSAS
July 18, 2016 – 7:00 P.M.

1.0 MEETING OPENING
- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 President's Announcements
- 1.4 Superintendent's Announcements
- 1.5 New and Good
- 1.6 Approve / Amend Agenda

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

- 2.1 Election of Board Officers
- 2.2 Designate Regular Meeting Date, Time, and Place
- 2.3 Personnel Appointments and Resolutions
  - 2.3.1 Clerk of the Board
  - 2.3.2 Deputy Clerk of the Board
  - 2.3.3 Treasurer of the Board
  - 2.3.4 Assistant Treasurer of the Board
  - 2.3.5 Custodian of Office Records
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School
  - 2.3.6 Representative for Title Projects
  - 2.3.7 Attorney for the Board
  - 2.3.8 KPERS Designated Agent
  - 2.3.9 Freedom of Information Officer
  - 2.3.10 Kansas Educational Risk Management Insurance Pool Rep.
  - 2.3.11 Food Service/Lunch Agreement Representative
  - 2.3.12 Hearing Officer for Free & Reduced Meal Application Appeals
  - 2.3.13 Attendance Officer
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School
  - 2.3.14 Title VI Coordinator
  - 2.3.15 504 Coordinator
  - 2.3.16 Coordinator for Homeless Children

2.3.17 Resolutions
- 2.3.17.1 1116 Hour School Year
- 2.3.17.2 Surety Bond for District Treasurer, High School and Middle School Principals
- 2.3.17.3 Official Newspaper
- 2.3.17.4 Participation in Federal Programs
- 2.3.17.5 Early Payment of Bills
- 2.3.17.6 Official Depository of Funds
- 2.3.17.7 a&b Rescinding Policy Statement and Adoption of New Board Policies
- 2.3.17.8 Waiver of GAAP Resolution
- 2.3.17.9 Home Rule Resolution
- 2.3.17.10 Disposal of School Property valued less than $5,000.00
- 2.3.17.11 Re-funding of bonds

MOTION to approve items 2.3.1 through 2.3.17.11

2.3.18 Appointment of Board Member(s) / KASB Governmental Relations Network
2.3.19 Haysville Forward Representative
2.3.20 PANDO Representative

3.0 DISTRICT PATRON/PERSONNEL TIME
- 3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 3.2 Remarks/Comments from District Visitors – 2 min.

4.0 CONSENT AGENDA
- 4.1 Previous Minutes
- 4.2 Routine Personnel
- 4.3 Gifts and Grants

5.0 TREASURER'S REPORT / BILLS – PDF

6.0 REPORTS – Focus on Learning
- Bond Project Update – Schutte

7.0 ACTION ITEMS
- 7.1 Policy Approval
  - AEB-Extended School Year
  - DJEF-Requisitions & DJEF-R Requisitions
  - EBC-Safety and Security
- 7.2 Secondary Math Adoptions - PDF
- 7.3 Pre K – Grade-2 Grade Cards
- 7.4 City of Haysville Pool Agreement
- 7.5 City of Haysville Real Estate Agreement
- 7.6 Pool Consultant Agreement
- 7.7 Bond Project Cost Changes

8.0 FIRST READINGS
- 8.1 Policy Review
  - GAAF – Emergency Safety Interventions
- 8.2 Rehired-Retired Teacher Work Agreement – Clagg

9.0 DISCUSSION/REPORT ITEMS
- 9.1 Schools for Fair Funding Report
- 9.2 Future Agenda Items
- 9.3 Board Calendar

10.0 EXECUTIVE SESSION – If Needed

11.0 ADJOURNMENT

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 BOARD REORGANIZATION

See Supporting Documentation in PDF

End of Section

3.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

3.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.2 Remarks-Comments from District Visitors

No supporting documentation.

End of Section

4.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
June 20, 2016 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board Vice President Paige Crum. Five Board members were present.

MEMBERS PRESENT
Paige Crum, Vice President
Glenn Crum
Tom Gibson
Greg Fenster
Forrest Hummel

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Teresa Tosh, Assist. Supt. of Learning Services
Angie Estell, Director of Special Services
Myron Regier, Campus High School Principal
David Herbert, Information Services Director
Lisa Cundiff, Director of Instructional Technology
Bob Faires, Howard and Helmer Architect Firm
Others

1.0 MEETING OPENING

1.1 Call to Order
Board Vice President, Paige Crum, called the meeting to order at 7:00 p.m. with five members present.

1.2 Flag Salute

1.3 President's Announcements

- Set Budget Meeting Date and Time
  MOTION to hold a Special Board Meeting on Thursday, July 28, 2016 at 6:30 p.m. for Budget Review. Action will be taken.
  (G. Crum/Gibson) Motion carried 5-0.

1.4 Superintendent's Announcements
No announcements.

1.5 New and Good
Tom Gibson:
Mr. Gibson thanked the Campus High School Football Team members and coaches that volunteered and helped two Saturdays in June for the Pride Trash Days. They were great workers and very much appreciated.

1.6 Approve / Amend Agenda
MOTION to approve the agenda as presented.
(G. Crum/Hummel) Motion carried 5-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

2.2 Remarks/Comments from District Visitors – 2 minutes
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel – additional Personnel item(s) placed on the Board table.

3.3 Gifts and Grants

- Support/Homeless Services received donations from the Mary Martha Circle of the Haysville United Methodist Church in the amount of $75.00, and two donations from the First Christian Church in the amount of $117.00 and $139.00 to be used in assisting a needy CHS student with fees and expenses for the 2016 FCCLA National Leadership Conference.
- Nelson Elementary School received two checks from Target in the amount of $100.00 and $53.76.
- Freeman Elementary School received two checks from Target in the amount of $ 50.00 and $23.21.

3.4 KASB – Membership Renewal in the amount of $12,128.00 and Legal Assistance Fund Service Fee in the amount of $1,650.00.

MOTION to approve the Consent Agenda as presented.
(G. Crum/Gibson) Motion carried 4-1. Greg Fenster voted no.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Hummel/G. Crum) Motion carried 4-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Bond Project Update

Dr. Schutte and Bob Faires of Howard and Helmer Architect Firm, presented an update on the District's bond construction project.
Updates were given on the construction timeline, Transportation Building progress, the Campus High School pool demolition, Haysville High School - Tri-City Building, HMS, Rex, Freeman, Oatville, and HWMS.

6.0 ACTION ITEMS

6.1 Policy Approval

JBD – Absences and Excuses
JCDBB – Weapons
JCE – Complaints
MOTION to approve Board Policies JBD – Absences and Excuses, JCDBB – Weapons and JCE – Complaints as presented.
(Hummel/Gibson) Motion carried 5-0.

6.2 District Instructional Technology Plan Update

Ms. Lisa Cundiff was present to answer questions from the Board.
MOTION to approve the District Instructional Technology Plan as presented.
(G. Crum/Gibson) Motion carried 5-0.

6.3 Equity in School Lunch Prices

Dr. Clint Schutte was present to answer questions from the Board regarding the approval request for a $ .10 increase in lunch prices for the 2016-2017 year in order to move toward the federally mandated National Standard lunch price.
MOTION to approve the $ .10 increase in lunch prices for the 2016-2017 school year as presented.
(Gibson/Hummel) Motion carried 4-1. Greg Fenster voted no.

6.4 WONDERS Supplemental Reading Materials

Ms. Teresa Tosh presented an update regarding the Wonders Supplemental Reading Materials. Ms. Tosh requested Board approval for two sets at $141,118.56.
MOTION to approve the purchase two sets of WONDERS Supplemental Reading Materials as presented.
(Hummel/Gibson) Motion carried 5-0.

6.5 Haysville High School / Tri-City Day School Turning Lane Agreement - PDF

Dr. Clint Schutte gave a brief report on the Haysville High School / Tri-City Day School Turning Lane Agreement.

MOTION to send Dr. Schutte back to meet with the City in order to work out BOE concerns and ask for more specific wording in the agreement.

(G. Crum/Gibson) Motion carried 5-0.

6.6 Bid Results for Ruth Clark Elementary School

Dr. Clint Schutte presented information to the Board regarding the bid proposal from Construction Manager Randall R. Coonrod for Ruth Clark Elementary School. Mechanical Work to be done by Three R Mechanical Inc., Plumbing Work to be done by Three R Mechanical Inc. and Electrical Work to be done by Loper C-l Electric Inc. in the amount of $1,929,837.00.

MOTION to approve the bid results for Ruth Clark Elementary School as presented.

(Gibson/Hummel) Motion carried 4-1. Greg Fenster voted no.

6.7 Bid Results for HWMS Utility Project

Dr. Clint Schutte presented information to the Board regarding the Haysville West Middle School – Site Package.

MOTION to approve the Haysville Middle School – Site Package as presented.

(Hummel/G. Crum) Motion carried 5-0.

6.8 City of Haysville Pool Agreement

Dr. Clint Schutte gave a brief update on the current status of the pool construction.

Board concern was voiced regarding the lack of a Pool Agreement from the City of Haysville which could affect the Campus High School Swim Team schedule.

No action taken on this item.

7.0 FIRST READINGS

7.1 Policy Review

AEB-Extended School Year

DJEF-Requisitions & DJEF-R Requisitions

EBC-Safety and Security

Dr. Burke presented information to the Board regarding policy recommendations for AEB-Extended School Year, DJEF-Requisitions & DJEF-R Requisitions and EBC-Safety and Security from KASB.

This was a first reading with no action required from the Board.

7.2 Secondary Math Adoptions

Ms. Teresa Tosh presented information to the Board regarding the secondary Math adoptions.

This was a first reading with no action required from the Board.

7.3 Pre K – Grade-2 Grade Cards

Ms. Tosh presented information to the Board regarding the Pre K – Grade-2 Grade Cards.

This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

No new information.

8.2 Future Agenda Items

- July Organizational Meeting Agenda
- Policy Review
- Bond Project
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Personnel Plan
- Board Calendar

- ASA (Advertising) Contract
- Pool Agreement
- Haysville High School – Tri-City Day School Turning Lane Agreement

9.0 EXECUTIVE SESSION – No Executive Session

10.0 ADJOURNMENT
Meeting adjourned at 8:20 p.m.

_____
Paige Crum, Board of Education Vice President

_____
Debra M. Coleman, Board of Education Clerk

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 18, 2016

RE: New Personnel

The following personnel are presented for your approval.

Name	Position	Location	Contract Amount
Hilary Cosgrove	2nd Grade Teacher	Freeman	$37,200

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 18, 2016

RE: Resignations

The following personnel are presented for your action.

Name	Position	Location
Laura Rowley	2nd Grade Teacher	Freeman

CA

4.3 Gifts and Grants

No supporting documentation.

End of Section

5.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

Accounting Cycle: FY15-16; Bank: INTRUST BANK, N.A. -; Bank Account: 1110260100 -; Statement Date: 06/30/2016

	Bank Reconciliation	+ Outstanding	= ExpectedGL	- ActualGL	= Difference
Beginning Balance	$ 13,127,941.33	+ $ (1,001,671.63)	= $ 12,126,269.70	- $ 12,126,269.70	= $ -
Deposits/Debits	$ 13,237,678.59	+ $ 3,254,710.00	= $ 16,492,388.59	- $ 39,020,093.47	= $ (22,527,704.88)
Withdrawals/Credits	$ (6,546,779.45)	+ $ (439,861.87)	= $ (6,986,641.32)	- $ (29,514,346.20)	= $ 22,527,704.88
Total	**$ 19,818,840.47**	**$ 1,813,176.50**	**$ 21,632,016.97**	**$ 21,632,016.97**	**$ -**

$ 9,500.00	PETTY CASH
$ 21,641,516.97	BANK BALANCE
$ 21,641,516.97	GENERAL LEDGER BALANCE

Accounting Cycle: FY15-16; Beginning Period: Period 01 (07/01/2015 - 07/31/2015); Ending Period: Period 12 (06/01/2016 - 06/30/2016); Show Prior Year Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: No; Include Transactions after the Last Period: No; Exclude Closing Entries: No

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
06	GENERAL FUND	$ 342,000.00	$ 44,259,951.09	$ (44,243,777.85)	$ (342,000.00)	$ 16,173.24	$ (16,173.24)	$ -	$ -
07	FEDERAL FUNDS	$ 77,345.72	$ 1,172,470.05	$ (841,019.34)	$ (159,370.15)	$ 249,426.28	$ (329,822.44)	$ -	$ (80,396.16)
08	SUPPLEMENTAL GENEI	$ 91,062.93	$ 11,528,843.40	$ (10,869,182.00)	$ (1,390.80)	$ 749,333.53	$ (200,000.00)	$ -	$ 549,333.53
11	AT-RISK (4 Year Old)	$ 462,906.32	$ 400,000.00	$ (398,577.16)	$ -	$ 464,329.16	$ -	$ -	$ 464,329.16
13	AT-RISK (K-12)	$ 1,201,203.96	$ 5,626,646.00	$ (5,857,412.26)	$ -	$ 970,437.70	$ -	$ -	$ 970,437.70
14	BILINGUAL	$ 263,213.68	$ 200,000.00	$ (207,512.62)	$ -	$ 255,701.06	$ -	$ -	$ 255,701.06
16	CAPITAL OUTLAY	$ 2,545,341.65	$ 1,861,636.15	$ (2,256,509.41)	$ (523,894.84)	$ 1,626,573.55	$ (198,403.94)	$ -	$ 1,428,169.61
18	DRIVER TRAINING	$ 371,291.59	$ 57,536.97	$ (84,229.22)	$ -	$ 344,599.34	$ -	$ -	$ 344,599.34
24	FOOD SERVICE	$ 2,303,872.04	$ 2,923,018.66	$ (2,552,621.01)	$ -	$ 2,674,269.69	$ -	$ -	$ 2,674,269.69
26	PROFESSIONAL DEVEL	$ 253,505.25	$ 80,000.00	$ (92,358.21)	$ -	$ 241,147.04	$ -	$ -	$ 241,147.04
28	PARENTS AS TEACHER	$ 59,157.94	$ 277,000.00	$ (255,268.93)	$ -	$ 80,889.01	$ -	$ -	$ 80,889.01
30	SPECIAL EDUCATION	$ 3,357,885.82	$ 9,683,246.11	$ (10,009,866.78)	$ -	$ 3,031,265.15	$ -	$ -	$ 3,031,265.15
31	CONSTRUCTION	$ -	$ 37,702,509.22	$ (35,678,106.63)	$ -	$ 2,024,402.59	$ -	$ -	$ 2,024,402.59
34	VOCATIONAL EDUCATI	$ 423,852.60	$ 592,775.00	$ (588,004.70)	$ -	$ 428,622.90	$ (20,201.67)	$ -	$ 408,421.23
51	KPERS Retirement Contr	$ -	$ 2,955,415.76	$ (2,955,415.76)	$ -	$ -	$ -	$ -	$ -
53	CONTINGENCY RESER	$ 2,972,592.55	$ 300,000.00	$ (1,278,890.00)	$ -	$ 1,993,702.55	$ -	$ -	$ 1,993,702.55
55	TEXTBOOK & STUDENT	$ 880,097.68	$ 723,785.74	$ (447,933.39)	$ -	$ 1,155,950.03	$ (91.67)	$ -	$ 1,155,858.36
62	BOND & INTEREST #1	$ 4,259,436.73	$ 5,837,451.88	$ (4,990,162.17)	$ -	$ 5,106,726.44	$ -	$ -	$ 5,106,726.44
70	ECC STATE GRANT	$ (8,347.27)	$ 49,781.84	$ (49,935.35)	$ (4,926.08)	$ (13,426.86)	$ (19,432.65)	$ -	$ (32,859.51)
95	PAYROLL CLEARING	$ 228,604.05	$ 329,745.68	$ (316,955.16)	$ -	$ 241,394.57	$ -	$ -	$ 241,394.57
Subtotal of Year: Current		**$ 20,085,023.24**	**$ 126,561,813.55**	**$ (123,973,737.95)**	**$ (1,031,581.87)**	**$ 21,641,516.97**	**$ (784,125.61)**	**$ -**	**$ 20,857,391.36**
06	GENERAL FUND	$ -	$ -	$ (342,000.00)	$ 342,000.00	$ -	$ -	$ -	$ -
07	FEDERAL FUNDS	$ -	$ -	$ (159,370.15)	$ 159,370.15	$ -	$ -	$ -	$ -
08	SUPPLEMENTAL GENEI	$ -	$ -	$ (1,390.80)	$ 1,390.80	$ -	$ -	$ -	$ -
16	CAPITAL OUTLAY	$ -	$ -	$ (523,894.84)	$ 523,894.84	$ -	$ -	$ -	$ -
70	ECC STATE GRANT	$ -	$ -	$ (4,926.08)	$ 4,926.08	$ -	$ -	$ -	$ -
Subtotal of Year: Prior		**$ -**	**$ -**	**$ (1,031,581.87)**	**$ 1,031,581.87**	**$ -**	**$ -**	**$ -**	**$ -**
Total		**$ 20,085,023.24**	**$ 126,561,813.55**	**$ (125,005,319.82)**	**$ -**	**$ 21,641,516.97**	**$ (784,125.61)**	**$ -**	**$ 20,857,391.36**

Cycle: FY15-16; Begin Date: 6/1/2016; End Date: 6/30/2016; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '06') ; Subtotal By Account Type: No

Account Code	Description	Actual (June)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
06-3110-000-00-0000	General State Aid	$ (5,644,739.00)	$ (27,629,507.00)	$ (27,498,882.00)	$ -	$ (130,625.00)	99.52
06-3130-000-00-0000	Mineral Tax	$ -	$ -	$ (132.33)	$ -	$ 132.33	0.00
06-3140-000-00-0000	Supplemental General State Aid	$ (1,663,608.00)	$ (8,318,036.00)	$ (8,318,036.00)	$ -	$ -	100.00
06-3205-000-00-0000	Special Education Aid	$ (1,480,504.00)	$ (4,732,100.00)	$ (4,946,890.00)	$ -	$ 214,790.00	104.53
06-3221-000-00-0000	KPERS State Aid	$ -	$ (4,028,589.00)	$ (2,955,415.76)	$ -	$ (1,073,173.24)	73.36
06-3223-000-00-0000	Capital Outlay State Aid	$ -	$ (540,595.00)	$ (540,595.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 06 - GENERAL FUND		**$ (8,788,851.00)**	**$ (45,248,827.00)**	**$ (44,259,951.09)**	**$ -**	**$ (988,875.91)**	97.81
07-1300-000-00-4604	Spark Misc Fees	$ -	$ -	$ (47,120.05)	$ -	$ 47,120.05	0.00
07-4530-000-00-4530	Carl Perkins Grant	$ (15,000.00)	$ (35,048.00)	$ (37,048.00)	$ -	$ 2,000.00	105.70
07-4590-000-00-4605	Homeless Grant	$ (10,000.00)	$ (20,000.00)	$ (20,000.00)	$ -	$ -	100.00
07-4591-000-00-4591	Title I - Low Income	$ (589,417.00)	$ (693,431.00)	$ (589,417.00)	$ -	$ (104,014.00)	85.00
07-4591-000-00-4598	Title I- (Carryover)	$ (40,000.00)	$ (290,000.00)	$ (290,000.00)	$ -	$ -	100.00
07-4593-000-00-4593	Title II -A Restricted Grant in Aid	$ (97,869.00)	$ (112,214.00)	$ (113,083.00)	$ -	$ 869.00	100.77
07-4599-000-00-4603	Hope Restrict Grant in Aid	$ (20,000.00)	$ (60,000.00)	$ (60,000.00)	$ -	$ -	100.00
07-4601-000-00-4601	Title III - Other Restricted Grants-In-Aid	$ (15,802.00)	$ (15,802.00)	$ (15,802.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 07 - FEDERAL FUNDS		**$ (788,088.00)**	**$ (1,226,495.00)**	**$ (1,172,470.05)**	**$ -**	**$ (54,024.95)**	95.60
08-1100-000-00-0000	Tax In Process	$ -	$ (37,617.00)	$ -	$ -	$ (37,617.00)	0.00
08-1110-000-00-0000	Ad Valorem Taxes Levied	$ (833,683.80)	$ (1,848,091.00)	$ (2,046,538.43)	$ -	$ 198,447.43	110.73
08-1140-000-00-0000	Deliquent Taxes	$ (12,950.02)	$ (31,399.00)	$ (80,171.70)	$ -	$ 48,772.70	255.33
08-1912-000-80-0000	Rental of Facilities	$ (3,321.31)	$ -	$ (15,691.31)	$ -	$ 15,691.31	0.00
08-1950-000-80-0000	Revenue from other Dist/Colleges	$ (1,300.00)	$ -	$ (9,690.00)	$ -	$ 9,690.00	0.00
08-2440-000-00-0000	Vehicle Tax	$ (63,984.62)	$ (244,367.00)	$ (558,715.96)	$ -	$ 314,348.96	228.63
08-3140-000-00-0000	State Aid	$ (1,663,608.00)	$ (8,318,036.00)	$ (8,318,036.00)	$ -	$ -	100.00
08-5253-000-00-0000	Transfer from Contingency Reserve	$ (500,000.00)	$ (500,000.00)	$ (500,000.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 08 - SUPPLEMENTAL GENERAL		**$ (3,078,847.75)**	**$ (10,979,510.00)**	**$ (11,528,843.40)**	**$ -**	**$ 549,333.40**	105.00
11-5206-000-00-0000	Transfer from General Fund	$ (200,000.00)	$ (200,000.00)	$ (200,000.00)	$ -	$ -	100.00
11-5208-000-00-0000	Transfer from Supplemental General	$ (200,000.00)	$ (300,000.00)	$ (200,000.00)	$ -	$ (100,000.00)	66.66
Subtotal of Element: [Fund] 11 - AT-RISK (4 Year Old)		**$ (400,000.00)**	**$ (500,000.00)**	**$ (400,000.00)**	**$ -**	**$ (100,000.00)**	80.00
13-1315-000-00-0029	Summer School	$ (14,350.00)	$ (30,000.00)	$ (26,646.00)	$ -	$ (3,354.00)	88.82
13-5206-000-00-0000	Transfer from General Fund	$ (1,700,000.00)	$ (1,500,000.00)	$ (1,700,000.00)	$ -	$ 200,000.00	113.33
13-5208-000-00-0000	Transfer from Supplemental General	$ -	$ (3,900,000.00)	$ (3,900,000.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 13 - AT-RISK (K-12)		**$ (1,714,350.00)**	**$ (5,430,000.00)**	**$ (5,626,646.00)**	**$ -**	**$ 196,646.00**	103.62
14-5208-000-00-0000	Transfer From Supp General	$ (200,000.00)	$ (200,000.00)	$ (200,000.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 14 - BILINGUAL		**$ (200,000.00)**	**$ (200,000.00)**	**$ (200,000.00)**	**$ -**	**$ -**	100.00
16-1100-000-00-0000	Tax In Process	$ -	$ (26,802.00)	$ -	$ -	$ (26,802.00)	0.00
16-1110-000-00-0000	Ad Valorem Taxes Levied	$ (283,163.16)	$ (659,041.00)	$ (708,067.78)	$ -	$ 49,026.78	107.43
16-1140-000-00-0000	Delinquent Taxes	$ (4,814.45)	$ (21,748.00)	$ (24,566.82)	$ -	$ 2,818.82	112.96
16-1510-000-00-0000	Interest On Idle Funds	$ (1,266.90)	$ -	$ (10,703.47)	$ -	$ 10,703.47	0.00
16-1990-000-00-0000	Misc Local Revenue	$ (2,109.95)	$ (150,000.00)	$ (337,620.17)	$ -	$ 187,620.17	225.08
16-2440-000-00-0000	Motor Vehicle Tax	$ (44,139.13)	$ (64,951.00)	$ (140,082.91)	$ -	$ 75,131.91	215.67
16-3223-000-00-0000	Capital Outlay State Aid	$ -	$ (640,595.00)	$ -	$ -	$ (640,595.00)	0.00
16-5206-000-00-0000	Transfer from General Fund	$ (640,595.00)	$ -	$ (640,595.00)	$ -	$ 640,595.00	0.00
Subtotal of Element: [Fund] 16 - CAPITAL OUTLAY		**$ (976,088.59)**	**$ (1,563,137.00)**	**$ (1,861,636.15)**	**$ -**	**$ 298,499.15**	119.10
18-1310-000-10-0000	Student Fees Reg Term	$ (7,687.00)	$ (35,000.00)	$ (46,588.97)	$ -	$ 11,588.97	133.11
18-3208-000-10-0000	State Safety Aid - Drivers Ed	$ -	$ (14,250.00)	$ (10,948.00)	$ -	$ (3,302.00)	76.82
Subtotal of Element: [Fund] 18 - DRIVER TRAINING		**$ (7,687.00)**	**$ (49,250.00)**	**$ (57,536.97)**	**$ -**	**$ 8,286.97**	116.83
24-1611-000-10-0000	Student Sales Type A	$ (165.00)	$ (220,000.00)	$ (340,603.65)	$ -	$ 120,603.65	154.81
24-1611-000-18-0000	Student Sales Type A	$ -	$ (4,000.00)	$ (6,526.09)	$ -	$ 2,526.09	163.15
24-1611-000-20-0000	Student Sales Type A	$ -	$ (75,000.00)	$ (116,432.22)	$ -	$ 41,432.22	155.24
24-1611-000-21-0000	Student Sales Type A	$ (270.00)	$ (90,000.00)	$ (84,766.58)	$ -	$ (5,233.42)	94.18
24-1611-000-33-0000	Student Sales Type A	$ -	$ (35,000.00)	$ (39,111.29)	$ -	$ 4,111.29	111.74
24-1611-000-34-0000	Student Sales Type A	$ (10.00)	$ (35,000.00)	$ (46,008.98)	$ -	$ 11,008.98	131.45
24-1611-000-35-0000	Student Sales Type A	$ (25.00)	$ (20,000.00)	$ (31,950.56)	$ -	$ 11,950.56	159.75
24-1611-000-36-0000	Student Sales Type A	$ -	$ (35,000.00)	$ (54,644.90)	$ -	$ 19,644.90	156.12
24-1611-000-37-0000	Student Sales Type A	$ (35.00)	$ (30,000.00)	$ (42,486.21)	$ -	$ 12,486.21	141.62
24-1611-000-39-0000	Student Sales Type A	$ (110.00)	$ (30,000.00)	$ (41,200.37)	$ -	$ 11,200.37	137.33
24-1611-000-40-0000	Student Sales Type A	$ -	$ (5,000.00)	$ (4,649.60)	$ -	$ (350.40)	92.99
24-1612-000-10-0000	Breakfast Sales	$ -	$ (3,000.00)	$ (2,246.49)	$ -	$ (753.51)	74.88
24-1612-000-18-0000	Breakfast Sales	$ -	$ (100.00)	$ (517.36)	$ -	$ 417.36	517.36
24-1612-000-20-0000	Breakfast Sales	$ -	$ (2,000.00)	$ (3,830.37)	$ -	$ 1,830.37	191.51
24-1612-000-21-0000	Breakfast Sales	$ -	$ (3,000.00)	$ (3,411.36)	$ -	$ 411.36	113.71
24-1612-000-33-0000	Breakfast Sales	$ -	$ (3,000.00)	$ -	$ -	$ (3,000.00)	0.00
24-1612-000-34-0000	Breakfast Sales	$ -	$ (5,000.00)	$ (5,873.55)	$ -	$ 873.55	117.47
24-1612-000-35-0000	Breakfast Sales	$ -	$ (4,000.00)	$ (6,574.81)	$ -	$ 2,574.81	164.37
24-1612-000-36-0000	Breakfast Sales	$ -	$ (5,000.00)	$ (3,432.30)	$ -	$ (1,567.70)	68.64
24-1612-000-37-0000	Breakfast Sales	$ -	$ (5,000.00)	$ (4,602.64)	$ -	$ (397.36)	92.05
24-1612-000-39-0000	Breakfast Sales	$ -	$ (3,000.00)	$ (5,115.53)	$ -	$ 2,115.53	170.51
24-1612-000-40-0000	Breakfast Sales	$ -	$ (400.00)	$ (536.95)	$ -	$ 136.95	134.23

Cycle: FY15-16; Begin Date: 6/1/2016; End Date: 6/30/2016; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '06') ; Subtotal By Account Type: No

Account Code	Description	Actual (June)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
24-1620-000-10-0000	CHS Ala Carte Student Sales	$ (43.45)	$ (35,000.00)	$ (76,592.41)	$ -	$ 41,592.41	218.83
24-1620-000-18-0000	Other Ala Carte Sales	$ -	$ (500.00)	$ (221.00)	$ -	$ (279.00)	44.20
24-1620-000-20-0000	HMS Other Ala Carte Sales	$ (60.00)	$ (15,000.00)	$ (22,806.83)	$ -	$ 7,806.83	152.04
24-1620-000-21-0000	HWMS Other Ala Carte	$ (14.85)	$ (15,000.00)	$ (20,166.62)	$ -	$ 5,166.62	134.44
24-1620-000-33-0000	Other Ala Carte Sales	$ (49.65)	$ (1,000.00)	$ (5,757.21)	$ -	$ 4,757.21	575.72
24-1620-000-34-0000	Other Ala Carte Sales	$ -	$ (1,500.00)	$ (4,236.16)	$ -	$ 2,736.16	282.41
24-1620-000-35-0000	Other Ala Carte Sales	$ -	$ (1,000.00)	$ -	$ -	$ (1,000.00)	0.00
24-1620-000-36-0000	Other Ala Carte Sales	$ -	$ (2,000.00)	$ (4,689.05)	$ -	$ 2,689.05	234.45
24-1620-000-37-0000	Other Ala Carte Sales	$ -	$ (2,000.00)	$ (5,745.29)	$ -	$ 3,745.29	287.26
24-1620-000-39-0000	Other Ala Carte Sales	$ -	$ (1,000.00)	$ (7,368.48)	$ -	$ 6,368.48	736.84
24-1620-000-40-0000	Other Ala Carte Sales	$ -	$ (50.00)	$ (34.55)	$ -	$ (15.45)	69.10
24-1621-000-10-0000	Adult Sales	$ (116.25)	$ (1,947.00)	$ (8,406.29)	$ -	$ 6,459.29	431.75
24-1621-000-18-0000	Adult Sales	$ -	$ -	$ (4.15)	$ -	$ 4.15	0.00
24-1621-000-20-0000	Adult Sales	$ (341.30)	$ (3,000.00)	$ (3,278.00)	$ -	$ 278.00	109.26
24-1621-000-21-0000	Audlt Sales	$ (12.85)	$ (3,000.00)	$ (2,662.51)	$ -	$ (337.49)	88.75
24-1621-000-33-0000	Adult Sales	$ (93.70)	$ (1,000.00)	$ (2,334.80)	$ -	$ 1,334.80	233.48
24-1621-000-34-0000	Adult Sales	$ -	$ (2,500.00)	$ (2,315.99)	$ -	$ (184.01)	92.63
24-1621-000-35-0000	Adult Sales	$ -	$ (1,000.00)	$ (1,019.00)	$ -	$ 19.00	101.90
24-1621-000-36-0000	Adult Sales	$ -	$ (2,000.00)	$ (1,040.13)	$ -	$ (959.87)	52.00
24-1621-000-37-0000	Adult Sales	$ -	$ (2,000.00)	$ (1,164.80)	$ -	$ (835.20)	58.24
24-1621-000-39-0000	Adult Sales	$ -	$ (1,000.00)	$ (1,243.76)	$ -	$ 243.76	124.37
24-1621-000-40-0000	Adult Sales	$ -	$ (400.00)	$ (726.10)	$ -	$ 326.10	181.52
24-1630-000-10-0000	Special Functions	$ -	$ -	$ (536.00)	$ -	$ 536.00	0.00
24-1630-000-20-0000	Special Functions	$ (54.24)	$ -	$ (406.24)	$ -	$ 406.24	0.00
24-1630-000-21-0000	Special Functions	$ -	$ -	$ (398.39)	$ -	$ 398.39	0.00
24-1630-000-33-0000	Special Functions	$ -	$ -	$ (1,213.75)	$ -	$ 1,213.75	0.00
24-1630-000-34-0000	Special Functions	$ -	$ -	$ (6.00)	$ -	$ 6.00	0.00
24-1630-000-35-0000	Special Functions	$ -	$ -	$ (320.00)	$ -	$ 320.00	0.00
24-1630-000-36-0000	Special Functions	$ -	$ -	$ (1,090.86)	$ -	$ 1,090.86	0.00
24-1990-000-00-0000	Miscellaneous Income	$ 250.00	$ -	$ -	$ -	$ -	0.00
24-3203-000-00-0000	State Assistance	$ (5,723.88)	$ (25,600.00)	$ (201,958.65)	$ -	$ 176,358.65	788.90
24-4550-000-00-0240	Federal Lunch Assistance	$ (97,680.90)	$ (1,300,000.00)	$ (1,291,421.17)	$ -	$ (8,578.83)	99.34
24-4550-000-00-0241	Federal Breakfast Assistance	$ (24,249.12)	$ (230,000.00)	$ (322,400.52)	$ -	$ 92,400.52	140.17
24-4550-000-00-0242	Summer School Assistance	$ -	$ (21,888.00)	$ (86,932.14)	$ -	$ 65,044.14	397.16
Subtotal of Element: [Fund] 24 - FOOD SERVICE		**$ (128,806.19)**	**$ (2,281,885.00)**	**$ (2,923,018.66)**	**$ -**	**$ 641,133.66**	128.10
26-5206-000-00-0000	Transfer from General Fund	$ (80,000.00)	$ -	$ (80,000.00)	$ -	$ 80,000.00	0.00
26-5208-000-00-0000	Transfer from Supplemental General Fun	$ -	$ (100,000.00)	$ -	$ -	$ (100,000.00)	0.00
Subtotal of Element: [Fund] 26 - PROFESSIONAL DEVELOPMENT		**$ (80,000.00)**	**$ (100,000.00)**	**$ (80,000.00)**	**$ -**	**$ (20,000.00)**	80.00
28-3200-000-43-0000	PAT State Aid	$ (31,750.00)	$ (127,000.00)	$ (127,000.00)	$ -	$ -	100.00
28-5206-000-43-0000	PAT Transfer From Gen Fund	$ (50,000.00)	$ -	$ (50,000.00)	$ -	$ 50,000.00	0.00
28-5208-000-43-0000	PAT Transfer From Supp General	$ -	$ (100,000.00)	$ (100,000.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 28 - PARENTS AS TEACHERS PROGRAM		**$ (81,750.00)**	**$ (227,000.00)**	**$ (277,000.00)**	**$ -**	**$ 50,000.00**	122.03
30-1320-000-00-0000	Tuition from Other LEA's in State	$ (281,287.00)	$ (250,000.00)	$ (281,287.00)	$ -	$ 31,287.00	112.51
30-4570-000-00-0000	Medicaid	$ (56,469.88)	$ (260,000.00)	$ (249,814.60)	$ -	$ (10,185.40)	96.08
30-4590-000-00-4599	Early Childhood Pass Thru	$ (15,000.00)	$ (37,410.00)	$ (37,398.00)	$ -	$ (12.00)	99.96
30-4592-000-00-0000	Title VI-B Pass Thru	$ (350,000.00)	$ (927,542.00)	$ (942,497.00)	$ -	$ 14,955.00	101.61
30-4592-000-00-4596	Title VI-B Discretionary Projects	$ (35,690.00)	$ (35,048.00)	$ (51,503.00)	$ -	$ 16,455.00	146.94
30-5206-000-00-0000	Transfer From Gen Fund	$ (1,765,872.84)	$ (4,732,100.00)	$ (5,232,258.84)	$ -	$ 500,158.84	110.56
30-5208-000-00-0000	Transfer From Supp Gen	$ (2,888,487.67)	$ (2,500,000.00)	$ (2,888,487.67)	$ -	$ 388,487.67	115.53
Subtotal of Element: [Fund] 30 - SPECIAL EDUCATION		**$ (5,392,807.39)**	**$ (8,742,100.00)**	**$ (9,683,246.11)**	**$ -**	**$ 941,146.11**	110.77
31-5100-000-00-0000	Cost of Issuance	$ (1,995,742.00)	$ -	$ (1,995,742.00)	$ -	$ 1,995,742.00	0.00
31-5110-000-00-0000	Bond Proceeds	$ (1,698,064.00)	$ -	$ (34,705,169.22)	$ -	$ 34,705,169.22	0.00
31-5130-000-00-0000	PrePaid Interest	$ -	$ -	$ (1,001,598.00)	$ -	$ 1,001,598.00	0.00
Subtotal of Element: [Fund] 31 - CONSTRUCTION		**$ (3,693,806.00)**	**$ -**	**$ (37,702,509.22)**	**$ -**	**$ 37,702,509.22**	0.00
34-3225-000-00-0000	CTE Transportation State Aid	$ (12,775.00)	$ (7,718.00)	$ (12,775.00)	$ -	$ 5,057.00	165.52
34-5206-000-00-0000	Transfer from General Fund	$ (20,000.00)	$ -	$ (20,000.00)	$ -	$ 20,000.00	0.00
34-5208-000-00-0000	Transfer from Supplemental General Fun	$ (60,000.00)	$ (500,000.00)	$ (560,000.00)	$ -	$ 60,000.00	112.00
Subtotal of Element: [Fund] 34 - VOCATIONAL EDUCATION		**$ (92,775.00)**	**$ (507,718.00)**	**$ (592,775.00)**	**$ -**	**$ 85,057.00**	116.75
51-3221-000-00-0000	KPERS Contributions	$ -	$ (4,028,589.00)	$ -	$ -	$ (4,028,589.00)	0.00
51-5206-000-00-0000	Transfer from General Fund	$ -	$ -	$ (2,955,415.76)	$ -	$ 2,955,415.76	0.00
Subtotal of Element: [Fund] 51 - KPERS Retirement Contributions		**$ -**	**$ (4,028,589.00)**	**$ (2,955,415.76)**	**$ -**	**$ (1,073,173.24)**	73.36
53-5206-000-00-0000	Transfer From General Fund	$ (300,000.00)	$ (500,000.00)	$ (300,000.00)	$ -	$ (200,000.00)	60.00
Subtotal of Element: [Fund] 53 - CONTINGENCY RESERVE		**$ (300,000.00)**	**$ (500,000.00)**	**$ (300,000.00)**	**$ -**	**$ (200,000.00)**	60.00
55-1310-000-10-1008	CHS I.B Supplies	$ (618.30)	$ (5,000.00)	$ (7,059.80)	$ -	$ 2,059.80	141.19
55-1740-000-00-4604	Sparks Program Misc Fees	$ -	$ -	$ 4,658.00	$ -	$ (4,658.00)	0.00
55-1740-000-10-1073	CHS Yearbook	$ (334.89)	$ (15,000.00)	$ (14,808.89)	$ -	$ (191.11)	98.72
55-1740-000-10-1145	CHS Towel & PE Uniform	$ (780.18)	$ (10,000.00)	$ (9,330.18)	$ -	$ (669.82)	93.30
55-1740-000-10-1146	CHS Sports Fee	$ -	$ (4,000.00)	$ (8,290.00)	$ -	$ 4,290.00	207.25

Cycle: FY15-16; Begin Date: 6/1/2016; End Date: 6/30/2016; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '06') ; Subtotal By Account Type: No

Account Code	Description	Actual (June)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
55-1740-000-10-1150	CHS Parking Decal Fees	$ (10.00)	$ (2,000.00)	$ (1,985.00)	$ -	$ (15.00)	99.25
55-1740-000-10-1151	CHS Activity Card	$ -	$ (7,500.00)	$ (7,010.00)	$ -	$ (490.00)	93.46
55-1740-000-10-1152	CHS ID/Organizer	$ -	$ (22,150.00)	$ (20,606.75)	$ -	$ (1,543.25)	93.03
55-1740-000-18-1152	HHS ID/Planner/Parking	$ -	$ (2,400.00)	$ (1,610.00)	$ -	$ (790.00)	67.08
55-1740-000-20-2073	HMS Yearbook	$ -	$ (5,000.00)	$ (5,995.00)	$ -	$ 995.00	119.90
55-1740-000-20-2145	HMS PE Uniform & Towel	$ -	$ (5,000.00)	$ (4,912.50)	$ -	$ (87.50)	98.25
55-1740-000-20-2146	HMS Sports Fee	$ -	$ (3,000.00)	$ (6,365.00)	$ -	$ 3,365.00	212.16
55-1740-000-20-2152	HMS ID/Organizer Fee	$ -	$ (8,000.00)	$ (9,160.00)	$ -	$ 1,160.00	114.50
55-1740-000-21-2073	HWMS Yearbook	$ -	$ (7,000.00)	$ (4,220.00)	$ -	$ (2,780.00)	60.28
55-1740-000-21-2145	HWMS PE Uniform & Towel	$ -	$ (5,000.00)	$ (2,857.50)	$ -	$ (2,142.50)	57.15
55-1740-000-21-2146	HWMS Sports Fee	$ -	$ (5,000.00)	$ (1,960.00)	$ -	$ (3,040.00)	39.20
55-1740-000-21-2152	HWMS ID/Organizer Fee	$ -	$ (10,000.00)	$ (8,492.50)	$ -	$ (1,507.50)	84.92
55-1740-000-47-0000	ECC Fees	$ -	$ (5,000.00)	$ (12,205.00)	$ -	$ 7,205.00	244.10
55-1912-000-00-0000	NSF Return Check Fees	$ 274.96	$ -	$ (143.45)	$ -	$ 143.45	0.00
55-1912-000-10-1150	CHS PE Lock Fees	$ -	$ (50.00)	$ (22.50)	$ -	$ (27.50)	45.00
55-1942-000-10-0000	CHS Textbook Rental	$ (1,086.00)	$ (75,150.00)	$ (79,158.70)	$ -	$ 4,008.70	105.33
55-1942-000-18-0000	HHS Textbook Rental-Day Program	$ -	$ (10,000.00)	$ (6,588.00)	$ -	$ (3,412.00)	65.88
55-1942-000-20-0000	HMS Textbook Rental	$ -	$ (30,000.00)	$ (29,939.00)	$ -	$ (61.00)	99.79
55-1942-000-21-0000	HWMS Textbook Rental	$ -	$ (35,000.00)	$ (27,461.99)	$ -	$ (7,538.01)	78.46
55-1942-000-33-0000	Nelson Textbook Rental	$ -	$ (15,000.00)	$ (15,660.00)	$ -	$ 660.00	104.40
55-1942-000-34-0000	Rex Textbook Rental	$ (150.00)	$ (15,000.00)	$ (16,835.00)	$ -	$ 1,835.00	112.23
55-1942-000-35-0000	Freeman Textbook Rental	$ -	$ (10,000.00)	$ (10,760.00)	$ -	$ 760.00	107.60
55-1942-000-36-0000	Oatville Textbook Rental	$ -	$ (15,000.00)	$ (15,270.00)	$ -	$ 270.00	101.80
55-1942-000-37-0000	Prairie Textbook Rental	$ (75.00)	$ (10,000.00)	$ (14,750.00)	$ -	$ 4,750.00	147.50
55-1942-000-39-0000	Ruth Clark Textbook Rental	$ -	$ (15,000.00)	$ (11,193.00)	$ -	$ (3,807.00)	74.62
55-1990-000-00-0550	Bridge to Bright Beginnings	$ -	$ (956.00)	$ (505.00)	$ -	$ (451.00)	52.82
55-1990-000-00-3042	Elementary Band Repairs	$ 96.50	$ (150.00)	$ (143.50)	$ -	$ (6.50)	95.66
55-1990-000-10-0000	CHS Free Textbook Transfer	$ (44,115.00)	$ (28,700.00)	$ (44,783.94)	$ -	$ 16,083.94	156.04
55-1990-000-10-1042	CHS Band	$ -	$ (50.00)	$ (249.00)	$ -	$ 199.00	498.00
55-1990-000-10-1045	CHS Debate Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1060	CHS Wood Shop Fees	$ (1,438.11)	$ (5,000.00)	$ (1,998.54)	$ -	$ (3,001.46)	39.97
55-1990-000-10-1061	CHS Auto Shop Fees	$ -	$ (1,000.00)	$ -	$ -	$ (1,000.00)	0.00
55-1990-000-10-1062	CHS Drafting Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1064	CHS Design/Tech Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1066	CHS Metal Shop Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1071	CHS Journalism Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1100	CHS Science Fees	$ -	$ (5,000.00)	$ -	$ -	$ (5,000.00)	0.00
55-1990-000-10-1140	CHS Art Fees	$ -	$ (50.00)	$ (21.00)	$ -	$ (29.00)	42.00
55-1990-000-18-1140	HHS Art	$ -	$ (130.00)	$ -	$ -	$ (130.00)	0.00
55-1990-000-20-0000	HMS Free Textbook Transfer	$ (27,370.00)	$ (15,000.00)	$ (27,370.00)	$ -	$ 12,370.00	182.46
55-1990-000-20-2041	HMS Orchestra	$ -	$ (50.00)	$ (70.00)	$ -	$ 20.00	140.00
55-1990-000-20-2042	HMS Band	$ -	$ (50.00)	$ (8.00)	$ -	$ (42.00)	16.00
55-1990-000-20-2043	HMS Vocal Music	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2065	HMS Home Ec Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2100	HMS Science Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2140	HMS Art Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-0000	HWMS Free Textbook	$ (18,870.00)	$ (20,000.00)	$ (18,870.00)	$ -	$ (1,130.00)	94.35
55-1990-000-21-2041	HWMS Orchestra	$ -	$ (50.00)	$ (210.00)	$ -	$ 160.00	420.00
55-1990-000-21-2042	HWMS Band	$ -	$ (50.00)	$ (50.00)	$ -	$ -	100.00
55-1990-000-21-2043	HWMS Vocal Music	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2065	HWMS Home Ec Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2100	HWMS Science Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2140	HWMS Art Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-33-0000	Nelson Free Textbook Transfer	$ (15,180.00)	$ (10,000.00)	$ (15,180.00)	$ -	$ 5,180.00	151.80
55-1990-000-34-0000	Rex Free Textbook Transfer	$ (20,475.00)	$ (10,000.00)	$ (20,475.00)	$ -	$ 10,475.00	204.75
55-1990-000-35-0000	Freeman Free Textbook Transfer	$ (6,780.00)	$ (6,000.00)	$ (6,780.00)	$ -	$ 780.00	113.00
55-1990-000-36-0000	Oatville Free Textbook Transfer	$ (10,500.00)	$ (7,000.00)	$ (10,500.00)	$ -	$ 3,500.00	150.00
55-1990-000-37-0000	Prairie Free Textbook Transfer	$ (17,790.00)	$ (10,000.00)	$ (17,790.00)	$ -	$ 7,790.00	177.90
55-1990-000-39-0000	Ruth Clark Free Textbook Transfer	$ (8,790.00)	$ (8,000.00)	$ (8,790.00)	$ -	$ 790.00	109.87
55-5208-000-00-0000	Transfer from Supplemental General	$ (200,000.00)	$ (100,000.00)	$ (200,000.00)	$ -	$ 100,000.00	200.00
Subtotal of Element: [Fund] 55 - TEXTBOOK & STUDENT MATERIAL -REVOL		**$ (373,991.02)**	**$ (579,136.00)**	**$ (723,785.74)**	**$ -**	**$ 144,649.74**	124.98
62-1100-000-00-0000	Tax In Process	$ -	$ (55,840.00)	$ -	$ -	$ (55,840.00)	0.00
62-1110-000-00-0000	Ad Valorem Taxes Levied	$ (829,529.78)	$ (1,930,860.00)	$ (2,052,930.69)	$ -	$ 122,070.69	106.32
62-1140-000-00-0000	Delinquent Tax	$ (9,908.65)	$ (45,433.00)	$ (52,488.70)	$ -	$ 7,055.70	115.52
62-2440-000-00-0000	Motor Vehicle Tax	$ (92,206.69)	$ (122,581.00)	$ (261,702.49)	$ -	$ 139,121.49	213.49
62-3110-000-00-0000	State Aid	$ -	$ (3,470,330.00)	$ (3,470,330.00)	$ -	$ -	100.00
Subtotal of Element: [Fund] 62 - BOND & INTEREST #1		**$ (931,645.12)**	**$ (5,625,044.00)**	**$ (5,837,451.88)**	**$ -**	**$ 212,407.88**	103.78
70-3200-000-47-0000	ECC State Grant	$ (12,189.10)	$ (69,368.00)	$ (49,781.84)	$ -	$ (19,586.16)	71.76
Subtotal of Element: [Fund] 70 - ECC STATE GRANT		**$ (12,189.10)**	**$ (69,368.00)**	**$ (49,781.84)**	**$ -**	**$ (19,586.16)**	71.76
95-1900-000-00-0000	Payroll Clearing Receipts	$ (31,927.50)	$ -	$ (329,745.68)	$ -	$ 329,745.68	0.00
Subtotal of Element: [Fund] 95 - PAYROLL CLEARING		**$ (31,927.50)**	**$ -**	**$ (329,745.68)**	**$ -**	**$ 329,745.68**	0.00
Total		**$ (27,073,608.66)**	**$ (87,858,059.00)**	**$ (126,561,813.55)**	**$ -**	**$ 38,703,754.55**	144.05

Cycle: FY15-16; Begin Date: 6/1/2016; End Date: 6/30/2016; Account Type: Expenditure; Subtotal Elements: Fund; Filter: ([Function] Between '5200' AND '5255') AND ([Fund] >= '06') ; Subtotal By Account Type: Yes

Account Code	Description	Actual (JUNE)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
06-5208-931-00-0000	Transfer to Supplemental General	$ 1,663,608.00	$ 8,318,036.00	$ 8,318,036.00	$ -	$ -	100.00
06-5211-911-00-0000	Transfer to At Risk (4 Yr. Old)	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ -	$ -	100.00
06-5213-913-00-0000	Transfer to At Risk (K-12)	$ 1,700,000.00	$ 1,500,000.00	$ 1,700,000.00	$ -	$ (200,000.00)	113.33
06-5216-918-00-0000	Transfer To Capital Outlay	$ 640,595.00	$ 640,595.00	$ 640,595.00	$ -	$ -	100.00
06-5226-926-00-0000	Transfer to Professional Development	$ 80,000.00	$ -	$ 80,000.00	$ -	$ (80,000.00)	0.00
06-5228-928-00-0000	Transfer To Parent Ed	$ 50,000.00	$ -	$ 50,000.00	$ -	$ (50,000.00)	0.00
06-5230-930-00-0000	Transfer To Special Education	$ 1,765,872.84	$ 4,732,100.00	$ 5,232,258.84	$ -	$ (500,158.84)	110.56
06-5234-934-00-0000	Transfer To Vocational Ed	$ 20,000.00	$ -	$ 20,000.00	$ -	$ (20,000.00)	0.00
06-5251-951-00-0000	Transfer to KPERS	$ -	$ 4,028,589.00	$ 2,955,415.76	$ -	$ 1,073,173.24	73.36
06-5253-953-00-0000	Transfer to Contingency Reserve	$ 300,000.00	$ 500,000.00	$ (204,300.00)	$ -	$ 704,300.00	-40.86
Subtotal of Element: Expenditure		**$ 6,420,075.84**	**$ 19,919,320.00**	**$ 18,992,005.60**	**$ -**	**$ 927,314.40**	95.34
Subtotal of Element: [Fund] 06 - GENERAL FUND		**$ 6,420,075.84**	**$ 19,919,320.00**	**$ 18,992,005.60**	**$ -**	**$ 927,314.40**	95.34
08-5211-000-00-0000	Transfer to At Risk (4 Yr. Old)	$ 200,000.00	$ 300,000.00	$ 200,000.00	$ -	$ 100,000.00	66.66
08-5213-000-00-0000	Transfer to At Risk (K-12)	$ -	$ 3,900,000.00	$ 3,900,000.00	$ -	$ -	100.00
08-5214-000-00-0000	Transfer To Bilingual	$ 200,000.00	$ 200,000.00	$ 200,000.00	$ -	$ -	100.00
08-5226-000-00-0000	Transfer to Professional Development	$ -	$ 100,000.00	$ -	$ -	$ 100,000.00	0.00
08-5228-000-00-0000	Transfer To Parent Ed	$ -	$ 100,000.00	$ 100,000.00	$ -	$ -	100.00
08-5230-000-00-0000	Transfer To Special Ed	$ 2,888,487.67	$ 2,500,000.00	$ 2,888,487.67	$ -	$ (388,487.67)	115.53
08-5234-000-00-0000	Transfer To Vocational Ed	$ 60,000.00	$ 500,000.00	$ 560,000.00	$ -	$ (60,000.00)	112.00
08-5255-000-00-0000	Transfer to Textbook & Student Mat.	$ 200,000.00	$ 100,000.00	$ 200,000.00	$ -	$ (100,000.00)	200.00
Subtotal of Element: Expenditure		**$ 3,548,487.67**	**$ 7,700,000.00**	**$ 8,048,487.67**	**$ -**	**$ (348,487.67)**	104.53
Subtotal of Element: [Fund] 08 - SUPPLEMENTAL GENERAL		**$ 3,548,487.67**	**$ 7,700,000.00**	**$ 8,048,487.67**	**$ -**	**$ (348,487.67)**	104.53
30-5253-953-00-0000	Transfer to Contingency Reserve	$ -	$ -	$ (274,590.00)	$ -	$ 274,590.00	0.00
Subtotal of Element: Expenditure		**$ -**	**$ -**	**$ (274,590.00)**	**$ -**	**$ 274,590.00**	0.00
Subtotal of Element: [Fund] 30 - SPECIAL EDUCATION		**$ -**	**$ -**	**$ (274,590.00)**	**$ -**	**$ 274,590.00**	0.00
53-5206-910-00-0000	Transfer to General Fund	$ -	$ -	$ 504,300.00	$ -	$ (504,300.00)	0.00
53-5208-931-00-0000	Transfer to Supplemental General	$ 500,000.00	$ 500,000.00	$ 500,000.00	$ -	$ -	100.00
53-5230-930-00-0000	Transfer to Special Education	$ -	$ -	$ 274,590.00	$ -	$ (274,590.00)	0.00
Subtotal of Element: Expenditure		**$ 500,000.00**	**$ 500,000.00**	**$ 1,278,890.00**	**$ -**	**$ (778,890.00)**	255.78
Subtotal of Element: [Fund] 53 - CONTINGENCY RESERVE		**$ 500,000.00**	**$ 500,000.00**	**$ 1,278,890.00**	**$ -**	**$ (778,890.00)**	255.78
Total		**$ 10,468,563.51**	**$ 28,119,320.00**	**$ 28,044,793.27**	**$ -**	**$ 74,526.73**	99.73

6.0 REPORTS

No supporting documentation.

End of Section

7.0 ACTION ITEMS

No supporting documentation.

End of Section

Existing Policy	Administrative Recommendation
AEB Extended School Year	Replace with AEB School Year and Learning Opportunities
DJEF Requisitions & DJEF – R Requisitions	Replace with new DJEF Requisitions
EBC Safety and Security	Replace with new EBC Safety and Security

Extended School Year AEB

The board may extend the regular academic year. The superintendent shall be responsible for preparing a plan to operate summer sessions. The board may extend the regularly scheduled academic year because of the following types of circumstances which are stated by way of illustration and not by way of limitation: adverse weather conditions, building maintenance problems, personnel problems, public health reasons, and budgetary problems.

AEB ~~Extended~~ School Year and Learning Opportunities **AEB**

(See AE, JBD, JBE, JCDA, and JDD)

~~Extended~~ Prolonged or Shortened School Year

The board may ~~extend~~ prolong or shorten the regular academic year. The superintendent shall be responsible for preparing a plan and presenting it to the board, as necessary. The board may ~~extend~~ prolong or shorten the regularly scheduled academic year because of the following types of circumstances which are stated by way of illustration and not by way of limitation: adverse weather conditions, building maintenance problems, personnel problems, public health reasons, or budgetary problems.

Should the school year be shortened by board action, the board must take steps to ensure the school term provided includes at least the minimum number of days or hours required by Kansas law.

~~Extended~~ Additional Learning Opportunities for Students

The board may require ~~extended~~ additional learning opportunities for students not meeting minimum academic or behavioral ~~requirements~~ standards as defined by the board or as outlined in board policy and/or handbook language. Students may be assigned to ~~extended~~ additional academic sessions ~~including, but not limited to~~ taking place:

- before- or after-school;
- on Saturday ~~school~~; and/or
- during the summer ~~sessions~~.

~~Regulations necessary to govern extended academic sessions shall be recommended by the superintendent for board approval.~~ Truancy laws, suspension and expulsion policies and law, and all appropriate portions of the

student behavior code shall apply during ~~extended~~ additional academic sessions.

Approved:

KASB Recommendation – 7/02; 4/07; 6/16

Requisitions DJEF

The purchasing agent shall develop a requisition form to be used by staff members requesting that certain goods be purchased for the district.

BOE Approved: July 7, 2003

BOE Reviewed and Approved: November 17, 2008

Requisitions DJEF- R

All requisitions shall be submitted to the purchasing agent at a time so designated. After a purchase order has been issued, the number of the purchase order shall be recorded on the requisition, and the number of the requisition shall be recorded on the purchase order. After processing, the original copy of the requisition shall be filed in the office of the purchasing agent in numerical sequence.

School letterhead paper shall not be used in ordering supplies and equipment for the personal use or purchase by employees.

BOE Approved: July 7, 2003
BOE Reviewed and Approved: November 17, 2008

DJEF Requisitions **DJEF**

The purchasing agent shall develop a requisition form to be used by staff members requesting that certain goods be purchased for the district.

All requisitions shall be submitted to the purchasing agent ~~at a time designated by him~~by the designated deadline. After a purchase order has been issued, the number of the purchase order shall be recorded on the requisition, and the number of the requisition shall be recorded on the purchase order. After

purchasing agent in numerical sequence.

School letterhead ~~paper~~ shall not be used in ordering supplies and equipment for the personal use or purchase by employees.

Approved:

KASB Recommendation - 4/07; 6/16

Security and Safety EBC

Security devices may be installed at district attendance centers. Other measures may be taken to prevent intrusions or disturbances from occurring in school buildings or trespassing on school grounds. The district will cooperate with law enforcement in security matters and shall, as required by law, report felonies and misdemeanors committed at school, on school property or at school-sponsored activities.

Reporting Crimes at School to Law Enforcement

Any district employee who knows or has reason to believe any of the following has occurred at school, on school property or at a school-sponsored activity shall immediately report this information to local law enforcement: an act which constitutes the commission of a felony or a misdemeanor; or an act which involves the possession, use or disposal of explosives, firearms or other weapons as defined in current law. It is recommended the building administrator also be notified.

Reporting Certain Students to Administrators and Staff

Administrative, professional or paraprofessional employees of a school who have information that a pupil has engaged in the following shall report the information and the identity of the pupil to the superintendent. The superintendent shall investigate the matter and if it is determined the student has been involved in the following, the superintendent shall provide information, and the identity of the student to all employees who are involved or likely to be directly involved in teaching or providing related services to pupil:

- Any pupil who has been expelled for conduct, which endangers the safety of others.
- Any student who has been expelled for commission of felony type offenses;
- Any student who has been expelled for possession of a weapon;
- Any student who has been adjudged to be a juvenile offender and whose offense, if committed by an adult, would constitute a felony, except a felony theft offense involving no direct threat to human life;
- Any student who has been tried and convicted as an adult of any felony, except theft involving no direct threat to human life.

Annual Reports

The principal of each building shall prepare all reports required by law and present them to the board and the state board of education annually. Reports shall not include any personally identifiable information about students. These reports and this policy may be made available upon request to parents, patrons, students, and employees and others who request the information.

Unless otherwise noted all of the following policies were re-adopted July 20, 2015.

Security and Safety EBC- 2
Staff Immunity
No board of education, board member, superintendent of schools or school employee shall be liable for damages in a civil action resulting from a person's good faith acts or omission in complying with the requirements or provisions of the Kansas school safety and security act.

BOE Approved: July 7, 2003
BOE Reviewed and Approved: March 23, 2009

EBC Security and Safety **EBC**

(See JCAC, JCDBB, JDD, JDDB, JDDC, JGGA, and KGD)

Security devices may be installed at district attendance centers. Other measures may be taken to prevent intrusions or disturbances from occurring in school buildings or trespassing on school grounds. The district will cooperate with law enforcement in security matters and shall, as required by law and by this policy, report felonies and misdemeanors committed at school, on school property or at school-sponsored activities.

Reporting Crimes at School to Law Enforcement

Unless reporting would violate the terms of any memorandum of understanding between the district and local law enforcement, ~~Any~~ any district employee who knows or has reason to believe any of the following has occurred at school~~,~~; on school property; or at a school-sponsored activity, program, or event shall immediately report this information to local law enforcement~~: an~~.

Reportable events would include:

- any act which constitutes the commission of a felony or a misdemeanor; or
- any act which involves the possession, use, or disposal of explosives, firearms, or other weapons as defined in current law.

It is recommended the building administrator also be notified.

Reporting Certain Students to Administrators and Staff

Administrative, professional, or paraprofessional employees of a school who have information that any of ~~a pupil has engaged in~~ the following has occurred shall report the information and the identity of the ~~pupil~~ student responsible to the superintendent.

Reportable events include:

- A student being expelled for conduct which endangers the safety of others;
- A student being expelled for commission of felony type offenses;
- A student being expelled for possession of a weapon;
- A student being adjudged to be a juvenile offender for an offense, which, if committed by an adult, would constitute a felony, except a felony theft offense involving no direct threat to human life;
- A student being tried and convicted as an adult for any felony, except theft involving no direct threat to human life.

The superintendent shall investigate the matter and, if it is confirmed~~determined the student has been involved in the following~~, the superintendent shall provide appropriate information~~,~~ and the identity of the student responsible to all employees who are involved in or likely to be directly involved in teaching or providing related services to ~~pupil~~the student.~~:~~

~~Any pupil who has been expelled for conduct which endangers the safety of others.~~

~~Any student who has been expelled for commission of felony type offenses;~~

~~Any student who has been expelled for possession of a weapon;~~

~~Any student who has been adjudged to be a juvenile offender and whose offense, if committed by an adult, would constitute a felony, except a felony theft offense involving no direct threat to human life;~~

Any student who has been tried and convicted as an adult of any felony, except theft involving no direct threat to human life.

Annual Reports

The principal of each building shall prepare all reports required by law and present them to the board and the state board of education annually. Reports shall not include any personally identifiable information about students. These reports and this policy may be made available upon request to parents, patrons, students, ~~and~~ employees, and others ~~who request the information~~.

Staff Immunity

No board of education, board member, superintendent of schools, or school employee shall be liable for damages in a civil action resulting from a person's good faith acts or omission in complying with the requirements or provisions of the Kansas school safety and security act.

Approved:

KASB Recommendation-7/96; 6/98; 6/99; 7/03; 4/07; 6/16

7.2 Secondary Math Adoptions

See Supporting Documentation in PDF

End of Section

7.3 Pre K – Grade-2 Grade Cards

See Supporting Documentation in PDF

End of Section

7.4 City of Haysville Pool Agreement

See Supporting Documentation in PDF

End of Section

7.5 City of Haysville Real Estate Agreement

See Supporting Documentation in PDF

End of Section

7.6 Pool Consultant Agreement

See Supporting Documentation in PDF

End of Section

7.7 Bond Project Cost Changes

See Supporting Documentation in PDF

End of Section

8.0 FIRST READINGS

No supporting documentation.

End of Section

GAAF **Emergency Safety Interventions** (See GAO, JRB, JQ, and KN)**GAAF**

The board of education is committed to limiting the use of Emergency Safety Interventions ("ESI"), such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student's conduct necessitates the use of an emergency safety intervention as defined below. The board of education encourages all employees to utilize other behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

This policy shall be made available on the district website with links to the policy available on any individual school pages. In addition, this policy shall be included in at least one of the following: each school's code of conduct, school safety plan, or student handbook. Notice of the online availability of this policy shall be provided to parents during enrollment each year.

Definitions (See K.A.R. 91-42-1)

"Campus police officer" means a school security officer designated by the board of education of any school district pursuant to K.S.A. 72–8222, and amendments thereto.

"Chemical Restraint" means the use of medication to control a student's violent physical behavior or restrict a student's freedom of movement.

"Emergency Safety Intervention" is the use of seclusion or physical restraint, but does not include physical escort or the use of time-out.

"Incident" means each occurrence of the use of an emergency safety intervention.

"Law enforcement officer" and "police officer" mean a full-time or part-time salaried officer or employee of the state, a county, or a city, whose duties include the prevention or detection of crime and the enforcement of

criminal or traffic law of this state or any Kansas municipality. This term includes a campus police officer.

"Legitimate law enforcement purpose" means a goal within the lawful authority of an officer that is to be achieved through methods or conduct condoned by the officer's appointing authority.

"Mechanical Restraint" means any device or object used to limit a student's movement.

"Parent" means: (1) a natural parent; (2) an adoptive parent; (3) a person acting as a parent as defined in K.S.A. 72-1046(d)(2), and amendments thereto; (4) a legal guardian; (5) an education advocate for a student with an exceptionality; ~~or~~ (6) a foster parent, unless the student is a child with an exceptionality; or (7) a student who has reached the age of majority or is an emancipated minor.

"Physical Escort" means the temporary touching or holding the hand, wrist, arm, shoulder, or back of a student who is acting out for the purpose of inducing the student to walk to a safe location.

"Physical Restraint" means bodily force used to substantially limit a student's movement, except that consensual, solicited, or unintentional contact and contact to provide comfort, assistance, or instruction shall not be deemed to be physical restraint.

"School resource officer" means a law enforcement officer or police officer employed by a local law enforcement agency who is assigned to a district through an agreement between the local law enforcement agency and the district.

"School security officer" means a person who is employed by a board of education of any school district for the purpose of aiding and supplementing

state and local law enforcement agencies in which the school district is located, but is not a law enforcement officer or police officer.

"Seclusion" means placement of a student in a location where all of the following conditions are met: (1) the student is placed in an enclosed area by school personnel; (2) the student is purposefully isolated from adults and peers; and (3) the student is prevented from leaving, or reasonably believes that he or she will be prevented from leaving the enclosed area.

"Time-out" means a behavioral intervention in which a student is temporarily removed from a learning activity without being ~~confined~~secluded.

Prohibited Types of Restraint

All staff members are prohibited from engaging in the following actions with all students:

- Using face-down (prone) physical restraint;
- Using face-up (supine) physical restraint;
- Using physical restraint that obstructs the student's airway;
- Using physical restraint that impacts a student's primary mode of communication;
- Using chemical restraint, except as prescribed treatments for a student's ~~by a licensed healthcare professional for treatment of a~~ medical or psychiatric condition by a person appropriately licensed to issue such treatments; and
- Use of mechanical restraint, ***except***:
    - Protective or stabilizing devices required by law or used in accordance with an order from a ~~licensed healthcare~~

p~~rofessional~~ person appropriately licensed to issue the order for the device;

- Any device used by a certified law enforcement officer~~s~~ to carry out law enforcement duties; or
- Seatbelts and other safety equipment when used to secure students during transportation.

Use of Emergency Safety Interventions

ESI shall be used only when a student presents a reasonable and immediate danger of physical harm to such student or others with the present ability to effect such physical harm. Less restrictive alternatives to ESI, such as positive behavior interventions support, shall be deemed inappropriate or ineffective under the circumstances by the school employee witnessing the student's behavior prior to the use of any ESI. The use of ESI shall cease as soon as the immediate danger of physical harm ceases to exist. Violent action that is destructive of property may necessitate the use of an ESI. Use of an ESI for purposes of discipline, punishment, or for the convenience of a school employee shall not meet the standard of immediate danger of physical harm.

~~Seclusion~~ ESI Restrictions

A student shall not be subjected to ~~seclusion~~ ESI if the student is known to have a medical condition that could put the student in mental or physical danger as a result of ~~seclusion~~ESI. The existence of such medical condition must be indicated in a written statement from the student's licensed health care provider, a copy of which has been provided to the school and placed in the student's file.

Such written statement shall include an explanation of the student's diagnosis, a list of any reasons why ESI would put the student in mental or physical danger, and any suggested alternatives to ESI. Notwithstanding the provisions of this subsection, a student may be subjected to ESI, if not subjecting the student to ESI would result in significant physical harm to the student or others.

Use of Seclusion

When a student is placed in seclusion, a school employee shall be able to see and hear the student at all times.

All seclusion rooms equipped with a locking door shall be designed to ensure that the lock automatically disengages when the school employee viewing the student walks away from the seclusion room, or in case of emergency, such as fire or severe weather.

A seclusion room shall be a safe place with proportional and similar characteristics as other rooms where students frequent. Such room shall be free of any condition that could be a danger to the student, ~~and shall be~~ well-ventilated, and sufficiently lighted.

Training

All staff members shall be trained regarding the use of positive behavioral intervention strategies, de-escalation techniques, and prevention techniques. Such training shall be consistent with nationally recognized training programs on ~~the use of emergency safety interventions~~ESI. The intensity of the training provided will depend upon the employee's position. Administrators, licensed staff members, and other staff deemed most likely to need to restrain a student will be provided more intense training than staff who do not work directly with

students in the classroom. District and building administration shall make the determination of the intensity of training required by each position.

Each school building shall maintain written or electronic documentation regarding the training that was provided and a list of participants, which shall be made available for inspection by the state board of education upon request.

Notification and Documentation

The principal or designee shall notify the parent~~, or if a parent cannot be notified then shall notify an emergency contact person for such student,~~ the same day ~~the ESI was used~~as an incident. The same-day notification requirement of this subsection shall be deemed satisfied if the school attempts at least two methods of contacting the parent. A parent may designate a preferred method of contact to receive the same-day notification. Also, a parent may agree, in writing, to receive only one same-day notification from the school for multiple incidents occurring on the same day.

Documentation of the ESI used shall be completed and provided to the student's parents no later than the school day following the day ~~on which the ESI was used~~of the incident. Such written documentation shall include: (A) The events leading up to the incident; (B) student behaviors that necessitated the ESI; (C) steps taken to transition the student back into the educational setting; (D) the date and time the incident occurred, the type of ESI used, the duration of the ESI, and the school personnel who used or supervised the ESI; (E) space or an additional form for parents to provide feedback or comments to the school regarding the incident; (F) a statement that invites and strongly encourages

parents to schedule a meeting to discuss the incident and how to prevent future incidents; and (G) email and phone information for the parent to contact the school to schedule the ESI meeting. Schools may group incidents together when documenting the items in subparagraphs (A), (B) and (C) if the triggering issue necessitating the ESIs is the same.

The parent shall be provided the following information after the first and each subsequent incident ~~in which an ESI is used~~ during each school year: (1) a copy of this policy which indicates when ESI can be used; (2) a flyer on the parent's rights; (3) information on the parent's right to file a complaint through the local dispute resolution process (which is set forth in this policy) and~~, once it has been developed,~~ the complaint process of the state board of education; and (4) information that will assist the parent in navigating the complaint process, including contact information for Families Together and the Disability Rights Center of Kansas. Upon the first occurrence of an incident ~~involving the use of emergency safety interventions~~of ESI, the foregoing information shall be provided in printed form or, upon the parent's written request, by email. U~~and u~~pon the occurrence of a second or subsequent incident, the parent shall be provided ~~through~~ with a full and direct website address containing such information.

Law Enforcement, School Resource, and Campus Security Officers

Campus police officers and school resource officers shall be exempt from the requirements of this policy when engaged in an activity that has a legitimate law enforcement purpose. School security officers shall not be exempt from the requirements of this policy.

If a school is aware that a law enforcement officer or school resource officer has used seclusion, physical restraint, or mechanical restraint on a student, the school shall notify the parent the same day using the parent's preferred method of contact. A school shall not be required to provide written documentation to a parent, as set forth above, regarding law enforcement use of an emergency safety intervention, or report to the state department of education any law enforcement use of an emergency safety intervention. For purposes of this subsection, mechanical restraint includes, but is not limited to, the use of handcuffs.

Documentation of ESI Incidents

~~In addition~~Except as specified above with regard to law enforcement or school resource officer use of emergency safety interventions, each building shall maintain documentation any time ESI is used with a student. Such documentation must include all of the following:

- Date and time of the ~~intervention~~ESI,
- Type of ~~intervention~~ESI,
- Length of time the ~~intervention~~ ESI was used, ~~and~~
- School personnel who participated in or supervised the ~~intervention~~ESI,
- Whether the student had an individualized education program at the time of the incident,
- Whether the student had a section 504 plan at the time of the incident, and whether the student had a behavior intervention plan at the time of the incident.

All such documentation shall be provided to the building principal, who shall be responsible for providing copies of such documentation to the

superintendent or the superintendent's designee on at least a biannual basis. At least once per school year, each building principal or designee shall review the documentation of ESI incidents with appropriate staff members to consider the appropriateness of the use of ESI in those instances.

Reporting Data

District administration shall report ESI data to the state department of education as required.

~~Three (3) Incidents of ESI for Same Student~~Parent Right to Meeting on ESI Use

After each incident, a parent may request a meeting with the school to discuss and debrief the incident. A parent may request such meeting verbally, in writing, or by electronic means. A school shall hold a meeting requested under this subsection within 10 school days of the parent's request. The focus of any such meeting shall be to discuss proactive ways to prevent the need for emergency safety interventions and to reduce incidents in the future.

For a student with an IEP or a Section 504 plan ~~has three incidents of ESI in a school year~~, ~~then~~ such student's IEP team or Section 504 plan team shall ~~meet within ten (10) days following the third incident~~ ~~to~~ discuss the incident and consider the need to conduct a functional behavioral assessment, develop a behavior intervention plan, or amend the behavior intervention plan if already in existence~~, unless the IEP team or Section 504 team has agreed on a different process~~.

For a student with a section 504 plan, such student's section 504 plan team shall discuss and consider the need for a special education evaluation. For

students who have an individualized education program and are placed in a private school by a parent, a meeting called under this subsection shall include the parent and the private school, who shall consider whether the parent should request an individualized education program team meeting. If the parent requests an individualized education program team meeting, the private school shall help facilitate such meeting.

~~If~~ For a student without an IEP or Section 504 plan, ~~has three incidents of ESI in a school year~~, ~~then~~ the school staff and the parent shall ~~meet within ten (10) days following the third incident to~~ discuss the incident and consider the appropriateness of a referral for a special education evaluation, the need for a functional behavioral assessment, or the need for a behavior intervention plan. Any such meeting shall include the student's parent, a school administrator for the school the student attends, one of the student's teachers, a school employee involved in the incident, and any other school employees designated by the school administrator as appropriate for such meeting.

The student who is the subject of such meetings ~~after a third ESI incident~~ shall be invited to attend the meeting at the discretion of the parent. The time for calling such a meeting may be extended beyond the 10-day limit if the parent of the student is unable to attend within that time period. Nothing in this section shall be construed to prohibit the development and implementation of a functional behavior assessment or a behavior intervention plan for any student ~~who has not had three ESI incidents in a school year~~if such student would benefit from such measures.

Local Dispute Resolution Process

If a parent believes that an emergency safety intervention has been used on the parent's child in violation of state law or board policy, the parent may file a complaint as specified below.

The board of education encourages parents to attempt to resolve issues relating to the use of ESI informally with the building principal and/or the superintendent before filing a formal complaint with the board. Once an informal complaint is received, the administrator handling such complaint shall investigate such matter, as deemed appropriate by the administrator. In the event that the complaint is resolved informally, the administrator must provide a written report of the informal resolution to the superintendent and the parents and retain a copy of the report at the school. The superintendent will share the informal resolution with the board of education and provide a copy to the state department of education.

If the issues are not resolved informally with the building principal and/or the superintendent, the parents may submit a formal written complaint to the board of education by providing a copy of the complaint to the clerk of the board and the superintendent within thirty (30) days after the parent is informed of the ~~ESI~~incident.

Upon receipt of a formal written complaint, the board president shall assign an investigator to review the complaint and report findings to the board as a whole. Such investigator may be a board member, a school administrator selected by the board, or a board attorney. Such investigator shall be informed of the obligation to maintain confidentiality of student records and shall report

the findings of fact and recommended corrective action, if any, to the board in executive session.

Any such investigation must be completed within thirty (30) days of receipt of the formal written complaint by the board clerk and superintendent. On or before the 30th day after receipt of the written complaint, the board shall adopt written findings of fact and, if necessary, appropriate corrective action. A copy of the written findings of fact and any corrective action adopted by the board shall only be provided to the parents, the school, and the state department of education and shall be mailed to the parents and the state department within 30 days of the board's receipt of the formal complaint.

If desired~~Once such a procedure has been developed~~, a parent may file a complaint under the state board of education ~~complaint~~ administrative review process within thirty (30) days from the date a final decision is issued pursuant to the local dispute resolution process.

Approved:

KASB Recommendation – 6/19; 12/13; 6/15; 6/16

8.2 Rehired – Retired Teacher Work Agreement

See Supporting Documentation in PDF

End of Section

9.0 DISCUSSION REPORT ITEMS

No supporting documentation.

End of Section

9.1 Schools for Fair Funding Report

No supporting documentation.

End of Section

9.2 Future Agenda Items

No supporting documentation.

End of Section

9.3 Board Calendar

No supporting documentation.

End of Section

10.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

11.0 ADJOURNMENT

No supporting documentation.

End of Section