REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – NOVEMBER 21, 2016 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Star Polisher Awards Presentation
  - KASB Voting Delegate
  - December BOE Meeting Time Change
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Bond Project Update – PDF – Schutte

6.0 ACTION ITEMS
- 6.1 Policy Approval
  - Family Medical Leave Plan
  - GBRE – Additional Duty
  - IDEA – Student Privacy Policy
- 6.2 Bond Project Change Orders (Place Holder for Items Needing Action Taken) – Schutte - PDF
- 6.3 Request Approval to Seek Bus Bids – Schutte – PDF
- 6.4 City of Haysville Turning Lane Agreement – Schutte – PDF
- 6.5 City of Haysville Memorandum of Understanding – Schutte - PDF

7.0 FIRST READINGS
- 7.1 Study Skills Curriculum – PDF - Reed

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Negotiations

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING
1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

SPECIAL MEETING U.S.D. # 261 – Tour District Bond Project Sites
Administration Building Board Room - 1745 W. Grand Ave.
Haysville, Kansas
6:00 p.m. – November 7, 2016

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 6:00 p.m., by Board President Paige Crum. Six Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Dr. John Burke, Superintendent
Susan Walston	Debbie Coleman, BOE Clerk
Forrest Hummel	Dr. Clint Schutte, Asst. Superintendent of Business and Finance
Glenn Crum	Bob Faires, Howard and Helmer Architect Firm
Pat Lemmons	Rolla Crum
Tom Gibson	Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum called the meeting to order at 6:00 p.m. with six Board members present.

2.0 TOUR OF DISTRICT BOND PROJECT SITES

Dr. Clint Schutte and Dr. Burke drove Board members and others to District bond project sites. Sites toured: Campus High School, Ruth Clark Elementary School and Haysville Middle School.

The Board returned to the Administration Building at 7:30 p.m.

3.0 ADJOURNMENT

Meeting adjourned at 7:30 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
October 17, 2016 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Seven Board members were present.

MEMBERS PRESENT
Paige Crum, President
Susan Walston, Vice President
Greg Fenster
Tom Gibson
Glenn Crum
Forrest Hummel
Pat Lemmons

OTHERS PRESENT
Dr. John Burke, Superintendent
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt of Personnel
Dr. Mike Maurer, Haysville Middle School Principal
Dr. David Engelking, Prairie Elementary School
Myron Regier, Campus High School Principal
Liz Hames, Director of Community Relations
David Herbert, Director of Information Services
Bob Faires, Howard and Helmer Architect Firm
Mike Lowery, Allen Gibbs & Houlik CPA Firm
Avary Finch, Campus Student Council President
TJ Lolling, Campus Stu. Co. Executive Sophomore Rep.
Ben Poteete, State Senate Candidate
Others

1.0 MEETING OPENING

1.1 Call to Order
Paige called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- Ms. Crum announced that National Education Week will be the week of November 13th – 19, 2016.
- John O'Leary was the motivational speaker for the District Inservice on September 23rd. Thank you to Dr. Maurer for inviting Mr. O'Leary to speak.
- KU Honors Award Ceremony honored the top 10% of Campus High School seniors on September 26th.
- The Board has received a thank you card from Oatville for the chips and salsa and a card from Parents as Teachers for the Board's continued support of early childhood education.
- Ms. Crum informed Board members that Life Touch will be taking a group photo of the Board before the November 21st BOE Meeting. The photo will be taken at 6:30 p.m. in the Administration Building Conference Room.

1.4 Superintendent's Announcements
Dr. Burke has "Vote to retain Supreme Court Justices" signs available.

1.5 Campus High School Student Council
Campus High School Student Council President, Avary Finch, and Executive Sophomore Rep. TJ Lolling, shared information relating to Homecoming, Powder Puff football game and Winter Wishes. The Council is also looking for leadership/community service opportunities.

1.6 New and Good

Dr. Burke:

- Happy Boss's Day to the Board.
- Dr. Burke participated in a telephone interview to be a part of a Superintendent's Roundtable. 150 superintendents were interviewed. Dr. Burke was one of 25 superintendents from across the nation selected for the Superintendent's Roundtable.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as amended by adding ***6.4 Natatorium Survey & Civil Services Contract with PEC, and *6.5 Bond Project Change Request – Brick Repair at Rex Elementary School under 6.0 ACTION ITEMS.**

(Walston/Gibson) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

State Senate Candidate Ben Poteete

Mr. Poteete gave a brief overview of his background and political views.

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes
3.2 Routine Personnel
3.3 Gifts and Grants
3.4 Site Council Membership Approval
3.5 CIPA Online Enrollment

MOTION to approve the Consent Agenda as presented.

(G. Crum/Gibson) Motion carried 6-1. Greg Fenster voted no.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.

MOTION to approve Treasurer's Report/Bills as presented.

(Walston/Gibson) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- **Auditor Report* Given at this time to prevent Mr. Lowery from having to stay later into the evening.**

  Mike Lowery of Allen Gibbs and Houlik, L.C. CPAs & Advisors presented information to the Board regarding the audit. Audit results for USD 261 were very positive.

- Bond Project Update - Schutte

  Dr. Schutte, Bob Faires of Howard and Helmer Architect Firm, presented an update on the District's Bond construction project timeline, Campus High School, Haysville High School/Tri-City Day School, Haysville Middle School, Ruth Clark Elementary School, Rex Elementary School, Nelson Elementary School, Freeman Elementary School, Oatville Elementary School, Prairie Elementary School, HWMS and the Natatorium.

  Board member Pat Lemmons requested Dr. Schutte look into roof warranty from 2005 Rex Elementary School roof repair.

  Board member Forrest Hummel requested Dr. Schutte check into possible storm damage to Rex Elementary School and insurance coverage.

  Board member Pat Lemmons requested financials associated with the Bond projects be presented each month.

- **Auditor Report* Moved to the first report.**

- Accreditation Report
  Teresa Tosh presented information to the Board regarding the Kansas Education Systems Accreditation (KESA) Report.

Board President, Paige Crum, declared a 5-minute break at 8:49 p.m.
The Board returned to the table at 8:54 p.m. with seven members present.

6.0 ACTION ITEMS

6.1 Policy Approval
FC – Memorials, Funerals, and Naming of District Facilities, GAF – Staff-Student Relations and GAOC – Use of Tobacco Products and Nicotine Delivery Devices ***(the Board asked to add "not allowed on facility grounds" to GAOC).**
MOTION to approve FC – Memorials, Funerals, and Naming of District Facilities, GAF – Staff-Student Relations and GAOC – Use of Tobacco Products and Nicotine Delivery Devices as amended*.
(Hummel/Lemmons) Motion carried 7-0.

6.2 Bid Approval Capital Outlay Project – Concrete Work at Stadium
MOTION to approve the low bid from Coonrod & Associates in the amount of $65,582.00 for concrete work at Colt Stadium as presented.
(Walston/Hummel) Motion carried 7-0.

6.3 HWMS Bond Project Bids
Dr. Schutte presented information to the Board regarding Bond related projects at HWMS.
MOTION to approve the low bid from Coonrod & Associates for Bond related projects at HWMS in the amount of $3,835,638.00 with one alternate Epic Acoustical Metal Deck at a cost of $24,877.00 as presented.
(Walston/Gibson) Motion carried 6-1. Greg Fenster voted no.

***6.4 Natatorium Survey & Civil Services Contract with PEC**
Dr. Schutte presented information to the Board regarding the Natatorium Survey & Civil Services Contract with PEC.
MOTION to approve the Natatorium Survey & Civil Services Contract with PEC at a cost of $36,500.00 as presented.
(Lemmons/Walston) Motion carried 6-1. Greg Fenster voted no.

***6.5 Bond Project Change Request (brick work at Rex Elementary)**
Dr. Schutte presented information to the Board regarding a Bond Project Change Request for brick work at Rex Elementary at a cost of $30,857.70.
MOTION to approve the Bond Project Change Request for brick work at Rex Elementary as presented.
(Lemmons/Gibson) Motion carried 7-0.

7.0 FIRST READINGS

7.1 Policy Review
Family Medical Leave Plan
GBRE – Additional Duty
IDEA – Student Privacy Policy
Dr. Burke presented information to the Board regarding Family Medical Leave Plan, GBRE – Additional Duty and IDEA – Student Privacy Policy.
This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
Waiting on decision from Supreme Court

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Board tour of the District construction sites in September or later
- New Course Offering for Campus - Fire Science
- KASB Voting Delegate and Associate Delegate
- Star Polisher

8.3 Board Calendar
Add School Dude Inspection Report Review / Means and Methods for Asset Works to September for an annual review.

9.0 EXECUTIVE SESSION – Not Needed

10.0 ADJOURNMENT
Meeting adjourned at 9:24 p.m.

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Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

SPECIAL MEETING U.S.D. # 261
BOARD ROOM – CENTRAL OFFICE – 1745 WEST GRAND
HAYSVILLE, KANSAS
BOND PROJECT – Pool 6:00 p.m.
October 3, 2016

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 6:00 p.m., by Board President Paige Crum. Five Board members were present at the meeting.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum – President	Dr. John Burke, Superintendent
Susan Walston – Vice-President	Debbie Coleman, BOE Clerk
Glenn Crum	Dr. Clint Schutte, Asst. Superintendent of Finance
Pat Lemmons	Teresa Tosh, Assistant Superintendent of Learning Services
Tom Gibson	Bob Faires, Howard and Helmer Architect Firm
	Kelly Kennedy, CHS Swim Team Coach
	Steve Crum, CHS Swim Team Assistant Coach
	Georgie Carter, City of Haysville
	Randy Dorner, City of Haysville
	Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum called the meeting to order at 6:00 p.m. with five members present.

2.0 DISCUSSION of BOND PROJECT - Action May Be Taken

Dr. Clint Schutte and Bob Faires of Howard and Helmer Architect Firm presented the Board with possible design options for the Natatorium (pool).

A-1. Not raising seating, seating capacity of 498 and removing the bulkhead for a cost of approximately $8,685,107.00.

A-2. Not raising seating, seating capacity of 682 and removing the bulkhead for a cost of approximately $9,106,446.00.

B-1. Raising seating 39 inches, seating capacity of 498 and removing the bulkhead for a cost of approximately $9,026,202.

B-2. Raising seating 39 inches, seating capacity of 682 and removing the bulkhead for a cost of approximately $9,574,009.

C. Raising seating very high to a balcony seating level which will result in elevating the building to a second story and will require an elevator and stairs to be installed. Seating capacity will increase to 664 seats for a cost of approximately $11,608,777.00.

3.0 MOTION to approve design option A-1 as presented.
(Walston/Gibson) Motion carried 5-0.

4.0 Meeting adjourned at 6:27 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

3.2 Routine Personnel

No supporting documentation.

End of Section

USD 261
HAYSVILLE SCHOOLS

November 15, 2016

Mrs. Mary Polk
1006 Kristen Ct
Derby, KS 67037

Dear Mrs. Polk,

On behalf of the Tri City staff and myself, I would like to personally thank you for the donation of 15 white t-shirts. We were excited to use these for one of our many Friday "free time" activities. Several of our students participated in making their own unique tie-dyed shirts. It was great fun watching them be creative!

Thank you for thinking of our school in your decision to donate such a wonderful gift.

Sincerely,

Gina Keirns
Administrator

cc: John Burke, Superintendent of Schools
Board of Education

USD 261
HAYSVILLE SCHOOLS

November 15, 2016

Mr. & Mrs. Fred Swisher
1422 Shelly Dr
Mulvane, KS 67110

Dear Mr. & Mrs. Swisher,

On behalf of the Tri-City Day School staff and myself, I would like to personally thank you for the $30.00 cash donation for our annual Thanksgiving dinner. We look forward every year to seeing the kids participate in decorating, setting up, and some cooking to prepare for such a large event!

We are blessed and appreciative of our parents when their child can see how far generosity can go and help in times of need. Thank you again.

Sincerely,

Gina Keirns
Administrator

cc: John Burke, Superintendent of Schools
Board of Education

USD 261
HAYSVILLE SCHOOLS

November 15, 2016

Mr. Gene Trotter
330 S Twin Pines Ave
Haysville, KS 67060-1405

Dear Mr. Trotter,

On behalf of the Tri City staff and myself, I would like to personally thank you for donating five turkeys (approx. value $65.00.) Because of your donation, Tri-City Day School's Annual Thanksgiving Dinner will feed 100+ people. We hope you will be a part of our celebration recognizing all of those that we are thankful for in supporting our school and our students on November 22nd.

Thank you, again, for thinking of our school in your decision to donate such a wonderful gift.

Sincerely,

Gina Keirns
Administrator

cc: John Burke, Superintendent of Schools
Board of Education

USD 261
HAYSVILLE SCHOOLS

November 15, 2016

Mrs. Susan Newman
7115 Blueberry Lane
Derby, KS 67037

Dear Mrs. Newman,

On behalf of the Tri City staff and myself, I would like to personally thank you for the $150.00 Learjet coat. We immediately knew which student would need it the most and he was excited when it was presented to him! I'm sure you can imagine the joy we felt in being able to forward such a wonderful gift on to one of our students.

Thank you, again, for thinking of our school in your decision to donate such a wonderful gift.

Sincerely,

Gina Keirns
Administrator

cc: John Burke, Superintendent of Schools
Board of Education

USD 261
HAYSVILLE SCHOOLS

November 15, 2016

Woodlawn United Methodist Church
431 S Woodlawn Blvd
Derby, KS 67037

To all Staff and Parishioners,

On behalf of the Tri-City Day School staff and myself, I would like to personally thank you for the 10 Payless Shoe Source gift cards (value $300.00.) We were able to use these gift cards for several of our students to purchase new shoes. It was much needed and we are honored that our school was thought of in your graciousness to distribute such a gift.

Sincerely,

Gina Keirns, Administrator
Tri-City Day School
250 E Grand
Haysville, KS 67060

cc: John Burke, Superintendent of Schools
Board of Education

USD 261
HAYSVILLE SCHOOLS

Freeman Elementary School

7303 South Meridian
Haysville, Kansas 67060
316-554-2265
Fax# 316-554-2295

Dr. Donna Ferguson
Principal

November 17, 2016

For Board approval:

GSCKLS grant for **$450** is awarded to Freeman.

We will use it to secure Snap Circuits for Maker Spaces the library is doing for Falcon Fun Days, classroom science integration and project days.

Sincerely,

Dr. Donna Ferguson

Dr. Donna Ferguson
Freeman Elementary Principal

USD 261
HAYSVILLE SCHOOLS

To; Board of Education

From; Janie Sowell, Ruth Clark Secretary

Re; Papa John's Check

Date; November 10, 2016

To Whom It May Concern;

Our school received a check in the amount of 53.09 as part of a fund raiser. We are requesting acceptance of this donation.

Thank you,

Janie Sowell, Secretary

USD 261
HAYSVILLE

Prairie Elementary School

David Engelking
Principal

Date: November 8, 2016

To: USD 261 Board Members, Dr. Burke, Dr. Schutte

From: David Engelking

RE: Anonymous Donation

Please accept the following donations:

$1500 from an anonymous donor to be used to feed all students and staff at our annual Thanksgiving lunch.

Thank you,

Dr. David Engelking
Principal

USD 261
HAYSVILLE

Carla Wulf
Principal
Ruth Clark Elementary

1900 W. 55th South
Wichita, KS 67217
Office: 316-554-2333
Fax: 316-554-2340

To: Board of Education

From: Linda Sexton, Ruth Clark Secretary

Date: 10/17/2016

RE: Sonic Check

To Whom It May Concern:

Ruth Clark Elementary has received a fundraiser check from Sonic Restaurants, Inc., in the amount of $88.50. We are requesting acceptance of this check.

Thank you,

Linda Sexton

Ruth Clark Elementary

1900 W. 55th St. So.

Wichita, KS 67217

GREENWAY
ELECTRIC INCORPORATED

October 21, 2016

Dr. Mike Maurer
Principal
HAYSVILLE MIDDLE SCHOOL
900 W. Grand
Haysville, KS 67060

Dear Dr. Maurer:

It is with pleasure that I enclose our check #51670 in the amount of One Thousand and no/100 ($1,000.00) as an unrestricted gift to Haysville Middle School.

Your school was chosen as part of our annual Corporate Community Support Program in recognition of my sister, Gina Greenway. I hope this gift can assist the school programs and endeavors.

Best wishes.

Marc Greenway
President

Enclosure

MWG/rt

Phone (316) 263-6189 Fax (316) 263-4075 1424 North Mosley Wichita, Kansas 67214

HAYSVILLE USD #261

RESOLUTION#: 5

DATED: 11/21/2016

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	10/12/2016	DIRECT DEPOSIT	1664-2712	Ck# 20-45	1,966,238.80
		WITHHOLDING		60766-60797	1,094,756.04
		WITHHOLDING		61107-61110	465,471.67
		WITHHOLDING			

ACCOUNTS PAYABLE

DATE 10/12/2016	Manual Cks	61089-61091	118,018.86
10/20/2016	Manual Cks	61092-61106	1,447,339.39
10/28/2016	Manual Cks	61111-61115	34,450.12
11/3/2016	Manual Cks	61116-61123	60,163.04
11/7/2016	Manual Cks	61124-61126	8,174.60
11/10/2016	Manual Cks	61156-61166	19,102.75
11/11/2016	Manual Cks	61167-61173	60,998.39
11/21/2016	CKS	61174-61456	3,016,021.67
	Void Cks		(1,190.00)

TOTAL REGISTER: 8,289,545.33

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	664,773.08	4,066,873.55	-4,483,352.91	248,293.72	-169,594.07	78,699.65	-112.17
07	FEDERAL FUNDS	-57,471.66	900.00	-90,305.57	-146,877.23	-64,506.98	-211,384.21	0.00
08	SUPPLEMENTAL GENERAL	105,916.17	3,497,139.25	-157,691.66	3,445,363.76	-100,599.40	3,344,764.36	0.00
11	AT-RISK (4 YEAR OLD)	431,739.44	0.00	-33,202.16	398,537.28	-340.53	398,196.75	0.00
13	AT-RISK (K-12)	659,711.29	100.00	-248,750.12	411,061.17	-209.07	410,852.10	0.00
14	BILINGUAL	240,270.22	0.00	-17,855.51	222,414.71	0.00	222,414.71	-122.77
16	CAPITAL OUTLAY	1,415,845.40	21,243.26	-129,128.20	1,307,960.46	-200,533.35	1,107,427.11	0.00
18	DRIVER TRAINING	296,292.28	0.00	-125.00	296,167.28	-420.00	295,747.28	0.00
24	FOOD SERVICE	2,669,485.64	351,308.55	-239,278.47	2,781,515.72	-62,743.72	2,718,772.00	0.00
26	PROFESSIONAL DEVELOPMENT	207,586.26	0.00	-683.90	206,902.36	-354.15	206,548.21	0.00
28	PARENTS AS TEACHERS PROGRAM	60,497.84	0.00	-21,655.88	38,841.96	-777.72	38,064.24	0.00
30	SPECIAL EDUCATION	2,177,866.20	1,088,062.46	-874,693.00	2,391,235.66	-5,201.34	2,386,034.32	-620.75
31	CONSTRUCTION	-112,658.45	2,000,000.00	-2,716,736.43	-829,394.88	-1,192,617.17	-2,022,012.05	0.00
34	VOCATIONAL EDUCATION	368,169.91	0.00	-50,262.20	317,907.71	-24,237.09	293,670.62	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	782,651.20	-782,651.20	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,993,702.55	0.00	0.00	1,993,702.55	0.00	1,993,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	1,237,064.13	5,919.64	-360,107.43	882,876.34	-116,768.88	766,107.46	0.00
56	DISTRICT ACTIVITY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62	BOND & INTEREST #1	5,319,683.52	4,034,791.76	-5,508,835.33	3,845,639.95	0.00	3,845,639.95	0.00
70	ECC STATE GRANT	-9,739.45	0.00	-3,409.01	-13,148.46	-1,538.95	-14,687.41	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	ALL DAY KINDERGARDEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	51,742.47	35,840.23	-12,115.19	75,467.51	0.00	75,467.51	0.00
TOTAL		17,720,476.84		-15,730,839.17		-1,940,442.42		-855.69
			15,884,829.90		17,874,467.57		15,934,025.15	

********** End of report **********

- 9500.00 Petty Cash
- 855.69 PAYROLL LIABILITIES
17,864,111.88 Bank Balance

Bank Statement Closing Date: 10/31/2016
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 11/09/2016 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		18,367,849.35	
Items Not Listed on this Statement			
Checks:	-503,737.47		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-503,737.47	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			17,864,111.88

Ending Cash Balance as of 10/31/2016

Beginning Cash Balance:		17,699,888.21	
Items from Skyward Sources			
Accounts Payable Sources:	-5,703,043.36		
Cash Receipts Sources:	14,153,040.15		
Journal Entries Sources:	-6,319,534.32		
Payroll Sources:	-1,966,238.80		
Subtotal of Skyward Sources:		164,223.67	
Month End Balance:			17,864,111.88

Variance: 0.00

********** End of report **********

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2016-17 Revised Budget	October 2016-17 Monthly Activity	2016-17 FY Activity	Encumbered Amount	2016-17 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,500,000.00	0.00	0.00	0.00	1,500,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	5,026,600.00	1,082,469.00	1,082,469.00	0.00	3,944,131.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5251 951 0000 000	06 E 5251 951 0000 000	4,234,703.00	782,651.20	1,777,903.70	0.00	2,456,799.30
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
06 - ---- --- ---- ---	06 - ---- --- ---- ---	10,961,303.00	1,865,120.20	2,860,372.70	0.00	8,100,930.30
08 E 5211 000 0000 000	08 E 5211 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,100,000.00	0.00	0.00	0.00	4,100,000.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	2,700,000.00	0.00	0.00	0.00	2,700,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	500,000.00	0.00	0.00	0.00	500,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 - ---- --- ---- ---	08 - ---- --- ---- ---	8,000,000.00	0.00	0.00	0.00	8,000,000.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 - ---- --- ---- ---	53 - ---- --- ---- ---	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals		18,961,303.00	1,865,120.20	2,860,372.70	0.00	16,100,930.30

Number of Accounts: 17

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

October 31, 2016

NEGATIVE UNENCUMBERED CASH BALANCES:

07 FEDERAL FUNDS..... Awaiting Federal Funds

31 CONSTRUCTION ..... Awaiting Draw Down

70 ECC..... Awaiting State Funds

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

October Board Policies

Board Policy	Administrative Recommendation
Family and Medical Leave Plan	Replace as Recommended
GBRE Additional Duty	Approve as Recommended
IDAE Student Privacy Policy	Approve as Recommended

(Remove this page from the policy book)

SAMPLE: FAMILY AND MEDICAL LEAVE PLAN

Family and medical leave as required by federal law shall be granted for a period of up to 12 weeks during a 12-month period. For purposes of this policy, a 12-month period shall be defined as a fiscal year beginning on July 1 and ending the following June 30. Spouses who are eligible for FMLA leave and are both employed by the district may be limited to a combined total of 12 weeks of leave during any 12–month period if the leave is taken for birth of the employee's son or daughter or to care for the child after birth, for placement of a son or daughter with the employee for adoption or foster care or to care for the child after placement, or to care for the employee's parent with a serious health condition.

Leave is available for the following:

(1) the birth of a son or daughter of the employee and to care for the newborn child;
(2) the placement of a son or daughter with the employee for adoption or foster care and to care for the newly placed child;
(3) to allow the employee to care for the employee's spouse, son, daughter, or parent with a serious health condition;
(4) a serious health condition of the employee that makes the employee unable to perform the functions of his or her job;
(5) any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a covered military member on active duty (or has been notified of an impending call or order to achieve active duty) in support of a contingency operation; and
(6) the need to care for a covered service member with a serious injury or illness if the employee is the spouse, son, daughter, parent, or next of kin of the service member Eligible employees are, for reason (6) only, entitled to a combined total of 26 workweeks of leave during a 12-month period.

(Leave for reason 1 or 2 must be taken within 12 months of the date of birth or placement.

This leave shall normally be unpaid leave. However, if the employee has any paid vacation, personal, or sick leave that is available for use because of the reason for the leave, the paid leave shall be used concurrently with the annual family and medical leave. The superintendent will notify the employee of the beginning date of family and medical leave and the amount of the employee's accrued paid leave designated as family and medical leave.

The employee is eligible for family and medical leave if he or she has been employed by the district for at least 12 months and has worked at least 1,250 hours during the 12-month period immediately preceding the commencement of the FMLA leave.

During the period of any unpaid family and medical leave, the board shall continue to pay the employer's share of the cost of group health benefits in the same manner as paid immediately prior to the leave. Any employee portion of the cost shall be paid by the employee to the clerk of the board on the payroll date or other time as the employee and superintendent may agree prior to the commencement of the leave. The board may terminate group health coverage if the employee's portion of the payment is not received within 30 days of the due date, so long as written notice of the delinquency in payment and the notice of intent to terminate coverage are sent at least 15 days prior to the termination.

When leave is foreseeable, the employee shall give written notice 30 days in advance. If leave is not foreseeable, notice will be given as soon as is practicable.

Upon the employee providing notice of need for leave, the employer will notify the employee of the following within 5 business days, absent extenuating circumstances:

a. whether or not the employee is eligible for FMLA leave, and
   the reasons that leave will or will not count as family and medical leave;
b. any requirements for medical certification;
c. employer requirement of substituting paid leave;
d. requirements for premium payments for health benefits and employee
   responsibility for repayment if employer pays employee share;
e. right to be restored to same or equivalent jo; and
   any employer required fitness-for-duty certifications.

The superintendent may require an instructional employee to continue leave until the end of a semester if the leave begins more than five (5) weeks before the end of a semester, lasts more than three (3) weeks and the return would occur during the last three (3) weeks of the semester.

Leave for reason 1 or 2 must be taken within 12 months of the date of birth or placement of the child. Family leave for reasons 1 or 2 may not be used intermittently or on a part-time basis without the prior approval of the superintendent.

If the leave is for a reason other than the employee's serious health conditions or for a qualifying exigency as described in section (5) above, the superintendent may require an instructional employee to continue leave until the end of a semester, if:

1. the leave begins in the last five (5) weeks of a semester, will last more than two (2) weeks and the return to work would occur in the last two (2)weeks of a semester, or

2. the leave begins in the last three (3) weeks of a semester, and lasts more than five (5) days.

GBRE Additional Duty **GBRE**

The board may establish other educational assignments that may extend beyond the school day or time class is in session. Compensation for such assignments, if any, will be as specified in the negotiated agreement.

Approved:

KASB Recommendation – 2/98; 4/07; 6/16

Current Policy

Additional Duty GBRE
The board may establish other educational assignments that may extend beyond the school day or time class is in session.

BOE Approved: July 7, 2003
BOE Reviewed and Approved: May 17, 2010

IDAE Student Privacy Policy **IDAE**
(See BCBK, ICA, ICAA, II, and JR et seq.)

The superintendent, the board and staff shall protect the right of privacy of students and their families in connection with any surveys or physical examinations conducted, assisted, or authorized by the board or administration. The district shall annually provide parents notice of their rights under the Protection of Pupil Rights Amendment and the Student Data Privacy Act, at the beginning of each school year, and at any other time the school district policies in the area are substantially changed.

Student Data Restrictions

Any student data submitted to ~~or~~ and maintained ~~in~~ by a statewide longitudinal student data system shall only be disclosed in accordance with the Student Data Privacy Act. Disclosure of all other student data or student record information maintained is governed by the Family Educational Rights and Privacy Act ("FERPA").

Annual written notice presented to parents and legal guardians of district students shall: 1) require parent or guardian's signature; and 2) shall state student data submitted to ~~or~~ and maintained by ~~in~~ a statewide longitudinal data system only be disclosed as follows.

Student data may be disclosed to:

- The authorized personnel of an educational agency or the state board of regents who require disclosures to perform assigned duties; and
- The student and the parent or legal guardian of the student, provided the data pertains solely to the student.

Student data may be disclosed to authorized personnel of any state agency, or to a service provider of a state agency, educational agency, or school

performing instruction, assessment, or longitudinal reporting, provided a data-sharing agreement between the educational agency and other state agency or service provider provides the following:

- purpose, scope, and duration of the data-sharing agreement;
- recipient of student data use such information solely for the purposes specified in agreement;
- recipient shall comply with data access, use, and security- restrictions specifically described in agreement; and
- student data shall be destroyed when no longer necessary for purposes of the data-sharing agreement or upon expiration of the agreement, whichever occurs first.

*A service provider engaged to perform a function of instruction may be allowed to retain student transcripts as required by applicable laws and rules and regulations. Destruction shall comply with the NISTSP800-88 standards of data destruction.

Unless an adult student or parent or guardian of a minor student provides written consent to disclose personally identifiable student data, student data may

only be disclosed to a governmental entity not specified above or any public or private audit and evaluation or research organization if the data is aggregate data. "Aggregate data" means data collected or reported at the group, cohort, or institutional level and which contains no personally identifiable student data.

The district may disclose:

- Student directory information when necessary and the student's parent or legal guardian has consented in writing;
- directory information to an enhancement vendor providing photography services, class ring services, yearbook publishing services, memorabilia services, or similar services;
- any information requiring disclosure pursuant to state statutes;
- student data pursuant to any lawful subpoena or court order directing such disclosure; and
- student data to a public or private postsecondary educational institution for purposes of application or admission of a student to such postsecondary educational institution with the student's written consent.

Student Data Security Breach

If there is a security breach or unauthorized disclosure of student data or personally identifiable information of any student submitted to or maintained on a statewide student longitudinal data system, each affected student or the parent or legal guardian of the student, if a minor, shall be immediately notified, and an investigation into the causes and consequences of the breach or unauthorized disclosure will be conducted.

Biometric Data

The district shall not collect biometric data from a student or use any device or mechanism to assess a student's physiological or emotional state, unless the adult student or the parent or legal guardian of the minor student

consents in writing. "Biometric data" includes measurable biological or behavioral characteristics that can be used for automated recognition of an individual, such as fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting.

Nothing in this policy shall prohibit the collection of audio voice recordings, facial expression information, and student handwriting for:

- provision of counseling or psychological services,
- conducting student threat assessments,
- completing student disciplinary investigations or hearings, or
- conducting child abuse investigations.

Select Student Surveys

No test, questionnaire, survey, or examination containing any questions about a student's or the student's parents' or guardians' personal beliefs or practices on issues such as sex, family life, morality, or religion shall be administered to any student unless:

- the parent or guardian is notified in writing; and
- the parent or guardian of the student gives written permission for the student to participate.

Nothing shall prohibit school counselors from providing counseling services, including the administration of tests and forms as part of student counseling services. Any information obtained through such tests or counseling services shall not be stored on any personal mobile electronic device which is not owned by the school district. Storage of such information on personal

laptops, tablets, phones, flash drives, external hard drives, or virtual servers not owned by the district is prohibited.

Students may be questioned:

- in the provision of psychological services,

- conducting of student threat assessments,
- completing student disciplinary investigations or hearings, or
- conducting child abuse investigations.

Collection of such information in these limited circumstances is permitted without prior written consent of the parent, guardian, or adult student.

Approved:

KASB Recommendation – 7/03; 6/04; 4/07; 6/14; 6/16

Current Policy

Student Privacy Policy IDAE

The superintendent, the board and staff shall protect the right of privacy of students and their families in connection with any surveys or physical examinations conducted, assisted, or authorized by the board or administration. The district shall annually provide parents notice of their rights under the Protection of Pupil Rights Amendment and the Student Data Privacy Act, at the beginning of each school year, and at any other time the school district policies in the area are substantially changed.

Student Data Restrictions

Any student data submitted to or maintained in a statewide longitudinal student data system shall only be disclosed in accordance with the Student Data Privacy Act. Disclosure of all other student data or student record information maintained is governed by the Family Educational Rights and Privacy Act ("FERPA").

Annual written notice presented to parents and legal guardians of district students shall: 1) require parent or guardian's signature; and 2) shall state student data submitted to or maintained in a statewide longitudinal data system only be disclosed as follows.

Student data may be disclosed to:

- The authorized personnel of an educational agency or the state board of regents who require disclosures to perform assigned duties; and
- The student and the parent or legal guardian of the student, provided the data pertains solely to the student.
- Student data may be disclosed to authorized personnel of any state agency, or to a service provider of a state agency, educational agency or school performing instruction, assessment, or longitudinal reporting, provided a data-sharing agreement between the educational agency and other state agency or service provider provides the following:
- purpose, scope, and duration of the data-sharing agreement;
- recipient of student data use such information solely for the purposes specified in agreement;
- recipient shall comply with data access, use, and security restrictions specifically described in agreement; and
- student data shall be destroyed when no longer necessary for purposes of the data-sharing agreement or upon expiration of the agreement, whichever occurs first.

*A service provider engaged to perform a function of instruction may be allowed to retain student transcripts as required by applicable laws and rules and regulations. Destruction shall

with the NISTSP800-88 standards of data destruction.

Student Privacy Policy IDEA- 2

Unless an adult student or parent or guardian of a minor student provides written consent to disclose personally identifiable student data, student data may only be disclosed to a governmental entity not specified above or any public or private audit and evaluation or research organization if the data is aggregate data.

"Aggregate data" means data collected or reported at the group, cohort, or institutional level and which contains no personally identifiable student data.

The district may disclose:

- Student directory information when necessary and the student's parent or legal guardian has consented in writing;
- directory information to an enhancement vendor providing photography services, class ring services, yearbook publishing services, memorabilia services, or similar services;
- any information requiring disclosure pursuant to state statutes;
- student data pursuant to any lawful subpoena or court order directing such disclosure; and
- student data to a public or private postsecondary educational institution for purposes of application or admission of a student to such postsecondary educational institution with the student's written consent.

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If there is a security breach or unauthorized disclosure of student data or personally identifiable information of any student submitted to or maintained on a statewide student longitudinal data system, each affected student or the parent or legal guardian of the student, if a minor, shall be immediately notified, and an investigation into the causes and consequences of the breach or unauthorized disclosure will be conducted.

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The district shall not collect biometric data from a student or use any device or mechanism to assess a student's physiological or emotional state, unless the adult student or the parent or legal guardian of the minor student consents in writing. "Biometric data" includes measurable biological or behavioral characteristics that can be used for automated recognition of an individual, such as fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting.

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- provision of counseling or psychological services,
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- completing student disciplinary investigations or hearings, or
- conducting child abuse investigations.

Student Privacy Policy IDAE - 3

Select Student Surveys

No test, questionnaire, survey, or examination containing any questions about a student's or the student's parents' or guardians' personal beliefs or practices on issues such as sex, family life, morality, or religion shall be administered to any student unless:

A. the parent or guardian is notified in writing; and

A. the parent or guardian of the student gives written permission for the student to participate.

Nothing shall prohibit school counselors from providing counseling services, including the administration of tests and forms as part of student counseling services. Any information obtained through such tests or counseling services shall not be stored on any personal mobile electronic device which is not owned by the school district. Storage of such information on personal laptops, tablets, phones, flash drives, external hard drives, or virtual servers not owned by the district is prohibited.

Students may be questioned:

- in the provision of psychological services,
- conducting of student threat assessments,
- completing student disciplinary investigations or hearings, or
- conducting child abuse investigations.

Collection of such information n these limited circumstances is permitted without prior written consent of the parent, guardian, or adult student.

Annual Notice of Authorized Student Data Disclosures

In accordance with the Student Data Privacy Act and board policy IDAE, student data submitted to or maintained in a statewide longitudinal data system may only be disclosed as follows. Such data may be disclosed to:

- The authorized personnel of an educational agency or the state board of regents who require disclosures to perform assigned duties; and
- The student and the parent or legal guardian of the student, provided the data pertains solely to the student.
- Student data may be disclosed to authorized personnel of any state agency, or to a service provider of a state agency, educational agency, or school performing instruction, assessment, or longitudinal reporting, provided a data-sharing agreement between the educational agency and other state agency or service provider provides the following:
- purpose, scope and duration of the data-sharing agreement;

- recipient of student data use such information solely for the purposes specified in agreement;
- recipient shall comply with data access, use, and security restrictions specifically described in agreement; and
- student data shall be destroyed when no longer necessary for purposes of the data-sharing agreement or upon expiration of the agreement, whichever occurs first.
- *A service provider engaged to perform a function of instruction may be allowed to retain student transcripts as required by applicable laws and rules and regulations.

Unless an adult student or parent or guardian of a minor student provides written consent to disclose personally identifiable student data, student data may only be disclosed to a governmental entity not specified above or any public or private audit and evaluation or research organization if the data is aggregate data. "Aggregate data" means data collected or reported at the group, cohort, or institutional level and which contains no personally identifiable student data.

The district may disclose:

- Student directory information when necessary and the student's parent or legal guardian has consented in writing;
- directory information to an enhancement vendor providing photography services, class ring services, yearbook publishing services, memorabilia services, or similar services;
- any information requiring disclosure pursuant to state statutes;
- student data pursuant to any lawful subpoena or court order directing such disclosure; and
- student data to a public or private postsecondary educational institution for purposes of application or admission of a student to such postsecondary educational institution with the student's written consent.

As the parent or legal guardian of [name of student(s)], I acknowledge that I have been provided with notice of authorized student data disclosures under the Student Data Privacy Act.

_____

Parent Signature **Date**

Approved: KASB Recommendation – 7/03; 6/04; 4/07; 6/14
BOE Approved KASB Recommendation: October 20, 2014

6.2 Bond Project Change Orders

See Supporting Documentation in PDF

End of Section

6.3 Request Approval to Seek Bus Bids

See Supporting Documentation in PDF

End of Section

6.4 City of Haysville Turning Lane Agreement

See Supporting Documentation in PDF

End of Section

6.5 City of Haysville Memorandum of Understanding

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

USD 261
HAYSVILLE SCHOOLS
1745 W. Grand Ave.
Haysville, Kansas 67060

Jennifer Reed
K-12 Curriculum Coordinator
Haysville Public Schools
Email: jreed@usd261.com

1745 W. Grand
Haysville, Kansas 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: USD 261 Board of Education & Dr. John Burke

From: Jennifer Reed, Curriculum & Assessment Coordinator

Re: USD 261 Study Skills Curriculum

Date: November 21, 2016

History/Relevance: This comes directly from the strategic plan and is listed as, "Design and implement a PreK-12 Study Skills curriculum." Not only does this align language and content between all grade levels in the district, but it also ties to the Kansas Can vision of a successful high school graduate.

What: We are asking for approval to implement the attached Study Skills Curriculum PreK-12.

Why: Students need more than academic work to be successful. They need to be taught organizational skills, good study habits, communication and self-advocacy. This curriculum will help our students not only increase their academics, but also teach them skills that will help them beyond graduation.

Where: This curriculum will be available to all students in the district.

When: The curriculum will be available to buildings second semester in the 2016-2017 school year. This will be a working document where we continue to build resources as we implement.

How: Once the curriculum is approved, the study skills team will meet to add resources and provide training to the staff.

Who: All district certified staff members will receive training to implement the study skills curriculum.

How much: The Study Skills Curriculum will not require any funding.

Thank you,
Jennifer Reed

Jennifer A Reed

7.1 Study Skills Curriculum

See Supporting Documentation in PDF

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report
Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section