REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
July 21, 2025 – 7:00 P.M.
(A link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

1.0 MEETING OPENING
- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 President's Announcements
- 1.4 Superintendent's Announcements
  - USD261derful Presentation
  - Capital Improvement Process (Place Holder)
  - Special Board Meetings
- 1.5 Campus High School Student Council Report - Place Holder - (No Documentation)
- 1.6 New and Good
- 1.7 Approve / Amend Agenda

2.0 BOARD REORGANIZATION *(Student Engagement, Goal 1, 2, 3; Culture, Goal 1,2,3; Resources, Goal 1, 2, 3; Community Engagement, Goal 1, 2)*

Agenda Topics 2.1; 2.2, 2.2.1 – 2.2.17.11

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

- 2.1 Designate Regular Meeting Date, Time, and Place
- 2.2 Personnel Appointments and Resolutions
  - 2.2.1 Clerk of the Board
  - 2.2.2 Deputy Clerk of the Board
  - 2.2.3 Treasurer of the Board
  - 2.2.4 Custodian of Office Records
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School
  - 2.2.5 Representative for Title Projects
  - 2.2.6. Attorney for the Board - John Robb – Somers Robb & Robb
  - 2.2.7 KPERS Designated Agent
  - 2.2.8 Freedom of Information Officer
  - 2.2.9 Kansas Educational Risk Management Insurance Pool Rep.
  - 2.2.10 Food Service/Lunch Agreement Representative
  - 2.2.11 Hearing Officer for Free & Reduced Meal Application Appeals
  - 2.2.12 Attendance Officer
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School

k. Campus High School
l. Haysville High School
m. Tri-City Day School

2.2.13 a. Title Six Coordinator
b. Title Nine Coordinator

2.2.14 District Hearing Appeal Officer
2.2.15 504 Coordinator
2.2.16 Coordinator for Homeless Children
2.2.17 Resolutions
2.2.17.1 1116 Hour School Year
2.2.17.2 Surety Bond for District Treasurer, High School and Middle School Principals
2.2.17.3 Official Newspaper
2.2.17.4 Participation in Federal Programs
2.2.17.5 Early Payment of Bills
2.2.17.6 Official Depository of Funds
2.2.17.7a&b Rescinding Policy Statement and Adoption of New Board Policies
2.2.17.8 Waiver of GAAP Resolution
2.2.17.9 Home Rule Resolution
2.2.17.10 Disposal of School Property valued less than $5,000.00
2.2.17.11 Re-funding of bonds

MOTION to approve items 2.21 through 2.2.17.11

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network
2.2.19 PANDO Representative
2.2.20 Site Council BOE Reps.
2.2.21 Crisis Team Representative
2.2.22 Classified/Administrative Sick Leave Bank Representative
2.2.23 District Professional Advisory Committee (DPAC) Representative
2.2.24 Board Representation for Negotiations

3.0 DISTRICT PATRON/PERSONNEL TIME
3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
3.2 Remarks/Comments from District Visitors – 2 min.

4.0 CONSENT AGENDA *(Student Engagement, Goal 2; Resources, Goal 3; Community Engagement, Goal 2)*
4.1 Previous Meeting Minutes
4.2 Routine Personnel
4.3 Gifts and Grants
4.4 MobileMind Renewal

MOTION TO APPROVE/AMEND 4.0 CONSENT AGENDA (No Documentation)

5.0 TREASURER'S REPORT / BILLS – PDF - Ryan *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1)*
- 2024-2025 Closeout Update

6.0 REPORTS – Focus on Learning
- Insurance Update – Ryan - *(Resources, Goal 2)*
  - Medical Insurance
  - Property Insurance
- Capital Improvement Update – Hersh and Reed

7.0 ACTION ITEMS
7.1 Board Policy KG – Use of School Facilities by Community Groups – Macias

8.0 FIRST READINGS

8.1 Food Service Policy – Macias - PDF

8.2 New KASB Policies – Macias - PDF

9.0 EXECUTIVE SESSION – Negotiations and Non-Elected Personnel

9.1 Non-Elected Personnel

Personnel matters for nonelected personnel.

To protect the privacy interests of an identifiable individual. - *(Student Engagement, Goals 1, 2, 3; Resources, Goals 1, 3)*

10.0 ADJOURNMENT

Agenda Topics 2.1, 2.2, – 1-16

2.1 **Designate Regular Meeting Date, Time, and Place**- Please see the attached resolution relative to this agenda item for Board information.

2.2 **Personnel Appointments** – The superintendent suggests the following appointments and wording for agenda items 2.2.

"Be it resolved that the Board of Education of Unified School District 261does hereby appoint the below listed individuals by name, responsibility and / or title:"

2.2.1	Clerk of the Board	Debra M. Coleman
2.2.2	Deputy Clerk of the Board	Gillian Macias
2.2.3	Treasurer of the Board	Craig Ryan
2.2.4	Custodian of District Office Records	Craig Ryan
	a. Custodian of Early Childhood Program	Program Administrator
	b. Parents As Teachers Program	Program Administrator
	c. Custodian of Oatville Elementary Office Records	Building Principal
	d. Custodian of Rex Elementary Office Records	Building Principal
	e. Custodian of Nelson Elementary Office Records	Building Principal
	f. Custodian of Freeman Elementary Office Records	Building Principal
	g. Custodian of Ruth Clark Elementary Office Records	Building Principal
	h. Custodian of Prairie Elementary School Office Records	Building Principal
	i. Custodian of Haysville Middle School Office Records	Building Principal
	j. Custodian of Haysville West Middle Schl. Office Records	Building Principal
	k. Custodian of Campus High School Office Records	Building Principal
	l. Custodian of Haysville High School	Building Principal
	m. Custodian of Tri-City Day School	Building Coordinator
2.2.5	Representative for Title Projects	Jennifer Reed
2.2.6	Attorney for the Board of Education	John Robb - Somers Robb & Robb
2.2.7	KPERS Designated Agent	Craig Ryan
2.2.8	Freedom of Information Officer	Communications Director
2.2.9	Kansas Educational Risk Management Insurance Pool Rep.	Craig Ryan
2.2.10	Food Service / Lunch Agreement Representative	Director of Food Service
2.2.11	Hearing Officer for Free & Reduced Meal Application Appeals	Craig Ryan
2.2.12	Attendance Officer	
	a. Early Childhood Program	Dir. of Special Services
	b. Attendance Officer for Parents As Teachers	Dir. of Special Services
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal
	i. Attendance Officer for Haysville Middle School	Building Principal
	j. Attendance Officer for Haysville West Middle Schl.	Building Principal
	k. Attendance Officer for Campus High School	Building Principal
	l. Attendance Officer for Haysville High School	Building Principal
	m. Attendance Officer for Tri-City Day School	Building Administrator
2.2.13	a. Title Six Coordinator	Asst. Superintendent of Human Resources and Student Services
	b. Title Nine Coordinator	Asst. Superintendent of Human Resources and Student Services
2.2.14	District Hearing Appeal Officer	Jeff Lowe, Attorney at Law
2.2.15	504 Coordinator	Asst. Superintendent of Human Resources and Student Services
2.2.16	Coordinator for Homeless Children	Support Services Coordinator

2.2.17 Resolutions **Agenda Topics 2.2.17.1–2.2.17.11**

RE: Comments and Recommendations of the superintendent

The superintendent suggests the below resolutions for agenda topics 2.2.17.1 – 2.2.17.11.

2.2.17.1 **1116-Hour School Year** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116-hour policy calendar as defined by the Kansas State Department of Education for the 2025-2026 school year."

2.2.17.2 **Surety Bond for District Treasurer and High School and Middle School Principals** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.2.17.3 **Official Newspaper** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Haysville Times Sentinel as the official newspaper publication of the district for the 2025-2026 school year."

2.2.17.4 **Participation in Federal Programs** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs as appropriate."

2.2.17.5 **Early Payment of Bills** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Jeff Hersh, superintendent of schools, and Craig Ryan, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.2.17.6 **Official Depository of Funds** –
Please see the attached resolution.

2.2.17.7 **Rescinding Policy Statement and Adoption of New Board Policies** –
(a & b) Please see Exhibit # 2.2.17.7 a & b for supporting information.

2.2.17.8 **Waiver of GAAP Resolution** –
Please see the attached resolution.

2.2.17.9 **Home Rule Resolution** –
Please see the attached resolution.

2.2.17.10 **Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution** -
Please see the attached resolution.

2.2.17.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-
Please see the attached resolution.

MOTION to approve items 2.2.1 through 2.2.17.11.

2.2.18 **Appointment of Board Member(s)/KASB Governmental Relations Network**
2.2.19 **PANDO Initiative Representative**
2.2.20 **Site Council BOE Representatives**
2.2.21 **Crisis Team Representative(s)**
2.2.22 **Classified/Administrative Sick Leave Bank Representative**
2.2.23 **District Professional Advisory Committee (DPAC) Representative**
2.2.24 **Board Representation for Negotiations**

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 BOARD REORGANIZATION

No supporting documentation.

End of Section

Agenda Topics 2.1, 2.2, – 1-16

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MOTION to approve items 2.2.17.1 through 2.2.17.11.

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2.2.19 PANDO Initiative Representative
2.2.20 Site Council BOE Representatives
2.2.21 Crisis Team Representative(s)
2.2.22 Classified/Administrative Sick Leave Bank Representative
2.2.23 District Professional Advisory Committee (DPAC) Representative
2.2.24 Board Representation for Negotiations

2.1

RESOLUTION ESTABLISHING MEETING SCHEDULES FOR BOARD OF EDUCATION

Pursuant to K.S.A. 72-8205, the Board of Education of USD 261, Sedgwick County, Kansas, by resolution duly adopted at its regular meeting held July 21, 2025, established the following meeting schedule for regular Board of Education meetings to be held during the 2025-2026 school year:

Hour of commencing the meeting: 7:00 p.m.

Day of the week the meeting will be held: Monday

Week of the month the meeting will be held: Third*

Meeting Place: Board of Education Room, Administration Building
1745 West Grand, Haysville, Kansas / 106 Stewart Ave., Haysville, Kansas

If the established date falls on a legal holiday or a holiday specified by the Board of Education, the regular meeting would be held on a date specified by the Board, commencing at the same hour as detailed above.

The Board of Education reserves the right to adjourn any regular meeting to another time and place.

_____

Board President

_____

Attest: Clerk of the Board

* Exceptions to include:
- September 8th rather than September 15th (in order to immediately follow the Special BOE Meetings for Revenue Neutral Rate Hearing and Budget Hearing)
- December 8th rather than December 15th (Due to Holiday Music Programs)
- January 26th rather than January 19th (MLK Day Holiday)
- February 23rd rather than February 16th (President's Day)
- March 9th rather than March 16th (Need to meet before Spring Break)
- May 11th rather than May 18th (HWMS Promotion Parade)

2.2.17.6

RESOLUTION

BE IT RESOLVED by the Board of Education of Unified School District No. 261, (Haysville) Sedgwick County, State of Kansas, that all banks in Sedgwick County be designated as official depositories and that the following bank be and is hereby designated as depository bank for Unified School District No. 261 funds for the budget year beginning July 1, 2025, and ending June 30, 2026:

Intrust Bank

and

BE IT RESOLVED that withdrawals from all accounts of Unified School District No. 261 now carried with the within named bank, shall be made by check signed by the following duly elected officers of the Board of Education, Jennifer Bain , President, and countersigned by Craig Ryan, the Treasurer of USD 261, and Debra M. Coleman, Clerk of the Board of Education.

BE IT FURTHER RESOLVED, that such signatures of any officer may be affixed mechanically in facsimile, provided that such facsimile signatures shall be valid only when used on standard Unified School District No. 261 check forms, and provided that the facsimile signature shall correspond to the specimen thereof, submitted and certified to the bank by the Clerk of the Board of Education of Unified School District No. 261 to execute, and to the bank to accept, signatures as provided above, and that any action consistent with this Resolution is hereby ratified and confirmed.

ADOPTED: July 21, 2025.

ATTEST: UNIFIED SCHOOL DISTRICT NO. 261
(HAYSVILLE) SEDGWICK COUNTY, KANSAS

_____ **BY:** _____

CLERK **PRESIDENT**

2.2.17.7a

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to June 30, 2025, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2025-2026 school year, subject to periodic review, amendment, and revision by the board of education.

2.2.17.7b

RESOLUTION TO ADOPT NEW BOARD POLICIES

Mr. / Ms. President, I move the adoption of the following resolution:

RESOLUTION

Be it resolved that the Board of Education of Unified School District No. 261 adopt the new policies, Board Policy book, and administrative rules attached to the official agenda of the board meeting of July 21, 2025, with said new policies and administrative rules to become effective July 1, 2025.

FURTHER, be it resolved that all policies and administrative rules adopted prior to June 30, 2025 be declared as null and void and of no effect as of July 21, 2025.

FURTHER, be it resolved that the full text of said newly adopted board policies and administrative rules be attached to and incorporated in the board minutes of the July 21, 2025 board meeting; however, said new board policies and administrative rules will be actually filed in the superintendent's office in a permanent file to be established and maintained by said superintendent or his/her designated representative. All such newly adopted policies and administrative rules adopted this date will be marked with the effective date in the appropriate place on each such page of the policies and rules.

2.2.17.8

WAIVER OF GAAP RESOLUTION

"Be it resolved by the Board of Education of Haysville USD 261, Haysville, Kansas, in the regular meeting assembled this 21st day of July 2025, that the Board of Education waives the requirements of K.S.A. 751120, that the Board of Education waived the requirements of K.S. A. 75-1120a (a) (as amended) as they apply to the Haysville USD 261 for the year ended June 30, 2026."

"Be it further resolved that the Board of Education shall cause the financial statements and financial reports of the Haysville USD 261 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State."

2.2.17.9

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 261, Sedgwick County, Kansas, the 21th day of July, 2025.

2.2.17.10

RESOLUTION TO DISPOSE OF SCHOOL PROPERTY

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

The Board of Education authorizes the superintendent and the assistant superintendent for business and finance to dispose of school property valued at $5,000 or less. Such disposal shall be reported to the Board at the next school board meeting following such disposal.

2.2.17.11

RESOLUTION FOR RE-FUNDING OF BONDS

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

In the event that the district's bonding company informs the superintendent and the assistant superintendent for business and finance that it would be to the district's advantage to refinance its bonds, the Board of Education authorizes the superintendent and assistant superintendent for business and finance to approve such refinancing. This refinancing shall be reported to the Board at its next regular meeting.

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network

No supporting documentation.

End of Section

2.2.19 PANDO Initiative Representative

No supporting documentation.

End of Section

2.2.20 Site Council BOE Representatives

No supporting documentation.

End of Section

2.2.21 Crisis Team Representative

No supporting documentation.

End of Section

2.2.22 Classified/Administrative Sick Leave Bank Representative

No supporting documentation.

End of Section

2.2.23 District Professional Advisory Committee (DPAC) Representative

No supporting documentation.

End of Section

2.2.24 Board Representation for Negotiations

No supporting documentation.

End of Section

3.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

3.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.2 Remarks-Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

4.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
June 9, 2025 – 7:00 P.M.
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Jennifer Bain. Four members were present.

MEMBERS PRESENT
Jennifer Bain – President
Kelly Ramseyer, Vice President
Courtney Williams
Jeremy Bennett

OTHERS PRESENT
Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Craig Ryan, Assistant Superintendent of Business and Finance
Gillian Macias, Assistant Supt. of Personnel
Dr. Jennifer Reed, Asst. Supt. of Learning Services
Dr. Angie Karraker, Director of Special Services
Jason Soupene, Director of IT
Adia Ludwig, Communications Director
B.J. Knudson, Executive Director of Operations
Others

1.0 MEETING OPENING

1.1 Call to Order
Board President Jennifer Bain called the meeting to order at 7:00 p.m. with four members present.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)
- Staff did a great job wrapping the year up.

1.4 Superintendent's Announcements (No Documentation)
- USD261derful Presentation (Place Holder)
  No USD261derful presentations.
- Ms. Macias introduced Olivia Redelsheimer as the new Assistant Principal at Nelson and Rex, Kim Marrs as the new Athletic Director and Assistant Principal at HMS, Ashley Hett as the new Support Services Coordinator, Melony Stucky as the new Special Services Director, and Tiffany Brown Assistant Special Services Director.
- Thank you to all staff for making it a great year.
- Thank you to Jennifer Bain, Kelly Ramseyer, and Barb Walters for participating in the District's Year End celebration.
- The middle school Promotion Parades were very successful.
- The last day of school was good and uneventful.
- Summer School has great program offerings. I appreciate all the staff supporting Summer School.

- Capital Improvement Process (Place Holder)
  Standards and Poor's gave USD 261 a credit rating of A+.
  The Attorney General gave us positive news regarding the Plagans Carpenter Ball Field. The District will be able to lease the ball field from the City of Haysville and use bond dollars to improve the fields/grounds. The District will meet shortly with the City of Haysville to begin the process.

  District staff, administrators, Board members, and architects toured neighboring school district's CTE sites. We saw many great things that we would like to consider while developing a plan for our new CTE program.

  Stifel sold our bonds.

1.5 Campus High School Student Council Report - (Place holder Until September BOE Mtg.)

1.6 New and Good (No Documentation)

- Jeremy Bennett volunteered at Project Graduation. It was a great event. Mr. Bennett would like to thank all that volunteered and helped make Project Graduation great.
- Jennifer Bain participated in the CTE tour going to other districts offering the CTE programs. We saw many great things.

1.7 Approve/Amend Agenda (No Documentation)

MOTION to amend the agenda by adding 6.3 Authority to Invest in the Municipal Investment Pool.

(Bain/Ramseyer) Motion carried 4-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

None

2.2 Remarks/Comments from District Visitors – 2 min.

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Food Service received the following donations for Angel Funds:
  Rex Elementary School received a donation of $25.00 from an anonymous donor.
  Prairie Elementary School received a donation of $20.00 from an anonymous donor.

3.4 Campus High School Out-of-State Travel Request

3.5 Haysville Middle School Out-of-State Travel Request

3.6 Loyd Group, LLC Audit Engagement Letter

3.7 Food Service, Sponsor's Unpaid Meal Charge Information and Policy EE

3.8 Approve JGCA Wellness Policy

3.9 USD 261 Contracts: Learning Services Department
Capturing Kids' Hearts, Renaissance, Imagine Learning, and Studies Weekly

3.10 Campus High School Early Graduation Requests for 2026

APPROVE/AMEND 3.0 CONSENT AGENDA

MOTION to approve 3.0 Consent Agenda as presented.

(Bennett/Ramseyer) Motion carried 4-0.

4.0 TREASURER'S REPORT / BILLS – PDF

Mr. Craig Ryan presented information to the Board regarding the Treasurer's Report and Bills.

4.1 Set Special Meeting Dates and Budget Approval Dates

Needs Assessment – Reed – Special Meeting August 18th at 6:00 p.m.
Budget Workshop – Ryan – Regular Meeting / Treasurer's Report August 18th
Revenue Neutral Rate – Ryan – Special Meeting September 8th 6:15 p.m.
Budget Hearing – Ryan – Special Meeting September 8th at 6:30 p.m.
Budget Approval – Ryan – Regular Meeting September 8th

MOTION to approve the Treasurer's Report/Bills as presented.

(Bennett/Williams) Motion carried 4-0.

5.0 REPORTS – Focus on Learning

- Free Breakfast Program Update – Lee – *(Resources, Goal 1)*
- Child Nutrition Programs Procurement Plan – Lee - *(Resources, Goal 1)*
- Transportation Update – Bloomer - *(Resources, Goal 1)*
- Grounds Update – Knudson - *(Resources, Goal 1)*

6.0 ACTION ITEMS

6.1 Bond Resolution approving the issuance of General Obligation Refunding School Building Bonds, Series 2025-A - *(Resources, Goal 1)*

Brett and Stephen Shogren with Stifel presented information to the Board regarding the Bond Resolution approving the issuance of General Obligation Refunding School Building Bonds, Series 2025-A.

MOTION to approve a Resolution authorizing and directing the issuance, sale and delivery of General Obligation Refunding and School Building Bonds, Series 2025-A, of Unified School District No. 261, Sedgwick County, Kansas (Haysville); providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.

(Bain/Williams) Motion carried4-0.

6.2 Authority to Close Out the 2024-2025 Budget *(Resources, Goal 2)*

Mr. Ryan presented information to the Board and requested authority to close out the 2024-2025 budget.

MOTION to grant authority to close out the 2024-2025 budget as presented.

(Bennett/Ramseyer) Motion carried – no vote

Mr. Bennett and Ms. Ramseyer withdrew their motion and second.

MOTION to give Mr. Craig Ryan authority to close out the 2024-2025 budget as presented.

(Bennett/Ramseyer) Motion carried 4-0.

6.3 Authority to Invest in the Municipal Investment Pool

MOTION to approve a **Resolution Authorizing Participation in the Municipal Investment Program (MIP)**

The Haysville School District anticipates receiving bond proceeds in connection with its upcoming bond issuance; and it is essential for the District to have a secure and readily accessible location for the deposit of said bond proceeds on the closing date; and the Municipal Investment Program (MIP) has been identified as a legal investment provider for municipal bond proceeds, offering a secure and flexible option for the temporary deposit and investment of such funds; and participation in the MIP would provide the District with a valuable contingency plan, ensuring a deposit location for bond proceeds even if primary providers encounter delays in paperwork or setup prior to closing; and there is no cost associated with opening and maintaining an account with the MIP;

NOW, THEREFORE, BE IT RESOLVED by the USD 261 School Board that District officials are hereby authorized to take all necessary steps to open an account with the Municipal Investment Program (MIP) for the purpose of depositing and investing bond proceeds, should such action be deemed necessary or beneficial by District officials to ensure the timely and secure handling of bond funds.

BE IT FURTHER RESOLVED that the appropriate District officials are authorized to execute any and all documents and agreements necessary to effectuate the opening and operation of an account with the MIP.

(Bain/Bennett) Motion Carried 4-0.

Dr. Jennifer Reed left the Boardroom at 8:28 p.m.
Dr. Reed returned to the Boardroom at 8:29 p.m.

7.0 FIRST READINGS

7.1 Policy KG-Use of School Facilities by Community Groups

Gillian Macias, B.J. Knudson, and Jason Soupene presented information to the Board regarding Policy KG-Use of School Facilities by Community Groups.

This was a First Reading with no Action requested from the Board.

8.0 EXECUTIVE SESSION

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

Jennifer Bain declared a 5-minute break from 8:37 p.m. to 8:42 p.m.

MOTION to go into executive session at 8:43 p.m. for 10-minutes, to return at 8:53 p.m. for the discussion of Negotiations.
(Bain/Bennett) Motion carried 4-0.

The Board invited Mr. Hersh, Ms. Gillian Macias and Mr. Craig Ryan to join them in Executive Session at 8:48 p.m.

Four members of the Board, and Gillian Macias, Craig Ryan, and Mr. Hersh returned to the Boardroom at 8:53 p.m.

No action taken.

2. Real Property - Preliminary discussion relating to the acquisition of real property – To protect the district's financial interest and bargaining position.

MOTION to go into executive session at 8:55 p.m. for 10-minutes, to return at 9:05 p.m. for the discussion of Real Property.
(Bain/Williams) Motion carried 4-0.

The Board invited Mr. Hersh, B.J. Knudson and Mr. Craig Ryan to join them in Executive Session at 8:55 p.m.

Four members of the Board, B.J. Knudson, Craig Ryan, and Mr. Hersh returned to the Boardroom at 9:05 p.m.

No action taken.

9.0 ADJOURNMENT

Meeting adjourned at 9:06 p.m.

_____

Jennifer Bain, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NEGOTIATIONS
District Office Conference Room
1745 W. Grand Ave., HAYSVILLE, KS
6:00 P.M. – June 26, 2025
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT	OTHERS PRESENT
Jennifer Bain, President	Jeff Hersh, Superintendent
Courtney Williams, Vice President	Debbie Coleman, BOE Clerk
Jeremy Bennett	Gillian Macias, Asst. Superintendent of Personnel
Greg Fenster	Craig Ryan, Asst. Superintendent of Business

1.0 MEETING OPENING

1.1 Call to Order - Bain

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order at 6:00 p.m., by Board President Jennifer Bain. Four members were present.

MOTION to amend the Agenda adding 2.0 Negotiation Presentation and moving Executive Session for Discussion of Negotiations to 3.0, Action May Be Taken to 4.0, and Adjournment to 5.0. (Bain/Bennett) Motion carried 4-0.

2.0 NEGOTIATION PRESENTATION – Macias and Ryan

Ms. Macias presented information to the Board regarding the steps followed during the Negotiations process.

3.0 EXECUTIVE SESSION FOR DISCUSSION OF NEGOTIATIONS

Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

- To protect the district's right to the confidentiality of its negotiating position and the public interest.

MOTION to go into executive session at 6:21 p.m. for 15-minutes, to return at 6:36 p.m. for the discussion of 2025-2026 Negotiations.
(Bain/Williams) Motion carried 4-0.

The Board invited Mr. Hersh, Ms. Gillian Macias, and Mr. Craig Ryan to join them in Executive Session at 6:21 p.m.

Four members of the Board Bain, Williams, Fenster, and Bennett; Gillian Macias, Craig Ryan, and Mr. Hersh returned to the Board Room at 6:36 p.m.

4.0 ACTION May Be Taken

Motion 1

I move to approve the 2025-2026 tentative agreement between the Board of Education and the Haysville Education Association. This agreement represents a total package increase of 3.1%, which includes a 2% increase to the base salary, horizontal movement for eligible staff, and recommended adjustments to the supplemental salary schedule. These changes will take effect for the 2025-2026 school year.

(Bain/Williams) Motion carried 4-0.

Motion 2

I move to approve a 3.1% salary increase for all classified staff and licensed employees not included in the bargaining unit, consistent with past practice. The increase will take effect for the 2025-2026 school year.

(Bain/Bennett) Motion carried 4-0.

5.0 ADJOURNMENT

Meeting adjourned at 6:39 p.m.

_____

Jennifer Bain, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

New Hires						
Staff Last Name	Staff First Name	Position	Building / Department	Years of Experience	Effective Date	Position Type
Broadus	Jamie	SpEd Teacher (Special Programs - PBIS)	Freeman	8	8/1/2025	Certified
Brooks	Ann	5th Grade Teacher	Prairie	11	8/1/2025	Certified
Cantrell	Garrett	TechEd Teacher	CHS	0	8/1/2025	Certified
Dockery	Samantha	Bus Alde	Transportation	0	7/7/2025	Classified
Gallardo	Hope	School Nurse	Oatville	14	8/1/2025	Certified
Griffith	Terry	P.E. Teacher	CHS	10	8/1/2025	Certified
Griffith	Terry	Assistant Football Coach	CHS	N/A Supplemental	8/1/2025	Supplemental
Guerra	Veronica	Van Driver	Transportation	0	8/1/2025	Classified
Hahn	Heather	School Nurse	HMS	18	8/1/2025	Certified
Henderson	Megan	SpEd Teacher	Freeman	1	8/1/2025	Certified
Howes	Ginger	Speech Pathologist	SpEd	22	8/1/2025	Certified
King	Emma	5th Grade Teacher	Rex	0	8/1/2025	Certified
Leidig-Carrillo	Margaret	Bus Driver	Transportation	0	8/1/2025	Classified
McFall	Abbey	ESOL Teacher	Freeman/Nelson	10	8/1/2025	Certified
McFann	Victoria	SpEd Para (Special Programs - PBIS)	Freeman	2	8/6/2025	Classified
Meairs-Burnett	Brandy	Receptionist	SBHC	2	7/28/2025	Classified
Mekaeil	Carl	Social Worker	Tri-City	15	8/1/2025	Certified
Patterson	Maggie	ELA Teacher	CHS	0	8/1/2025	Certified
Payne	Patricia	Para (Early Childhood)	Nelson	5	8/1/2025	Classified
Prince	Hannah	School Nurse	CHS	1	8/1/2025	Certified
Roark	Danica	Bus Driver	Transportation	0	8/1/2025	Classified
Spencer	Wade	Assistant Wrestling Coach	CHS	N/A Supplemental	8/1/2025	Supplemental
Taylor	Marie	FACS Teacher	CHS	7	8/1/2025	Certified
Williams	Shaun	Bus Driver	Transportation	6	8/1/2025	Classified
Wilson	Natalie	4th Grade Teacher	Rex	2	8/1/2025	Certified

*Please Note: The maximum years of experience a new hire for Classified Staff can be given is five years.

In-District Transfers							
Staff Last Name	Staff First Name	Current Position	Current Building/Department	New Position	New Building/Department	Effective Date	Position Type
Baggett	Lori	GenEd Para	Prairie	Kindergarten Teacher	Prairie	08/01/2025	Certified
Barton	Alan	HVAC Maintenance	Maintenance	Temporary Operations Assistant	Maintenance	6/9/2025	Classified
Bearup	Kristin	Social Worker	Rex	Social Worker	HWMS	8/1/2025	Certified
Borger	Shari	Speech Language Pathologist	HWMS	Speech Language Pathologist	Rex	8/1/2025	Certified
Brown	Amanda	SpEd Teacher (Special Programs - PBIS)	Freeman	SpEd Teacher (Special Programs - PBIS)	HWMS	8/1/2025	Certified
Bruce	Micah	Assistant Volleyball Coach	HMS	7th Grade Head Volleyball Coach	HMS	7/3/2025	Supplemental
Gray	Jordyn	SpEd Para	Prairie	SpEd Para (Special Programs)	Prairie	8/1/2025	Classified
Prichard	Emily	Assistant Softball Coach	CHS	Head Softball Coach	CHS	6/30/2025	Supplemental
Rogers	Laura	Gifted Teacher	Ruth Clark	Gifted Teacher	Prairie	8/1/2025	Certified
Shaffer	Ceyanna	SpEd Para	Tri-City	SpEd Teacher	Tri-City	8/1/2025	Certified
Townson	Rachel	GenEd Para	Freeman	4th Grade Teacher	Freeman	8/1/2025	Certified
Yordy	Lindsey	SpEd P.E. Teacher	HWMS	SpEd P.E. Teacher	SpEd	8/1/2025	Certified

Separations (Resignations, Retirements, Terminations)					
Staff Last Name	Staff First Name	Position	Building / Department	Effective Date	Position Type
Alder	Renee	Health Para	HMS	5/20/2025	Classified
Barton	Rebecca	4th Grade Teacher	Rex	6/5/2025	Certified
Brown	Amy	SpEd Para	HMS	5/20/2025	Classified
Davidson	Brittany	Food Service	Prairie	5/20/2025	Classified
Denton	Andrew	Custodian	HMS	6/23/2025	Classified
Green	Douglas	Advance PC Tech	Admin	7/4/2025	Classified
Hale	Aprille	Secretary	Learning Center	6/26/2025	Classified
Malone	Rhonda	Speech Language Pathologist	SpEd	6/24/2025	Certified
Palmer	Brandie	Para (Early Childhood)	Rex	5/20/2025	Classified
Rico	Halle	Assistant Softball Coach	CHS	6/4/2025	Rule 10
Snavely	Lauren	SpEd Para	Prairie	5/20/2025	Classified
Standard	Joseph	English Teacher	CHS	6/25/2025	Certified
Standard	Joseph	Assistant Wrestling Coach	CHS	06/25/2025	Supplemental
Standard	Joseph	Assistant Boys Tennis	CHS	6/25/2025	Supplemental
Standard	Joseph	Head 7th Grade Football Coach	HMS	6/30/2025	Supplemental
Thompson	Kimberly	Secretary	Nelson	7/18/2025	Classified
Van Dolah	Shandi	SpEd Para	Nelson	5/20/2025	Classified
Vornes	Deon	Assistant Boys Tennis Coach	HMS	6/4/2025	Supplemental
Whited	Catherine	Para	Prairie	5/20/2025	Classified

4.3 Gifts and Grants

No supporting documentation.

End of Section

mobilemind

The Modern Professional Learning Hub for Schools

Haysville USD 261: 2024 AI Genie Advance Access

Haysville USD 261 Schools (KS)
1745 W Grand Avenue
Haysville, KS 67060
United States

Penny Schuckman
pschuckman@usd261.com
(316) 554-2351

Reference: 20241003-101443695
Quote created: October 3, 2024
Quote expires: November 2, 2024
Quote created by: Catherine Broom
'Customer Success'
catherine@mobilemind.io
+19108600654

Comments from Catherine Broom

Description:
Advance Access to MobileMind AI Genie for 2024-2025 subscription. Payment due at time of 2nd year invoicing date (7/1/25).

Current Contract Details:
2-Year Subscription Renewal for MobileMind Ultimate Licenses + Ready-Made Content for 485 licenses (includes 10 additional added 1/1/24 and co-termed with renewal subscription.
Total district license count at time of renewal: 485 MM-ULT

Subscription Period: 7/1/24-6/30/26

Products & Services

Item & Description	Quantity	Unit Price	Total	SKU
MobileMind AI Content Genie Annual access to MobileMind's AI Content Genie	1	$5,500.00	$5,500.00	MM-AIGEN

One-time subtotal	$5,500.00
Total	**$5,500.00**

Payment is due net 30 upon signing of quote or issuance of a purchase order. If a purchase order is to be used, please reference this quote number on it.

- The fees listed above are exclusive of tax, freight and insurance.
- Applicable Sales Tax is not included in this quote and is the responsibility of the purchaser. Sales Tax may be required in various states including but not limited to purchases made in California, Georgia, Virginia and Washington.
- Software Subscription, Support, Services, and Training are subject to and governed by the Statement of Work (SOW) if attached as Exhibit A and MobileMind Technologies Master License and Services Agreement's terms and conditions, which are available at https://www.mobilemind.io/mlsa and which supersede the standard term of any purchase orders. If applicable Services, Support and Training will be governed by the State of Work (SOW), if attached as Exhibit A. Services, Support and Training over and above that set forth in the SOW will require a change order.
- This Sales Quotation and all pricing information are confidential information of MobileMind Technologies.
- Quote Acceptance: By executing the Quote by electronic or physical mean, Customer agrees to acquire the Software Subscription, Services, Support and Training under the terms and conditions described above. Customer and MobileMind Technologies, through their authorized representatives identified below, is consideration of the mutual covenants and agreements made herein, and other true and valuable considerations, the receipt and adequacy of which are hereby acknowledged, agree to be bound by this quote and all documents incorporation by reference herein.
- Purchase Order (PO) may be issued in lieu of a signed quote. Purchase Orders must include the MobileMind Quote number as referenced to the customers acceptance to the terms and conditions listed above.
- Please send purchase orders to purchaseorders@mobilemind.io
- Registered Office: 101 Marketside Ave Ste 404-302, Ponte Vedra, FL 32081-1542

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Penny Schuckman
pschuckman@usd261.com

Penny Schuckman

Questions? Contact me

Catherine Broom
"Customer Success"
catherine@mobilemind.io
+19108500054

MobileMind
101 Marketside Ave Suite 404-302
Ponte Vedra, Florida 32081
United States

Dropbox Sign

Audit trail

Title	Haysville USD 261: 2024 AI Genie Advance Access
File name	redir
Document ID	8891fc08a0217e45e849a6fa8144d46d56b0ecb1
Audit trail date format	MM / DD / YYYY
Status	Signed

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COMPLETED	**10 / 03 / 2024** 16:00:32 UTC	The document has been completed.

mobilemind

The Modern Professional Learning Hub for Schools

Haysville USD 261 - 2024 MM-Renewal (2-year)

Haysville USD 261 Schools (KS)
1745 W Grand Avenue
Haysville, KS 67060
United States

Penny Schuckman
pschuckman@usd261.com
(316) 554-2331

Reference: 20240404-174009797
Quote created: April 4, 2024
Quote expires: June 30, 2024
Quote created by: Catherine Broom
Customer Success
catherine@mobilemind.io
+19108500054

Comments from Catherine Broom

Contract Details:
2-Year Subscription Renewal for MobileMind Ultimate Licenses + Ready-Made Content for 485 licenses (includes 10 additional added 1/1/24 and co-termed with renewal subscription.

Total district license count at time of renewal: 485 MM-ULT

Subscription Period: 7/1/24-6/30/26

Customer Notes:
*Please note the (10) **additional licenses** that have been co-termed for 6 month term (Jan-June 2024 per our January Conversation).

Products & Services

Item & Description	Quantity	Unit Price	Total	SKU
6 mo co-term | Ultimate: Professional Learning Hub + Events (250-499 users) Annual subscription license of MobileMind Professional Learning Hub + Events. HQ extends MobileMind features for internal content creation, customized learning paths, customer digital badge creation with social sharing capabilities, activity-based learning, auto-grading, and advanced tracking and compliance reporting. Events allows districts to schedule synchronous/asynchronous PD sessions in a single console.	10	$34.25	$171.25 after 50% discount for 6 months	SPB-MM-ULT-250
6 mo co-term | MobileMind for Google Content MobileMind: Ready-Made PD - This is an add-on to any of the MobileMind plans for Google Workspace for Education.	10	$13.95	$69.75 after 50% discount for 6 months	SPB-MM-GG-AO
1-YR | Ultimate: Professional Learning Hub + Events (250-499 users) (Copy) Annual subscription license of MobileMind Professional Learning Hub + Events. HQ extends MobileMind features for internal content creation, customized learning paths, customer digital badge creation with social sharing capabilities, activity-based learning, auto-grading, and advanced tracking and compliance reporting. Events allows districts to schedule synchronous/asynchronous PD sessions in a single console.	485	$34.25	$16,611.25 for 1 year	SPB-MM-ULT-250
1 YR | MobileMind for Google Content (Copy) MobileMind: Ready-Made PD - This is an add-on to any of the MobileMind plans for Google Workspace for Education.	485	$13.95	$6,765.75 for 1 year	SPB-MM-GG-AO
2-YR | Ultimate: Professional Learning Hub + Events (250-499 users) Annual subscription license of MobileMind Professional Learning Hub + Events. HQ extends MobileMind features for internal content creation, customized learning paths, customer digital badge creation with social sharing capabilities, activity-based learning, auto-grading, and advanced tracking and compliance reporting. Events allows districts to schedule synchronous/asynchronous PD sessions in a single console.	485	$34.25	$16,611.25 for 1 year	SPB-MM-ULT-250
2 YR | MobileMind for Google Content (Copy) (Copy) MobileMind: Ready-Made PD - This is an add-on to any of the MobileMind plans for Google Workspace for Education.	485	$13.95	$6,765.75 for 1 year	SPB-MM-GG-AO

One-time subtotal	$46,995.00
Total	**$46,995.00**

Payment is due net 30 upon signing of quote or issuance of a purchase order. If a purchase order is to be used, please reference this quote number on it.

- The fees listed above are exclusive of tax, freight and insurance.
- Applicable Sales Tax is not included in this quote and is the responsibility of the purchaser. Sales Tax may be required in various states including but not limited to purchases made in California, Georgia, Virginia and Washington.
- Software Subscription, Support, Services, and Training are subject to and governed by the Statement of Work (SOW) if attached as Exhibit A and MobileMind Technologies Master License and Services Agreement's terms and conditions, which are available at https://www.mobilemind.io/mlsa and which supersede the standard term of any purchase orders. If applicable Services, Support and Training will be governed by the State of Work (SOW), if attached as Exhibit A. Services, Support and Training over and above that set forth in the SOW will require a change order.
- This Sales Quotation and all pricing information are confidential information of MobileMind Technologies.
- Quote Acceptance: By executing the Quote by electronic or physical mean, Customer agrees to acquire the Software Subscription, Services, Support and Training under the terms and conditions described above. Customer and MobileMind Technologies, through their authorized representatives identified below, is consideration of the mutual covenants and agreements made herein, and other true and valuable considerations, the receipt and adequacy of which are hereby acknowledged, agree to be bound by this quote and all documents incorporation by reference herein.
- Purchase Order (PO) may be issued in lieu of a signed quote. Purchase Orders must include the MobileMind Quote number as referenced to the customers acceptance to the terms and conditions listed above.
- Please send purchase orders to purchaseorders@mobilemind.io
- Registered Office: 101 Marketside Ave Ste 404-302, Ponte Vedra, FL 32081-1542

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Penny Schuckman
pschuckman@usd261.com

Penny Schuckman

Questions? Contact me

Catherine Broom
"Customer Success"
catherine@mobilemind.io
+19108500054

MobileMind
101 Marketside Ave Suite 404-302
Ponte Vedra, Florida 32081
United States

Dropbox Sign

Audit trail

Title	Haysville USD 261 - 2024 MM-Renewal (2-year)
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Status	Signed

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SIGNED	**04 / 12 / 2024** 14:38:35 UTC	Signed by Penny Schuckman (pschuckman@usd261.com) IP: 64.124.27.34
COMPLETED	**04 / 12 / 2024** 14:38:35 UTC	The document has been completed.

INVOICE

USD 261 Haysville Schools
Attention: Penny Schuckman
1745 W. Grand
HAYSVILLE KS 67060

Invoice Date
Apr 21, 2025

Invoice Number
13369

MobileMind Technologies Inc
101 Marketside Ave Ste
404-302
PONTE VEDRA FL 32081-1542
USA

Description	Quantity	Unit Price	Amount USD
Annual subscription license of MobileMind Professional Learning Hub + Events. HQ extends MobileMind features for internal content creation, customized learning paths, customer digital badge creation with social sharing capabilities, activity-based learning, auto-grading, and advanced tracking and compliance reporting. Events allows districts to schedule synchronous/asynchronous PD sessions in a single console.	485.00	34.25	16,611.25
MobileMind: Ready-Made PD - This is an add-on to any of the MobileMind plans listed above for Google Workspace for Education.	485.00	13.95	6,765.75
AI Genie Annual access to MobileMind's AI Content Genie	1.00	5,500.00	5,500.00
2nd Year Subscription Renewal for MobileMind Ultimate Licenses + Ready-Made Content for 485 licenses Total district license count at time of renewal: 485 MM-ULT Subscription Period: 7/1/24-6/30/26			
		Subtotal	28,877.00
		TOTAL TAX	0.00
		TOTAL USD	**28,877.00**

Due Date: Jul 1, 2025

View and pay online now

PAYMENT ADVICE

To: MobileMind Technologies Inc
101 Marketside Ave Ste 404-302
PONTE VEDRA FL 32081-1542
USA

Customer	USD 261 Haysville Schools
Invoice Number	13369
Amount Due	**28,877.00**
Due Date	Jul 1, 2025
Amount Enclosed	

Enter the amount you are paying above

APPROVE / AMEND CONSENT AGENDA

(No Documentation)

End of Section

5.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

HAYSVILLE USD #261

DATED: 07/21/2025

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

DATE	PAYROLL	
6/12/2025	DIRECT DEPOSIT	$ 2,182,863.13
6/12/2025	88582-88583	$ 117.00
6/12/2025	88584-88585	$ 56.00
6/13/2025	DIRECT DEPOSIT	$ 245,561.95
6/12/2025	88587-88589	$ 28,282.53
6/19/2025	DIRECT DEPOSIT	$ 2,736.33
6/20/2025	WT	$ 190,386.38
6/12/2025	WT	$ 916,216.59
6/13/2025	WT	$ 77,026.51
6/23/2025	WT	$ 704.47
6/23/2025	WT	$ 130.12
6/24/2025	WT	$ 38.50
6/13/2025	WT	$ 2,881.00
6/27/2025	WT	$ 269,392.92
6/26/2025	WT	$ 7,416.40
6/25/2025	WT	$ 163.00
6/26/2025	WT	$ 15,447.86
6/13/2025	WT	$ 708.92
6/27/2025	WT	$ 83,924.64
6/30/2025	88754	$ 446.02
6/30/2025	88755	$ 65.00
6/27/2025	WT	$ 209.16
6/30/2025	WT	$ 2,361.62
6/27/2025	WT	$ 4,617.76
6/13/2025	WT	$ 32,045.51
6/30/2025	WT	$ 634,479.89
6/30/2025	WT	$ 576.60
6/27/2025	WT	$ 110,187.04
7/11/2025	DIRECT DEPOSIT	$ 119,231.51
7/11/2025	DIRECT DEPOSIT	$ 259,267.92
7/11/2025	DIRECT DEPOSIT	$ 1,107.28

DATE	ACCOUNTS PAYABLE	
6/4/2025	88555-88565	$ 689,182.77
6/5/2025	88566-88580	$ 89,847.04
6/5/2025	88581	$ 51,091.83
6/13/2025	88586	$ 364.61
6/18/2025	88590-88600	$ 56,169.93
6/27/2025	88602	$ 613.84
6/27/2025	88603-88738	$ 1,482,222.14
6/27/2025	88739-88738	$ 82,976.42
6/27/2025	88746-88753	$ 107,341.94
07/11/2025	88776-88777	$ 633.08

07/10/2025	88778-88779	$ 1,625.35
07/21/2025	88780-88855	$ 1,501,648.16
	TOTAL REGISTER:	$ 9,252,366.67

SUBMITTED BY:

TREASURER

APPROVED BY:

BOARD PRESIDENT

ATTESTED BY:

BOARD CLERK

Bank Statement Closing Date: 06/30/2025
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 07/14/2025 **Reconciled By:** Jennifer C. Shumaker
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		37,015,140.19	
Items Not Listed on this Statement			
Checks:	-2,543,436.02		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-2,543,436.02	
Manual Adjustments:		242.15	
Adjusted Bank Statement Balance:			34,471,946.32

Ending Cash Balance as of 06/30/2025

Beginning Cash Balance:		27,622,217.86	
Items from Skyward Sources			
Accounts Payable Sources:	-5,699,281.13		
Cash Receipts Sources:	15,261,866.28		
Journal Entries Sources:	-4,885.96		
Payroll Sources:	-2,707,970.73		
Subtotal of Skyward Sources:		6,849,728.46	
Month End Balance:			34,471,946.32

Variance: 0.00

********** End of report **********

7/14/25

7/14/25

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	4,179,205.74	1,392,833.97	-5,411,580.72	160,458.98	-144,176.73	16,282.25	243,530.49
07	FEDERAL FUNDS	-635,243.69	389,358.00	5,487.78	-240,397.91	-5,703.56	-246,101.47	10,018.79
08	SUPPLEMENTAL GENERAL	8,550,478.50	3,803,581.22	-11,819,153.94	534,905.78	-56,917.65	477,988.13	-7,472.20
11	AT-RISK (4 YEAR OLD)	-462,032.16	449,999.52	12,032.24	-0.40	0.00	-0.40	2,625.01
13	AT-RISK (K-12)	-2,287,829.55	11,183,742.00	-8,894,602.92	1,309.53	0.00	1,309.53	22,208.52
14	BILINGUAL	-387,638.01	204,978.03	182,659.98	0.00	0.00	0.00	4,310.87
15	VIRTUAL EDUCATION	-352,298.00	120,000.00	232,298.00	0.00	0.00	0.00	0.00
16	CAPITAL OUTLAY	5,692,306.01	847,912.75	-1,744,150.04	4,796,068.72	-12,764.85	4,783,303.87	0.00
18	DRIVER TRAINING	112,396.76	0.00	-32,244.18	80,152.58	0.00	80,152.58	1.67
24	FOOD SERVICE	2,582,526.70	204,271.40	-151,601.72	2,635,196.38	0.00	2,635,196.38	132.33
26	PROFESSIONAL DEVELOPMENT	544,251.07	166,124.00	-3,206.20	707,168.87	0.00	707,168.87	0.06
28	PARENTS AS TEACHERS PROGRAM	-460,145.30	358,567.00	101,578.30	0.00	0.00	0.00	5,262.54
30	SPECIAL EDUCATION	-3,573,013.90	7,523,863.55	-962,334.64	2,988,515.01	0.00	2,988,515.01	76,793.73
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	-730,797.34	665,872.80	66,082.78	1,158.24	-1,158.24	0.00	6,432.98
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	500,000.00	542,381.56	0.00	1,042,381.56	0.00	1,042,381.56	0.00
55	TEXTBOOK & STUDENT MATERIAL	2,443,753.23	124,064.93	-47,047.49	2,520,770.67	-2,408.28	2,518,362.39	0.00
62	BOND & INTEREST #1	9,498,751.18	8,271,963.99	0.00	17,770,715.17	0.00	17,770,715.17	0.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	378,117.93	876,780.36	-135,039.07	1,119,859.22	0.00	1,119,859.22	-1,293.10
TOTAL		25,592,789.17		-28,600,821.85		-223,129.31		362,551.99
			37,126,295.08		34,118,262.40		33,895,133.09	

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES

REPORT ACCOUNT PARAMETERS

BEGINNING Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9000 and 9000

REVENUE Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9110 and 9110

EXPENDITURE Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9650 and 9650

ENCUMBRANCES Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9630 and 9630

OUTSTANDING LIABILITIES Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 8941 and 8941

********** End of report **********

FD	FD	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD Unexpended Bal	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %
06	GENERAL FUND	50,248,954.63	48,910,050.27	1,338,904.36	140,129.38	1,198,774.98	97.61
07	FEDERAL FUNDS	1,656,913.51	1,572,012.75	84,900.76	0.00	84,900.76	94.88
08	SUPPLEMENTAL GENERAL	16,584,485.20	16,065,446.35	519,038.85	56,917.65	462,121.20	97.21
11	AT-RISK (4 YEAR OLD)	449,999.92	449,999.92	0.00	0.00	0.00	100.00
13	AT-RISK (K-12)	11,328,749.70	11,185,861.32	142,888.38	0.00	142,888.38	98.74
14	BILINGUAL	205,000.00	205,000.00	0.00	0.00	0.00	100.00
15	VIRTUAL EDUCATION	120,000.00	120,000.00	0.00	0.00	0.00	100.00
16	CAPITAL OUTLAY	5,350,000.00	3,888,980.52	1,461,019.48	3,803.85	1,457,215.63	72.76
18	DRIVER TRAINING	86,950.00	80,021.90	6,928.10	0.00	6,928.10	92.03
24	FOOD SERVICE	4,377,000.41	3,636,379.70	740,620.71	0.00	740,620.71	83.08
26	PROFESSIONAL DEVELOPMENT	260,514.00	37,266.13	223,247.87	0.00	223,247.87	14.30
28	PARENTS AS TEACHERS PROGRAM	499,000.00	499,000.00	0.00	0.00	0.00	100.00
30	SPECIAL EDUCATION	15,086,430.00	14,645,930.04	440,499.96	0.00	440,499.96	97.08
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	664,715.00	664,715.00	0.00	0.00	0.00	100.00
51	KPERS RETIREMENT CONTRIBUTIONS	6,899,595.00	6,261,548.06	638,046.94	0.00	638,046.94	90.75
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	648,540.00	221,108.25	427,431.75	0.00	427,431.75	34.09
62	BOND & INTEREST #1	7,569,689.00	7,569,688.78	0.22	0.00	0.22	100.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	500,000.00	513,485.11	-13,485.11	0.00	-13,485.11	102.70
	Grand Expense Totals	122,532,536.37	116,522,494.10	6,010,042.27	200,850.88	5,809,191.39	95.26

Number of Accounts: 2682

********** End of report **********

FD	T	FUNC	OBJ	BLDG	FRG	Account Level Description	2024-25 Revised Budget	June 2024-25 Monthly Activity	2024-25 FY Activity	Encumbered Amount	2024-25 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	110,000.00	110,000.00	110,000.00	0.00	0.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	8,869,398.00	8,755,384.00	8,755,384.00	0.00	114,014.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	100,000.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	8,072,800.00	2,018,086.00	7,328,530.00	0.00	744,270.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	500,000.00	542,381.56	542,381.56	0.00	-42,381.56
06	E	5255	974	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	340,000.00	339,999.52	339,999.52	0.00	0.48
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	2,457,821.00	2,426,888.00	2,426,888.00	0.00	30,933.00
08	E	5214	000	0000	000	Transfer To Bilingual	205,000.00	204,978.03	204,978.03	0.00	21.97
08	E	5215	000	0000	000	Transfer to Virtual	120,000.00	120,000.00	120,000.00	0.00	0.00
08	E	5226	000	0000	000	Transfer to Professional Devel	400,000.00	150,000.00	150,000.00	0.00	250,000.00
08	E	5228	000	0000	000	Transfer To Parent Ed	210,000.00	213,090.00	213,090.00	0.00	-3,090.00
08	E	5230	000	0000	000	Transfer To Special Ed	2,723,172.00	5,319,605.69	5,319,605.69	0.00	-2,596,433.69
08	E	5234	000	0000	000	Transfer To Vocational Ed	600,000.00	665,872.80	665,872.80	0.00	-65,872.80
08	E	5255	000	0000	000	Transfer to Textbook & Student	719,567.00	123,541.93	123,541.93	0.00	596,025.07
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5200	000	0000	000	Transf to Const Fund 31 (22-23	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							25,427,758.00	21,089,827.53	26,400,271.53	0.00	-972,513.53

Number of Accounts: 26

********** End of report **********

	Check #	Payee Key	Payee Name	T	Check Date	Check Amount	Cash Posting Date	Stmnt Date
PAY	Intrust Bank, N.A.							
	87360	MICHACAT000	Michael, Cathy	V	06/18/2025	$-71.02	06/18/2025	06/18/2025
	87790	SAMS CLU000	Sams Club Direct	V	06/27/2025	$-3,465.54	06/27/2025	06/27/2025
	88509	SCHOOL 4000	School & Office Products	V	06/04/2025	$-30,552.00	06/30/2025	06/04/2025
	88517	SHIRTSPA000	Shirtspace	V	06/04/2025	$-249.58	06/30/2025	06/04/2025
	88549	WULF CAR001	Wulf, Carla J.	V	06/04/2025	$-51.92	06/30/2025	06/04/2025
	88563	STANDARD000	Standard Insurance Compan	V	06/18/2025	$-23,966.26	06/18/2025	06/30/2025

Number Of Checks:	6	$-58,356.32
Total Checks:	6	$-58,356.32

Totals:	Bank	Total $$
	PAY	$-58,356.32

********** End of report **********

6.0 REPORTS

No supporting documentation.

End of Section

Haysville USD 261
Contribution Illustration

2024 - 2025							2025 - 2026					
Tier	Enrollment	Total	Employee	Employee %	Haysville $	Haysville %	Enrollment	Total	Employee	Employee %	Haysville $	Haysville %
Option 1												
- Single	124	$897.02	$352.02	39.2%	$545.00	60.8%	124	$823.54	$323.54	39.3%	$500.00	60.7%
- E+1	0	$0.00	$0.00		$0.00		13	$1,430.79	$830.79	58.1%	$600.00	41.9%
- Family	60	$2,032.12	$1,187.12	58.4%	$845.00	41.6%	47	$2,292.92	$1,142.92	49.8%	$1,150.00	50.2%
Option 2												
- Single	161	$829.37	$284.37	34.3%	$545.00	65.7%	161	$763.17	$263.17	34.5%	$500.00	65.5%
- E+1	0	$0.00	$0.00		$0.00		11	$1,325.83	$725.83	54.7%	$600.00	45.3%
- Family	56	$1,878.73	$1,033.73	55.0%	$845.00	45.0%	45	$2,124.64	$974.64	45.9%	$1,150.00	54.1%
Option 3												
- Single	88	$705.75	$160.75	22.8%	$545.00	77.2%	88	$661.31	$161.31	24.4%	$500.00	75.6%
- E+1	0	$0.00	$0.00		$0.00		5	$1,148.74	$548.74	47.8%	$600.00	52.2%
- Family	20	$1,598.44	$753.44	47.1%	$845.00	52.9%	15	$1,840.73	$690.73	37.5%	$1,150.00	62.5%
Contribution Total		**$6,791,639**	**$2,973,179**		**$3,818,460**			**$6,637,196**	**$2,803,851**		**$3,833,345**	
% of Total			**43.8%**		**56.2%**				**42.2%**		**57.8%**	
$ Change over current								**-$154,443**	**-$169,328**		**$14,885**	
% Change over current								**-2.3%**	**-5.7%**		**0.4%**	

2025-2026 P&C Pricing Sheet

Member:
Haysville USD 261

Deductibles:
AOP: $50,000
Wind/Hail: $100,000
Water: $50,000
APD (excl. Wind/Hail): $1,000
SBLL/ELL: $2,500

	Premiums
Property	$612,162.31
Equipment Breakdown	$4,820.00
Crime	$2,771.44
General Liability	$67,782.27
School Board Legal Liability	$56,696.53
Automobile	$118,935.93
Cyber	$31,423.58
Crisis Protect	$8,229.70
Pollution	$6,656.89
Total Program Contribution	**$909,478.65**

Taxes and Fees included, where applicable

2024-2025 Adjustment: N/A
This amount will be added/subtracted from your 2025-2026 invoice.

This is not a bill. Please do not send payment until receipt of invoice.

PRICING SUMMARY
Effective July 1, 2024 to July 1, 2025

Member:
HAYSVILLE USD 261

Deductibles:
AOP: $50,000
Wind/Hail: $100,000
Water Damage: $50,000
Educators' Legal: $2,500

	Renewal
Property	$806,871.90
Automobile	$16,295.04
Liability	$35,983.76
School Board Liability / Educators' Legal Liability	$4,717.57
Crime	$862.84
Cyber Liability	$32,407.62
Pollution Liability	$6,456.04
Crisis Protect	$8,863.15
Total Program Contribution	**$912,457.92**

Taxes and Fees included, where applicable

2023-2024 Overage, if applicable: $3,298
This amount will be subtracted from your 2024-2025 invoice.

USD 261
HAYSVILLE SCHOOLS

Capital Improvement Update

July 21, 2025

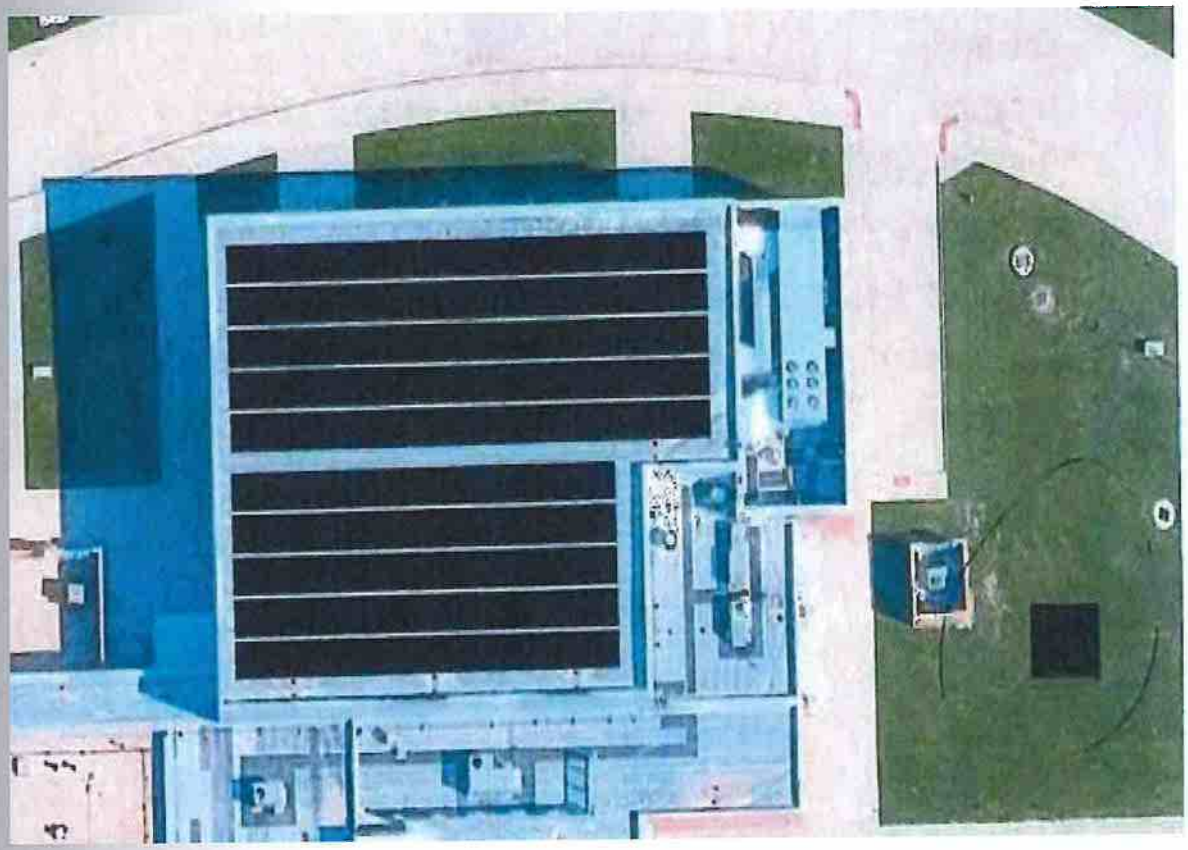
Alternative Energy Option

- Kansas ranks #10 for "average peak sun hours" 11.47 hours/day
- Cost of solar has declined by 87% over the past decade
- CTE Pathway
- Comprehensive Evaluation Completed
- Existing Energy Costs
- Westar/Evergy
- Recommend Two Sites



Robert Curless Transportation Facility

Glenn Crum Natatorium at Campus



Next Steps



Investment Tax Credit Expires on December 31, 2025



40% of cost



RFP



August BOE Meeting

7.0 ACTION ITEMS

No supporting documentation.

End of Section

Use of School Facilities by Community Groups **KG**

(See DFG and JH)

The board may allow use of school buildings and school grounds by community groups outside the school day. Use of any school facility or school grounds, however, shall not interfere with daily school use or any school-sponsored activity. Priority for facility use outside of the school day goes to use promoting student academic achievement. ~~Notwithstanding the previous statement, the district shall provide equal access to the Boy Scouts and other designated youth groups which are neither school sponsored nor co-curricular in nature.~~ In addition to this board policy, use of any school facility or school grounds must also follow the USD 261 Facility Use Guideline.

Use in Accordance with Board Policies

As a condition to initial use of and continued access to district property and facilities, individuals, groups, and/or organizations must follow Kansas law and board policy prohibiting the use of drugs, alcohol, and tobacco on district property and ensure individuals in attendance refrain from using such substances on district property as well. Failure to abide by this provision may result in a revocation of facility use privileges.

~~Fees and Rental Charges~~

~~The board shall establish reasonable fees and/or rental charges for the use of any school facility or school grounds; fees and/or rental charges will cover costs of wages of school personnel involved and utilities. The fee and/or rental charges shall be approved by the board and shall be reviewed annually.~~

Lease Arrangements

The board shall approve any lease arrangements.

Supervision of Non-School Groups

Whenever any school facility is used by non-school groups or individuals, a school employee may be on duty to see that the building and equipment are properly used. ~~A school employee may not be required to be on duty when, in the principal's opinion, it is not necessary.~~

Insurance ~~and/or Bonds~~

The board, through its duly authorized agent, reserves the right to require ~~bonds (cash or otherwise),~~ insurance~~, or other damage deposits~~, acceptable to the board before allowing use of the schools' facilities. Use is subject to limited access and availability. Any damages occurring during use will be billed to the individual and/or organization ~~renting~~ utilizing the facility.

Priority Usage

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list. If conflicts in scheduling arise the following priority will be enforced.

Priority One: Haysville Activity Center activities.

Priority Two: In-district non-school sports/activity groups.

Priority Three: Other tax supported community institutions.

Priority Four: In-district businesses, churches, civic clubs, community events and individuals.

Priority Five: Out-of-district groups, whose programs include district residents.

Schedule of Rental Rates for School Facilities (Per Day Per Use)

A. CHS Theater $100.00

CHS Theater (stage only for rehearsals) 20.00

CHS Gymnasiums 100.00

CHS Swimming Pool 100.00

CHS Cafeteria/Commons 50.00

CHS Classroom 15.00

HMS Gymnasiums 100.00

HMS Cafeteria 50.00

HMS Multipurpose Room 50.00

HMS Classroom 15.00

Elementary School Gymnasiums 50.00

Elementary School Cafeterias 25.00

Elementary School Classrooms 15.00

Administrative Office Boardroom or Conference Room 25.00

Other District Facilities/Grounds As determined by Supt. or Designee

B. Kitchen facilities at any of the schools are available to outside groups only when authorized by the Superintendent or Designee. Any such approval for use of these areas will require the use of District food service employees and the utilization fee will be established by the Superintendent or designee.

C. If a custodian is required to be on duty or clean-up is involved, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends. A custodian must be on duty if the group using the facility numbers more than 30.

D. If special personnel are required, such as lighting or sound operators, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends.

E. Should users request air conditioning or heating when it is not otherwise in operation, a charge per hour will be assessed. If the facility requires pre-cooling/heating prior to actual use, a minimum of one hour's fee will be charged. Rates per hour will be $8.00 for small spaces and $15.00 per hour for large spaces.

F. Request for use of school facilities should be directed to the supervisor of the facility desired.

G. Additional fees may be charged if property of USD 261 is damaged or left in worse condition than when rented.

H. No activities may be scheduled before 12:00 noon or after 6:00 p.m. on Sundays unless approved by the Board of Education. Exceptions maybe made with Superintendent or Designee approval.

I. All requests for pool use must comply with the district POOL USE GUIDELINES.

Exemptions to Fees

Class I:

No building rental fees shall be charged to the following groups for activities serving district residents:

1. School affiliated organizations including, but not limited to, parent teacher groups, booster clubs, alumni organizations, or community service meetings.
2. Governmental units.
3. Local (public school age) youth groups such as Boys Scouts and Girl Scouts.
4. The Haysville Chamber of Commerce.
5. In-district non-school sports/activity groups open to all district residents.
6. Other civic and community organizations as determined by the USD 261 superintendent or designee.

Any group may incur a custodial expense when custodians are not already on duty.

Class II

Fees shall be charged to local non-profit and service organizations:

1. In-district churches (located within the boundaries of Haysville USD 261).
2. Private individuals.
3. Private or social groups.

Class III

For-profit business concerns, sectarian, partisan, and out-of-district groups or organizations shall not be granted rental rights without approval of the Superintendent or Designee. Utilization fees and other charges will be set by the Superintendent or Designee.

1. For-profit businesses that utilize facilities on multiple occasions may be charged an escalating fee. This fee will be determined by the Superintendent or Designee.

POOL USE GUIDELINES

In the event of the immediate need for pool maintenance or a scheduled school activity, the Facility Usage Department has the authority to cancel any pool event. All school activities have priority.

1. All events must be covered by a minimum of $1,000,000 liability insurance naming the Haysville Unified School District as an additional insured or certificate holder.
2. All renters must provide an American Red Cross, ELLIS or YMCA certified lifeguard for pool rental.
3. You will not be allowed in the pool area until your scheduled time. Please arrive no earlier than 5 or 10 minutes before your confirmed time.
4. Food and/or drink, including water bottles, are not allowed in pool area.
5. Due to health concerns, non-toilet trained individuals must wear swim diapers or plastic pants while in pool.
6. No pool toys are allowed in the pools and use of District pool equipment is prohibited.
7. Starting platforms and diving boards are to be used by swim team members only.

8. ~~In accordance with safe schools, no water guns are allowed.~~
9. ~~No stereos, sound equipment or electrical devices of any kind are allowed in pool area.~~
10. ~~Bleeding, vomiting and/or toilet accidents in the pool must be reported immediately to the building facilitator or custodian. Due to health concerns, everyone will be removed from the pool immediately.~~
11. ~~Please be respectful to all building facilitators, custodial staff, lifeguards and school property. Failure to do so may lead to suspension of rental privileges and/or reimbursement for any property damage.~~
12. ~~Do not sit on handrails.~~
13. ~~No running on pool decks.~~
14. ~~No diving, flips, etc. off the side of the pool.~~
15. ~~Adults need to be within arm's reach of children using flotation devices.~~
16. ~~Boisterousness, profanity, roughness, or any activity that interferes with the safety of others or their enjoyment is prohibited.~~

~~In the event of a lightning storm, our Building Supervisors and custodians have been instructed to cancel all pool activities and close the pool area.~~

BOE Adopted: January 7, 2002

BOE Reviewed and Approved: February 22, 2010

BOE Revised: April 15, 2013

BOE Revised: December 17, 2018

BOE Approved KASB Recommendation: June 12, 2023

Haysville USD 261
Facility Usage Fee Schedule, Guideline, Terms & Requirements

BUILDINGS & SITES CURRENTLY AVAILABLE FOR USE		
High Schools Campus High School Haysville High School	**Middle Schools** Haysville Middle School Haysville West Middle School	**Elementary Schools** Freeman Nelson Oatville Prairie Rex Ruth Clark
Other District Sites District Sports Facilities		

Facility Space	Hourly Rate
Auditorium*	$20
Cafeteria	$10
Commons	$10
Classroom	$10
Gymnasium	$20
Kitchen	$50
Swimming Pool**	$25
Tennis Courts***	$10
District Stadium***	$50
District Stadium (Stadium Lights Included) ***	$75
Middle School Practice Field***	$20
Other Miscellaneous District Facilities / Grounds***	TBD
Outdoor Practice Surface***	$20
Parking Lots***	$10

Staffing Fees	Weekday Rate	Weekend Rate
Custodial	$20 per hour	$30 per hour
Auditorium Technician	$20 per hour	$30 per hour
Stadium Technician	$20 per hour	$30 per hour
Technology Technician	$20 per hour	$30 per hour
Facility Supervisor	$20 per hour	$30 per hour
**Requires USD 261 staff auditorium technician if using lights and/or sound equipment* ***Please see Swimming Pool Facility section* ****Please see Outdoor Playing and Practice Surfaces Addendum*		

USAGE TERMS, CONDITIONS AND REQUIREMENTS

District Rights & User Acknowledgement:

All property is owned by Haysville Unified School District, USD 261 and is governed by Board of Education policy, district procedures and laws of the State of Kansas. **The District has the responsibility to maintain all facilities to provide quality instruction and programs for student education. In support of this responsibility, it is necessary to manage facility usage to mitigate wear and tear on facilities. It is also necessary to manage weekly staff work time. *Please note that inability to staff a requested usage will result in denial or cancellation.* With these identified objectives and obstacles, all parties hereby acknowledge that facility usage is a request and not a right.** USD 261 reserves the right to deny any usage request or cancel any usage if deemed necessary at will with or without notice. Priority will be given to support all USD 261 events. Usage fees and requirements are subject to change.

All requesting individuals or organizations shall agree to follow all district and individual facility regulations. Inaccurate or untruthful statements made in the application, or violations of these regulations, may place the responsible person or organization ineligible for current and/or future facility use. All usage must follow these guidelines and be registered in our facility system. Any unauthorized use may result in disciplinary action or criminal prosecution.

A USD 261 employee is required to be on site for the duration of usage unless approved by the district in writing. No outside usage shall be granted while school is in session. Students are not permitted to use school facilities without adult supervision. The supervising adult(s) is/are responsible for the behavior of students in their care. The person making application for use must be in attendance and adequate adult supervision must be always maintained. Access to facilities is limited to the approved space only. The person making the application maintains full responsibility and liability for the actions of any participants, sponsors, volunteers, or supervisors. Assigned district personnel have full authority to act as agent for the district and the right to terminate the activity at any time. Usage agreements are neither transferable or assignable to any other person or organization.

Available facilities and space for reservation requests is limited to those available in the district's online request system. If the space is not listed, it is not currently available for request.

Insurance Coverage Requirements:

Proof of current insurance coverage for liability will be required before approval. All parties must provide evidence of personal, business, or commercial coverage for individual protection while on our premises. The named party must match the usage requestor. Haysville USD 261 should be added as an additional insured and the certificate of coverage will include $1 million for general liability. Additional coverage may be required depending on size and type of event. Activities and camps that are more at risk for participant injury must also include proof of accidental injury coverage. The district is compliant with the liability and indemnity requirements under form DA-146a per state statute.

Additional requirements will apply for pool usage. Details are listed below.

Any and ALL damage to facilities will be immediately reported and is the responsibility of the party utilizing the facility. This includes the automatic acceptance to reimburse the district for any repair or replacement costs including labor in full for any part of the school or contents that are damaged or stolen during the activity as part of the facility rental agreement.

Reservation & Payment of Fees:

All requests must be submitted at least **30 days prior** to the requested date to allow time for processing. Requests should only be submitted for actual days and times: no blanket long-term requests will be approved. Staffing, HVAC, and billing is determined by this information. **All fees must be paid at least two weeks prior to the approved usage**. Non-payment or returned payment will result in cancellation of the request. Payment may be completed at the Haysville Administration Office, 1745 W. Grand Ave., Haysville, KS, 67060 or may be completed online from the district website. Should an event be canceled by the district prior to the reservation date, any paid fees will be refunded. Requestors must cancel at least 24 hours prior to an event for a full refund of fees.

Estimated rental cost shown during application may not be all-inclusive. Additional fees may apply for site supervision, custodial staff, and technicians depending on the type of use and volume of attendees. Total cost of rental will be determined by USD 261 staff and will be detailed in the invoice upon final usage approval.

Security & Prohibition Notice:

Access to all facilities must follow current district policy and guidelines. Video cameras are installed and active at all times in our facilities, fields and surrounding parking lots. Admittance is limited to approved facility users and participants only. Unauthorized use or entry into any USD 261 facility will result in reporting to law enforcement which may result in criminal proceedings. No entrances to any facility may be propped open at any time to maintain district security. Parking is allowed in designated paved parking spots only. Any motorized vehicles that do not comply with this requirement will be towed at owner expense. Utility vehicles, golf carts, and other unauthorized motorized vehicles are prohibited from school grounds, with the exception of parking lots (that's the only place they can be on district property, and they must meet City registration requirements).

No drugs, smoking, vaping, tobacco products, alcoholic beverages, weapons, firearms, fireworks, or tiki torches are permitted on district property. Bonfires and all other open flames are not permitted on school grounds. Propane and candle use is not allowed within any building. All state and local laws must be followed. Violations may result in prosecution. Identified service animals are permitted; however, no pets are allowed. Requests for regular religious usage and funerals/memorials will not be permitted.

Access is limited to approved reservation space only. Supervision of all attendees is required. Children must have adult supervision at ALL times and should remain in the approved space for safety. Any violation will result in termination of use. In abiding by federal statute under Section 504, discrimination based on disability is strictly prohibited.

Haysville USD 261 requires all staff members, volunteers, and persons requesting a facility to pass a background screening prior to being allowed to utilize facilities. Requestors shall be responsible for ensuring that persons using Haysville USD 261 facilities through a facility usage agreement have been adequately screened. USD 261 reserves the right to exclude any persons from using school facilities.

Athletic & Auditorium Facilities:

Use of concession facilities is not guaranteed and may only be approved by building athletic directors.

Field marking/striping will not be completed for facility usage. Operation of gym bleachers, goals, lighting, scoreboard, stadium lighting, press box, sound, etc. by unauthorized individuals is not permitted, as damage may occur. Additional fees will be assessed for employee support.

Auditorium usage that requires projector, sound, lighting, etc. will result in additional charges for employee support. Additional room requests may be reserved, and associated fees will be assessed.

Swimming Pool Facility:

In the event of the immediate need for pool maintenance or a scheduled school activity, the Facility Usage Department has the authority to cancel any pool event. All school activities have priority.

1. All events must be covered by a minimum of $1 million liability insurance naming the Haysville Unified School District as an additional insured or certificate holder.
2. All renters must provide an American Red Cross, ELLIS or YMCA certified lifeguard for pool rental.
3. You will not be allowed in the pool area until your scheduled time. Please arrive no earlier than 5 or 10 minutes before your confirmed time.
4. Food and/or drink, including water bottles, are not allowed in pool area.
5. Due to health concerns, non-toilet trained individuals must wear swim diapers or plastic pants while in pool.
6. No pool toys are allowed in the pools and use of district pool equipment is prohibited.
7. Starting platforms and diving boards are to be used by swim team members only.

District Partnership Usage:

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list. If conflicts in scheduling arise the following priority will be enforced.

Priority One: Haysville Activity Center activities

Priority Two: In-district non-school sports/activity groups

Priority Three: Other tax supported community institutions

Priority Four: In-district businesses, churches, civic clubs, community events, and individuals

Priority Five: Out-of-district groups, whose programs include district residents

Usage of our facilities must follow the terms and conditions of USD 261. Any violations may result in legal action or criminal proceedings.

Inclement Weather Notice:

All events are immediately canceled due to inclement weather when USD 261 cancels class or activities. No access will be granted if cancellation occurs. Safety is our top priority.

Haysville USD 261

OUTDOOR PLAYING AND PRACTICE SURFACES ADDENDUM

The following policies have been implemented for the use and care of fields equipped with playing and/or practice surfaces to ensure safe and well maintained facilities.

Prohibited Items and Activities:

- Glass of any type
- Food and/or beverages except for water
- Sunflower seeds
- Gum
- Sharp objects such as tent stakes, flagpoles or other items that may penetrate the turf
- Chairs or benches except those provided by the facility
- Portable heaters or flame of any type
- Metal cleats or high heeled shoes
- Pets or other animals, excluding service animals
- Golfing
- Throwing activities: shot, discus, javelin, etc.
- Motorized vehicles
- Bicycles, skateboards, scooters, hoverboards, etc.
- Any other objects or activities deemed unsafe or destructive

Use and Care:

- Fields are reserved for school activities and rentals
- Always LIFT and CARRY goals and other heavy objects. Dragging said objects may cause damage to the playing surface.
- Leave the facility trash free. Deposit all trash in the provided receptacles.
- Rentals are restricted to areas agreed upon in the rental contract.
- Failure to comply with usage policies will not be tolerated.
- Failure to comply with usage policies will result in the termination of the usage agreement. No refunds will be given for such a termination.

8.0 FIRST READINGS

No supporting documentation.

End of Section

8.1 Food Service Policy
See Supporting Information in PDF

End of Section

8.2 New KASB Policies
See Supporting Information in PDF

End of Section

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section