REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – February 27, 2017 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Special Meeting – Joint Meeting BOE & CHS Student Council
  - May BOE Meeting Date
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Valley State Bank – Campus High School Branch Report - Hathaway
- Bond Project Update – PDF – Schutte
- Self-Provisioned Fiber Update - Herbert

6.0 ACTION ITEMS
- 6.1 Parents As Teachers Staff and Student Handbooks
- 6.2 New Job Descriptions - Clagg
  - Learning Facilitator – Behavior
  - Substitute Teacher
- 6.3 Bond Project Change Orders (Place Holder for Items Needing Action Taken)
- 6.4 E-Rate Category 2 Funding Request – Herbert
- 6.5 Paving, Drainage Petition – PDF – Schutte
- 6.6 Natatorium Engineering Services – PDF – Schutte

7.0 FIRST READINGS
- 7.1 New Computers for District Libraries – Herbert

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Negotiations and Non-Elected Personnel
Administrative Contracts

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING

1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

SPECIAL MEETING U.S.D. # 261 - NON-ELECTED PERSONNEL
BOARD ROOM – CENTRAL OFFICE – 1745 WEST GRAND
HAYSVILLE, KANSAS
6:00 p.m. - January 23, 2017

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 6:00 p.m., by Board President Paige Crum. Seven Board members were present.

MEMBERS PRESENT
Paige Crum, President
Susan Walston, Vice President
Glenn Crum
Forrest Hummel
Greg Fenster
Tom Gibson
Pat Lemmons

OTHERS PRESENT
Dr. John Burke, Superintendent
Debbie Coleman, BOE Clerk
Liz Hames
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 6:00 p.m. with seven Board members present.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL

MOTION to go into executive session at 6:00 p.m. for 30-minutes, to return to the Board room no later than 6:30 p.m. for the discussion of Non-Elected Personnel – Superintendent's Evaluation. (P. Crum/Walston) Motion carried 7-0.

The Board reconvened at 6:30 p.m. with four members present. (Walston, P. Crum, G. Crum, Gibson)

MOTION to extend executive session 10-minutes to return at 6:40 p.m. (Walston/Gibson) Motion carried 4-0.

The Board reconvened at 6:40 p.m. with seven members present.

3.0 ACTION ITEM - Superintendent's Contract

MOTION to extend the contract of Dr. John Burke as superintendent of Haysville Schools through the end of the 2019-2020 fiscal year. (Walston/G. Crum) Motion carried 7-0.

4.0 ADJOURNMENT

Meeting adjourned at 6:44 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
January 23, 2017 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Seven Board members were present.

MEMBERS PRESENT
Paige Crum, President
Susan Walston, Vice President
Greg Fenster
Tom Gibson
Glenn Crum
Forrest Hummel
Pat Lemmons

OTHERS PRESENT
Dr. John Burke, Superintendent
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt of Personnel
Ildo Martins, Haysville West Middle School Principal
Brian Howard, Rex Ele. School Principal
Myron Regier, Campus High School Principal
Liz Hames, Director of Community Relations
David Herbert, Director of Information Services
Jennifer Reed, Curriculum Coordinator
B.J. Knudson, Executive Director of Maintenance
Emily Goetz, Parents As Teachers Coordinator
Angie Estell, Director of Special Services
Larry Rapp, Attorney with Foulston Siefkin
Bob Faires, Howard and Helmer Architect Firm
Jacob Gallegos, Campus Student Council
Kelly Kennedy, Campus Swim Team Coach
Campus Swim Team Families
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- The Board received correspondence from the City of Haysville regarding parking.
- The Board received invitations to the Wax Museum at Prairie, Oatville and Ruth Clark Elementary Schools.
- The Board received Thank You notes for improvements made to Oatville School from Oatville students.
- Congratulations to Ruth Clark Elementary School for being nominated as a National Blue Ribbon School by the Kansas State Department of Education.

1.4 Superintendent's Announcements

- Campus High School Wrestling Team won the Hays Tournament. Twenty five teams competed.
- The Campus High School Girls Bowling Team remains undefeated. They are two-time defending State Champions.
- January is School Board Appreciation Month.

1.5 Campus High School Student Council

Campus High School Student Council member Jacob Gallegos informed the Board of upcoming Student Council events.

- The Campus High School Student Council applied for the Council of Excellence Award.
- The Polar Plunge for Special Olympics will be held February 4th at Riggs Park.
- Winter Homecoming: Queen of Courts will be February 10th.
- GEM 5K will be April 1st at 9:00 a.m. at Colt Stadium.
- The Campus Student Council will participate in Community Service Week April 10th – 13th.

1.6 New and Good

Teresa Tosh:

- Freeman, Nelson and Ruth Clark Elementary Schools and Haysville West Middle School are Capturing Kids Hearts (CKH) Showcase finalists. These schools are in the top 46 schools out of 10,000 across the country. Congratulations to Freeman, Nelson, Ruth Clark Elementary Schools and Haysville West Middle school.

Susan Walston:

- Susan Walston and Paige Crum attended the KASB Advocacy Conference in Topeka.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(Walston/Hummel) Motion carried 7-0.

***EXECUTIVE SESSION – Attorney Client Privilege (Because of Attorney fees this part of 9.0 Executive Session has been moved up to this point on the agenda to keep from holding Attorney Larry Rapp longer into the meeting.)**

MOTION to go into executive session at 7:14 p.m. for 30-minutes, to return at 7:44 p.m. for discussion of Attorney Client Privilege.
(P. Crum/Walston) Motion carried 7-0.

Dr. Clint Schutte and Attorney Larry Rapp were requested to join the Board in Executive Session at 7:14 p.m.

Dr. Clint Schutte returned to the Board room at 7:44 p.m.
Mr. Larry Rapp returned to the Board room at 7:44 p.m.

The Board reconvened at 7:44 p.m. with seven Board members present.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

Marie Adamson, Donica Murphy and Angela Luna spoke to the Board regarding the urgency to begin construction of the new pool. Each voiced concern about the early morning practices the Campus Swim Team has been having due to the lack of a pool at Campus and how hard this has been on the Team members.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items may have been placed at each Board member's place.

3.3 Gifts and Grants

- Nelson Elementary School first grade teacher Kashara Cotton received a donation of classroom supplies worth $ 100.00 from Farmers Insurance Agent Holly Yip as part of the "Farmers' Thank America's Teachers Program".
- Freeman Elementary School received a check in the amount of $ 100.00 from the Garvey Kansas Foundation to be put toward the Library purchase of Window based convertible computers for Pre-K.
- Oatville Elementary School received a Healthy Habits for Life grant in the amount of $1,000.00 from Blue Cross and Blue Shield of Kansas Foundation to be used to help establish a healthy lifestyles program.
- Homeless Program received a donation in the amount of $ 150.00 from Ron Hutson. Mr. Hutson has pledged to make monthly donations to USD 261 Support/Homeless Services Department.
- Ruth Clark Elementary School received a check in the amount of $ 2,500.00 from the Walmart Community Grant Program.
- Nelson Elementary School received 5 new Chromebooks from a Donor's Choice Project funded by Google. Ms. Matteson submitted the project to Google.
- Nelson Elementary School received a check in the amount of $ 998.87 for Instruments/Material for Music Classes. Ms. Richert wrote the project and submitted it to the Donor's Choice Project for Instruments/Materials for Vocal Music Classes.
- Ruth Clark Elementary School received a check in the amount of $64.50 from Sonic.

3.4 Resolution to Extend Term of Office (Board Member)

MOTION to approve the Consent Agenda as presented.
(Walston/Lemmons) Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Walston/G. Crum) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Bond Project Update - Schutte

Dr. Schutte and Bob Faires of Howard and Helmer Architect Firm, presented an update on the District's Bond construction project timeline, Campus High School, Haysville High School/Tri-City Day School, Haysville Middle School, Ruth Clark Elementary School, Rex Elementary School, Nelson Elementary School, Freeman Elementary School, Oatville Elementary School, Prairie Elementary School, HWMS and the Natatorium.

Dr. Burke invited Steve Crum to address the Board regarding the Natatorium. Steve addressed the Board as a member of the community. Mr. Crum suggested that the Superintendent and two Board members meet with Mayor Armstrong and two Council members to discuss the issues surrounding the Natatorium.

Ms. Paige Crum acknowledged Mr. Aaron Lindsey and allowed him two-minutes to address the Board regarding the Natatorium.

**MOTION to proceed with design and construction of the Natatorium at Campus High School.
(Fenster/Walston) Motion carried 4-3. Gibson, P. Crum, G. Crum voted no.**

Ms. Crum declared a 5-minute break from 9:00 p.m. to 9:05 p.m.

Seven members of the Board returned to the Board Room at 9:05 p.m.

- State Assessment Results – Reed
  Ms. Jennifer Reed presented information to the Board regarding the State Assessment Results and possible future changes in State Assessments.

6.0 ACTION ITEMS

6.1 New Course Offering for Campus High School – Fire Science
Campus principal Myron Regier, was present to answer questions from the Board regarding Fire Science – Fire Fighter - I course.
MOTION to approve the New Course Offering for Campus High School – Fire Science as presented.
(Walston/Lemmons) Motion carried 7-0.

6.2 Bond Project Change Orders (Place Holder)
Dr. Clint Schutte presented information to the Board regarding a change order for a vapor barrier on the new concrete roofs at Haysville Middle School. Work on the roofs will be done by Mahaney Roofing Company, INC at a cost of $22,720.57.
MOTION to approve adding a vapor barrier to the new concrete deck roofs at Haysville Middle School at a cost of $22,720.57 as presented.
(Walston/G. Crum) Motion carried 7-0.

MOTION to return the Shop Project back to the bond construction schedule with cost and scope information for the Board for final approval.
(Lemmons/Walston) Motion carried 7-0.

Board member Greg Fenster requested the Board receive long range plans for Tri-City and Haysville High School.
Board President Paige Crum asked if it were the will of the Board to receive long range plans for Tri-City and Haysville High School.
It was the consensus of the Board that they would like to receive long range plans for Tri-City and Haysville High School as requested.

6.3 Additional Information Technology Staff
Dr. Schutte was present to answer questions from the Board regarding the request for additional Information Technology staff.
MOTION to approve the request for additional Information technology staff as presented.
(G. Crum/Fenster) Motion carried 7-0.

6.4 Calendar Change
Dr. Schutte presented information to the Board regarding a change to the District 2016-17 calendar. Dr. Schutte requested approval from the Board to move the last day of school up one week due to construction issues. The last day of school will move from May 25, 2017 up one week to May 18th.
MOTION to approve moving the last day of school for students for the 2016-2017 school term from May 25, 2017 to May 18th as requested.
(Hummel/G. Crum) Motion carried 5-2. Walston and Fenster voted no.

7.0 FIRST READINGS

7.1 Parents As Teachers Staff and Student Handbooks
Emily Goetz, Coordinator of Parents As Teachers presented information to the Board regarding the Staff and Student Handbooks.
This was a first reading with no action required from the Board.

7.2 New Job Descriptions

- Learning Facilitator
- Substitute Teacher

Dr. Clagg presented information to the Board regarding two new job descriptions, one is for the Learning Facilitator and the other is for Substitute Teachers.
This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
No new news.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Handbooks
- Administrative Evaluations Report
- Extension of Administrative Contracts

8.3 Board Calendar
None

9.0 EXECUTIVE SESSION – Negotiations, ~~Non-Elected Personnel~~ (not needed) and ~~Attorney Client Privilege~~
***Attorney Client Privilege – this portion of Executive Session was presented after 1.7 Approve/Amend the Agenda.**
MOTION to go into executive session at 9:46 p.m. for 10-minutes, to return at 9:56 p.m. for discussion of Negotiations.
(P. Crum/Walston) Motion carried 7-0.

Dr. Clint Schutte and Dr. Mike Clagg were requested to join the Board in Executive Session at 9:46 p.m.
Dr. Clint Schutte returned to the Board room at 9:56 p.m.
Dr. Mike Clagg returned to the Board room at 9:56 p.m.
The Board reconvened at 9:56 p.m. with seven Board members present.

MOTION to approve placement of Susan Walston and Tom Gibson as Board Representatives on the Negotiations team with Glenn Crum as alternate.
(P. Crum/Hummel) Motion carried 6-1. Tom Gibson voted no.

10.0 ADJOURNMENT
Meeting adjourned at 10:00 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

3.2 Routine Personnel

No supporting documentation.

End of Section

February 14, 2017

Separate donors from donorschoose.org donated $350 for 18 copies of "Chop Wood, Carry Water" for my AVID class. This book teaches the growth mindset and falling in love with the process of becoming great. We will conduct a book study in class. Please accept this donation. Thanks!

Darral Garner

AVID/Business Instructor
Channel 060 Teacher/Advisor
Assistant Football Coach
Campus High School
316-554-2236 ext. 1502
@coach_DGarner
@channel_060

February 3, 2017

To: Haysville US #261 BOE

From: Linda Long, Support/Homeless Services Coordinator

Re: Homeless Program Donation

Please accept the donation of another $150.00 from Haysville resident Ron Hutson, who resides at 1301 E Southbrooke, Haysville KS 67060. He is very generous to the USD #261 Support/Homeless Services Department, and has pledged to continue doing monthly donations.

I very much appreciate his support. I am purchasing needed items for students at all levels with the donations he provides.

Thank You,

Linda Long, Support/Homeless Services Coordinator

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

HAYSVILLE USD #261

RESOLUTION#: 8

DATED: 2/27/2017

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE 1/12/2017	DIRECT DEPOSIT 4885-5970	Ck# 677-679		1,989,743.74
	WITHHOLDING		61786-61816	1,551,733.64
	WITHHOLDING			
	WITHHOLDING			

ACCOUNTS PAYABLE

DATE 1/27/2017	Manual Cks	62071-62076	14,165.53
2/3/2017	Manual Cks	62077-62084	22,845.96
2/8/2017	Manual Cks	62117-62124	31,065.64
2/15/2017	Manual Cks	62125	100.00
2/16/2017	Manual Cks	62126-62135	2,463,253.68
2/22/2017	CKS	62136-62404	606,100.73
	Void Cks		(451.75)

TOTAL REGISTER: 6,678,557.17

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Haysville USD 261, KS
Cash Summary Report (1/2017 - 1/2017)

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	479,413.27	2,240,461.36	-2,431,416.51	288,458.12	-165,556.04	122,902.08	0.00
07	FEDERAL FUNDS	-130,449.96	9,000.00	-56,086.14	-177,536.10	-13,888.44	-191,424.54	0.00
08	SUPPLEMENTAL GENERAL	2,051,559.18	970,389.45	-175,814.02	2,846,134.61	-75,547.70	2,770,586.91	0.00
11	AT-RISK (4 YEAR OLD)	321,088.56	0.00	-38,165.18	282,923.38	-655.80	282,267.58	0.00
13	AT-RISK (K-12)	404,508.22	0.00	-253,326.89	151,181.33	-436.67	150,744.66	0.00
14	BILINGUAL	192,463.66	0.00	-9,988.91	182,474.75	0.00	182,474.75	0.00
16	CAPITAL OUTLAY	347,396.45	618,099.27	-69,598.14	895,897.58	-497,008.18	398,889.40	0.00
18	DRIVER TRAINING	318,147.28	0.00	0.00	318,147.28	-20.00	318,127.28	0.00
24	FOOD SERVICE	2,876,963.86	290,823.89	-191,563.92	2,976,223.83	-41,219.56	2,935,004.27	0.00
26	PROFESSIONAL DEVELOPMENT	179,658.84	0.00	-23,458.29	156,200.55	0.00	156,200.55	0.00
28	PARENTS AS TEACHERS PROGRAM	55,604.04	0.00	-20,363.43	35,240.61	-1,278.07	33,962.54	0.00
30	SPECIAL EDUCATION	1,561,900.76	384,294.63	-890,481.77	1,055,713.62	-4,615.27	1,051,098.35	-108.06
31	CONSTRUCTION	617,118.86	2,000,000.00	-3,094,171.09	-477,052.23	0.00	-477,052.23	0.00
34	VOCATIONAL EDUCATION	210,324.09	0.00	-52,409.39	157,914.70	-10,987.84	146,926.86	0.00
61	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
63	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
65	TEXTBOOK & STUDENT MATERIAL	753,646.80	5,217.33	-14,305.97	744,558.16	-14,394.61	730,163.55	0.00
72	BOND & INTEREST #1	3,927,117.75	1,216,212.70	0.00	5,143,330.45	0.00	5,143,330.45	0.00
90	ECC STATE GRANT	-13,474.80	7,527.69	-3,669.63	-9,616.74	-1,267.69	-10,884.43	0.00
91	ALL DAY KINDERGARDEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	125,717.18	34,364.71	-12,167.66	147,914.23	0.00	147,914.23	0.00
TOTAL		15,334,406.59		-7,336,986.94		-826,875.87		-108.06
			7,776,391.03		15,773,810.68		14,946,934.81	

********** End of report **********

Haysville USD 261, KS
Bank Reconciliation Summary Report

Bank Statement Closing Date: 01/31/2017
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 02/03/2017 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		15,932,965.77	
Items Not Listed on this Statement			
Checks:	-168,763.15		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-168,763.15	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			15,764,202.62

Ending Cash Balance as of 01/31/2017

Beginning Cash Balance:		15,324,798.53	
Items from Skyward Sources			
Accounts Payable Sources:	-5,362,893.03		
Cash Receipts Sources:	7,795,453.41		
Journal Entries Sources:	-3,412.55		
Payroll Sources:	-1,989,743.74		
Subtotal of Skyward Sources:		439,404.09	
Month End Balance:			15,764,202.62
Variance:			0.00

********** End of report **********

Haysville USD 261, KS
Transfer Report (Date: 1/2017)

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2016-17 Revised Budget	January 2016-17 Monthly Activity	2016-17 FY Activity	Encumbered Amount	2016-17 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,500,000.00	0.00	0.00	0.00	1,500,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	5,026,600.00	0.00	2,118,188.00	0.00	2,908,412.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5251 951 0000 000	06 E 5251 951 0000 000	4,234,703.00	0.00	1,777,903.70	0.00	2,456,799.30
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
06 - ---- --- ---- ---	06 - ---- --- ---- ---	10,961,303.00	0.00	3,896,091.70	0.00	7,065,211.30
08 E 5211 000 0000 000	08 E 5211 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,100,000.00	0.00	1,000,000.00	0.00	3,100,000.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	2,700,000.00	0.00	0.00	0.00	2,700,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	500,000.00	0.00	0.00	0.00	500,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 - ---- --- ---- ---	08 - ---- --- ---- ---	8,000,000.00	0.00	1,000,000.00	0.00	7,000,000.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	938,000.00	0.00	-938,000.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 - ---- --- ---- ---	53 - ---- --- ---- ---	0.00	0.00	938,000.00	0.00	-938,000.00
Grand Expense Totals		18,961,303.00	0.00	5,834,091.70	0.00	13,127,211.30

Number of Accounts: 18

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

January 31, 2017

NEGATIVE UNENCUMBERED CASH BALANCES:

07 FEDERAL FUNDS..... Awaiting Federal Funds

31 CONSTRUCTION..... Awaiting Construction Draw

70 ECC..... Awaiting State Funds

5.0 REPORTS

No supporting documentation.

End of Section

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

E-Rate Self-Provisioned Fiber Update

Last March, the Board of Education approved a provisional contract to Southwestern Electric to construct a high-speed broadband fiber optic network between district buildings, also known as Self-Provisioned Fiber (SPF). The provision of the approval was contingent on approved E-Rate funding by the Universal Service Administrative Company (USAC). In review, the total contract amount was $585,960.00 with USAC, which oversees the E-Rate program, funding 80% of the SPF project.

Last month, the district was notified by USAC that the funding decision for the district's SPF network for the year 2016-17 had been denied. On investigating, the cause of the denial was found to be that additional information was added to the bidding information and had not been available for bidders for the mandatory 28 days according to USAC. This addition constituted a "cardinal change", and could have changed a vendors bid by $150.00. However, the information in the addition was also stated in the original RFP that was up for 45 days.

The district had considered filing an appeal, first with USAC, and then there governing agency, the FCC. Historically, the FCC appeals process can take up to two years, so in an effort to expedite the district's SPF network project, USD261's Information Services Department has resubmitted the district's SPF network project for the E-Rate funding year 2017-18.

Not all of the E-Rate funding the district requested for the funding year 2016-17 was denied. The district's application for "Category 2" funding for $387,050.00 was approved. This includes, but is not limited to, high speed wireless access points & controllers, switches, and security appliances. The cost to the district would be approximately $77,410.00.

The bidding window for the current SPF project closes on March 6th, 2017. Board of Education approval will be needed prior to returning the bidding results to USAC (March BOE Meeting).

Contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

6.0 ACTION ITEMS

No supporting documentation.

End of Section

2017-2018 Parents As Teachers Staff and Student Handbook.

Changes will be names and dates only.

Emily Goetz
Program Coordinator/Parent Educator
Haysville Parents As Teachers - USD 261
(316) 554-2303 office
(316) 303-4114 cell

Job Description

Title: Learning Facilitator - Behavior

Reports To: Assistant Superintendent for Learning Services

Evaluation: Teacher evaluation per Negotiated Agreement

Job Summary: Provide classroom support to teachers, paras, and administrators who are working with students with behavioral challenges. Serve as a liaison between outside agencies who provide services to our students with behavioral challenges and the student's school. The Behavior Facilitator should possess the knowledge and skills necessary to assist individuals, groups, and systems through the application of positive behavior supports. The Learning Facilitator for Behavior would help coordinate Functional Behavior Assessments and Behavior Intervention Plans that address inappropriate behaviors and provide a means to help students become more academically successful. Six addendum days shall be added to the contract for duties beyond the base contract.

Qualifications: The successful candidate will possess the following qualities:

- Proven expertise in working with students and educational personnel to improve student behavior
- A Master's Degree in Special Education, Administration or a closely related field
- Extensive training and knowledge in improving student behaviors
- Five or more years of successful teaching experience

Required knowledge, skills and abilities: Knowledge of and successful experience with,

- Students with behavioral challenges
- Individual Educational Plans, Functional Behavior Assessment and Behavior Intervention Plans
- Effective Instruction
- Adult learning theory
- Multiple teaching strategies
- Data analysis
- Local and regional support services available to students, families and schools

Performance Responsibilities: Successfully provide,

- Training and support to administrators, teachers and paras
- Functional behavior assessments, behavior plans and behavior recommendations
- Compliance and training with Kansas ESI statutes
- Behavioral supports to parents and students
- Documented observations
- Follow-up with reflective dialogue and feedback
- Attend and participate in training related to behavioral interventions, behavior intervention plans, functional behavior assessments, effective instructional practices, data analysis and coaching strategies

Physical Requirements/Environmental Conditions: Must be able to,

- Move quickly from one task or location to another
- Maintain control of their behavior and professionalism under stress
- Process highly emotional situations quickly and effectively

USD 261 Educational Support Staff Job Description

Substitute Teacher

POSITION TITLE: Substitute Teacher

SUPERVISOR: Principal and Assistant Superintendent for Human Services

PAYMENT RATE: According to Established Substitute Teacher Pay Rate

QUALIFICATIONS: Valid Kansas Teaching License and completion of district substitute teacher training

ESSENTIAL FUNCTIONS: Performs regular teacher duties while the teacher is absent, including but not limited to the following:

- Reports to the principal or school secretary upon arrival (at least 15 minutes and preferably 30 minutes prior to the start of the school day) in order to receive special instructions and prepare materials
- Communicates, collaborates and cooperates with colleagues, supervisors and students
- Maintains the established routines and procedures of the school and classroom to which they have been assigned
- Perform all assigned duties of the regular teacher (including bus duty, lunch duty, etc.)
- Instructing the class in the manner described in the lesson plans (when available)
- Maintain records including grading, recording grades, discipline referrals, absences and tardies
- Follows all district and school policies
- Properly attired
- Maintains strict confidentiality except as required under mandatory reporting laws in Kansas
- Teaches with understanding and respect for the individuality of each student
- Adheres strictly to professional ethics
- Remain free from distractions (such as cell phones and other digital devices) when supervising students
- Prepares a report to the regular teacher in which the activities of the day area summarized.
- Returns all materials and furniture to their proper place
- Supervise paras and any other support personnel assigned for the benefit of students
- Any other duties assigned by the principal or District Level Administrator

PHYSICAL, MENTAL AND EMOTIONAL DEMANDS:

- Must be able to move around the classroom for extended periods of time
- Must be able to work in multiple classroom settings
- Must be able to work both indoors and outdoors
- Must be able to stoop, bend, reach and carry loads of at least 15 pounds
- Must be able to function effectively in a fast paced environment while supervising students

FLSA STATUS: Non-exempt

6.3 Bond Project Change Orders

See Supporting Documentation in PDF

End of Section

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

E-Rate Category 2 Funding Request for 2016-17

To: Dr. Clint Schutte

From: David Herbert

Date: February 8th, 2017

RE: Request E-Rate Category 2 Funding for 2016-17

Clint,

Last month the district received approval from USAC, which oversees the E-Rate program, for the "Category 2" request for the funding year 2016-17. This includes, but is not limited to, high speed wireless access points & controllers, switches, and security appliances. The total cost of the approved Category 2 equipment is $387,050.00. With USAC's approval, E-Rate will fund 80% of the cost. The remaining 20% of the cost would be funded by the school district, which would be approximately $77,410.00. The district will be using the SPI (Service Provider Invoice – customer receives bill for only their portion) method for this purchase.

I am requesting that the Board of Education approve the purchase of the 2016-17 E-Rate Category 2 equipment as applied for, with the district's portion not to exceed $77,410.00.

Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools
1745 West Grand Ave.
Haysville, Kansas 67060
316-554-2203
dherbert@usd261.com

6.5 Paving, Drainage Petition

See Supporting Documentation in PDF

End of Section

6.6 Natatorium Engineering Services

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

Unified School District 261

Phone 316-554-2203
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Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

To: Dr. Clint Schutte

From: David Herbert

Date: February 7th, 2017

RE: New Computers for District Libraries

Dr. Schutte,

Last year the Information Services Department updated all the primary computer labs at the elementary school level. To continue the refreshing of computers for student access, I am requesting the Board of Education consider the purchase of 330 new computers for all the district libraries (30 computers for each library (10 libraries) plus an additional 30 computers for Campus High School).

Allocation for this project was part of the school district's 2016-17 budget.

The current price point is approximately $450 per unit. The total cost of this purchase is around $148,500.00. I am requesting that the Board of Education approve the purchase of computers for the district libraries in the amount not to exceed $148,500.00 with the vendor, quantity, and final price to be left up to the school district's administration. All state and local guidelines for this purchase will be followed. The current computers in each library will be evaluated for redistribution back to each school. Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report

Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section