REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – March 27, 2017 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Recognition of Campus Boys Swim to a Wish Team
  - Campus High School Girls Bowling Team
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Bond Project Update – PDF – Schutte

6.0 ACTION ITEMS
- 6.1 New Computers for District Libraries – Herbert
- 6.2 Bond Project Change Orders (Place Holder for Items Needing Action Taken)
- 6.3 Permission to Let Bids for Freezer and Cooler at Nelson Elementary School – PDF - Schutte

7.0 FIRST READINGS
- 7.1 Policy Review
  - EE – Food Services Management
- 7.2 Elementary Staff and Student Handbooks
- 7.3 Middle School Staff and Student Handbooks
  - 7.3.1 Haysville Middle School
  - 7.3.2 Haysville West Middle School
- 7.4 USD 261 2017-2018 District Calendar
- 7.5 Equity in School Lunches – PDF - Schutte
- 7.6 Temporary Summer Help for Maintenance and IT – PDF - Schutte
- 7.7 District Fiber Optic Project – Herbert

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – If Needed

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING
1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
February 27, 2017 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Six Board members were present.

MEMBERS PRESENT
Paige Crum, President
Susan Walston, Vice President
Greg Fenster
Pat Lemmons
Glenn Crum
Forrest Hummel

OTHERS PRESENT
Dr. John Burke, Superintendent
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt of Personnel
Ildo Martins, Haysville West Middle School Principal
Mike Mitchener, Nelson Ele. School Principal
Myron Regier, Campus High School Principal
Liz Hames, Director of Community Relations
David Herbert, Director of Information Services
B.J. Knudson, Executive Director of Maintenance
Emily Goetz, Parents As Teachers Coordinator
Angie Estell, Director of Special Services
Amy Bedient, Psychologist
Bob Faires, Howard and Helmer Architect Firm
Avery Finch, Campus Student Council
Guest Student from Fort Hays College
Others

1.0 MEETING OPENING

1.1 Call to Order
Paige called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Special Meeting – Joint Meeting BOE & CHS Student Council
  Paige asked Board members to look at their calendars and select a date for the Joint Meeting of the BOE & CHS Student Council.
  MOTION to hold the Joint Meeting of the BOE & CHS Student Council on March 29, 2017, at 7:00 a.m., in the Campus High School Office are Conference Room.
  (Walston/Fenster) Motion carried 6-0.
- May BOE Meeting Date
  Due to the early release of students in May Ms. Crum asked the Board to approve rescheduling the May 15th BOE Meeting to Monday, May 22, 2017. The May 15th BOE meeting will be in conflict with a Middle School promotion.
  MOTION to move the May Board of Education Meeting to Monday, May 22, 2017, at 7:00 p.m.
  (P. Crum/Walston) Motion carried 6-0.

- Campus High School Wrestling Team
  The BOE recognized the Campus High School Wrestling Team and Coaches. The Team placed 2nd at the State Tournament.
  Team members recognized were Jordan Beehler, Braden Black, Luke Bowen, Zach Bowen, Boo Dryden, Derek Journey, Matt Kimber, Kai Rhea, Brycen Schroeder and Easton Schroeder.
  Coach Jim Dryden, Coach Eric McCormick, Coach Dalton Miller and Coach Greg Slade were also recognized.
- The Campus High School Swim to a Wish swam for 48 hours / 100 miles and raised $11,594.00 for Make a Wish. Nine teams participated and have raised over $66, 000.00 for Make a Wish.
  Campus Boy's Swim to a Wish Team members: Blake Chadd, Daine Crum, TJ Lolling, Max Shetler and Ashton Whitehead.
  Swim Coaches are Kelly Kennedy and Steve Crum.

1.4 Superintendent's Announcements

- Campus High School has four qualifiers for BPA National Competition.
- The Campus Boy's and Girl's Bowling Teams qualified for State. The Girl's Bowling Team will participate in the State Championship Tournament this coming weekend at North Rock Alley.
- Four USD 261 schools have been honored as potential Capturing Kids Hearts showcase schools.
- Ruth Clark Elementary School has been nominated to be a National Blue Ribbon School.

1.5 Campus High School Student Council

Campus High School Student Council President Avary Finch informed the Board of upcoming Student Council events:

- Variety Show
  All USD 261 students are invited to participate. Auditions will be held this week after school. The Variety Show will be held on March 16th.
- GEM 5K
  The GEM 5K run will be held April 1st, 9:00 a.m. at Colt Stadium. Proceeds from the run will go to help a community member. The name of the recipient will be released later this week.
- COTY Olympics
  The Class of the Year Olympics (COTY) will be held the evening of April 12th, at 6:00 p.m. in Gym #1at Campus High School. This is the final event of the year. The Olympics will determine the Class of the Year which will get a release day from school on April 21st. The current standing of the classes is: 1st place – sophomores, 2nd place – juniors, 3rd place – seniors and 4th place – freshmen.

1.6 New and Good

Dr. Mike Clagg:

- USD 261 held a Job Fair this past Saturday. There were 67 attendees for both certified and classified positions.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(Walston/Lemmons) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items may have been placed at each Board member's place.

3.3 Gifts and Grants

- The Campus High School Avid Class received $350.00 in donations for 18 copies of the book Chop Wood, Carry Water.
- Homeless Program received a $150.00 donation from Haysville resident Ron Hutson.

MOTION to approve the Consent Agenda as presented.
(Walston/Lemmons) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Walston/Lemmons) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Valley State Bank

  Mr. Evan Hathaway of Valley State Bank gave a short update on the success of the Campus High School branch of the Valley State Bank.
- Bond Project Update - Schutte

  Dr. Schutte and Bob Faires of Howard and Helmer Architect Firm, presented an update on the District's Bond construction project timeline, Campus High School, Haysville High School/Tri-City Day School, Haysville Middle School, Ruth Clark Elementary School, Rex Elementary School - The Concession Stand and bathroom construction for the visitor side at Colt Stadium may have to be placed on hold due to the poor condition of the roof at Rex Elementary School. Dr. Schutte asked the Board to consider replacing the Rex Elementary roof and putting the Colt Stadium visitor's concession stand and bathrooms on hold.

  MOTION to remove the Colt Stadium visitor concession stand and bathrooms from the bond plan project list and add the roof at Rex Elementary School to the bond plan project list.
  (Lemmons/Walston) Motion carried 6-0.

  Dr. Schutte continued with the Bond Project Update with Nelson Elementary School, Freeman Elementary School, Oatville Elementary School, Prairie Elementary School, HWMS and the Natatorium.

Ms. Crum declared a 5-minute break at 9:00 p.m.
The Board reconvened at 9:05 p.m. with six members present.

- Self-Provisioned Fiber Update

  David Herbert presented an update to the Board on self-provisioned fiber.

6.4 E-Rate Category 2 Funding Request was presented at this time to coincide with David Herbert's Self-Provisioned Fiber Update.

David Herbert presented information to the Board regarding the E-Rate Category 2 Funding Request. This will be for network hardware. The total cost will be $387,050.00 USAC will cover 80% of the cost for a final cost to USD 261 of $77,410.00. This information was presented to the Board initially at the March 21, 2016 BOE meeting.

MOTION to approve the E-Rate Category 2 Funding Request as presented.
(Walston/Lemmons) Motion carried 6-0.

6.0 ACTION ITEMS

6.1 Parents As Teachers Staff and Student Handbooks

Emily Goetz, Coordinator of Parents As Teachers was present to answer questions from the Board regarding the Staff and Student Handbooks.

MOTION to approve the Parents As Teachers Staff and Student Handbooks as presented. (Walston/G. Crum) Motion carried 6-0.

6.2 New Job Descriptions

- Learning Facilitator
- Substitute Teacher

Dr. Clagg was present to answer questions from the Board regarding the Learning Facilitator position and the job description for Substitute Teachers.

MOTION to approve the Learning Facilitator position and the job description for Substitute Teachers as presented.

(G. Crum/Lemmons) Motion carried 6-0.

6.3 Bond Project Change Orders (Place Holder)

Dr. Clint Schutte presented information to the Board regarding a change order for lighting at Haysville Middle School.

MOTION to approve the change order for lighting at Haysville Middle School as presented. (Lemmons/G. Crum) Motion carried 6-0.

6.4 E-Rate Category 2 Funding Request (this item was presented and voted on after 5.0 Self-Provisioned Fiber Update)

6.5 Paving, Drainage Petition

Dr. Schutte presented information to the Board regarding paving and drainage for the new turning lane for the HHS/Tri-City Building on west Grand Ave at a cost of $308,900.00.

MOTION to approve the paving and drainage petition for the new turning lane for the HHS/Tri-City Building on west Grand Ave. as presented.

(Walston/G. Crum) Motion carried 4-2. Greg Fenster and Forrest Hummel voted no.

6.6 Natatorium Engineering Services

Dr. Clint Schutte presented information to the Board regarding the Natatorium engineering services for surveying and taking soil samples at Campus High School.

MOTION to approve the Natatorium engineering services as presented.

(Hummel/Walston) Motion carried 5-1. Greg Fenster voted no.

7.0 FIRST READINGS

7.1 New Computers for District Libraries

David Herbert presented information to the Board regarding new computers for District libraries.

This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

No new news.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Handbooks – Elementary and Middle School
- USD 261 2017-2018 District Calendar
- PEC Engineer of Record Regarding the Pond by the Transportation Building

8.3 Board Calendar
None

9.0 EXECUTIVE SESSION – Negotiations, Non-Elected Personnel
MOTION to go into executive session at 9:41 p.m. for 20-minutes, to return at 10:01p.m. for discussion of Negotiations and Non-Elected Personnel.
(P. Crum/Walston) Motion carried 6-0.

Dr. Clint Schutte and Dr. Mike Clagg were requested to join the Board in Executive Session at 9:41 p.m.

Dr. Clint Schutte returned to the Board room at 9:58 p.m.
Dr. Mike Clagg returned to the Board room at 9:58 p.m.

The Board reconvened at 10:01 p.m. with six Board members present.

MOTION to extend the Administrator's contracts by one year as recommended.
(Walston/Lemmons) Motion carried 6-0.

10.0 ADJOURNMENT
Meeting adjourned at 10:05 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Sabrina Shields

For Position As Language Arts Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Friends University	2016	BS	English Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
English	Haysville, KS	2016

Salary Offered $37,200 **Degree** BS **Step** 1

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of DeeDee Vermillion, Family and Consumer Science Teacher at Campus High School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Sonya Kostner, Family and Consumer Science Teacher at Haysville West Middle School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ray Torkelson, Foreign Language Teacher at Campus High School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Brandee Young, Occupational Therapist effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Nick Brown, Special Education Teacher at Campus High School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Early Retirement

Please let this letter serve as a recommendation to the Board of Education to accept the early retirement request submitted by Tammy Ricke, Early Childhood Teacher at Rex Elementary School, effective at the end of the 2016-2017 school year.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 27, 2017

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Mary Colleen Harvey, Physical Education Teacher at Oatville Elementary School, effective May 19, 2017.

CA

To whom it may concern,

Please accept a donation from Donor's Choose in the amount of $637.25. With this donation our classroom received alternative seating including child size yoga balls, wobble stools, wobble cushions, bean bag chairs, child size stools, and kick bands.

Thank you,
Mandy Faust
3rd grade teacher
Ruth Clark Elementary

March 10, 2017

To : USD #261 BOE

From: Linda Long, Support/Homeless Services Coordinator

Re: Donation for Homeless Program

Please accept the donation from Mr. Ron Hutson, Haysville resident on 3/10/17. Mr. Hutson makes a monthly donation and is very generous in helping meet the needs of Haysville students. This month his donation amount is $150.00.

These gifts are always used to purchase needed items for students in the McKinney Vento program, and also any needy family that is referred to me for assistance. Mr. Hutson is certainly a friend of education and our district specifically... if there is a way to honor him in the future, he would certainly be deserving.

Thank You,

Linda Long

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	288,458.12	2,762,332.83	-2,497,248.87	553,542.08	-83,186.95	470,355.13	0.00
07	FEDERAL FUNDS	-177,536.10	160.00	-54,845.79	-232,221.89	-12,706.31	-244,928.20	0.00
08	SUPPLEMENTAL GENERAL	2,846,134.61	3,461,457.00	-1,164,070.51	5,143,521.10	-46,824.08	5,096,697.02	0.00
11	AT-RISK (4 YEAR OLD)	282,923.38	0.00	-35,234.21	247,689.17	-523.06	247,166.11	0.00
13	AT-RISK (K-12)	151,181.33	1,000,290.00	-253,039.90	898,431.43	-348.35	898,083.08	0.00
14	BILINGUAL	182,474.75	0.00	-14,842.83	167,631.92	0.00	167,631.92	0.00
16	CAPITAL OUTLAY	895,897.58	808,073.00	-278,511.75	1,425,458.83	-260,530.89	1,164,927.94	0.00
18	DRIVER TRAINING	318,147.28	9,150.00	-2,549.68	324,747.60	-20.00	324,727.60	0.00
24	FOOD SERVICE	2,976,223.83	301,222.90	-262,652.37	3,014,794.36	-4,720.45	3,010,073.91	0.00
26	PROFESSIONAL DEVELOPMENT	156,200.55	0.00	-3,215.03	152,985.52	0.00	152,985.52	0.00
28	PARENTS AS TEACHERS PROGRAM	35,240.61	0.00	-21,578.67	13,661.94	-145.38	13,516.56	0.00
30	SPECIAL EDUCATION	1,055,713.62	21,037.30	-939,572.31	137,178.61	-807.04	136,371.57	0.00
31	CONSTRUCTION	-477,052.23	0.00	-2,187,659.56	-2,664,711.79	-24,200.00	-2,688,911.79	0.00
34	VOCATIONAL EDUCATION	157,914.70	0.00	-57,754.97	100,159.73	-7,527.67	92,632.06	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	744,558.16	9,549.23	-17,811.37	736,296.02	-12,523.13	723,772.89	0.00
62	BOND & INTEREST #1	5,143,330.45	0.00	0.00	5,143,330.45	0.00	5,143,330.45	0.00
70	ECC STATE GRANT	-9,616.74	0.00	-3,561.39	-13,178.13	-1,219.80	-14,397.93	0.00
71	ALL DAY KINDERGARDEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	147,914.23	37,286.13	-12,363.85	172,836.51	0.00	172,836.51	0.00
TOTAL		15,773,810.68		-7,806,513.06		-455,283.11		0.00
			8,410,558.39		16,377,856.01		15,922,572.90	

********** End of report **********

9500.00 Petty Cash
16,368,356.01 Bank Balance
16,368,356.01 General Ledger Balance

Bank Statement Closing Date: 02/28/2017
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 03/03/2017 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		17,032,295.67	
Items Not Listed on this Statement			
Checks:	-663,939.66		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-663,939.66	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			16,368,356.01

Ending Cash Balance as of 02/28/2017

Beginning Cash Balance:		15,764,202.62	
Items from Skyward Sources			
Accounts Payable Sources:	-4,741,595.83		
Cash Receipts Sources:	7,430,546.48		
Journal Entries Sources:	-1,528.04		
Payroll Sources:	-2,083,269.22		
Subtotal of Skyward Sources:		604,153.39	
Month End Balance:			16,368,356.01

Variance: 0.00

********** End of report **********

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2016-17 Revised Budget	February 2016-17 Monthly Activity	2016-17 FY Activity	Encumbered Amount	2016-17 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,500,000.00	0.00	0.00	0.00	1,500,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	5,026,600.00	0.00	2,118,188.00	0.00	2,908,412.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5251 951 0000 000	06 E 5251 951 0000 000	4,234,703.00	0.00	1,777,903.70	0.00	2,456,799.30
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
06 - ---- --- ---- ---	06 - ---- --- ---- ---	10,961,303.00	0.00	3,896,091.70	0.00	7,065,211.30
08 E 5211 000 0000 000	08 E 5211 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,100,000.00	1,000,000.00	2,000,000.00	0.00	2,100,000.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	2,700,000.00	0.00	0.00	0.00	2,700,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	500,000.00	0.00	0.00	0.00	500,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 - ---- --- ---- ---	08 - ---- --- ---- ---	8,000,000.00	1,000,000.00	2,000,000.00	0.00	6,000,000.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	938,000.00	0.00	-938,000.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 - ---- --- ---- ---	53 - ---- --- ---- ---	0.00	0.00	938,000.00	0.00	-938,000.00
Grand Expense Totals		18,961,303.00	1,000,000.00	6,834,091.70	0.00	12,127,211.30

Number of Accounts: 18

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

March 27, 2017

NEGATIVE UNENCUMBERED CASH BALANCES:

07 FEDERAL FUNDS..... Awaiting Federal Funds

31 CONSTRUCTION..... Awaiting Construction Draw

70 ECC..... Awaiting State Funds

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

To: Dr. Clint Schutte

From: David Herbert

Date: February 7th, 2017

RE: New Computers for District Libraries

Dr. Schutte,

Last year the Information Services Department updated all the primary computer labs at the elementary school level. To continue the refreshing of computers for student access, I am requesting the Board of Education consider the purchase of 330 new computers for all the district libraries (30 computers for each library (10 libraries) plus an additional 30 computers for Campus High School).

Allocation for this project was part of the school district's 2016-17 budget.

The current price point is approximately $450 per unit. The total cost of this purchase is around $148,500.00. I am requesting that the Board of Education approve the purchase of computers for the district libraries in the amount not to exceed $148,500.00 with the vendor, quantity, and final price to be left up to the school district's administration. All state and local guidelines for this purchase will be followed. The current computers in each library will be evaluated for redistribution back to each school. Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

6.2 Bond Project Change Orders

See Supporting Documentation in PDF

End of Section

6.3 Permission to Let Bids for Freezer and Cooler at Nelson Elementary School

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

A supervisor may be hired by the board to oversee the district's food service program.

Sanitation Inspections

The building principal shall inspect each lunchroom to ensure that proper sanitation procedures are being followed.

Records

The supervisor shall be responsible for keeping food service records required by state and federal laws and regulations.

The supervisor shall be under the direct supervision of the superintendent and shall have control over all aspects of the district's food service programs subject to board policy, rules and state and federal regulations.

Meal Prices

Meal prices shall be determined by the board.

Free and Reduced Price Meals

Parents or guardians of students attending schools participating in federal school meal programs must be informed of the availability of reimbursable school meals and provided with information about eligibility and the process for applying for free or reduced price meals on or before the start of school each year.

Unpaid Meal Charges

The district's meal charging requirements are as follows.

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than $5

worth of meals to this account. Charging of a la carte or extra items to this account will not be permitted.

Any student failing to keep his/her account solvent as required by the district shall not be allowed to charge further meals until the negative account balance has been paid in full. Students who have charged the maximum allowance to this account and cannot pay out of pocket for a meal will be provided an alternate meal consisting of cereal and milk.

Balances will be maintained in Power School and My School Bucks. Payments for school meals may be made at the school or online at www.myschoolbucks.com . Students, parents, and guardians of students are encouraged to prepay meal costs.

The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy. Records of how and when it is communicated to households and staff will be retained.

Approved:

KASB Recommendation - 4/07; 12/16

2017-18
Changes for the Elementary Parent and Student Handbook
and Elementary Staff Handbook

The 2016-17 Elementary Staff Handbook and the Elementary Parent and Student Handbook are available online for your review – changes will be made for 2017-18

Changes: In addition to specific changes noted below, various typographical errors and spacing errors have been corrected and fixed as the handbooks are updated.

Elementary Parent and Student Handbook
The handbook is available online and only printed for parents who do not have internet access and those requesting a paper copy.



Front Cover and throughout document
Change dates for 2017-18
Add District Calendar for 2017-18

Changes noted on the following pages:

Page 4 Update Names and Positions – BOE members and Administrative Staff

Page 5 Change dates for enrollment in Kindergarten and 1st grade (state regulations)

Page 7 Latchkey fees may increase but it has not been determined at this time

Page 23 LUNCH PROGRAM – change dates, possible lunch fee increased pending annual review

Changes in Elementary Staff Handbook

Changed dates to 2017-18 – throughout the document no other changes necessary at this time

Staff/Student Handbook Changes for 2017 - 18

All 2016 - 17 will be changed to 2017 - 18.

Any name changes due to departures from HMS and/or USD 261 will be changed as necessary.

HMS Master Schedule will be changed to form **six (6) core academic teams**. No changes to the bell schedule, no changes to passing periods, no changes to plan time given, and no changes to report times. Simply creating six academic core teams, with each of those teams having a common plan time. No specifications to how the plan time is to be utilized, other than the expectation of collaboration that already exists.

Lunch - **An additional acceptable means for lunch line speed is the physical placement of the child's bar code on their cell phone for scanning purposes. This does not include a picture of the ID card or bar code on the phone itself.**

Parent-Teacher Conferences - **. HMS utilizes a free computerized program, called PTCFast.com for scheduling purposes. A link to this program will be placed on the school website one week in advance to the scheduled conference time.**

Suspension and Expulsion Section - **Reserve Suspension Provision – on an individual by individual case, the administration may propose to the parent/guardian that the assigned in-school and/or out-of-school suspension be modified if the parent/guardian comes to school with their child for the duration of the assigned consequence. No exceptions shall be made to the parent/guardian provision.**

Nine Week Student Grade Check – the addition of a two page document for nine week by nine week grade check/tracking by the student.

FYI - My building leadership team is still holding discussion surrounding a building-wide late work policy, and a building-wide homework policy. This discussion has been taking place most of the year, and we have yet to arrive with consensus. I may need to bring back to you at a later date, one or both of these policies if they actually emerge.

No other changes to content in either handbook; student or staff.

Dr. Mike Maurer

HAYSVILLE WEST MIDDLE SCHOOL
HOME OF THE GORILLAS

ILDO MARTINS – PRINCIPAL NICKI MCMULLIN – ASST. PRINCIPAL TY HAMILTON – ASST. PRINCIPAL/ATHLETIC DIRECTOR

To: BOE
From: HWMS Administration
CC: Dr. Burke

HWMS Staff and Student Handbooks

Updating of dates, names, district policy and general editing will be made to the Staff and Student Handbooks for the 2017-18 school year.

Ildo S. Martins
Principal

1956 W. GRAND, HAYSVILLE, KS 67060 (316) 554-2370 - OFFICE (316) 554-2377 - FAX

Draft A
3-10-2017

HAYSVILLE USD 261

2017-2018 School Calendar

July 2017				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2017				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2017				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2017				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2017				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2018				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2018				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		

March 2018				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

April 2018				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

May 2018				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

June 2018				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

July 4	Fourth of July Holiday
Aug 1-10	New Teacher Orientation
Aug 11	District Inservice
Aug 14	Building Inservice
Aug 15	1/2 Building Inservice-1/2 Work Day
Aug 16	Teachers' Work Day
Aug 17	1st Day of School K-6, 9
Aug 18	1st Day of School 7-8, 10-12
Sept 4	Labor Day Holiday
Sept 22	Building Inservice ***No School**
Oct 13	End of 1st Nine Weeks
Oct 13	1/2 Work Day-1/2 Collaboration ***No School**
Oct 16-20	Parent/Teacher Conferences
Oct 19	Parent/Teacher Conferences ***No School**
Oct 20	Conference Release Day **No School**
Nov 10	Veterans Day Observed **No School**
Nov 22-24	Thanksgiving Break
Dec 21	End of 1st Semester
Dec 21	1/2 Collaboration/1/2 Building Inservice ***No School**
Dec 21-Jan 3	Winter Break for Students
Dec 22-Jan 2	Winter Break for Staff
Jan 3	Teachers' Work Day ***No School**
Jan 12	Building Inservice ***No School**
Jan 15	Non-Contract Day **No School**
Feb 5-9	Parent Teacher Conferences
Feb 8	Parent/Teacher Conferences ***No School**
Feb 9	Conference Release Day **No School**
Feb 19	Presidents' Day Holiday
March 9	End of 3rd Nine Weeks
March 9	1/2 Work Day -1/2 Collaboration ***No School**
March 19-23	Spring Break **No School**
March 30	Non-Contract Day **No School**
April 2	Non-Contract Day **No School**
May 17	Last Day of School Early Release **No Lunch**
May 18	Teachers' Work Day
May 28	Memorial Day Holiday

Graduation / Promotion Dates

- HHS @ Imm. Baptist, 10:00 am
- CHS @ Koch Arena, 2:00 pm
- HWMS @ CHS Main Gym, 7:00 pm
- HMS @ CHS Main Gym. 7:00 pm

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 17-Oct 13	41.50	Jan 4-March 9	43.25
Oct 16-Dec 21	43.75	March 12-May 17	42.00

BOE Mtg.

1/2 Building Inservice-1/2 Work Day	**Building Inservice**	**All Offices Closed**	Parent-Teacher Conf.
1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

7.5 Equity in School Lunches

See Supporting Documentation in PDF

End of Section

7.6 Temporary Summer Help for Maintenance and IT

See Supporting Documentation in PDF

End of Section

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

District Fiber Optic Project Update

In January, the Information Services Department resubmitted its request for a high-speed broadband fiber optic network between district buildings, also known as Self-Provisioned Fiber (SPF), to the Universal Service Administrative Company (USAC). USAC is the agency that administrates the E-Rate program, which provides funding to schools and libraries for technology equipment and connections.

Although the bidding window has closed, USAC is requiring the district to demonstrate that a SPF network is the most cost effective solution for connecting district buildings together with fiber optic cabling. Other solutions can be, but not limited to:

Lit Leased Fiber Optic Service: A service provider provides fiber connection from building A to building B and provides all equipment to "light" the fiber for network operations.

Dark Fiber Service: A company provides fiber optic cabling from building A to building B and leases this fiber cable to its customers.

Wireless Point-to-Point Service: A company provides network connection from building A to building B using wireless technologies to provide networking operations.

In an effort to satisfy USAC requirements for funding a district fiber network, the Information Services Department is currently evaluating and seeking additional information for a successful funding outcome. The goal behind this is to provide the district with the most cost effective solution over a given time period (10 to 15 years).

The Information Services Department currently is planning to complete this process and make a recommendation at the next regular scheduled BOE meeting.

Contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report
Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section