REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS
May 22, 2017 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
  See Beyond the Labels - Presentation of Check
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Bond Project Update – PDF – Schutte
- ASA (Advertising Contract) Review - Schutte

6.0 ACTION ITEMS
- 6.1 Bond Project Change Order (Place Holder for Items Needing Action Taken) – PDF
  - Retention Pond by Transportation Building – PDF
  - Tri-City Day School Play Ground Equipment - PDF
- 6.2 Campus High School Handbooks
- 6.3 Haysville High School Staff and Student Handbooks
- 6.4 Tri-City Staff and Student Handbooks
- 6.5 Substitute and Educational Support Handbooks
- 6.6 Bid Results for Athletic Facilities – PDF

7.0 FIRST READINGS

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Negotiations

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING
1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
April 24, 2017 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Six Board members were present.

MEMBERS PRESENT
Paige Crum, President
Susan Walston, Vice President
Tom Gibson
Pat Lemmons
Glenn Crum
Forrest Hummel

OTHERS PRESENT
Dr. John Burke, Superintendent
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt of Personnel
Ildo Martins, Haysville West Middle School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Dr. Donna Ferguson, Freeman Ele. School Principal
Carla Wulf, Ruth Clark Elementary School Principal
Myron Regier, Campus High School Principal
Glenda Cowell, Campus High School Asst. Principal
Mark Foster, Asst. Principal Haysville High School
Gina Keirns, Tri-City Day School Administrator
Liz Hames, Director of Community Relations
David Herbert, Director of Information Services
B.J. Knudson, Executive Director of Maintenance
Avery Finch, Campus Student Council
Bob Faires, Howard and Helmer Architect Firm
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Star Polisher Awards
  Board President Paige Crum presented classified staff member Robert Kirby who is the custodian for the Administration Building and certified staff member Andy Rust teacher at Freeman Elementary School with this year's Star Polisher Awards.
- Proclamation for Teacher Appreciation
  Ms. Paige Crum read and signed the Proclamation for Teacher Appreciation. Teacher Appreciation Day will be celebrated on Tuesday, May 9, 2017.
- Ms. Crum reminded the Board that the District's retirees will be recognized before the May 22nd Board of Education meeting at 6:30 p.m.
- Paige pointed out additional information placed at each Board member's seat. That information included a copy of the 2017-2018 District Calendar and a letter from Capturing Kid's Hearts National Showcase Schools – Flippen Group.
- Ms. Crum attended the Campus Prom. Mr. Cederic Buckles was named Prom Prince, Kaitlyn Cooper was named Prom Princess, Mr. Isaiah Gates was named Prom King and Ms. Avery Finch was crowned Prom Queen.
- The Girl's Swim Team broke a 1978 school record at the Girls Varsity Invitational meet at West High School.

1.4 Superintendent's Announcements

Dr. Burke deferred to Teresa Tosh.

Ms. Tosh shared that Capturing Kid's Hearts National Showcase Schools – Flippen Group notified the Board that Freeman Elementary School, Nelson Elementary School, Ruth Clark Elementary School and Haysville West Middle School received the Capturing Kid's Hearts National Showcase Schools – Flippen Group award. Nationwide 53 schools out of over 10,000 schools received the National Showcase School award. Out of the 53 schools USD 261 was honored to have four schools designated as Capturing Kid's Hearts National Showcase Schools.

1.5 Campus High School Student Council

Avery Finch, CHS Student Council Executive President gave a brief overview of the Class of the Year (COTY) Olympics and Stu. Co. elections.

The winner of the COTY Olympics was the Sophomore Class.

Student Council election campaigns for next year are wrapping up. Elections will be held next week. Newly elected officers will assume duty on May 1st.

1.6 New and Good

- Prairie Elementary and Ruth Clark Elementary Schools received the Math Challenge Award. The Challenge Award is "based on last year's 4th grade state assessment math scores. The Challenge Awards are designed to recognize Kansas schools that are making a notable difference in student achievement despite facing significant challenges in their school population."

  Kansas Department of Education Board Member, Jim McNiece recognized Prairie Elementary School for receiving the Math Challenge Award. Kansas Department of Education Board Member Kathy Busch was invited to visit Ruth Clark Elementary School, but had to postpone the visit due to illness.
- Susan Walston attended the Pando Initiative, 100 Men Cook, held at Century II. Dr. Burke, Representative Steve Crum and Bob Faires of Howard and Helmer Architect Firm were among the participants in the event. The event raised over $89,000.00 for the Pando Initiative.
- Ms. Walston toured the new high school in Olathe, KS. The high school was beautiful and progressive.
- Dr. Clagg informed the Board that with the help of David Herbert USD 261 the Office of Civil Rights report has been completed and USD 261 is certified District wide.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(Walston/Hummel) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items was placed at each Board member's place.

3.3 Gifts and Grants

- Two staff members from Nelson Elementary School had projects funded by Donors Choose. Ms. Waterman received $841.45 worth of miscellaneous materials and Ms. Cotton received $162.83 worth of classroom materials.

- CHS Campus Cruiser Club has received donations of a 1973 Chevy Monte Carlo from Roger Neugent, a 1963 Chevy Nova from Charles Price and Dave Hanna – Sterling Restoration and $500.00 from Davis-Moore Auto Group
- The CHS Electric Car Club received 2 – MX3000 car batteries, cables, fuses, fuse holders and clamps from Brady Basner of XS Power.

KASB – Membership and Legal Assistance Fund
MOTION to approve the Consent Agenda as presented.
(Hummel/Walston) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Lemmons/Hummel) Motion carried 6-0.

5.0 REPORTS – Focus on Learning

- Bond Project Update – Schutte

Dr. Schutte and Bob Faires of Howard and Helmer Architect Firm, presented an update on the District's Bond construction project timeline, Campus High School, Haysville High School/Tri-City Day School, Haysville Middle School, Ruth Clark Elementary School, Rex Elementary School, Nelson Elementary School, Freeman Elementary School, Oatville Elementary School, Prairie Elementary School, HWMS and the Natatorium.

6.0 ACTION ITEMS

6.1 Approval of Board Policy

EE – Food Services Management
Dr. Clint Schutte was present to answer questions from the Board.
MOTION to approve Board Policy EE – Food Services Management as presented.
(Hummel/Lemmons) Motion carried 6-0.

6.2 Bond Project Change Orders (Place Holder)

- Retention Pond by Transportation Building

Dr. Schutte was present for questions from the Board regarding the re-work of the retention pond. Work on the retention pond will be done by Mies Construction at a cost of $22,926.65. Included in that total cost is $2,800.00 for survey rework by PEC.
Board member Pat Lemmons stated that he will not be voting on this item.
MOTION to ask PEC to absorb the $2,800.00 (included in the $22,926.65) for resurveying the pond site due to poor design by PEC.
This line item will be brought back to the Board at the May 22nd BOE meeting.
(Walston/Hummel) Motion carried 6-0.

- ASI 009 Nelson Elementary

Dr. Schutte presented information to the Board regarding ASI 009 work at Nelson.
MOTION to approve the ASI 009 demo and patch work at Nelson Elementary School by subcontractors: mechanical–Three R Mechanical, Inc., electrical–Loper C-1 Electric, Inc., glazing–Hopper's Glass, Inc., drywall/acoustical–Drywall Systems, Inc., painting–Aaron & Page Painting, Inc. and shades – Schammerhorn as presented for a total of $22,628.19.
(Hummel/Lemmons) Motion carried 6-0.

- Haysville High School

Dr. Schutte presented information to the Board regarding furnishings for the new building.
MOTION to approve the Furnishing Package for a total cost of $431,435.57 as presented.
(Walston/Lemmons) Motion carried 6-0.

6.3* Elementary Staff and Student Handbooks

Ms. Carla Wulf was present to answer questions from the Board regarding the Elementary Staff and Student Handbook changes.

6.4* Middle School Staff and Student Handbooks

6.4.1 Haysville Middle School

Dr. Mike Maurer was present to answer questions from the Board regarding the HMS Staff and Student Handbook changes.

6.4.2 Haysville West Middle School

Mr. Martins was present to answer questions from the Board regarding the HWMS Staff and Student Handbook changes.

*MOTION to approve items 6.3 Elementary Staff and Student Handbooks and 6.4 Middle School Staff and Student Handbooks – 6.4.1 Haysville Middle School and 6.4.2 HWMS Staff and Student Handbooks as presented.

(Hummel/Lemmons) Motion carried 6-0.

6.5 USD 261 2017-2018 District Calendar

Dr. Burke was present to answer questions from the Board regarding the purposed Draft A - 2017-2018 District Calendar to the Board.

MOTION to approve the USD 261 2017-2018 District Calendar Draft A as presented.

(Lemmons/Gibson) Motion carried 5-1. Forrest Hummel voted no.

6.6 Equity in School Lunches

Dr. Schutte was present to answer questions from the Board regarding equity in school lunch prices.

MOTION to approve increasing school lunch prices by $.10 in order to move toward the National Standard lunch price.

(Hummel/Lemmons) Motion carried 6-0.

6.7 Temporary Summer Help for Maintenance and IT

Dr. Clint Schutte was present to answer questions from the Board regarding Temporary Summer Help for Maintenance and IT.

MOTION to approve hiring six grounds crew members, four paint crew members, three bus cleaning crew members as temporary summer help for Maintenance and four temporary positions for IT.

(Walston/Lemmons) Motion carried 6-0.

6.8 Approval of Bid for Freezer and Cooler at Nelson Elementary School

Dr. Schutte presented information to the Board and requested Board approval of the Nelson Elementary School freezer and cooler bid from Commercial Mechanical Inc. in the amount of $46,000.00.

MOTION to approve the bid for the Nelson Elementary School freezer and cooler bid from Commercial Mechanical Inc. in the amount of $46,000.00 as presented.

(Walston/Lemmons) Motion carried 6-0.

6.9 District Fiber Optic Project

David Herbert presented information to the Board regarding the District fiber optic project.

MOTION to approve the District fiber optic project for $275,285.25 from Zayo Group as presented.

(Lemmons/Gibson) Motion carried 6-0.

6.10 Request to Hire Additional Teachers

Dr. Mike Clagg presented information to the Board and requested to hire one Physical Education teacher to be shared between Haysville High School / Tri-City Day School, a 4th grade teacher at Rex, a 3rd grade teacher at Ruth Clark and an additional teacher at Nelson.

MOTION to approve hiring one Physical Education teacher to be shared between Haysville High School / Tri-City Day School, a 4th grade teacher at Rex, a 3rd grade teacher at Ruth Clark, an additional teacher at Nelson, a math teacher at Campus High School and an additional counselor at Campus High School as presented.

(Walston/Gibson) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Campus High School Handbooks

Myron Regier and Glenda Cowell presented information to the Board regarding the Campus High School Staff, Student, Activities and Athletic handbooks.

This was a first reading with no action required from the Board.

7.2 Haysville High School Staff and Student Handbooks

Mark Foster presented information to the Board regarding the Haysville High School Staff and Student Handbooks.

This was a first reading with no action required from the Board.

7.3 Tri-City Staff and Student Handbooks

Gina Keirns presented information to the Board regarding the Tri-City Day School Staff and Student Handbooks.

This was a first reading with no action required from the Board.

7.4 Substitute and Educational Support Handbooks

Dr. Mike Clagg presented information to the Board regarding the Substitute and Educational Support Handbooks.

This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report

No changes.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Retiree Reception
- Review the ASA (Advertising) Contract
- Retention Pond with more Information

8.3 Board Calendar

No Changes

9.0 EXECUTIVE SESSION – If Needed

No Executive Session

10.0 ADJOURNMENT

Meeting adjourned at 8:46 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Shelly Swearingen

For Position As Counselor

Building Haysville West Middle School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2001	BA	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2008	ME	Counseling

Teaching Experience	Location	Dates	Years
Elementary Teacher/Counselor	Wichita, KS	2001-2017	16

Salary Offered $55,798 **Degree** MS **Step** 10

PERSONNEL RESUME

Name Angela Luna

For Position As Special Education Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Southwestern College	2009	BA	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2016	ME	Special Education

Teaching Experience	Location	Dates	Years
Special Education	Wellington, KS	2013-2017	4
Special Education	Wichita, KS	2010-2013	3

Salary Offered $47,653 **Degree** MS **Step** 5

PERSONNEL RESUME

Name James McDowell

For Position As Business Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Kansas State University	2011	BA	Secondary Education

Graduate	Date	Degree	Major

Teaching Experience	Location	Dates	Years
Business	Wichita, KS	2014-2017	3
Business	Anthony, KS	2013-2014	1
Business	Valley Center, KS	2012-2013	1

Salary Offered $40,689 **Degree** BS **Step** 5

PERSONNEL RESUME

Name Anthony Fulton

For Position As Math Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1998	BA	Music Education

Graduate	Date	Degree	Major
Wichita State University	2004	MBA	Business Administration

Teaching Experience	Location	Dates	Years
H.S. Math	Wichita, KS	2006-2017	11
Band Teacher	Haven, KS	2000-2002	2
Band Teacher	Beloit, KS	1998-2000	2

Salary Offered $61,774 **Degree** MS+48 **Step** 8

PERSONNEL RESUME

Name Tara Balsters

For Position As 5th Grade Teacher

Building Freeman Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2011	BA	Elementary Education

Graduate	Date	Degree	Major

Teaching Experience	Location	Dates	Years
4th Grade	Wichita, KS	2012-2017	5
3rd Grade	Winfield, KS	2011-2012	1

Salary Offered $40,689 **Degree** BS **Step** 5

PERSONNEL RESUME

Name Mercedes Hindman

For Position As Debate/Speech Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2012	BA	Secondary Education

Graduate	Date	Degree	Major
Southwestern College	2014	ME	Adaptive Special Education

Teaching Experience	Location	Dates	Years
Special Education	Sedgwick County Coop.	2012-2017	5

Salary Offered $47,653 **Degree** MS **Step** 5

PERSONNEL RESUME

Name Kristin Thompson

For Position As Reading Teacher

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Friends University	1984	BS	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	1988	ME	Education

Teaching Experience	Location	Dates	Years
M.S./Literacy Coach	Wichita, KS	2005-2017	12
1st Grade	Chicago, IL	1988-1991	3
1st Grade	Wichita, KS	1984-1988	4

Salary Offered $61,173 **Degree** MS+24 **Step** 10

PERSONNEL RESUME

Name Karis Hill

For Position As Special Education Teacher

Building Oatville Elementary School

Education

Undergraduate	Date	Degree	Major
McPherson College	2014	BS	Elementary Education

Graduate	Date	Degree	Major
Wichita State University			

Teaching Experience	Location	Dates	Years
Special Education	Wichita, KS	2014-2017	3

Salary Offered $41,129 **Degree** BS+12 **Step** 4

PERSONNEL RESUME

Name Niki Smith

For Position As Special Education Teacher

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1999	BA	Elementary Education

Graduate	Date	Degree	Major
Southwestern College	2010	MS	Special Education

Teaching Experience	Location	Dates	Years
Special Education	Sedgwick County Coop.	2013-2017	4
Special Education	Wichita, KS	1999-2013	14

Salary Offered $57,428 **Degree** MS **Step** 11

PERSONNEL RESUME

Name Kara Painter

For Position As Special Education Teacher

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Ft. Hays State University	2001	BS	Elementary Education

Graduate	Date	Degree	Major
Ft. Hays State University	2006	MS	Special Education

Teaching Experience	Location	Dates	Years
Special Education	Derby, KS	2008-2017	9
Special Education	Hugoton, KS	2001-2008	7

Salary Offered $55,798 **Degree** MS **Step** 10

PERSONNEL RESUME

Name Amanda Schenk

For Position As Special Education Teacher

Building Freeman Elementary School

Education

Undergraduate	Date	Degree	Major
Southwestern College	2010	BA	Elementary Education

Graduate	Date	Degree	Major
Southwestern College	2011	ME	Special Education

Teaching Experience	Location	Dates	Years
Special Education	Wichita, KS	2010-2017	7

Salary Offered $47,653 **Degree** MS **Step** 5

PERSONNEL RESUME

Name Lance Russell

For Position As Physical Education Teacher

Building Tri-City/Haysville High School

Education

Undergraduate	Date	Degree	Major
Wichita State University			Transition to Teaching
Ft. Hays State University	2006	BS	Sports Management

Salary Offered $37,200 **Degree** BS **Step** 1

PERSONNEL RESUME

Name Dylan Harris

For Position As Science Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Wichita State University			Transition to Teaching
Wichita State University	2015	BS	Biology

Salary Offered $37,200 **Degree** BS **Step** 1

PERSONNEL RESUME

Name Dorathea Kelly

For Position As Drama Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Ft. Hays State University	1988	BA	Communications/Theatre

Graduate	Date	Degree	Major
Northwestern Oklahoma State University	2000	MS	Behavior Science

Teaching Experience	Location	Dates	Years
Drama/Debate	Wellington, KS	2007-2017	10
Drama/Debate	Liberal, KS	2000-2007	7
Drama/English	Tyrone, OK	1996-2000	4
Drama/English	Hugoton, KS	1994-1996	2
Drama/English	Haysville, KS	1991-1994	3

Salary Offered $59,057 **Degree** MS **Step** 12

PERSONNEL RESUME

Name Heather Bristor

For Position As 4th Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1999	BA	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2003	ME	Special Education

Experience	Location	Dates	Years
Dir. Of Spec. Education	Sumner County Coop.	2011-2017	6
Spec. Education Teacher	Haysville, KS	2000-2011	11

Salary Offered $64,160 **Degree** MS+48 **Step** 9

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 22, 2017

RE: Early Retirement

Please let this letter serve as a recommendation to the Board of Education to accept the early retirement request submitted by Paula Sue Voigt, Physical Therapist, effective at the end of the 2017-2018 school year.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 22, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ramie Allison, Physical Education Teacher at Haysville West Middle School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 22, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jeff Maxwell, Social Studies Teacher at Haysville Middle School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 15, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Rachael Robinson, Special Education Teacher at Campus High School, effective May 19, 2017.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 15, 2017

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Andrea Hill, Learning Facilitator at Haysville West Middle School, effective May 19, 2017.

CA

Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

To: Haysville Board of Education
From: Linda Sexton, Ruth Clark Elementary secretary
Re: Sonic Check
Date: May 15, 2017

To Whom It May Concern:

Our school received a fundraiser check from Haysville Sonic Drive-In, in the amount of $76.80. We are requesting approval of acceptance of this check.

Thank you,

Linda Sexton
Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

HAYSVILLE USD #261

RESOLUTION#: 11

DATED: 5/15/2017

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	4/12/2017	DIRECT DEPOSIT	8145-9231	Ck# 690	1,967,988.55
		WITHHOLDING		62683-62716	1,560,834.68
		WITHHOLDING			
		WITHHOLDING			

ACCOUNTS PAYABLE

DATE	5/1/2017	Manual Cks 62952	3,818.32
	5/5/2017	Manual Cks 62953-62967	130,141.26
	5/8/2017	Manual Cks 62968	250.00
	5/15/2017	CKS 63006-63212	2,785,947.48
		Void Cks	(18,620.15)

TOTAL REGISTER: 6,430,360.14

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	198,111.56	37,195.39	-12,981.80	222,325.15	0.00	222,325.15	0.00
98	Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		18,503,461.84		-9,056,269.08		-1,028,039.95		0.00
			7,691,556.24		17,138,749.00		16,110,709.05	

********** End of report **********

9500.00
17.129.249.00 Bank Balance
17.129,249.00 General Ledger Balance
-0-

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	410,137.72	2,860,094.18	-3,142,924.96	127,306.94	-125,764.73	1,542.21	0.00
07	FEDERAL FUNDS	-191,008.94	79,872.50	-77,272.73	-188,409.17	-19,291.93	-207,701.10	0.00
08	SUPPLEMENTAL GENERAL	5,004,581.77	1,922.00	-97,534.69	4,908,969.08	-398,065.86	4,510,903.22	0.00
11	AT-RISK (4 YEAR OLD)	212,903.55	0.00	-35,902.70	177,000.85	-280.51	176,720.34	0.00
13	AT-RISK (K-12)	651,956.71	660.00	-245,721.62	406,895.09	-3,427.81	403,467.28	0.00
14	BILINGUAL	153,910.04	0.00	-14,454.32	139,455.72	-270.71	139,185.01	0.00
16	CAPITAL OUTLAY	1,393,693.33	0.00	-28,135.59	1,365,557.74	-329,358.82	1,036,198.92	0.00
18	DRIVER TRAINING	332,647.60	14,525.00	0.00	347,172.60	-250.00	346,922.60	0.00
24	FOOD SERVICE	3,091,523.86	300,775.08	-214,890.82	3,177,408.12	-31,727.79	3,145,680.33	0.00
26	PROFESSIONAL DEVELOPMENT	154,900.71	0.00	-8,068.13	146,832.58	-101.65	146,730.93	0.00
28	PARENTS AS TEACHERS PROGRAM	42,167.80	0.00	-21,193.94	20,973.86	-191.92	20,781.94	0.00
30	SPECIAL EDUCATION	319,016.50	717,360.62	-858,154.59	178,222.53	-755.23	177,467.30	0.00
31	CONSTRUCTION	-351,604.39	2,000,000.00	-1,918,227.91	-269,832.30	-85,511.80	-355,344.10	0.00
34	VOCATIONAL EDUCATION	76,274.69	0.00	-52,403.92	23,870.77	-10,196.48	13,674.29	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	735,912.17	6,002.47	-18,753.26	723,161.38	-13,147.07	710,014.31	0.00
62	BOND & INTEREST #1	5,221,987.87	1,673,149.00	-2,304,629.95	4,590,506.92	0.00	4,590,506.92	0.00
70	ECC STATE GRANT	-9,353.26	0.00	-5,018.15	-14,371.41	-9,697.64	-24,069.05	0.00
71	ALL DAY KINDERGARDEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Bank Statement Closing Date: 04/30/2017
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 05/03/2017 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		17,389,861.93	
Items Not Listed on this Statement			
Checks:	-260,612.93		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-260,612.93	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			17,129,249.00

Ending Cash Balance as of 04/30/2017

Beginning Cash Balance:		18,493,961.84	
Items from Skyward Sources			
Accounts Payable Sources:	-4,125,851.87		
Cash Receipts Sources:	7,039,344.06		
Journal Entries Sources:	-2,310,216.48		
Payroll Sources:	-1,967,988.55		
Subtotal of Skyward Sources:		-1,364,712.84	
Month End Balance:			17,129,249.00

Variance: 0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

April 30, 2017

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS	Awaiting Federal Funds
31	CONSTRUCTION	Awaiting Construction Draw
70	ECC	Awaiting State Funds

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2016-17 Revised Budget	April 2016-17 Monthly Activity	2016-17 FY Activity	Encumbered Amount	2016-17 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,500,000.00	0.00	0.00	0.00	1,500,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	5,026,600.00	700,018.00	3,516,073.00	0.00	1,510,527.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	0.00	0.00	25,043.25	0.00	-25,043.25
06 E 5251 951 0000 000	06 E 5251 951 0000 000	4,234,703.00	0.00	1,777,903.70	0.00	2,456,799.30
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
06 - ---- --- ---- ---	06 - ---- --- ---- ---	10,961,303.00	700,018.00	5,319,019.95	0.00	5,642,283.05
08 E 5211 000 0000 000	08 E 5211 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,100,000.00	0.00	2,000,000.00	0.00	2,100,000.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	2,700,000.00	0.00	0.00	0.00	2,700,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	500,000.00	0.00	0.00	0.00	500,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 - ---- --- ---- ---	08 - ---- --- ---- ---	8,000,000.00	0.00	2,000,000.00	0.00	6,000,000.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	938,000.00	0.00	-938,000.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 - ---- --- ---- ---	53 - ---- --- ---- ---	0.00	0.00	938,000.00	0.00	-938,000.00
Grand Expense Totals		18,961,303.00	700,018.00	8,257,019.95	0.00	10,704,283.05

Number of Accounts: 18

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Bond Project Change Order

See Supporting Documentation in PDF

End of Section

Campus
HIGH SCHOOL

"Learning for All"
2013 National Blue Ribbon School
2100 West 55th Street South
Wichita, KS 67217

316.554.2236 – Fax 316.554.2241

Myron Regier	Glenda Cowell	Richard Elliott	Bruce Lolling	Joe Sailors
Principal	Assistant Principal	Assistant Principal	Assistant Principal	Assistant Principal

To: Dr. Burke and USD 261 Board of Education
From: Myron Regier
Date: April 18, 2017
Re: CHS Faculty Handbook

Dates and times will be updated in the Campus High School Faculty handbook.

Myron Regier
Principal
Campus High School

"USD261 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities."

CHS Student Handbook Changes for 2017-2018

- Update the year
- Update faculty and staff
- Remove references to 2017 and Class of 2017
- Update clubs based on the Activities Handbook
- Update club sponsors and coaches
- Update early release criteria:

> Campus High School will follow a slightly modified schedule on the last day of each week for the purpose of allowing students to earn early release from school. Sophomore, Junior and Senior students who have all grades a C or better ~~meet the following criteria~~ will be released from school at 2:04 on the last day of each week: ~~all grades a C or better, 5 or less absences, 5 or less discipline points~~. In an effort to give students time to communicate with their guardian and arrange for transportation, students who have earned early release will be notified on the first day of each week.

- Update Valedictorian/Salutatorian criteria

VALEDICTORIAN/SALUTATORIAN DETERMINATION

- Must attend 8 semesters of high school.
- Must complete five classes each semester of senior year.
- Must complete the Kansas Scholar Curriculum or complete the I.B. Diploma Program.

- Update the map of the school

CHS Activities Handbook Changes for 2017-2018

- Update Year
- Update Table of Contents as needed
- Add the following statement to the fundraising Authorization form:
    - Will a SQUARE READER be needed for sales? _____ Yes _____ No
- Updated the Bake Sale Guidelines:

Bake Sale Guidelines

1. Bake sales may be scheduled ~~on a weekly basis before school. Items sold will be limited to home baked items and purchased donuts.~~according to the wellness guidelines.

2. ~~The only exceptions will be made for curriculum related sales with prior approval.~~ Set up and clean-up will be the responsibility of the club/group.

APPROVED BY HHS STAFF 3/2/2017

USD 261
HAYSVILLE SCHOOLS

HHS Proposed Handbook Changes for 2017-2018

CHANGES TO THE HANDBOOK

Page 11 of the Handbook

NEW

COURSE WORK AND GRADES

Students enrolled in the day session must earn a grade of 60% or higher in order to receive credit. Parents and students will have access to grades through Power School. Twenty percent of each nine-week session course will be a comprehensive final exam created by the course instructor.

OLD

COURSE WORK AND GRADES

Students enrolled in the day session must earn a grade of 60% or higher in order to receive credit. Progress reports are issued after the fourth week of each session, at which time parent conferences will take place. Report cards are issued after each nine-week session. Twenty percent of each nine-week session course will be a comprehensive final exam created by the course instructor.

ADD

Page 13

VALEDICTORIAN/SALUTATORIAN

Valedictorian/Salutatorian will be the students with the highest two GPAs and must also meet the following criteria:

1. **Must have attended classes on campus at Haysville High School for a minimum of eighteen weeks (two nine-week grading periods).**
2. **Must graduate on time and be eligible to participate in graduation ceremonies.**
3. **Must finish as a student in good standing with no outstanding obligations such as detention or community service.**

CHANGE

Page 2

NEW

DISMISSAL

If a student accumulates fifty points in any one session, he or she, may be dismissed from Haysville High School. A dismissal would constitute a ten-day suspension and requirements to complete a minimum of ten hours of community service at an approved community service organization and paperwork for two VPL courses before the student would be allowed to return. A deadline would be set for completion of the community service/academic requirement which would coincide with the culmination of the ten-day suspension. Failure to meet the

APPROVED BY HHS STAFF 3/2/2017

requirements to return to school and/or failure to return to school would result in a Truancy Report, if the student is under 18 or listing the student as a high school dropout if the student is 18 or older. Students dismissed three times are not allowed to return to HHS.

OLD

POINTS MAY ACCUMULATE TO A MAXIMUM TOTAL OF 50 POINTS. IF A STUDENT REACHES 50 POINTS, HE/SHE MAY BE SUSPENDED FOR THE REMAINDER OF THE SESSION. STUDENTS AND PARENTS WILL BE REQUIRED TO SCHEDULE AN INTERVIEW WITH THE PRINCIPAL IN ORDER TO APPLY FOR READMISSION.

Page 21

ADD Highlighted text to existing content.

DETENTION

Students who are referred to the office will be assigned one hour of after school detention for each five points accumulated or may be assigned In-School Suspension at the discretion of the administration.

ADD

Page 24

Behavior Contract Violation: A student may be placed on a behavior contract when needed as determined by the administration. Violation of a behavior contract will be considered a Class A Offense.

ADD Highlighted text to existing content.

Page 28

Disruption Of School/Classroom Or School Facilities: Action that results in the disruption of the normal school day or the normal operation of school facilities. Violations include, but are not limited to: using electronic equipment that detracts from the learning environment; dispersing of chemicals with the intent to disrupt. Egregious violations could result in escalated consequences up to and including suspension and recommendation of expulsion as well as an increase in the number of discipline points assigned.

ADD Highlighted text to existing content.

Page 34 **DRESS CODE**

3.No hats, do-rags, sunglasses, hoods, blankets, pajamas, or bandanas.

APPROVED BY HHS STAFF 3/2/2017

NEW

Page 15 of the Handbook-NEW

2017-2018 Schedule

Monday-Thursday (Non-Seminar Days)	
Breakfast HHS	7:15-7:40
Breakfast Tri-City	7:45-8:05
1st Period	7:45-9:20
2nd Period	9:25-10:55
3rd Period	11:00-1:05
1st Lunch Tri-City (Bell @ 11:17)	**10:50-11:20**
2nd Lunch (Bell @ 11:57)	**11:30-12:00**
3rd Lunch (Bell @ 12:37)	**12:10-12:40**
4th Period	1:10-2:40
5th Period (Ext. Day)	2:45-3:15

Friday Schedule (Seminar Days)	
Breakfast HHS	7:15-7:40
Breakfast Tri-City	7:45-8:05
1st Period	7:45-8:35
CCR	8:40-9:25
2nd Period	9:30-10:20
3rd Period	10:25-11:15
4th Period	11:20-12:10
1st Lunch Tri-City	**10:50-11:20**
2nd Lunch HHS	**12:10-12:35**
Seminar	12:40-2:40

COLLEGE AND CAREER READY (CCR)

CCR is an advisory period for students to meet with a mentor teacher to focus on developing an Individual Plan of Study; to develop educational and career goals using survey results from career, interest, and other surveys. Important topics such as goal setting, organization, time-management, interviewing techniques, developing a resume, life skills, and interpersonal skills will also be addressed. All attempts will be made to keep students with the same CCR teacher throughout their high school career.

OLD

Page 15 of the Handbook-OLD

2017-2017 CLASS SCHEDULE

MONDAY – THURSDAY SCHEDULE

1ST Period	**7:45 a.m.-9:10 a.m.**
2nd Period (CCR)	**9:15 a.m.-9:45 a.m.**
3rd Period	**9:50 a.m.–11:15 a.m.**
Lunch	**11:15 a.m.–11:40 a.m. (Closed Campus)**
4th Period	**11:45 a.m.–1:10 p.m.**
5th Period	**1:15 p.m.–2:40 p.m.**

(Teacher Office Hours will be from 2:45-3:15 M-W for tutoring.)

FRIDAY-SEMINAR SCHEDULE

1ST Period	**7:45 a.m. - 8:35 a.m.**
2nd Period (CCR)	**8:40 a.m.-9:20 a.m.**
3rd Period	**9:25 a.m.-10:15 a.m.**
4th Period	**10:20 a.m.-11:10 a.m.**
5th Period	**11:15 a.m.-12:05 p.m.**
Lunch	***12:05 p.m.-12:30 p.m.***
Seminar	**12:35 p.m.-2:40 p.m.**

COLLEGE AND CAREER READY (CCR)

CCR is a class designed for students to meet with a mentor teacher to focus on developing an Individual Plan of Study; to develop educational and career goals using survey results from the Kansas Career Pipeline and other surveys. Important topics such as goal setting, organization, time-management, interviewing techniques, developing a resume, life skills, and interpersonal skills will also be addressed. All attempts will be made to keep students with the same CCR teacher throughout their high school career. CCR is worth .25 credits each nine weeks.

USD 261
HAYSVILLE SCHOOLS

To: USD 261 Board of Education

From: Gina Keirns, Administrator
Tri-City Day School

Re: Student-Parent & Staff Handbooks for 2017-2018

Date: April 19, 2017

After reviewing our Student-Parent and Staff Handbooks, revisions needed are general updates, i.e., the school address, calendar, staff changes, new school information, room numbers and any other basic housekeeping items.

However, Tri-City will be adding to both handbooks the following:

Tri City Day School staff have always cared about students and Capturing Kids Hearts (CKH) shows the students how much we truly care. Students will learn how to take responsibility for their actions and performance while in school. Teachers will build classroom rapport and encourage teamwork, while other staff will use this program to create a safe and trusting learning environment. This process increases students' willingness to learn and it empowers them to take charge with their learning process. The following are some components of this program your students can expect to see in their classrooms.

The **EXCEL** Model™ show students that teachers and staff care.

Engage: Staff members personally greet each student at the beginning of class.

X-plore: Teachers and staff look for opportunities to listen and interact with students about thoughts and feelings. Students may share their Good News to honor their lives and experiences.

Communicate: Interactions with students become more of a dialog between teacher and students, with the teacher becoming a resource and a facilitator to help students learn. Lessons in the classroom will be tied directly to reality in order to show students the real-world importance of their education.

Empower: Teachers and staff will empower students to interact more with peers, self-manage and peer-manage with behaviors in school, and problem-solve on their own.

Launch: A conscious effort to end each class with a positive thought, teachers will provide closure for the day and hope for the future.

The **Social Contract** is built in class to establish the guidelines and expectations for how students and teachers will treat each other. Students will work together to develop this contract and the teacher will act as a facilitator to encourage discussion. This contract is designed to help students internalize and practice character traits and employability skills that they will use in their future. It also lets all participants in a classroom know what behavior is acceptable and what is not. The goal is to help each student develop "self-managing" skills.

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: April, 2017

RE: Updated Substitute Handbook for the 2017-2018 school year.

The following addition/changes to the Substitute Handbook are presented for your approval.

Employment Requirements:

Paragraph 4: Removed

Such as Positive Behavior Interventions and Support (PBIS).

Paragraph 5: Reword

Your orientation attendance will allow you to substitute within our district for 3 years before attending another orientation or take an approved class at The Learning Center.

Pay Procedure:

Paragraph 1: Reword

Provide a copy of your teaching certificate/substitute license from the State of Kansas.

This information must be on file in the Personnel Office before starting employment.

Cell Phone Use: Reword

Cell phone use is not permitted anytime you are responsible for supervising students, during classroom time and when you are outside monitoring students.

Expectations as a Substitute:

Paragraph 5: Added

Attendance should strictly be done by the Substitute Teacher and not by a student.

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: April, 2017

RE: Updated Educational Support Personnel Handbook for the 2017-2018 school year.

The following changes made to the Educational Support Personnel Handbook are presented for your approval.

I. General Employment Provisions

B., 1., f. : Removed

excludes sub positions.

B., 6., a.: Reword

The personnel office will assign each employee their badge/proximity card number and enroll them on the timekeeping system. If you lose or damage your badge/proximity card, there will be a $20.00 replacement fee.

All employee's except Food Service, Health Service, and specific Para positions working six (6) hours or more per day must take a thirty (30) minute duty-free lunch break.

B., 6., b.: Removed

or converted to compensatory time.

B., 6., d., (1): Reword

Address and phone number changes should be done through Skyward.

I., 3., second paragraph: Reword

Employees may use any of the current year's allocation for sick, personal, or bereavement. These days are used first and any accumulated leave beyond the current year's allocation can be used for sick leave only.

6.6 Bid Results for Athletic Facilities

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report
Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section