REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – February 24, 2020 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Social Contract
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- State Assessment Report on Last Year's Scores - Reed

6.0 ACTION ITEMS
- 6.1 Parents As Teachers Staff and Student Handbooks
- 6.2 Tri-City Day School Staff and Student Handbooks
- 6.3 Pre-School Curriculum Adoption – Reed
- 6.4 Juul Litigation
- 6.5 Facilities / Enrollment

7.0 FIRST READINGS
- 7.1 Capital Outlay – PDF
- 7.2 2020-2021 Calendar

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION –
Negotiations – Employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

Non-elected Personnel – Administrative Contracts
To discuss non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed.

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
January 27, 2020 – 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board Vice President Paige Crum. Seven Board members were present.

MEMBERS PRESENT
Paige Crum, Vice President (Opened Meeting)
Paige Crum, President (Newly Elected)
Tom Gibson, Vice President (Newly Elected)
Dr. Susan Norton
Greg Fenster
Jerome Crawford
Jeremy Bennett
Jennifer Bain

OTHERS PRESENT
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
David Morford, Campus High School Principal
Ildo Martins, Haysville West Middle School Principal
David Engelking, Prairie Elementary Principal
Angie Estell, Director of Special Services
Adia Ludwig, Director of Community Relations
David Herbert, Director of Information Services
Gina Keirns, Administrator of Tri-City Day School
Emily Goetz, Coordinator of Parents As Teachers
Others

1.0 MEETING OPENING

1.1 Call to Order
Board Vice President, Paige Crum called the meeting to order at 7:00 p.m. with seven members present.

Oath of Office was presented to Board of Education Members.

1.2 Flag Salute

1.3 Vice President's Announcements
Paige informed Board members that additional Personnel and Gift/Grants information had been placed at their seats.

- Hutton and Hutton Law Firm – Juul Lawsuit
  Andrew Hutton and Danny Back, attorneys for Hutton and Hutton Law Firm presented information to the Board regarding the Juul Lawsuit. USD 261 was invited to join the Juul Lawsuit.

- Election of Negotiations Team
  MOTION to nominate Tom Gibson and Jeremy Bennett as Board representatives for the Negotiations Team.
  (Norton/Crawford) Motion carried 7-0.
  Paige Crum nominated Susan Norton as an alternate Board representative for the Negotiations Team.
  Norton declined.
  MOTION to nominate Jennifer Bain as an alternate Board representative for the Negotiations Team.
  (Norton/Bennett) Motion carried 7-0.

- Tanner Leslie-- Named Kansas top player going into 2020 baseball season

- Recommend KASB workshops-- Season Pass
  Paige reminded Board members that KASB has many trainings and workshops available for Board member to attend. USD 261 has a Season Pass that covers registration fees for most (not all) of the trainings and workshops.
  Ms. Crum encouraged all Board members to attend these programs.

- BOE Governance and Operating Procedures
  Paige suggested the Board create BOE Governance and Operating Procedures for orientation and expectation reference.
  It was the consensus of the Board members that this would be a valuable asset for the Board. Ms. Crum will work with Dr. Burke to develop this and bring the information back to the Board for review.

1.4 Superintendent's Announcements

- Dr. Burke encouraged all Board members to attend the Interest Based Bargaining (IBB) training.
- Dr. Burke was able to watch the Campus High School Boys Basketball championship game with his phone – great technology. He also watched Kenny Fulkerson, CHS Bowling Coach bowl a perfect 300 game.
- Dr. Burke was the recipient of the Kansas School Superintendents' Distinguished Service Award.

Presentation of KASB Honor Roll Level II Certificates (75+ points):

- Paige Crum – Level II in the Leadership Academy Training Program
- Dr. John Burke - Level II in the Leadership Academy Training Program
- Former BOE member Susan Walston also received Level II in the Leadership Academy Training Program

1.5 Campus High School Student Council Report

Amanda Phanivong the Campus High School 2019-2020 Student Council President presented a brief update on the following Council events:

- Winter Homecoming Week will be the week of February 3rd – 7th
- Polar Plunge will be February 8th – proceeds go to Special Olympics
- Teacher Appreciation Week will be celebrated during conferences
- Adulting Day – next year
- Gary Engels Memorial 5-K being planned
- Community Service Week – first week in April

1.6 New and Good

Dr. Norton thanked Board members, USD 261 staff, and community members for attending the walking bridge dedication. The walking bridge was dedicated to her husband, Tim Norton.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as amended by pulling 4.4 Plagens Carpenter Sports Complex Agreement and adding it as line item 7.3 under 7.0 Action in order to give the Board time to review the agreement before approving it.
(Norton/Gibson) Motion carried 7-0.

2.0 ELECTION OF BOARD OFFICERS

Ms. Crum opened the floor for nominations for Board president.

Jeremy Bennett nominated Paige Crum for president.
Greg Fenster nominated Tom Gibson for president.

Ms. Crum asked if there were additional nominations for Board president.
There were no additional nominations.
MOTION to close nominations for president.
(Crum/Bain) Motion carried 7-0

Paige Crum received six votes.
Tom Gibson received one vote.

Receiving six votes Paige Crum was elected Board president.

Newly elected Board president, Paige Crum opened the floor for nominations for vice-president.

Jeremy Bennett nominated Tom Gibson for vice-president.

Ms. Crum asked if there were additional nominations.
Hearing none, a motion was made that nominations cease.
MOTION to close nominations for vice-president.
(Crum/Norton) Motion carried 7-0.

Receiving six votes Tom Gibson was elected Board vice-president.

3.0 DISTRICT PATRON/PERSONNEL TIME

3.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

3.2 Remarks/Comments from District Visitors – 2 minutes
None

4.0 CONSENT AGENDA

4.1 Previous Minutes

4.2 Routine Personnel - Additional Personnel items were placed at each Board member's place.

4.3 Gifts and Grants – Information was placed at the Board member's seats.

- Nelson Elementary School received the Walmart Community Grant and was awarded check for $1000.00 which will be used for the "Reading Buddies" program.
- Freeman Elementary School received a $50.00 donation from Village Steppers.

4.4 Plagens Carpenter Sports Complex Agreement – Moved to 7.3 under 7.0 ACTION ITEMS.

MOTION to approve the Consent Agenda as amended by moving 4.4 Plagens Carpenter Sports Complex Agreement to 7.3 under 7.0 ACTION ITEMS.
(Gibson/Norton) Motion carried 7-0.

5.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Gibson/Norton) Motion carried 6-1. Greg Fenster voted no.

6.0 REPORTS – Focus on Learning

6.1 Wichita State University Marketing Research – Communications Survey
Robin Mishler & Dr. Lisa Parcell presented information to the Board regarding the results from the Communications survey.

6.2 Facilities / Enrollment
Dr. Schutte presented information to the Board regarding the impact of student numbers and facilities. It is possible that the Board will be facing a small boundary change concerning Freeman and Prairie Elementary Schools.

Paige declared a 10-minute break from 7:38 p.m. to 7:48 p.m.
Seven Board members returned at 7:48 p.m.

7.0 ACTION ITEMS

7.1 Curriculum Proposals – Reed

- Sports Marketing Track – Business Department
  Jennifer Reed was present to answer questions from the Board regarding the addition of a Sports Marketing class to the Campus High School business curriculum.
- Consumer and personal Finance – FAC's Department
  David Morford was present to answer questions from the Board regarding a course name change. Permission was requested from the Board to change the name of "Life on Your Own 2" to "Consumer and Personal Finance".

MOTION to approve the two proposals as presented.
(Norton/Gibson) Motion carried 7-0.

7.2 Approval of Bus Bids
Dr. Clint Schutte presented the bus bids to the Board and asked for Board approval.
MOTION to approve the bus bid from Kansas Truck Equipment, Inc. for two 72- passenger buses for a total cost of $233,302.00 as presented.
(Norton/Bain) Motion carried 7-0.

7.3 Plagens Carpenter Sports Complex Agreement – Moved from 4.0 CONSENT AGENDA
MOTION to approve the Plagens Carpenter Sports Complex agreement as presented.
(Gibson/Crawford) Motion carried 7-0.

8.0 FIRST READINGS

8.1 Parents As Teachers Student and Staff Handbooks
Emily Goetz, Parent as Teachers, Coordinator was present to answer questions from the Board regarding the Parent As Teachers Student and Staff handbook.
This was a first reading with no action requested from the Board.

8.2 Tri-City Day School Student and Staff Handbooks
Gina Keirns, Tri-City Day School Administrator was present to answer questions from the Board regarding the Tri-City Day School Student and Staff Handbooks.
This was a first reading with no action requested from the Board.

8.3 Pre-School Curriculum Adoption - Reed
Jennifer Reed presented information to the Board regarding the new pre-school curriculum adoption.
This was a first reading with no action requested from the Board.

9.0 DISCUSSION/REPORT ITEMS

9.1 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Handbooks
- Report of Admin. Evaluations
- Extension of Administrative Contracts
- Capital Outlay (First Reading)
- Facilities / Enrollment

9.2 Board Calendar
No changes

10.0 EXECUTIVE SESSION – To Discuss Negotiations
MOTION to go into Executive Session at 9:01 p.m. for 10-minutes, to return at 9:11p.m. to discuss Negotiations.
(Bennett/Gibson) Motion carried 7-0.
The Board asked Dr. Schutte and Dr. Clagg to join them in executive session.
Dr. Schutte and Dr. Clagg joined the Board at 9:01 p.m.
Dr. Clagg returned to the Boardroom at 9:11 p.m.

The Board reconvened at 9:11 p.m. with four members present.
(Crum, Norton, Gibson and Bennett)

EXECUTIVE SESSION – For the Preliminary Discussion of the Acquisition of Real Property
MOTION to go into Executive session at 9:15 p.m. for 10-minutes, to return at 9:25 p.m. for the preliminary discussion of the acquisition of real property.
(Crum/Bennett) Motion carried 4-0.

The Board asked Dr. Schutte to join them in executive session.
Dr. Schutte joined the Board at 9:15 p.m.
Dr. Schutte returned to the Boardroom at 9:25 p.m.
The Board reconvened at 9:25 p.m. with seven members present.

11.0 ADJOURNMENT
Meeting adjourned at 9:27 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

2020-2021

PERSONNEL RESUME

Name Angelia Hilt

For Position As Visually Impaired Teacher

Building Administration Building

Education

Undergraduate	Date	Degree	Major
Friends University	1990	BS	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2017	ME	Special Education

Teaching Experience	Location	Dates	Years
Special Education Teacher	Derby, KS	2015-2020	5
Special Education Teacher	South Haven, KS	2011-2015	4
Wellington Christian Academy	Wellington, KS	2007-2011	4
Futures Unlimited	Wellington, KS	1991-2000	9
Pre-School for the Blind	Wichita, KS	1990-1991	1

Salary Offered $62,232 **Degree** MS **Level** K

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 24, 2020

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Shauna Tinich, Science Teacher at Haysville West Middle School, effective May 21, 2020.

CA

HAYSVILLE WEST MIDDLE SCHOOL

Home Of The Gorillas

Ty Hamilton

Assistant Principal/Athletic Director

TO: Haysville USD 261 Board of Education
FROM: Ty Hamilton, Haysville West Middle School
RE: Donation
DATE: February 10th, 2020

To Whom It May Concern:

Haysville West Middle School has received a donation of $1563.60 from Team Haysville Wrestling Club. This amount will cover new warm-up sweatsuits for our wrestling program through BSN Sports. In order to maximize the number of student-athletes benefitting from this donation, these warm-ups will likely also be used for our cross country and tennis teams.

Thank you,

Ty Hamilton
Assistant Principal/Athletic Director
Haysville West Middle School

PHONE (316) 554-2370 1956 W GRAND AVE HAYSVILLE, KS 67060 FAX (316) 554-2377

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	-73,842.94	2,797,434.00	-2,998,555.15	-274,964.09	-140,155.79	-415,119.88	0.00
07	FEDERAL FUNDS	-302,503.33	106,875.00	-65,174.94	-260,803.27	-20,414.59	-281,217.86	0.00
08	SUPPLEMENTAL GENERAL	2,609,621.31	1,287,749.18	-148,611.72	3,748,758.77	-17,790.44	3,730,968.33	0.00
11	AT-RISK (4 YEAR OLD)	-140,377.77	0.00	-48,202.34	-188,580.11	0.00	-188,580.11	0.00
13	AT-RISK (K-12)	-1,190,890.61	62.50	-275,979.74	-1,466,807.85	-24.96	-1,466,832.81	0.00
14	BILINGUAL	-62,535.33	0.00	-20,688.35	-83,223.68	0.00	-83,223.68	0.00
16	CAPITAL OUTLAY	104,863.16	765,097.97	-358,617.94	511,343.19	-16,463.70	494,879.49	0.00
18	DRIVER TRAINING	254,941.39	0.00	0.00	254,941.39	0.00	254,941.39	0.00
24	FOOD SERVICE	3,009,604.81	265,379.09	-292,817.10	2,982,166.80	-76,534.53	2,905,632.27	0.00
26	PROFESSIONAL DEVELOPMENT	-54,831.85	0.00	-4,859.13	-59,690.98	-736.89	-60,427.87	0.00
28	PARENTS AS TEACHERS PROGRAM	-12,537.03	0.00	-28,440.12	-40,977.15	-1,382.93	-42,360.08	0.00
30	SPECIAL EDUCATION	-1,749,300.34	164,905.62	-1,221,709.80	-2,806,104.52	-2,205.30	-2,808,309.82	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	-237,497.74	0.00	-69,011.30	-306,509.04	-4,482.79	-310,991.83	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,724,732.55	-1,724,732.55	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	423,969.47	22,395.00	-29,604.74	416,759.73	-38,226.25	378,533.48	0.00
62	BOND & INTEREST #1	4,866,487.75	1,264,796.17	0.00	6,131,283.92	0.00	6,131,283.92	0.00
70	ECC STATE GRANT	-25,164.60	7,261.13	-6,882.84	-24,786.31	-1,195.35	-25,981.66	0.00
71	KANSAS PRESCHOOL PILOT GRANT	7,428.50	7,428.00	0.00	14,856.50	0.00	14,856.50	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	163,080.66	44,707.61	-7,445.16	200,343.11	0.00	200,343.11	0.00
TOTAL		7,294,937.09		-7,301,332.92		-319,613.52		0.00
			8,458,823.82		8,452,427.99		8,132,814.47	

************************* End of report **************************

9,500.00 PcHYMash
8.442.927.99 General Ledger
8.442.927.99 Bank Balance
- 0 -

Bank Statement Closing Date: 01/31/2020
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 02/06/2020 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		8,875,301.08	
Items Not Listed on this Statement			
Checks:	-426,893.84		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-426,893.84	
Manual Adjustments:		-5,479.25	
Adjusted Bank Statement Balance:			8,442,927.99

Ending Cash Balance as of 01/31/2020

Beginning Cash Balance:		7,285,437.09	
Items from Skyward Sources			
Accounts Payable Sources:	-2,885,692.93		
Cash Receipts Sources:	8,469,791.14		
Journal Entries Sources:	-1,727,679.04		
Payroll Sources:	-2,698,928.27		
Subtotal of Skyward Sources:		1,157,490.90	
Month End Balance:			8,442,927.99

Variance: 0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

January 31, 2019

NEGATIVE UNENCUMBERED CASH BALANCES:

06	GENERAL FUND	Awaiting State Funds
07	FEDERAL FUNDS	Awaiting Federal Funds
11	AT-RISK (4 Yr Olds)	Awaiting State Funds
13	AT-RISK (K-12)	Awaiting State Funds
14	BILINGUAL	Awaiting State Funds
26	PROFESSIONAL DEVELOPMENT	Awaiting State Funds
28	PARENT AS TEACHERS PROGRAM	Awaiting State Funds
30	SPECIAL EDUCATION	Awaiting State Funds
31	CONSTRUCTION	Awaiting Transfer of Funds
34	VO-ED	Awaiting State Funds
70	ECC STATE GRANT	Awaiting State Funds

FD	T	FUNC	OBJ	BLDG	PRG	FD	T	FUNC	OBJ	BLDG	PRG	2019-20 Revised Budget	January 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
06	E	5208	931	0000	000	06	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	06	E	5211	911	0000	000	200,000.00	0.00	0.00	0.00	200,000.00
06	E	5213	913	0000	000	06	E	5213	913	0000	000	1,700,000.00	0.00	0.00	0.00	1,700,000.00
06	E	5216	918	0000	000	06	E	5216	918	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	06	E	5226	926	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	06	E	5228	928	0000	000	150,000.00	0.00	0.00	0.00	150,000.00
06	E	5230	930	0000	000	06	E	5230	930	0000	000	6,244,000.00	0.00	2,252,336.00	0.00	3,991,664.00
06	E	5234	934	0000	000	06	E	5234	934	0000	000	150,000.00	0.00	0.00	0.00	150,000.00
06	E	5251	951	0000	000	06	E	5251	951	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	06	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	08	E	5211	000	0000	000	400,000.00	0.00	0.00	0.00	400,000.00
08	E	5213	000	0000	000	08	E	5213	000	0000	000	4,716,079.00	0.00	0.00	0.00	4,716,079.00
08	E	5214	000	0000	000	08	E	5214	000	0000	000	250,000.00	0.00	0.00	0.00	250,000.00
08	E	5226	000	0000	000	08	E	5226	000	0000	000	100,000.00	0.00	0.00	0.00	100,000.00
08	E	5228	000	0000	000	08	E	5228	000	0000	000	50,000.00	0.00	0.00	0.00	50,000.00
08	E	5230	000	0000	000	08	E	5230	000	0000	000	4,225,000.00	0.00	0.00	0.00	4,225,000.00
08	E	5234	000	0000	000	08	E	5234	000	0000	000	550,000.00	0.00	0.00	0.00	550,000.00
08	E	5255	000	0000	000	08	E	5255	000	0000	000	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	30	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	53	E	5206	910	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	53	E	5206	930	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	53	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	53	E	5230	930	0000	000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals												18,735,079.00	0.00	2,252,336.00	0.00	16,482,743.00

Number of Accounts: 23

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

State Assessment Report on Last Year's Scores

See Supporting Documentation in PDF

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

January 8, 2020

Parents as Teachers 2020-2021 Student and Staff Handbook

Changes to names and dates only.

Thank you

Emily Goetz, Coordinator

USD 261
HAYSVILLE SCHOOLS

To: USD 261 Board of Education

From: Gina Keirns, Administrator
Tri-City Day School

Re: Student-Parent & Staff Handbooks for 2020-2021

Date: December 17, 2019

Currently, our Student/Parent and Staff Handbooks will need revisions with general updates such as the calendar, staff, titles and BOE members.

Staff Handbook

- Tobacco Use or Possession – Update/add vaping.

Student/Parent Handbook

- Graduation Requirements – May need revisions.
- School Hotlines – Will be update and include: Safe School w/KS Highway Patrol, Suicide Prevention Lifeline, Crisis Text line & LGBTQ Crisis Helpline.
- Tobacco Use or Possession – Update/add vaping.

tg

To: USD 261 Board of Education & Dr. John Burke

From: Jennifer Reed, Asst. Superintendent for Learning Services

Jetta Williams, Director of Early Childhood

Re: Comprehensive Pre-K Curriculum

Date: January21, 2020

History/Relevance: Haysville's Pre-K program has, in the past, used the same Reading and Math curriculum series as the elementary level. KSDE is now strongly encouraging the Four Year Old At-Risk and Kansas Preschool Program grant recepients to utilize a dedicated to Pre-K, comprehensive, research and evidence- based curriculum in their Early Childhood classrooms.

What: We are asking for approval to purchase a comprehensive Pre-K curriculum from Gryphon Press through Kaplan Early Learning Company. This curriculum is on the approved list from KSDE.

Why: This resource will allow us to align with the Kansas Early Learning Standards (KELS), district instructional plan and KSDE guidelines with a curriculum specifically designed for the Pre-K population.

Where: The curriculum will be implemented in all Pre-K classrooms

When: The curriculum would be implemented with the 2020-21 school year

How: Once the purchase of this resource is approved, materials will be ordered and professional development provided to our Pre-K staff during the back-to-school inservice scheduled for August 2020

Who: This proposal will allow the district to provide a dedicated, KSDE approved Pre-K curriculum to our Pre-K staff

How much: A price quote from Kaplan Early Learning Company is attached.

Thank you,

Jennifer and Jetta

QUOTE #316031

Teneshia Miller
Kaplan Early Learning Company
1310 Lewisville-Clemmons Road
Lewisville, NC 27023-0609
Phone: 1-800-334-2014 ext. 2232
Email: temiller@kaplanco.com

BILL TO:

668200-1
HAYSVILLE UNIFIED SCH DIST 261
1745 W GRAND AVE
HAYSVILLE, KS 67060-1234
Phone: 3165542201
Fax: 3165542230

SHIP TO:

668200-1
HAYSVILLE UNIFIED SCH DIST 261
1745 W GRAND AVE
HAYSVILLE, KS 67060-1234
Phone: 3165542201
Fax: 3165542230

Product	Description	Qty	List Price	Price	Freight	Total
Mark For:	**JETTA WILLIAMS**					
10-29800	C4L COMPLETE CLASSROOM KIT	12	$2,995.00	$2,995.00	$0.00	$35,940.00
NC-SP-84993	C4L ONE YEAR ONLINE SUBSCRIPTION	12	$0.00	$0.00	$0.00	$0.00
NC-SP-83314	C4L PRINCIPAL HANDBOOK	12	$0.00	$0.00	$0.00	$0.00
		Mark For Totals		**$35,940.00**	**$0.00**	**$35,940.00**
Additional Services						
FREIGHT	Freight	1	$5,391.00	$0.00	$0.00	$0.00
	Freight charges will be free for all UPS/small parcel products.					

Your Savings

Freight Savings	**$5,391.00**
Total Savings	**$5,391.00**

SubTotal	**$35,940.00**
Tax	**$0.00**
Freight	**$0.00**
Grand Total	**$35,940.00**

Quote valid for 60 days. Prices are subject to change after this period. This quote includes estimated sales tax. Applicable sales tax will be added to your invoice when this quote is approved for order processing. Please reference quote number 316031 when placing this order.

6.4 Juul Litigation

No supporting documentation.

End of Section

6.5 Facilities/Enrollment

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Capital Outlay

See Supporting Documentation in PDF

End of Section

January 9, 2020
Draft 1 as amended

HAYSVILLE USD 261
2020-2021 School Calendar

July 2020				
M	T	W	T	F
		1	**2**	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2020				
M	T	W	T	F
3	**4**	**5**	**6**	**7**
10	**11**	**12**	**13**	**14**
17	**18**	19	20	21
24	25	26	27	28
31				

September 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	**25**
28	29	30		

October 2020				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	**16**
19	**20**	**21**	**22**	**23**
26	27	28	29	30

November 2020				
M	T	W	T	F
2	3	4	5	6
9	10	**11**	12	13
16	17	18	19	20
23	24	**25**	**26**	**27**
30				

December 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	**23**	**24**	**25**
28	**29**	**30**	**31**	

January 2021				
M	T	W	T	F
				1
4	5	6	7	**8**
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2021				
M	T	W	T	F
1	2	3	4	5
8	**9**	**10**	**11**	**12**
15	16	17	18	19
22	23	24	25	26

March 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	**12**
15	**16**	**17**	**18**	**19**
22	23	24	25	26
29	30	31		

April 2021				
M	T	W	T	F
			1	**2**
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2021				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	**19**	20	21
24	25	26	27	28
31				

June 2021				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

July 2	Fourth of July Holiday
Aug 3-12	New Teacher Orientation
Aug 13	District Inservice
Aug 14	Building Inservice
Aug 17	1/2 Building Inservice-1/2 Work Day
Aug 18	Teachers' Work Day
Aug 19	1st Day of School 1-6, 9
Aug 20	1st Day of School 7-8, 10-12
Aug 21	1st Day of School Kindergarten
Sept 7	Labor Day Holiday
Sept 25	Building Inservice **No School**
Oct 16	End of 1st Nine Weeks
Oct 16	1/2 Work Day-1/2 Collaboration **No School**
Oct 19-23	Parent/Teacher Conferences
Oct 22	Parent/Teacher Conferences **No School**
Oct 23	Conference Release Day **No School**
Nov 11	Veterans Day Observed **No School**
Nov 25-27	Thanksgiving Break
Dec 23	End of 1st Semester
Dec 23	1/2 Collaboration/1/2 Building Inservice **No School**
Dec 23-Jan 4	Winter Break for Students

Dec 24-Jan 1	Winter Break for Staff
Jan 4	Teachers' Work Day **No School**
Jan 8	Building Inservice **No School**
Jan 18	Non-Contract Day **No School**
Feb 8-12	Parent/Teacher Conferences
Feb 11	Parent/Teacher Conferences **No School**
Feb 12	Conference Release Day **No School**
Feb 15	Presidents' Day Holiday
March 12	End of 3rd Nine Weeks
March 12	1/2 Work Day -1/2 Collaboration **No School**
March 15-19	Spring Break **No School**
April 2	Non-Contract Day **No School**
April 5	Non-Contract Day **No School**
May 18	Last Day of School Early Release **No Lunch**
May 19	Teachers' Work Day
May 31	Memorial Day Holiday

Graduation / Promotion Dates

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 19-Oct 16	42.50	Jan 5-March 12	45.25
Oct 19-Dec 23	42.75	March 22-May 19	40.00

BOE Mtg

1/2 Building Inservice-1/2 Work Day	Building Inservice	All Offices Closed	Parent-Teacher Conf.
1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

January 28, 2020
Draft 2 as amended

HAYSVILLE USD 261
2020-2021 School Calendar

July 2020				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2020				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2020				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2020				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

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M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

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M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

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1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

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1	2	3	4	5
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			1	2
5	6	7	8	9
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19	20	21	22	23
26	27	28	29	30

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M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

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BOE Mtg

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1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville BOE Calendar (revised 10/2019)

July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Handbooks
		Elect Board Negotiations Team
		School Board Appreciation MO.
August		
Budget Hearing		
Approve Budget		February
Budget Workshop		Report of Admin. Evaluations
		Extension of Admin. Contracts
		Handbooks
September		Capital Outlay (1st reading)
Site Council Mmbrshp. Apprvl - Cnsnt Agnda.		HAC Agreement re: Baseball Fields
School Dude Inspection Report		
Review/Means and Methods for Asset Works		March
		School Calendar Proposals
		Handbooks
October		
S066 - Enrollment Numbers		
National Education Week (Dates)		April
Audit Report		Star Polisher Awards
		Proclamation for Teacher Appreciation
		Handbooks
November		
KASB Delegates/voting		
Curriculum Proposals		May
Star Polisher Awards		Handbooks
		Review ASA Contract - Reports
		Graduations/Promotions (Dates)
December		Retiree Reception
Schedule Superintendent's Evaluation		
		June
Yearly Activities		Handbooks
Joint BOE/CITY Meeting (5th Mon.)		Set Budget Meeting Date and Time
Emergency Safety Interventions Report - Personnel		Crisis / Safety Report
Joint BOE/StuCo Meeting		Approve Updated Wellness Policy
KASB State Convention		Microsoft Licenses
KASB Spring/Fall Regional Mtgs.		Schools for Fair Funding Annual Report
		On Going Activities
		Policy Review (Monthly)
		Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section