

CAMPUS HIGH SCHOOL

Changes to the 2012-13 Faculty Handbook:

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Added this statement:

Unified School District 261 does not discriminate on the basis of race, color, national origin, sex, disability, military status or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Michael Clagg, Assistant Superintendent for Human Resources, 1745 West Grand, Haysville, KS 67060 . Phone: (316) 554-2206 Email: mclagg@usd261.com

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A couple of changes were made to administrative responsibilities:

Administrative Responsibilities

All administrators will share the responsibilities associated with the following areas:

Crisis Intervention	Evaluations	Cafeteria Supervision
North Central Accreditation		

Myron Regier, Principal

ADA	Appeals	Building & Grounds
Climate Surveys	Community Relations	Department Chairs
*Discipline (freshmen)	Educational Field Trips	Enrollment Coordination
Faculty Handbook	General Budget	General Supervision
North Central	Site Council	

All Assistant Principals will share the responsibilities associated with the following areas:

Attendance	Contest & Event Supervision	Discipline
Security		

Richard Elliott, Asst. Principal & Athletic Director

Athletics	Athletic Budget	Athletic Handbook
Booster Club	Discipline (seniors)	Facility Usage
Inservice	Key Inventory	KSHSAA Activities
KSHSAA Reports	Locks & Lockers	Lunch Schedule
Parking	Supervision of Coaches	

Glenda Cowell, Asst. Principal

Activities Budget	Activities & Clubs	Activities Trips & Transp.
Assemblies	Building Calendar	Discipline (sophomores)
Facility Usage	Field Trips	Inservice
Literacy First	Mentor Program	Reading State Assessments
Seminar Schedule	Social Studies Assessment	Staff Development

Tracey Repp, Asst. Principal, Assistant Athletic Director & Activities Director

Athletic Officials	Athletic Transportation	AVID
Bus Discipline	Common Assessments	*Crisis Coordinator
Discipline (juniors)	Event Management	Inservice
Math Assessment	Science Assessment	Student Planner
Technology		

Joe Sailors, Asst. Principal

Auditorium Seating	IB Program	Inservice
Link Crew	New Student Orientation	*PBIS
Scantron Testing		

*Discipline (freshmen): Moved from Mr. Sailors to Mr. Regier.

*Crisis Coordinator: Moved from Mr. Sailors to Mr. Repp.

*PBIS: Moved from Mr. Repp to Mr. Sailors.

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Deleted:

~~Final examinations will count as 10% of the semester grade.~~

Replaced with:

Assessment Policy

The purpose of the CHS assessment program is to facilitate and provide information for student achievement, student evaluation, and instructional change in order to enhance and promote student learning. Students will take the following types of assessments:

- **Pre-Assessment:** Before embarking on new learning, student's prior knowledge and experience will be assessed formally and informally.
- **Formative Assessment:** In order to produce information about student achievement and to gauge academic mastery of skills to make necessary instructional decisions, a variety of ongoing and regular assessments will be used. Teachers use classroom and state formative assessments to drive instruction and provide feedback for appropriate placement in tiered classes.
- **Summative Assessment:** Summative assessment happens at the end of a learning experience. Summative assessments are designed so students can demonstrate what they have learned. Unit or chapter common assessments are used throughout the year as well as AP exams to monitor student progress and further professional learning communities. An end of the semester comprehensive final examination will be given in the final weeks

of December and May. The end of the semester exams will be 20% of the semester grade. Tests/quizzes/major projects make up at least 30% and no more than 70% of a class grade.

- **Standardized Assessment:** CHS uses state tests, as well as the Scantron Performance tests, ASVAB, EXPLORE, PLAN, PSAT, SAT, and ACT standardized testing to help students make good academic decisions regarding courses to take and skills to improve.

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Will update Progress Report dates when the 2012-2013 calendar is set.

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Added Under Computer Use:

The USD 261 Haysville Public School district complies with federal and state Children's Internet Protection Act (CIPA) laws and promotes Internet safety for all students through a curriculum that addresses cyber bullying and appropriate interaction with other individuals on social networking websites and chat rooms. It shall be the responsibility of all members of the USD 261 Haysville Public school staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with the CIPA laws.