USD 261 Haysville School District Committees

Updated 3-28-12

Committee	Contact	Purpose	Decisions	Decision Making Process(es)	Meeting Schedule
Acceleration Task Force	Teresa Tosh Becky Cezar	-Accelerate learning to meet the needs of gifted & high achieving students -Exploring research and planning for implementation	-How to implement acceleration practices	-Authority rule w/discussion -Consensus	-Semi-Annually -9:00 - 11:00
Advisory Council	Dr. Burke	-Two way communication about educational issues	-Information exchange	-Dialogue	-Quarterly
Assistant Principals	Teresa Tosh	-PLC Discussion -Information sharing -Explore best practices	-Input routed to bldg principals for decision	-Consensus	-3rd Wednesday -Quarterly -11:00 – 1:00
BOE (School Board)	Dr. Burke BOE President	-Long range planning -Coordinating & evaluating policies & procedures	-BOE level decisions -Budget -District policy & procedures -Hiring	-Majority rule	-3rd Monday -Monthly -7:00
Cabinet	Dr. Burke	-Communication alignment -District level topics -Strategic plan implementation -Feedback -Information sharing & leadership growth -Review board agenda	-Calendar -Operations of district -Policies & procedures -Surveys	-Authority rule w/discussion -Consensus	-2nd & 4th Monday -Bimonthly -9:00
Crisis (DCT)	Galen Davis	-Provide District leadership in crisis management -Provide support for individual school crisis team planning, training, and response -Ensure collaboration and communication with public safety first responders	-Determine what to do in the event of a variety of potential crises -Training	-Authority rule w/discussion -Consensus -Expert	-4th Wednesday -Bimonthly
Guiding Coalition & Focus Teams	Teresa Tosh	-Support implementation of the Strategic Plan -Framework for curriculum, instruction, assessment & behavior intervention -Analyze district data **Focus Team: MTSS Academic:** Teresa Tosh -Approval of new programs/courses -Intervention best practices **Focus Team: MTSS Behavior:** Pat Yorgensen & Becky Cezar -Implementation and development of MTSS/PBIS throughout the district to meet all student's needs **Focus Team: Instructional Technology:** Lisa Cundiff	-District & building alignment -CIA frameworks -Program/course offerings -Recommendations to BOE -Approve inservice points -District wide inservice structure	-Consensus (building) -Expert (district) -Majority rule -Vote	-1st Thursday -Monthly -8:30 – 3:30 Meetings alternate each month between the Guiding Coalition & the Focus Teams

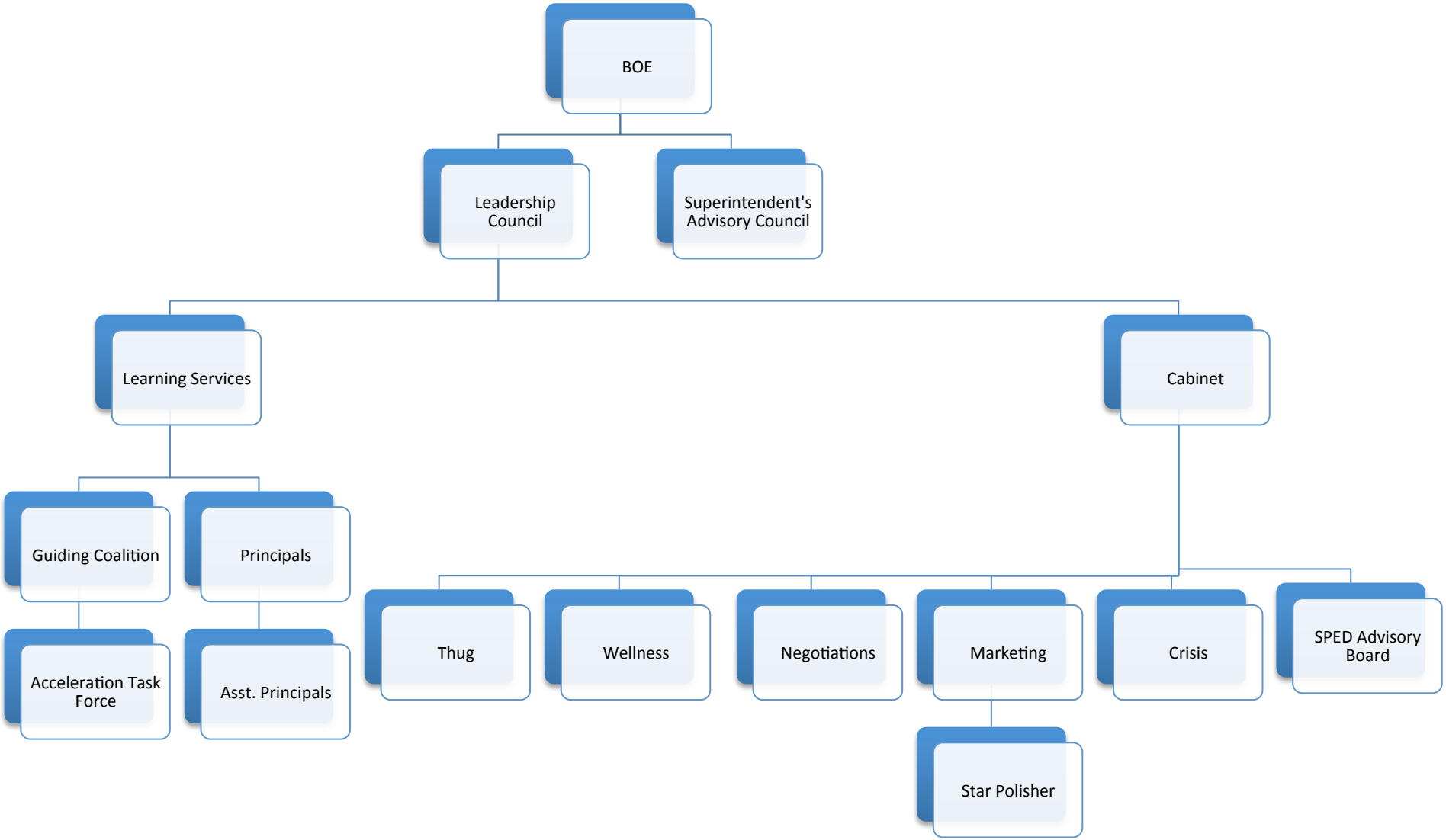
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		-Student engagement & technology integration **Focus Team: Professional Development Council:** Penny Schuckman -Professional development focus & monitoring -MyLearningPlan (MLP) implementation **Focus Team: Assessment:** Pat Yorgensen -Implementation of the District Assessment Plan			
Leadership Council	Dr. Burke	-Brainstorming & discussion -Strategic plan development & deployment -District level concerns, issues & focus	-BOE -Policies -Procedures	-Authority rule w/discussion -Consensus	-1st & 3rd Monday -Bimonthly -9:00
Learning Services	Teresa Tosh	-Alignment of Curriculum, Instruction, Assessment & Profession Learning/Leadership -Implementation of strategic plan -Monitoring implementation of CIA initiatives	-Planning & working to carry out prior decisions	-Authority rule w/discussion -Consensus	-2nd & 4th Friday -Bimonthly -8:30 – 11:00
Marketing	Dr. Burke Liz Hames	-Promote district (internally & externally)	-How to market	-Consensus -Expert	-Scheduled as needed
Negotiations	Clint Schutte	-Salary & benefits -Calendar issues -Certified Staff	-Salary & benefits -Calendar issues -Negotiated agreement	-Consensus -Majority rule	-Scheduled as needed (Feb. – May)
Principals	Teresa Tosh	-Information sharing -Implementation of strategic plan -Building communication & consistency -Achieving benchmark targets -Leadership for KLN initiatives	-Building level protocol	-Consensus	-2nd Monday -Monthly -3:00 – 4:00
SPED Advisory Board	Becky Cezar	-Assist in development & refinement of the special education process	-Collaborative group recommendations	-Consensus	-3rd Thursday -Monthly -11:30 – 3:00
Star Polisher	Liz Hames BOE President	-Recognize excellence among staff & volunteers	-Identify awardees	-Consensus	-Semi-Annually
THUG	Kim Forgey Debbie Coleman	-Information for secretaries	-Enrollment -Processes	-Consensus	-Monthly
Wellness	Gina Lee	-Encourage & promote wellness for the students and staff	-Complete yearly report	-Consensus	-Semi-Annually

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Decision Making Methods (taken from the KS MTSS Structuring Guide, 2009, pg. 43-44)

1. Consensus: This method is where all team members get a chance to voice their opinions and they must all agree on the outcomes. If any team member disagrees, then the discussions continue until all can agree and commit to the outcome. If using this method, the team should identify how consensus will be determined using approaches such as fist to five or thumbs up, thumbs down or thumbs sideways.

2. Majority Rule: This method is democracy in action, the team votes and the majority wins.

3. Minority Rule: This method is used when a subgroup investigates information and makes recommendations to the entire group. If using this method it is important to determine how final decisions about recommendations from subgroups will be made. This maybe an approach used as a way to bring information to the entire Leadership Team.

4. Averaging: This is the ultimate method of compromise. Team members discuss, haggle, and negotiate an intentional middle position.

5. Expert: Either an expert on the team or an external one brought in for a specific decision provides a recommendation and the team follows it.

6. Authority Rule without Discussion: This method typically leaves no room for discussion. The predetermined decision maker hands down the decisions to be followed by the team. If using this method it is important to identify who has the authority for all decisions or within each area (e.g., assessment, curriculum, etc.).

7. Authority Rule with Discussion: This is also sometimes called Participative Decision Making. Using this method, those in the decision-making role make their role clear to all and then all team members engage in a lively discussion on the issues. Everyone's opinion counts and when the discussion starts to repeat with no new insight being offered the discussion comes to an end. The decision maker makes the decision and then lets everyone know the outcome and explains how their inputs affected the decision. If using this method it is important to identify who has the authority for all decisions or within each area (e.g., assessment, curriculum, etc.).