REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – March 23, 2020 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - BOE and Student Council Breakfast Meeting
  - Swim to a Wish
  - Campus Girls Bowling Team
  - Amanda Phanivong
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Valley State Bank Update – Susan Holmes

6.0 ACTION ITEMS
- 6.1 2020-2021 Calendar – Draft 2

7.0 FIRST READINGS
- 7.1 Elementary School Staff and Student Handbooks – PDF
- 7.2 Haysville Middle School Staff and Student Handbooks - PDF
- 7.3 Haysville West Middle School Staff and Student Handbooks
- 7.4 Temporary Summer Help – PDF - Schutte
- 7.5 Grade Card Updates - Reed
  - 5th Grade
  - Technology Classes
- 7.6 Capital Outlay - PDF

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – If Needed

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
February 24, 2020 – 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Six Board members were present.

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Jennifer Bain
Jeremy Bennett
Greg Fenster
Jerome Crawford

OTHERS PRESENT
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Brian Howard, Campus High School Asst. Principal
Ildo Martins, Haysville West Middle School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Carla Wulf, Ruth Clark Elementary Principal
Adia Ludwig, Director of Community Relations
David Herbert, Director of Information Services
Gina Keirns, Administrator of Tri-City Day School
Shanae Stein, Curriculum & Assessment Coord.
Krista Pottier, Curriculum & Assessment Coord.
Others

1.0 MEETING OPENING

1.1 Call to Order
Board President, Paige Crum called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Social Contract – Special BOE Meeting
  Ms. Crum suggested the Board have a Special BOE Meeting to produce a Social Contract.
  MOTION to have a Special BOE Meeting on Monday, March 23, 2020 at 6:00 p.m., to develop a Social Contract.
  (Crum/Bennett) Motion carried 6-0.
- Newman University recognized Dr. Burke's Distinguished Service Award.
- Dr. Schutte testified in Topeka regarding the K-12 education bond and interest cap.
- USD 261 joined the City of Haysville in promoting the District and City at the WABA Home Show February 6 – 9, 2020.
- USD 261 held a Job Fair on February 8th.
- Ms. Crum recommended the Board add Legislative Meeting to the Board's January Calendar.
- IBB Training will be held on February 25th, at 5:30 p.m. in the Administrative Building Conference Room.
- Swim to a Wish will be held this coming weekend beginning Friday at 4:00 p.m. and ending on Sunday around 2:00 p.m. Donations will be accepted during the swim at the Campus pool or may be given on line. Proceeds will go to a local beneficiary.

1.4 Superintendent's Announcements

- Both boys and girls bowling teams are Regional Champions.
- Campus has 6 Wrestlers that have qualified for State.
- Brendon Chadd, Campus Swimmer, improved his finish at the State meet. He started the meet seeded 15th and finished 7th.
- The Campus High School Boys Basketball team is still undefeated!
- One of our Campus students received a Rudd Scholarship. The recipient's name is embargoed until March 9th.

1.5 Campus High School Student Council Report

No Report

1.6 New and Good

Tom Gibson:

- The next home Basketball game is Monday, February 28th. Mr. Gibson encouraged all to attend the game.
- The Cheer Team competed in Valley Center and received four superior scores.
- The Campus Cheer and Dance Teams are both exceptional.

Jennifer Bain:

- The STEM Expo will be March 5th, from 6:00 – 8:00 p.m. at Rex Elementary School.

Dr. Clagg:

- KASB Attorney, Donna Whiteman, toured Haysville High School and Tri-City Day School. She was impressed with the building and very complimentary of the staff.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented with the cancellation of the Student Council Report.
(Gibson/Bennett) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel information was placed at each Board member's place.

3.3 Gifts and Grants

Additional Gifts and Grants information was placed at each Board member's place.
MOTION to approve the Consent Agenda as presented with the addition of the information placed at each Board members' seat.
(Gibson/Bennett) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Bain/Gibson) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- State Assessment Report on Last Year's Scores

  Ms. Reed presented information to the Board regarding last year's State Assessment Scores.

6.0 ACTION ITEMS

6.1 Parents As Teachers Student and Staff Handbooks

MOTION to approve the 2020-2021 Parents As Teachers Student and Staff Handbooks as presented.

(Gibson/Bain) Motion carried 6-0.

6.2 Tri-City Day School Student and Staff Handbooks

Gina Keirns, Tri-City Day School Administrator was present to answer questions from the Board regarding the Tri-City Day School Student and Staff Handbooks.

MOTION to approve the 2020-2021 Tri-City Day School Student and Staff Handbooks as presented.

(Gibson/Bennett) Motion carried 5-1. Greg Fenster voted no.

6.3 Pre-School Curriculum Adoption – Reed

Jennifer Reed presented information to the Board regarding the new pre-school curriculum adoption.

MOTION to approve the Pre-School Curriculum Adoption as presented.

(Bennett/Bain) Motion carried 6-0.

6.4 JUUL Litigation

Prior to the Board meeting, Dr. Burke discussed the Juul Litigation with KASB Attorney Donna Whiteman.

As a result of the discussion with Whiteman, Dr. Burke discouraged the Board from joining in the Hutton and Hutton Juul lawsuit.

MOTION to follow administration's recommendation and decline the Juul Litigation.

(Fenster/Bennett) Motion carried 6-0.

6.5 Facilities / Enrollment

Dr. Clint Schutte presented information to the Board regarding Facilities / Enrollment and a small boundary change regarding Freeman and Prairie Elementary Schools.

MOTION to approve the proposed Facilities/Enrollment boundary change as presented with the addition of 5 staff.

(Bennett/Crawford) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Capital Outlay

Dr. Clint Schutte presented information to the Board regarding Capital Outlay.

This was a first reading with no action requested from the Board.

7.2 2020-2021 Calendar

Dr. Burke presented two 2020-2021 Calendar drafts to the Board for review.

Administration and staff recommend Draft 2.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Handbooks
- School Calendar Proposals
- Capital Outlay

8.2 Board Calendar
Add Legislator Invitation to the November calendar and Legislative Visit to the January calendar.

9.0 EXECUTIVE SESSION – To Discuss Negotiations and Non-Elected Personnel – Administrative Contracts

Negotiations:
MOTION to go into Executive Session at 8:08 p.m. for 5-minutes, to return at 8:13 p.m.
To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
(Crum/Bennett)

The Board asked Dr. Schutte and Dr. Clagg to join them in executive session.
Dr. Schutte and Dr. Clagg joined the Board at 8:08 p.m.
Dr. Schutte and Dr. Clagg returned to the Boardroom at 8:13 p.m.

The Board reconvened at 8:13 p.m. with four members present.
(Crum, Bennett, Crawford and Gibson)

Non-Elected Personnel – Administrative Contracts:
MOTION to go into Executive Session at 8:13 p.m. for 20-minutes, to return at 8:33 p.m. to discuss nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed.
(Crum/Bennett) Motion carried 4-0.

The Board reconvened at 8:33 p.m. with six members present.

MOTION to approve extending the Administrative contracts for one year as recommended by the superintendent.
(Crum/Bain) Motion carried 6-0.

10.0 ADJOURNMENT
Meeting adjourned at 8:39 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

2020-2021

PERSONNEL RESUME

Name Makena Rust

For Position As Kindergarten Teacher

Building Freeman Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2020	BA	Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
Kindergarten	Wichita, KS	2020

Salary Offered $40,119 **Degree** BS **Level** A

2020-2021

PERSONNEL RESUME

Name Lauren Kenney

For Position As 4th Grade Teacher

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Emporia State University	2020	BS	Elementary Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
5th Grade	Derby, KS	2020
2nd Grade	Haysville, KS	2019

Salary Offered $40,119 **Degree** BS **Level** A

PERSONNEL RESUME

Name Brianna Newell

For Position As School Psychologist

Building Nelson Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2014	B.A.	Psychology

Graduate	Date	Degree	Major
Wichita State University	2019	Ed.S.	School Psychology
Wichita State University	2017	M.Ed.	Educational Psychology

Practicum Experience	Location	Date
School Psychology	Haysville, KS	2019

Salary Offered $13,205 **Degree** SPEC **Level** A

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 23, 2020

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Debra Vance, Library Media Specialist at Prairie Elementary School, effective May 21, 2020.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 23 2020

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Renee Bowmaker, 3rd Grade Teacher at Ruth Clark Elementary School, effective May 21, 2020.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 23 2020

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Retha Dorrrough, Social Studies Teacher at Campus High School, effective May 21, 2020.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 23 2020

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jordan Rausch, 4th Grade Teacher at Prairie Elementary School, effective May 21, 2020.

CA

USD 261
HAYSVILLE SCHOOLS

Freeman Elementary School

7303 South Meridian
Haysville, Kansas 67060
316-554-2265
Fax# 316-554-2295

Date: 3-4, 2020

To: USD 261 Board of Education

From: Jerri Clagg, Secretary

RE: Donation

Freeman Elementary received a donation from Drew Dill in the amount of $35.00. We are requesting acceptance of this donation.

Thank you,

Jerri Clagg
Secretary
Freeman Elementary

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 9

DATED: 3/23/2020

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

E						
E	2/12/2020	DIRECT DEPOSIT	47095-48244	Ck#		2,458,969.30
		WITHHOLDING		Ck#	72858-72892	1,896,542.09
		WITHHOLDING		Ck#		
		WITHHOLDING		Ck#		

ACCOUNTS PAYABLE

E				
E	2/27/2020	Manual Cks	73097-73099	64,599.21
	3/6/2020	Manual Cks	73133-73149	111,779.63
	3/23/2020	CKS	73152-73336	350,702.80
		CKS		
		Wire Tranfer		
		Void Cks		(68,216.69)

TOTAL REGISTER: 4,814,376.34

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	-275,364.09	3,374,184.00	-1,986,339.74	1,112,480.17	-91,119.84	1,021,360.33	0.00
07	FEDERAL FUNDS	-260,803.27	879.00	-61,258.23	-321,182.50	-19,348.27	-340,530.77	0.00
08	SUPPLEMENTAL GENERAL	3,748,758.77	4,222,501.00	-5,093,429.63	2,877,830.14	-3,388.69	2,874,441.45	0.00
11	AT-RISK (4 YEAR OLD)	-188,580.11	300,000.00	-43,187.51	68,232.38	-185.68	68,046.70	0.00
13	AT-RISK (K-12)	-1,466,807.85	2,001,012.50	-268,268.67	265,935.98	-28.93	265,907.05	0.00
14	BILINGUAL	-83,223.68	150,000.00	-15,822.55	50,953.77	0.00	50,953.77	0.00
16	CAPITAL OUTLAY	511,343.19	1,069,362.89	-1,030,636.73	550,069.35	-22,067.22	528,002.13	0.00
18	DRIVER TRAINING	254,941.39	41,190.00	0.00	296,131.39	0.00	296,131.39	0.00
24	FOOD SERVICE	2,982,166.80	324,697.62	-270,868.18	3,035,996.24	-53,587.27	2,982,408.97	0.00
26	PROFESSIONAL DEVELOPMENT	-59,690.98	100,000.00	-4,257.07	36,051.95	-627.95	35,424.00	0.00
28	PARENTS AS TEACHERS PROGRAM	-40,977.15	100,000.00	-27,190.20	31,832.65	-949.77	30,882.88	0.00
30	SPECIAL EDUCATION	-2,806,104.52	2,016,604.20	-1,073,222.39	-1,862,722.71	-711.15	-1,863,433.86	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	-306,109.04	400,000.00	-63,970.35	29,920.61	-10,662.65	19,257.96	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	416,759.73	15,755.74	-12,937.36	419,578.11	-79,266.61	340,311.50	0.00
62	BOND & INTEREST #1	6,131,283.92	0.00	0.00	6,131,283.92	0.00	6,131,283.92	0.00
70	ECC STATE GRANT	-24,786.31	10,976.93	-8,033.98	-21,843.36	-89.99	-21,933.35	0.00
71	KANSAS PRESCHOOL PILOT GRANT	14,856.50	7,429.00	0.00	22,285.50	0.00	22,285.50	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	200,343.11	42,280.19	-7,272.26	235,351.04	0.00	235,351.04	0.00
TOTAL		8,452,427.99		-9,966,694.85		-282,034.02		0.00
			14,176,873.07		12,662,606.21		12,380,572.19	

************************** End of report **************************

9,500.00 Petty Cash
12,653,106.21 Bk. Balance
12,653,106.21 General Ledger Balance
0

Bank Statement Closing Date: 02/29/2020
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 03/10/2020 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		12,909,628.06	
Items Not Listed on this Statement			
Checks:	-262,001.10		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-262,001.10	
Manual Adjustments:		5,479.25	
Adjusted Bank Statement Balance:			12,653,106.21

Ending Cash Balance as of 02/29/2020

Beginning Cash Balance:		8,442,927.99	
Items from Skyward Sources			
Accounts Payable Sources:	-2,488,159.09		
Cash Receipts Sources:	9,162,247.51		
Journal Entries Sources:	-4,940.90		
Payroll Sources:	-2,458,969.30		
Subtotal of Skyward Sources:		4,210,178.22	
Month End Balance:			12,653,106.21

Variance: 0.00

********** End of report **********

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2019-20 Revised Budget	February 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,700,000.00	0.00	0.00	0.00	1,700,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5226 926 0000 000	06 E 5226 926 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5228 928 0000 000	06 E 5228 928 0000 000	150,000.00	100,000.00	100,000.00	0.00	50,000.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	6,244,000.00	0.00	2,252,336.00	0.00	3,991,664.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	150,000.00	0.00	0.00	0.00	150,000.00
06 E 5251 951 0000 000	06 E 5251 951 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5211 000 0000 000	08 E 5211 000 0000 000	400,000.00	300,000.00	300,000.00	0.00	100,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,716,079.00	2,000,000.00	2,000,000.00	0.00	2,716,079.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	250,000.00	150,000.00	150,000.00	0.00	100,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	100,000.00	100,000.00	100,000.00	0.00	0.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	50,000.00	0.00	0.00	0.00	50,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	4,225,000.00	2,000,000.00	2,000,000.00	0.00	2,225,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	550,000.00	400,000.00	400,000.00	0.00	150,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	0.00	0.00	0.00	0.00	0.00
30 E 5253 953 0000 000	30 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 910 0000 000	53 E 5206 910 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5230 930 0000 000	53 E 5230 930 0000 000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals		18,735,079.00	5,050,000.00	7,302,336.00	0.00	11,432,743.00

Number of Accounts: 23

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

February 29, 2019

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
30	SPECIAL EDUCATION.....	Awaiting State Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
34	VO-ED.....	Awaiting State Funds
70	ECC STATE GRANT.....	Awaiting State Funds

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

January 28, 2020
Draft 2 as amended

HAYSVILLE USD 261
2020-2021 School Calendar

July 2020				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2020				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

October 2020				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2020				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2021				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

April 2021				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2021				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

June 2021				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

July 2	Fourth of July Holiday
Aug 3-12	New Teacher Orientation
Aug 13	District Inservice
Aug 14	Building Inservice
Aug 17	1/2 Building Inservice-1/2 Work Day
Aug 18	Teachers' Work Day
Aug 19	1st Day of School 1-6, 9
Aug 20	1st Day of School 7-8, 10-12
Aug 21	1st Day of School Kindergarten
Sept 7	Labor Day Holiday
Sept 25	Building Inservice **No School**
Oct 16	End of 1st Nine Weeks
Oct 16	1/2 Work Day-1/2 Collaboration **No School**
Oct 19-23	Parent/Teacher Conferences
Oct 22	Parent/Teacher Conferences **No School**
Oct 23	Conference Release Day **No School**
Nov 11	Veterans Day Observed **No School**
Nov 25-27	Thanksgiving Break
Dec 23	End of 1st Semester
Dec 23	1/2 Collaboration/1/2 Building Inservice **No School**
Dec 23-Jan 4	Winter Break for Students

Dec 24-Jan 1	Winter Break for Staff
Jan 4	Teachers' Work Day **No School**
Jan 11	Building Inservice **No School**
Jan 18	Non-Contract Day **No School**
Feb 8-12	Parent/Teacher Conferences
Feb 11	Parent/Teacher Conferences **No School**
Feb 12	Conference Release Day **No School**
Feb 15	Presidents' Day Holiday
March 12	End of 3rd Nine Weeks
March 12	1/2 Work Day -1/2 Collaboration **No School**
March 15-19	Spring Break **No School**
April 2	Non-Contract Day **No School**
April 5	Non-Contract Day **No School**
May 18	Last Day of School Early Release **No Lunch**
May 19	Teachers' Work Day
May 31	Memorial Day Holiday

Graduation / Promotion Dates

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 19-Oct 16	42.50	Jan 5-March 12	45.25
Oct 19-Dec 23	42.75	March 22-May 19	40.00

BOE Mtg

1/2 Building Inservice-1/2 Work Day	Building Inservice	All Offices Closed	Parent-Teacher Conf.
1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Elementary School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

7.2 Haysville Middle School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

HAYSVILLE WEST MIDDLE SCHOOL

HOME OF THE GORILLAS

ILDO MARTINS – PRINCIPAL NICKI MCMULLIN – ASST. PRINCIPAL TY HAMILTON – ASST. PRINCIPAL/ATHLETIC DIRECTOR

To: BOE
From: HWMS Administration
CC: Dr. Burke

HWMS Staff and Student Handbooks

Updating of dates, names, district policy and general editing will be made to the Staff and Student Handbooks for the 2020-21 school year. No further changes/action is being requested.

Ildo S. Martins
Principal

1956 W. GRAND, HAYSVILLE, KS 67060 (316) 554-2370 - OFFICE (316) 554-2377 - FAX

7.4 Temporary Summer Help

See Supporting Documentation in PDF

End of Section

To: USD 261 Board of Education & Dr. John Burke

From: Jennifer Reed, Assistant Superintendent for Learning Services

Re: 5th Grade Report Card Updates

Date: March 11, 2020

History/Relevance: Our 5th grade classrooms have a report card that identifies skills students should master by the end of the year and provides parents detailed feedback on how their child is progressing with those skills.

What: We are asking for approval to make slight adjustments to the 5th grade report cards.

Why: We implemented the 5th grade report card this year, 2019-2020. The changes reflect feedback from the teachers and facilitators after implementing. This will allow us to align the feedback provided to parents as well as give additional specific information on progress.

Where: Students will receive grades quarterly following established district processes.

When: This will begin in the 2020-2021 school year.

How: Once the changes are approved, we will update the report card in PowerSchool.

Who: This change will support the 5th grade students and parents.

How much: There is no cost for these changes.

If you have any questions, please contact me at jreed@usd261.com or 554-2205.

Thank you,

Jennifer Reed

USD 261
HAYSVILLE
SCHOOLS

5th Grade Report Card Changes

Subject	Current	Suggested Change
Math	• Use strategies to solve & explain all decimal operations	• Use strategies to solve & explain all decimal operations (add & subtract) • Use strategies to solve & explain all decimal operations (multiply & divide)
Technology	• Uses online resources for research purposes • Understands basic coding • Keyboard at the rate of 15 WPM with 90% accuracy	• Attempts troubleshooting basic computer issues • Demonstrates basic coding skills • Keyboard at the rate of 20 WPM with 90% accuracy
Music	• No place for Band/Orchestra grade	• Add Band/Orchestra grade

To: USD 261 Board of Education & Dr. John Burke

From: Jennifer Reed, Assistant Superintendent for Learning Services

Re: Report Card Updates – Technology classes

Date: March 11, 2020

History/Relevance: Our elementary classrooms have a report card that identifies skills students should master by the end of the year and provides parents detailed feedback on how their child is progressing with those skills. These skills include both content areas and specials areas (PE, Music, Library Media, and Technology (Computers).

What: We are asking for approval to make slight adjustments to the elementary report cards in the area of Technology.

Why: Since our initial implementation of the elementary skill-based report card, the Computer Science standards have updated/changed. By updating the report card, we will align with these changes.

Where: Students will receive grades quarterly following established district processes.

When: This will begin in the 2020-2021 school year.

How: Once the changes are approved, we will update the report card in PowerSchool.

Who: This change will support the elementary students and parents.

How much: There is no cost for these changes.

If you have any questions, please contact me at jreed@usd261.com or 554-2205.

Thank you,

Jennifer Reed

USD 261
HAYSVILLE
SCHOOLS

Elementary Report Card Changes

Grade	Current	Suggested Change
Kindergarten	• Identifies parts of a computer	• Identifies basic parts of a personal computer • Participates with appropriate behavior (Add)
1st Grade	• Demonstrates start, shutdown, and restart of the computer • Identifies and uses home row • Uses special keys: delete, caps lock, tab, return/enter • Works with windows, icons, and menus • Participates in technology class with appropriate behavior	• Demonstrates start, shutdown, and restart of devices • Identifies home row and uses special keys • Understands the basics of coding • Participates with appropriate behavior
2nd Grade	• Applies existing knowledge to generate new ideas • Utilizes Microsoft Word • Demonstrates how to insert and delete graphics • Participates safety measure when accessing the Internet • Participates in technology class with appropriate behavior	• Utilizes productivity tools • Identify input/output devices • Practices safety measures on the Internet • Participates with appropriate behavior
3rd Grade	• No changes	• No changes
4th Grade	• Uses online resources for research purposes • Basic coding	• Attempts troubleshooting basic computer issues • Demonstrates basic coding skills
5th Grade	• Uses online resources for research purposes • Understands basic coding • Keyboard at the rate of 15 WPM with 90% accuracy	• Attempts troubleshooting basic computer issues • Demonstrates basic coding skills • Keyboard at the rate of 20 WPM with 90% accuracy

7.6 Capital Outlay

See Supporting Documentation in PDF

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Hearing
Approve Budget
Budget Workshop
September
Site Council Mmbrshp. Apprvl (C. A.)
School Dude Inspection Report … Review Means and Methods for Asset Works
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Retiree Reception
Review ASA Contract – Advrtsng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section