REGULAR MEETING USD # 261
CENTRAL OFFICE BOARD ROOM, 1745 W. GRAND AVE., HAYSVILLE, KANSAS
June 18, 2012 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 New and Good (No Documentation)
- 1.6 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Youth Soccer Fields Agreement

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Strategic Plan Reports

6.0 FIRST READINGS
- 6.1 Pre K & Kindergarten Grade Card
- 6.2 Elementary Handbook Kindergarten Time Change

7.0 ACTION ITEMS
- 7.1 Equity in School Lunch Prices
- 7.2 PDC Handbook – Schuckman - PDF
- 7.3 Acquiring Desktop Computers and Networking Equipment
- 7.4 Educational Support Personnel Handbook
- 7.5 Capital Outlay – Suburban - Schutte

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Non-Elected Personnel

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No Supporting Documentation

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
LEARNING CENTER – 150 STEWART
HAYSVILLE, KANSAS
May 14, 2012 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Learning Center, 150 Stewart, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston.
Six Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Susan Walston, President	Dr. John Burke, Superintendent of Schools
Glenn Crum, Vice President	Clint Schutte, Assistant to the Asst. Supt. of Business and Finance
Barb Walters	Debbie Coleman, Clerk of the Board
Regina Schutt	Dr. Michael Clagg, Asst. Supt. of Personnel
Greg Fenster	Myron Regier, Campus High School Principal
Emily Davis	Ildo Martins, H.W.M.S. Principal
	Dr. Mike Maurer, H.M.S. Principal
	Mark Foster, Alternative High School Assistant Principal
	Brian Howard, Rex Elementary School Principal
	Penny Schuckman, Learning Center Director
	Liz Hames, Community Relations Coordinator
	Lisa Cundiff, Director of Instructional Technology
	David Herbert, Director of Information Services
	Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Kristen Swartzendruber Scholarship
  Recipients of the Kristen Swartzendruber Scholarship are USD 261 District employee - Schreen Williams, and Campus High School Senior - Kaitlyn Kear.
- Retiree Recognition and Reception
  Retirees include: Ken Athy, Deborah Phelps, Sharon Stenholm, Lloyd Holt, Debra Wasinger, William Wycoff, Michael Stoppel, Ricky Young, J.L. Walker, Brian Knott, Wilda Jean Smith, Sharon Goodman, Garry Spillman, Rhonda Kilmer, Heather Carter, Carol Grissom, Mary Lou Pratt, Dennis Jones, Delta Meadows and Brenda Hood.
- Ms. Walston thanked staff for relocating the Board meeting to the Learning Center in order to have the retirement recognition and reception at the Learning Center.
- Susan congratulated graduates for completing another milestone in their lives and current students for completing another year.
- Ms. Walston thanked staff for another great year.
- Thank you to Communities In Schools for providing much appreciated tornado help.
- Ms. Walston attended Leadercast at the Learning Center.

1.4 Superintendent's Announcements

- Dr. Burke announced that $2.1 million in scholarships had been awarded to USD 261 seniors.
- Campus High graduation will be this coming Sunday at 2:00 p.m. at Koch Arena.
- Friday was City Appreciation Day for the Haysville Alternative High School students.
- Haysville Alternative High School graduation will be Saturday at Immanuel Baptist Church at 10:00 a.m.

1.5 New and Good

Dr. Burke:

- Campus High senior, Johnny Burke, sat a new school record in the bench press going from 365 lbs. to 415 lbs.

Susan Walston:

- The Project Seminar was a very positive experience for participating students.

1.6 Approve / Amend Agenda

MOTION to amend the Agenda by adding **Student/Personnel to 9.0 Executive Session.**
(Fenster / Walters) Motion carried 6-0.
MOTION to approve the agenda as amended with the **addition of Student/Personnel to 9.0 Executive Session.**
(Crum / Davis) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

Additional Personnel information was distributed to the Board for approval.

3.3 Gifts and Grants

Gifts and /or Grants were received from the Haysville Sonic Drive-In for Ruth Clark Elementary School.
MOTION to approve the Consent Agenda as presented with additional Personnel information.
(Crum / Davis) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS

Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.
Greg Fenster reviewed the report and discussed the bills.
MOTION to approve the Treasurer's report and bills as presented.
(Crum / Schutt) Motion carried 4-2. Emily Davis and Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

5.1 Teacher /Student Social Media Guidelines

Dr. Burke presented information regarding Teacher/Student Social Media Guidelines. The recommendation: The Haysville USD 261 Board of Education encourages positive, appropriate staff/student relations and communications. Staff/student relations and communications via digital means shall be positive and appropriate.
MOTION to change the name to Staff/Student Social Media Guidelines and adopt the Staff/Student Social Media Guidelines as presented.
(Crum / Walters) Motion carried 6-0.

5.2 HOPE (Haysville Ongoing Pursuit of Excellence) Program

Penny Schuckman presented information on the HOPE Program.

5.3 BYOD (Bring Your Own Device)

Lisa Cundiff and David Herbert presented different avenues that are being explored in order to reach the technology integration goals.

6.0 FIRST READINGS

6.1 Equity in School Lunch Prices

Clint Schutte presented information to the Board regarding Equity in School Lunch Prices. Clint's recommendation was to raise lunch prices at each level by $.05 in order to make USD 261 compliant and meet the mandates of the Equity in School Lunch Pricing.

This was a first reading with no action requested from the Board.

6.2 PDC Handbook

Penny Schuckman presented information to the Board regarding the PDC Handbook.

This was a first reading with no action requested from the Board.

6.3 Acquiring Desktop Computers and Networking Equipment

David Herbert presented information to the Board regarding Acquiring Desktop Computers and Networking Equipment.

This was a first reading with no action requested from the Board.

6.4 Educational Support Personnel Handbook

Dr. Mike Clagg presented information to the Board regarding the Educational Support Personnel Handbook.

This was a first reading with no action requested from the Board.

7.0 ACTION ITEMS

7.1 Policy Approval

IKE - Assemblies

IKE-R – Assemblies

IKI - Lesson Plans

ING - Animals and Plants in the School

MOTION to approve IKE – Assemblies, IKE-R – Assemblies, IKI - Lesson Plans, ING - Animals and Plants in the School as presented.

(Crum / Walters) Motion carried 6-0.

7.2 2012-2013 School Calendar

Dr. Burke presented information to the Board regarding the 2012-2013 School Calendar. Calendar draft 6 was presented by Dr. Burke.

No action taken. The Board will delay action on the 2012-2013 School Calendar until after the HEA votes on the calendar.

7.3 Campus High School Handbooks – PDF

Myron Regier was present to answer questions from the Board on the Staff, Student, Athletic, and Activities handbooks.

MOTION to approve the Staff, Student, Athletic, and Activities handbooks with the stipulation that the Senior Center be included in the Teens Helping the Elderly (THE) club handbook.

(Crum / Schutt) Motion carried 6-0.

7.4 Alternative High School Handbooks

Mark Foster was present to address questions from the Board regarding the Alternative High School Staff and Student handbooks. The main issue was changing the name from Haysville Alternative High School to Haysville High School

MOTION to approve the Haysville Alternative High School Handbook as presented.

(Crum / Walters) Motion carried 6-0.

7.5 Summer Technology Temporary Maintenance and Support Personnel Request

David Herbert was present to answer questions from the Board regarding the Summer Technology Temporary Maintenance and Support Personnel requests.

MOTION to approve the Summer TechnnologyTemporary Maintenance and Support Personnel request as presented.

(Crum / Davis) Motion carried 6-0.

7.6 Proposal for Increased FTE

Dr. Mike Clagg was present to address questions from the Board regarding a Proposal for Increased FTE.

MOTION to approve the Proposal for Increased FTE as presented.

(Crum / Schutt) Motion carried 6-0.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
Schools for Fair Funding have not met.
Board members receive the latest information from Schools for Fair Funding via email.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service – When this discussion takes place the Board would like to have a Special Meeting
- Curriculum Proposals
- Safe Room at Ruth Clark

8.3 Board Calendar
No changes

Barb Walters announced that she will be resigning from the Board effective June 30, 2012.

9.0 EXECUTIVE SESSION – Negotiations, Non-Elected Personnel and Student/Personnel
MOTION to take a 5-minute break from 8:20 to 8:25 p.m. then go into executive session at 8:25 p.m. for 30-minutes, to return at 8:55 p.m. for discussion of Negotiations, Non-Elected Personnel and Student/Personnel Issues.
(Walston / Davis) Motion carried 6-0.

The Board requested Clint Schutte and Dr. Clagg join them in executive session at 8:25 p.m.
Mr. Schutte returned to the Board room at 8:35p.m.
Dr. Clagg returned to the Board room at 8:53 p.m.
The Board reconvened at 8:55 p.m. with six Board members present.

Mr. Fenster left the Board room at 8:58 p.m.

MOTION to adopt the resolution to notify Tammy Lynn Bauler of the Board's intent to non-renew her contract.
(Davis / Schutt) Motion carried 5-0. Mr. Fenster was not present for the vote.

Mr. Fenster returned to the Board room at 9:00 p.m.

MOTION to set a Special BOE meeting for the discussion of Negotiations and the District 2012-2013 calendar on May 21, 2012 at 5:00 p.m. at the Administration Building. The meeting may include a speaker phone conference call. Action may be taken.
(Walston / Davis) Motion carried 6-0.

10.0 ADJOURNMENT
Meeting adjourned at 9:06 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

MOTION AND RESOLUTION IN REGARD TO NON-RENEWAL OF TENURED TEACHER'S CONTRACT

Madam President, I move the adoption of the following Resolution:

RESOLUTION

WHEREAS, Tammy Lynn Bauler was initially employed by Unified School District No. 261, Sedgwick County, Kansas, on the 10th day of June, 1998, as a teacher; and

WHEREAS, Tammy Lynn Bauler, is currently employed as a teacher in this school district; and

WHEREAS, Tammy Lynn Bauler, is entitled to due process protection in Unified School District No. 261, Sedgwick County, Kansas, pursuant to K.S.A. 72-5436 *et seq.*; and

WHEREAS, the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, intends that the contract of Tammy Lynn Bauler should not be renewed for the reasons set forth below and that Tammy Lynn Bauler should be given written notice on or before May 18, 2012, of the board of education's intent not to renew that contract for the 2012 - 2013 school year;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF UNIFIED SCHOOL DISTRICT NO. 261, SEDGWICK COUNTY, KANSAS:

Section 1. That it is hereby declared to be the intent of the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, to non-renew the employment contract of Tammy Lynn Bauler as a teacher in this school district for the 2012 - 2013 school year;

Section 2. That the clerk of the board of education is hereby authorized and directed to give written notice to Tammy Lynn Bauler of the board's intent to non-renew her teaching contract for the 2012 - 2013 school year, the written notice to be delivered to Tammy Lynn Bauler on or before May 18, 2012.

Section 3. That the notice contain the following reasons for the board's intent to non-renew the contract:

Failure to maintain effective instructional practices that promote high achievement.

Failure to take full advantage of opportunities for professional improvement when offered by administration.

Failure to maintain effective classroom management skills.

Failure to effectively implement district and school initiatives including Literacy First, Everyday Math, and Accelerated Reader.

Section 4. That the notice also advise Tammy Lynn Bauler that she is entitled to a hearing before a hearing officer in regard to the board's action, provided she files written notice of a request for such a hearing with the clerk of the board of education within fifteen (15) days from the date of the notice.

ADOPTED by the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, the 14th day of May, 2012

SPECIAL MEETING U.S.D. # 261
CONFERENCE ROOM – CENTRAL OFFICE – 1745 WEST GRAND
HAYSVILLE, KANSAS
NEGOTIOATIONS AND 2012-2013 DISTRICT CALENDAR - 5:00 p.m.
May 21, 2012

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Conference Room, 1745 W. Grand, Haysville, Kansas, at 5:00 p.m., by Board Vice President Glenn Crum. Three Board members were present at the meeting and three Board members were in attendance via conference call.

MEMBERS PRESENT	OTHERS PRESENT
Susan Walston - phone	Dr. John Burke, Superintendent
Regina Schutt - present	Clint Schutte, Asst. Superintendent of Finance
Emily Davis - phone	Debbie Coleman, BOE Clerk
Glenn Crum - p resent	Dr. Mike Clagg, Asst. Superintendent of Personnel
Greg Fenster –* phone (calendar only)	Teresa Tosh, Asst. Superintendent of Learning Services
Forrest Hummel - present	Others
Barb Walters - phone	

1.0 MEETING OPENING

1.1 Call to Order

Glenn Crum opened the meeting at 5:00 p.m. with six members. Three members were present (Crum, Schutt and Hummel), and three members via conference call (Walston, Walters and Davis).

2.0 RATIFICATION of NEGOTIATED AGREEMENT - Action May Be Taken

MOTION to ratify the negotiated agreement as presented.
(Walston / Schutt) Motion carried 6-0. Greg Fenster did not vote on Negotiated Agreement.
Walston, Walters and Davis voted via conference call.

*5:02 p.m. Greg Fenster was contacted by phone to vote on 3.0 APPROVAL of the 2012-2013 USD 261 DISTRICT CALENDAR

3.0 APPROVAL of the 2012-2013 USD 261 DISTRICT CALENDAR

MOTION to approve Draft 6 of the 2012-2013 USD 261 DISTRICT CALENDAR as presented.
(Hummel / Schutt) Motion carried 6-1. Greg Fenster voting no.
Walston, Walters, Davis and Fenster voted via conference call.

4.0 Meeting adjourned at 5:04 p.m.

_____
Debra M. Coleman, Board of Education Clerk

_____
Susan Walston, Board of Education President

PERSONNEL RESUME

Name Dana Monson

For Position As Library Media Specialist

Building Haysville Middle School

Education	Date	Degree	Major
Undergraduate			
McPherson College	1992	BS	English
Graduate			
Fort Hays State University	1997	MS	Library Media/Secondary Educ.
Emporia State University			

Teaching Experience	Location	Dates	Years
Library Media Specialist	Wichita, KS	2006-2012	6
Library Media Specialist	Belleville, KS	2005-2006	1
Library Media Specialist	Sylvan Grove, KS	2000-2002	2
Library Media Specialist	Norwich, KS	1996-2000	4
H.S. English Teacher	Chase, KS	1994-1996	2
H.S. English Teacher	Sedgwick, KS	1993-1994	1
H.S. English Teacher	Winona, KS	1992-1993	1

Salary Offered $56,389 **Degree** MS+24 **Step** 8

CA

PERSONNEL RESUME

Name Nathaniel McGee

For Position As Counselor

Building Freeman Elementary School

Education	Date	Degree	Major
Undergraduate			
Wichita State University	2008	BA	Psychology
Graduate			
Wichita State University	2011	ME	School Counseling

Experience	Location	Dates
Practicum Guidance Counselor	Wichita, KS	2011

Salary Offered $40,583 **Degree** MS **Step** 1

CA

PERSONNEL RESUME

Name Keith Johnson

For Position As Math Teacher

Building Haysville West Middle School

Education	Date	Degree	Major
Undergraduate			
Newman University	2001	BS	Elementary Education
Graduate			
Wichita State University	2011	MA	Curriculum & Instruction

Teaching Experience	Location	Dates	Years
M.S. Math Teacher	Wichita, KS	2001-2012	11

Salary Offered $50,227 **Degree** MS **Step** 7

CA

PERSONNEL RESUME

Name Sean Granger

For Position As Art Teacher

Building Campus High School

Education	Date	Degree	Major
Undergraduate			
Friends University	2010	BA	Art Education
Friends University	1992	BA	Art
Graduate			
Friends University	1999	MA	Human Resource Dev.

Student Teaching Experience	Location	Dates
Art Student Teacher	Wichita, KS	2010

Salary Offered $40,583 **Degree** MS **Step** 1

CA

PERSONNEL RESUME

Name Tiffany Taylor

For Position As 5th Grade Teacher

Building Rex Elementary School

Education	Date	Degree	Major
Undergraduate			
Newman University	2012	BS	Elementary Education
Graduate			

Student Teaching Experience	Location	Dates
4th Grade Student Teacher	Haysville, KS	2012

Salary Offered $36,700 **Degree** BS **Step** 1

CA

PERSONNEL RESUME

Name Teresa Miller

For Position As 4th Grade Teacher

Building Nelson Elementary School

Education	Date	Degree	Major
Undergraduate			
Whittier College	1992	BA	Music Education
Graduate			
Whittier College	2003	MA	Educational Administration

Teaching Experience	Location	Dates	Years
Elementary Teacher	Whittier, CA	1995-2011	16

Salary Offered $53,441 **Degree** MS **Step** 9

CA

PERSONNEL RESUME

Name Chantille Silva

For Position As Math Teacher

Building Haysville Middle School

Education	Date	Degree	Major
Undergraduate			
Friends University	2012	BS	Mathematics Education
Graduate			

Student Teaching Experience	Location	Dates
H.S. Math Student Teacher	Maize, KS	2012

Salary Offered $36,700 **Degree** BS **Step** 1

CA

PERSONNEL RESUME

Name Beth Zahradnik

For Position As 2nd Grade Teacher

Building Freeman Elementary School

Education	Date	Degree	Major
Undergraduate			
Southwestern College	2009	BA	Elementary Education
Graduate			

Teaching Experience	Location	Dates	Years
Kindergarten Teacher	Anthony, KS	2010-2012	2

Salary Offered $38,421 **Degree** BS **Step** 3

CA

PERSONNEL RESUME

Name Jason Halling

For Position As Assistant Principal/Athletic Director

Building Haysville Middle School

Education	Date	Degree	Major
Undergraduate			
Fort Hays State University	1997	BS	Elementary Education
Graduate			
Wichita State University	2010	MS	Educational Leadership

Teaching Experience	Location	Dates	Years
M.S. Social Studies Teacher	Wichita, KS	2007-2012	5
Prevention Program Coord.	Barton CCC	2005-2007	2
M.S. Lang. Arts/Social Studies	Lyons, KS	2003-2005	2
M.S. Language Arts Teacher	El Dorado, KS	2001-2003	2
M.S. Social Studies Teacher	Wichita, KS	1999-2001	2

Salary Offered $62,000

CA

PERSONNEL RESUME

Name Jeremy Scheufler

For Position As Social Studies Teacher

Building Campus High School

Education	Date	Degree	Major
Undergraduate			
Bethany College	2004	BA	Social Science Education
Graduate			
MidAmerica Nazarene	2006	ME	Educational Leadership

Teaching Experience	Location	Dates	Years
M.S. Social Studies Teacher	Wichita, KS	2007-2009	2
H.S. Social Studies Teacher	Sterling, KS	2006-2007	1
M.S. Social Studies Teacher	Topeka, KS	2005-2006	1

Salary Offered $43,797 **Degree** MS **Step** 3

CA

PERSONNEL RESUME

Name Bill Stinson

For Position As Science Teacher

Building Campus High School

Education	Date	Degree	Major
Undergraduate			
Southwestern College	1979	BA	Biology
Graduate			
Southwestern College	1996	ME	Education

Teaching Experience	Location	Dates	Years
H.S. Science Teacher	Arkansas City, KS	1989-2012	23
M.S./H.S. Science Teacher	Mulvane, KS	1980-1989	9

Salary Offered $47,381 **Degree** MS+12 **Step** 12

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: June 18, 2012

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Kelsey Garner, 2nd grade teacher at Freeman Elementary School, effective May 23, 2012.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: June 18, 2012

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Dustan Stupka, Physical Education Teacher at Campus High School, effective May 23, 2012.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: June 18, 2012

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Patricia Wellman, Counselor at Freeman Elementary School, effective May 23, 2012.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Asst. Supt. for Personnel

DATE: June 18, 2012

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Janet Schoentrup, Library Media Specialist at Haysville Middle School, effective May 23, 2012.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: June 18, 2012

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Clint Shipley, Assistant Principal/Athletic Director at Haysville Middle School, effective June 15, 2012.

CA

3.3 Gifts and Grants

No supporting documentation.

End of Section

AGREEMENT FOR PROVISION OF YOUTH SOCCER FIELDS

THIS AGREEMENT made and entered into this _____ day of _____ by and between the Unified School DISTRICT No. 261 hereinafter called "DISTRICT" and the Haysville Activity Center, hereinafter called the "HAC".

WHEREAS, the Governing Bodies of the DISTRICT and the HAC are mutually interested in providing a program of soccer for the youth of the DISTRICT during the fall and spring months, said DISTRICT and HAC agree as follows:

I. Purpose of Agreement. The DISTRICT will make available to the HAC, soccer fields located on the DISTRICT's premises for such periods of time as requested, subject to the DISTRICT's discretional use for school related activities. It shall be the responsibility of the HAC to supervise the scheduling of usage dates of the soccer fields by its members or by other non-DISTRICT related groups. The DISTRICT agrees to notify the HAC in advance of the DISTRICT's need to use the soccer fields during those periods when the fields are being utilized for youth soccer.

II. Term of Agreement. The DISTRICT and the HAC hereby agree that this Agreement will be in force and effect from July 1, 2012 through June 30, 2013 and shall be of no further effect after the final date so indicated.

III. Special Provisions:
1. The HAC shall provide adequate personnel to supervise the youth soccer activities. It shall at all times provide an individual responsible for the respective facility in use and the activities related thereto.
2. DISTRICT facilities and grounds shall be kept free of trash and litter.
3. Vehicles shall be kept from all areas except designated parking areas.
4. All improvements to the facilities owned by the DISTRICT shall be maintained by the HAC and kept in the best of condition.
5. The DISTRICT and the HAC shall have on going general supervision responsibilities for the soccer field area, depending on which organization is using the facilities.
6. The HAC shall provide its own water and power requirements and be responsible for all utility payments.
7. The HAC shall remove or abate immediately all nuisances that are potentially of hazardous character or unsightly in appearance in the above indicated areas or access roads.
8. The HAC shall maintain the responsibility of restricting players, spectators and others to the soccer fields, access roads, and any other grounds the DISTRICT permits to be under the control of HAC for youth soccer purposes.
9. The HAC shall have the authority to have disorderly people removed from the premises if necessary.
10. <u>GAOC Use of Tobacco Products</u>
The use of any form of tobacco products is prohibited at all times in or on district owned or leased property, including district vehicles.
(BOE Reviewed and Approved: February 22, 2010)

IV. Construction of Playing Fields/Structures. With prior approval from the BOE, the DISTRICT gives the HAC authority to construct or reconstruct playing fields/structures in the area designated for use. Prior to any work on the grounds that would require the moving of dirt in any fashion, the HAC shall obtain information regarding the location and depth of any utility line including but not limited to Arkla gas lines, other gas lines, electrical lines, and water lines. Should any such lines be damaged or broken by construction authorized by the HAC, the HAC shall assume full liability for any damage, personal or property that may result from such construction.

V. Indemnification. The HAC, agrees to indemnify and hold harmless the DISTRICT, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of said youth soccer fields, and not caused by DISTRICT negligence. HAC agrees to pay any costs of defense associated with claims brought against the DISTRICT arising from, or related to, this Agreement and/or the activities covered hereunder, including reasonable attorney's fees. The DISTRICT shall give to HAC, through the City Clerk of the City of Haysville, notice of any claim made or litigation instituted, which directly or indirectly contingently or otherwise in any way affects or might affect HAC or the City of Haysville. HAC shall have the right to compromise and participate in the defense of the same to the extent of their own interests.

VI. Mutual release of liability. The HAC shall list Unified School DISTRICT No. 261 along with the HAC on the releases signed by all participants releasing the DISTRICT from any liability arising out of participation in the program. The HAC shall provide the DISTRICT with a copy of the release for approval prior to distribution.

VII. Cancellation clause. This agreement may be canceled and/or terminated for cause or no cause at any time by mutual agreement, or by either party upon giving thirty (30) days prior written notice of the cancellation to the other party. Should the contract become null and void. All improvements made to the site shall become the property of the DISTRICT unless approval is granted by the BOE for removal of said improvements. For purposes of this agreement, notice shall be sent to:

DISTRICT: Clint Schutte
Assistant Superintendent for Business/Finance
1745 West Grand, Haysville, KS 67060

HAC: Haysville City Clerk
200 West Grand, Haysville, KS 67060

VIII. Construction of terms. This agreement shall be construed to comply with all applicable law, and neither party shall discriminate or permit discrimination on the grounds of race, color, sex, religion, physical handicap, national origin or ancestry against any person or group of persons in any manner prohibited by law.

IX. Modification. This agreement may be modified, changed, or amended only as may be mutually agreed in writing between HAC and the DISTRICT.

X. It is understood that this agreement supersedes and cancels any and all prior existing arrangement(s) between the parties hereto and their predecessors concerning the uses provided for herein. If any covenant, condition or provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such covenant, condition or provision shall in no way affect any other covenant, condition or provision herein contained; provided, however, that the invalidity of any such convent, condition, or provision dies not materially prejudice either HAC or the DISTRICT in the respective rights and obligations contained in the valid covenants, conditions, or provisions in this agreement.

IN WITNESS WHEREOF, HAC, by and through City of Haysville, and the DISTRICT have executed this Agreement as of the day and year first above written.

GOVERNING BODY, HAYSVILLE, KANSAS

ATTEST:

_____
Ken Hampton, Mayor

_____
City Clerk

UNIFIED SCHOOL DISTRICT No. 261

ATTEST:

_____
Susan Walston, Board President

_____
Board Clerk

4.0 TREASURER'S REPORT / BILLS

See Supporting Documentation in PDF

End of Section

HAYSVILLE USD #261

RESOLUTION#: 12

DATED: 6/18/2012

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE:		DIRECT DEPOSIT		CK#		Email	
		WITHHOLDING					

JULY ACCURAL PAYROLL

DATE:	5/23/2012	DIRECT DEPOSIT		CK#	28001-28083	Email 1-325	1,177,005.97
		WITHHOLDING		CK#	103196-103220		825,695.31

AUGUST ACCURAL PAYROLL

DATE:	5/23/2012	DIRECT DEPOSIT		CK#	28084-28164	Email 1-306	1,095,266.15
		WITHHOLDING		CK#	103221-103245		764,750.25

ACCOUNTS PAYABLE

DATE:	5/11/2012	MANUAL CK	103183-103195	42,111.58
	5/17/2012	MANUAL CK	103246-103249	101,366.97
	5/1/2012	MANUAL CK	103250-103251	191.81
	5/25/2012	MANUAL CK	103252-103257	9,913.56
	6/18/2012	CKS	103258-103561	661,028.34
		Void Checks		

TOTAL REGISTER: 4,677,329.94

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

5.0 REPORTS

No supporting documentation.

End of Section

6.0 FIRST READINGS

No supporting documentation.

End of Section

USD 261
HAYSVILLE

Teresa Tosh, Assistant Superintendent
Learning Services
ttosh@usd261.com

1745 W. Grand
Haysville, KS 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: BOE and Dr. Burke

From: Teresa Tosh

Date: June 5, 2012

Re: Pre-Kindergarten and Kindergarten Grade Cards for 2012-2013

I am writing this request seeking approval of changes made to the Pre-Kindergarten and Kindergarten grade cards. During the 2011-2012 school year, the teachers worked to align the content and grading scales for both grade levels. These changes allow for consistency as students move from one grade level to the next.

Thank you for your consideration.

Teresa

Student name:
Address:
City, State, Zip:
Teacher Name:
Grade: Pre-Kindergarten

	1	2	3	4
Absent				
Tardy				

Elementary School
S. Meridian
Haysville, Kansas 67060
Phone (316) 554-
School Year 2012-2013

N - Needs Improvement
E - Emerging
S - Satisfactory

No Mark – Not checked this grading period

1	2	3	4	**LANGUAGE ARTS**
				Emergent Literacy Skills
				Orally retells character
				Orally retells setting
				Pretends to read book
				Phonological Awar
				Concept of spoken word
				Rhyme recognition
				Phonics
				Recites letters of alphabet
				Names upper case letters (out of 26)
				Names lower case letters (out of 26)
				Distinguishes letters from words
				Recognizes first name
				Writes name

WRITING

				Uses scribble writing to communicate
				Uses letter-like forms
				Draws an 8-part person

PERSONAL/SOCIAL

				Willingly tries new tasks
				Completes a given task
				Plays cooperatively and takes turns
				Listens when others are speaking
				Takes care of personal needs
				Participates in whole group activities
				Demonstrates impulse control
				Uses words to express needs
				Respects personal space

FINE AND GROSS MOTOR

				Moves with balance and control
				Manages own clothing
				Manages scissors/cuts simple shapes
				Uses a functional pencil grasp
				Has awareness of body in space

1	2	3	4	**MATH**
				Names shapes: triangle square circle rectangle
				Names numbers 0 to 10 (out of 11)
				Counts aloud to (counted to____)
				Names colors: red yellow blue green orange purple brown grey pink black white
				One to one correspondence to 10
				Sorts objects by one attribute
				Extends AB pattern
				Creates AB pattern
				Identifies more or less
				Understands first and last
				Adds numbers 0 to 5 using manipulatives
				Subtracts numbers 0 to 5 using manipulatives

Date:

Date:

Date:

Date:

Placement for 2012-2013: Your child will be placed in _____. Signature: _____

Student name:
Address:
City, State, Zip:
Teacher Name:
Grade: Kindergarten

	1	2	3	4	Total
Absent					0
Tardy					0

Elementary School
S. Meridian
Haysville, Kansas 67060
Phone (316) 554-
School Year 2012-2013

N - Needs Improvement
E - Emerging
S - Satisfactory

No Mark – Not checked this grading period

1	2	3	4	**LANGUAGE ARTS**
				Asks questions about text
				Answers questions about text
				Retells a story
				Phonological Awareness
				Rhyme completion
				Rhyme production
				Syllable blending
				Syllable segmentation
				Syllable deletion
				Initial sound
				Final sound
				Phonics
				Produces consonant sounds
				Recognizes lower case consonants
				Recognizes upper case consonants
				Vowel sounds-short a e i o u
				Vowel sounds-long a e i o u
				Recognizes lower case vowels
				Recognizes upper case vowels
				Sight words (out of 50)
				WRITING
				Writes first name with correct capitalization
				Writes last name with correct capitalization
				Writes words or draws for specific purposes
				Identifies and begins to use writing conventions
				PERSONAL/SOCIAL
				Respects authority and others
				Follows rules/directions
				Shows self-control
				Works cooperatively with others
				Works independently
				Participates in class activities
				Accepts responsibilty
				Listens attentively
				Stays on task
				Demonstrates neatness in work

1	2	3	4	**MATH**
				Recognizes 2D shapes: triangle square circle rectangle hexagon cube cone cylinder sphere
				Recognizes 3D shapes: triangle square circle rectangle hexagon cube cone cylinder sphere
				Recognizes numbers 0 to 20 (out of 21)
				Writes numbers 0 to 20 (out of 21)
				Arranges whole numbers to 10
				Arranges whole numbers to 20
				Identifies a pattern
				Creates a pattern using manipulatives
				Counts by 1's to 100 (counted to____)
				Counts by 10's to 100 (counted to____)
				Counts back from 10 (counted to____)
				Counts with 1:1 correspondence to 20 (counted to____)
				Sorts/Classifies by one attribute
				Recognizes greater, less, and equal
				Understands positional words
				Adds numbers 0 to 10 using manipulatives
				Subtracts numbers 0 to 10 using manipulatives

Date:

Date:

Date:

Date:

Placement for 2012-2013: Your child will be placed in ____ grade.

Signature: _____

USD 261
HAYSVILLE

Teresa Tosh, Assistant Superintendent
Learning Services
ttosh@usd261.com

1745 W. Grand
Haysville, KS 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: BOE and Dr. Burke

From: Teresa Tosh

Date: June 5, 2012

Re: Pre-Kindergarten and Kindergarten School Hours for 2012-2013

I am writing this request seeking approval for changes to the school hours for our morning and afternoon Pre-Kindergarten and Kindergarten sessions. The Elementary Handbook had been approved with the following schedule:

Pre- Kindergarten:	8:20 a.m. – 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)
Kindergarten:	8:20 a.m. - 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)

With the schedule changes made through the Negotiated Agreement, we have the opportunity to expand our half-day programs to a 3-hour instructional block for our students. The proposed schedule would be:

Pre- Kindergarten:	8:20 a.m. – 11:20 a.m.	(Morning session)
	12:45 p.m. - 3:45 p.m.	(Afternoon session)
Kindergarten:	8:20 a.m. - 11:20 a.m.	(Morning session)
	12:45 p.m. - 3:45 p.m.	(Afternoon session)

We believe the additional instructional time will only benefit our students.

Thank you for your consideration.

LATCHKEY PROGRAM: (Provided at each school by the Haysville Recreation Department)
Before and after school latchkey services will be provided for the 2012-2013 school year. Information packets will be available at enrollment by the Haysville Recreation Department or online at www.haysville-ks.com. Open registration will be taken throughout the school year at the HAC; each participant must register in advance, space is limited. The enrollment fee plus the first week's fees is due at the time of registration. Latchkey services are not available for Pre-Kindergarten students. For more information contact Jennifer or Georgie at (316) 529-5922 (Haysville Activity Center).

HOURS OF OPERATION: 6:30 - 8:15 AM and 3:35 - 6:00 PM

FEES: (as established by the Haysville Recreation Department)
Enrollment fee: $30.00 per child

	1 Day/Week	2 Days/Week	3-5 Days/Week
AM or PM ONLY	$10	$17	$27
Both AM and PM	$12	$22	$37

PARTIES
Any school parties or projects must be approved first by the building principal. If parents bring refreshments to school for birthday parties, it is desirable that contact be made with the teacher to establish a time most convenient for his/her schedule. Training in manners and social graces should be a part of the activity.

PERSONAL PROPERTY
Students are discouraged from bringing to school such personal property as toys, laser pointers, radios, tape recorders, battery operated games or any article that may be considered dangerous or harmful to others. Cell phones, pagers, electronic games, and other electronic devices are not allowed to be brought to school by students. Those articles are often damaged or lost when at school and the school assumes no responsibility for their safety or security.

PLAYGROUND EQUIPMENT
Students should not bring to school those articles of playground equipment which are normally provided by the school (balls, bats, etc.).

RELEASE OF STUDENT DURING THE SCHOOL DAY
In recognition of the responsibility of the school district to parents for the health, welfare and safety of students, building principals will not release a student during the school day except to a student's lawful custodian as defined by Kansas law and whose identification is verified to the satisfaction of the principal or upon written or verbal request of the parent/guardian. The name, address, and telephone number of the lawful custodian shall be entered on the permanent record of the student in accordance with board policy JBH and JBH-R.

SCHOOL HOURS

Pre-Kindergarten:	8:20 a.m. – 11:20 a.m. (Morning session) 12:45 p.m. - 3:45 p.m. (Afternoon session)
Kindergarten:	8:20 a.m. - 11:20 a.m. (Morning session) 12:45 p.m. - 3:45 p.m. (Afternoon session)
Grades 1 – 5:	8:20 a.m. - 3:45 p.m.



LATCHKEY PROGRAM: (Provided at each school by the Haysville Recreation Department)
Before and after school latchkey services will be provided for the 2012-2013 school year. Information packets will be available at enrollment by the Haysville Recreation Department or online at www.haysville-ks.com. Open registration will be taken throughout the school year at the HAC; each participant must register in advance, space is limited. The enrollment fee plus the first week's fees is due at the time of registration. Latchkey services are not available for Pre-Kindergarten students. For more information contact Jennifer or Georgie at (316) 529-5922 (Haysville Activity Center).

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FEES: (as established by the Haysville Recreation Department)
Enrollment fee: $30.00 per child

	1 Day/Week	2 Days/Week	3-5 Days/Week
AM or PM ONLY	$10	$17	$27
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In recognition of the responsibility of the school district to parents for the health, welfare and safety of students, building principals will not release a student during the school day except to a student's lawful custodian as defined by Kansas law and whose identification is verified to the satisfaction of the principal or upon written or verbal request of the parent/guardian. The name, address, and telephone number of the lawful custodian shall be entered on the permanent record of the student in accordance with board policy JBH and JBH-R.

SCHOOL HOURS

Pre- Kindergarten:	8:20 a.m. – 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)
Kindergarten:	8:20 a.m. - 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)
Grades 1 – 5:	8:20 a.m. - 3:45 p.m.	



7.0 ACTION ITEMS

No supporting documentation.

End of Section

MEMO

To: Board of Education

Fr: Clint Schutte, Asst. Supt. of Business/Finance

Da: May 2, 2012

Re: Increase in Lunch Prices due to Equity in School Lunch Pricing

In the agenda, along with the memo, you will find information on Equity in School Lunch Pricing. In summary, it states that for the school year 2012-2013, if SFAs average price of paid lunches is $2.51 or more, it is in compliance. If the price of paid lunches is less than that, then the SFA must increase the price by a maximum of 10 cents of by adding non-Federal funds to the food service account. A la carte may not be used to offset low meal prices.

Currently, our paid lunch prices are $1.80 for elementary, $2.00 for middle school, and $2.15 for high school. That makes our average $1.98, which makes us non-compliant. In order to meet the mandate, I am recommending that our paid lunch prices be increased by $.05 at each level to make it $1.85 for elementary, $2.05 for middle school, and $2.20 for high school. That meets the mandate of the Equity in School Lunch Pricing. It also means that increases will have to be made annually until the district meets compliance.

Let it be stressed that we are requesting these increases to meet the mandates of the Equity in School Lunch Pricing.

If you have any questions, we will be glad to answer them. Again, the documentation for these requests is attached to this memo.

Attachments

United States Department of Agriculture

Food and Nutrition Service

3101 Park Center Drive
Alexandria, VA
22302-1500

DATE: March 19, 2012

MEMO CODE: SP 22-2012

SUBJECT: Paid Lunch Equity: School Year 2012-2013 Calculations and Tool

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
Child Nutrition Programs
All States

The interim rule entitled, "National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids Act of 2010" requires school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not eligible for free or reduced price meals. There are two ways to meet this requirement: either through the prices charged for "paid" lunches or through other non-Federal sources provided to the nonprofit school food service account. This memorandum provides guidance on the calculations SFAs must make in order to ensure they are in compliance with these requirements for School Year (SY) 2012-13. In addition, the SY 2012-13 Paid Lunch Equity (PLE) tool to assist SFAs as they make these required calculations is attached to this memorandum.

SY 2012-2013 Paid Lunch Equity Calculations

On February 15, 2012, FNS issued memo SP 15-2012 to remind SFAs that for SY 2012-2013, SFAs which, on a weighted average, charged less than **$2.51** for paid lunches in SY 2011-2012 are required to adjust their weighted average lunch price or add non-Federal funds to the non-profit school food service account. The amount of the per meal increase will be calculated using 2 percent plus 2.18 percent, or **4.18** percent.

Because SFAs may round the adjusted average price for paid lunches down to the nearest 5 cents, some SFAs were not required to raise the price of paid lunches in SY 2011-2012. These SFAs are reminded that they must use their unrounded adjusted average paid lunch price requirement from SY 2011-2012 when calculating the weighted average paid lunch price increase for SY 2012-2013. For example if the unrounded SY2011-2012 requirement was $2.08 but the SFA opted to round down to $2.05, the calculation of the SY2012-2013 is based on the $2.08 unrounded SY2011-2012 requirement.

If an SFA raised its weighted average paid lunch price above the required amount in SY 2011-2012, that excess paid lunch price increase may be subtracted from the total SY 2012-2013 paid lunch price increase requirement. SFAs must keep sufficient records to document and carry forward the average price calculations.

Additionally, if an SFA did not raise its weighted average adjusted paid lunch price sufficiently to meet the required amount in SY 2011-2012, the shortfall must be added to the total SY 2012-2013 paid lunch price adjustment requirement.

Use of Non-Federal Sources Calculation

SFAs that choose to contribute non-Federal sources to the nonprofit school food service account in lieu of raising paid lunch prices must calculate the appropriate amount to contribute. To determine the amount of required revenue in lieu of a paid lunch price increase, the SFA determines the total number of paid reimbursable lunches claimed for the previous school year and multiplies by the difference between the SY 2012-2013 weighted average paid lunch price requirement and the SY 2011-2012 weighted average paid lunch price.

Sources of Non-Federal Funds

Except as permitted, in SY 2012-2013 and beyond, SFAs may only use non-Federal sources that are provided to directly support paid lunches. For example, the following may be used to meet the PLE requirement:

- per-lunch reimbursements for paid lunches provided by States, counties, school districts and others;
- funds provided by organizations, such as school-related or community groups, to support paid lunches;
- any portion of State revenue matching funds that exceeds the minimum requirement established in 7 CFR 210.17 and that is provided specifically for paid lunches; or
- any proportion attributable to paid lunches from direct payments made from school district funds to support the lunch service; e.g., a pro-rata share of general funds.

Limited Extension to Include Additional Non-Federal Sources for SY 2012-2013

In recognition that the interim rule was published after many SFAs had made pricing decisions for SY 2011–2012, those SFAs that can demonstrate that they raised their prices ***and*** met the non-Federal cash contribution allowance for School Year 2011–2012, may count any non-Federal cash contribution, except for in-kind contributions and revenues from nonprogram foods, toward their SY 2012–2013 revenue calculations.

In order to do this, SFAs must contact their State agency to determine if they qualify and must provide documentation that they raised their weighted average paid lunch price for SY 2011-2012 to the level required for the PLE requirement. The State agency, in consultation with their regional office if needed, may then allow these SFAs to use the additional non-Federal sources in place for SY 2011-2012 discussed in question and answer 5 in SP 39-2011 (Revised).

Credit for Excess Non-Federal Funds

If an SFA's SY 2011-2012 estimate of the required contribution exceeded the actual level, that excess contribution may be subtracted from the total SY 2012-2013 contribution requirement. Further, if the SY 2011-2012 estimate was less than required, additional funds from non-Federal sources must be added. The PLE tool for determining the amount of non-Federal source contributions will allow for making these calculations using the same rationale as used for paid lunch prices—credit forward any extra funds contributed and account for any shortfalls when determining the amount of non-Federal funds requirement for the next school year.

SY 2012-13 PLE Tool

To assist SFAs making these required PLE calculations, the attached SY 2012-13 PLE tool makes the following calculations:

- Weighted average paid lunch price for SY 2012-13
- Required paid lunch price increase for SY 2012-13
- Required non-Federal source contribution required for SY 2012-13

The PLE tool also takes into account adjustments to paid lunch prices made by the SFA in SY 2011-12 to calculate any credit or shortfall the SFA may have accrued for SY 2012-13. For SFAs that opted to contribute non-Federal funds, the PLE tool also calculates credits and shortfalls for the SY 2012-13 required non-Federal source contribution.

To use the attached SY 2012-13 PLE tool SFAs need the following information:

ALL SFAs need the following data to calculate the Weighted Average Price for SY 2012-13:

- SY 2010-11 Weighted Average Price
- All paid lunch prices for October 2011
- Number of paid lunches served associated with each paid lunch price in October 2011

SFAs that have opted to contribute non-Federal sources also need:

- Total number of paid lunches served in SY 2010-11
- The total dollar amount of SY 2011-12 non-Federal contribution

The PLE tool includes detailed user instructions. Additionally, the PLE tool includes a report that SFAs can use to track the information they will need to make their SY 2013-14 calculations. SFAs can print the report and keep it in their records.

State agencies should direct any questions concerning this guidance to the appropriate FNS Regional Office. Regional Offices with questions should contact the Child Nutrition Division.

Original Signed

Cynthia Long
Director
Child Nutrition Division

Attachment

1. What is the "Equity in School Lunch Pricing" Provision?

- Effective July 1, 2011, section 205 of the Healthy, Hunger-Free Kids Act of 2010 requires school food authorities (SFAs) participating in the National School Lunch Program to provide the same level of support for lunches served to students who are not eligible for free or reduced price lunches (i.e., paid lunches) as they are for lunches served to students eligible for free lunches. The Act directs SFAs to:

    1. Compare the average price charged for lunches served to students not eligible for free or reduced price lunches (i.e., students receiving "paid lunches") to the difference between the higher Federal reimbursement provided for free lunches and the lower Federal reimbursement provided for paid lunches.

    2. If the average paid lunch price is *less than* the difference, an SFA must either gradually adjust average prices or provide non-Federal funding to cover the difference.

2. Why is this provision important?

- Historically, there have been three main sources of funds provided to nonprofit school food service accounts: Federal reimbursements, paid meal revenues, and State and local funding. The Federal reimbursement for paid meals was designed to be minimal in relation to these other sources and has always been substantially less than the reimbursement for free and reduced price meals.

- Research indicates that average prices charged for paid lunches in some SFAs are less than the cost of producing those lunches.

- Pricing paid lunches below the cost of production effectively increases Federal subsidies for higher income children because Federal funds intended for free and reduced price lunches are being used to help fill in the gap between what a paid lunch costs and what the school receives for it. Children across all income levels are negatively affected by limiting the funds available to provide nutritious meals.

- This provision will help ensure that schools have funding available to support serving nutritious meals to all students.

7.2 PDC Handbook

See Supporting Documentation in PDF

End of Section

HAYSVILLE
Unified School District 261

Phone: 316-554-2203
Fax: 316-554-2230
1745 West Grand
Haysville Kansas, 67060

David Herbert
Director of Information Services
Email: dherbert@usd261.com

To: Clint Schutte

From: David Herbert

Date: June 5th, 2012

RE: Desktop Computer Bids and Network Pricing

Mr. Schutte,

Last month I requested bids be sent out for new desktop computers to the six elementary school computer labs. The projected cost of this project was $81,000.00. The low bid for the desktop computers that met the bid specifications was Cybertron PC of Wichita, Kansas in the amount of $86,040.00 ($487.00 a unit).

I also requested to purchase access points and controllers off the Southeast Kansas ESC contract to upgrade the wireless network at Campus High School, Haysville Middle School, and Haysville West Middle School. The estimated total for these upgrades was $236,733.57 (Access Points – $163,170.00 and Controllers - $73,563.57). Final configuration and volume price on the wireless network upgrade to these three schools was received last week. The total cost of the upgrade would be $199,633.00 (Access Points – $146,110.40 and Controllers - $52,520.00).

It has been indicated to me that funds are available for these two projects.

I am asking the Board of Education to approve the purchase of 180 computers from Cybertron PC of Wichita in the amount of $86,040.00; and approve the networking upgrade to Campus High School, Haysville Middle School, and Haysville West Middle School to be purchased on the Southeast Kansas ESC contract in the amount of $199,633.00.

Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: June 18, 2012

RE: Updated Handbook

The following changes to the Educational Support Personnel Handbook are presented for your approval.

Under **Leaves and Absences:** Statement was added:
Classified employees shall use available leave when absent from duty. A day without pay will be taken only when all leave has been used.

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: May 14, 2012

RE: Updated Handbook

The following changes to the Educational Support Personnel Handbook are presented for your approval.

Under **Educational Support Personnel Handbook:** Statement was added:
"Haysville Unified School District 261 does not discriminate on the basis of race, color, national origin, sex, disability, military status or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Michael Clagg, Assistant Superintendent for Human Resources, 1745 West Grand, Haysville, Kansas 67060 Office Phone: (316) 554-2206, Email: mclagg@usd261.com"

Under **Application for Employment and Interview:** Words removed:
2., second paragraph "The applicant will receive salary and benefit information".

Under **New Employee Orientation Period**: Changed wording in Education Support Personnel Handbook:
a. A 90 day orientation period for new employees has been established to allow the employee time to demonstrate ability to fill the position before being placed on regular status.

b. When the new employee orientation period is ended, a 90 day evaluation will be conducted. The immediate supervisor will recommend continued employment as a regular status employee or will terminate employment. Regular status is not a contract or guarantee of permanent employment. Annual/Vacation Leave will start at the end of the new employee orientation period (no leave will be available until evaluation has been completed).

**2011-2012*
a. A 90 calendar day new employee orientation period for new employees has been established to allow the employee time to demonstrate ability to fill the position before being placed on regular status.

b. When the new employee orientation period is ended, with the recommendation of the immediate supervisor, the employee will be placed on regular status. Regular status is not a contract or guarantee of permanent employment. Annual/Vacation Leave will start at the end of the new employee orientation period.

Under **Evaluations:** Words removed:
Third paragraph "at the time" and fourth paragraph "prior".

Under **Transfers:** Words removed:
c. "in all buildings and".

Under **Leaves and Absences:** Changed words:
2., b. changed "Division" to "Office".

Under **Accumulated Annual Leave:** Second sentence practically changed:
3., All benefit employees, shall be credited with twelve (12) days annual leave at the beginning of each school year and shall have added to the sick leave amount any accumulated,

**2011-2012*
All full-time employees, seven (7) hours or more per day shall be credited with twelve (12) days annual leave at the beginning of each school year and shall have added to that annual sick leave amount any accumulated,

Under **Paid Holidays:** Changed words:
d. changed "Between Mid March & Mid Apr." to "Spring Break".

Under **Workers Compensation:** Health care providers have changed.

Mid-America Orthopedics
Derby Office: 1824 James St. Derby, 67037
316-978-9000

Mid-America Orthopedics
East Office: 1923 N. Webb Road, Wichita, 67206
316-262-4886

Mid-America Orthopedics
El Dorado Office: 700 W. Central, Suite 101, El Dorado, 67042
316-321-2663

Mid-America Orthopedics
West Office: 12112 West Kellogg, Wichita, 67235
316-440-1100

Via Christi St. Francis Emergency Center
929 N. St. Francis

Via Christi St. Joseph Emergency Center
3600 E. Harry

*2011-2012

Via Christi Occupational and Environmental Medicine
2535 E. Lincoln (George Washington Blvd. and Lincoln)
687-9794
8:00 A.M. to 5:00 P.M. Monday through Friday

Via Christi Occupational and Immediate Care
2778 N. Webb Rd.
685-1382
8:00 A.M. to 5:00 P.M. Monday through Friday

Via Christi Occupational and Immediate Care
501 N. Maize Rd.
721-5000

8:00 A.M. to 5:00 P.M. Monday through Friday

Via Christi Riverside Emergency Center
2622 W. Central

Via Christi St. Francis Emergency Center
929 N. St. Francis

Via Christi St. Joseph Emergency Center
3600 E. Harry

Under **Grievance Procedure:** Words removed:
B., 2. "and Learning Services"

Under **Board Policies:** Words removed:
First paragraph "and Learning Services".

Under **Board Polices, Computer Use:** The following paragraph was added.
The USD 261 Haysville Public School district complies with federal and state Children's Internet Protection Act (CIPA) laws and promotes Internet safety for all students through a curriculum that addresses cyber bullying and appropriate interaction with other individuals on social networking websites and chat rooms. It is the responsibility of all members of the USD 261 Haysville Public school staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with the CIPA laws.

Memo

TO: Haysville Board of Education

FR: Clint Schutte, Assistant Superintendent of Business/Finance

DA: June 5, 2012

RE: Capital Outlay Request - Suburban

We are asking for a resolution authorizing Haysville USD 261 to purchase one 2013 8 passenger SUV-Chevrolet Suburban at the State of Kansas Bid Price of $33,753. This vehicle will be used for student transportation to ease the demand created by increased participation in activities and athletics. This vehicle will be paid out of Capital Outlay Funds as previous projects have come in under budget.

cls

8.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding

No supporting documentation.

End of Section

8.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		School Calendar Proposals
September		March
Enrollment Numbers		Curriculum Proposals
October		April
		Teacher Non-Renewal Discussion
		Capital Outlay Lists
		Personnel Plan
		Star Polisher Awards
November		May
KASB Delegates/voting		Handbooks
		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
G.F. Requested to review Bd. Plcy IF in 2012		
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		

9.0 EXECUTIVE SESSION

No Supporting Documentation

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section