REGULAR MEETING USD # 261
BOARD ROOM – CENTRAL OFFICE 1745 W.GRAND AVE, HAYSVILLE, KANSAS
July 16, 2012 – 7:00 P.M.

1.0 MEETING OPENING
- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 President's Announcements
- 1.4 Superintendent's Announcements
- 1.5 New and Good
- 1.6 Approve / Amend Agenda

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

- 2.1 Election of Board Officers – **(Postponed until the August 20, 2012 BOE meeting)**
- 2.2 Designate Regular Meeting Date, Time, and Place
- 2.3 Personnel Appointments and Resolutions
  - 2.3.1 Clerk of the Board
  - 2.3.2 Deputy Clerk of the Board
  - 2.3.3 Treasurer of the Board
  - 2.3.4 Assistant Treasurer of the Board
  - 2.3.5 Custodian of Office Records
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School
  - 2.3.6 Representative for Title Projects
  - 2.3.7 Attorney for the Board
  - 2.3.8 KPERS Designated Agent
  - 2.3.9 Freedom of Information Officer
  - 2.3.10 Food Service/Lunch Agreement Representative
  - 2.3.11 Hearing Officer for Free & Reduced Meal Application Appeals
  - 2.3.12 Attendance Officer
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School

2.3.13 Title VI Coordinator
2.3.14 504 Coordinator
2.3.15 Coordinator for Homeless Children
2.3.16 Resolutions
2.3.16.1 1116 Hour School Year
2.3.16.2 Surety Bond for District Treasurer, High School and Middle School Principals
2.3.16.3 Official Newspaper
2.3.16.4 Participation in Federal Programs
2.3.16.5 Early Payment of Bills
2.3.16.6 Official Depository of Funds
2.3.16.7 Rescinding Policy Statement and Adoption of New Board Policies
2.3.16.8 Waiver of GAAP Resolution
2.3.16.9 Home Rule Resolution
2.3.16.10 Disposal of School Property valued less than $5,000.00
2.3.16.11 Re-funding of bonds
2.3.16.12 MOTION to approve items 2.3.1 through 2.3.16.11
2.3.17 Haysville Forward Representative
2.3.18 CIS Representative

3.0 DISTRICT PATRON/PERSONNEL TIME
3.1 Hearing of Scheduled District Patrons/District Personnel
3.2 Remarks/Comments from District Visitors

4.0 CONSENT AGENDA
4.1 Previous Minutes
4.2 Routine Personnel
4.3 Gifts and Grants

5.0 TREASURER'S REPORT / BILLS – PDF

6.0 REPORTS – Focus on Learning

7.0 FIRST READINGS
7.1 Policy Review
GAOA – Drug Free Workplace
GAOB – Drug Free Workplace
IIBG – Computer and Device Use
IIBGA – Children's Internet Protection Act

8.0 ACTION ITEMS
8.1 Pre K & Kindergarten Grade Card
8.2 Elementary Handbook Kindergarten Time Change
8.3 Board Vacancy

9.0 DISCUSSION/REPORT ITEMS
9.1 Schools for Fair Funding Report
9.2 Future Agenda Items
9.3 Board Calendar

10.0 EXECUTIVE SESSION – If Needed

11.0 ADJOURNMENT

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 BOARD REORGANIZATION

See Supporting Documentation in PDF

End of Section

Agenda Topics 2.1, 2.2, 2.3 – 1-17,

2.1 **Election of Board Officers** – ***Election of Board Officers was postponed until the August 20th meeting.*** It is recommended that a Board President be elected. Nominations from the floor are in order. No second is needed in that nomination of officers is not a motion. A motion may be made and seconded to end nominations at any time. After nominations cease by no further nominating or a motion to end such, a general vote should be taken.

It is further recommended that a Board Vice-President be elected. The procedure for election would be a repeat of the above steps. Upon completion of voting, the current Board President, if re-elected, or a newly elected President will chair the remainder of the meeting.

2.2 **Designate Regular Meeting Date, Time, and Place**- Please see the attached example of a resolution relative to this agenda item for Board information.

2.3 **Personnel Appointments** – The superintendent suggests the following appointments and wording for agenda items 2.3.

"Be it resolved that the Board of Education of Unified School District 261does hereby appoint the below listed individuals by name, responsibility and / or title:"

2.3.1	Clerk of the Board	Debra M. Coleman
2.3.2	Deputy Clerk of the Board	Liz Hames
2.3.3	Treasurer of the Board	Clint Schutte
2.3.4	Assistant Treasurer of the Board	Nadine Foreman
2.3.5	Custodian of District Office Records	Clint Schutte
	a. Custodian of Early Childhood Program	Program Administrator
	b. Parents As Teachers Program	Program Administrator
	c. Custodian of Oatville Elementary Office Records	Building Principal
	d. Custodian of Rex Elementary Office Records	Building Principal
	e. Custodian of Nelson Elementary Office Records	Building Principal
	f. Custodian of Freeman Elementary Office Records	Building Principal
	g. Custodian of Ruth Clark Elementary Office Records	Building Principal
	h. Custodian of Prairie Elementary School Office Records	Building Principal
	i. Custodian of Haysville Middle School Office Records	Building Principal
	j. Custodian of Haysville West Middle Schl. Office Records	Building Principal
	k. Custodian of Campus High School Office Records	Building Principal
	l. Custodian of Haysville High School	Assistant Building Principal in Charge of HHS
	m. Custodian of Tri-City Day School	Building Administrator
2.3.6	Representative for Title Projects	Teresa Tosh
2.3.7	Attorney for the Board of Education	Foulston & Siefkin
2.3.8	KPERS Designated Agent	Clint Schutte
2.3.9	Freedom of Information Officer	Coord. Community Relations
2.3.10	Food Service/Lunch Agreement Representative	Director of Food Service
2.3.11	Hearing Officer for Free & Reduced Meal Application Appeals	Clint Schutte
2.3.12	Attendance Officer	
	a. Early Childhood Program	Becky Cezar
	b. Attendance Officer for Parents As Teachers	Becky Cezar
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal

i.	Attendance Officer for Haysville Middle School	Building Principal / Building Assistant Principals
j.	Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Assistant Principals
k.	Attendance Officer for Campus High School	Building Principal / Building Assistant Principals
l.	Attendance Officer for Haysville High School	Assistant Building Principal in Charge of HHS
m.	Attendance Officer for Tri-City Day School	Building Administrator
2.3.13	Title VI Coordinator	Asst. Superintendent of Personnel
2.3.14	504 Coordinator	Asst. Superintendent of Personnel
2.3.15	Coordinator for Homeless Children	Linda Long
2.3.16	Resolutions	Agenda Topics 2.3.16.1 – 2.3.16.11

RE: Comments and Recommendations of the superintendent
The superintendent suggests the below resolutions for agenda topics 2.3.16.1 – 2.3.16.11.

2.3.16.1 **<u>1116-Hour School Year</u>** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2012-2013 school year."

2.3.16.2 **<u>Surety Bond for District Treasurer and High School and Middle School Principals</u>** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.3.16.3 **<u>Official Newspaper</u>** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Wichita Eagle and the Haysville Sun-Times as the official newspaper publications of the district for the 2012-2013 school year."

2.3.16.4 **<u>Participation in Federal Programs</u>** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II."

2.3.16.5 **<u>Early Payment of Bills</u>** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.3.16.6 **<u>Official Depository of Funds</u>** –
Please see the attached resolution example.

2.3.16.7 (a & b) **<u>Rescinding Policy Statement and Adoption of New Board Policies</u>** –
Please see Exhibit # 2.3.16.7 a & b for supporting information.

2.3.16.8 **<u>Waiver of GAAP Resolution</u>** –
Please see the attached resolution example.

2.3.16.9 **Home Rule Resolution** –
Please see the attached resolution example.

2.3.16.10 **Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution** -
Please see the attached resolution example.

2.3.16.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-
Please see the attached resolution example.

2.3.16.12 **MOTION to approve items 2.3.1 through 2.3.16.11.**

2.3.17 **Haysville Forward Representative**
2.3.18 **CIS Representative**

RESOLUTION ESTABLISHING MEETING SCHEDULES FOR BOARD OF EDUCATION

Pursuant to K.S.A. 72-8205, the Board of Education of USD 261, Sedgwick County, Kansas, by resolution duly adopted at its regular meeting held July 16, 2012, established the following meeting schedule for regular Board of Education meetings to be held during the 2012-2013 school year:

Hour of commencing the meeting: 7:00 p.m.

Day of the week the meeting will be held: Monday

Week of the month the meeting will be held: Third *

Meeting Place: Board of Education Room, Administration Building
1745 West Grand, Haysville, Kansas

If the established date falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting would be held on a date specified by the Board, commencing at the same hour as detailed above.

The Board of Education reserves the right to adjourn any regular meeting to another time and place.

_____

Board President

_____

Attest: Clerk of the Board

* Exceptions to include:
- January 28th rather than January 21st (Non-Contract Day)
- February 25th rather than February 18th (President's Day)
- March 25th rather than March 18th (Spring Break)
- May 13th rather than May 20th (Promotion)

2.3.16.6

RESOLUTION

BE IT RESOLVED by the Board of Education of Unified School District No. 261, (Haysville) Sedgwick County, State of Kansas, that all banks in Sedgwick County be designated as official depositories and that the following bank be and is hereby designated as depository bank for Unified School District No. 261 funds for the budget year beginning July 1, 2012, and ending June 30, 2013:

Intrust Bank

and

BE IT RESOLVED that withdrawals from all accounts of Unified School District No. 261 now carried with the within named bank, shall be made by check signed by the following duly elected officers of the Board of Education, _____, President, and countersigned by Clint Schutte, the Treasurer of USD 261, and Debra M. Coleman, Clerk.

BE IT FURTHER RESOLVED, that such signatures of any officer may be affixed mechanically in facsimile, provided that such facsimile signatures shall be valid only when used on standard Unified School District No. 261 check forms, and provided that the facsimile signature shall correspond to the specimen thereof, submitted and certified to the bank by the Clerk of the Board of Education of Unified School District No. 261 to execute, and to the bank to accept, signatures as provided above, and that any action consistent with this Resolution is hereby ratified and confirmed.

ADOPTED: July 16, 2012.

ATTEST: UNIFIED SCHOOL DISTRICT NO. 261
(HAYSVILLE) SEDGWICK COUNTY, KANSAS

_____ **BY:** _____

CLERK **PRESIDENT**

2.3.16.7a

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to June 30, 2012, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2012-2013 school year, subject to periodic review, amendment, and revision by the board of education.

2.3.16.7b

RESOLUTION TO ADOPT NEW BOARD POLICIES

Mr. / Ms. President, I move the adoption of the following resolution:

RESOLUTION

Be it resolved that the Board of Education of Unified School District No. 261 adopt the new policies, Board Policy book, and administrative rules attached to the official agenda of the board meeting of July 16, 2012, with said new policies and administrative rules to become effective July 1, 2012.

FURTHER, be it resolved that all policies and administrative rules adopted prior to June 30, 2012 be declared as null and void and of no effect as of July 16, 2012.

FURTHER, be it resolved that the full text of said newly adopted board policies and administrative rules be attached to and incorporated in the board minutes of the July 16, 2012 board meeting; however, said new board policies and administrative rules will be actually filed in the superintendent's office in a permanent file to be established and maintained by said superintendent or his/her designated representative. All such newly adopted policies and administrative rules adopted this date will be marked with the effective date in the appropriate place on each such page of the policies and rules.

2.3.16.8

WAIVER OF GAAP RESOLUTION

"Be it resolved by the Board of Education of Haysville USD 261, Haysville, Kansas, in the regular meeting assembled this 16th day of July 2012, that the Board of Education waives the requirements of K.S.A. 751120, that the Board of Education waived the requirements of K.S. A. 75-1120a (a) (as amended) as they apply to the Haysville USD 261 for the year ended June 30, 2012."

"Be it further resolved that the Board of Education shall cause the financial statements and financial reports of the Haysville USD 261 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State."

2.3.16.9

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 261, Sedgwick County, Kansas, the 16th day of July, 2012.

2.3.16.10

RESOLUTION TO DISPOSE OF SCHOOL PROPERTY

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

The Board of Education authorizes the superintendent and the assistant superintendent for business and finance to dispose of school property valued at $5,000 or less. Such disposal shall be reported to the Board at the next school board meeting following such disposal.

2.3.16.11

RESOLUTION FOR RE-FUNDING OF BONDS

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

In the event that the district's bonding company informs the superintendent and the assistant superintendent for business and finance that it would be to the district's advantage to refinance its bonds, the Board of Education authorizes the superintendent and assistant superintendent for business and finance to approve such refinancing. This refinancing shall be reported to the Board at its next regular meeting.

2.3.17 Haysville Forward Representative

No supporting documentation.

End of Section

2.3.18 CIS Representative

No supporting documentation.

End of Section

3.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

3.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

3.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

4.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
LEARNING CENTER – 150 STEWART
HAYSVILLE, KANSAS
June 18, 2012 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Learning Center, 150 Stewart, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston.
Six Board members were present.

MEMBERS PRESENT
Susan Walston, President
Glenn Crum, Vice President
Barb Walters
Regina Schutt
Greg Fenster
Forrest Hummel

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Clint Schutte, Assistant to the Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Dr. Michael Clagg, Asst. Supt. of Personnel
Myron Regier, Campus High School Principal
Penny Schuckman, Learning Center Director
Liz Hames, Community Relations Coordinator
Lisa Cundiff, Director of Instructional Technology
David Herbert, Director of Information Services
Carla Wulf, Ruth Clark Elementary School Principal
Galen Davis, Executive Director of Maintenance
Others

1.0 MEETING OPENING

1.1 Call to Order
Susan called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements
- Ms. Walston presented Barb Walters with a plaque for appreciation of her years of service on the USD 261 Board of Education
- The Learning Café graduation was very nice

1.4 Superintendent's Announcements
- Dr. Burke announced that all buildings made AYP in reading and math

1.5 New and Good
Dr. Burke:
- Remodeling project at Grandlane continues
- The north parking lot is being redone at the Administration Building
- Work has started on the Back to School news letter
- Driver's Education is going great
- The Haysville Chamber lunch will be held at Campus High School this Thursday

1.6 Approve / Amend Agenda
MOTION to approve the Agenda as presented.
(Hummel / Crum) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

2.2 Remarks/Comments from District Visitors – 2 minutes
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

Additional Personnel information was distributed to the Board for approval.

3.3 Gifts and Grants

There were no gifts or grants.

3.4 Youth Soccer Fields Agreement

MOTION to approve the Consent Agenda as presented with additional Personnel information.
(Crum / Schutt) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS

Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's report and bills as presented.
(Crum / Hummel) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

5.1 Strategic Plan - PDF

A representative from each unit presented information regarding the District's Strategic Plan.

6.0 FIRST READINGS

6.1 Pre K & Kindergarten Grade Cards

Teresa Tosh presented information to the Board regarding Pre K & Kindergarten Grade Cards.
The change will be to align the content and grading scales for both grade levels.
This was a first reading with no action requested of the Board.

6.2 Elementary Handbook Kindergarten Time Change

Teresa Tosh presented information to the Board regarding Elementary Handbook Kindergarten Time Change. The change will allow for a 3-hour instructional block.
The proposed schedule is:
Pre- Kindergarten: 8:20 a.m. – 11:20 a.m. (Morning session)
12:45 p.m. - 3:45 p.m. (Afternoon session)
Kindergarten: 8:20 a.m. - 11:20 a.m. (Morning session)
12:45 p.m. - 3:45 p.m. (Afternoon session)
This was a first reading with no action requested of the Board.

7.0 ACTION ITEMS

7.1 Equity in School Lunch Prices

Clint Schutte was to address questions from the Board regarding Equity in School Lunch Prices.
Clint's recommendation was to raise lunch prices at each level by $.05 in order to make USD 261 compliant and meet the mandates of the Equity in School Lunch Pricing.
MOTION to approve the $.05 increase in lunch prices as presented.
(Schutt / Hummel) Motion carried 5-1. Greg Fenster voted no.

7.2 PDC Handbook – Schuckman – PDF

Penny Schuckman was present to address questions from the Board regarding the PDC Handbook.
MOTION to approve the PDC Handbook as presented.
(Crum / Schutt) Motion carried 6-0.

7.3 Acquiring Desktop Computers and Networking Equipment

David Herbert was available to answer questions from the Board regarding Acquiring Desktop Computers and Networking Equipment.
MOTION to approve the acquisition of desktop computers and networking equipment as presented.
(Crum / Schutt) Motion carried 6-0.

7.4 Educational Support Personnel Handbook
Dr. Mike Clagg was present to address questions from the Board regarding the Educational Support Personnel Handbook.
MOTION to approve the Educational Support Personnel Handbook as presented with additional wording. (Hummel / Crum) Motion carried 6-0.

7.5 Capital Outlay – Suburban - Schutte
Clint Schutte presented information to the Board and requested permission to purchase a 2013, 8 passenger Chevrolet Suburban at the State of Kansas bid price of $33,753.00. The vehicle will be paid out of the Capital Outlay Funds.
MOTION to grant permission to purchase a 2013 Suburban for the bid price of $33,753.00 as presented. (Crum / Schutt) Motion carried 5-1. Greg Fenster voted no.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
Schools for Fair Funding are in currently in court and not meeting.
Board members receive the latest information from Schools for Fair Funding via email.

8.2 Future Agenda Items

- July Organization BOE Meeting
- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service – When this discussion takes place the Board would like to have a Special Meeting
- Curriculum Proposals
- Safe Room at Ruth Clark
- Schedule a Special Board Meeting for a Budget Workshop
- Discuss Board Vacancy
- Board consensus to hold Board election of officers at August BOE meeting

8.3 Board Calendar
No changes

9.0 EXECUTIVE SESSION – Non-Elected Personnel
MOTION to go into executive session at 8:00 p.m. for 20-minutes, to return at 8:20 p.m. for discussion of Non-Elected Personnel.
(Walston / Hummel) Motion carried 6-0.

The Board requested Dr. Clagg join them in executive session at 8:00 p.m.
Dr. Clagg returned to the Board room at 8:20 p.m.
The Board reconvened at 8:20 p.m. with six Board members present.

10.0 ADJOURNMENT
Meeting adjourned at 8:20 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 16, 2012

RE: 2012-2013 Rehired-Retired Teacher Work Agreement

Please let this statement serve as a recommendation to the Board of Education to approve the 2012-2013 Rehired-Retired Teacher Work Agreement with changes to dates and salary schedules.

CA

PERSONNEL RESUME

Name Heather Wright

For Position As Early Childhood Teacher

Building Freeman Elementary School

Education	Date	Degree	Major
Undergraduate			
Southwestern College	2012	BA	Elementary Education
Graduate			

Student Teaching Experience	Location	Dates
Kindergarten Teacher	Haysville, KS	2012

Salary Offered $36,700 **Degree** BS **Step** 1

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 16, 2012

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Celina Fisher, Speech-Language Pathologist, effective June 21, 2012.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 16, 2012

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Emily Chandler, 1st Grade Teacher at Ruth Clark Elementary School, effective June 19, 2012.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 16, 2012

RE: Supplemental Contracts

The following supplemental contracts for the 2012-2013 school year are recommended for your approval:

Steve Crum	Nelson Elementary TV
Kim Hall	Nelson QPA
Danny Driskill/Ronda Clark/Steve Miller	Ruth Clark Elementary TV
Sally Holliday	Ruth Clark Odyssey of the Mind
Mandy Faust	Ruth Clark QPA
Marnie Trotter	Prairie Elementary TV
Rhonda Widener	Prairie Odyssey of the Mind
Michelle Rice	Prairie QPA
Carol Omenski/Christal Chrisco	Oatville Elementary TV
Melinda Wren	Oatville Odyssey of the Mind
Conolley August/Angie Baird	Oatville QPA
Mary York	Freeman Elementary TV
Laura Rowley	Freeman QPA
Abby Thrash/Westina Fields	Rex QPA
Jennifer Arellano	Tri-City Lunchroom Supervision
Karon Waters	Tri-City Paid Plan Period
Josh Kelly	Tri-City Paid Plan Period
Robyn Darbyshire	Tri-City Paid Plan Period
Pam Kennedy	Tri-City Paid Plan Period
Rick Morrison	Campus Spec. Educ. Paid Plan Period
Perry Warden	HMS Spec. Educ. Paid Plan Period
Michelle Groh	Rex Spec. Educ. Paid Plan Period
Nicole Taylor	Assistant Special Olympics Coach
Randy Batt	20 Additional Days
Randy Batt	Data Assessment

CA

Recommendations for

HAYSVILLE MIDDLE SCHOOL

Supplemental Positions (Level in parenthesis)
2012-2013 School Year

FOOTBALL		
Head 8th Coach (3)	4,037.00	Perry Warden
Head 7th Coach (3)	4,037.00	Brett Marrs
Assistants (6)	2,936.00	Nick Brown
	2,936.00	TBD
	2,936.00	**Don Klien**
	2,936.00	Kody Miller

BOYS BASKETBALL		
Head 8th Coach (3)	4,037.00	Justin Bloomer
Head 7th Coach (3)	4,037.00	Morgan Ballard
Assistants (6)	2,936.00	Jesse Kollmeyer
	2,936.00	Dan Driskill

TRACK (BOYS & GIRLS)		
Head Boys Coach (3)	4,037.00	Chris Pinaire
Head Girls Coach (3)	4,037.00	Bill Shaw
Assistants (6)	2,936.00	Matt Trainer
	2,569.00	Jonna Warden
	2,202.00	Jessica Karr
	2,936.00	Not Filled

VOLLEYBALL		
Head 8th Coach (3)	4,037.00	Steve Crum
Head 7th Coach (3)	4,037.00	Kendra Streeter
Assistants (6)	2,936.00	Ashley White
	2,936.00	Jonna Warden

GIRLS BASKETBALL		
Head 8th Coach (3)	4,037.00	Bill Schutt
Head 7th Coach (3)	4,037.00	Kendra Streeter
Assistants (6)	2,936.00	Jonna Warden
	2,936.00	Shawn Mount

TENNIS		
Head Girls (5)	3,303.00	Scott Griffit
Head Boys (5)	3,303.00	Perry Warden
Asst. Girls (8)	2,202.00	Jodi Gerken
Asst. Boys (8)	2,202.00	TBD

CROSS COUNTRY		
Head Coach (5)	3,303.00	Matt Trainer
Assistant (8)	2,202.00	Julie Balderas

WRESTLING		
Head Coach (3)	4,037.00	Jessie Shetler
Assistants (6)	2,936.00	Jeremy Winter

Lunch Supplementals (6)		
Supp. 1	2,936.00	Chris Pinaire
Supp. 2	2,936.00	Mandy Young
Supp. 3	2,936.00	Laura Stanley
Supp. 4	2,936.00	Matt Trainer

WEIGHT TRAINING		
Head Weight Training (5)	3,303.00	Chris Pinaire
Asst. Weight Training (8)	2,202.00	Jarod Craig
Summer Weights (6)	2,936.00	Perry Warden (40%) Jonna Warden (30%) TBD (30%)

SPIRIT		
Head Coach (5)	3,303.00	Andrea Rhea
Assistants (6)	2,936.00	Jill Ward

Academic		
Vocal (8)	2,202.00	Dawn Blue
Band (4)	3,670.00	Scott Griffit
Strings (10)	1,101.00	Jeremy Samuel
NJHS (10)	1,101.00	Becky Stanfield
Yearbook (8)	2,202.00	Chantelle Pritchett
Stuco (9)	1,835.00	Julie Dombo
Scholars' Bowl (8)	2,569.00	Becky Stanfield (80%) Laura Stanley (20%) Jeff Pacha (20%)
TV (5)	3,303.00	Chris Pinaire
Concession (9)	1,835.00	Cheryl McConnell
Drama (8)	2,202.00	Not Filled

QPA (5)		
Language Arts/Chair	660.60	Paula Green
Math	330.30	Jeff Pacha
Social Studies	330.30	Janet Dougan
Arts	330.30	Dawn Blue
Electives	330.30	Chantelle Pritchett
Reading	330.30	Kelly Draut
Science	330.30	Becky Stanfield
Physical Education	330.30	Jessica Karr
Sped/Counseling	330.30	Laura Spears

Dept. Chair (5)		
Communications	220.00	Paula Green
Math	385.00	Jeff Pacha
Social Studies	220.00	Janet Dougan
Arts	165.00	Dawn Blue
Electives	192.50	Chantelle Pritchett
Reading	302.50	Kelly Draut
Science	220.00	Becky Stanfield
Physical Education	385.00	Jessica Karr
Sped/Counseling	275.00	Laura Spears

Recommendations for

HAYSVILLE WEST MIDDLE SCHOOL

Supplemental Positions (Level in parenthesis)
2012-2013 School Year

FOOTBALL		
Head 8th Coach (3)	4,037.00	Josh Godwin
Head 7th Coach (3)	4,037.00	Scott Peltier
Assistants (6)	2,936.00	Todd Bush
	2,936.00	Jarrod Craig
	2,936.00	Jeremy Hunt
	2,936.00	Johathan Dravis

VOLLEYBALL		
Head 8th Coach (3)	4,037.00	Tonya Roberts
Head 7th Coach (3)	4,037.00	Bryan Clasen
Assistants (6)	2,936.00	Staci Huggans
	2,936.00	Brandon Johnson

CROSS COUNTRY		
Head Coach (5)	3,303.00	Chris Shipman
Assistant (8)	2,202.00	Stormie Higginbotham

Soccer		
Head (5)	3,303.00	Nicole Harkins
Assistant (8)	2,202.00	Amos White

SPIRIT		
Head Coach (5)	3,303.00	Bethany Craig
Assistants (6)	2,936.00	Heather Seachris

QPA (5)		
Not Filled		

BOYS BASKETBALL		
Head 8th Coach (3)	4,037.00	Rex Ostmeyer
Head 7th Coach (3)	4,037.00	Dave Kahmann
Assistants (6)	2,936.00	Todd Bush
	2,936.00	Johathan Dravis

GIRLS BASKETBALL		
Head 8th Coach (3)	4,037.00	Don Gamble
Head 7th Coach (3)	4,037.00	Staci Huggans
Assistants (6)	2,936.00	Chris Shipman
	2,936.00	Chantel Johnson

WRESTLING		
Head Coach (3)	4,037.00	Dave Hull
Assistants (6)	2,936.00	Scott Peltier

WEIGHT TRAINING		
Head Weight Training (5)	3,303.00	Josh Godwin
Asst. Weight Training (8)	2,202.00	Rex Ostmeyer
Summer Weights (6)	2,936.00	Josh Godwin (50%) Jonathan Dravis (50%)

Dept. Chair (5)		
Not Filled		

TRACK (BOYS & GIRLS)		
Head Boys Coach (3)	4,037.00	Chris Shipman
Head Girls Coach (3)	4,037.00	Scott Peltier
Assistants (6)	2,936.00	Stormie Higginbotham
	2,569.00	Kody Miller
	2,202.00	Josh Godwin
	2,936.00	Not Filled

TENNIS		
Head Girls (5)	3,303.00	Krystal Darbyshire
Head Boys (5)	3,303.00	Jonathan Dravis
Asst. Girls (8)	2,202.00	Amy Regier
Asst. Boys (8)	2,202.00	Jeremy Hunt

Lunch Supplementals (6)		
Supp. 1	2,936.00	Jeremy Hunt (66%)
Supp. 2	2,936.00	Josh Godwin (66%)
Supp. 3	2,936.00	Kae McAdams (66%)
Supp. 4	2,936.00	Jonathan Dravis (66%)
		Bryan Clasen (66%)
		Rex Ostmeyer (66%)

Academic		
Vocal (8)	2,202.00	Mimi Newman
Band (4)	3,670.00	Jim Maxwell
Strings (10)	1,101.00	Ian Demory
NJHS (10)	1,101.00	Ashley Madorin
Yearbook (8)	2,202.00	Marta Maril
Stuco (9)	1,835.00	Not Filled
Scholars' Bowl (8)	2,569.00	
		Ashley Madorin
TV (5)	3,303.00	Randy Batt
Concession (9)	1,835.00	Lan Larsen
Drama (8)	2,202.00	Not Filled

Denotes Rule 10

CAMPUS HIGH SCHOOL

FOOTBALL
Head Coach — Mike Schartz
Assistants — Morgan Ballard
Jeremy Scheufler
Justin Bloomer
Bill Stinson
Kouri Washington*
Bryan Kaplan
Antwan Banks*
Ron Klinginsmith*
TBA

BASKETBALL (BOYS)
Head Coach — Russell Herman
Assistants — Brandon Johnson
Nick Brown
TBA

BASKETBALL (GIRLS)
Head Coach — Josh Curtiss
Assistants — Krystel Darbyshire
Kody Miller*
Bill Shaw

WRESTLING
Head Coach — Travis Bourn
Assistants — Shawn Langhover*
Jim Dryden*

SWIMMING (BOYS)
Head Coach — Kelly Kennedy
Steve Crum

SWIMMING (GIRLS)
Head Coach — Kelly Kennedy
Steve Crum

SOFTBALL
Head Coach — Jeff Long
Assistants — Tiffany Jones*
Zac Kliewer

CHEERLEADERS
Varsity — Pam Burkett*
Lori Kanaga
Jr Varsity — Ashleigh Bennett
Freshman — Sami Watkins*

BOWLING
Head Coach — Kenny Fulkerson*
Assistant — Brett Marrs

WEIGHT TRAINING: Mike Schartz

ATHLETIC SCHEDULING & ACTIVITIES SUPERVISION — Tracey Repp
ATHLETIC TRAINER — Dennis Munk

TRACK
Head Coach — Mike Schartz
Assistants — TBA
Russell Herman
Brett Marrs
Shari Brock
Kayla Weidert

BASEBALL
Head Coach — Bryan Clasen
Assistants — TBA
Brandon Johnson
Kevin McMullin*
Jarrod Craig

CROSS COUNTRY
Head Country — Russell Herman
Estelle Wichert

GOLF
Head Coach — Rex Ostmeyer
Assistants — Josh Curtiss

TENNIS (BOYS)
Head Coach — Dennis Matzen*
Assistant — Lance Henne*

TENNIS (GIRLS)
Head Coach — Dennis Matzen*
Assistant — Zac Kliewer

VOLLEYBALL
Head Coach — Mary Askren
Assistants — Jessica Karr
Shari Brock
Kayla Weidert

SOCCER (BOYS)
Head Coach — Brett Womack*
Assistants — Jeremiah Walters*
TBA

SOCCER (GIRLS)
Head Coach — Brett Womack*
Assistants — Kerry Greenstreet*
Nicole Harkins

DANCE — Pam Burkett*
Toni Stanford*

BAND — Becky Hughes

Dramatics	Roxana Stitt
Asst. Drama	Jon Melugin
Forensics	Bob Nordyke
Asst. Forenscis	Grant Brazill
Debate	Bob Nordyke
Asst. Debate	Mandi Brazill
Vocal Music	Becky Riffee
Band	Rebecca Hughes
Asst Band	Jim Maxwell
Fr. Class	Kelli Butherus
Soph. Class	Regina Miller
Jr. Class	Heather Swinger
Sr. Class	Karen Slous
Yearbook	Jennifer Shadle
Newspaper	Jennifer Shadle
Spec. Olympics	Laura Spears
Student Council	Martha Moree
Asst. Stuco	Gayle Nelson
Science Envir.	David Balsters
TV Video Prod.	Roxana Stitt
Scholar Bowl	TBA
HS Tutor	Walter Zemanick
QPA	Jim Stenholm
District Strings	Jeremy Samuel
District Strings	TBA
Robotics	TBA
Asst. Robotics	John Krider
NHS	Cathy Voss
Tech Coor	JL Walker/Jan Tamson
District Fine Arts	Becky Hughes/Heather Swinger

Summer Weights	Mike Schartz
	Jeremy Scheufler
	Bryan Kaplan
	Zach Kliewer
	Josh Curtiss

Department Chairs	
Business	Mike Stoppel
Family/Consumer Sci.	Jan Tamson
Fine & Performing Arts	Becky Hughes
Foreign Language	Richard Butler
Language Arts	Lisa Wehkamp
Math	Bob Cairns
Physical Education	Dennis Munk
Science	David Balsters
Social Studies	Jim Stenholm
Special Education	Lori Kanaga
Support Service	Walter Zemanick
Technology Ed.	JL Walker

Additional Days	
Becky Hughes	5 days - Band
Jeff Michael	15 days
Todd Hook	15 days
Tambra Owens	10 days
Jan Tamson	5 days - OJT
Cathy Voss	18 days
Walter Zemanick	26 days
JL Walker	8 days
Brett Marrs	8 days
John Krider	8 days
Charles Price	8 days
Mike Stoppel	4 days

CAMPUS HIGH SCHOOL

FOOTBALL
Head Coach — Mike Schartz
Assistants — Morgan Ballard
Jeremy Scheufler
Justin Bloomer
Bill Stinson
Kouri Washington*
Bryan Kaplan
Antwan Banks*
Ron Klinginsmith*
TBA

BASKETBALL (BOYS)
Head Coach — Russell Herman
Assistants — Brandon Johnson
Nick Brown
TBA

BASKETBALL (GIRLS)
Head Coach — Josh Curtiss
Assistants — Krystel Darbyshire
Kody Miller*
Bill Shaw

WRESTLING
Head Coach — Travis Bourn
Assistants — Shawn Langhover*
Jim Dryden*

SWIMMING (BOYS)
Head Coach — Kelly Kennedy
Steve Crum

SWIMMING (GIRLS)
Head Coach — Kelly Kennedy
Steve Crum

SOFTBALL
Head Coach — Jeff Long
Assistants — Tiffany Jones*
Zac Kliewer

CHEERLEADERS
Varsity — Pam Burkett*
Lori Kanaga
Jr Varsity — Ashleigh Bennett
Freshman — Sami Watkins*

BOWLING
Head Coach — Kenny Fulkerson*
Assistant — Brett Marrs

WEIGHT TRAINING: Mike Schartz

TRACK
Head Coach — Mike Schartz
Assistants — TBA
Russell Herman
Brett Marrs
Shari Brock
Kayla Weidert

BASEBALL
Head Coach — Bryan Clasen
Assistants — TBA
Brandon Johnson
Kevin McMullin*
Jarrod Craig

CROSS COUNTRY
Head Country — Russell Herman
Estelle Wichert

GOLF
Head Coach — Rex Ostmeyer
Assistants — Josh Curtiss

TENNIS (BOYS)
Head Coach — Dennis Matzen*
Assistant — Lance Henne*

TENNIS (GIRLS)
Head Coach — Dennis Matzen*
Assistant — Zac Kliewer

VOLLEYBALL
Head Coach — Mary Askren
Assistants — Jessica Karr
Shari Brock
Kayla Weidert

SOCCER (BOYS)
Head Coach — Brett Womack*
Assistants — Jeremiah Walters*
TBA

SOCCER (GIRLS)
Head Coach — Brett Womack*
Assistants — Kerry Greenstreet*
Nicole Harkins

DANCE — Pam Burkett*
Toni Stanford*

BAND — Becky Hughes

ATHLETIC SCHEDULING & ACTIVITIES SUPERVISION — Tracey Repp
ATHLETIC TRAINER — Dennis Munk

Dramatics	Roxana Stitt
Asst. Drama	Jon Melugin
Forensics	Bob Nordyke
Asst. Forenscis	Grant Brazill
Debate	Bob Nordyke
Asst. Debate	Mandi Brazill
Vocal Music	Becky Riffee
Band	Rebecca Hughes
Asst Band	Jim Maxwell
Fr. Class	Kelli Butherus
Soph. Class	Regina Miller
Jr. Class	Heather Swinger
Sr. Class	Karen Slous
Yearbook	Jennifer Shadle
Newspaper	Jennifer Shadle
Spec. Olympics	Laura Spears
Student Council	Martha Moree
Asst. Stuco	Gayle Nelson
Science Envir.	David Balsters
TV Video Prod.	Roxana Stitt
Scholar Bowl	TBA
HS Tutor	Walter Zemanick
QPA	Jim Stenholm
District Strings	Jeremy Samuel
District Strings	TBA
Robotics	TBA
Asst. Robotics	John Krider
NHS	Cathy Voss
Tech Coor	JL Walker/Jan Tamson
District Fine Arts	Becky Hughes/Heather Swinger

Summer Weights	Mike Schartz
	Jeremy Scheufler
	Bryan Kaplan
	TBA
	Josh Curtiss

Department Chairs	
Business	Mike Stoppel
Family/Consumer Sci.	Jan Tamson
Fine & Performing Arts	Becky Hughes
Foreign Language	Richard Butler
Language Arts	Lisa Wehkamp
Math	Bob Cairns
Physical Education	Dennis Munk
Science	David Balsters
Social Studies	Jim Stenholm
Special Education	Lori Kanaga
Support Service	Walter Zemanick
Technology Ed.	JL Walker

Additional Days	
Becky Hughes	5 days - Band
Jeff Michael	15 days
Todd Hook	15 days
Tambra Owens	10 days
Jan Tamson	5 days - OJT
Cathy Voss	18 days
Walter Zemanick	26 days
JL Walker	8 days
Brett Marrs	8 days
John Krider	8 days
Charles Price	8 days
Mike Stoppel	4 days

Recommendations for

HAYSVILLE MIDDLE SCHOOL

Supplemental Positions (Level in parenthesis)
2012-2013 School Year

FOOTBALL		
Head 8th Coach (3)	4,037.00	Perry Warden
Head 7th Coach (3)	4,037.00	Brett Marrs
Assistants (6)	2,936.00	Nick Brown
	2,936.00	TBD
	2,936.00	**Don Klien**
	2,936.00	Kody Miller

VOLLEYBALL		
Head 8th Coach (3)	4,037.00	Steve Crum
Head 7th Coach (3)	4,037.00	Kendra Streeter
Assistants (6)	2,936.00	Ashley White
	2,936.00	Jonna Warden

CROSS COUNTRY		
Head Coach (5)	3,303.00	Matt Trainer
Assistant (8)	2,202.00	Julie Balderas

WEIGHT TRAINING		
Head Weight Training (5)	3,303.00	Chris Pinaire
Asst. Weight Training (8)	2,202.00	Jarod Craig
Summer Weights (6)	2,936.00	Perry Warden (40%) Jonna Warden (30%) TBD (30%)

QPA (5)		
Language Arts/Chair	660.60	Paula Green
Math	330.30	Jeff Pacha
Social Studies	330.30	Janet Dougan
Arts	330.30	Dawn Blue
Electives	330.30	Chantelle Pritchett
Reading	330.30	Kelly Draut
Science	330.30	Becky Stanfield
Physical Education	330.30	Jessica Karr
Sped/Counseling	330.30	Laura Spears

BOYS BASKETBALL		
Head 8th Coach (3)	4,037.00	Justin Bloomer
Head 7th Coach (3)	4,037.00	Morgan Ballard
Assistants (6)	2,936.00	Jesse Kollmeyer
	2,936.00	Dan Driskill

GIRLS BASKETBALL		
Head 8th Coach (3)	4,037.00	Bill Schutt
Head 7th Coach (3)	4,037.00	Kendra Streeter
Assistants (6)	2,936.00	Jonna Warden
	2,936.00	Shawn Mount

WRESTLING		
Head Coach (3)	4,037.00	Jessie Shetler
Assistants (6)	2,936.00	Jeremy Winter

SPIRIT		
Head Coach (5)	3,303.00	Andrea Rhea
Assistants (6)	2,936.00	Jill Ward

Dept. Chair (5)		
Communications	220.00	Paula Green
Math	385.00	Jeff Pacha
Social Studies	220.00	Janet Dougan
Arts	165.00	Dawn Blue
Electives	192.50	Chantelle Pritchett
Reading	302.50	Kelly Draut
Science	220.00	Becky Stanfield
Physical Education	385.00	Jessica Karr
Sped/Counseling	275.00	Laura Spears

TRACK (BOYS & GIRLS)		
Head Boys Coach (3)	4,037.00	Chris Pinaire
Head Girls Coach (3)	4,037.00	Bill Shaw
Assistants (6)	2,936.00	Matt Trainer
	2,569.00	Jonna Warden
	2,202.00	Jessica Karr
	2,936.00	Not Filled

TENNIS		
Head Girls (5)	3,303.00	Scott Griffit
Head Boys (5)	3,303.00	Perry Warden
Asst. Girls (8)	2,202.00	Jodi Gerken
Asst. Boys (8)	2,202.00	TBD

Lunch Supplementals (6)		
Supp. 1	2,936.00	Chris Pinaire
Supp. 2	2,936.00	Mandy Young
Supp. 3	2,936.00	Laura Stanley
Supp. 4	2,936.00	Matt Trainer

Academic		
Vocal (8)	2,202.00	Dawn Blue
Band (4)	3,670.00	Scott Griffit
Strings (10)	1,101.00	Jeremy Samuel
NJHS (10)	1,101.00	Becky Stanfield
Yearbook (8)	2,202.00	Chantelle Pritchett
Stuco (9)	1,835.00	Julie Dombo
Scholars' Bowl (8)	2,569.00	Becky Stanfield (80%) Laura Stanley (20%) Jeff Pacha (20%)
TV (5)	3,303.00	Chris Pinaire
Concession (9)	1,835.00	Cheryl McConnell
Drama (8)	2,202.00	Not Filled

Recommendations for

HAYSVILLE WEST MIDDLE SCHOOL

Supplemental Positions (Level in parenthesis)
2012-2013 School Year

FOOTBALL		
Head 8th Coach (3)	4,037.00	Josh Godwin
Head 7th Coach (3)	4,037.00	Scott Peltier
Assistants (6)	2,936.00	Todd Bush
	2,936.00	Jarrod Craig
	2,936.00	Jeremy Hunt
	2,936.00	Johathan Dravis

BOYS BASKETBALL		
Head 8th Coach (3)	4,037.00	Rex Ostmeyer
Head 7th Coach (3)	4,037.00	Dave Kahmann
Assistants (6)	2,936.00	Todd Bush
	2,936.00	Johathan Dravis

TRACK (BOYS & GIRLS)		
Head Boys Coach (3)	4,037.00	Chris Shipman
Head Girls Coach (3)	4,037.00	Scott Peltier
Assistants (6)	2,936.00	Stormie Higginbotham
	2,569.00	Kody Miller
	2,202.00	Josh Godwin
	2,936.00	Not Filled

VOLLEYBALL		
Head 8th Coach (3)	4,037.00	Tonya Roberts
Head 7th Coach (3)	4,037.00	Bryan Clasen
Assistants (6)	2,936.00	Staci Huggans
	2,936.00	Brandon Johnson

GIRLS BASKETBALL		
Head 8th Coach (3)	4,037.00	Don Gamble
Head 7th Coach (3)	4,037.00	Staci Huggans
Assistants (6)	2,936.00	Chris Shipman
	2,936.00	Chantel Johnson

TENNIS		
Head Girls (5)	3,303.00	Krystal Darbyshire
Head Boys (5)	3,303.00	Jonathan Dravis
Asst. Girls (8)	2,202.00	Amy Regier
Asst. Boys (8)	2,202.00	Jeremy Hunt

CROSS COUNTRY		
Head Coach (5)	3,303.00	Chris Shipman
Assistant (8)	2,202.00	Stormie Higginbotham

WRESTLING		
Head Coach (3)	4,037.00	Dave Hull
Assistants (6)	2,936.00	Scott Peltier

Lunch Supplementals (6)		
Supp. 1	2,936.00	Jeremy Hunt (66%)
Supp. 2	2,936.00	Josh Godwin (66%)
Supp. 3	2,936.00	Kae McAdams (66%)
Supp. 4	2,936.00	Jonathan Dravis (66%)
		Bryan Clasen (66%)
		Rex Ostmeyer (66%)

Soccer		
Head (5)	3,303.00	Nicole Harkins
Assistant (8)	2,202.00	Amos White

WEIGHT TRAINING		
Head Weight Training (5)	3,303.00	Josh Godwin
Asst. Weight Training (8)	2,202.00	Rex Ostmeyer
Summer Weights (6)	2,936.00	Josh Godwin (50%) Jonathan Dravis (50%)

SPIRIT		
Head Coach (5)	3,303.00	Bethany Craig
Assistants (6)	2,936.00	Heather Seachris

Academic		
Vocal (8)	2,202.00	Mimi Newman
Band (4)	3,670.00	Jim Maxwell
Strings (10)	1,101.00	Ian Demory
NJHS (10)	1,101.00	Ashley Madorin
Yearbook (8)	2,202.00	Marta Maril
Stuco (9)	1,835.00	Not Filled
Scholars' Bowl (8)	2,569.00	Ashley Madorin
TV (5)	3,303.00	Randy Batt
Concession (9)	1,835.00	Lan Larsen
Drama (8)	2,202.00	Not Filled

QPA (5)		
Social Studies	412.00	Don Gamble
Math	412.00	Deacon New
Language Arts	412.00	Chris Shipman
Science	412.00	Shauna Tinich
Reading	412.00	Annie Dugan
Elective Dept. Co	412.00	Josh Godwin
Elective Dept. Co	412.00	Mimi Newman
Sped	412.00	John Kelly

Dept. Chair (5)		
Social Studies	275.00	Don Gamble
Math	385.00	Deacon New
Language Arts	275.00	Chris Shipman
Science	275.00	Shauna Tinich
Reading	220.00	Annie Dugan
Elective Dept. Co	302.50	Josh Godwin
Elective Dept. Co	357.50	Mimi Newman
Sped		Not Filled

Denotes Rule 10

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 16, 2012

RE: Termination

Please let this statement serve as a recommendation to the Board of Education to approve the following termination(s):

Janie Kirby, Special Education Para at Oatville and Rex Elementary Schools

4.3 Gifts and Grants

No supporting documentation.

End of Section

5.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

6.0 REPORTS

No supporting documentation.

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

July 2012 BOE Policies

Board Policy	Administrative Recommendation
GAOA Drug Free Workplace	No Changes
GAOB Drug Free Schools	No Changes
IIBG Computer and Device Use	No Changes
IIBGA Children's Internet Protection Act	No Changes

GAOA Drug Free Workplace (See LDD) **GAOA**

Maintaining a drug free work place is important in establishing an appropriate learning environment for the students of the district. The unlawful manufacture, distribution, sale, dispensing, possession or use of a controlled substance is prohibited in the district.

As a condition of employment in the district, employees shall abide by the terms of this policy.

Employees shall not unlawfully manufacture, distribute, dispense, possess or use controlled substances in the workplace.

Any employee who is convicted under a criminal drug statute for a violation occurring at the workplace must notify the superintendent of the conviction within five days after the conviction.

Within 30 days after the notice of conviction is received, the school district will take appropriate action with the employee. Such action may include, suspension, placement on probationary status, or other disciplinary action including termination. Alternatively, or in addition to any action short of termination, the employee may be required to participate satisfactorily in an approved drug abuse assistance or rehabilitation program as a condition of continued employment. The employee shall bear the cost of participation in such program. Each employee in the district shall be given a copy of this policy.

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This policy is intended to implement the requirements of the federal regulations promulgated under the Drug Free Workplace Act of 1988. It is not intended to supplant or otherwise diminish disciplinary actions which may be taken under board policies or the negotiated agreement.

Maintaining a drug free workplace is important in establishing an appropriate learning environment for the students of the district. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the district.

This policy is intended to implement the requirements of the federal regulations promulgated under the Drug Free Workplace Act of 1988. It is not intended to supplant or otherwise diminish disciplinary actions which may be taken under board policies or the negotiated agreement.

Approved: KASB Recommendation - 9/97; 2/98; 4/07; 6/12

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GAOB Drug Free Schools (See JDDA and LDD)

GAOB

The unlawful possession, use, sale or distribution of controlled substances and the possession, use, sale or distribution of alcohol by school employees at school, on or while utilizing school property, or at school sponsored activities or events are prohibited.

Employee Conduct

As a condition of continued employment in the district, all employees shall abide by the terms of this policy. Employees shall not manufacture, distribute, dispense, possess or use illicit drugs, controlled substances, or alcoholic beverages at school, on or while utilizing school property, or at school sponsored activities or events. Compliance with the terms of this policy is mandatory. Employees who are found violating the terms of this policy will be reported to the appropriate law enforcement officers. Additionally, an employee who violates the terms of this policy may be subject to any or all of the following sanctions:

1. Short term suspension with pay;
2. Short term suspension without pay;
3. Long term suspension without pay;
4. Required participation in a drug and alcohol education, treatment, c
5. Termination or nonrenewal of employment relationship.

Prior to applying sanctions under this policy, employees will be afforded due process rights to which they are entitled under their contracts, if any, or the provisions of Kansas law. Nothing in this policy is intended to diminish the right of the district to take any other disciplinary action. This policy is not intended to change any right, duty, or responsibilities in the

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current negotiated agreement.

If it is agreed that an employee shall enter into and complete a drug education or rehabilitation program, the cost of such program will be borne by the employee. A list of area drug and alcohol counseling and rehabilitation programs along with names and addresses of contact persons for the programs is on file with the board clerk.

Employees are responsible for contacting the directors of the programs to determine the cost and length of the program, and for enrolling in the programs. If participation in such a program is required as a condition of continued employment, copies of any documentation related to enrollment in and attendance in such program shall be made available to the board and/or administration upon request.

A copy of this policy shall be provided to all employees.

Approved: KASB Recommendation - 9/97; 2/98; 4/07; 6/08; 6/12

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Use of District Computers and Devices/Privacy Rights

District issued computer systems and electronic devices (including, but not limited to, Smartboards, iPads, iTouches, iPhones, eReaders, and eBooks) are for educational and professional use only. All information created by staff or stored thereon shall be considered district property and shall be subject to unannounced monitoring by district administrators. The district retains the right to discipline any student, up to and including expulsion, and any employee, up to and including termination, for violation of this policy.

Copyright

Software acquired by staff, using either district or personal funds, and installed on district computers or electronic devices must comply with copyright laws. Proof of purchase (copy or original) for software must be filed in the district office.

Installation

No software, including freeware and shareware, or other applications may be installed on any district computer or electronic device until cleared by the network administrator. The administrator will verify the compatibility of the software or application with existing software, hardware, and applications and prescribe installation and de-installation procedures. Program files must have the superintendent's approval to be installed on any district server or computer.

Hardware

Staff shall not install unapproved hardware on district computers or make changes to software settings that support district hardware.

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Audits

The administration may conduct periodic audits of software and applications installed on district equipment to verify legitimate use.

E-mail Privacy Rights

Employees and/or students shall have no expectation of privacy when using district e-mail or other official communication systems. Any e-mail or computer application or information in district computers, computer systems, or electronic devices is subject to monitoring by the administration.

Ownership of Employee Computer and Device Materials

Computer materials, devices, software, or applications created as part of any assigned district responsibility or classroom activity undertaken on school time shall be the property of the board.

Lost, Stolen, or Damaged Computers and/or Equipment

Students and staff members shall be responsible for reimbursing the district for replacement of or repair to district issued computers or electronic devices which are lost, stolen, or damaged while in the students' or staff members' possession.

Approved: KASB recommendation – 9/97; 9/00; 7/02; 7/03; 6/04; 4/07; 6/08; 6/12

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The district shall implement and enforce an internet safety plan meeting the requirements of the Children's Internet Protection Act (CIPA). The superintendent shall develop a plan to implement the Children's Internet Protection Act.

Such plan shall include measures to address the following issues:

(1) Access by minors to inappropriate matter on the Internet and World Wide Web,

(2) The safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications,

(3) Unauthorized access, including so-called "hacking," and other unlawful activities by minors online;

(4) Unauthorized disclosure, use, and dissemination of personal information regarding minors; and

(5) Measures designed to restrict minors' access to materials that may be harmful to them.

For the purposes of this policy, "minor" shall be defined to mean any student who is 18 years of age or under. The board charges the superintendent to develop the CIPA implementing plan so that all of the protections provided by this policy and the corresponding plan may be afforded to all district students.

This plan shall be on file with the board clerk and in each school office with Internet access, and copies shall be available. The superintendent shall ensure compliance with CIPA by completing Federal Communication Commission forms as required.

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8.0 ACTION ITEMS

No supporting documentation.

End of Section

USD 261
HAYSVILLE

Teresa Tosh, Assistant Superintendent
Learning Services
ttosh@usd261.com

1745 W. Grand
Haysville, KS 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: BOE and Dr. Burke

From: Teresa Tosh

Date: June 5, 2012

Re: Pre-Kindergarten and Kindergarten Grade Cards for 2012-2013

I am writing this request seeking approval of changes made to the Pre-Kindergarten and Kindergarten grade cards. During the 2011-2012 school year, the teachers worked to align the content and grading scales for both grade levels. These changes allow for consistency as students move from one grade level to the next.

Thank you for your consideration.

Teresa

Student name:
Address:
City, State, Zip:
Teacher Name:
Grade: Pre-Kindergarten

	1	2	3	4
Absent				
Tardy				

Elementary School
S. Meridian
Haysville, Kansas 67060
Phone (316) 554-
School Year 2012-2013

N - Needs Improvement
E - Emerging
S - Satisfactory

No Mark – Not checked this grading period

1	2	3	4	**LANGUAGE ARTS**
				Emergent Literacy Skills
				Orally retells character
				Orally retells setting
				Pretends to read book
				Phonological Awar
				Concept of spoken word
				Rhyme recognition
				Phonics
				Recites letters of alphabet
				Names upper case letters (out of 26)
				Names lower case letters (out of 26)
				Distinguishes letters from words
				Recognizes first name
				Writes name

				WRITING
				Uses scribble writing to communicate
				Uses letter-like forms
				Draws an 8-part person

				PERSONAL/SOCIAL
				Willingly tries new tasks
				Completes a given task
				Plays cooperatively and takes turns
				Listens when others are speaking
				Takes care of personal needs
				Participates in whole group activities
				Demonstrates impulse control
				Uses words to express needs
				Respects personal space

				FINE AND GROSS MOTOR
				Moves with balance and control
				Manages own clothing
				Manages scissors/cuts simple shapes
				Uses a functional pencil grasp
				Has awareness of body in space

1	2	3	4	**MATH**
				Names shapes: triangle square circle rectangle
				Names numbers 0 to 10 (out of 11)
				Counts aloud to (counted to____)
				Names colors: red yellow blue green orange purple brown grey pink black white
				One to one correspondence to 10
				Sorts objects by one attribute
				Extends AB pattern
				Creates AB pattern
				Identifies more or less
				Understands first and last
				Adds numbers 0 to 5 using manipulatives
				Subtracts numbers 0 to 5 using manipulatives

Date:

Date:

Date:

Date:

Placement for 2012-2013: Your child will be placed in _____. Signature: _____

Student name:
Address:
City, State, Zip:
Teacher Name:
Grade: Kindergarten

	1	2	3	4	Total
Absent					0
Tardy					0

Elementary School
S. Meridian
Haysville, Kansas 67060
Phone (316) 554-
School Year 2012-2013

N - Needs Improvement
E - Emerging
S - Satisfactory

No Mark – Not checked this grading period

1	2	3	4	**LANGUAGE ARTS**
				Asks questions about text
				Answers questions about text
				Retells a story
				Phonological Awareness
				Rhyme completion
				Rhyme production
				Syllable blending
				Syllable segmentation
				Syllable deletion
				Initial sound
				Final sound
				Phonics
				Produces consonant sounds
				Recognizes lower case consonants
				Recognizes upper case consonants
				Vowel sounds-short a e i o u
				Vowel sounds-long a e i o u
				Recognizes lower case vowels
				Recognizes upper case vowels
				Sight words (out of 50)
				WRITING
				Writes first name with correct capitalization
				Writes last name with correct capitalization
				Writes words or draws for specific purposes
				Identifies and begins to use writing conventions
				PERSONAL/SOCIAL
				Respects authority and others
				Follows rules/directions
				Shows self-control
				Works cooperatively with others
				Works independently
				Participates in class activities
				Accepts responsibilty
				Listens attentively
				Stays on task
				Demonstrates neatness in work

1	2	3	4	**MATH**
				Recognizes 2D shapes: triangle square circle rectangle hexagon cube cone cylinder sphere
				Recognizes 3D shapes: triangle square circle rectangle hexagon cube cone cylinder sphere
				Recognizes numbers 0 to 20 (out of 21)
				Writes numbers 0 to 20 (out of 21)
				Arranges whole numbers to 10
				Arranges whole numbers to 20
				Identifies a pattern
				Creates a pattern using manipulatives
				Counts by 1's to 100 (counted to____)
				Counts by 10's to 100 (counted to____)
				Counts back from 10 (counted to____)
				Counts with 1:1 correspondence to 20 (counted to____)
				Sorts/Classifies by one attribute
				Recognizes greater, less, and equal
				Understands positional words
				Adds numbers 0 to 10 using manipulatives
				Subtracts numbers 0 to 10 using manipulatives

Date:

Date:

Date:

Date:

Placement for 2012-2013: Your child will be placed in ____ grade.

Signature: _____

USD 261
HAYSVILLE

Teresa Tosh, Assistant Superintendent
Learning Services
ttosh@usd261.com

1745 W. Grand
Haysville, KS 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: BOE and Dr. Burke

From: Teresa Tosh

Date: June 5, 2012

Re: Pre-Kindergarten and Kindergarten School Hours for 2012-2013

I am writing this request seeking approval for changes to the school hours for our morning and afternoon Pre-Kindergarten and Kindergarten sessions. The Elementary Handbook had been approved with the following schedule:

Pre- Kindergarten:	8:20 a.m. – 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)
Kindergarten:	8:20 a.m. - 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)

With the schedule changes made through the Negotiated Agreement, we have the opportunity to expand our half-day programs to a 3-hour instructional block for our students. The proposed schedule would be:

Pre- Kindergarten:	8:20 a.m. – 11:20 a.m.	(Morning session)
	12:45 p.m. - 3:45 p.m.	(Afternoon session)
Kindergarten:	8:20 a.m. - 11:20 a.m.	(Morning session)
	12:45 p.m. - 3:45 p.m.	(Afternoon session)

We believe the additional instructional time will only benefit our students.

Thank you for your consideration.

Teresa

LATCHKEY PROGRAM: (Provided at each school by the Haysville Recreation Department)
Before and after school latchkey services will be provided for the 2012-2013 school year. Information packets will be available at enrollment by the Haysville Recreation Department or online at www.haysville-ks.com. Open registration will be taken throughout the school year at the HAC; each participant must register in advance, space is limited. The enrollment fee plus the first week's fees is due at the time of registration. Latchkey services are not available for Pre-Kindergarten students. For more information contact Jennifer or Georgie at (316) 529-5922 (Haysville Activity Center).

HOURS OF OPERATION: 6:30 - 8:15 AM and 3:35 - 6:00 PM

FEES: (as established by the Haysville Recreation Department)
Enrollment fee: $30.00 per child

	1 Day/Week	2 Days/Week	3-5 Days/Week
AM or PM ONLY	$10	$17	$27
Both AM and PM	$12	$22	$37

PARTIES
Any school parties or projects must be approved first by the building principal. If parents bring refreshments to school for birthday parties, it is desirable that contact be made with the teacher to establish a time most convenient for his/her schedule. Training in manners and social graces should be a part of the activity.

PERSONAL PROPERTY
Students are discouraged from bringing to school such personal property as toys, laser pointers, radios, tape recorders, battery operated games or any article that may be considered dangerous or harmful to others. Cell phones, pagers, electronic games, and other electronic devices are not allowed to be brought to school by students. Those articles are often damaged or lost when at school and the school assumes no responsibility for their safety or security.

PLAYGROUND EQUIPMENT
Students should not bring to school those articles of playground equipment which are normally provided by the school (balls, bats, etc.).

RELEASE OF STUDENT DURING THE SCHOOL DAY
In recognition of the responsibility of the school district to parents for the health, welfare and safety of students, building principals will not release a student during the school day except to a student's lawful custodian as defined by Kansas law and whose identification is verified to the satisfaction of the principal or upon written or verbal request of the parent/guardian. The name, address, and telephone number of the lawful custodian shall be entered on the permanent record of the student in accordance with board policy JBH and JBH-R.

SCHOOL HOURS

Pre- Kindergarten:	8:20 a.m. – 11:20 a.m. (Morning session) 12:45 p.m. - 3:45 p.m. (Afternoon session)
Kindergarten:	8:20 a.m. - 11:20 a.m. (Morning session) 12:45 p.m. - 3:45 p.m. (Afternoon session)
Grades 1 – 5:	8:20 a.m. - 3:45 p.m.



LATCHKEY PROGRAM: (Provided at each school by the Haysville Recreation Department)
Before and after school latchkey services will be provided for the 2012-2013 school year. Information packets will be available at enrollment by the Haysville Recreation Department or online at www.haysville-ks.com. Open registration will be taken throughout the school year at the HAC; each participant must register in advance, space is limited. The enrollment fee plus the first week's fees is due at the time of registration. Latchkey services are not available for Pre-Kindergarten students. For more information contact Jennifer or Georgie at (316) 529-5922 (Haysville Activity Center).

HOURS OF OPERATION: 6:30 - 8:15 AM and 3:35 - 6:00 PM

FEES: (as established by the Haysville Recreation Department)
Enrollment fee: $30.00 per child

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SCHOOL HOURS

Pre- Kindergarten :	8:20 a.m. – 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)
Kindergarten:	8:20 a.m. - 11:10 a.m.	(Morning session)
	1:00 p.m. - 3:45 p.m.	(Afternoon session)
Grades 1 – 5:	8:20 a.m. - 3:45 p.m.	



Appendix O

Board Vacancy Resolution

Mr./Mrs. President, I move the adoption of the following resolution:

RESOLUTION

WHEREAS, a vacancy exists in the membership of the Board of Unified School District No. 261, Sedgwick County, Kansas, and

WHEREAS, K.S.A. 25-2022 authorizes a Board of Education to fill such vacancies not sooner than fifteen (15) days following publication of notice in a newspaper having general circulation in the school district,

BE IT RESOLVED, that the clerk of the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, shall cause such notice to be published in the Haysville Sun Times Newspaper.

9.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

9.1 Schools for Fair Funding

No supporting documentation.

End of Section

9.2 Future / Board Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		School Calendar Proposals
September		March
Enrollment Numbers		Curriculum Proposals
October		April
		Teacher Non-Renewal Discussion
		Capital Outlay Lists
		Personnel Plan
		Star Polisher Awards
November		May
KASB Delegates/voting		Handbooks
		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
G.F. Requested to review Bd. Plcy IF in 2012		
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		

10.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

11.0 ADJOURNMENT

No supporting documentation.

End of Section