REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
May 11, 2020 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- ~~1.2 Flag Salute (No Documentation)~~
- 1.3 President's Announcements (No Documentation)
  - Graduation - Promotion Dates
  - Retirement Recognition
- 1.4 Superintendent's Announcements (No Documentation)
- ~~1.5 Campus High School Student Council Report (No Documentation)~~
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Review the ASA (Advertising) Contract – Schutte – PDF

6.0 ACTION ITEMS
- 6.1 Elementary School Staff and Student Handbooks – PDF
- 6.2 Haysville Middle School Staff and Student Handbooks – PDF
- 6.3 Haysville West Middle School Staff and Student Handbooks
- 6.4 Campus High School Staff, Student, Activities and Athletic Handbooks – PDF
- 6.5 Haysville High School Staff and Student Handbooks - PDF
- 6.6 Substitute Handbook
- 6.7 Temporary Summer Help – PDF
- 6.8 Grade Card Updates – Reed
  - 5th Grade
  - Technology Classes
- 6.9 Capital Outlay - PDF
- 6.10 Computer Science Discoveries II – Reed
- 6.11 Chromebook Lease - PDF

7.0 FIRST READINGS
- 7.1 Education Support Handbook – PDF

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – 1. Negotiations ~~2~~. Non-Elected Personnel

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
April 20, 2020 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 7:00 p.m., by Board President Paige Crum. Seven Board members were present via ZOOM.

MEMBERS PRESENT – via Zoom
Paige Crum, President
Tom Gibson, Vice President
Jennifer Bain
Jeremy Bennett
Greg Fenster
Jerome Crawford
Dr. Susan Norton

OTHERS PRESENT- via Zoom
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
David Morford, Campus High School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Ildo Martins, Haysville West Middle School Principal
Toniette Haight, Freeman Elementary Principal
Carla Wulf, Ruth Clark Elementary School Principal
Adia Ludwig, Director of Community Relations
Angie Estell, Director of Special Services
Lisa Cundiff, Instructional Technology Director
Others

1.0 MEETING OPENING

1.1 Call to Order
Board President, Paige Crum called the meeting to order at 7:00 p.m. with seven members present via ZOOM.

~~1.2 Flag Salute~~ – No Flag Salute due to necessary adjustments in response to COVID 19 Social Distance guidelines.

1.3 President's Announcements

- Dr. Clagg announced the Star Polisher recipients as:
  Certified – Shelly Davis, Freeman Library Media Specialist
  Classified – Jyntre Hephner, SPED Secretary
  The recipients were celebrated by a drive by parade on Thursday.
- Ms. Crum read the Proclamation for Teacher Appreciation Day, Tuesday, May 5, 2020.
- District elementary schools will join in National Field Day on May 8th.
- USD 261 has a Physical Education page and an Elementary Music Education page on Face Book.

1.4 Superintendent's Announcements

- The Kansas Department of Education recognized Campus High School senior, Amanda Phanavong, as a 2020 Senior Leaders Conversation person. Amanda is one of 50 high school seniors throughout the State who will be coaching other seniors on how to finalize their future plans.

- Among the Best of Kansas Preps for 2020 are Campus High School students:
  Sterling Chapman, named Boys Basketball Elite
  William Day, Boys Bowling All-Star
  Michael Hausler, Boys Bowling All-Star
  Piper Reams, Girls Bowling Finalist
  Shawn Warrior, Boys Basketball All-Star

~~1.5 Campus High School Student Council Report~~
No Report due to necessary adjustments in response to COVID 19 Social Distance guidelines.

1.6 New and Good
None

1.7 Approve / Amend Agenda
MOTION to approve the Agenda as presented.
(Gibson/Norton)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel
None

2.2 Remarks/Comments from District Visitors
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants
Haysville Middle School received a donation of $1500.00 from Team Haysville Wrestling to be used for new wrestling grappling shorts and grappling shirts for boys and girls wrestling programs.

3.4 Assurances for Local Education Agency for SPED

3.5 KASB Membership Dues and the Legal Assistant Fund Contract Renewal
MOTION to approve the Consent Agenda as presented.
(Gibson/Norton)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS - PDF
Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Gibson/Bennett)
Verbal vote: Fenster – n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Continuous Learning Report
  Ms. Reed presented information to the Board regarding the Continuous Learning Report.

6.0 ACTION ITEMS

No Action Items

7.0 FIRST READINGS

7.1 Elementary School Staff and Student Handbooks – PDF

Carla Wulf presented information to the Board regarding the Elementary School Staff and Student Handbooks.

This was a first reading with no action requested from the Board.

7.2 Haysville Middle School Staff and Student Handbooks

Dr. Mike Maurer presented information to the Board regarding the Haysville Middle School Staff and Student Handbooks.

This was a first reading with no action requested from the Board.

7.3 Haysville West Middle School Staff and Student Handbooks

Ildo Martins presented information to the Board regarding Haysville West Middle School Staff and Student Handbooks.

This was a first reading with no action requested from the Board.

7.4 Campus High School Staff, Student, Activities and Athletic Handbooks

David Morford presented information to the Board regarding the Campus High School Staff, Student, Activities and Athletic Handbooks.

This was a first reading with no action requested from the Board.

7.5 Haysville High School Staff and Student Handbooks

Mark Foster presented information to the Board regarding the Haysville High School Staff and Student Handbooks.

This was a first reading with no action requested from the Board.

7.6 Substitute Handbook

Dr. Mike Clagg presented information to the Board regarding the Substitute Handbook.

This was a first reading with no action requested from the Board.

7.7 Temporary Summer Help

Dr. Clint Schutte presented information to the Board regarding Temporary Summer Help. 2020 summer help will consist of 6 - ground crew members, 3 - paint crew members and 3 – bus cleaning crew members. By not having a technology crew the savings should be approximately $17, 000.

This was a first reading with no action requested from the Board.

7.8 Grade Card Updates

- 5th Grade

  Ms. Reed presented information to the Board regarding updates to the 5th grade grade cards. Band and Orchestra should also be included in the grade card updates.

  This was a first reading with no action requested from the Board.

- Technology Classes

  Jenn Reed presented information to the Board regarding updates to the Technology Classes.

  Updating the Technology Classes report card will allow alignment with the Science standards.

  This was a first reading with no action requested from the Board.

7.9 Capital Outlay – PDF

Dr. Clint Schutte presented information to the Board regarding Capital Outlay.

This was a first reading with no action requested from the Board.

7.10 Computer Science Discoveries II

Ms. Jennifer Reed and Dr. Maurer presented information to the Board regarding the Computer Science Discoveries II new course request.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- First Readings
- Handbooks
- Graduation Dates
- Retirement Recognition
- ASA Contract – A request was made to review the numbers from the last two years.

8.2 Board Calendar

No changes

9.0 EXECUTIVE SESSION

Negotiations

MOTION to go into Executive Session via a Zoom private, virtual breakout room at 7:56 p.m. for 10-minutes, to return at 8:06 p.m. to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
(Crum/Bennett)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 7-0.

The Board asked Dr. Burke, Dr. Schutte and Dr. Clagg to join them in executive session.
Dr. Burke, Dr. Schutte and Dr. Clagg joined the Board via a Zoom private, virtual breakout room at 7:56 p.m.

The Board, Dr. Burke, Dr. Schutte and Dr. Clagg recessed into Executive Session via a Zoom private, virtual breakout room. Others virtually in attendance were not present in Executive Session.

The Board, Dr. Burke, Dr. Schutte and Dr. Clagg reconvened at 8:07 p.m. with seven BOE members present.

MOTION to return to Executive Session for 5-minutes to reconvene at 8:12 p.m.
(Crum/Norton)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 7-0.

The Board, Dr. Burke, Dr. Schutte and Dr. Clagg reconvened at 8:12 p.m. with seven BOE members present.

Non-Elected Personnel – With Potential Budget Implications
MOTION to go into Executive Session at 8:15 p.m. for 15-minutes, to return at 8:30 p.m. to discuss nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed.
(Crum/Bain)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 7-0.

Dr. Burke, Dr. Schutte and Dr. Clagg did not join the Board in Executive Session.

The Board recessed into Executive Session via a Zoom private, virtual breakout room. Others virtually in attendance were not present in Executive Session.
The Board reconvened at 8:30 p.m. with seven BOE members present.

10.0 ADJOURNMENT

Meeting adjourned at 8:30 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

2020-2021

PERSONNEL RESUME

Name Tyler Richards

For Position As 1st Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University Transition to Teaching Program	2020	BS	Elementary Education

Graduate	Date	Degree	Major

Salary Offered $40,119 **Degree** BS **Level** A

2020-2021

PERSONNEL RESUME

Name Stevie Jenkins

For Position As 2nd Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Grand Canyon University	2020	BS	Elementary Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Date
2nd Grade	Derby, KS	2020

Salary Offered $40,119 **Degree** BS **Level** A

2020-2021

PERSONNEL RESUME

Name Jennifer Henning

For Position As Leadworthy Teacher

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Southwestern College	2000	BA	Elementary Education

Graduate	Date	Degree	Major
Friends University	2018	MA	Teaching & Learning

Teaching Experience	Location	Dates	Years
3rd Grade Teacher	Arkansas, KS	2019-2020	1
Reading Interventionist Teacher	Wellington, KS	2013-2019	6

Salary Offered $51,931 **Degree** MS **Level** E

2020-2021

PERSONNEL RESUME

Name Mary Valdez

For Position As ESOL Teacher

Building Campus High School/Haysville West Middle School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2008	BS	Secondary Education

Graduate	Date	Degree	Major
Newman University	2015	MS	ESL Education

Teaching Experience	Location	Dates	Years
H.S. English Teacher	Kapaun Mt.Carmel	2016-2020	4
M.S. English Teacher	Wichita, KS	2008-2016	8

Salary Offered $57,797 **Degree** MS+12 **Level** G

2020-2021

PERSONNEL RESUME

Name Kim Stiffler

For Position As 3rd Grade Teacher

Building Nelson Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1992	BA	Elementary Education

Graduate	Date	Degree	Major
Baker University	2013	MA	Education/Curriculum & Instruction

Teaching Experience	Location	Dates
Elementary Teacher	Wichita, KS	1992-2020

Salary Offered $65,462 **Degree** MS+12 **Level** K

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 11, 2020

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Courtney Terrell, 3rd Grade Teacher at Nelson Elementary School, effective May 21, 2020.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 11, 2020

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Joshua Bargdill, Special Education Teacher at Tri-City Day School, effective May 21, 2020.

CA

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	802,041.43	3,513,005.00	-3,883,326.65	431,719.78	-115,358.09	316,361.69	0.00
07	FEDERAL FUNDS	-380,463.92	225,600.00	-62,633.52	-217,497.44	-36,842.09	-254,339.53	0.00
08	SUPPLEMENTAL GENERAL	2,827,308.17	0.00	-442,130.90	2,385,177.27	-17,559.42	2,367,617.85	0.00
11	AT-RISK (4 YEAR OLD)	25,354.94	0.00	-45,840.73	-20,485.79	-300.00	-20,785.79	0.00
13	AT-RISK (K-12)	-2,756.49	342.41	-280,187.88	-282,601.96	-422.64	-283,024.60	0.00
14	BILINGUAL	35,099.80	0.00	-17,687.48	17,412.32	-120.00	17,292.32	0.00
16	CAPITAL OUTLAY	454,600.94	29,439.30	-14,710.43	469,329.81	-63,707.15	405,622.66	0.00
18	DRIVER TRAINING	300,336.09	155.00	-662.42	299,828.67	-250.00	299,578.67	0.00
24	FOOD SERVICE	3,050,646.65	153,110.50	-234,031.09	2,969,726.06	-77,861.11	2,891,864.95	0.00
26	PROFESSIONAL DEVELOPMENT	35,282.18	0.00	-6,221.37	29,060.81	-90.00	28,970.81	0.00
28	PARENTS AS TEACHERS PROGRAM	42,793.95	0.00	-27,999.71	14,794.24	-1,551.26	13,242.98	0.00
30	SPECIAL EDUCATION	-2,063,874.09	1,292,582.32	-1,244,182.37	-2,015,474.14	-2,982.22	-2,018,456.36	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	-35,441.89	0.00	-54,017.91	-89,459.80	-6,085.10	-95,544.90	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,645,629.03	-1,645,629.03	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	414,244.19	5,671.67	-58,213.87	361,701.99	-44,560.89	317,141.10	0.00
62	BOND & INTEREST #1	6,215,181.94	1,277,644.00	-1,597,054.39	5,895,771.55	0.00	5,895,771.55	0.00
70	ECC STATE GRANT	-25,015.09	4,016.99	-8,231.25	-29,229.35	0.00	-29,229.35	0.00
71	KANSAS PRESCHOOL PILOT GRANT	22,285.50	7,428.00	0.00	29,713.50	0.00	29,713.50	0.00

Bank Statement Closing Date: 04/30/2020
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 05/04/2020 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance			
Ending Balance Shown on this Bank Statement:		10,327,817.39	
Items Not Listed on this Statement			
Checks:	-69,330.16		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-69,330.16	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			10,258,487.23
Ending Cash Balance as of 04/30/2020			
Beginning Cash Balance:		11,685,647.46	
Items from Skyward Sources			
Accounts Payable Sources:	-2,771,366.78		
Cash Receipts Sources:	7,305,415.32		
Journal Entries Sources:	-3,244,995.55		
Payroll Sources:	-2,716,213.22		
Subtotal of Skyward Sources:		-1,427,160.23	
Month End Balance:			10,258,487.23
Variance:			0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

April 30, 2020

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS	Awaiting Federal Funds
11	AT RISK (K-12)	Awaiting Federal Funds
13	AT RISK (4YR.OLD)	Awaiting Federal Funds
30	SPECIAL EDUCATION	Awaiting State Funds
31	CONSTRUCTION	Awaiting Transfer of Funds
34	VO-ED	Awaiting State Funds
70	ECC STATE GRANT	Awaiting State Funds

FD	T	FUNC	OBJ	BLDG	PRG	FD	T	FUNC	OBJ	BLDG	PRG	2019-20 Revised Budget	April 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
06	E	5208	931	0000	000	06	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	06	E	5211	911	0000	000	200,000.00	0.00	0.00	0.00	200,000.00
06	E	5213	913	0000	000	06	E	5213	913	0000	000	1,700,000.00	0.00	0.00	0.00	1,700,000.00
06	E	5216	918	0000	000	06	E	5216	918	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	06	E	5226	926	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	06	E	5228	928	0000	000	150,000.00	0.00	100,000.00	0.00	50,000.00
06	E	5230	930	0000	000	06	E	5230	930	0000	000	6,134,431.00	919,034.00	4,029,500.00	0.00	2,104,931.00
06	E	5234	934	0000	000	06	E	5234	934	0000	000	150,000.00	0.00	0.00	0.00	150,000.00
06	E	5251	951	0000	000	06	E	5251	951	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	06	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	08	E	5211	000	0000	000	400,000.00	0.00	300,000.00	0.00	100,000.00
08	E	5213	000	0000	000	08	E	5213	000	0000	000	4,716,079.00	0.00	2,000,000.00	0.00	2,716,079.00
08	E	5214	000	0000	000	08	E	5214	000	0000	000	250,000.00	0.00	150,000.00	0.00	100,000.00
08	E	5226	000	0000	000	08	E	5226	000	0000	000	100,000.00	0.00	100,000.00	0.00	0.00
08	E	5228	000	0000	000	08	E	5228	000	0000	000	50,000.00	0.00	0.00	0.00	50,000.00
08	E	5230	000	0000	000	08	E	5230	000	0000	000	4,225,000.00	0.00	2,000,000.00	0.00	2,225,000.00
08	E	5234	000	0000	000	08	E	5234	000	0000	000	550,000.00	0.00	400,000.00	0.00	150,000.00
08	E	5255	000	0000	000	08	E	5255	000	0000	000	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	30	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	53	E	5206	910	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	53	E	5206	930	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	53	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	53	E	5230	930	0000	000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals												18,625,510.00	919,034.00	9,079,500.00	0.00	9,546,010.00

Number of Accounts: 23

********** End of report **********

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Elementary School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

6.2 Haysville Middle School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

HAYSVILLE WEST MIDDLE SCHOOL
HOME OF THE GORILLAS

ILDO MARTINS – PRINCIPAL NICKI MCMULLIN – ASST. PRINCIPAL TY HAMILTON – ASST. PRINCIPAL/ATHLETIC DIRECTOR

To: BOE
From: HWMS Administration
CC: Dr. Burke

HWMS Staff and Student Handbooks

Updating of dates, names, district policy and general editing will be made to the Staff and Student Handbooks for the 2020-21 school year. No further changes/action is being requested.

Ildo S. Martins
Principal

1956 W. GRAND, HAYSVILLE, KS 67060 (316) 554-2370 - OFFICE (316) 554-2377 - FAX

6.4 Campus High School Staff, Student, Activities and Athletic Handbooks

See Supporting Documentation in PDF

End of Section

6.5 Haysville High School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: April, 2020

RE: Updated Substitute Teacher Handbook for the 2020-2021 school year.

The following changes made to the Substitute Teacher Handbook are presented for your approval.

Added the following school to the school directory: Chisholm Life Skills Center.

–

6.7 Temporary Summer Help

See Supporting Documentation in PDF

End of Section

To: USD 261 Board of Education & Dr. John Burke

From: Jennifer Reed, Assistant Superintendent for Learning Services

Re: 5th Grade Report Card Updates

Date: March 11, 2020

History/Relevance: Our 5th grade classrooms have a report card that identifies skills students should master by the end of the year and provides parents detailed feedback on how their child is progressing with those skills.

What: We are asking for approval to make slight adjustments to the 5th grade report cards.

Why: We implemented the 5th grade report card this year, 2019-2020. The changes reflect feedback from the teachers and facilitators after implementing. This will allow us to align the feedback provided to parents as well as give additional specific information on progress.

Where: Students will receive grades quarterly following established district processes.

When: This will begin in the 2020-2021 school year.

How: Once the changes are approved, we will update the report card in PowerSchool.

Who: This change will support the 5th grade students and parents.

How much: There is no cost for these changes.

If you have any questions, please contact me at jreed@usd261.com or 554-2205.

Thank you,

Jennifer Reed

USD 261
HAYSVILLE
SCHOOLS

5th Grade Report Card Changes

Subject	Current	Suggested Change
Math	• Use strategies to solve & explain all decimal operations	• Use strategies to solve & explain all decimal operations (add & subtract) • Use strategies to solve & explain all decimal operations (multiply & divide)
Technology	• Uses online resources for research purposes • Understands basic coding • Keyboard at the rate of 15 WPM with 90% accuracy	• Attempts troubleshooting basic computer issues • Demonstrates basic coding skills • Keyboard at the rate of 20 WPM with 90% accuracy
Music	• No place for Band/Orchestra grade	• Add Band/Orchestra grade

To: USD 261 Board of Education & Dr. John Burke

From: Jennifer Reed, Assistant Superintendent for Learning Services

Re: Report Card Updates – Technology classes

Date: March 11, 2020

History/Relevance: Our elementary classrooms have a report card that identifies skills students should master by the end of the year and provides parents detailed feedback on how their child is progressing with those skills. These skills include both content areas and specials areas (PE, Music, Library Media, and Technology (Computers).

What: We are asking for approval to make slight adjustments to the elementary report cards in the area of Technology.

Why: Since our initial implementation of the elementary skill-based report card, the Computer Science standards have updated/changed. By updating the report card, we will align with these changes.

Where: Students will receive grades quarterly following established district processes.

When: This will begin in the 2020-2021 school year.

How: Once the changes are approved, we will update the report card in PowerSchool.

Who: This change will support the elementary students and parents.

How much: There is no cost for these changes.

If you have any questions, please contact me at jreed@usd261.com or 554-2205.

Thank you,

Jennifer Reed

USD 261
HAYSVILLE
SCHOOLS

Elementary Report Card Changes

Grade	Current	Suggested Change
Kindergarten	• Identifies parts of a computer	• Identifies basic parts of a personal computer • Participates with appropriate behavior (Add)
1st Grade	• Demonstrates start, shutdown, and restart of the computer • Identifies and uses home row • Uses special keys: delete, caps lock, tab, return/enter • Works with windows, icons, and menus • Participates in technology class with appropriate behavior	• Demonstrates start, shutdown, and restart of devices • Identifies home row and uses special keys • Understands the basics of coding • Participates with appropriate behavior
2nd Grade	• Applies existing knowledge to generate new ideas • Utilizes Microsoft Word • Demonstrates how to insert and delete graphics • Participates safety measure when accessing the Internet • Participates in technology class with appropriate behavior	• Utilizes productivity tools • Identify input/output devices • Practices safety measures on the Internet • Participates with appropriate behavior
3rd Grade	• No changes	• No changes
4th Grade	• Uses online resources for research purposes • Basic coding	• Attempts troubleshooting basic computer issues • Demonstrates basic coding skills
5th Grade	• Uses online resources for research purposes • Understands basic coding • Keyboard at the rate of 15 WPM with 90% accuracy	• Attempts troubleshooting basic computer issues • Demonstrates basic coding skills • Keyboard at the rate of 20 WPM with 90% accuracy

6.9 Capital Outlay

See Supporting Documentation in PDF

End of Section

To: USD 261 Board of Education & Dr. John Burke

From: Dr. Mike Maurer & Jennifer Reed

Re: Computer Science Discoveries II - New Course Request

Date: April 20, 2020

History/Relevance: Computer Science Discoveries was approved as an elective course for Haysville Middle School last year.

What: Computer Science Discoveries II course. There were 28 student requests for an additional coding course. Requesting the new course and would offer one section each semester for the 2020-2021 school year.

Why: Computer Science Discoveries utilizes a curriculum that is meant to be taught for a full year. The course has been implemented as a semester curse, therefore only allowing half of the curriculum to be taught. By adding a Computer Science Discoveries II course, the remainder of the curriculum could be taught.

Where: Haysville Middle School, computer science curriculum.

When: Implement during the 2020-2021 school year as one additional elective offering, specifically one section each semester, for an additional coding opportunity.

How: Addition of the second half of the Computer Science Discoveries curriculum, naming this new course as Computer Science Discoveries II.

Who: Taught by current staff.

How much: Free, no additional cost to the district.

Thank you,

Dr. Mike Maurer & Jennifer Reed

6.11 Chromebook Lease

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Education Support Handbook

See Supporting Documentation in PDF

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July	**January**
Organizational Meeting	Supt. Evaluation/Contract (Ex. Sssn.)
Budget Workshop - Scheduling	Handbooks
	Elect Board Negotiations Team
	School Bd. Appreciation Mo. (Certificates)
	Legislative Meeting
August	**February**
Budget Hearing	Report of Admin. Evaluations (Ex. Sssn.)
Approve Budget	Extension of Admin. Contracts (Ex. Sssn.)
Budget Workshop	Handbooks
	Capital Outlay (1st Reading)
	HAC Agreement re: Baseball Fields (C.A.)
September	
Site Council Mmbrshp. Apprvl (C. A.)	**March**
School Dude Inspection Report … Review Means and Methods for Asset Works	School Calendar Proposals
	Handbooks
October	Temp. Summer Help
Audit Report	
Enrollment Numbers	**April**
American Education Week (Dates)	Handbooks
	Star Polisher Awards
November	Proclamation for Teacher Appreciation
KASB Delegates/Voting	
Curriculum Proposals	**May**
Star Polisher Awards	Handbooks
Send Invitation to Legislators for Jan. Meeting	Graduations/Promotions (Dates)
	Retiree Reception
December	Review ASA Contract – Advrtsng. (Reports)
Schedule Superintendent Evaluation	
	June
	Handbooks
Yearly Activities:	Set Budget Meeting Date and Time
Joint BOE/City Meeting (a 5th Monday)	Approve Updated Wellness Policy
Crisis / Safety Report	Microsoft Licenses
Emergency Safety Intervntns.– Prsnnl. (Reports)	Crisis / Safety Report
Joint BOE/Stu-Co Meeting	Annual Paper Bid
KASB State Convention	
KASB Spring & Fall Regional Mtgs.	**On Going:**
	Policy Review (monthly)
	Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section