Memo

TO: Haysville Board of Education

FR: Dr. Clint Schutte, Assistant Superintendent of Business/Finance

DA: July 20, 2020

RE: 2020-2021 District Paper Purchase

On an annual basis, we look to purchase for the district wide paper needs. This year we asked for bids from Contract Paper Group, Office Depot, and Southeast Kansas Education Service Center (SKESC). We are asking for authorization to purchase paper from Contract Paper Group. Please see the bid tabulation attached.

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Attach:

Paper Order for USD 261 District Print Shop 2020/202

Contract paper group

SKESC - veritiv

Brites		Size	HAVE	Weight	*Quantity by Case*				*QTY*	*PRICE*	
Blue Smooth		8.5x11	7	20#		*0*			*0*		
Pink		8.5x11	20	20#		*0*			*0*		
Orange		8.5x11	16	20#		*4*	*54.52*	*218.08*	*4*	*93*	*372*
Green		8.5x11	10	20#		*20*	*54.52*	*1090.4*	*20*	*93*	*1860*
Yellow		8.5x11	15	20#		*5*	*NA*	*NA*	*5*	*93*	*465*
Aqua		8.5x11	40	20#		*0*			*0*		
Cherry		8.5x11	15	20#		*0*			*0*		
Red (Standard Smooth)		8.5x11	40	20#		*0*			*0*		
Salmon		8x5x11	7	20#	*PASTEL*	*3*	*44.5*	*133.5*	*3*	*47.5*	*142.5*
Lavender		8.5x11	6	**20#**	*PASTEL*	*7*	*44.5*	*311.5*	*7*	*NA*	*NA*
Bright Red		8.5x11	9	**20#**		*9*	*54.52*	*490.68*	*9*	*93*	*837*
Purple/GRAPE	(Dark)	8.5x11	7	20#		*10*	*54.52*	*545.2*	*10*	*93*	*930*
Ivory		8.5x11	3	20#		*0*			*0*		
Glo Tone Green Light		8.5x11	0	20#		*10*	*NA*	*NA*	*10*	*93*	*930*
Tan	Veritive	8.5x11	0	20#	*PASTEL*	*3*	*44.5*	*133.5*	*3*	*47.5*	*142.5*
INDEX Colors				*Prefr'd*							
Cherry		8.5x11	13	110#	*67#*	*0*			*0*		
Blue		8.5x11	6	110#	*67#*	*4*	*49.45*	*197.8*	*4*	*55.2*	*220.8*
Green		8.5x11	6	110#	*67#*	*4*	*49.45*	*197.8*	*4*	*55.2*	*220.8*
Yellow		8.5x11	15	110#	*67#*	*0*			*0*		
Pink		8.5x11	0	110#	*67#*	*15*	*49.45*	*741.75*	*15*	*55.2*	*828*
Red (Standard Smooth)		8.5x11	9	110#	*67#*	*0*			*0*		
Galaxy Gold	Veritive	8.5x11	0	110#	*67#*	*5*	*51.78*	*258.9*	*5*	*NA*	*NA*
Salmon	Veritive	8.5x11	4	110#	*67#*	*0*			*0*		
Martian Green *Veritive			0	80C	*216 g/m*	*5*	*51.78*	*258.9*	*5*	*55.2*	*276*
TABLOID INDEX				*Prefr'd*							
Blue		11x17	0	110#	** 67#*	*5*	*55.05*	*277.5*	*5*	*NA*	*NA*
Green		11x17	8	110#	** 67#*	*2*	*55.05*	*110.1*	*2*	*51.5*	*103*
Pink		11x17	0	110#	** 67#*	*0*			*0*		
Yellow		11x17	1	110#	** 67#*	*10*	*55.05*	*550.5*	*10*	*51.5*	*515*
Goldenrod		11x17	0	110#	** 67#*	*0*			*0*		
TABLOID BOND											
Blue		11x17	1	20/60#	** 60 Pref'd*	*3*	*72.87*	*218.61*	*3*	*NA*	*NA*
Green		11x17	0	20/60#	** 60 Pref'd*	*3*	*72.87*	*218.61*	*3*	*NA*	*NA*
Yellow		11x17	0	20/60#	** 60 Pref'd*	*3*	*72.87*	*218.61*	*3*	*NA*	*NA*
Pink		11x17	10	20/60#	** 60 Pref'd*	*0*	*0*		*0*		

Goldenrod		11x17	1	20/60#	* 60 Pref'd	10	72.87	728.7		10	NA	NA
White												
LEGAL		8.5x14	0	67/110#		2	NA	NA		2	NA	NA
		8.5x14	1	**20#**		0				0		
LETTER	INDEX	8.5x11	0	110#		80	49.45	3956		80	NA	NA
TABLOID	BOND	11x17	5	20#		80	35.2	2816		80	NA	NA
TABLOID	INDEX	11x17	0	110#		65	55.05	3578.25		65	NA	NA
Hammermil		8.5x11	**Prem. Laser Print**			1680	24.95	41916		1680	25.65	43092
PASTEL BOND												
Blue		8.5X11		20#		35	44.5	1557.5		35	47.5	1662.5
Green		8.5X11		20#		35	44.5	1557.5		35	47.5	1662.5
Yellow		8.5X11		20#		35	44.5	1557.5		35	47.5	1662.5
Pink		8.5X11		20#		35	44.5	1557.5		35	47.5	1662.5
Goldenrod		8.5X11		20#		35	44.5	1557.5		35	47.5	1662.5
Buff		8.5X11		20#		35	44.5	1557.5		35	47.5	1662.5
								68511.89				60909.6