REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS - July 20, 2020 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING
- 1.1 Call to Order
- 1.2 ~~Flag Salute~~
- 1.3 President's Announcements
- 1.4 Superintendent's Announcements
- 1.5 ~~Campus High School Student Council Report (No Documentation)~~
- 1.6 New and Good
- 1.7 Approve / Amend Agenda

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

- 2.1 Designate Regular Meeting Date, Time, and Place
- 2.2 Personnel Appointments and Resolutions
  - 2.2.1 Clerk of the Board
  - 2.2.2 Deputy Clerk of the Board
  - 2.2.3 Treasurer of the Board
  - 2.2.4 Assistant Treasurer of the Board
  - 2.2.5 Custodian of Office Records
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School
  - 2.2.6 Representative for Title Projects
  - 2.2.7 Attorney for the Board
  - 2.2.8 KPERS Designated Agent
  - 2.2.9 Freedom of Information Officer
  - 2.2.10 Kansas Educational Risk Management Insurance Pool Rep.
  - 2.2.11 Food Service/Lunch Agreement Representative
  - 2.2.12 Hearing Officer for Free & Reduced Meal Application Appeals
  - 2.2.13 Attendance Officer
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School

2.2.14 Title VI Coordinator
2.2.15 504 Coordinator
2.2.16 Coordinator for Homeless Children
2.2.17 Resolutions
2.2.17.1 1116 Hour School Year
2.2.17.2 Surety Bond for District Treasurer, High School and Middle School Principals
2.2.17.3 Official Newspaper
2.2.17.4 Participation in Federal Programs
2.2.17.5 Early Payment of Bills
2.2.17.6 Official Depository of Funds
2.2.17.7 a&b Rescinding Policy Statement and Adoption of New Board Policies
2.2.17.8 Waiver of GAAP Resolution
2.2.17.9 Home Rule Resolution
2.2.17.10 Disposal of School Property valued less than $5,000.00
2.2.17.11 Re-funding of bonds

MOTION to approve items 2.2.1 through 2.2.17.11

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network
2.2.19 Haysville Forward Representative
2.2.20 PANDO Representative
2.2.21 Site Council BOE Reps.

3.0 DISTRICT PATRON/PERSONNEL TIME
3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
3.2 Remarks/Comments from District Visitors – 2 min.

4.0 CONSENT AGENDA
4.1 Previous Meeting Minutes
4.2 Routine Personnel
4.3 Gifts and Grants
4.4 Annual Paper Bid - PDF
4.5 Schools for Fair Funding Dues - PDF
4.6 PANDO Initiative Memorandum of Understanding – PDF
4.7 Auditor's Understanding of Engagement - PDF

5.0 TREASURER'S REPORT / BILLS – PDF

6.0 REPORTS – Focus on Learning
- Building Population (staff and student) - Schutte

7.0 ACTION ITEMS
7.1 Review and Approve Updated JGCA Wellness Policy – PDF
7.2 2020-2021 Rehired-Retired Teacher Work Agreement – Clagg
7.3 OTUS Remote Learning – Schutte – PDF
7.4 Reopening Schools

8.0 FIRST READINGS

9.0 DISCUSSION/REPORT ITEMS
9.1 Future Agenda Items
9.2 Board Calendar

10.0 EXECUTIVE SESSION – If Needed

11.0 ADJOURNMENT

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 BOARD REORGANIZATION

See Supporting Documentation in PDF

End of Section

Agenda Topics 2.1, 2.2, – 1-17

2.1 **Designate Regular Meeting Date, Time, and Place**- Please see the attached example of a resolution relative to this agenda item for Board information.

2.2 **Personnel Appointments** – The superintendent suggests the following appointments and wording for agenda items 2.3.

"Be it resolved that the Board of Education of Unified School District 261does hereby appoint the below listed individuals by name, responsibility and / or title:"

2.2.1	Clerk of the Board	Debra M. Coleman
2.2.2	Deputy Clerk of the Board	Dr. Mike Clagg
2.2.3	Treasurer of the Board	Dr. Clint Schutte
2.2.4	Assistant Treasurer of the Board	Nadine Foreman
2.2.5	Custodian of District Office Records	Dr. Clint Schutte
	a. Custodian of Early Childhood Program	Program Administrator
	b. Parents As Teachers Program	Program Administrator
	c. Custodian of Oatville Elementary Office Records	Building Principal
	d. Custodian of Rex Elementary Office Records	Building Principal
	e. Custodian of Nelson Elementary Office Records	Building Principal
	f. Custodian of Freeman Elementary Office Records	Building Principal
	g. Custodian of Ruth Clark Elementary Office Records	Building Principal
	h. Custodian of Prairie Elementary School Office Records	Building Principal
	i. Custodian of Haysville Middle School Office Records	Building Principal
	j. Custodian of Haysville West Middle Schl. Office Records	Building Principal
	k. Custodian of Campus High School Office Records	Building Principal
	l. Custodian of Haysville High School	Asst. Bldg. Prin. in charge of HHS
	m. Custodian of Tri-City Day School	Building Administrator
2.2.6	Representative for Title Projects	Jennifer Reed
2.2.7	Attorney for the Board of Education	Foulston & Siefkin
2.2.8	KPERS Designated Agent	Dr. Clint Schutte
2.2.9	Freedom of Information Officer	Communications Director
2.2.10	Kansas Educational Risk Management Insurance Pool Rep.	Dr. Clint Schutte
2.2.11	Food Service/Lunch Agreement Representative	Director of Food Service
2.2.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.2.13	Attendance Officer	
	a. Early Childhood Program	Angie Estell
	b. Attendance Officer for Parents As Teachers	Angie Estell
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal
	i. Attendance Officer for Haysville Middle School	Building Principal / Building Assistant Principals
	j. Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Assistant Principals
	k. Attendance Officer for Campus High School	Building Principal / Building Assistant Principals
	l. Attendance Officer for Haysville High School	Asst. Bldg. Prin. in charge of HHS
	m. Attendance Officer for Tri-City Day School	Building Administrator
2.2.14	Title VI Coordinator	Asst. Superintendent of Personnel
2.2.20	504 Coordinator	Asst. Superintendent of Personnel
2.2.16	Coordinator for Homeless Children	Linda Long

2.2.17 Resolutions Agenda Topics 2.2.17.1–2.2.17.11

RE: Comments and Recommendations of the superintendent

The superintendent suggests the below resolutions for agenda topics 2.2.17.1 – 2.2.17.11.

2.2.17.1 **1116-Hour School Year** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116-hour policy calendar as defined by the Kansas State Department of Education for the 2020-2021 school year."

2.2.17.2 **Surety Bond for District Treasurer and High School and Middle School Principals** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.2.17.3 **Official Newspaper** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Haysville Sun-Times as the official newspaper publication of the district for the 2020-2021 school year."

2.2.17.4 **Participation in Federal Programs** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II."

2.2.17.5 **Early Payment of Bills** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Dr. Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.2.17.6 **Official Depository of Funds** –
Please see the attached resolution example.

2.2.17.7 (a & b) **Rescinding Policy Statement and Adoption of New Board Policies** –
Please see Exhibit # 2.2.16.7 a & b for supporting information.

2.2.17.8 **Waiver of GAAP Resolution** –
Please see the attached resolution example.

2.2.17.9 **Home Rule Resolution** –
Please see the attached resolution example.

2.2.17.10 **Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution** -
Please see the attached resolution example.

2.2.17.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-
Please see the attached resolution example.

MOTION to approve items 2.2.1 through 2.2.17.11.

2.2.18 Appointment of Board Member(s)/KASB Governmental Relations Network
2.2.19 Haysville Forward Representative
2.2.20 PANDO Initiative Representative
2.2.21 Site Council BOE Representatives

2.1

RESOLUTION ESTABLISHING MEETING SCHEDULES FOR BOARD OF EDUCATION

Pursuant to K.S.A. 72-8205, the Board of Education of USD 261, Sedgwick County, Kansas, by resolution duly adopted at its regular meeting held July 20, 2020, established the following meeting schedule for regular Board of Education meetings to be held during the 2020-2021 school year:

Hour of commencing the meeting: 7:00 p.m.

Day of the week the meeting will be held: Monday

Week of the month the meeting will be held: Third *

Meeting Place*: Board of Education Room, Administration Building
1745 West Grand, Haysville, Kansas

***MEETINGS MAY BE CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting will be made available on the USD 261 website.)

If the established date falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting would be held on a date specified by the Board, commencing at the same hour as detailed above.

The Board of Education reserves the right to adjourn any regular meeting to another time and place.

_____

Board President

_____

Attest: Clerk of the Board

* Exceptions to include:
- January 25th rather than January 18th (Non-Contract Day)
- February 22nd rather than February 15th (President's Day)
- March 22nd rather than March 15th (Spring Break)
- May 10th rather than May 17th (Promotion/Graduation)

2.2.17.6

RESOLUTION

BE IT RESOLVED by the Board of Education of Unified School District No. 261, (Haysville) Sedgwick County, State of Kansas, that all banks in Sedgwick County be designated as official depositories and that the following bank be and is hereby designated as depository bank for Unified School District No. 261 funds for the budget year beginning July 1, 2020, and ending June 30, 2021:

Intrust Bank

and

BE IT RESOLVED that withdrawals from all accounts of Unified School District No. 261 now carried with the within named bank, shall be made by check signed by the following duly elected officers of the Board of Education, Paige Crum, President, and countersigned by Dr. Clint Schutte, the Treasurer of USD 261, and Debra M. Coleman, Clerk of the Board of Education.

BE IT FURTHER RESOLVED, that such signatures of any officer may be affixed mechanically in facsimile, provided that such facsimile signatures shall be valid only when used on standard Unified School District No. 261 check forms, and provided that the facsimile signature shall correspond to the specimen thereof, submitted and certified to the bank by the Clerk of the Board of Education of Unified School District No. 261 to execute, and to the bank to accept, signatures as provided above, and that any action consistent with this Resolution is hereby ratified and confirmed.

ADOPTED: July 20, 2020.

ATTEST: UNIFIED SCHOOL DISTRICT NO. 261
(HAYSVILLE) SEDGWICK COUNTY, KANSAS

_____ **BY:** _____

CLERK **PRESIDENT**

2.2.17.7a

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to June 30, 2020, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2020-2021 school year, subject to periodic review, amendment, and revision by the board of education.

2.2.17.7b

RESOLUTION TO ADOPT NEW BOARD POLICIES

Mr. / Ms. President, I move the adoption of the following resolution:

RESOLUTION

Be it resolved that the Board of Education of Unified School District No. 261 adopt the new policies, Board Policy book, and administrative rules attached to the official agenda of the board meeting of July 20, 2020, with said new policies and administrative rules to become effective July 1, 2020.

FURTHER, be it resolved that all policies and administrative rules adopted prior to June 30, 2020 be declared as null and void and of no effect as of July 20, 2020.

FURTHER, be it resolved that the full text of said newly adopted board policies and administrative rules be attached to and incorporated in the board minutes of the July 20, 2020 board meeting; however, said new board policies and administrative rules will be actually filed in the superintendent's office in a permanent file to be established and maintained by said superintendent or his/her designated representative. All such newly adopted policies and administrative rules adopted this date will be marked with the effective date in the appropriate place on each such page of the policies and rules.

2.2.17.8

WAIVER OF GAAP RESOLUTION

"Be it resolved by the Board of Education of Haysville USD 261, Haysville, Kansas, in the regular meeting assembled this 20th day of July 2020, that the Board of Education waives the requirements of K.S.A. 751120, that the Board of Education waived the requirements of K.S. A. 75-1120a (a) (as amended) as they apply to the Haysville USD 261 for the year ended June 30, 2020."

"Be it further resolved that the Board of Education shall cause the financial statements and financial reports of the Haysville USD 261 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State."

2.2.17.9

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 261, Sedgwick County, Kansas, the 20th day of July, 2020.

2.2.17.10

RESOLUTION TO DISPOSE OF SCHOOL PROPERTY

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

The Board of Education authorizes the superintendent and the assistant superintendent for business and finance to dispose of school property valued at $5,000 or less. Such disposal shall be reported to the Board at the next school board meeting following such disposal.

2.2.17.11

RESOLUTION FOR RE-FUNDING OF BONDS

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

In the event that the district's bonding company informs the superintendent and the assistant superintendent for business and finance that it would be to the district's advantage to refinance its bonds, the Board of Education authorizes the superintendent and assistant superintendent for business and finance to approve such refinancing. This refinancing shall be reported to the Board at its next regular meeting.

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network

No supporting documentation.

End of Section

2.2.19 Haysville Forward Representative

No supporting documentation.

End of Section

2.2.20 PANDO Initiative Representative

No supporting documentation.

End of Section

2.2.21 Site Council BOE Representatives

No supporting documentation.

End of Section

3.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

3.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.2 Remarks-Comments from District Visitors

No supporting documentation.

End of Section

4.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
June 15, 2020 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 7:00 p.m., by Board President Paige Crum. Seven Board members were present via ZOOM.

MEMBERS PRESENT – via Zoom
Paige Crum, President
Tom Gibson, Vice President
Jennifer Bain
Jeremy Bennett
Dr. Susan Norton
Jerome Crawford
Greg Fenster

OTHERS PRESENT- via Zoom
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Kasahra Cotton - Intern
Steve Crum - Teacher
Others

1.0 MEETING OPENING

1.1 Call to Order
Board President, Paige Crum called the meeting to order at 7:00 p.m. with seven members present via ZOOM.

~~1.2 Flag Salute –~~ No Flag Salute due to necessary adjustments in response to COVID 19 Social Distance guidelines.

1.3 President's Announcements

- Set Budget Meeting Date and Time
  Paige Crum asked Board members to check their schedules and set a Special Board meeting for a Budget Workshop.
  MOTION to set a Special Board Meeting for a Budget Workshop on Monday, August 3, 2020, at 7:00 p.m. Due to COVID-19 the place of meeting will be determined closer to the meeting date.
  (Bennett/Gibson)
  Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
  Motion carried 7-0.
- BOE Appreciation video is receiving positive feedback.
- BOE Appreciation shirt production will be delayed to August after school begins.
- July 10 --> announcement from KSDE regarding reopening school in August.
- **"Roadmap to Reopening: Questions Education Leaders Should Address"** will be held at 1:15 p.m. and 5:30 p.m. Thursday (June 18). The online Zoom sessions are free, but registration is required.

1.4 Superintendent's Announcements

- Dr. Burke asked if the Board would like to consider meeting in person for the July Board meeting. After discussion, it was the consensus of the Board to continue to meet for the July BOE meeting via ZOOM.
- Dr. Burke and Jennifer Reed gave a virtual presentation to Kansas Department of Education on kindergarten – first grade going from two 15-minute recesses to four per day. This change will be put in place during the 2020-2021 year. KSDE was receptive of this change and will monitor the benefits of additional recesses as the year progresses.

~~1.5 Campus High School Student Council Report~~

No Report due to necessary adjustments in response to COVID 19 Social Distance guidelines.

1.6 New and Good

Burke: The presentation on additional recesses to KSDE.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(Gibson/Bain)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel

None

2.2 Remarks/Comments from District Visitors

None

3.0 CONSENT AGENDA

3.1 Previous Minutes
3.2 Routine Personnel

Additional information may have been added to the BOE Meeting webpage.

3.3 Gifts and Grants
3.4 Annual Paper Bid
3.5 Milk Bid

MOTION to approve the Consent Agenda as presented.
(Crawford/Bain)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Norton/Crawford)
Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Crisis/Safety Report
  Dr. Mike Clagg presented information to the Board regarding the 2019-2020 Crisis/Safety Report.
- Outside Visitation Team (OVT)
  Jennifer Reed presented information to the Board regarding the Outside Visitation Team.

6.0 ACTION ITEMS

6.1 Education Support Handbook – PDF

Dr. Mike Clagg presented information to the Board regarding the Education Support Handbook.

MOTION to approve the Education Support Handbook as presented.
(Norton/Gibson)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

6.2 Statement

Dr. Burke asked the Board if they would like to present a statement to the USD 261 community regarding the current unrest in the country.

MOTION to table line item 6.2 for continued discussion.
(Fenster/) Motion failed due to lack of second.

MOTION to approve the Statement from USD 261 as amended by changing the last sentence to "We believe black lives matter and we are committed to contributing to the end of social injustice for all."
(Bennett/Norton)
Verbal vote: Fenster - abstain, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-1. Greg Fenster abstained, which counts as a no vote.

7.0 FIRST READINGS

7.1 Review and Approve Updated JGCA Wellness Policy

Dr. Burke presented information to the Board regarding the updated JGCA Wellness Policy.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- First Readings
- Organizational Meeting
- Rehired / Retired Teacher Work Agreement
- Building Population (staff and student) – July Report
- Budget Workshop

8.2 Board Calendar

No changes

9.0 EXECUTIVE SESSION – No Executive Session

10.0 ADJOURNMENT

Meeting adjourned at 8:06 p.m.

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Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

2020-2021

PERSONNEL RESUME

Name Jeannie Betsworth

For Position As ELL Teacher

Building Haysville West Middle School/Campus High School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2006	BA	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2011	MA	Curriculum & Instruction

Teaching Experience	Location	Dates	Years
ESOL Teacher	Maize, KS	2018-2020	2
4th/5th Grade Teacher	Wichita, KS	2007-2011	11

Salary Offered $57,082 **Degree** MS **Level** H

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 20, 2020

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Jamie Liebau, Family & Consumer Science Teacher at Haysville West Middle School, effective May 21, 2020.

CA

4.3 Gifts and Grants

No supporting documentation.

End of Section

4.4 Annual Paper Bid

See Supporting Documentation in PDF

End of Section

4.5 Schools for Fair Funding Dues

See Supporting Documentation in PDF

End of Section

4.6 PANDO Initiative Memorandum of Understanding

See Supporting Documentation in PDF

End of Section

4.7 Auditor's Understanding of Engagement

See Supporting Documentation in PDF

End of Section

5.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	-3,656,807.15	7,805,608.00	-4,145,542.97	3,257.88	-3,257.88	0.00	0.00
07	FEDERAL FUNDS	-306,567.34	419,503.13	-266,993.74	-154,057.95	-7,625.88	-161,683.83	0.00
08	SUPPLEMENTAL GENERAL	2,235,721.30	3,013,178.37	-4,945,342.99	303,556.68	-35,847.63	267,709.05	0.00
11	AT-RISK (4 YEAR OLD)	-78,373.41	160,209.87	-31,836.46	50,000.00	0.00	50,000.00	0.00
13	AT-RISK (K-12)	-1,017,273.79	4,314,877.12	-3,292,603.33	5,000.00	0.00	5,000.00	0.00
14	BILINGUAL	-9,775.71	10,799.52	3,976.19	5,000.00	0.00	5,000.00	0.00
16	CAPITAL OUTLAY	353,395.64	606,128.58	-504,934.90	454,589.32	-233,302.00	221,287.32	0.00
18	DRIVER TRAINING	299,828.67	0.00	-28,724.39	271,104.28	0.00	271,104.28	0.00
24	FOOD SERVICE	2,870,585.19	75,303.08	-370,299.61	2,575,588.66	0.00	2,575,588.66	0.00
26	PROFESSIONAL DEVELOPMENT	28,046.92	22,220.00	20,203.12	70,470.04	0.00	70,470.04	0.00
28	PARENTS AS TEACHERS PROGRAM	-62,606.30	89,875.69	-27,269.39	0.00	0.00	0.00	0.00
30	SPECIAL EDUCATION	-4,119,371.38	5,462,089.39	-1,324,218.91	18,499.10	0.00	18,499.10	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	-260,345.55	329,565.21	-59,219.66	10,000.00	0.00	10,000.00	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	345,335.61	205,125.51	-33,279.67	517,181.45	0.00	517,181.45	0.00
62	BOND & INTEREST #1	5,895,771.55	982,963.11	0.00	6,878,734.66	0.00	6,878,734.66	0.00
70	ECC STATE GRANT	-32,814.98	4,115.63	221.64	-28,477.71	0.00	-28,477.71	0.00
71	KANSAS PRESCHOOL PILOT GRANT	7,426.50	0.00	-14,857.50	-7,431.00	0.00	-7,431.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	357,513.29	53,041.68	-4,653.32	405,901.65	0.00	405,901.65	0.00
TOTAL		2,554,110.64		-15,025,375.89		-280,033.39		0.00
			23,554,603.89		11,083,338.64		10,803,305.25	

********** End of report **********

9500.00 Petty Cash
11.073.838.64 Bank Balance
11.073.838.64 General Ledger Balance
- 0 -

Bank Statement Closing Date: 06/30/2020
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 07/13/2020 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		10,072,064.78	
Items Not Listed on this Statement			
Checks:	-1,419,754.14		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-1,419,754.14	
Manual Adjustments:		2,421,528.00	
Adjusted Bank Statement Balance:			11,073,838.64

Ending Cash Balance as of 06/30/2020

Beginning Cash Balance:		2,544,610.64	
Items from Skyward Sources			
Accounts Payable Sources:	-2,631,964.57		
Cash Receipts Sources:	13,717,761.90		
Journal Entries Sources:	-293.94		
Payroll Sources:	-2,556,275.39		
Subtotal of Skyward Sources:		8,529,228.00	
Month End Balance:			11,073,838.64

Variance: 0.00

BANK RECONCILIATION NOTES

NOTE CATEGORY	ENTERED BY	DATE	TIME
Bank Rec Adjustments	Nadine Foreman	07/13/2020	10:25 AM

Had to add the July 8th St of Ks payments total of 2,421,528.00 and back date to June 30th

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	FD	T	FUNC	OBJ	BLDG	PRG	2019-20 Revised Budget	June 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
06	E	5208	931	0000	000	06	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	06	E	5211	911	0000	000	200,000.00	160,209.87	160,209.87	0.00	39,790.13
06	E	5213	913	0000	000	06	E	5213	913	0000	000	1,700,000.00	807,120.23	807,120.23	0.00	892,879.77
06	E	5216	918	0000	000	06	E	5216	918	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	06	E	5226	926	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	06	E	5228	928	0000	000	150,000.00	0.00	100,000.00	0.00	50,000.00
06	E	5230	930	0000	000	06	E	5230	930	0000	000	6,134,431.00	3,772,935.38	7,802,435.38	0.00	-1,668,004.38
06	E	5234	934	0000	000	06	E	5234	934	0000	000	150,000.00	1,668.00	1,668.00	0.00	148,332.00
06	E	5251	951	0000	000	06	E	5251	951	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	06	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	08	E	5211	000	0000	000	400,000.00	0.00	300,000.00	0.00	100,000.00
08	E	5213	000	0000	000	08	E	5213	000	0000	000	4,716,079.00	3,505,744.02	5,505,744.02	0.00	-789,665.02
08	E	5214	000	0000	000	08	E	5214	000	0000	000	250,000.00	10,799.52	160,799.52	0.00	89,200.48
08	E	5226	000	0000	000	08	E	5226	000	0000	000	100,000.00	0.00	100,000.00	0.00	0.00
08	E	5228	000	0000	000	08	E	5228	000	0000	000	50,000.00	51,174.69	51,174.69	0.00	-1,174.69
08	E	5230	000	0000	000	08	E	5230	000	0000	000	4,225,000.00	1,049,069.21	3,049,069.21	0.00	1,175,930.79
08	E	5234	000	0000	000	08	E	5234	000	0000	000	550,000.00	300,027.21	700,027.21	0.00	-150,027.21
08	E	5255	000	0000	000	08	E	5255	000	0000	000	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	30	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	53	E	5206	910	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	53	E	5206	930	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	53	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	53	E	5230	930	0000	000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals												18,625,510.00	9,658,748.13	18,738,248.13	0.00	-112,738.13

Number of Accounts: 23

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

June 30, 2020

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
70	ECC STATE GRANT.....	Awaiting State Funds
71	KS RESCHOOL PILOT GRANT.....	Awaiting State Funds

6.0 REPORTS

No supporting documentation.

End of Section

7.0 ACTION ITEMS

No supporting documentation.

End of Section

7.1 Review and Approve Updated JGCA Wellness Policy

See Supporting Documentation in PDF

End of Section

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 20, 2020

RE: 2020-2021 Rehired-Retired Teacher Work Agreement

Please let this statement serve as a recommendation to the Board of Education to approve the 2020-2021 Rehired-Retired Teacher Work Agreement with changes to dates.

CA

7.3 OTUS Remote Learning

See Supporting Documentation in PDF

End of Section

7.4 Reopening Schools

See Supporting Documentation in PDF

End of Section

8.0 FIRST READINGS

No supporting documentation.

End of Section

9.0 DISCUSSION/REPORT ITEMS

No Supporting Documentation

End of Section

9.1 Future Agenda Items

No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Hearing
Approve Budget
Budget Workshop
September
Site Council Mmbrshp. Apprvl (C. A.)
School Dude Inspection Report … Review Means and Methods for Asset Works
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Retiree Reception
Review ASA Contract – Advrtsng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

10.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

11.0 ADJOURNMENT

No supporting documentation.

End of Section