REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
January 25, 2021 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 Election of Board Officers
- 1.4 President's Announcements (No Documentation)
  - Election of Negotiations Team
- 1.5 Superintendent's Announcements (No Documentation)
- 1.6 Campus High School Student Council Report (No Documentation)
- 1.7 New and Good (No Documentation)
- 1.8 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.
If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).
All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Renewal of PaperCut Software - PDF
- 3.5 Plagens Carpenter Sports Complex Agreement

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- COVID-19
- Superintendent Search (Place Holder)

6.0 ACTION ITEMS

7.0 FIRST READINGS
- 7.1 Parents As Teachers Staff and Student Handbooks
- 7.2 Tri-City Day School Staff and Student Handbooks
- 7.3 Project Life Program - Estell

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar
- 8.3 Additional BOE Meetings

9.0 EXECUTIVE SESSION – Negotiations

To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency

- Memo of Understanding

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 Election of Officers

No supporting documentation.

End of Section

1.4 President's Announcements

No supporting documentation.

End of Section

1.5 Superintendent's Announcements

No supporting documentation.

End of Section

1.6 Campus High School Student Council Report

No supporting documentation.

End of Section

1.7 New and Good

No supporting documentation.

End of Section

1.8 Approve/Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON/PERSONEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
HAYSVILLE, KANSAS
6:00 p.m. – January 21, 2021
Meeting was held at the Haysville Middle School in the Cafeteria
900 W. Grand Ave.
*** MEETING CONDUCTED Face to Face & VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Debbie Coleman, BOE Clerk
Tom Gibson, Vice President	Mr. Jeff Hersh, Candidate
Jeremy Bennett	Lisa Cundiff, Director of Instructional Technology (ZOOM – Mgr.)
Jerome Crawford	
Jennifer Bain	
Dr. Susan Norton	
Greg Fenster – via ZOOM	

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order face to face and via Zoom at 6:00 p.m., by Board President Paige Crum. Ms. Crum did a verbal roll call. Seven Board members were present. Six Board members were present face to face; Board member Greg Fenster was present via ZOOM.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – Candidate interviews and matters relating to the Superintendent search.

MOTION to go into executive session at 6:00 p.m., for 2-hours, to return no later than 8:00 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search. The Board invited Mr. Jeff Hersh to join them in Executive Session at 6:00 p.m.
(Crum/Bennett)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and Fenster – y via ZOOM
Motion carried 7-0.

The Board reconvened at 8:00 p.m. with seven members present. Six Board members were present face to face; Board member Greg Fenster was present via ZOOM.
(Crum, Gibson, Norton, Crawford, Bain, Bennett and Fenster – via ZOOM)

Mr. Hersh also left Executive Session at 8:00 p.m.

Board President Crum declared a 7-minute break at 8:03 p.m.
The Board returned to the meeting at 8:10 p.m.

Mr. Hersh returned to the meeting at 8:10 p.m.

MOTION to return to Executive Session at 8:10 p.m., for 45-minutes, to return at 8:55 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent's search.
The Board invited Mr. Jeff Hersh to join them in Executive Session at 8:10 p.m.
(Crum/ Bennett)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and Fenster – y via ZOOM
Motion carried 7-0.

Greg Fenster left the Board meeting at 8:48 p.m.

The Board reconvened at 8:55 p.m. with six members present.
(Crum, Gibson, Norton, Crawford, Bain and Bennett)

MOTION to return to Executive Session at 8:55 p.m. for 20 – minutes, to return at 9:15 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent's search.
(Crum/ Bennett)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y and Bennett – y
Motion carried 6-0.

Greg Fenster returned to the meeting via ZOOM at 8:58 p.m. to inform the Board that he was leaving the meeting.

Mr. Jeff Hersh left the meeting at 9:15 p.m.

The Board reconvened at 9:15 p.m. with six members present.
(Crum, Gibson, Norton, Crawford, Bain and Bennett)

MOTION to return to Executive Session at 9:25 p.m. for 10 – minutes, to return at 9:35 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent's search.
The Board invited Debbie Coleman, Board Clerk, to join them in Executive Session at 9:25 p.m.
(Crum/ Bennett)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y and Bennett – y
Motion carried 6-0.

The Board reconvened at 9:35 p.m. with six members present.
(Crum, Gibson, Norton, Crawford, Bain and Bennett)

Debbie Coleman left Executive Session at 9:35 p.m.

No action taken.

3.0 ADJOURNMENT
Meeting adjourned at 9:36 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
HAYSVILLE, KANSAS
6:00 p.m. – January 20, 2021
Meeting was held at the Haysville Middle School in the Cafeteria
900 W. Grand Ave.
*** MEETING CONDUCTED Face to Face & VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Debbie Coleman, BOE Clerk
Tom Gibson, Vice President	Dr. Dawn Johnson, Candidate
Jeremy Bennett	Lisa Cundiff, Director of Instructional Technology (ZOOM – Mgr.)
Jerome Crawford	
Jennifer Bain	
Dr. Susan Norton	
Greg Fenster	

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order face to face and via Zoom at 6:00 p.m., by Board President Paige Crum. Ms. Crum did a verbal roll call. Seven Board members were present face to face.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – Candidate interviews and matters relating to the Superintendent search.

MOTION to go into executive session at 6:00 p.m., for 2-hours, to return no later than 8:00 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.

The Board invited Dr. Dawn Johnson to join them in Executive Session at 6:00 p.m.
(Crum/Norton)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried 7-0.

Dr. Johnson left Executive Session at 7:37 p.m.

The Board reconvened at 8:00 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

No action taken.

3.0 ADJOURNMENT

Meeting adjourned at 8:07 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
HAYSVILLE, KANSAS
6:00 p.m. – January 19, 2021
Meeting was held at the Haysville Middle School in the Vocal Music Room
900 W. Grand Ave.
*** MEETING CONDUCTED Face to Face & VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Jeremy Bennett
Jerome Crawford
Jennifer Bain
Dr. Susan Norton
Greg Fenster

OTHERS PRESENT
Debbie Coleman, BOE Clerk
James Goracke, Candidate
Lisa Cundiff, Director of Instructional Technology (ZOOM – Mgr.)

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order face to face and via Zoom at 6:00 p.m., by Board President Paige Crum. Seven Board members were present face to face.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – Candidate interviews and matters relating to the Superintendent search.

MOTION to go into executive session at 6:00 p.m., for 2-hours, to return no later than 8:00 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.

The Board invited Mr. James Goracke to join them in Executive Session at 6:00 p.m.
(Crum/Gibson)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried 7-0.

The Board reconvened at 8:00 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Mr. Goracke also left Executive Session at 8:00 p.m.

Board President Crum declared a 6-minute break at 8:04 p.m.
The Board returned to the meeting at 8:10 p.m.

Mr. Goracke returned to the meeting at 8:10 p.m.

MOTION to return to Executive Session at 8:10 p.m., for 1-hour, to return at 9:10 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent's search.

The Board invited Mr. James Goracke to join them in Executive Session at 8:10 p.m.
(Crum/Gibson)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried 7-0.

Mr. James Goracke left the meeting at 8:38 p.m.

The Board reconvened at 9:10 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

MOTION to return to Executive Session at 9:10 p.m. for 20 – minutes, to return at 9:30 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent's search.

The Board reconvened at 9:30 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

No action taken.

3.0 ADJOURNMENT
Meeting adjourned at 9:37 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
HAYSVILLE, KANSAS
5:30 p.m. – January 14, 2021
Meeting was held at the Haysville Middle School Cafeteria
900 W. Grand Ave.
*** MEETING CONDUCTED Face to Face & VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Jeremy Bennett
Jerome Crawford
Jennifer Bain
Dr. Susan Norton
Greg Fenster

OTHERS PRESENT
Debbie Coleman, BOE Clerk
Sue Givens, KASB
Dr. Britton Hart, KASB
Penny Schuckman, Learning Center Director

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order face to face and via Zoom at 5:30 p.m., by Board President Paige Crum. Seven Board members were present face to face.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – Review applicants' information for the Superintendent search.

MOTION to go into executive session at 5:34 p.m. for 2-hours, to return no later than 7:34 p.m. for the discussion of Non-Elected Personnel – reviewing applicants' information regarding the Superintendent's search.

The Board invited Debbie Coleman, Sue Givens and Dr. Hart from KASB to join them in Executive Session at 5:34 p.m.
(Crum/Bain)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried 7-0.

Sue Givens and Dr. Hart from KASB left the meeting at 7:10 p.m.

The Board reconvened at 7:34 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Debbie Coleman returned to the open meeting at 7:34 p.m.

MOTION to return to Executive Session for 45-minutes for the discussion of Non-Elected Personnel – reviewing applicants' information regarding the Superintendent's search.

The Board invited Debbie Coleman to join them in Executive Session at 7:35 p.m.
(Crum/Bain)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried 7-0.

The Board reconvened at 8:20 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Debbie Coleman returned to the open meeting at 8:20 p.m.

MOTION to return to Executive Session for 10 - minutes for the discussion of Non-Elected Personnel – reviewing applicants' information regarding the Superintendent's search.

The Board invited Debbie Coleman to join them in Executive Session at 8:20 p.m.
(Crum/Bain)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried

The Board reconvened at 8:30 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Debbie Coleman returned to the open meeting at 8:30 p.m.

No action taken.

3.0 ADJOURNMENT
Meeting adjourned at 8:34 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
HAYSVILLE, KANSAS
6:00 p.m. – January 13, 2021
*** MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Jeremy Bennett
Jerome Crawford
Jennifer Bain
Dr. Susan Norton
Greg Fenster

OTHERS PRESENT
Dr. Mike Clagg, Assistant Superintendent of Personnel
Debbie Coleman, BOE Clerk
Lisa Cundiff, Director of Instructional Technology

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District USD 261, Haysville, Kansas was called to order via Zoom at 6:00 p.m. by Board President Paige Crum. Seven Board members were present via ZOOM.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – Contract and Benefits regarding the Superintendent search.

MOTION to go into executive session at 6:00 p.m. for 40-minutes, to return no later than 6:40 p.m. for the discussion of Non-Elected Personnel – contract and benefits regarding the Superintendent's search.
(Crum/Gibson)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain – y and Bennett - y
Motion carried 7-0.

The Board invited Dr. Mike Clagg and Debbie Coleman to join them in Executive Session at 6:00 p.m.

The Board reconvened at 6:40 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Dr. Clagg and Debbie Coleman returned to the Board Room at 6:40 p.m.

MOTION to return to Executive Session for 40 – minutes, to return no later than 7:20 p.m. for the discussion of Non-Elected Personnel – contract and benefits regarding the Superintendent's search.

The Board invited Dr. Mike Clagg and Debbie Coleman to join them in Executive Session.
(Crum/Crawford)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain - y and Bennett - y
Motion carried 7-0.

The Board reconvened at 7:20 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Dr. Clagg and Debbie Coleman returned to the Board Room at 7:20 p.m.

MOTION to return to Executive Session for 40 – minutes, to return no later than 8:05 p.m. for the discussion of Non-Elected Personnel – contract and benefits regarding the Superintendent's search.

The Board invited Dr. Mike Clagg and Debbie Coleman to join them in Executive Session.
(Crum/Bain)
Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Fenster - y, Bain – y and Bennett - y
Motion carried 7-0.

The Board reconvened at 8:05 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Fenster, Bain and Bennett)

Dr. Clagg and Debbie Coleman returned to the Board Room at 8:05 p.m.

No action taken.

3.0 ADJOURNMENT
Meeting adjourned at 8:08 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

SPECIAL MEETING U.S.D. # 261
HAYSVILLE, KANSAS
7:00 p.m. – January 11, 2021
Meeting Conducted via Zoom due to necessary adjustments in response to COVID-19 Social Distance Guidelines
Meeting was available for public viewing via YouTube

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom , at 7:00 p.m., by Board President Paige Crum. Seven Board members were present via Zoom.

MEMBERS PRESENT via Zoom	OTHERS PRESENT via Zoom
Paige Crum, President	Dr. John Burke, Superintendent
Tom Gibson, Vice President	Debbie Coleman, BOE Clerk
Greg Fenster	Dr. Clint Schutte, Assistant Superintendent of Business and Finance
Dr. Susan Norton	Dr. Mike Clagg, Assistant Superintendent of Personnel
Jeremy Bennett	Jennifer Reed, Assistant Superintendent of Learning Services
Jennifer Bain	Beth Sehutte, District Nurse
Jerome Crawford	Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 7:00 p.m. with seven members present via Zoom.

2.0 COVID-19 – Action May Be Taken

Dr. Clint Schutte and District Nurse Beth Schutte presented information to the Board regarding issues related to COVID-19.

Dr. Schutte reminded everyone that the safety of the District's students and staff is number one priority. We need to keep wearing masks, washing hands and practicing social distancing.

Dr. Burke stated administration's recommendation would be to continue with the current status until spring break.

MOTION to continue with the current status until spring break as recommended.
(Bennett/)
Motion failed due to lack of second.

MOTION to follow Administration's recommendation for secondary students to continue attending full remote and elementary students continue with parent choice through the end of spring break with monthly review of COVID progress reports during Board meetings.
Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – n, Norton – y, Crawford – y and Crum – y
Motion carried 5-2. Fenster and Bain voted no.

3.0 ADJOURNMENT

Meeting adjourned at 8:00 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF EDUCATION ISSUES**
HAYSVILLE, KANSAS
7:00 p.m. – January 5, 2021

*** MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on tbe USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Jeremy Bennett
Jerome Crawford
Jennifer Bain
Dr. Susan Norton
Greg Fenster

OTHERS PRESENT
Debbie Coleman, BOE Clerk
Sue Givens, KASB
Dr. Britton Hart, KASB
Penny Schuckman, Director of Learning Center

1.0 MEETING OPENING

1.1 Call to Order

Board President Paige Crum called the Special Board of Education Meeting to order at 7:00 p.m. Seven Board members were present via ZOOM.

Paige Crum announced her intention to amend the agenda by adding an Executive Session.
MOTION to amend the agenda by adding an Executive Session at 2.0 for discussion of matters relating to the Superintendent search.
(Crum/Bain)
Ms. Givens informed Paige that a Special Board Meeting agenda could not be amended.
Ms. Crum and Ms. Bain withdrew the motion and second to amend the agenda. No vote had been taken.

2.0 REVIEW RESULTS OF KASB CHARACTERISTICS SURVEY

Ms. Sue Givens and Dr. Britton Hart from KASB led the Board through the results of the Characteristics Surveys. Ms. Givens stated that there were a large number of responses received and the response has been very positive toward the District.

3.0 ADJOURNMENT

Meeting adjourned at 8:37 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF EDUCATION ISSUES**
HAYSVILLE, KANSAS
7:00 p.m. – January 4, 2021

*** MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT	OTHERS PRESENT	
Paige Crum, President	Dr. John Burke, Superintendent	Mayor Bruce Armstrong
Tom Gibson, Vice President	Debbie Coleman, BOE Clerk	Council Member Bob Rardin
Jeremy Bennett	Dr. Clint Schutte, Asst. Supt. of Business	Council Member Janet Pardon
Jerome Crawford	Dr. Mike Clagg, Asst. Supt. of Personnel	Council Member Steve Crum
Jennifer Bain	Jennifer Reed, Asst. Supt. of Learning Srvcs.	Council Member Russ Kessler
Dr. Susan Norton	Senator Dan Kerschen	Council Member Danny Walters
Greg Fenster	Representative Tom Kessler	Others
	Representative Brian Bergkamp	
	Sedgwick Co. Commissioner Sarah Lopez	
	Representative Ron Howard (arrived at 8:25 p.m.)	

1.0 MEETING OPENING

1.1 Call to Order

Board President Paige Crum called the Special Board of Education Meeting to order at 7:00 p.m. Seven Board members were present via ZOOM.

2.0 INTRODUCTIONS

Ms. Crum introduced USD 261 Board members, Senator Kerschen, Representative Tom Kessler, Representative Brian Bergkamp, Sedgwick County Commissioner Sarah Lopez and Haysville Mayor Armstrong. Mayor Armstrong introduced Haysville City Council members.

3.0 OPEN DISCUSSION OF EDUCATION ISSUES

Senator Kerschen, Representatives Bergkamp, Howard and Kessler and Sedgwick County Commissioner Elect Sarah Lopez each gave brief statements on issues they felt would be of interest to those in attendance.

Paige then opened the floor for questions from the Board of Education and attendees.

Representative Ron Howard joined the meeting at 8:25 p.m. and gave a brief statement on issues he felt would be of interest to those in attendance.

Paige thanked everyone for attending and closed the meeting.

3.0 ADJOURNMENT

Meeting adjourned at 8:31 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
December 21, 2020 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 7:00 p.m., by Board President Paige Crum. Seven Board members were present via ZOOM.

MEMBERS PRESENT – via Zoom
Paige Crum, President
Tom Gibson, Vice President
Jennifer Bain
Jeremy Bennett
Dr. Susan Norton
Jerome Crawford
Greg Fenster

OTHERS PRESENT- via Zoom
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Sue Givens, KASB Field Service Specialist
Dr. Britton Hart, KASB Field Service Specialist
Sierra Johnson, CHS Student Council
Others Present via ZOOM and YouTube

1.0 MEETING OPENING

1.1 Call to Order
Board President, Paige Crum, called the meeting to order at 7:00 p.m. with seven members present via ZOOM.

1.2 Flag Salute

1.3 President's Announcements
None

1.4 Superintendent's Announcements
Dr. Burke reminded everyone to continue wearing masks, washing hands and socially distancing.

1.5 Campus High School Student Council Report
Sierra Johnson - Executive President introduced herself to the Board and presented information to the Board on the following:
Winter wishes and Virtual Spirit Week

1.6 New and Good

- Dr. Burke:
  Winter sports is off to a good start.
  Staff are having positive experiences and positive attitudes.
  A Board member sent Dr. Burke a t-shirt with Robo Burke on the front in honor of hip and knee replacements.
- Dr. Susan Norton:
  Dr. Norton received an email from an HMS parent whose student was struggling with online learning. More than one teacher sent postcards to encourage the student. This made a huge difference in the student's desire to succeed. Wonderful job by HMS teachers.

- Jerome Crawford:
  Jerome Crawford and his son both tested positive but are getting better. Mr. Crawford asked community members to wear their masks and socially distance to help prevent the spread of Covid-19.
- Paige Crum:
  One of Paige Crum's sons is coming home for Christmas.
- Jeremy Bennett:
  Jeremy is glad that staff enjoyed the shirts the Board had made for them. He wanted to thank everyone for reaching out to thank the Board.

1.7 Approve / Amend Agenda
MOTION to approve the agenda as presented.
(Crawford/Norton)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

Dr. Burke read a statement concerning Executive Session.

2.0 EXECUTIVE SESSION – Non-Elected Personnel – Discussion of Matters Relating to the Superintendent Search
MOTION to go into executive session at 7:16 p.m. for 15-minutes, to return at 7:31 p.m. for the discussion of matters relating to the Superintendent Search.
(Crum/Gibson)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.
The Board asked Sue Givens, Dr. Britton Hart, and Debbie Coleman to join them in executive session.
Sue Givens, Dr. Britton Hart and Debbie Coleman joined the Board at 7:16 p.m.

The Board, reconvened via ZOOM at 7:31 p.m. with seven Board members present
(Fenster, Bennett, Gibson, Bain, Norton, Crawford and Crum)
MOTION to extend executive session for 5-minutes, to return at 7:38 p.m.
(Crum/Crawford)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.
The Board reconvened at 7:38 p.m. with seven members present.
Sue Givens, Dr. Britton Hart and Debbie Coleman returned to the Board meeting via ZOOM at 7:38 p.m.

3.0 SUPERINTENDENT SEARCH

3.1 Schedule Special Board Meetings for Superintendent Search.

The Board discussed dates and times for Special Board Meetings relating to the Superintendent Search. Dates and times discussed were January 5, 2021 at 7:00 p.m. – Review Characteristics for Superintendent Search. January 14, 2021 at 5:30 p.m. and January 15, 2021 (if needed) at 5:30 p.m. to review applicant information.

MOTION to approve having a Special Board of Education Meeting in open session on January 5, 2021 at 7:00 p.m. to review Characteristics Survey and Focus Groups results. Action may be taken.

(Gibson/Norton)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

MOTION to approve a Special Board of Education Meeting on January 14, 2021 at 5:30 p.m. and January 15, 2021 (if needed) at 5:30 p.m. to review Applicant Information. This meeting will be held in the Haysville Middle School cafeteria and will be conducted in Executive Session to discuss non-elected personnel matters relating to the Superintendent Search. Action may be taken.

(Crawford/Gibson)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

3.2 Discussion on Face to Face Meetings – Regarding the Superintendent Candidate Interviews

The Board discussed the possibility of conducting the Superintendent candidate interviews face to face as opposed to ZOOM meetings.

MOTION to approve Special Board of Education Meetings on Tuesday, January 19 through Friday, January 22, 2021 at 6:00 p.m. for the Superintendent Candidate Interviews. These meetings will be held in the Haysville Middle School cafeteria and will be conducted in Executive Session to discuss non-elected personnel matters relating to the Superintendent Search. The meetings will be face-to-face and potentially via ZOOM if needed for individual Board members. Action may be taken.

(Gibson/Bain)

Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

4.0 DISTRICT PATRON/PERSONNEL TIME

4.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

- The following statement was read out loud by Debbie Coleman…
  The Board of Education meetings are meetings in public, not public meetings.
  With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.
  If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).
  All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

There were no scheduled District patrons/District personnel.

5.0 CONSENT AGENDA

5.1 Previous Minutes

5.2 Routine Personnel

Additional information may have been added to the BOE Meeting webpage.

5.3 Gifts and Grants

- Campus teacher, Brett Mars, received a donation in the amount of $1,480.00 from Advance Catastrophe Technologies, Inc. to be used for a Toys for Tots project.
- Campus Media Center Projects received a donation in the amount of $100.00 from Holly Yip Agency, Inc.
- The Tech Ed's Science/Environmental Project at Campus High School received a donation in the amount of $400.00 from Kimberly Choup.
- Campus High School's Media Center Student Reading/Library Projects received a donation in the amount of $100.00 from Prichard Animal Hospital.
- Tri-City Day School teacher Nichole Burns received funding from Donors Choice for her classroom project "20-21 A Year to Remember". The funding will cover the cost of the project estimated at $500.00.
- Ruth Clark Elementary School received a donation in the amount of $296.40 from Blackbaud Giving Fund.

5.4 PAT Laptops – Schutte

The laptops will be purchased with money PAT received from a Technology for Families grant in the amount of $48, 458.70.

5.5 Additional Chromebooks – Schutte

170 Dell Chromebooks will be purchased with money from the CARES Act / Coronavirus Relief Fund.

5.6 Insurance Update – Schutte

The Kansas Risk Management Pool (KERMP) has collaborated with KASB Risk Management for property and casualty coverage. Currently there are 73 districts in the KERMP Pool.

MOTION to approve the Consent Agenda as presented.
(Norton/Crawford)
Verbal vote: Fenster - n, Bennett – y, Gibson – y (for the kids, but will need further lead time in the future), Bain – y, Norton – y, Crawford – y, Crum – y
Motion carried 6-1. Fenster voted no.

6.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Norton/Crawford)
Verbal vote: Fenster - n, Bennett – y, Gibson – n, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 5-2. Greg Fenster and Tom Gibson voted no.

7.0 REPORTS – Focus on Learning

- COVID-19 / KSHSAA
  Dr. Clint Schutte presented information to the Board regarding the latest information on COVID-19.
  MOTION to approve a Special Board of Education Meeting on January 11, 2021 at 7:00 p.m. to discuss COVID -19 status. The meeting will be via ZOOM.
  (Gibson/Crawford)
  Verbal vote: Fenster – n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
  Motion carried 6-1. Greg Fenster voted no.
  MOTION to approve a resolution to allow up to 2 parents/guardians at Haysville USD 261 Extracurricular Activities based on facility capacity not to exceed KSHSAA Guidelines.
  (Fenster/Crawford)
  Verbal vote: Fenster - y, Bennett – n, Gibson – n, Bain – y, Norton – n, Crawford – y and Crum – y
  Motion carried 4-3. Bennett, Gibson and Norton voted no.
- Legislative Priorities
  Dr. Burke presented information to the Board on the Legislative Priorities.
- Tax Statement Break Down
  Dr. Clint Schutte presented information to the Board on the tax statement break down.
- January 4th Special BOE Meeting
  Dr. Burke presented information to the Board on the format of the Elected Officials forum to be held during the Special Board Meeting on January 4, 2021. After introductions invited Legislative officials will be given 3-5 minutes to present their opening remarks on educational issues. The meeting will be via ZOOM.

8.0 ACTION ITEMS

8.1 Curriculum Proposals – Reed
Ms. Jennifer Reed was present to answer questions from the Board members regarding a new culinary course emphasizing catering at Campus High School. There will be no additional cost or teaching staff needed for this course.
MOTION to approve the new culinary course emphasizing catering at Campus High School as presented.
(Gibson/Norton)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

8.2 Report Card Updates
Ms. Jennifer Reed was present to answer questions from the Board regarding report card updates to meet the standards for Literacy First for Kindergarten and 1st grade. The changes will take affect the second quarter (9 weeks) and will move "Adding Phonemes skill from the 1st grade report card to the Kindergarten report card" and "change Phoneme Blending to:
a. Phoneme Blending (onset and rime)
b. Phoneme Blending (all phonemes)"
There will be no additional cost for these changes.
MOTION to approve the Kindergarten and 1st grade report card changes as presented.
(Bain/Gibson)
Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

8.3 Naming of Facilities

Dr. Burke was present to answer questions from the Board regarding naming the Campus High School Natatorium as the Glenn Crum Natatorium and the Transportation Facility as the Bob Curless Transportation Facility.

MOTION effective December 21, 2020 to name the Natatorium the Glenn Crum Natatorium in honor of his 61 years of service to the district as a teacher, swimming team coach, and school board member.

(Gibson/Crawford)

Verbal vote: Fenster – y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 7-0.

MOTION effective December 21, 2020 to name the USD 261 Transportation facility the Bob Curless USD 261Transportation facility in honor of his 61 years of service to the district as a bus driver, custodian, and maintenance worker.

(Bain/Bennett)

Mr. Fenster left the ZOOM meeting at 9:56 p.m.

Verbal vote: Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y

Motion carried 6-0. Mr. Fenster was not present during the vote due to conflict of interest.

Mr. Fenster returned to the ZOOM BOE Meeting at 9:57 p.m.

9.0 FIRST READINGS

No First Readings

10.0 DISCUSSION/REPORT ITEMS

10.1 Future Agenda Items

- First Readings
- Enrollment Numbers
- COVID-19 Report
- Superintendent Search (Place Holder)
- Election of Board Officers
- Renewal of PaperCut Software
- Elementary Summer School
- Handbooks
- Elect Board Negotiations Team
- Legislative Meeting
- January is Board Appreciation Month

10.2 Board Calendar

No changes

11.0 ADJOURNMENT

Meeting adjourned at 10:03 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: January 25, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ellen Sanborn, 1st Grade Teacher at Ruth Clark Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: January 25, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jaimee Broadus, Special Education Teacher at Freeman Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: January 25, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Shari Burke, Special Education Teacher at Freeman Elementary School/Haysville Middle School, effective May 28, 2021.

CA

HAYSVILLE WEST MIDDLE SCHOOL

HOME OF THE GORILLAS

NICKI MCMULLIN – PRINCIPAL JENNY CAMPBELL – ASST. PRINCIPAL TY HAMILTON – ASST. PRINCIPAL/ATHLETIC DIRECTOR

TO: Haysville USD 261 Board of Education
FROM: Jenny Campbell, Haysville West Middle School
RE: Grant
DATE: January 12, 2021

To Whom it May Concern:

Haysville West Middle School received a Grant totaling $3500 from the Kansas Leadership Center. This grant money will be used to help buy technology and supplies to help teachers provide enrichment activities for our remote students during Guided Study class.

Thank You,

Jenny Campbell
Assistant Principal
Haysville West Middle School

1958 W. GRAND, HAYSVILLE, KS 67060 (316) 554 0000 - OFFICE (316) 554 0000 - FAX

USD 261 HAYSVILLE SCHOOLS

Debbie Coleman <dcoleman@usd261.com>

CHS DONATION

1 message

Val Miller <vmiller@usd261.com>
To: Debbie Coleman <dcoleman@usd261.com>

Tue, Dec 22, 2020 at 7:57 AM

Please accept this notification for a $1,200.00 donation graciously made by Kimberly Choup (Cash; 12/21/2020; CHS Receipt #03576).

This donation is for Tech Ed's Science/Environmental Project at Campus High School.

Thank you!

Val Miller
Campus High School
CHS Accounting
316.554.2236
Ext 1002

3.4 Renewal of PaperCut Software

See Supporting Documentation in PDF

End of Section

CITY OF HAYSVILLE, KANSAS

RECREATION DEPARTMENT - 523 SARAH LANE/ P.O. BOX 404
HAYSVILLE, KANSAS 67060 - (316) 529-5922 (316) 529-5923 - FAX

AGREEMENT

This Agreement is made and entered into as of this _____ day of _____, *2021*, by and between the **City of Haysville, Kansas (City)**, and the **Unified School District No. 261 ("District")**.

WHEREAS, **City** owns and operates a developing Sports Complex commonly known as Plagens Carpenter Sports Complex (Sports Complex) located at 665 West 63rd Street South, Haysville, KS; and

WHEREAS, **District** desires to obtain the right to use Field One, Two, Three, Five and Six located at Sports Complex for baseball/softball games played by students of Campus High School, and **City** is willing to permit such use upon the terms and conditions provided for herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, **City** and **District** agree as follows:

I. **City** agrees to and does hereby allow **District** use of Field One, Two and Three and necessary appurtenances thereto, for Campus baseball games, tournaments and practices and use of Field Five and Six and necessary appurtenances thereto, for Campus softball practices.

II. Term: **District** and **City** agree that this Agreement shall commence on the date first above written and shall terminate no later than *May 30, 2021*, or on such earlier date as the **District** and **City** may determine by written agreement.

III. **District** agrees to abide by the Plagen's Carpenter Sports Complex Rules and Regulations established by **City**, and to ensure that players, guests, invitees and other persons associated with **District** games and activities conducted at Sports Complex abide by the same:

A. A preseason meeting will be held between the **District** coaches and **City** to discuss field and equipment usage as well as field maintenance.

B. District shall replace divots and smooth pitching mounds and home plate areas and first base area at the conclusion of each practice and/or game on all fields that were utilized.

C. **District** shall provide adequate personnel to supervise activities and participants at the Sports Complex.

D. No vehicles will be allowed to pass through any gate without PRIOR permission.

E. **District Team** shall pick up trash in and around the sports complex after each home game and dispose in trash receptacles provided at sports complex by City.

F. Campus Booster Club and/or Campus HS Activities Group shall collect and dispose of the concession stand trash and collect and dispose of trash in and around the sports complex after each home game.

G. The use of a barbeque grill will be allowed by the Campus Booster Club and/or Campus HS Activities Group in association with operating the concession stand, but a grease catch must be placed underneath the grill during use and the grease must be disposed of properly after each use. No grease may be disposed of in sinks, and no hot grease may be disposed of in any trash receptacle. The grill may be stored at the concession stand for during the home game season and removed from the premises immediately after the last game of the season.

H. All beverage products sold must be COCA-COLA products.

I. No alcoholic beverages are allowed on **City** property, including parking lots.

J. Deliberately hitting baseballs into the fences is not allowed.

K. Use of the sound system during practices and games is allowed but volume must be kept at a level that will not disturb the surrounding neighborhood.

IV. Any and all **District** games cancelled due to inclement weather or poor field conditions shall be rescheduled through approved by either **City**'s Recreation Director or Assistant Recreation Director. The final decision to play after inclement weather will be made by the **City**.

V. All concessions shall be handled by **District** unless other written arrangements are negotiated and agreed to by **City** and **District**, and shall conform to all health code standards and regulations of the City, County, and State.

A. Lessee shall furnish all necessary equipment, supplies and utilities for cooling, refrigeration, cooking or heating purposes.

B. Lessee shall abide by all public health rules and regulations and shall not sell or offer for sale any food or drink for immediate consumption unless said food or drink is wrapped or boxed to prevent contamination by flies, dust, dirt, or other contaminants.

C. All soft drinks shall be dispensed in a paper cup, aluminum can, or in another similar container, but shall not be dispensed in or with a glass bottle.

D. Lessee shall verify that all vendors of food, beverage, and other goods for sale during the contract period herein set forth have obtained and hold current all licenses and permits required by law.

VI. **City** will provide mowing, watering and grading of the Sports Complex fields, and **City** staff will be in charge of field maintenance for all games.

VII. **District** shall furnish a Certificate of Insurance evidencing coverage for any damage caused by **District**, or **District**'s agents, servants, employees, guests, invitees, volunteers and/or individuals participating in the event(s) described herein. Such Certificate of Insurance shall name "City of Haysville, Kansas, and its officers, employees and agents" as additional insured's and shall be in the amount of $500,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Said Certificate shall be submitted to the attention of Janie Cox, Haysville City Clerk, 200 W. Grand, Haysville, Kansas, 67060. Said Certificate shall also contain a clause granting a minimum of ten (10) calendar days prior notice to **City** before any material change or

cancellation of insurance is effective. Failure of **District** to provide **City** an approved Certificate of Insurance prior to use of fields shall cancel and make void this agreement.

VIII. **District** shall reimburse **City** for any cost associated with damage to the Sports Complex fields and/or facility that exceed normal or routine maintenance requirements.

IX. **District** will be issued four sets of keys to the Plagen's Carpenter Sports complex. If keys are lost the **District** will be billed for the costs associated with replacing all locks at the sports complex and generating the necessary number of keys for each new lock.

X. **City** will provide trash service and receptacles for the sports complex.

XI. **District** shall be able to solicit to obtain corporate sponsors, and such sponsors may display signage or banners in the complex. The size of the signs shall be limited to 4' x 8' or 3' x 10'. Such signage/banners should not contain inappropriate language or images (alcohol, cigarettes, lewd or suggestive images or statements) or be derogatory in any manner. **District** will be in charge of putting up and taking down the signs/banners. **City** may request any banner to be removed that is deemed by **City** to be inappropriate or offensive to the Community as a whole. Banners can be displayed year round.

XII. **District** will have use of the LED sign only during games.

XIII. **City** shall remove and abate immediately all nuisances that are potentially of a hazardous character and shall address issues of unsightliness in a timely manner.

XIV. USE OF TOBACCO PRODUCTS IS PROHIBITED at all times in or on all **City** owned or leased personal or real property.

XV. **District** agrees to indemnify and hold harmless **City**, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of said Sports Complex, and not caused by **City** negligence. **City** shall give to **District** notice of any claim made or litigation instituted which directly or indirectly contingently or otherwise in any way affects or might affect **District**. **District** shall have the right to compromise and participate in the defense of the same to the extent of their own interests.

XVI. This agreement may be canceled and/or terminated at any time by mutual agreement, or by either party upon giving thirty (30) days prior written notice of the cancellation to the other party.

XVII. This agreement may be modified, changed, or amended only as may be mutually agreed in writing between **City** and **District.**

XVIII. It is understood that this agreement supersedes and cancels any and all prior existing arrangement(s) between the parties hereto and their predecessors concerning the uses provided for herein. If any covenant, condition or provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such covenant,

condition or provision shall in no way affect any other covenant, condition or provision herein contained; provided, however, that the invalidity of any such convent, condition, or provision does not materially prejudice either **District** or **City** in the respective rights and obligations contained in the valid covenants, conditions, or provisions in this agreement.

XIX. It is understood and agreed that **District** shall not sell, sign or transfer any of its rights or privileges granted hereunder without the prior written consent of **City**.

IN WITNESS WHEREOF, **City** and **District** have executed this Agreement as of the day and year first above written.

GOVERNING BODY OF HAYSVILLE, KANSAS

ATTEST:

BRUCE ARMSTRONG, Mayor

Angie Millspaugh, City Clerk

UNIFIED SCHOOL DISTRICT, NO. 261

Board President

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 7

DATED: 1/25/2021

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	1/12/2021	DIRECT DEPOSIT	57905-59005	Ck#	1245	3,068,100.89
		WITHHOLDING		Ck#	75163-75192	1,964,178.79
		WITHHOLDING		Ck#	75212-75215	274,526.47

ACCOUNTS PAYABLE

DATE	12/22/2020	Manual Cks	75436-75448	28,152.04
	1/8/2021	Manual Cks	75479-75495	127,448.16
	1/15/2021	Manual Cks	75498-75507	26,779.37
	1/19/2021	Wire Transfer	76-85	18,046.85
	1/25/2021	Cks	75508-75653	337,537.23
		VOIDS		(1,197.49)

TOTAL REGISTER: 5,843,572.31

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	934,292.80	4,050,926.35	-4,709,513.64	275,705.51	-69,006.32	206,699.19	0.00
07	FEDERAL FUNDS	-237,407.10	0.00	-66,710.54	-304,117.64	-13,500.00	-317,617.64	0.00
08	SUPPLEMENTAL GENERAL	855,368.53	61,268.78	-160,293.08	756,344.23	-51,821.64	704,522.59	0.00
11	AT-RISK (4 YEAR OLD)	19,803.40	0.00	-44,720.72	-24,917.32	-184.18	-25,101.50	0.00
13	AT-RISK (K-12)	61,348.77	57.00	-281,387.86	-219,982.09	-45.62	-220,027.71	0.00
14	BILINGUAL	6,670.68	0.00	-20,340.73	-13,670.05	0.00	-13,670.05	0.00
16	CAPITAL OUTLAY	288,847.24	53,816.44	-51,077.48	291,586.20	-10,980.43	280,605.77	0.00
18	DRIVER TRAINING	220,204.59	0.00	-4,568.82	215,635.77	0.00	215,635.77	0.00
24	FOOD SERVICE	2,519,663.46	230,231.42	-260,466.93	2,489,427.95	-32,820.30	2,456,607.65	0.00
26	PROFESSIONAL DEVELOPMENT	36,954.07	0.00	-18,565.20	18,388.87	0.00	18,388.87	0.00
28	PARENTS AS TEACHERS PROGRAM	-60,148.56	0.00	15,464.54	-44,684.02	-172.79	-44,856.81	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	109,155.26	53,122.28	-10,078.21	152,199.33	0.00	152,199.33	0.00
TOTAL		10,045,923.66		-6,898,380.19		-190,628.21		0.00
			5,642,366.57		8,789,910.04		8,599,281.83	

********** End of report **********

9000.00 PettyCash
8780,910.04 Bk Balance
8,780,910.04 General Ledger Balance
-0-

Bank Statement Closing Date: 12/31/2020
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 01/05/2021 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		8,942,738.34	
Items Not Listed on this Statement			
Checks:	-161,828.30		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-161,828.30	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			8,780,910.04

Ending Cash Balance as of 12/31/2020

Beginning Cash Balance:		10,036,923.66	
Items from Skyward Sources			
Accounts Payable Sources:	-2,951,169.75		
Cash Receipts Sources:	4,764,300.25		
Journal Entries Sources:	-1,043.23		
Payroll Sources:	-3,068,100.89		

HAYSVILLE USD #261

CASH BALANCES

December 31, 2020

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS	Awaiting Federal Funds
11	AT-RISK (4YR. OLD)	Awaiting Federal Funds
13	AT-RISK (K-12)	Awaiting Federal Funds
14	BILINGUAL	Awaiting Federal Funds
28	P.A.T	Awaiting State Funds
30	SPECIAL EDUCATION	Awaiting State Funds
31	CONSTRUCTION	Awaiting Transfer of Funds
34	VOCATIONAL EDUCATION	Awaiting State Funds
70	ECC STATE GRANT	Awaiting State Funds

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2020-21 Revised Budget	December 2020-21 Monthly Activity	2020-21 FY Activity	Encumbered Amount	2020-21 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	275,000.00	0.00	0.00	0.00	275,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,075,000.00	0.00	0.00	0.00	1,075,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5226 926 0000 000	06 E 5226 926 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5228 928 0000 000	06 E 5228 928 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	8,592,445.00	1,075,532.00	2,322,403.00	0.00	6,270,042.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
06 E 5251 951 0000 000	06 E 5251 951 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5211 000 0000 000	08 E 5211 000 0000 000	200,000.00	0.00	100,000.00	0.00	100,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	5,600,000.00	0.00	1,000,000.00	0.00	4,600,000.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	200,000.00	0.00	60,000.00	0.00	140,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	155,000.00	0.00	0.00	0.00	155,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	3,100,000.00	0.00	1,000,000.00	0.00	2,100,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	750,000.00	0.00	200,000.00	0.00	550,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	0.00	0.00	0.00	0.00	0.00
30 E 5253 953 0000 000	30 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 910 0000 000	53 E 5206 910 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	0.00	0.00	0.00

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

November 30, 2020

Parents as Teachers 2021-2022 Student and Staff Handbook

Changes to names and dates only.

Thank you

Emily Goetz, Coordinator

USD 261
HAYSVILLE SCHOOLS

To: USD 261 Board of Education

From: Doug Berryman, Administrator
Tri-City Day School

Re: Student-Parent & Staff Handbooks for 2021-2022

Date: December 7, 2020

Currently, our Student/Parent and Staff Handbooks will need revisions with general updates such as the calendar, staff, titles and BOE members.

Staff Handbook

- Verbiage changes only.

Student/Parent Handbook

- Graduation Requirements & Hotlines – Will be verified, revised &/or deleted.
- Intake Procedure & Prohibited Clothing/Appearance – update to include gaiter face masks &/or vented masks as prohibited and until further notice through the CDC or State Officials.
- Illness During the School Day – update COVID related illness information until further notice through the CDC or State Officials.

tg

To: Board of Education

From: Angie Estell, Director of Special Education

Re: Project Life Transition Program

Date: January 2021

History/Relevance: Currently, Haysville contracts with Wichita Public Schools accessing the special vocational day program located on the Chisholm Life Skills Campus in the Wichita community. The vocational program at Chisholm Life Skills provides instruction in daily living skills, supported employment opportunities, and community participation. Haysville students also have the opportunity to access Wichita and Derby's Project Search internships through an application process. Wichita has provided notice to Haysville that they will no longer contract services after the 2020-2021 school year.

For the past two years, Haysville special education staff have been researching necessary components to develop a continuing education program within our community for students with disabilities. Our goal is to develop and prepare students for life through authentic work experiences that are located within their own community. The Project LIFE framework provides students a successful future by developing skills needed for employment, daily living, and community involvement.

What: In researching and planning for Haysville's transition program, the team developed a mission and goals that align with the Project LIFE desired student outcomes. Currently, our district has successful participation in Project Search through an agreement with Derby Public Schools. The district has a strong relationship with outside adult agencies that provide support for transition to adulthood. Project LIFE gives students increased independence, self-determination, social and communication skills, community integration, competitive employment, and relevant life skills through the comprehensive curriculum and materials developed to build skills in students with developmental disabilities.

Why: Haysville will provide students with disabilities the continued instruction and application of personal and performance skills allowing interns (students) to successfully obtain supportive/competitive employment in their local community based on a person centered approach. A successful employment outcome for our students would include, but not limited to the following: independent employment, supported employment, and employment through an adult agency in the area of the intern's strengths and interests.

Where: We are currently researching the best location for the instructional classroom required to support the program. Locations such as Campus High School and Haysville Middle School have been discussed. USD 261 will work with community businesses to obtain locations for community based employment as part of the Project Life program components.

When: Training for staff to occur prior to the 2021-2022 school year. The program will begin with students for the 2021-2022 school year.

How: The program is currently staffed by one special education teacher and two paraeducators, who will serve as Project LIFE skill trainers. Approval to hire one or two additional

paraeducators to maintain an effective adult to student ratio for supervision and support will be needed. Dedicated classroom space and community based learning environments will be available. District transportation will be provided with the opportunity to access community transportation systems. Additional costs could include access to community activity centers, community transportation, and materials and supplies for instructional and daily living activities. Special education funds will be allocated towards the startup and continued expenses associated with each of these areas.

By utilizing the well-defined assessment and course of study developed by Project LIFE, it will provide the opportunity to focus on the development of the authentic work based learning environments needed as a component of the program.

Who: High school students will be eligible to participate in the Project LIFE program upon completion of the necessary credits for their high school diploma and through an IEP decision for continued education. Students must have a documented disability that warrants the need to participate in the comprehensive program. Project LIFE candidates will display appropriate self-care skills allowing independence and a desire to obtain integrated employment within the community.

How much: Upon submission of the Project LIFE Grant, the proposal for the matching license cost is $10,000. The cost of the annual license renewal fee of $1500 will be allocated through special education funds.

Butler Tech

PROJECT LIFE

Btprojectlife.org

Core Model Fidelity Components

1. Project LIFE will result in the following student outcomes:

- Successful participation in Project SEARCH®. (www.projectsearch.us)
- Increase in overall employability skills.
- Connections to vocational rehabilitation services and other community rehab agencies.
- A future of integrated, competitive employment in their community.

2. Project LIFE programs utilize the five transition quality indicators outlined in the "Taxonomy for Transition Programming 2.0".

(Kohler, 1996; Kohler, Gothberg, Fowler, & Coyle, 2016)

- ***Student Focused Planning:*** Project LIFE is student focused and students are an integral and active member of their individualized transition planning process.
- ***Student Development:*** Project LIFE is a combination of instruction focused on life skills, employment skills, vocational curricula, assessments, structured work experiences and individualized support services.
- ***Interagency Collaboration***: Project LIFE incorporates a collaborative service delivery utilizing a framework that includes school personnel, students, parents, service providers and community businesses.
- ***Family Involvement***: Project LIFE actively supports and encourages open and ongoing communication with family members to include input, feedback, and providing access to family training opportunities.
- ***Program Structure***: Project LIFE is outcome based and flexible to meet student's individual needs related to their transition to integrated employment opportunities and overall increased independence for adult living.

3. Project LIFE students will meet the following eligibility criteria.

- Majority of students are at least 16 years old **OR** meet labor law requirements for assigned work based learning environments.
- Students have documented disability that warrants their need for participation in Project LIFE.
- There is family support and evidence of a strong desire by student to increase overall independence and acquire competitive work skills leading to future integrated employment in their community.
- Majority of students display characteristics needed for current and future eligibility in local and state agencies That provide supports to individuals with disabilities.

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4. Project LIFE programs can be differentiated and utilize a combination of authentic, experiential learning opportunities in and out of the school setting.

- Project LIFE can be differentiated based on needs of students:
  - Level 101
    - ✓ At least 2 hours daily participation in classroom or life skill lab component
    - ✓ At least 2 hours daily participation in community based employment skills training
  - Level 201
    - ✓ At least 1.5 hours daily participation in classroom or life skill lab component
    - ✓ At least 3 hours daily participation in community based employment skills training
- Project LIFE includes opportunities for instruction on individualized goals.
- Project LIFE provides the opportunity for students to explore and gain transferable employability skills in three different authentic work based learning environments per year.
- Project LIFE provides the opportunity for students to gain and practice independent living skills in a variety of authentic learning environments.

5. Project LIFE provides two levels of an 8 Unit Course of Study focused on the transition to Employment and independent living skill sets. Course of Study Assessments for each essential learning target provide baseline data and the ability to track student progress.

- Course of Study Standards
  1. Team Building
  2. Workplace Safety
  3. Social Skills and Communication
  4. Personal Financial Literacy
  5. Technology
  6. Preparing for Employment
  7. Maintaining Employment
  8. Independent Living Skills
- Course of Study includes two levels of skill assessments for each unit that can be utilized to gather and report baseline data, mid and end of year progress.
- Course of Study provides guidance for **"essential skill"** development based on differentiated-levels of learning needs and is directly correlated to the Project SEARCH curriculum.
- Course of study components, materials and accompanying resources are available via an interactive, on-line curriculum network (Project LIFE Portal).

6. Project LIFE staffing includes a qualified instructor and consistent skill trainers across all learning environments.
➢ The Project LIFE instructor, skill trainers and key stakeholders from partner organizations have received orientation and training from Butler Tech/Project LIFE personnel.
➢ Dedicated and consistent staffing is available in classroom, life skill lab, and community based learning environments.
➢ The instructor is a full time, licensed special education teacher who acts as teacher and Project LIFE program coordinator. Duties may include: marketing, student recruitment, development of work based learning opportunities, supporting and assessing all aspects of student development, course of study planning and delivery, single point of contact for Project LIFE stakeholders, etc. ❖ *Whenever possible, it is recommended that the instructor have at least 5 years of special education teaching experience with transition age students and additional licensing/certification in the provision of transition to adulthood services.*
➢ The "skill trainers" serve a dual role by supporting students in all learning environments, thus providing continuity and the opportunity for the application, reinforcement and generalization of learned skills across settings.
➢ Ratio of skill trainers to students is no more than 1:5.
7. Project LIFE personnel recognize that collaboration is critical to meet the unique needs of the students, families and program by utilizing the following program expectations.
➢ A steering committee will be composed of members from education, department of vocational rehabilitation, local and state organizations supporting persons with DD, Project SEARCH staff, students, family members and community business partners.
➢ The steering committee will meet regularly (as determined during program implementation) to support Project LIFE needs and monitor progress.
➢ Recruitment of local businesses to provide a variety of authentic on-the-job training and other employment related experiences will occur.
➢ Referrals to VR, DD and other rehab agencies are implemented and agency representatives are included in meetings and communications.
➢ Regular communications with family members is provided and their participation in a minimum of 2 Employment Planning (progress) Meetings and at least one Individual Education Program review is encouraged.
➢ Communication is maintained with personnel/teachers who are sending students in order to assist them in preparing students for successful participation in Project LIFE.
8. All Project LIFE program locations will have a licensing agreement signed with Butler Tech.
➢ All licensing fees have been paid to Butler Technology and Career Development Schools for access to materials and resources needed to implement and sustain Project LIFE. An annual licensing renewal fee will be paid starting in the second year of Project LIFE operation and every year thereafter.
➢ Assigned staff will enter Project LIFE data at designated time of year to include information related to: ➢ Number of students beginning Project LIFE ➢ Number of students completing Project LIFE ➢ Disability identification of student participants ➢ Number of students eligible for local/state service agencies ➢ Description of community based work experiences ➢ Number of students meeting intended Project LIFE outcomes ➢ If outcomes are not met, the reason why ➢ Other non-identifiable data as requested

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Hearing
Approve Budget
Budget Workshop
September
Site Council Mmbrshp. Apprvl (C. A.)
School Dude Inspection Report … Review Means and Methods for Asset Works
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Retiree Reception
Review ASA Contract – Advrtsng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

8.3 Additional BOE Meetings

No supporting documentation.

End of Section

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section