REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS
May 21, 2018 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Kristen Swartzendruber Scholarship Award
  - Certificate of Recognition for Campus Girls Bowling Team
  - BOE Vacancy
  - Swim To A Wish
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 • Lead Like a Pirate Book Study
- 1.6 Campus High School Student Council Report (No Documentation)
- 1.7 New and Good (No Documentation)

Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 IDEA Assurances

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Bond Project Update – Schutte
- ASA Contract (Advertising) – Schutte
- KESA Report - Tosh

6.0 ACTION ITEMS
- 6.1 Bond Project Change Order (Place Holder for Items)
  - Fuel Tank Removal at Campus High – PDF - Schutte
- 6.2 Campus High School Staff and Student Handbooks – PDF - Cowell
- 6.3 Haysville High School Staff and Student Handbooks - PDF - Foster
- 6.4 Substitute & Education Support Handbooks - Clagg
- 6.5 Social Studies Resource Adoption - PDF– Reed
- 6.6 Activity Bus Bid Approval - PDF- Schutte
- 6.7 Rex Roof Project Approval – PDF - Schutte

7.0 FIRST READINGS
- 7.1 Street Project at Campus High School – PDF – Schutte
- 7.2 E-Rate Funding Request – Herbert
- 7.3 4th-Grade Grade Card Update – PDF – Tosh

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Negotiations

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING
1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

JOINT BOE/STUDENT COUNCIL MEETING U.S.D. # 261
CAMPUS HIGH SCHOOL – Main Conference Room
2100 W. 55TH St. So., Wichita, Kansas
7:00 A.M. – March 29, 2018

Subject to Board Approval

The Joint meeting of the Board of Education of Haysville School District # 261 and the Campus High School Student Council was called to order in the Main Conference Room at Campus High School, 2100 W. 55th St. So., at 7: 00 a.m., by Student Council President Logan Combs.

MEMBERS PRESENT
Susan Walston
Tom Gibson
Glenn Crum
Paige Crum
Jeremy Bennett
Greg Fenster

OTHERS PRESENT
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Superintendent of Business
Myron Regier, Campus High School Principal
Glenda Cowell, Campus High School Assistant Principal
Liz Hames, Community Relations Director
Teresa Tosh, Assistant Superintendent of Learning Services

STUDENT COUNCIL MEMBERS PRESENT
Lauren Kliewer, Sponsor
Logan Combs, Executive President
Helen Becker, Executive Treasurer
Madison Codey, Secretary
Ellie Groh, Executive Sophomore Representative
Brooklyn Plogger, Executive Senior Representative
Wrylie Finkle, Co-Sponsor
Shayla To, Executive Vice President
Nicholas Kearns, Treasurer
Lauren Huynh, Exec. Freshman Representative
Hannah Schutte, Executive Junior Representative

CALL to ORDER
Student Council President Logan Combs called the meeting to order at 7:00 a.m.

INTRODUCTIONS
Those present introduced themselves and stated their titles.

GOOD THINGS
- Teresa Tosh congratulated Campus High School for becoming a National Showcase School.
- Susan Walston congratulated the Campus High School Odyssey of the Mind for taking 1st Place at the State competition.
- Lauren Kliewer bragged on the Student Council for their dedication and the work they've done on many activities.
- Dr. Burke informed the group that he, Mr. Regier and Mr. Kliewer presented Project Based Learning on Steroids at the ASCD National Conference in Boston.

ROLES, RESPONSIBILITIES AND QUESTIONS
Council Executive President, Logan Combs, presented information to the Board regarding the upcoming Unity Week activities.

Student Council members asked BOE members questions pertaining to membership on the BOE, and the role of the Board.

Dr. Burke asked the Student Council members what they liked best about Campus High School. Council responses included the I.B. Program, A.P. classes, community involvement and the many opportunities available at Campus.

Other topics discussed included widening D-Hall, student ID's and improving student involvement.

Greg Fenster asked if the students felt there was adequate counselor guidance regarding plans after graduation. Students felt that while there is good support from counselors and teachers, additional time with Guidance Counselors during Seminar time would be a good idea.

Tom Gibson asked if the students saw the new WSU/WSU TECH presence in Haysville as a way to gain college credit. Students are currently involved in Pathways and getting college credit for some courses now.

Students suggested better advertisement of opportunities available in USD 261.

ADJOURNMENT
The meeting was adjourned at 8:07 a.m.

_____
Glenn Crum, Board of Education President

_____
Debbie Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
April 16, 2018 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Glenn Crum. Seven Board members were present.

MEMBERS PRESENT
Glenn Crum, President
Susan Walston
Tom Gibson
Paige Crum
Jeremy Bennett
Greg Fenster
Forrest Hummel

MEMBERS ABSENT

OTHERS PRESENT
Dr. John Burke, Superintendent
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Dr. Mike Clagg, Asst. Supt. of Personnel
Teresa Tosh, Asst. Supt. of Learning Services
Glenda Cowell, Campus High School Asst. Principal
Ildo Martins, Haysville West Middle School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Carla Wulf, Ruth Clark Elementary School Principal
Angie Estell, Director of Special Services
David Herbert Director of Information Services
Liz Hames, Community Relations Director
Bob Faires, Alloy Architect Firm
B.J. Knudson, Executive Director Maintenance
Hanna Schutte & Shayla To, Campus Student Council
Others

1.0 MEETING OPENING

1.1 Call to Order
Glenn Crum called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- Star Polisher Awards
  The Board recognized certified staff member Brad Johnson, H.M.S. Psychologist and classified staff member Heather Nichols, Para at Ruth Clark as the recipients for the Star Polisher Award.
- Proclamation for Teacher Appreciation Day
  Board President, Glenn Crum, read the proclamation for Teacher Appreciation Day which will be celebrated on May 8, 2018.
- Board Work Session Date
  Mr. Crum asked if there was interest in having a Board work session.
  Board members acknowledged interest in having a work session.
  MOTION to hold a Board work session on June 11, 2018, at 6:00 p.m., the meeting will be held in the Administration Building Conference Room. The reason for the Special Meeting will be for Board goal setting.
  (Walston/P. Crum) Motion carried 7-0.

1.4 Superintendent's Announcements

- KASB Certificate Presentation
  Dr. Burke presented Board member Jeremy Bennett with the Certificate of Achievement from KASB for participating in the 2018 Introduction to Foundations of Boardsmanship Training.
- Upcoming District Fun Days are…
  April 27th – Stretchy Pants/Shorts Day
  May 4th – May the Forth Be with You Fun Day
  The month of May will be Fun Affirmation Month

1.5 Campus High School Student Council

Hannah Schutte and Shayla To, Campus High School Student Council Representatives presented information to the Board regarding Student Council.

- Student Council members are completing community service projects.
- GEM 5-K was held on Saturday, April 7th – good participation for the event. $1,000.00 was raised and will go to Mrs. Kim Hall.
- Elections for the Student Council Executive Board were held.
- Class elections are happening this week.
- Unity Week will begin on April 20th and will encourage political involvement.
- Representative Steve Crum will be speaking to students on April 20th on school safety.

1.6 New and Good

Page Crum

- Power 93.5 visited HMS to honor a 6th grader as the kid of the week. He won a pizza party for his class and a $100 gift card. He is now in the running for the grand prize, a $1000 gift card as well as a $1000 donation to the school.
- H3 #060Walks teams have walked 22,798,836 steps. This week teams walked 14,397,139 (an increase of 5,983,442 compared to last week). At 2000 steps per mile that would 11,399 miles total and 7199 miles this week.

Susan Walston

- Campus High School hosted Reality U. It was a great event.
- Executive Director of the Pando Initiative, Nancy Hinton, is retiring.
- Ms. Walston thanked Dr. Burke, Mr. Regier, Mr. Kliewer and Dr. Schutte for representing USD 261 at the NSBA Conference by showcasing Campus High School.

Teresa Tosh

- All of USD 261 were awarded the honor of being National Showcase Schools. USD 261 is one of only two schools in the nation to receive this honor.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(Walston/Gibson) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items may have been placed at each Board member's place.

3.3 Gifts and Grants

- Ruth Clark Elementary School received a check in the amount of $45.90 from Sonic.
- Ms. Zoglmann – Oatville Elementary School received a donation of 2 – Lenovo N23 Touchscreens valued at $268.95 from DonorsChoose.org.

MOTION to approve the Consent Agenda as presented.
(Hummel/P. Crum) Motion carried 7-0.

4.0 TREASURER'S REPORT/BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(Walston/Gibson) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Republican Representative John Whitmer
  Not present.
- Democrat Representative Steve Crum
  District 98 Representative Steve Crum presented a brief update on State affairs to the Board.
- Bond Project Update
  Dr. Schutte and Bob Faires of Alloy Architect Firm, presented an update on the District's Bond construction project timeline, Campus High School, Haysville High School/Tri-City Day School, Haysville Middle School, Ruth Clark Elementary School, Rex Elementary School, Nelson Elementary School, Freeman Elementary School, Oatville Elementary School, Prairie Elementary School, HWMS and the Natatorium.
  Dr. Schutte also discussed the turning lane expansion on 55th St. So. at Campus High School, bus transportation boundaries and enrollment status.

6.0 ACTION ITEMS

6.1 Bond Project Change Order (Place Holder for Items)
None

6.2 Elementary School Staff and Student Handbooks
Ms. Carla Wulf was present to answer questions from the Board regarding the Elementary School Staff and Student Handbooks.
MOTION to approve the Elementary School Staff and Student Handbooks as presented.
(Walston/P. Crum) Motion carried 7-0.

6.3* Haysville Middle School Staff and Student Handbooks
Dr. Mike Maurer was present to answer questions from the Board regarding the Haysville Middle School Staff and Student Handbooks.

6.4* Haysville West Middle School Staff and Student Handbooks
Mr. Martins was present to answer questions from the Board regarding the Haysville West Middle School Staff and Student Handbooks.

*** Ms. Walston combined these two line items into one motion.**

MOTION to approve the Haysville Middle School and Haysville West Middle School Staff and Student Handbooks as presented.
(Walston/Hummel) Motion carried 7-0.

6.5 USD 261 District Calendar Draft 2 Proposal
MOTION to approve the USD 261 District Calendar Draft 2 as presented.
(Walston/P. Crum) Motion carried 5-2. Greg Fenster and Forrest Hummel voted no.

6.6 Temporary Summer Help for the Maintenance Department and IT Department
Dr. Clint Schutte presented information to the Board and requested approval to hire temporary summer help for the Maintenance and IT Departments.
MOTION to approve the request to hire temporary summer help for the Maintenance and IT Departments as presented.
(Hummel/Walston) Motion carried 7-0.

6.7 Request to Seek Bids for Activity Bus
Dr. Schutte presented information to the Board and requested permission to seek bids for a 2019 Rear Engine Blue Bird Activity Bus. The estimated cost of the bus will be $185, 000.00. We have received a grant valued between $37,000.00 and $48, 000.00 for the purchase of the Activity Bus.
MOTION to approve the request to seek bids for an Activity Bus as presented.
(Walston/Hummel) Motion carried 7-0.

6.8 JBCA – Homeless Students Board Policy
MOTION to approve JBCA – Homeless Students Board Policy as presented.
(Walston/Bennett) Motion carried 7-0.

7.0 FIRST READINGS

7.1 Campus High School Staff, Student, Activities and Athletic handbooks.
Myron Regier and Glenda Cowell presented information to the Board regarding the Campus High School Staff, Student, Activities and Athletic handbooks.
This was a first reading with no action required from the Board.

7.2 Haysville High School Staff and Student Handbooks
Mr. Mark Foster presented information to the Board regarding the Haysville High School Staff and Student Handbooks.
This was a first reading with no action required from the Board.

7.3 Substitute and Education Support Handbooks
Dr. Mike Clagg presented information to the Board regarding the Substitute and Education Support Handbooks.
This was a first reading with no action required from the Board.

7.4 Social Studies Resource Adoption – Reed
Ms. Jennifer Reed presented information to the Board regarding the Social Studies Resource adoption.
This was a first reading with no action required from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
Still waiting for information.

8.2 Future Agenda Items

- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Handbooks
- Capital Outlay

- School Safety Discussion
- Kristen Swartzendruber Scholarship Award
- Retiree Reception
- ASA Contract (Advertising) Report
- Street Project at Campus High School - Schutte
- KESA Report – Tosh
- Lead Like a Pirate Book Study
- Policy Review – Board Goal Setting
- Activity Bus Bid Approval

8.3 Board Calendar
No Changes

9.0 EXECUTIVE SESSION – If Needed
No Executive Session

10.0 ADJOURNMENT
Meeting adjourned at 8:39 p.m.

_____
Glenn Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Bobbi Rubeck

For Position As Band Teacher

Building Haysville West Middle School

Education

Undergraduate	Date	Degree	Major
Kansas State University	2014	BA	Music Education

Graduate	Date	Degree	Major
Wichita State University	2018	MA	Music Education

Teaching Experience	Location	Dates	Years
Music Teacher	Manhattan, KS	2017-2018	1
Music Teacher	Burlington, KS	2014-2016	2

Salary Offered $47,013 **Degree** MS **Step** 4

PERSONNEL RESUME

Name Erin Glamann

For Position As 5th Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Friends University	2018	BS	Elementary Education

Student Teaching Experience	Location	Dates
2nd Grade	Goddard, KS	2018

Salary Offered $38,000 **Degree** BS **Step** 1

PERSONNEL RESUME

Name Casey Alderson

For Position As 4th Grade Teacher

Building Nelson Elementary School

Education

Undergraduate	Date	Degree	Major
Emporia State University	2018	BS	Elementary Education

Student Teaching Experience	Location	Dates
5th Grade	Augusta, KS	2018

Salary Offered $38,000 **Degree** BS **Step** 1

PERSONNEL RESUME

Name Amanda Elder

For Position As Vocal Music Teacher

Building Nelson Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2008	BA	Music Education

Graduate	Date	Degree	Major
Wichita State University	2014	MA	Music Education

Teaching Experience	Location	Dates	Years
Music Teacher	Derby, KS	2008-2018	10

Salary Offered $53,670 **Degree** MS **Step** 8

PERSONNEL RESUME

Name Kelsey Swafford

For Position As 1st Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2017	BA	Elementary Education

Student Teaching Experience	Location	Dates
2nd Grade	Wichita, KS	2017

Salary Offered $38,000 **Degree** BS **Step** 1

PERSONNEL RESUME

Name Andrea Leslie-Kirkpatrick

For Position As Speech Language Pathologist

Building Ruth Clark Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2014	BA	Communication Science & Disorders

Graduate	Date	Degree	Major
Wichita State University	2016	MA	Speech Language Pathology

Experience	Location	Dates	Years
Speech Language Pathologist	Cowley County Coop	2016-2018	2

Salary Offered $45,349 **Degree** MS **Step** 3

PERSONNEL RESUME

Name Marvin Miller

For Position As 5th Grade Teacher

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Whittier College	1991	BA	Music

Graduate	Date	Degree	Major
Evangel University	2016	Doctorate	Disability Studies
Fuller Theological Seminary	1997	Master of Divinity	

Teaching Experience	Location	Dates	Years
M.S. Math/Music Teacher	Palm View Christian School	2005-2010	5

Salary Offered $60,199 **Degree** PhD **Step** 6

PERSONNEL RESUME

Name Jennifer Wilmoth

For Position As 4th Grade Teacher

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Pittsburg State University	2006	BS	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2011	MS	School Leadership
Wichita State University	2009	ME	Curriculum & Instruction

Teaching Experience	Location	Dates	Years
Kdg/4th Grade Teacher	Wellington, KS	2006-2018	12

Salary Offered $60,744 **Degree** MS+36 **Step** 8

PERSONNEL RESUME

Name Krystina Paul

For Position As Special Education Teacher

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Friends University	2016	BS	Elementary Education

Graduate	Date	Degree	Major
Friends University	2018	MS	Special Education

Teaching Experience	Location	Dates	Years
Special Education	Derby, KS	2017-2018	1

Salary Offered $43,685 **Degree** MS **Step** 1

PERSONNEL RESUME

Name Dalton Miller

For Position As 4th Grade Teacher

Building Ruth Clark Elementary School

Education

Undergraduate	Date	Degree	Major
Southwestern College	2017	BA	Education

Student Teaching Experience	Location	Date
5th Grade	Haysville, KS	2017

Salary Offered $38,000 **Degree** BS **Step** 1

PERSONNEL RESUME

Name Abbie Herring-Erker

For Position As Science Teacher

Building Haysville West Middle School

Education

Undergraduate	Date	Degree	Major
Friends University	2004	BS	Zoo Science

Graduate	Date	Degree	Major
Wichita State University	2015	MA	Teaching

Teaching Experience	Location	Dates	Years
Science Teacher	Kapaun H.S.	2009-2016	7
Science Teacher	Independent School	2016-2018	2

Salary Offered $52,006 **Degree** MS **Step** 7

PERSONNEL RESUME

Name Susan Callaway-DePriest

For Position As Science Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Pittsburg State University	1991	BS	Education

Graduate	Date	Degree	Major
Wichita State University	1999	ME	Curriculum & Instruction

Teaching Experience	Location	Dates	Years
Science Teacher	Clearwater, KS	1994-2018	24
Science Teacher	Wichita, KS	1992-1994	2

Salary Offered $66,589 **Degree** MS+24 **Step** 12

PERSONNEL RESUME

Name Deanna Stephan

For Position As Spanish Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1999	BA	Spanish

Graduate	Date	Degree	Major
Ft. Hays State University	2011	ME	Curriculum & Instruction
Wichita State University	2004	MA	Spanish

Teaching Experience	Location	Dates	Years
Spanish Teacher	Andover, KS	2002-2004	2
Spanish Teacher/Library Media	Wichita, KS	2009-2018	9

Salary Offered $63,102 **Degree** MS+48 **Step** 8

PERSONNEL RESUME

Name Alden Hoffman

For Position As School Psychologist

Education

Graduate	Date	Degree	Major
Wichita State University	1997	ME	Educational Psychology
Wichita State University	1999	Spec	Education

Experience	Location	Dates	Years
School Psychologist	Wichita, KS	1999-2018	19

Salary Offered $70,414 **Degree** Spec **Step** 11

PERSONNEL RESUME

Name Emily Long

For Position As School Psychologist

Building Ruth Clark Elementary School

Education

Undergraduate	Date	Degree	Major
Newman University	2012	BS	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2018	Spec	School Psychology
Wichita State University	2016	MA	Educational Psychology

Practicum Experience	Location	Dates
School Psychology	Haysville, KS	2018

Salary Offered $46,041 **Degree** Spec **Step** 1

PERSONNEL RESUME

Name Christy Price

For Position As Early Childhood Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2011	BA	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2014	ME	Special Educ.:Early Childhood

Teaching Experience	Location	Dates	Years
Early Childhood Teacher	Wichita, KS	2011-2018	7

Salary Offered $52,006 **Degree** MS **Step** 7

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Lois Kruse, Special Education Teacher at Chisholm Life Skills, effective May 18, 2018.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Sharon Brock, Speech Pathologist at Prairie Elementary School, effective May 18, 2018.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Kelsey Garner, 5th Grade Teacher at Rex Elementary School, effective May 18, 2018.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Julie Bean, Vocal Music Teacher at Nelson Elementary School, effective May 18, 2018.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Alicia Chavers, 1st Grade Teacher at Rex Elementary School, effective May 18, 2018.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Cindy Creekmore, 4th Grade Teacher at Nelson Elementary School, effective May 18, 2018.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 21, 2018

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Angie Howard, Psychologist at Ruth Clark Elementary School, effective May 18, 2018.

CA

Haysville Parents As Teachers
1745 W. Grand
Haysville, KS 67060
Phone: 316-554-2303 • Fax: 316-554-2272

HAYSVILLE
UNIFIED SCHOOL DISRICT 261
The excitement in Education

To: Board of Education

From: Amy Sheler, Parents As Teachers

Date: May 2, 201

RE: Kona Ice Check

To Whom It May Concern:

Parents As Teachers has received a donation check from Kona Ice in the amount of $30.10. We are requesting acceptance of this check.

Thank You,

Amy Sheler

Parents As Teachers

(316) 554-2303

USD 261
HAYSVILLE SCHOOLS

Freeman Elementary School

7303 South Meridian
Haysville, Kansas 67060
316-554-2265
Fax# 316-554-2295

Date: 5-2, 2018

To: USD 261 Board of Education

From: Jerri Clagg
Secretary

RE: Donation

Freeman Elementary received a donation from Cash Savers in the amount of 25.00. We are requesting acceptance of this donation.

Thank you,

Jerri Clagg

Jerri Clagg
Secretary
Freeman Elementary

USD 261
HAYSVILLE SCHOOLS

Freeman Elementary School

7303 South Meridian
Haysville, Kansas 67060
316-554-2265
Fax# 316-554-2295

Date: 4-26, 2018

To: USD 261 Board of Education

From: Jerri Clagg
Secretary

RE: Donation

Freeman Elementary received a donation from Farmers Insurance in the amount of 100.00. We are requesting acceptance of this donation.

Thank you,

Jerri Clagg

Jerri Clagg
Secretary
Freeman Elementary

USD 261
HAYSVILLE SCHOOLS

Freeman Elementary School

7303 South Meridian
Haysville, Kansas 67060
316-554-2265
Fax# 316-554-2295

Date: May 15, 2018

To: USD 261 Board of Education

From: Jerri Clagg, Secretary

RE: Donation

Freeman Elementary received a donation of Food items for EOY Staff lunch with the monetary value of 100.00 from Farmers Insurance.

We are requesting acceptance of this donation.

Thank you,

Jerri Clagg

Jerri Clagg
Secretary
Freeman Elementary

3.4 IDEA Assurances

See Supporting Documentation in PDF

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	-1,257,873.57	3,087,007.00	-3,427,969.52	-1,598,836.09	-147,512.59	-1,746,348.68	0.00
07	FEDERAL FUNDS	-345,713.83	143,475.00	-77,649.44	-279,888.27	225,846.92	-54,041.35	0.00
08	SUPPLEMENTAL GENERAL	4,636,333.53	1,690.00	-1,158,784.63	3,479,238.90	21,958.60	3,501,197.50	0.00
11	AT-RISK (4 YEAR OLD)	110,674.41	0.00	-39,636.72	71,037.69	-211.33	70,826.36	0.00
13	AT-RISK (K-12)	76,012.30	1,000,946.38	-163,716.71	913,241.97	-5,285.49	907,956.48	0.00
14	BILINGUAL	83,537.92	0.00	-16,187.22	67,350.70	0.00	67,350.70	0.00
16	CAPITAL OUTLAY	1,898,233.08	3,932.73	-47,140.93	1,855,024.88	190,219.50	2,045,244.38	0.00
18	DRIVER TRAINING	327,685.19	1,135.00	-1,825.59	326,994.60	0.00	326,994.60	0.00
24	FOOD SERVICE	3,105,291.89	291,265.26	-216,331.39	3,180,225.76	-65,607.08	3,114,618.68	0.00
26	PROFESSIONAL DEVELOPMENT	30,550.64	0.00	-6,014.48	24,536.16	-6,000.00	18,536.16	0.00
28	PARENTS AS TEACHERS PROGRAM	84,142.36	0.00	-23,859.80	60,282.56	-98.38	60,184.18	0.00
30	SPECIAL EDUCATION	462,122.92	708,086.23	-1,009,217.89	160,991.26	-20,983.65	140,007.61	0.00
31	CONSTRUCTION	330,991.99	4,000,000.00	-1,165,073.81	3,165,918.18	-938,403.18	2,227,515.00	0.00
34	VOCATIONAL EDUCATION	188,858.08	0.00	-40,774.95	148,083.13	3,559.63	151,642.76	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,257,314.04	-1,257,314.04	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	859,718.98	8,552.48	-22,652.45	845,619.01	-23,462.22	822,156.79	0.00
62	BOND & INTEREST #1	4,918,411.75	1,357,625.00	-1,732,504.39	4,543,532.36	0.00	4,543,532.36	0.00
70	ECC STATE GRANT	-9,821.19	2,003.00	-4,006.00	-11,824.19	2,479.39	-9,344.80	0.00
95	PAYROLL CLEARING	241,247.96	43,810.37	-9,291.54	275,766.79	0.00	275,766.79	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
TOTAL		16,796,106.96		-10,419,951.50		-763,499.88		0.00
			11,906,842.49		18,282,997.95		17,519,498.07	

9,500.00 PETTY CASH
18,273,497.95 General Ledger Balance
18,273,497.95 Bank Balance
-0-

********** End of report **********

Bank Statement Closing Date: 04/30/2018
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 05/04/2018 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		18,354,421.42	
Items Not Listed on this Statement			
Checks:	-80,923.47		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-80,923.47	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			18,273,497.95

Ending Cash Balance as of 04/30/2018

Beginning Cash Balance:		16,786,606.96	
Items from Skyward Sources			
Accounts Payable Sources:	-3,491,656.07		
Cash Receipts Sources:	10,247,421.16		
Journal Entries Sources:	-2,993,179.88		
Payroll Sources:	-2,275,694.22		
Subtotal of Skyward Sources:		1,486,890.99	
Month End Balance:			18,273,497.95

Variance: 0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

April 30, 2018

NEGATIVE UNENCUMBERED CASH BALANCES:

06 GENERAL FUND..... Awaiting State Funds

07 FEDERAL FUNDS..... Awaiting Federal Funds

70 ECC..... Awaiting State Funds

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2017-18 Revised Budget	April 2017-18 Monthly Activity	2017-18 FY Activity	Encumbered Amount	2017-18 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	300,000.00	0.00	0.00	0.00	300,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,700,000.00	0.00	0.00	0.00	1,700,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5226 926 0000 000	06 E 5226 926 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
06 E 5228 928 0000 000	06 E 5228 928 0000 000	100,000.00	0.00	0.00	0.00	100,000.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	5,238,100.00	683,147.00	3,567,905.00	0.00	1,670,195.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	100,000.00	0.00	43,354.26	0.00	56,645.74
06 E 5251 951 0000 000	06 E 5251 951 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5211 000 0000 000	08 E 5211 000 0000 000	200,000.00	0.00	200,000.00	0.00	0.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,200,000.00	1,000,000.00	2,000,000.00	0.00	2,200,000.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	100,000.00	0.00	100,000.00	0.00	0.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	2,700,000.00	0.00	1,000,000.00	0.00	1,700,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	600,000.00	0.00	400,000.00	0.00	200,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	200,000.00	0.00	0.00	0.00	200,000.00
30 E 5253 953 0000 000	30 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 910 0000 000	53 E 5206 910 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5230 930 0000 000	53 E 5230 930 0000 000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals		15,738,100.00	1,683,147.00	7,311,259.26	0.00	8,426,840.74

Number of Accounts: 23

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Bond Project Change Order

See Supporting Documentation in PDF

End of Section

6.2 Campus High School Staff, Student and Activities Handbooks

See Supporting Documentation in PDF

End of Section

6.3 Haysville High School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: April, 2018

RE: Updated Educational Support Personnel Handbook for the 2018-2019 school year.

The following changes made to the Educational Support Personnel Handbook are presented for your approval.

Page 5: g. was added to 1.

Page 5: 2., c. wordage was changed to: A pre-employment physical maybe required for the assigned potion. If a physical examination is required instructions will be given.

Page 6: 4., b. Removed the following: Annual/Vacation Leave will start at the end of the new employee orientation period (no leave will be available until the 90 day evaluation is done), for those employees who qualify.

Page 14: e) added: Said employees and their dependents must be covered under USD261 group health care benefits at the time of retirement and meet the following guidelines:

1. Haysville USD 261 Retiree who qualifies for KPERS retirement is eligible to continue their group health care benefits. Retiree must make written application within 30 days of this mailing.

2. KPERS Retiree who has retired from another district and is employed by Haysville USD 261 for at least 1 year is also eligible to continue their group health care benefits. KPERS Retiree must make written application within 30 days of this mailing.

3. Coverage under the employee group health care benefits plan will cease to be made available upon (1) the retired employee attaining age 65, (2) the retired employee failing to make required premium payments on a timely basis, or (3) the retired employee becoming covered under a plan of another employer.

4. Retiree health insurance premiums will be paid by automatic debit to your financial institution.

5. If you return the Retiree Health Insurance Continuation Application within 30 days of mailing, materials will be sent so you can make your health care election and authorization for automatic payment.

6. Current law (COBRA) allows employees to continue group healthcare coverage for 18, 29 or 36 months, dependent upon the reason for loss of eligibility. Discovery Benefits will also notify you automatically with instructions on how to enroll for COBRA coverage if you choose COBRA over the Retiree plan.

Page 17: changed wordage: **2017-2018 Classified/Administrative Employee Sick Leave Bank members will need to donate one day to remain a member of the 2018-2019 sick leave bank. As stated "When the balance of days in the bank drops below 120 in a given year, a new donation of days will be necessary".*

Page 20: 7. added - school related

Page 21: 10. The following change in wordage was made to paragraph 3 and paragraph 5 was deleted : Payment for vacation time will be based on the regular earnings of the employee.

USD #261 CLASSIFIED PERSONNEL GRADE CLASSIFICATIONS
HIRING WAGE AND EXPERIENCE VALUES
2018-2019

GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6
$10.30 Per Hour Plus $0.20 Per Hour Per Yr. of Experience	$11.00 Per Hour Plus $0.20 Per Hour Per Yr. of Experience	$12.35 Per Hour Plus $0.20 Per Hour Per Yr. of Experience	$13.00 Per Hour Plus $0.20 Per Hour Per Yr. of Experience	$15.00 Per Hour Plus $0.20 Per Hour Per Yr. of Experience	$18.00 Per Hour Plus $0.20 Per Hour Per Yr. of Experience
Food Service	Custodian	Bus Aide	Accounting Clerk	Advanced PC Tech	Head Mechanic
Laundry Worker	Library Aide	Bus Trainer/Dispatcher	Accounts Payable Clerk	Bus Driver	Licensed Maintenance Engineer
Lunchroom Supervisor	Para IV	Custodian - Elem. Head	Benefits Clerk	Certified Nurse's Assistant (CNA)	Licensed Practical Nurse (LPN)
Para III	Piano Accompanist	District Courier	Custodian - HS/MS Head	Mechanic	
Playground Supervisor	Secretary	Fuel Aide	Kitchen Manager	System Analyst I	
Substitute*	Summer Maintenance - (Returning)	Gen Maintenance	Payroll Clerk	Website Coordinator	
Summer Maintenance		Health Aide	Personnel Clerk		
		Hearing Impaired Para w/Level "L"	Sp Ed Van Driver		
		Para V			
		Security			
		Summer Maintenance - (Crew Leader)			

Movement on the salary schedule is not automatic and is based on job performance.

For an instructional para-educator to advance on the salary schedule, an official transcript verifying educational credit must be filed in the Human Resources Department prior to September 15 of each school year.

Hearing Impaired Interpreter (w/Level 4 or 5 endorsement) receive $15.00 per hour, + .25 an hour for each year of experience granted.

Regular Route Drivers receive a minimum of 2 hours pay
Returning Summer Maintenance plus $.20 per hour
AVID Tutors receive $10.00 per hour
Student Rate is $7.25 per hour

Certified Substitute Teacher:
Substitute Teacher License or Emergency Substitute License, and orientation every 3 years = $105.00 a day
Note: pay may increase to $115.00 or $125.00 a day, with further training.
Fully licensed teacher, outside USD 261 and orientation every 3 years = $130 a day
Fully licensed teacher or Retired teacher, from Haysville, orientation optional = $130.00 a day

* Substitute does not qualify for years of experience. Substitute does not move on the grade scale.

Updated 4/11/2018 cls

6.5 Social Studies Resource Adoption

See Supporting Documentation in PDF

End of Section

6.6 Activity Bus Bid Approval

See Supporting Documentation in PDF

End of Section

6.7 Rex Roof Project Approval

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Street Project at Campus High School

See Supporting Documentation in PDF

End of Section

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

To: Dr. Schutte

From: David Herbert

Date: February 27th, 2018

RE: E-Rate Request and Update

Dr. Schutte,

In April of last year, the Information Services Department requested the Board of Education approve a contract for dark fiber service, for the E-Rate Funding Year 2017-2018, to Zayo Group in the amount of $275,285.25. I am pleased to announce that on April 27th 2018, USAC (Universal Service Administrative Company) officially notified the district that funding for this project has been granted. Construction on the district's fiber optic project was started in the summer of 2017. On October 31st, 2017 the new district fiber optic network was up and running.

The district's E-Rate discount funding level for 2017-2018 was 80%, which entitles the district to be reimbursed approximately $220,228.20.

Information Services is currently working on E-Rate Funding Year 2018-2019. The district's application for "Category 2" funding for $55,200.00 was approved. This includes, but is not limited to, uninterruptible power supplies (ups) and controllers. The cost to the district would be approximately $11,040.00. I am requesting the Board of Education approve the E-Rate Category 2 equipment for Funding Year 2018-2019 in the amount of $55,200.00.

Contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

7.3 4th – Grade Grade Card Update

See Supporting Documentation in PDF

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report
Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section