REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261 – February 22, 2021 – 7:00 P.M.
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - April Special BOE Meeting Change
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
  The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.
  If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).
  All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
  Additional information may have been added to the BOE Meeting webpage.
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- COVID-19 / KSHSAA
- Plagens Carpenter Sports Complex – Softball Games

6.0 ACTION ITEMS
- 6.1 Parents As Teachers Staff and Student Handbooks
- 6.2 Tri-City Day School Staff and Student Handbooks
- 6.3 Project Life Program – Estell
- 6.4 Purchasing Chromebooks for Elementary Students - PDF

7.0 FIRST READINGS
- 7.1 Capital Outlay - PDF
- 7.2 2021-2022 District Calendar

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION (3) – Negotiations, First - Non-Elected Personnel and Second - Non-Elected Personnel

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON/PERSONEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

SPECIAL MEETING U.S.D. # 261 – COVID-19
HAYSVILLE, KANSAS
7:00 p.m. – February 8, 2021
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was been made available on the USD 261 website.)

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order face to face , at 7:00 p.m., by Board President Paige Crum. Seven Board members were present face to face.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Dr. John Burke, Superintendent
Tom Gibson, Vice President	Debbie Coleman, BOE Clerk
Greg Fenster	Dr. Clint Schutte, Assistant Superintendent of Business and Finance
Dr. Susan Norton	Dr. Mike Clagg, Assistant Superintendent of Personnel
Jeremy Bennett	Jennifer Reed, Assistant Superintendent of Learning Services
Jennifer Bain	Angie Estell, Director of Special Services
Jerome Crawford	Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 7:00 p.m. with seven members present.

2.0 COVID-19 – Action May Be Taken

Dr. Clint Schutte presented information to the Board regarding issues related to COVID-19.
Dr. Schutte reminded everyone that the safety of the District's students and staff is number one priority. We need to keep wearing masks, washing hands and practicing social distancing.
Dr. Schutte feels that the District is still on course to return to Parent Choice on February 16, 2021.

Dr. Schutte presented information to the Board regarding purchasing 2700 Chromebooks to ensure K - 12 students have Chromebooks to use for remote learning due to COVID-19. The CARES ACT ESSER funds will be used to acquire the Chromebooks.
Dr. Schutte will place this issue on the Regular Board Meeting Agenda on February 22, 2021 for action.

3.0 ADJOURNMENT

Meeting adjourned at 7:42 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk

SPECIAL MEETING U.S.D. # 261 – Non-Elected Personnel
HAYSVILLE, KANSAS
8:00 p.m. – February 8, 2021
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was been made available on the USD 261 website.)

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order face to face, at 8:00 p.m., by Board President Paige Crum. Seven Board members were present face to face.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Dr. John Burke, Superintendent
Tom Gibson, Vice President	Debbie Coleman, BOE Clerk
Greg Fenster	Dr. Clint Schutte, Assistant Superintendent of Business and Finance
Dr. Susan Norton	Dr. Mike Clagg, Assistant Superintendent of Personnel
Jeremy Bennett	Jennifer Reed, Assistant Superintendent of Learning Services
Jennifer Bain	Beth Schutte, District Nurse
Jerome Crawford	Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 8:00 p.m. with seven members present.

2.0 NON-ELECTED PERSONNEL – Action May Be Taken

MOTION to go into executive session at 8:00 p.m., for 20-minutes, to return no later than 8:20 p.m. for the discussion of personnel matters of non-elected personnel. (Crum/Bain) Motion carried 7-0.

The Board reconvened at 8:20 p.m. with seven members present.

3.0 ADJOURNMENT

Meeting adjourned at 8:21 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
7:00 p.m. – January 28, 2021 - HAYSVILLE, KANSAS
*** VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Jeremy Bennett
Jerome Crawford
Jennifer Bain
Dr. Susan Norton

OTHERS PRESENT
Debbie Coleman, BOE Clerk
Penny Schuckman, Director of The Learning Center (ZOOM – Mgr.)
Mr. Jeff Hersh – Arrived at 7:05 p.m.

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 7:00 p.m., by Board President Paige Crum.

Ms. Crum did a verbal roll call. Six Board members were present via ZOOM.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – and Matters relating to the Superintendent Search.

MOTION to go into executive session at 7:01 p.m., for 5-minutes,
to return no later than 7:06 p.m. for the discussion of Non-Elected Personnel and matters relating to the Superintendent search.
(Crum/Crawford)

Verbal vote:
Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and Crum - y
Motion carried 6-0.

The Board reconvened at 7:06 p.m. with six members present via ZOOM.
(Crum, Gibson, Norton, Crawford, Bain and Bennett)

3.0 ACTION

MOTION to approve the signed contract between the Haysville USD 261 Board of Education and Mr. Jeff Hersh, as Superintendent of Haysville USD 261 Schools beginning July 1, 2021 as presented.
(Gibson/Norton)

Verbal vote:
Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and Crum - y
Motion carried 6-0.

Board President Paige Crum introduced and welcomed incoming Superintendent of Schools, Mr. Jeff Hersh to the USD 261 Community.
Mr. Hersh voiced his appreciation to the Board for their vote of confidence and introduced his wife Cathy Hersh to the community.

MOTION to have a Special Board of Education Meeting for Non-Elected Personnel, on February 8, 2021, at 8:00 p.m. in the Board Room of the Administration Building located at 1745 W. Grand Ave. (Crum/Bain)

Verbal vote:
Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and Crum - y
Motion carried 6-0.

4.0 ADJOURNMENT

Meeting adjourned at 7:23 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
January 25, 2021 – 7:00 P.M.
MEETING CONDUCTED VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 7:00 p.m., by Board President Paige Crum. Six Board members were present via ZOOM.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum	Dr. John Burke, Superintendent of Schools
Tom Gibson	Debbie Coleman, Clerk of the Board
Jennifer Bain	Dr. Clint Schutte, Assistant Supt. of Finance
Greg Fenster	Dr. Mike Clagg, Assistant Supt. of Personnel
Dr. Susan Norton	Jennifer Reed, Asst. Supt. of Learning Services
Jeremy Bennett (arrived at 7:02 p.m.)	Sierra Johnson, Ex. President Campus Student Council
Jerome Crawford	Others Present via ZOOM and YouTube

1.0 REORGANIZATION MEETING OPENING

1.1 Call to Order
Paige called the meeting to order at 7: 00 p.m. with six members present via ZOOM. Ms. Crum did a verbal roll call. Mr. Bennett arrived at 7:02 p.m.

1.2 Flag Salute

1.3 Election of Board Officers
Ms. Crum opened the floor for nominations for Board president.

Dr. Susan Norton informed the Board that she has personal obligations that will prevent her from holding a Board Office.

Greg Fenster nominated Tom Gibson for president.
Jerome Crawford nominated Paige Crum for president.

Ms. Crum asked if there were additional nominations.
Hearing none, a motion was made to cease nominations.
MOTION to close nominations.
(Crum/Gibson)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

Ms. Crum called a verbal vote for Tom Gibson.
Norton – y, Crawford – n, Gibson – abstained, Bennett – n, Bain – n, Fenster – y, Crum - n
Tom Gibson received 2 votes.

Ms. Crum called a verbal vote for Paige Crum.
Norton – n, Crawford – y, Gibson – abstained, Bennett – y, Bain – y, Fenster – n, Crum - y
Paige Crum received 4 votes.

Receiving 4 votes, Paige Crum was elected Board president.

Newly elected Board president, Paige Crum, opened the floor for nominations for vice-president.

Jeremy Bennett nominated Tom Gibson for vice-president.
Dr. Susan Norton nominated Jennifer Bain for vice-president.

Ms. Crum asked if there were additional nominations.
Hearing none, a motion was made to close nominations.
MOTION to close nominations for vice-president.
(Crum/Crawford)
Verbal vote: Fenster - y, Bennett – y, Gibson – abstained, Bain – y, Norton – (n) changed to y, Crawford – y and Crum – y
Motion carried 7-0.

Ms. Crum called a verbal vote for Tom Gibson.
Norton – (n) changed to y, Crawford – y, Gibson – abstained, Bennett – y, Bain – abstained, Fenster – y, Crum - n
Tom Gibson received 4 votes.

Ms. Crum called a verbal vote for Jennifer Bain.
Norton – (y) changed to n, Crawford – n, Gibson – abstained, Bennett – n, Bain – abstained, Fenster – n, Crum - y
Jennifer Bain received 1vote.

Receiving 4 votes Tom Gibson was elected Board vice-president.

1.4 President's Announcements (No Documentation)

- Election of Negotiations Team
  Through Board consensus, Tom Gibson and Jeremy Bennett will continue as the Board representatives on the Negotiations Team. Ms. Jennifer Bain will observe the process.
- The Board received a thank you note from Tri-City Day School for the Board members' service on the Board of Education.

1.5 Superintendent's Announcements (No Documentation)

- The Campus High School Boys' Basketball Team won the Ralph Miller Tournament in Chanute last week.
- Dr. Burke told the Board that he enjoys working with the best school board in the State.

1.6 Campus High School Student Council Report (No Documentation)
Sierra Johnson - Executive President introduced herself to the Board and presented information to the Board on the GEM 5K and Winter Homecoming.

1.7 New and Good (No Documentation)

- Tom Gibson
  Rex, 3rd grade teacher Shana Miller won the Golden Apple award.
  Dr. Burke added that Ms. Miller also was the winner of the Horizon Award.

- Paige Crum
  Rex is participating in 1 Book 1 School. January's book was Charlie and the Chocolate Factory. Lower grade levels had the book read to them, while students in the upper grades read the book. Staff members were pictured as OOMPA LOOMPAS and their pictures were posted throughout the school.

  Our staff made it through the 1st semester of school during the pandemic and ROCKED it!

  USD 261 is working on purchasing more devices to go one-on-one at the elementary level.

  All of the superintendent candidates were very impressed with our District facilities and great staff.

- Jeremy Bennett
  Mr. Bennett requested Dr. Maurer recognize HMS evening custodian, Tim Wilson, for the outstanding job he did while the Board conducted the superintendent search meetings at HMS.

1.8 Approve / Amend Agenda (No Documentation)
MOTION to approve the agenda as amended by removing 3.4 Renewal of PaperCut Software under 3.0 CONSENT AGENDA and adding an Executive Session under 5.0 REPORTS. (Bennett/Norton)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

- The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.
  If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).
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3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Haysville West Middle School received a grant totaling $3500.00 to be used to purchase technology and enrichment activities for remote learners.
- Campus High School received a donation in the amount of $1200.00 from Kimberly Choup to be used for Tech Ed's Science / Environmental Project.

3.4 ~~Renewal of PaperCut Software~~ – Removed from Agenda

3.5 Plagens Carpenter Sports Complex Agreement

Tom Gibson asked Dr. Schutte to check with the City of Haysville to find out why the girls, softball team did not play ball on the City's softball fields.

MOTION to approve the consent agenda as amended by removing 3.4 Renewal of PaperCut Software. (Norton/Bain)
Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS – PDF

MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Bain)
Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

In order to save time the Superintendent Search was presented before the COVID-19 report.

- Superintendent Search (Place Holder)
  MOTION to go into Executive Session at 7:43 p.m., for 10-minutes, to return at 7:53 p.m. for discussion of Non Elected Personnel regarding issues related to the Superintendent Search. (Crum/Norton)
  Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
  Motion carried 7-0.
  The Board, reconvened via ZOOM at 7:53 p.m. with seven Board members present. Fenster, Bennett, Gibson, Bain, Norton, Crawford and Crum.

  Ms. Crum stated that Superintendent Search candidate interviews were conducted last week. The Board received applications from 18 applicants. This group was narrowed down to 4 candidates which were interviewed by the Board. The Board hopes to have something to share with the public later this week or next.

- COVID-19

  Dr. Clint Schutte, Jennifer Reed and Beth Schutte presented information to the Board regarding a COVID-19 update.

  - Dr. Schutte informed the Board that the District continues to follow guidelines from KDHE, SCDH and KSDE regarding social distancing and wearing masks.

  - Ms. Jennifer Reed spoke to the Board about options for students returning to onsite for secondary learners.
    The three options Ms. Reed spoke on were: continued full remote for secondary, parent choice for the entire 3rd nine week session and hybrid – onsite every other day and remote the other days.

  - Ms. Beth Schutte informed the Board that the District will be administering the Rapid test and PCR test for COVID-19. The District has partnered with KDHE and WSU Molecular Diagnostic Laboratory (MDL) which normally has a 24 hour turn around test result. The Rapid test has a 15-minutes turn around for results. The MDL diagnostic is typically more accurate.

  MOTION to go with option-2 Parent Choice for secondary as soon as Administration can get it going.
  (Fenster/Crawford)
  After discussion, Mr. Fenster rescinded his motion and Mr. Crawford rescinded his second.

  MOTION to return to option-2 Parent Choice for secondary effective on February 16, 2021.
  (Bain/Crawford)
  Verbal vote: Fenster - y, Bennett – y, Gibson – y, Bain – y, Norton – n, Crawford – y and Crum – y
  Motion carried 6-1. Dr. Susan Norton voted no.

  MOTION to allow Administration to expand the cohort or building to go fully remote due to COVID-19 related factors at the discretion of the building administrators.
  (Bennett/Norton)
  Verbal vote: Fenster - n, Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
  Motion carried 6-1. Greg Fenster voted no.

6.0 ACTION ITEMS

None

7.0 FIRST READINGS

7.1 Parents As Teachers Staff and Student Handbooks

Emily Goetz presented information to the Board regarding the Parents As Teachers Staff and Student Handbooks.
This was a first reading with no action requested from the Board.

7.2 Tri-City Day School Staff and Student Handbooks

Douglas Berryman presented information to the Board regarding the Tri-City Day School Staff and Student Handbooks.
This was a first reading with no action requested from the Board.

Greg Fenster left the BOE meeting at 9:27 p.m.

7.3 Project Life Program

Angie Estell, Director of Special Services, presented information to the Board regarding the Project Life Program grant application. This is a vocational program for individuals 18 – 21 years of age.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- Report of Administration Contracts (Ex. Session)
- Extension of Administration Contracts (Ex. Session)
- Capital Outlay (1st Reading)
- Executive Session for Negotiations

8.2 Board Calendar

No Changes

8.3 Additional BOE Meetings

Paige Crum presented information to the Board regarding additional Board meetings being held once per month for COVID-19 discussion through the end of the academic year.

MOTION to hold three additional BOE meetings on February 8, 2021, March 8, 2021 and April 5, 2021 for discussion of issues related to COVID-19.
(Bennett/Norton)
Verbal vote: Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-0.

The Board discussed future Board meetings being remote or in-person. In-person meetings would continue to be live streamed to the public and Scheduled Patrons/Personnel via online or call-in for the duration of COVID-19 in a modified format. During in-person meetings the Board will continue to practice social distancing and wear masks.

MOTION for Board meetings to begin in-person beginning February 8, 2021 with the Board continuing to practice current COVID mitigation of soeial distancing and wearing masks. Location of the meetings to be determined.
(Bennett/Bain)
Verbal vote: Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-0.

9.0 EXECUTIVE SESSION – Negotiations –

To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

MOTION to go into executive session at 9:57p.m. for 10-minutes, to return at 10:07 p.m. for the discussion of Negotiations to discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency and to discuss the Memorandum of Understanding.
(Crum/Crawford)
Verbal vote: Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-0.

The Board invited Dr. Burke, Dr. Clagg and Dr. Schutte to join them in Executive Session.
Dr. Burke, Dr. Clagg and Dr. Schutte joined the Board at 9:57 p.m.

The Board, reconvened via ZOOM at 10:07 p.m. with 6 Board members present.
(Bennett, Gibson, Bain, Norton, Crawford and Crum)

Dr. Burke, Dr. Clagg and Dr. Schutte returned to the Board meeting via ZOOM at 10:07 p.m.

MOTION to approve the Memo of Understanding as presented.
(Gibson/Crawford)
Verbal vote: Bennett – y, Gibson – y, Bain – y, Norton – y, Crawford – y and Crum – y
Motion carried 6-0.

10.0 ADJOURNMENT
Meeting adjourned at 10:08 p.m.

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Paige Crum, Board of Education President

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Debra M. Coleman, Board of Education Clerk

***SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF NON-ELECTED PERSONNEL**
HAYSVILLE, KANSAS
7:00 p.m. – January 22, 2021
*** VIA ZOOM DUE TO NECESSARY ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Debbie Coleman, BOE Clerk
Tom Gibson, Vice President	Dr. Clinton Schutte, Candidate
Jeremy Bennett	Lisa Cundiff, Director of Instructional Technology (ZOOM – Mgr.)
Jerome Crawford	
Jennifer Bain	
Dr. Susan Norton	
Greg Fenster – via ZOOM	

1.0 MEETING OPENING

1.1 Call to Order

The Special Board of Education Meeting of Haysville School District # 261, Haysville, Kansas was called to order via Zoom at 6:00 p.m., by Board President Paige Crum.
Ms. Crum did a verbal roll call. Six Board members were present face to face; Board member Greg Fenster was present via ZOOM.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL – Candidate interviews and matters relating to the Superintendent Search.

MOTION to go into executive session at 6:00 p.m., for 10-minutes, to return no later than 6:10 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.
(Crum/Crawford)

Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and
Fenster – y via ZOOM
Motion carried 7-0.

The Board reconvened at 6:10 p.m. with seven members present. Six members were present face to face and one member, Greg Fenster was present via ZOOM.
(Crum, Gibson, Norton, Crawford, Bain, Bennett, Bennett and Fenster via ZOOM)

MOTION to return to Executive Session at 6:10 p.m. for 10-minutes, to return at 6:20 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.
(Crum/Crawford)

Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and
Fenster – y via ZOOM
Motion carried 7-0.

The Board reconvened at 6:20 p.m. with seven members present. Six members were present face to face and one member, Greg Fenster was present via ZOOM.
(Crum, Gibson, Norton, Crawford, Bain, Bennett, Bennett and Fenster via ZOOM)

MOTION to go into Executive Session at 6:25 p.m. for 2-hours, to return at 8:25 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.

The Board invited Dr. Clinton Schutte to join them in Executive Session at 6:25 p.m.
(Crum/Crawford)

Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and
Fenster – y via ZOOM
Motion carried 7-0.

The Board reconvened at 8:25 p.m. with seven members present. Six members were present face to face and one member, Greg Fenster was present via ZOOM.
(Crum, Gibson, Norton, Crawford, Bain, Bennett, Bennett and Fenster via ZOOM)

Dr. Schutte left Executive Session at 8:25 p.m.

Board President Crum declared a 9-minute break at 8:35 p.m.
The Board returned to the meeting at 8:44 p.m.

MOTION to return to Executive Session at 8:44 p.m. for 1-hour, to return at 9:44 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.
The Board invited Debbie Coleman to join them in Executive Session at 8:44 p.m. The Board requested Dr. Mike Clagg and Jennifer Reed join them in Executive Session at 9:00 p.m.
(Crum/Crawford)

Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and
Fenster – y via ZOOM
Motion carried 7-0.

Dr. Mike Clagg and Jennifer Reed left Executive Session at 9:30 p.m.
Debbie Coleman left Executive Session at 9:38 p.m.

Board President Crum declared a 10-minute break at 9:38 p.m. to return at 9:48 p.m.

The Board reconvened at 9:48 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Bain, Bennett, Bennett and Fenster via ZOOM)

MOTION to return to Executive Session at 9:48* p.m. for 30-minutes, to return at 10:23 p.m. for the discussion of Non-Elected Personnel – Candidate Interviews and matters relating to the Superintendent search.
(Crum/Crawford)

Verbal vote:
Crum - y, Gibson – y, Norton - y, Crawford - y, Bain – y, Bennett – y and
Fenster – y via ZOOM
Motion carried 7-0.

*Due to technical difficulties, Executive Session had a delayed start time of 9:53 p.m.

The Board reconvened at 10:23 p.m. with seven members present.
(Crum, Gibson, Norton, Crawford, Bain, Bennett, Bennett and Fenster via ZOOM)

No Action Taken

3.0 ADJOURNMENT
Meeting adjourned at 10:25 p.m.

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Paige Crum Board of Education President

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Debra M. Coleman, Board of Education Clerk

2020-2021

PERSONNEL RESUME

Name Reegan Innes

For Position As Third Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2016	BS	Communications

Graduate	Date	Degree	Major
Emporia State University	2020	MS	Elementary Education

Student Experience	Location	Dates
3rd Grade	Haysville, KS	Fall 2020

Salary Offered $20,633 **Degree** MS **Level** A (81.5 Contract Days)

2021-2022

PERSONNEL RESUME

Name Brianna Hovey

For Position As First Grade Teacher

Building Ruth Clark Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2017	BS	Education

Graduate	Date	Degree	Major
Emporia State University	2021	MS	Instructional Specialist

Teaching Experience	Location	Dates	Years
4th Grade Teacher	Derby, KS	2017-2021	4

Salary Offered $48,498 **Degree** MS **Level** C

2021-2022

PERSONNEL RESUME

Name Tamara Creech

For Position As Special Education Teacher

Building Freeman Elementary School

Education

Undergraduate	Date	Degree	Major
Newman University	2004	BS	Elementary Education

Graduate	Date	Degree	Major
Southwestern College	2007	ME	Adaptive Special Education

Teaching Experience	Location	Dates	Years
Special Education Teacher	Wichita, KS	2005-2021	16

Salary Offered $58,798 **Degree** MS **Level I**

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 22, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Michael Mitchener, Principal at Nelson Elementary School, effective June 15, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 22, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Corinne Dunn, 3rd Grade Teacher at Oatville Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: January 25, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ashley Garten, Special Education Teacher at Nelson Elementary School, effective May 28, 2021.

CA

3.3 Gifts and Grants

No supporting documentation.

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

Haysville USD 261, KS
Budget Summary of Funds (Date: 1/2021)

FD	FD	2020-21 Revised Budget	2020-21 FYTD Activity	2020-21 FYTD Unexpended Bal	Encumbered Amount	2020-21 FYTD Unencumbered Bal	2020-21 FYTD %
06	GENERAL FUND	41,440,373.00	19,547,496.18	21,892,876.82	91,081.43	21,801,795.39	47.39
07	FEDERAL FUNDS	1,968,557.36	806,555.18	1,162,002.18	15,545.91	1,146,456.27	41.76
08	SUPPLEMENTAL GENERAL	13,775,046.00	4,413,656.15	9,361,389.85	10,429.78	9,350,960.07	32.12
11	AT-RISK (4 YEAR OLD)	475,900.00	196,229.56	279,670.44	236.17	279,434.27	41.28
13	AT-RISK (K-12)	6,680,000.00	1,500,588.73	5,179,411.27	6.24	5,179,405.03	22.46
14	BILINGUAL	200,000.00	98,355.95	101,644.05	0.00	101,644.05	49.18
16	CAPITAL OUTLAY	3,200,282.00	559,216.53	2,641,065.47	223,095.77	2,417,969.70	24.45
18	DRIVER TRAINING	145,600.00	66,506.51	79,093.49	0.00	79,093.49	45.68
24	FOOD SERVICE	3,945,000.00	1,301,376.34	2,643,623.66	20,320.95	2,623,302.71	33.50
26	PROFESSIONAL DEVELOPMENT	138,000.00	52,826.40	85,173.60	0.00	85,173.60	38.28
28	PARENTS AS TEACHERS PROGRAM	357,500.00	150,235.75	207,264.25	964.57	206,299.68	42.29
30	SPECIAL EDUCATION	13,405,460.00	5,582,983.11	7,822,476.89	6,920.66	7,815,556.23	41.70
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	827,000.00	302,729.30	524,270.70	1,286.00	522,984.70	36.76
51	KPERS RETIREMENT CONTRIBUTIONS	6,646,904.00	4,454,089.13	2,192,814.87	0.00	2,192,814.87	67.01
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	780,225.19	322,626.58	457,598.61	7,166.62	450,431.99	42.27
62	BOND & INTEREST #1	7,595,935.00	6,072,054.39	1,523,880.61	0.00	1,523,880.61	79.94
70	ECC STATE GRANT	60,000.00	11,622.71	48,377.29	347.47	48,029.82	19.95
71	KANSAS PRESCHOOL PILOT GRANT	47,360.00	23,680.00	23,680.00	0.00	23,680.00	50.00
95	PAYROLL CLEARING	0.00	447,335.35	-447,335.35	0.00	-447,335.35	0.00
	Grand Expense Totals	101,689,142.55	45,910,163.85	55,778,978.70	377,401.57	55,401,577.13	45.52

Number of Accounts: 2361

********** End of report **********

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	272,624.62	2,904,511.00	-2,865,525.77	311,609.85	-91,081.43	220,528.42	0.00
07	FEDERAL FUNDS	-304,316.01	249,190.00	-64,943.70	-120,069.71	-15,545.91	-135,615.62	0.00
08	SUPPLEMENTAL GENERAL	760,022.27	1,358,277.56	-194,570.23	1,923,729.60	-10,429.78	1,913,299.82	0.00
11	AT-RISK (4 YEAR OLD)	-24,917.32	0.00	-21,312.24	-46,229.56	-236.17	-46,465.73	0.00
13	AT-RISK (K-12)	-220,149.08	495.00	-274,307.65	-493,961.73	-6.24	-493,967.97	0.00
14	BILINGUAL	-13,670.05	0.00	-19,685.90	-33,355.95	0.00	-33,355.95	0.00
16	CAPITAL OUTLAY	291,586.20	759,499.83	-106,935.11	944,150.92	-223,095.77	721,055.15	0.00
18	DRIVER TRAINING	215,635.77	0.00	0.00	215,635.77	0.00	215,635.77	0.00
24	FOOD SERVICE	2,489,378.05	239,215.22	-216,662.72	2,511,930.55	-20,320.95	2,491,609.60	0.00
26	PROFESSIONAL DEVELOPMENT	18,388.87	0.00	-745.23	17,643.64	0.00	17,643.64	0.00
28	PARENTS AS TEACHERS PROGRAM	-44,733.92	0.00	-28,098.83	-72,832.75	-964.57	-73,797.32	0.00
30	SPECIAL EDUCATION	-1,043,893.61	510,330.68	-1,117,040.10	-1,650,603.03	-6,920.66	-1,657,523.69	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	-24,632.89	0.00	-68,096.41	-92,729.30	-1,286.00	-94,015.30	0.00
51	KPERS RETIREMENT CONTRIBUTTO	0.00	1,659,196.02	-1,659,196.02	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	459,029.24	17,474.50	-2,566.95	473,936.79	-7,166.62	466,770.17	0.00
62	BOND & INTEREST #1	6,098,193.71	1,402,707.97	0.00	7,500,901.68	0.00	7,500,901.68	0.00
70	ECC STATE GRANT	-13,016.72	1,479.45	-2,105.86	-13,643.13	-347.47	-13,990.60	0.00
71	KANSAS PRESCHOOL PILOT GRANT	17,760.00	5,920.00	-23,680.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	152,199.33	49,324.18	-7,987.36	193,536.15	0.00	193,536.15	0.00
TOTAL		8,789,910.04		-6,673,460.08		-377,401.57		0.00
			9,157,621.41		11,274,071.37		10,896,669.80	

********** End of report **********

9,000.00 Petty Cash
11,265,071.37 Bk. Balance
11,265,071.37 General Ledger Balance
0

Bank Statement Closing Date: 01/31/2021
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 02/04/2021 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance			
Ending Balance Shown on this Bank Statement:		11,592,401.03	
Items Not Listed on this Statement			
Checks:	-327,329.66		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-327,329.66	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			11,265,071.37
Ending Cash Balance as of 01/31/2021			
Beginning Cash Balance:		8,780,910.04	
Items from Skyward Sources			
Accounts Payable Sources:	-2,519,620.50		
Cash Receipts Sources:	9,169,087.17		
Journal Entries Sources:	-1,660,101.71		
Payroll Sources:	-2,505,203.63		
Subtotal of Skyward Sources:		2,484,161.33	
Month End Balance:			11,265,071.37
Variance:			0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

January 31, 2020

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS	Awaiting Federal Funds
11	AT-RISK (4YR. OLD)	Awaiting Federal Funds
13	AT-RISK (K-12)	Awaiting Federal Funds
14	BILINGUAL	Awaiting Federal Funds
28	P.A.T	Awaiting State Funds
30	SPECIAL EDUCATION	Awaiting State Funds
31	CONSTRUCTION	Awaiting Transfer of Funds
34	VOCATIONAL EDUCATION	Awaiting State Funds
70	ECC STATE GRANT	Awaiting State Funds

FD T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2019-20 Revised Budget	January 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
06 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5211 911 0000 000	06 E 5211 911 0000 000	200,000.00	0.00	160,209.87	0.00	200,000.00
06 E 5213 913 0000 000	06 E 5213 913 0000 000	1,700,000.00	0.00	807,120.23	0.00	1,700,000.00
06 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5226 926 0000 000	06 E 5226 926 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5228 928 0000 000	06 E 5228 928 0000 000	150,000.00	0.00	100,000.00	0.00	150,000.00
06 E 5230 930 0000 000	06 E 5230 930 0000 000	6,134,431.00	0.00	7,802,435.38	0.00	3,882,095.00
06 E 5234 934 0000 000	06 E 5234 934 0000 000	150,000.00	0.00	1,668.00	0.00	150,000.00
06 E 5251 951 0000 000	06 E 5251 951 0000 000	0.00	0.00	0.00	0.00	0.00
06 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
08 E 5211 000 0000 000	08 E 5211 000 0000 000	400,000.00	0.00	300,000.00	0.00	400,000.00
08 E 5213 000 0000 000	08 E 5213 000 0000 000	4,716,079.00	0.00	5,505,744.02	0.00	4,716,079.00
08 E 5214 000 0000 000	08 E 5214 000 0000 000	250,000.00	0.00	160,799.52	0.00	250,000.00
08 E 5226 000 0000 000	08 E 5226 000 0000 000	100,000.00	0.00	100,000.00	0.00	100,000.00
08 E 5228 000 0000 000	08 E 5228 000 0000 000	50,000.00	0.00	51,174.69	0.00	50,000.00
08 E 5230 000 0000 000	08 E 5230 000 0000 000	4,225,000.00	0.00	3,049,069.21	0.00	4,225,000.00
08 E 5234 000 0000 000	08 E 5234 000 0000 000	550,000.00	0.00	700,027.21	0.00	550,000.00
08 E 5255 000 0000 000	08 E 5255 000 0000 000	0.00	0.00	0.00	0.00	0.00
30 E 5253 953 0000 000	30 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 910 0000 000	53 E 5206 910 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
53 E 5230 930 0000 000	53 E 5230 930 0000 000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals		18,625,510.00	0.00	18,738,248.13	0.00	16,373,174.00

Number of Accounts: 23

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

November 30, 2020

Parents as Teachers 2021-2022 Student and Staff Handbook

Changes to names and dates only.

Thank you

Emily Goetz, Coordinator

USD 261
HAYSVILLE SCHOOLS

To: USD 261 Board of Education

From: Doug Berryman, Administrator
Tri-City Day School

Re: Student-Parent & Staff Handbooks for 2021-2022

Date: December 7, 2020

Currently, our Student/Parent and Staff Handbooks will need revisions with general updates such as the calendar, staff, titles and BOE members.

Staff Handbook

- Verbiage changes only.

Student/Parent Handbook

- Graduation Requirements & Hotlines – Will be verified, revised &/or deleted.
- Intake Procedure & Prohibited Clothing/Appearance – update to include gaiter face masks &/or vented masks as prohibited and until further notice through the CDC or State Officials.
- Illness During the School Day – update COVID related illness information until further notice through the CDC or State Officials.

tg

To: Board of Education

From: Angie Estell, Director of Special Education

Re: Project Life Transition Program

Date: January 2021

History/Relevance: Currently, Haysville contracts with Wichita Public Schools accessing the special vocational day program located on the Chisholm Life Skills Campus in the Wichita community. The vocational program at Chisholm Life Skills provides instruction in daily living skills, supported employment opportunities, and community participation. Haysville students also have the opportunity to access Wichita and Derby's Project Search internships through an application process. Wichita has provided notice to Haysville that they will no longer contract services after the 2020-2021 school year.

For the past two years, Haysville special education staff have been researching necessary components to develop a continuing education program within our community for students with disabilities. Our goal is to develop and prepare students for life through authentic work experiences that are located within their own community. The Project LIFE framework provides students a successful future by developing skills needed for employment, daily living, and community involvement.

What: In researching and planning for Haysville's transition program, the team developed a mission and goals that align with the Project LIFE desired student outcomes. Currently, our district has successful participation in Project Search through an agreement with Derby Public Schools. The district has a strong relationship with outside adult agencies that provide support for transition to adulthood. Project LIFE gives students increased independence, self-determination, social and communication skills, community integration, competitive employment, and relevant life skills through the comprehensive curriculum and materials developed to build skills in students with developmental disabilities.

Why: Haysville will provide students with disabilities the continued instruction and application of personal and performance skills allowing interns (students) to successfully obtain supportive/competitive employment in their local community based on a person centered approach. A successful employment outcome for our students would include, but not limited to the following: independent employment, supported employment, and employment through an adult agency in the area of the intern's strengths and interests.

Where: We are currently researching the best location for the instructional classroom required to support the program. Locations such as Campus High School and Haysville Middle School have been discussed. USD 261 will work with community businesses to obtain locations for community based employment as part of the Project Life program components.

When: Training for staff to occur prior to the 2021-2022 school year. The program will begin with students for the 2021-2022 school year.

How: The program is currently staffed by one special education teacher and two paraeducators, who will serve as Project LIFE skill trainers. Approval to hire one or two additional

paraeducators to maintain an effective adult to student ratio for supervision and support will be needed. Dedicated classroom space and community based learning environments will be available. District transportation will be provided with the opportunity to access community transportation systems. Additional costs could include access to community activity centers, community transportation, and materials and supplies for instructional and daily living activities. Special education funds will be allocated towards the startup and continued expenses associated with each of these areas.

By utilizing the well-defined assessment and course of study developed by Project LIFE, it will provide the opportunity to focus on the development of the authentic work based learning environments needed as a component of the program.

Who: High school students will be eligible to participate in the Project LIFE program upon completion of the necessary credits for their high school diploma and through an IEP decision for continued education. Students must have a documented disability that warrants the need to participate in the comprehensive program. Project LIFE candidates will display appropriate self-care skills allowing independence and a desire to obtain integrated employment within the community.

How much: Upon submission of the Project LIFE Grant, the proposal for the matching license cost is $10,000. The cost of the annual license renewal fee of $1500 will be allocated through special education funds.

Butler Tech

PROJECT LIFE

Btprojectlife.org

Core Model Fidelity Components

1. Project LIFE will result in the following student outcomes:

- Successful participation in Project SEARCH®. (www.projectsearch.us)
- Increase in overall employability skills.
- Connections to vocational rehabilitation services and other community rehab agencies.
- A future of integrated, competitive employment in their community.

2. Project LIFE programs utilize the five transition quality indicators outlined in the "Taxonomy for Transition Programming 2.0".

(Kohler, 1996; Kohler, Gothberg, Fowler, & Coyle, 2016)

- ***Student Focused Planning:*** Project LIFE is student focused and students are an integral and active member of their individualized transition planning process.
- ***Student Development:*** Project LIFE is a combination of instruction focused on life skills, employment skills, vocational curricula, assessments, structured work experiences and individualized support services.
- ***Interagency Collaboration***: Project LIFE incorporates a collaborative service delivery utilizing a framework that includes school personnel, students, parents, service providers and community businesses.
- ***Family Involvement***: Project LIFE actively supports and encourages open and ongoing communication with family members to include input, feedback, and providing access to family training opportunities.
- ***Program Structure***: Project LIFE is outcome based and flexible to meet student's individual needs related to their transition to integrated employment opportunities and overall increased independence for adult living.

3. Project LIFE students will meet the following eligibility criteria.

- Majority of students are at least 16 years old **OR** meet labor law requirements for assigned work based learning environments.
- Students have documented disability that warrants their need for participation in Project LIFE.
- There is family support and evidence of a strong desire by student to increase overall independence and acquire competitive work skills leading to future integrated employment in their community.
- Majority of students display characteristics needed for current and future eligibility in local and state agencies That provide supports to individuals with disabilities.

© 2019 Butler Technology and Career Development Schools

4. Project LIFE programs can be differentiated and utilize a combination of authentic, experiential learning opportunities in and out of the school setting.

- Project LIFE can be differentiated based on needs of students:
  - Level 101
    - ✓ At least 2 hours daily participation in classroom or life skill lab component
    - ✓ At least 2 hours daily participation in community based employment skills training
  - Level 201
    - ✓ At least 1.5 hours daily participation in classroom or life skill lab component
    - ✓ At least 3 hours daily participation in community based employment skills training
- Project LIFE includes opportunities for instruction on individualized goals.
- Project LIFE provides the opportunity for students to explore and gain transferable employability skills in three different authentic work based learning environments per year.
- Project LIFE provides the opportunity for students to gain and practice independent living skills in a variety of authentic learning environments.

5. Project LIFE provides two levels of an 8 Unit Course of Study focused on the transition to Employment and independent living skill sets. Course of Study Assessments for each essential learning target provide baseline data and the ability to track student progress.

- Course of Study Standards
  1. Team Building
  2. Workplace Safety
  3. Social Skills and Communication
  4. Personal Financial Literacy
  5. Technology
  6. Preparing for Employment
  7. Maintaining Employment
  8. Independent Living Skills
- Course of Study includes two levels of skill assessments for each unit that can be utilized to gather and report baseline data, mid and end of year progress.
- Course of Study provides guidance for **"essential skill"** development based on differentiated levels of learning needs and is directly correlated to the Project SEARCH curriculum.
- Course of study components, materials and accompanying resources are available via an interactive, on-line curriculum network (Project LIFE Portal).

6. Project LIFE staffing includes a qualified instructor and consistent skill trainers across all learning environments.
➢ The Project LIFE instructor, skill trainers and key stakeholders from partner organizations have received orientation and training from Butler Tech/Project LIFE personnel.
➢ Dedicated and consistent staffing is available in classroom, life skill lab, and community based learning environments.
➢ The instructor is a full time, licensed special education teacher who acts as teacher and Project LIFE program coordinator. Duties may include: marketing, student recruitment, development of work based learning opportunities, supporting and assessing all aspects of student development, course of study planning and delivery, single point of contact for Project LIFE stakeholders, etc. ❖ *Whenever possible, it is recommended that the instructor have at least 5 years of special education teaching experience with transition age students and additional licensing/certification in the provision of transition to adulthood services.*
➢ The "skill trainers" serve a dual role by supporting students in all learning environments, thus providing continuity and the opportunity for the application, reinforcement and generalization of learned skills across settings.
➢ Ratio of skill trainers to students is no more than 1:5.
7. Project LIFE personnel recognize that collaboration is critical to meet the unique needs of the students, families and program by utilizing the following program expectations.
➢ A steering committee will be composed of members from education, department of vocational rehabilitation, local and state organizations supporting persons with DD, Project SEARCH staff, students, family members and community business partners.
➢ The steering committee will meet regularly (as determined during program implementation) to support Project LIFE needs and monitor progress.
➢ Recruitment of local businesses to provide a variety of authentic on-the-job training and other employment related experiences will occur.
➢ Referrals to VR, DD and other rehab agencies are implemented and agency representatives are included in meetings and communications.
➢ Regular communications with family members is provided and their participation in a minimum of 2 Employment Planning (progress) Meetings and at least one Individual Education Program review is encouraged.
➢ Communication is maintained with personnel/teachers who are sending students in order to assist them in preparing students for successful participation in Project LIFE.
8. All Project LIFE program locations will have a licensing agreement signed with Butler Tech.
➢ All licensing fees have been paid to Butler Technology and Career Development Schools for access to materials and resources needed to implement and sustain Project LIFE. An annual licensing renewal fee will be paid starting in the second year of Project LIFE operation and every year thereafter.
➢ Assigned staff will enter Project LIFE data at designated time of year to include information related to: ➢ Number of students beginning Project LIFE ➢ Number of students completing Project LIFE ➢ Disability identification of student participants ➢ Number of students eligible for local/state service agencies ➢ Description of community based work experiences ➢ Number of students meeting intended Project LIFE outcomes ➢ If outcomes are not met, the reason why ➢ Other non-identifiable data as requested

6.4 Purchasing Chromebooks for Elementary Students

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Capital Outlay

See Supporting Documentation in PDF

End of Section

2021-2022 Draft 1

HAYSVILLE USD 261
2021-2022 School Calendar

July 2021

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 2021

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2021

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2021

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2021

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2022

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2022

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2022

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July 5	Fourth of July Holiday
Aug 2-11	New Teacher Orientation
Aug 12	District Inservice
Aug 13	Building Inservice
Aug 16	1/2 Building Inservice-1/2 Work Day
Aug 17	Teachers' Work Day
Aug 18	1st Day of School 1-6, 9
Aug 19	1st Day of School 7-8, 10-12
Aug 20	1st Day of School Kindergarten
Sept 6	Labor Day Holiday
Sept 24	Building Inservice **No School**
Oct 15	End of 1st Nine Weeks
Oct 15	1/2 Work Day-1/2 Collaboration **No School**
Oct 18-22	Parent/Teacher Conferences
Oct 21	Parent/Teacher Conferences **No School**
Oct 22	Conference Release Day **No School**
Nov 11	Veterans Day Observed **No School**
Nov 24-26	Thanksgiving Break
Dec 22	End of 1st Semester
Dec 22	1/2 Collaboration/1/2 Building Inservice **No School**
Dec 22-Jan 3	Winter Break for Students
Dec 23-Dec 31	Winter Break for Staff
Jan 3	Teachers' Work Day **No School**
Jan 10	Building Inservice **No School**
Jan 17	Non-Contract Day **No School**
Feb 7-11	Parent/Teacher Conferences
Feb 10	Parent/Teacher Conferences **No School**
Feb 11	Conference Release Day **No School**
Feb 21	Presidents' Day Holiday
March 11	End of 3rd Nine Weeks
March 11	1/2 Work Day -1/2 Collaboration **No School**
March 14-18	Spring Break **No School**
April 15	Non-Contract Day **No School**
April 18	Non-Contract Day **No School**
May 17	Last Day of School Early Release **No Lunch**
May 18	Teachers' Work Day
May 30	Memorial Day Holiday

Graduation / Promotion Dates

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 18-Oct 15	42.50	Jan 4-March 11	45.25
Oct 18-Dec 22	42.75	March 21-May 17	40.00

BOE Mtg

1/2 Building Inservice-1/2 Work Day	Building Inservice	All Offices Closed	Parent-Teacher Conf.
1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Hearing
Approve Budget
Budget Workshop
September
Site Council Mmbrshp. Apprvl (C. A.)
School Dude Inspection Report … Review Means and Methods for Asset Works
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Retiree Reception
Review ASA Contract – Advrtsng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section