REGULAR MEETING USD # 261
ADMINISTRATION BUILDING BOARD ROOM - 1745 W. GRAND AVE., HAYSVILLE, KANSAS
February 25, 2013 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 New and Good (No Documentation)
- 1.6 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Treasurer's Report / Bills – PDF

4.0 REPORTS – Focus on Learning
- 4.1 AYP Report – Campus High School, Haysville Middle School and Haysville West Middle School
- 4.2 School Safety and Security - PDF

5.0 FIRST READINGS
- 5.1 Policy Review
  KG & KG-R – Use of District Facilities
- 5.2 2013-2014 District Calendar - PDF

6.0 ACTION ITEMS
- 6.1 Policy Approval
  JBCA – Homeless Students
- 6.2 Parents As Teachers Handbooks - PDF
- 6.3 Tri-City Day School Handbooks - PDF
- 6.4 Job Description

7.0 DISCUSSION/REPORT ITEMS
- 7.1 Schools for Fair Funding Report
- 7.2 Future Agenda Items
- 7.3 Board Calendar

8.0 EXECUTIVE SESSION – Non-Elected Personnel & Negotiations

9.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No Supporting Documentation

End of Section

SPECIAL MEETING U.S.D. # 261
BOARD ROOM – CENTRAL OFFICE – 1745 WEST GRAND
HAYSVILLE, KANSAS
NON-ELECTED PERSONNEL – 6:30 p.m.
January 28, 2012

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 6:30 p.m., by Board President Susan Walston .
Five Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Susan Walston	Dr. John Burke, Superintendent
Glenn Crum	Debbie Coleman, BOE Clerk
Regina Schutt	Teresa Tosh, Assistant Superintendent of Learning Services
Pat Lemmons	Liz Hames, Community Relations Coordinator
Greg Fenster	Clint Schutte, Assistant Superintendent of Finance

1.0 MEETING OPENING

1.1 Call to Order

Susan Walston opened the meeting at 6:30 p.m. with five members present.

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL

MOTION to go into executive session at 6:30 p.m. for 20-minutes, to return to the Board room no later than 6:50 p.m. for the discussion of Non-Elected Personnel – Superintendent's Evaluation.
(Walston / Crum) Motion carried 5-0.

The Board reconvened at 6:50 p.m. with five members present.

MOTION to extend the contract of Dr. John Burke through 2016.
(Schutt / Crum) Motion carried 5-0.

3.0 ADJOURNMENT

Meeting adjourned at 6:53 p.m.

_____
Debra M. Coleman, Board of Education Clerk

_____
Susan Walston, Board of Education President

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
January 28, 2013 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

MEMBERS PRESENT
Susan Walston, President
Glenn Crum, Vice President
Regina Schutt
Pat Lemmons
Greg Fenster

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Michael Clagg, Asst. Supt. of Personnel
Teresa Tosh, Assistant Superintendent of Learning Services
Myron Regier, Campus High School Principal
Carla Wulf, Ruth Clark Elementary School Principal
David Engelking, Prairie Elementary School Principal
Shane Dent, Oatville Elementary School Principal
Myron Regier, Campus High School Principal
Gina Keirns, Tri-City Day School Administrator
Liz Hames, Community Relations Coordinator
David Herbert, Director of Information Services
Others

1.0 MEETING OPENING

1.1 Call to Order
Susan called the meeting to order at 7:00 p.m. with five members present.

1.2 Flag Salute

1.3 President's Announcements

***6.2 Bond Refinancing**

Ms. Walston invited Mr. Chuck Boully to present the information on Bond Refinancing to the Board at this time to prevent him from having to stay longer into the evening.
MOTION to approve the Resolution to Refinance as presented.
(Crum / Lemmons) Motion carried 5-0.

- Joint Meeting Between BOE and Campus Student Council
  Susan asked if the Board would like to meet with the Campus Student Council
  It was the general consensus of the Board to set a meeting before school with the Campus Student Council on Thursday, February 21, 2013 at 7:00 a.m. in room E-1 at Campus High School
- Susan complimented the emergency information pamphlet available for parents
- Ms. Walston received information for the Unaudited Legal Fund Budget from KSDE
- Susan attended the CIS Board of Director's fund raising meeting
- Schools For Fair Funding court ruling was found in favor of schools
- The Wichita Business Journal ranked Wichita area employers by the number of full-time employees. Haysville USD 261 ranked #22 out of 732 employers

1.4 Superintendent's Announcements

- Dr. Burke recognized tonight as Mark Campbell's last Board of Education meeting due to the sale of the Haysville Times Newspaper.

1.5 New and Good

- Nelson Elementary School was one of two Kansas schools named Kansas Title I Distinguished Schools at the National Title I Conference held in Nashville, TN.
- Oatville Elementary School received the Governor's Award
- Regarding BYOD – 92% of USD 261 students have their own device
- USD 261 hosted the Gifted Regional Meeting
- The District Spelling Bee will be held on January 31st

1.6 Approve / Amend Agenda

MOTION to approve the Agenda as amended by moving **6.2 Bond Refinancing to the first item under 1.3 President's Announcements.**
(Crum / Schutt) Motion carried 4–1. Greg Fenster voted no.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

2.2 Remarks/Comments from District Visitors – 2 minutes
None

3.0 CONSENT AGENDA

3.1 Previous Minutes
3.2 Routine Personnel
3.3 Gifts and Grants
Gifts were received from Sonic for Ruth Clark Elementary School, Malcolm and Juliann Young for Tri-City Day School, Resurrection Lutheran Church for the Homeless Program, Gina Harris for Prairie Elementary School and Tony Madrigal for Prairie Elementary School.
3.4 Treasurer's Report / Bills – PDF
3.5 City of Haysville / Baseball Fields Agreement
MOTION to approve the Consent Agenda as presented.
(Crum / Lemmons) Motion carried 4-1. Greg Fenster voted no.

4.0 REPORTS – Focus on Learning

- Wireless Update / BYOD – Herbert
  Mr. David Herbert presented a wireless update and information regarding Bring Your Own Device to the Board.
- AYP Report – Ruth Clark, Oatville and Prairie Elementary Schools
  Oatville Elementary School principal Shane Dent and teacher Conolley August gave the AYP Report to the Board.
  Prairie Elementary School principal David Engelking presented information to the Board regarding the Prairie AYP Report.
  Ruth Clark Elementary School principal Carla Wulf and teacher Mandy Faust presented the Ruth Clark presentation to the Board.

5.0 FIRST READINGS

5.1 Policy Review

JBCA – Homeless Students

Dr. Burke presented information to the Board regarding Board Policy JBCA-Homeless Students.

This was a first reading with no action required from the Board.

5.2 Parents As Teachers Handbooks – PDF

Ms. Roxie Brotsky presented information to the Board regarding the Parents As Teachers Staff and Student Handbooks.

This was a first reading with no action required from the Board.

5.3 Tri-City Day School Handbooks – PDF

Gina Keirns presented information to the Board regarding the Tri-City Day School Staff and Student Handbooks.

This was a first reading with no action required from the Board.

5.4 Job Descriptions

Dr. Mike Clagg and Teresa Tosh presented information to the Board regarding the job description for Learning Facilitator.

This was a first reading with no action required from the Board.

6.0 ACTION ITEMS

6.1 Graduation Credit Increase

Teresa Tosh was present to answer questions from the Board regarding increased graduation credits at Campus High School. The request was to add two graduation credits bringing the total to 27 credits plus two seminar credits.

MOTION to approve the request for Graduation Credit Increase as presented.

(Crum / Schutt) Motion carried 4-1. Greg Fenster voted no.

***6.2 Bond Refinancing**

This item was presented under 1.3 President's Announcements.

7.0 DISCUSSION/REPORT ITEMS

7.1 Schools for Fair Funding Report

Clint Schutte reported that the Court ruled the state of Kansas was failing to provide constitutionally suitable funding for public education. The judges ordered the State to increase funding for the 2013-14 school year, but the decision will almost certainly be appealed to the Kansas Supreme Court.

7.2 Future Agenda Items

- New Board Policies
- Policy Review and Approval
- Focus on Learning Report – Secondary AYP Reports
- All First Readings moved to Action Items
- Curriculum Proposals
- Safe Room at Ruth Clark
- Facility Use by Outside Groups – Lemmons
- Handbooks
- 2013 District Calendar

7.3 Board Calendar

No changes

8.0 EXECUTIVE SESSION – Non-Elected Personnel and Negotiations
MOTION to go into executive session at 7:47 p.m. for 10-minutes, to return at 7:57 p.m. for discussion of Non-Elected Personnel and Negotiations.
(Walston / Crum) Motion carried 5-0.

Clint Schutte and Dr. Mike Clagg were requested to join the Board in Executive Session at 7:47 p.m.
Clint Schutte returned to the Board room at 7:57 p.m.
Dr. Mike Clagg returned to the Board room at 7:57 p.m.
The Board reconvened at 7:57 p.m. with five Board members present.

MOTION to approve placement of Susan Walston and Glenn Crum on the Negotiations team.
(Lemmons / Schutt) Motion carried 5-0.

9.0 ADJOURNMENT
Meeting adjourned at 8:00 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 25, 2013

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Chantille Silva, Math Teacher at Haysville Middle School, effective May 23, 2013.

CA

Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

To: Haysville Board of Education
From: Kelley Keais, Ruth Clark Elementary
Re: Check
Date: January 28, 2013

To Whom It May Concern:

Our school received a fundraiser check from Sonic for the amount of $61.91 on January 28, 2013. We are requesting approval of acceptance of this check.

Thank You,

Kelley Keais
Ruth Clark Elementary
1900W. 55th St. So

THE REVERSE SIDE OF THIS DOCUMENT HAS A CLEAR INK WATERMARK

CARGILL INCORPORATED
4340 18th Ave SW
Fargo, ND 58103 PH: 1-800-513-1098

JPMorgan Chase Bank, N.A.
Columbus, OH

56-1544
441

MM/DD/YY	Number
01/30/13	501575857

Amount
$*********$1,300.00

One Thousand Three Hundred and NO/100 Dollars

Pay to The order of
HAYSVILLE USD 261
1745 WEST GRAND AVE
HAYSVILLE KS 67060

Dayl L. Wilson

The funds from Cargill will be used to purchase a 32 unit vote set (similar to clickers) for use in one of our mathematics classrooms. In education, Cargill funds projects that improve access to primary and secondary education for underprivileged children. HMS qualifies due to our free and reduced lunch percentage (59.15%). Cargill particularly likes to see the funds used to improve skills in a variety of areas, one of those being the use of instructional technology. Mrs. Shaw place a grant request for the resources to purchase an additional set of votes for one of our mathematics classrooms, and to our surprise, the grant was funded.

Mike

HAYSVILLE USD #261

RESOLUTION#: 8

DATED: 2/25/2013

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE:	2/12/2013	DIRECT DEPOSIT	79519-79536	CK#	28830-28831	Email 1-1008	1,807,899.54
		WITHHOLDING			105773-105804		1,308,208.91

ACCOUNTS PAYABLE

DATE:	1/23/2013	MANUAL CK	105760	263.20
	1/29/2013	MANUAL CK	105761	7.71
	1/31/2013	MANUAL CK	105762-1075763	2,080.88
	2/1/2013	MANUAL CK	105764-105772	30,248.19
	2/8/2013	MANUAL CK	105805-105820	370,535.50
	2/12/2013	MANUAL CK	105821-105824	18,327.01
	2/25/2013	CKS	105825-106039	372,823.92
		Void Checks		(314.06)

TOTAL REGISTER: 3,910,080.80

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Bank Statement Reconciliation Summary

1.	**Statement Balance**	**359,429.64**
2.	**- Outstanding Checks**	**342,594.04**
3.	**+ Outstanding Receipts/Adj.**	**9,500.00**
4.	**Total**	**26,335.60**
5.	**+ Investments**	**20,292,000.00**
6.	**Book Balance**	**20,318,335.60**

20,318,335.60

-0-

Cash Summary Report

ALL Data

Date Range: 01/01/2013 thru 01/31/2013

Arranged by:
Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
02	GENERAL FUND							
	765,791.32	3,365,356.22	-2,229,695.84	0.00	1,901,451.70	-322,699.21	0.00	1,578,752.49
03	SUPPLEMENTAL GENERAL							
	2,489,883.88	1,876,349.43	-128,343.37	0.00	4,237,889.94	-273,330.98	0.00	3,964,558.96
04	CONTINGENCY RESERVE							
	2,972,592.55	0.00	0.00	0.00	2,972,592.55	0.00	0.00	2,972,592.55
11	AT RISK (4 Yr. Old)							
	239,198.03	0.00	-41,432.74	0.00	197,765.29	0.00	0.00	197,765.29
13	AT RISK (K-12)							
	460,857.66	0.00	-202,136.63	0.00	258,721.03	-1,051.23	0.00	257,669.80
14	BILINGUAL FUND							
	107,109.67	0.00	-19,807.50	0.00	87,302.17	-169.80	0.00	87,132.37
16	CAPITAL OUTLAY							
	2,699,215.59	362,428.01	-54,340.47	0.00	3,007,303.13	-260,459.45	0.00	2,746,843.68
19	DRIVER EDUCATION							
	348,397.45	0.00	-870.46	0.00	347,526.99	-750.00	0.00	346,776.99
20	TITLE I - LOW INCOME/01							
	-61,156.04	190,000.00	-48,161.37	0.00	80,682.59	-1,828.11	0.00	78,854.48
23	TITLE II - A TEACHER QUALITY							
	21,386.57	40,000.00	-24,132.00	0.00	37,254.57	-20,400.00	0.00	16,854.57
24	TITLE II - D ED. TECH							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	TITLE IVA - DRUG FREE SCHOOLS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	PROFESSIONAL DEVELOPMENT							
	277,511.36	0.00	-7,729.80	0.00	269,781.56	-789.00	0.00	268,992.56
29	HOPE GRANT (21st CCLC)							
	12,047.21	31,688.94	-521.78	0.00	43,214.37	-2,500.00	0.00	40,714.37
34	VOCATIONAL EDUCATION							
	483,199.16	0.00	-40,944.25	0.00	442,254.91	-3,929.12	0.00	438,325.79
36	TITLE III							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	EDUCATION FOR HOMELESS							
	-3,238.60	6,000.00	-706.69	0.00	2,054.71	0.00	0.00	2,054.71
40	TITLE I - SCHOOL IMPROVEMENT							
	5,123.83	0.00	-5,080.90	0.00	42.93	-68.88	0.00	-25.95
41	TITLE I (CARRYOVER)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Cash Summary Report

ALL Data

Date Range: 01/01/2013 thru 01/31/2013

Arranged by:
Fund ID

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
42	**21st CENTURY COMMUNITY LEARNIN**							
	-8,198.63	37,327.00	-10,759.53	0.00	18,368.84	-3,536.11	0.00	14,832.73
43	**BOND AND INTEREST**							
	1,892,362.68	828,952.54	0.00	0.00	2,721,315.22	0.00	0.00	2,721,315.22
45	**MENTORING GRANT**							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	**TITLE I -- ARRA**							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	**ECC STATE GRANT**							
	-8,382.41	7,303.88	-5,391.88	0.00	-6,470.41	-1,902.86	0.00	-8,373.27
50	**LEARNING BY DESIGN**							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	**KPERS SPECIAL RETIREMENT FUND**							
	0.00	850,793.17	-850,793.17	0.00	0.00	0.00	0.00	0.00
53	**SUMMER SCHOOL**							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	**ALL DAY KINDERGARTEN**							
	34,689.08	5,875.00	-5,841.67	0.00	34,722.41	0.00	0.00	34,722.41
55	**TEXTBK/STUDENT MAT'L REVOLVING**							
	672,807.02	8,256.20	-32,795.36	0.00	648,267.86	-33,450.29	0.00	614,817.57
57	**PARENT EDUCATION**							
	62,463.26	0.00	-18,236.22	0.00	44,227.04	-201.07	0.00	44,025.97
70	**SPECIAL EDUCATION**							
	1,720,135.22	214,094.00	-852,790.19	0.00	1,081,439.03	-9,103.86	0.00	1,072,335.17
88	**CARL PERKINS IMPROV.GRANT**							
	3,110.08	2,000.00	-7,703.44	0.00	-2,593.36	-6,347.90	0.00	-8,941.26
90	**FOOD SERVICE**							
	1,828,860.88	212,505.82	-234,858.02	0.00	1,806,508.68	-42,995.31	0.00	1,763,513.37
95	**PAYROLL CLEARING ACCT**							
	71,945.74	27,581.74	-12,815.63	0.00	86,711.85	0.00	0.00	86,711.85
Report Totals:	**17,087,712.56**	**8,066,511.95**	**-4,835,888.91**	**0.00**	**20,318,335.60**	**-985,513.18**	**0.00**	**19,332,822.42**

REVENUE REPORTING ACCOUNTS

Description	Published Budget	Receipts YTD	Receipt -Jan
General Fund Revenue	30,618,029.00	15,789,671.03	3,365,356.22
Supplemental General	10,041,603.00	4,834,670.71	1,876,349.43
Contingency Reserve	0.00	0.00	0.00
Class Reduction	0.00	0.00	0.00
Adult Ed Revenue	0.00	0.00	0.00
At Risk (4 Yr Olds)	400,000.00	2,682.10	0.00
At Risk (K-12)	4,025,000.00	5,457.88	0.00
Bilingual Fund Revenue	200,000.00	0.00	0.00
Capital Outlay Revenue	770,428.00	578,259.00	362,428.01
Textbook Revenue	0.00	0.00	0.00
Drivers Education	57,500.00	13,612.00	0.00
Title I - Low Income	543,785.00	238,316.00	190,000.00
Title I - Migrant	0.00	0.00	0.00
Title V - Innovative	0.00	0.00	0.00
Title IIA - Teacher	118,343.00	68,758.00	40,000.00
Title IID- Ed Tech	0.00	0.00	0.00
Title IV - Drug Free	0.00	0.00	0.00
Professional	53,000.00	0.00	0.00
Hope Grant (21st	80,657.00	160,596.48	31,688.94
Construction Revenue	0.00	0.00	0.00
FEMA Aid Revenue	0.00	0.00	0.00
School Safety Grant	0.00	0.00	0.00
Vocational Education	500,000.00	0.00	0.00
Technology Education	0.00	0.00	0.00
Title III - Consortium	16,593.00	0.00	0.00
Haysville/Pretty Prairie	0.00	0.00	0.00
Community Learning	0.00	0.00	0.00
Education for Homeless	17,581.00	7,581.00	6,000.00
Title IIA - Carryover	0.00	0.00	0.00
Title I - Carryover	80,000.00	80,000.00	0.00
Title V - Carryover	121,237.00	64,743.00	37,327.00
Bond and Interest	4,436,799.00	2,990,006.28	828,952.54
Juvenile Justice Grant	0.00	0.00	0.00
Mentoring Grant	79,933.86	0.00	0.00
ARRA - Stabilization	0.00	0.00	0.00
ECC State Grant	55,940.00	44,969.97	7,303.88
New Charter School	0.00	0.00	0.00
KPERS Special	3,260,867.00	2,219,167.02	850,793.17
Charter School	0.00	0.00	0.00
Summer School	0.00	0.00	0.00
All Day Kindergarten	50,000.00	37,380.00	5,875.00
Textbook/Student	602,650.00	331,195.02	8,256.20
Textbook Rental	0.00	0.00	0.00
Parent Education	211,007.00	63,004.00	0.00
Student Transportation	0.00	0.00	0.00
Special Education	8,728,797.00	2,138,331.40	214,094.00
Carl Perkins	30,905.00	3,854.00	2,000.00
Student Sales (Lunch)	657,550.00	416,294.82	65,973.99
Student School	40,100.00	21,161.47	3,412.93
Adult & Ala Carte Sales	218,300.00	118,492.04	22,155.66
Misc & Special	0.00	8,359.45	4,421.87

REVENUE REPORTING ACCOUNTS

Description	Published Budget	Receipts YTD	Receipt -Jan
State Food Assistance	25,400.00	11,585.72	1,768.28
Federal Child Nutrition	1,110,705.00	787,809.15	114,773.09
Payroll Clearing Acct	0.00	167,781.45	27,581.74
	67,152,709.86	31,203,738.99	8,066,511.95
	67,152,709.86	31,203,738.99	8,066,511.95

TRANSFERS

Account	Description	Published Budget	Disbursed YTD	Account
02 GENERAL FUND				
				02 GENERAL FUND
02-00-5200-940	Transfer To Driver	0.00	0.00	02-00-5200-940
02-00-5200-938	Transfer To Capital	0.00	0.00	02-00-5200-938
02-00-5200-951	Transfer To Technology	0.00	0.00	02-00-5200-951
02-00-5200-949	Transfer To Summer	0.00	0.00	02-00-5200-949
02-00-5200-946	Transfer To Inservice	0.00	0.00	02-00-5200-946
02-00-5200-952	Transfer To	0.00	0.00	02-00-5200-952
02-00-5200-950	Transfer To Special	4,653,298.00	1,871,917.00	02-00-5200-950
02-00-5200-954	Transfer To Vocational	0.00	0.00	02-00-5200-954
02-00-5200-944	Transfer To Food	0.00	0.00	02-00-5200-944
02-00-5200-936	Transfer To Bilingual	0.00	0.00	02-00-5200-936
02-00-5200-948	Transfer To Parent Ed	0.00	0.00	02-00-5200-948
02-00-5200-932	Transfer To Adult Ed	0.00	0.00	02-00-5200-932
02-00-5200-972	Transfer To Contingency	0.00	0.00	02-00-5200-972
02-00-5200-978	Transfer to At Risk	1,000,000.00	0.00	02-00-5200-978
02-00-5200-976	Transfer to At Risk (4	200,000.00	0.00	02-00-5200-976
02-00-5200-974	Transfer to Textbook	0.00	0.00	02-00-5200-974
02-00-5200-937	Transfer to Virtual	0.00	0.00	02-00-5200-937
02 GENERAL FUND		5,853,298.00	1,871,917.00	**02 GENERAL FUND**
03 SUPPLEMENTAL GENERAL				
				03 SUPPLEMENTAL GENERAL
03-00-5200-946	Transfer To Inservice	100,000.00	0.00	03-00-5200-946
03-00-5200-948	Transfer To Parent Ed	90,000.00	0.00	03-00-5200-948
03-00-5200-949	Transfer To Summer	0.00	0.00	03-00-5200-949
03-00-5200-936	Transfer To Bilingual	150,000.00	0.00	03-00-5200-936
03-00-5200-940	Transfer To Driver Ed	100,000.00	0.00	03-00-5200-940
03-00-5200-943	Transfer To Extra	0.00	0.00	03-00-5200-943
03-00-5200-944	Transfer To Food	0.00	0.00	03-00-5200-944
03-00-5200-950	Transfer To Special Ed	2,346,361.00	0.00	03-00-5200-950
03-00-5200-951	Transfer To Technology	0.00	0.00	03-00-5200-951
03-00-5200-952	Transfer To Transp	0.00	0.00	03-00-5200-952
03-00-5200-954	Transfer To Vocational	500,000.00	0.00	03-00-5200-954
03-00-5200-934	Transfer to Adult Suppl	0.00	0.00	03-00-5200-934
03-00-5200-974	Transfer to Textbook &	0.00	0.00	03-00-5200-974
03-00-5200-976	Transfer to At Risk (4	200,000.00	0.00	03-00-5200-976
03-00-5200-978	Transfer to At Risk	2,000,000.00	0.00	03-00-5200-978
03 SUPPLEMENTAL GENERAL		5,486,361.00	0.00	**03 SUPPLEMENTAL GENERAL**
04 CONTINGENCY RESERVE				
				04 CONTINGENCY RESERVE
04-00-5200-978	Transfer to At Risk	0.00	0.00	04-00-5200-978
04 CONTINGENCY RESERVE		0.00	0.00	**04 CONTINGENCY RESERVE**
23 TITLE II - A TEACHER				
				23 TITLE II - A TEACHER
23-00-5200-022	Transfer to Title V	0.00	0.00	23-00-5200-022
23 TITLE II - A TEACHER		0.00	0.00	**23 TITLE II - A TEACHER**

TRANSFERS

Account	Description	Published Budget	Disbursed YTD	Account
53 SUMMER SCHOOL				
				53 SUMMER SCHOOL
53-00-5200-930	Transfer to General	0.00	0.00	53-00-5200-930
53 SUMMER SCHOOL		0.00	0.00	**53 SUMMER SCHOOL**
		11,339,659.00	1,871,917.00	

HAYSVILLE USD #261

CASH BALANCES

January 31, 2013

NEGATIVE UNENCUMBERED CASH BALANCES:

47	ECC STATE GRANT.....	Awaiting State Funds
88	CARL PERKINS.....	Awaiting Fed Funds

3.4 TREASURER'S REPORT / BILLS

See Supporting Documentation in PDF

End of Section

4.0 REPORTS

No supporting documentation.

End of Section

AYP Reports

No supporting documentation.

End of Section

4.2 School Safety and Security Report

See Supporting Documentation in PDF

End of Section

5.0 FIRST READINGS

No supporting documentation.

End of Section

February BOE Policy

Board Policy	Administrative Recommendation
KG Use of District Facilities	No Changes
KG –R Use of District Facilities	No Changes

KG Use of District Facilities KG

The public schools and their facilities are the property of the citizens. USD 261 Board of Education recognizes the concept that learning is a lifelong process and that resources and facilities should be available to all the citizens of the community. Therefore, the use of school facilities as community centers is permitted and encouraged as set out in the guidelines below. All laws and statutes of a prohibitive nature pertaining to school districts shall also apply to those groups using USD 261's facilities. Those include the prohibition of the use of tobacco, alcohol, or illegal drug products in school facilities and on school property. It would also include the prohibition of weapons of any kind on school property.

BOE Approved: July 7, 2003; BOE Reviewed and Approved: February 22, 2010 Unless otherwise noted all of the following policies were re-adopted July 16, 2012.

KG –R Use of District Facilities KG-R

Any person, persons, or outside organization desiring to use the buildings or grounds shall complete a rental agreement and acquire the approval of the superintendent or designee. This agreement shall be completed and approved no less than seven days (one week) in advance of the intended use. A certificate of insurance may be required by the BOE to provide adequate proof of liability insurance. Guidelines for the use of facilities will be provided at the time a facilities use form is requested.

Regular Use of Facilities by Non-School Sports/Activity Groups

For regular use of a facility during a sports/activity season, such groups shall meet with designees of Haysville USD 261 to draw up an agreement that will outline the rights and responsibilities of such groups during that season. This document will also set forth any fees that will be associated with the use. The agreement will then be presented to the USD 261 Board of Education for approval. These agreements will be reviewed annually in the process set forth above before being presented to the Board of Education for approval.

Priority Usage

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list.

Priority One: Haysville Activity Center activities.
Priority Two: In-district non-school sports/activity groups.
Priority Three: Other tax supported community institutions.
Priority Four: In-district businesses, churches, civic clubs, community events and individuals.
Priority Five: Out-of-district groups, whose programs include district residents.

Schedule of Rental Rates for School Facilities (Per Day Per Use)

A. CHS Theater $100.00
CHS Theater (stage only for rehearsals) 20.00
CHS Gymnasiums 100.00
CHS Swimming Pool 100.00
CHS Cafeteria/Commons 50.00
CHS Classroom 15.00 Unless otherwise noted all of the following policies were re-adopted July 16, 2012.

KG –R Use of District Facilities KG-R-2
HMS Gymnasiums 100.00
HMS Cafeteria 50.00
HMS Multipurpose Room 50.00
HMS Classroom 15.00
Elementary School Gymnasiums 50.00
Elementary School Cafeterias 25.00
Elementary School Classrooms 15.00
Administrative Office Board Room or Conference Room 25.00
Other District Facilities/Grounds As determined by
Supt. or Designee
B. Kitchen facilities at any of the schools are available to outside groups only when authorized by the BOE. Any such approval for use of these areas will require the use of District food service employees and the utilization fee will be established by the Superintendent or designee.
C. If a custodian is required to be on duty or clean-up is involved, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends. A custodian must be on duty if the group using the facility numbers more than 30.

D. If special personnel are required, such as lighting or sound operators, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends.

E. Should users request air conditioning or heating when it is not otherwise in operation, a charge per hour will be assessed. If the facility requires pre-cooling/heating prior to actual use, a minimum of one hour's fee will be charged. Rates per hour will be $8.00 for small spaces and $15.00 per hour for large spaces.

F. Request for use of school facilities should be directed to the supervisor of the facility desired.

G. Additional fees may be charged if property of USD 261 is damaged or left in worse condition than when rented.

H. No activities may be scheduled before 12:00 noon or after 6:00 p.m. on Sundays unless approved by the Board of Education.
Unless otherwise noted all of the following policies were re-adopted July 16, 2012.

KG –R Use of District Facilities KG-R-3
Exemptions to Fees
Class I: No building rental fees shall be charged to the following groups for activities serving district residents:
1. School affiliated organizations including, but not limited to, parent teacher groups, booster clubs, alumni organizations, or community service meetings.
2. Governmental units.
3. Local (public school age) youth groups such as Boys Scouts and Girl Scouts.
4. The Haysville Chamber of Commerce.
5. In-district non-school sports/activity groups open to all district residents.
6. Other civic and community organizations as determined by the USD 261 superintendent or designee.

Any group may incur a custodial expense when custodians are not already on duty.
Class II: Fees shall be charged to local non-profit and service organizations:
1. In-district churches (located within the boundaries of Haysville USD 261).
2. Private individuals.
3. Private or social groups.

Class III: For-profit business concerns, sectarian, partisan, and out-of-district groups or organizations shall not be granted rental rights without approval of the BOE. Utilization fees and other charges will be set by the BOE.
Adopted January 7, 2002; BOE Reviewed and Approved: February 22, 2010 Unless otherwise noted all of the following policies were re-adopted July 16, 2012.

5.2 2013 – 2014 District Calendar

See Supporting Documentation in PDF

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

January Board Policy

Board Policy	Administrative Recommendation
JBCA Homeless Students	No Changes

JBCA Homeless Students (See EDAA and JBC) JBCA
The district, in accordance with state and federal law and the Kansas state plan, will ensure that homeless children in the school district have access to a free and appropriate public education. Homeless students are individuals who lack a fixed, regular and adequate nighttime residence.
Coordinator
The board shall designate a homeless coordinator for the district.
Approved: KASB Recommendation – 7/03; 4/07; BOE Approved: June 15, 2009
Note: The reader is encouraged to review regulations and forms for related information.

JBCA Homeless Students (See EDAA and JBC) JBCA-2
Homeless Student Regulations
Required by Federal and State Law
NOTE: This document MUST be approved by board action to become policy. File with clerk, distribute to principals and duplicate as necessary in district newsletters and other documents.
Homeless students shall, by definition, include the following:
1. Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.
2. Children and youth who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings.
3. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.
4. Migratory children who meet one of the above-described circumstances.

Enrollment/Placement (See JBC)
The administration shall consider the best interest of the child, with parental involvement, in determining whether the child should be enrolled in the school of origin or the school that nonhomeless students who live in the attendance area in which the homeless child or youth is actually living are eligible to attend. To the extent feasible, and in accordance with the child or youth's best interest, the child or youth should continue his or her education in the school of origin, except when contrary to the wishes of the parent or guardian. If the youth is unaccompanied by a parent or guardian, the homeless coordinator will consider the views of the youth in deciding where the youth will be educated. The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or has been temporarily placed elsewhere.

The school selected shall immediately enroll the homeless child or youth, even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, immunization records, proof of residency or other documentation. However, the district may require a parent or guardian of a homeless child or youth to submit contact information. The district must provide a written explanation, including a statement regarding the right to appeal, to the homeless child or youth's parent or guardian, or to the homeless youth if unaccompanied, if the district sends the child or youth to a school other than the school of origin or other than a school requested by the parent or guardian.

If a dispute arises over school selection or enrollment in a school, the child or youth shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute. The child, youth, parent or guardian shall be referred to the district homeless coordinator, who will carry out the dispute resolution process as expeditiously as possible.

JBCA Homeless Students (See EDAA and JBC) JBCA-4

For the purposes of this policy, "school of origin" is defined as the school that the student attended when permanently housed or the school in which the student was last enrolled.

A complaint regarding the placement or education of a homeless child or youth shall first be presented orally and informally to the district's homeless coordinator. If the complaint is not promptly resolved, the complainant may present a formal written complaint (grievance) to the homeless coordinator. The written complaint must include the following information: date of filing, description of concerns, the name of the person or persons involved and a recapitulation of the action taken during the informal charge stage. Within five (5) working days after receiving the complaint, the coordinator shall state a decision in writing to the complainant, with supporting evidence and reasons. In addition, the coordinator will inform the superintendent of the formal complaint and the disposition.

Services

Each homeless child or youth shall be provided services comparable to services offered to other students in the district including, but not limited to, transportation services; educational services for which the child meets the eligibility criteria, such as educational programs for disadvantaged students, students with disabilities and gifted and talented students; vocational programs and technical education; school meals programs; preschool programs; before- and after-school care programs; and programs for students with limited English proficiency. Homeless students will not be segregated in a separate school or in a separate program within a school based on the students' status as homeless.

Transportation (See EDAA, JBC and JGG)

If it is in the best interest of the homeless child or youth to attend the school of origin, transportation to and from that school will be provided at the request of the parent or guardian or, in the case of an unaccompanied youth, the homeless coordinator. If the student's temporary housing is outside the attendance area of the school of origin, then the district will work with the school of origin to agree on a method to apportion the responsibility and costs for transporting the child. If an agreement cannot be reached, the costs will be shared equally.

Records (See JR and JGCB

Any records ordinarily kept by the school, including immunization records, academic records, birth certificates, guardianship records and evaluations for special services or programs of each homeless child or youth shall be maintained so that appropriate services may be given the student, so that necessary referrals can be made and so that records may be transferred in a timely fashion when a homeless child or youth enters a new school district. Copies of records shall be made available upon request to students or parents in accordance with the Family Educational Rights and Privacy Act.

Coordinator

The Board designates the following individual to act as the district's homeless coordinator: (Name of Office) (Business Address) (Phone-Fax) The district shall inform school personnel, service providers and advocates working with homeless families of the duties of the district homeless coordinator. The homeless coordinator will ensure that:

1. Homeless children and youths are identified by school personnel and through coordination activities with other entities and agencies.
2. Homeless children and youths enroll in, and have a full and equal opportunity to succeed in, schools in the district.
3. Homeless families, children and youths receive educational services for which such families, children and youths are eligible, including Head Start, Even Start and preschool programs administered by the district and referrals to health care services, dental services, mental health services and other appropriate services.
4. The parents or guardians of homeless children and youths are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
5. Public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services, such as schools, family shelters and soup kitchens.
6. Enrollment disputes are mediated in accordance with law.
7. The parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing transportation to the school selected.
8. Unaccompanied youths will be assisted in placement or enrollment decisions, their views will be considered and they will be provided notice of the right to appeal.
9. Children or youths who need to obtain immunizations, or immunization or medical records, will receive assistance.

Approved: KASB Recommended Regulation – 7/03; 4/07; BOE Approved: June 15, 2009

6.2 Parents As Teachers Handbooks

See Supporting Documentation in PDF

End of Section

6.3 Tri-City Day School Handbooks

See Supporting Documentation in PDF

End of Section

Job Description
Title: Learning Facilitator
Reports To: Assistant Superintendent for Learning Services
Evaluation: As per Negotiated Agreement
Job Summary:
Through reflective dialogue and feedback the instructional coach will provide classroom support to teachers by planning and modeling effective instructional strategies in order to improve teacher performance and results for students. Coaches will develop and deliver professional learning in the area of curriculum and instruction at the building and district level.
Qualifications:
Masters degree in subject area, curriculum/instruction, or administration.
Five years teaching experience.
Required knowledge, skills and abilities:
1. Knowledge of and experience with professional learning.
2. Knowledge of teaching performance standards.
3. Knowledge of adult learning theory.
4. Knowledge of effective instructional practices.
5. Knowledge of curriculum standards.
6. Ability to tackle data analysis.
7. Ability to integrate technology.
Performance Responsibilities:
1. Provide training and support for mentors and new teachers.
2. Work with building administration to develop and deliver staff professional learning.
3. Work with district curriculum and instruction staff to develop plans for district professional learning.
4. Conduct building/classroom visits for new teachers twice per semester.
5. Four days per week are devoted to classroom visits while one day per week is devoted to collaboration with other coaches, planning, as well as professional training/ development.
6. Follow-up visits with reflective dialogue and feedback.
7. Document observations, walk-throughs, trainings, and feedback discussions.
8. Analyze data on student performance to determine student learning needs as well as to determine further professional learning needs.
9. Conduct building and staff trainings related to school improvement efforts.
10. Attend and participate, as requested, in trainings related to curriculum development, writing of assessments, standards training, effective instructional practices, differentiation, professional learning, technology integration, mentoring, and cognitive coaching.
11. Expand and maintain a library of resource materials that may be loaned to building staff members.
12. Other duties as assigned.
Physical Requirements/Environmental Conditions:
Physical and emotional ability and dexterity to perform required work and move about as needed in a fast-pace, high-intensive work environment.
13. Six addendum days shall be added to the contract for duties beyond the base contract

7.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

7.1 Schools for Fair Funding

No supporting documentation.

End of Section

7.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		Extension of Admin. Contracts
September		March
Enrollment Numbers		Curriculum Proposals
Summer Program Reports		School Calendar Proposals
Building Tours		
October		April
Special Education Plan		Teacher Non-Renewal Discussion
Building Tours		Capital Outlay Lists
Audit Report		Personnel Plan
November		May
KASB Delegates/voting		Handbooks
BOE Retreat/Goal Setting/Evaluation		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
		Set Budget Meeting Date and Time
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		
KASB State Convention		
KASB Spring/Fall Regional Mtgs.		

8.0 EXECUTIVE SESSION

No Supporting Documentation

End of Section

9.0 ADJOURNMENT

No supporting documentation.

End of Section