

REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261 – April 19, 2021 – 7:00 P.M.
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO
COVID-19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

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1.0 MEETING OPENING (No Documentation)

- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
 - Teacher Appreciation Proclamation
 - Star Polisher Awards
- 1.4 Superintendent's Announcements (No Documentation)
 - Social Contract
 - Regular May BOE Meeting Date
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME

- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas. If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday). All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

3.0 CONSENT AGENDA

- 3.1 Previous Minutes
- 3.2 Routine Personnel – (Additional information has been added to the BOE Meeting webpage)
- 3.3 Gifts and Grants
- 3.4 Assurances for Local Education Agency (LEA) Assurances for SPED – PDF
- 3.5 KASB Membership Dues, Season Pass and the Legal Assistance Fund Contract Renewal

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning

- COVID-19 – Schutte
- School Based Clinic - Schutte

6.0 ACTION ITEMS

- 6.1 Elementary Staff and Student Handbooks
- 6.2 Haysville Middle School Staff and Student Handbooks
- 6.3 Haysville West Middle School Staff and Student Handbooks
- 6.4 Temporary Summer Help
- 6.5 Pre-Algebra Coursework at Campus - Reed

7.0 FIRST READINGS

- 7.1 Campus High School Staff, Student* - PDF, Athletic Handbooks – PDF and Activities
 - *Campus High School Credit Request - PDF
- 7.2 Haysville High School Staff and Student Handbooks
- 7.3 Substitute & Education Support Handbooks
- 7.4 Transportation Handbooks
- 7.5 Fast Bridge – Reed - PDF
- 7.6 Secondary Science Curriculum Adoption – Reed - PDF
- 7.7 Elementary Math Curriculum Adoption – Reed – PDF
- 7.8 Eastbay Apparel Contract - Godwin

8.0 DISCUSSION/REPORT ITEMS

- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – Non-Elected Personnel - To discuss nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed

MOTION to go into executive session to discuss nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed.

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON/PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

SPECIAL MEETING U.S.D. # 261 – COVID-19
HAYSVILLE, KANSAS
7:00 p.m. – April 6, 2021
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19
SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was been made available on the USD 261 website.)

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order face to face, at 7:00 p.m., by Board President Paige Crum. Seven Board members were present face to face.

MEMBERS PRESENT

Paige Crum, President
Tom Gibson, Vice President
Greg Fenster
Dr. Susan Norton
Jennifer Bain
Jerome Crawford
Jeremy Bennett

OTHERS PRESENT

Dr. John Burke, Superintendent
Debbie Coleman, BOE Clerk
Dr. Clint Schutte, Assistant Superintendent of Business and Finance
Dr. Mike Clagg, Assistant Superintendent of Personnel
Jennifer Reed, Assistant Superintendent of Learning Services
Angie Estell, Director of Special Services
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 7:00 p.m. with seven members present.

2.0 COVID-19 – Action May Be Taken

Dr. Clint Schutte presented information to the Board regarding issues related to COVID-19.
Dr. Schutte reminded everyone that the safety of the District's students and staff is number one priority.

Regarding ESSER II funding, Haysville USD 261 will have a \$140,000.00 loss in funds due to reduced At Risk eligible students.

3.0 ADJOURNMENT

Meeting adjourned at 7:11 p.m.

Paige Crum, Board of Education President

Debra M. Coleman, Board of Education Clerk

SPECIAL MEETING U.S.D. # 261 – 6:30 p.m., April 6, 2021
BOARD ROOM – ADMINISTRATION BUILDING
1745 WEST GRAND HAYSVILLE, KANSAS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL
DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

The Special meeting of the Board of Education of Haysville School District USD 261, Haysville, Kansas was called to order face to face, at 6:30 p.m., by Board President Paige Crum. Seven Board members were present face to face.

Subject to Board Approval

MEMBERS PRESENT

Paige Crum
Tom Gibson
Jennifer Bain
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Jerome Crawford

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Supt. of Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Angie Estell, Director of Special Services
David Herbert, Director of IT
Others

1.0 MEETING OPENING

1.1 Call to Order

2.0 EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL

Nonelected Personnel: To discuss personnel matters of Non-elected personnel.

MOTION to go into executive session at 6:30 p.m. for 20-minutes, to return at 6:50 p.m. for the discussion of Non-elected personnel. To discuss personnel matters of Non-elected personnel.

(Crum/Gibson) Motion carried 7-0.

(Bain, Fenster, Bennett, Gibson, Norton, Crawford and Crum)

The Board invited Dr. Burke to join them in Executive Session.

Dr. Burke joined the Board in Executive Session at 6:30 p.m.

The Board, reconvened at 6:50 p.m. with four Board members present.

(Gibson, Norton, Crawford and Crum)

MOTION to return to Executive Session at 6:50 p.m. for 5-minutes, to return at 6:55 p.m. for discussion of Non-elected personnel. Dr. Burke was requested to remain in Executive Session with the Board.

(Crum/Gibson) Motion carried 4-0.

The Board reconvened at 6:55 p.m. with seven members present.

(Fenster, Bennett, Gibson, Bain, Norton, Crawford and Crum)

Dr. Burke returned to the Board Room at 6:55 p.m.

3.0 ACTION

No action taken.

4.0 ADJOURNMENT

Meeting adjourned at 6:58 p.m.

Paige Crum, Board of Education President

Debra M. Coleman, Board of Education Clerk

**BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS**

March 22, 2021 – 7:00 P.M.

**MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN
RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES**

(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District USD 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Seven Board members were present

MEMBERS PRESENT

Paige Crum
Tom Gibson
Jennifer Bain
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Jerome Crawford

OTHERS PRESENT

Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Supt. of Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Angie Estell, Director of Special Services
Mr. Jeff Hersh, 2021-2022 Superintendent of Schools
Sierra Johnson, Ex. President Campus Student Council – via phone
David Herbert, Director of IT
Carla Wulf, Ruth Clark Elementary School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)

- Statement of Substantial Interest forms were placed at each Board member's seat to be completed and turned into Debbie Coleman.
- Additional Personnel items were added to the Board packet and placed at Board member's seats.
- Haysville Swim Club information has been placed at Board member's seats.

1.4 Superintendent's Announcements (No Documentation)

- The Campus High School Boys' Basketball Team played in the 6A State Championship Game the first weekend of spring break. Our boys came up just short and finished second in the state. The players, coaches, and fans are congratulated for providing an excellent season of thrills.
- KSDE Certificate of Appreciation
Dr. Burke announced that Haysville USD 261 Food Service received a certificate of appreciation from the Kansas Department of Education in "recognition of heroic efforts since March 2020 ensuring that Kansas kids receive healthy and safe meals during the Covid-19 pandemic".

- 1.5 Campus High School Student Council Report (No Documentation)
Sierra Johnson - Executive President addressed the Board via phone and presented information to the Board on the GEM 5-K, upcoming Student Council elections and the May 8, 2021 Prom date and plans for a Prom while still adhering to COVID-19 precautions.
- 1.6 New and Good (No Documentation)
Crawford:
- KU plays at 8:30 p.m.
- Gibson:
- Haysville has administered the second round of COVID-19 vaccines.
 - Thank you to the Valley State Bank for providing 300 tickets to the State Basketball Tournament.
- Norton:
- The 6:00 p.m. news/sports on channel 3 did a nice job promoting Campus Baseball.
 - Sterling Chapman is up for the 6-A Player of the Year.
- Crum:
- Ms. Crum helped during the second round of the Haysville USD 261 COVID-19 vaccine clinic. It was well organized, the District nursing staff did a wonderful job, and their efforts are very much appreciated.
- 1.7 Approve / Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Bennett/Bain) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

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If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).

All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

- Mercedes Hindman – Haysville Swim Team (Piranha's) Pool Use Request – 5-minutes
Ms. Mercedes Hindman, representative from the Haysville Swim Club (Piranha's), addressed the Board via phone conference call requesting use of the Glenn Crum Natatorium for the Haysville Swim Team's practice sessions.
*The Board will discuss this under 5.0 REPORTS – COVID-19.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

Additional information was placed at Board member's seats.

3.3 Gifts and Grants

Campus High School received a donation in the amount of \$500.00 from Som Choup. The donation is to be used for Tech Ed's Science/Environmental Project.

MOTION to approve the consent agenda as presented.

(Norton/Gibson) Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS – PDF

MOTION to approve the Treasurer's Report/Bills as presented.
(Bain/Bennett) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- COVID-19

Dr. Clint Schutte and Jennifer Reed presented information to the Board regarding the COVID-19 update.

The recommendation from administration is to continue with social distancing of 6 ft., wearing masks, washing hands until the end of school, discontinue morning temperature checks for adults and to open facilities to more outside groups depending on the size of the group.

MOTION to approve the 4th, 9-week recommendation as presented.

(Bennett/Gibson) Motion carried 7-0.

- COVID-19 Recovery

Ms. Jennifer Reed presented information to the Board regarding an action plan for recovery after the COVID-19 battle and the Haysville High School 5th Quarter Diploma Completion Program for the summer of 2021.

*The Board discussed the request for the Haysville Swim Club (Piranha's) to use the Glenn Crum Natatorium for the Haysville Swim Team's practice sessions.

MOTION to allow the Haysville Swim Team to use the Glenn Crum Natatorium for their practice sessions with restrictions as presented.

(Bain/Norton) Motion carried 7-0.

6.0 ACTION ITEMS

6.1 Capital Outlay

Dr. Schutte was present to answer questions from the Board regarding Capital Outlay.

MOTION to approve Capital Outlay as presented.

(Bennett/Crawford) Motion carried 7-0.

6.2 2021-2022 District Calendar

MOTION to approve Draft #2 of the 2021-2022 District Calendar as presented.

(Bennett/Bain) Motion carried 6-1. Greg Fenster voted no.

6.3 Calendar Change – April 30, 2021, half day School & half day Inservice

Dr. Burke presented information to the Board regarding a Calendar Change on April 30, 2021, half day School & half day Inservice – lunches will not be served.

MOTION to approve the Calendar Change on April 30, 2021 having a half day School (lunch will not be served) & half day Inservice as presented.

(Norton/Bennett) Motion carried 7-0.

Dr. Norton left the Board Room at 8:39 p.m.

Dr. Norton returned to the Board Room at 8:41 p.m.

7.0 FIRST READINGS

7.1 Elementary Staff and Student Handbooks

Ms. Carla Wulf presented information to the Board regarding the Elementary level Staff and Student Handbooks.

This was a first reading with no action requested from the Board.

- 7.2 Haysville Middle School Staff and Student Handbooks
Dr. Mike Maurer presented information to the Board regarding the Haysville Middle School Staff and Student Handbooks.
This was a first reading with no action requested from the Board.
- 7.3 Haysville West Middle School Staff and Student Handbooks
Information was presented to the Board regarding the Haysville West Middle School Staff and Student Handbooks.
This was a first reading with no action requested from the Board.
- 7.4 Temporary Summer Help
Dr. Clint Schutte presented information to the Board regarding Temporary Summer Help.
This was a first reading with no action requested from the Board.
- 7.5 Pre-Algebra Coursework at Campus High School.
Ms. Jennifer Reed presented information to the Board regarding Pre-Algebra Coursework at Campus High School.
This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

- 8.1 Future Agenda Items
- All First Readings (if any) moved to Action Items
 - Handbooks
 - COVID-19
 - LEA Assurances VI-B for IDEA Application for Federal Flow Through Funds
 - Star Polisher Awards
 - Proclamation for Teacher Appreciation
- 8.2 Board Calendar
No Changes

9.0 EXECUTIVE SESSION – Negotiations

Negotiations: To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

MOTION to go into executive session at 8:59 p.m. for 10-minutes, to return at 9:09 p.m. for the discussion of Negotiations. To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
(Crum/Bennett) Motion carried 7-0.

The Board invited Dr. Burke and Dr. Clagg and Dr. Schutte to join them in Executive Session.
Dr. Burke, Dr. Clagg and Dr. Schutte joined the Board in Executive Session at 8:59 p.m.

The Board, reconvened at 9:09 p.m. with five Board members present.
(Bennett, Gibson, Norton, Crawford and Crum)

Dr. Schutte returned to the Board Room at 9:09 p.m. Dr. Burke and Dr. Clagg remained in the Conference Room with remaining Board members.

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EXECUTIVE SESSION – Non-elected Personnel

Nonelected Personnel: To discuss personnel matters of Non-elected personnel.

MOTION to go into executive session at 9:12 p.m. for 15-minutes, to return at 9:27 p.m. for the discussion of Non-elected personnel. To discuss personnel matters of Non-elected personnel. (Crum/Bennett) Motion carried 5-0. (Bennett, Gibson, Norton, Crawford and Crum)

The Board invited Dr. Burke and Dr. Clagg to join them in Executive Session. Dr. Burke and Dr. Clagg joined the Board in Executive Session at 9:12 p.m.

The Board, reconvened at 9:27 p.m. with four Board members present. (Gibson, Norton, Crawford and Crum)

MOTION to return to Executive Session at 9:27 p.m. for 10-minutes, to return at 9:37 p.m. for discussion of Non-elected personnel. Dr. Burke and Dr. Clagg were requested to remain in Executive Session with the Board. (Crum/Norton) Motion carried 4-0.

The Board reconvened at 9:37 p.m. with seven members present. (Fenster, Bennett, Gibson, Bain, Norton, Crawford and Crum)

Dr. Burke and Dr. Clagg returned to the Board Room at 9:37 p.m.

MOTION to add a Special Board Meeting on Tuesday, April 6, 2021 at 6:30 p.m. for discussion of Non-elected Personnel. (Crum/Bain) Motion carried 7-0.

10.0 ADJOURNMENT

Meeting adjourned at 9:42 p.m.

Paige Crum, Board of Education President

Debra M. Coleman, Board of Education Clerk

TO: Board of Education

FROM: Dr. Michael Clagg
Asst. Supt. for Personnel

DATE: April 19, 2021

RE: Leave of Absence for Student Teaching

Brett Womack is being recommended by the Classified Leave of Absence Committee to receive a paid Leave of Absence for Student Teaching during the 2021 fall semester.

CA

2021-2022

PERSONNEL RESUME

Name Kenneth Buff
For Position As Special Education Teacher
Building Haysville Middle School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Oklahoma State University	2012	BA	Liberal Studies

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Wichita State University	2020	MA	Special Education

<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Special Education Teacher	Derby, KS	2018-2021	3
Special Education Teacher	Stillwater, OK	2016-2017, 2014-2015	2

Salary Offered \$50,214 **Degree** MS **Level** D

2021-2022

PERSONNEL RESUME

Name Cassidy Puderbaugh
For Position As Vocal Music Teacher
Building Haysville West Middle School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Sterling College	2017	BA	Music Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
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<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Music Teacher	Garden Plain, KS	2018-2021	3

Salary Offered \$41,958 **Degree** BS **Level** C

2021-2022

PERSONNEL RESUME

Name Angela Addis
For Position As Elementary Instrumental Music Teacher
Building Prairie Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Wichita State University	2003	BA	Music Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Wichita State University	2007	MA	Music Education

<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Instrumental Music Teacher	Derby, KS	2003-2021	18

Salary Offered \$60,515 **Degree** MS **Level** J

2021-2022

PERSONNEL RESUME

Name Jamie Liebau
For Position As Family & Consumer Science Teacher
Building Haysville West Middle School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Oklahoma State University	1989	BS	Business Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Friends University			
Ottawa University			

<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
M.S. Family & Consumer Science Teacher	Haysville, KS	2017-2020	3
M.S. Family & Consumer Science Teacher	Derby, KS	1995-2017	22

Salary Offered \$45,145

2021-2022

PERSONNEL RESUME

Name Adam Bazil
For Position As 4th Grade Teacher
Building Freeman Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Fort Hays State University	2020	BS	Elementary Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
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<u>Student Teaching Experience</u>	<u>Location</u>	<u>Date</u>
3 rd Grade	Haysville, KS	2020

Salary Offered \$40,119 **Degree** BS **Level** A

2021-2022

PERSONNEL RESUME

Name Craig McDaniel
For Position As School Psychologist
Building Hemphill

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
University of Wyoming	2007	BS	Elementary Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Wichita State University	2013	Spec	School Psychology

<u>Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
School Psychologist	Goddard, KS	2018-2021	3
Dir. Of Interrelated School	Heartspring	2015-2018	3
Behavior Specialist	Goddard, KS	2014-2015	1
School Psychologist	Derby, KS	2013-2014	1
Special Education Teacher	Goddard, KS	2007-2012	5

Salary Offered \$54,095 **Degree** Spec **Level** G

2021-2022

PERSONNEL RESUME

Name Candice Davis
For Position As Kindergarten Teacher
Building Rex Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Northwestern Oklahoma State University	2011	BS	Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Southeastern Oklahoma State University	2020	MS	Curriculum & Instruction

<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Kindergarten Teacher	Cherokee, OK	2019-2021	2
1 st Grade Teacher	Burlington, OK	2017-2019	2
4 th -6 th Grade Teacher	Kiowa, KS	2011-2013	2

Salary Offered \$50,214 **Degree** MS **Level** D

2021-2022

PERSONNEL RESUME

Name Dr. Sherrie-Shalise Jackson

For Position As Principal

Building Nelson Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Oral Roberts University	2003	BS	Elementary Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
University of Oklahoma	2020	D.Ed	Education Administration/ Curriculum & Supervision
University of Oklahoma	2011	ME	Education Administration/ Curriculum & Supervision

<u>Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Elementary Principal	Tulsa, OK	2015-2021	6
Elementary Asst. Principal	Tulsa, OK	2011-2015	4
Elementary Teacher	Tulsa, OK	2003-2011	8

Salary Offered \$105,000

2021-2022

PERSONNEL RESUME

Name William Welch
For Position As Science Teacher
Building Campus High School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Newman University	1985	BS	Biology

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Emporia State University	1995	MS	Biology

<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Biology Teacher	Caldwell, KS	2020-2021	1
Biology Teacher	Derby, KS	2014-2019	5
Science Teacher	Wichita, KS	2006-2014	8

Salary Offered \$56,049.51 **Degree** MS+12 **Level** L

2021-2022

PERSONNEL RESUME

Name Joshua Drury

For Position As Social Studies Teacher

Building Haysville Middle School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Friends University	2021	BS	History/Government

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
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<u>Student Teaching Experience</u>	<u>Location</u>	<u>Date</u>
Social Studies	Haysville, KS	2021

Salary Offered \$40,119 **Degree** BS **Level** A

2021-2022

PERSONNEL RESUME

Name Kelli Doolen

For Position As Speech Language Pathologist

Building Prairie Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Wichita State University	2010	BA	Communication Science And Disorders

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Ft. Hays State University	2012	MS	Speech Language Pathology

<u>Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Speech Language Pathologist	Derby, KS	2016-2021	5
Speech Language Pathologist	Grants Pass, OR	2015-2016	1
Speech Language Pathologist	Port Orange, FL	2014-2015	1
Speech Language Pathologist	Derby, KS	2012-2014	2

Salary Offered \$58,114 **Degree** MS+24 **Level** F

2021-2022

PERSONNEL RESUME

Name Natasha Phillips
For Position As Early Childhood Teacher
Building Freeman Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Wichita State University Apprentice Program	2022	BA	Early Childhood Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
------------------------	--------------------	----------------------	---------------------

<u>Student Teaching Experience</u>	<u>Location</u>	<u>Date</u>
K-2 Special Education	Haysville, KS	2021

Salary Offered \$40,119 **Degree** BS **Level** A

2021-2022

PERSONNEL RESUME

Name Christina Kindle
For Position As Library Media Specialist
Building Oatville Elementary School

Education

<u>Undergraduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Ft. Hays State University	2015	BS	Education

<u>Graduate</u>	<u>Date</u>	<u>Degree</u>	<u>Major</u>
Emporia State University			

<u>Teaching Experience</u>	<u>Location</u>	<u>Dates</u>	<u>Years</u>
Library Media Specialist	Wichita, KS	2019-2021	2
4 th Grade Teacher	Wichita, KS	2015-2019	4

Salary Offered \$50,214 **Degree** MS **Level** D

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 19, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Sarah Henning, Science Teacher at Campus High School, effective May 28, 2021.

CA

3.3 Gifts and Grants

End of Section

3.4 Local Education Agency (LEA)

See Supporting Documentation in PDF

End of Section



Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/18/2021	16823

Bill To
Haysville USD 261 1745 W Grand Ave Haysville, KS 67060-1234

Quantity	Description	Rate	Amount
1	Option 1 Membership Renewal - USD 2021-22	12,717.57	12,717.57
1	Option 2 Season Pass 2021-22 (Optional)	1,500.00	1,500.00
	Membership Renewal - 2021-22 with Season Pass		14,217.57
		Total	\$14,217.57
Payments/Credits		\$0.00	
Balance Due			\$14,217.57



Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/18/2021	17280

Bill To
Haysville USD 261 1745 W Grand Ave Haysville, KS 67060-1234

Quantity	Description	Rate	Amount
	LAF Contract Renewal 21-22	2,300.00	2,300.00
Thank you for your business.		Total	\$2,300.00
Payments/Credits		Balance Due	
\$0.00		\$2,300.00	

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section



USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 9

DATED: 4/19/2021

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

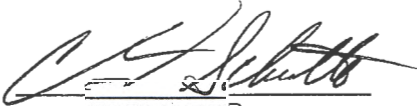
DATE	<u>3/12/2021</u>	<u>DIRECT DEPOSIT</u>	<u>61165-62241</u>	Ck#	<u>1250</u>	<u>2,449,871.86</u>
		<u>WITHHOLDING</u>		Ck#	<u>75915-75947</u>	<u>1,938,060.93</u>
		<u>WITHHOLDING</u>		Ck#		

ACCOUNTS PAYABLE

DATE	<u>3/12/2021</u>	Manual Cks	<u>76081-76097</u>	<u>159,486.56</u>
	<u>3/25/2021</u>	Manual Cks	<u>76098-76104</u>	<u>38,584.20</u>
	<u>4/1/2021</u>	Manual Cks	<u>76105-76108</u>	<u>14,916.05</u>
	<u>4/7/2021</u>	Manual Cks	<u>76139-76157</u>	<u>96,846.53</u>
	<u>4/7/2021</u>	Manual Cks	<u>76158</u>	<u>32,455.14</u>
	<u>4/19/2021</u>	Cks	<u>76161-76341</u>	<u>901,910.85</u>
		VOIDS		<u>(32,595.69)</u>

TOTAL REGISTER: 5,599,536.43

SUBMITTED BY:


TREASURER

APPROVED BY:

BOARD PRESIDENT

ATTESTED BY:

BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	2,281,369.85	3,457,427.01	-4,358,644.78	1,380,152.08	-141,550.24	1,238,601.84	0.00
07	FEDERAL FUNDS	-217,619.31	340.00	-161,685.17	-378,964.48	-186,733.62	-565,698.10	0.00
08	SUPPLEMENTAL GENERAL	1,524,053.58	93,434.44	-452,230.42	1,165,257.60	-44,296.28	1,120,961.32	0.00
11	AT-RISK (4 YEAR OLD)	9,049.59	175,000.00	-40,992.28	143,057.31	-286.42	142,770.89	0.00
13	AT-RISK (K-12)	226,923.77	500,080.00	-274,109.46	452,894.31	-8,309.23	444,585.08	0.00
14	BILINGUAL	46,329.69	0.00	-18,846.72	27,482.97	0.00	27,482.97	0.00
16	CAPITAL OUTLAY	1,229,655.46	90,210.00	-103,868.47	1,215,996.99	-66,094.72	1,149,902.27	0.00
18	DRIVER TRAINING	215,635.77	10,225.00	0.00	225,860.77	0.00	225,860.77	0.00
24	FOOD SERVICE	2,490,742.24	208,986.96	-232,987.92	2,466,741.28	-41,492.92	2,425,248.36	0.00
26	PROFESSIONAL DEVELOPMENT	16,390.28	0.00	-688.89	15,701.39	-147.87	15,553.52	0.00
28	PARENTS AS TEACHERS PROGRAM	47,787.03	38,702.00	-27,815.23	58,673.80	-593.76	58,080.04	0.00
30	SPECIAL EDUCATION	-803,983.40	915,510.32	-1,072,085.79	-960,558.87	-14,289.17	-974,848.04	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	47,209.25	150,000.00	-68,339.08	128,870.17	-10,845.72	118,024.45	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	482,904.41	22,787.18	-4,792.02	500,899.57	-15,753.90	485,145.67	0.00
62	BOND & INTEREST #1	7,500,901.68	90,195.77	0.00	7,591,097.45	0.00	7,591,097.45	0.00
70	ECC STATE GRANT	-11,246.75	1,052.93	-4,840.46	-15,034.28	-98.96	-15,133.24	0.00
71	KANSAS PRESCHOOL PILOT GRANT	5,920.00	0.00	0.00	5,920.00	0.00	5,920.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	232,667.32	51,489.55	-9,099.12	275,057.75	0.00	275,057.75	0.00
TOTAL		15,029,112.04	5,805,441.16	-6,831,025.81	14,003,527.39	-530,492.81	13,473,034.58	0.00

***** End of report *****

9,000.00 Payroll
13,994,527.39 *Bank Balance*
13,994,527.39 *General Ledger Balance*
- 0 -

Bank Statement Closing Date: 03/31/2021
Bank Cash Account: PAY (Checking)
Cash Account #: **A 9010 000 0000 000
Reconciled: YES Reconciliation Date: 04/07/2021 Reconciled By: Nadine Foreman
Transitional Reconciliation: NO Initial Reconciliation: NO

Bank Statement Balance		
Ending Balance Shown on this Bank Statement:		14,156,985.99
<u>Items Not Listed on this Statement</u>		
Checks:	-162,458.60	
Cash Receipts Sources:	0.00	
Journal Entries Sources:	0.00	
Subtotal of Skyward Sources not on Statement:		-162,458.60
Manual Adjustments:		0.00
Adjusted Bank Statement Balance:		13,994,527.39

Ending Cash Balance as of 03/31/2021		
Beginning Cash Balance:		15,020,112.04
<u>Items from Skyward Sources</u>		
Accounts Payable Sources:	-2,658,187.63	
Cash Receipts Sources:	4,083,915.85	
Journal Entries Sources:	-1,441.01	
Payroll Sources:	-2,449,871.86	
Subtotal of Skyward Sources:		-1,025,584.65
Month End Balance:		13,994,527.39

Variance: 0.00

***** End of report *****

HAYSVILLE USD #261

CASH BALANCES

March 31, 2021

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
30	SPECIAL EDUCATION	Awaiting State Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
70	ECC STATE GRANT.....	Awaiting State Funds

FD FD	2020-21 Revised Budget	2020-21 FYTD Activity	2020-21 FYTD Unexpended Bal	Encumbered Amount	2020-21 FYTD Unencumbered Bal	2020-21 FYTD %
06 GENERAL FUND	41,440,373.00	25,390,260.84	16,050,112.16	141,550.24	15,908,561.92	61.61
07 FEDERAL FUNDS	1,968,557.30	1,085,255.83	883,301.47	186,733.62	696,567.85	64.62
08 SUPPLEMENTAL GENERAL	13,775,046.00	9,616,903.22	4,158,142.78	44,296.28	4,113,846.50	70.14
11 AT-RISK (4 YEAR OLD)	475,900.00	281,942.69	193,957.31	286.42	193,670.89	59.30
13 AT-RISK (K-12)	6,680,000.00	3,053,892.69	3,626,107.31	8,309.23	3,617,798.08	45.84
14 BILINGUAL	200,000.00	137,517.03	62,482.97	0.00	62,482.97	68.76
16 CAPITAL OUTLAY	3,200,282.00	1,679,156.26	1,521,125.74	65,094.72	1,456,031.02	54.50
18 DRIVER TRAINING	145,600.00	66,506.51	79,093.49	0.00	79,093.49	45.68
24 FOOD SERVICE	3,945,000.00	1,754,669.96	2,190,330.04	41,492.92	2,148,837.12	45.53
26 PROFESSIONAL DEVELOPMENT	138,000.00	54,768.65	83,231.35	147.87	83,083.48	39.79
28 PARENTS AS TEACHERS PROGRAM	357,500.00	207,431.20	150,068.80	593.76	149,475.04	58.19
30 SPECIAL EDUCATION	13,405,460.00	7,827,232.97	5,578,227.03	14,289.17	5,563,937.86	58.49
31 CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34 VOCATIONAL EDUCATION	827,000.00	431,129.83	395,870.17	10,845.72	385,024.45	53.44
51 KPERS RETIREMENT CONTRIBUTIONS	6,646,904.00	4,454,089.13	2,192,814.87	0.00	2,192,814.87	67.01
53 CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55 TEXTBOOK & STUDENT MATERIAL -R	792,052.58	334,407.61	457,644.97	15,753.90	441,891.07	44.21
62 BOND & INTEREST #1	7,595,935.00	6,072,054.39	1,523,880.61	0.00	1,523,880.61	79.94
70 ECC STATE GRANT	60,000.00	17,779.37	42,220.63	98.96	42,121.67	29.80
95 PAYROLL CLEARING	0.00	465,006.86	-465,006.86	0.00	-465,006.86	0.00
Grand Expense Totals	101,653,609.88	62,930,005.04	38,723,604.84	529,492.81	38,194,112.03	62.43

Number of Accounts: 2383

***** End of report *****

Grand Expense Totals	18,625,510.00	858,130.00	18,738,248.13	0.00	10,465,044.00
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***** End of report *****

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

2021-2022
Changes for the Elementary Parent and Student Handbook
and Elementary Staff Handbook

The 2020-2021 Elementary Staff Handbook and the Elementary Parent and Student Handbook are available online for your review – changes will be made for 2021-2022

Changes: In addition to specific changes noted below, pages numbers have been updated and various typographical errors and spacing errors have been corrected and fixed.

Elementary Parent and Student Handbook

The handbook is available online and only printed for parents who do not have internet access and those requesting a paper copy.

Front Cover and throughout document
Change dates for 2021-2022
Add District Calendar for 2021-2022

Changes noted on the following pages:

Page 1-2 Update Names and Positions –Administrative Staff

Page 7 Latchkey fees may be updated pending notification from HAC

Page 17- 18 Health Services - Since health services has changed and most schools now have an RN we updated and simplified the wording as follows::

2020-2021 reads: Health aides will be employed as required. A health aide is not a registered nurse, but is a person with some knowledge of health issues and problems. The aide will help maintain health records and check students referred by teachers. A health aide is assigned full time to Freeman Nelson Oatville, Prairie, Rex, and Ruth Clark Elementary Schools, Haysville West Middle School, Haysville Middle School, and Campus High School.

2021-2022 Changing to read: A registered nurse (RN) or health aide will be employed as required. The RN or aide will help maintain health records and check students referred by teachers.



Changes in Elementary Staff Handbook

Changed dates to 2021-2022 – throughout the document

HMS Student Handbook Changes

All dates of 2020-2021 will be changed to 2021-2022

All page numbers will be changed to accurately represent content

Any personnel changes – p 2 - administration, secretarial, counseling office, or BOE will be changed

Announcements – p 6

Announcements are read daily ~~at the beginning of second hour.~~ during Guided Study.

Arrival and Departure – p 6

Students are to arrive at school no earlier than **7:10 a.m.** and report to their assigned gymnasium; **Grade 6 – Gym 1, Grade 7 – Gym 2, and Grade 8 – Gym 3.** Students may report to the cafeteria to participate in the breakfast program at approximately 7:10 a.m. **Students are to remain in either of these locations until 7:25 a.m. when they will be allowed to enter the hallways and prepare for their first hour class.** Students are to be out of the building by 3:00 p.m. each day. Exceptions to these times are athletic practices, other extracurricular activity practice, detentions, or tutoring.

Destinations of Gym 1, 2, and 3 may need to be changed due to COVID-19 protocols at the time of printing. Current practice, all students report to their first hour classroom if not participating in the breakfast program.

Chrome Book Policy – p 6 – already BOE approved – will be inserted here – only change will be the removal of the 2020-21 date since it will now be included in the student handbook versus being a separate handbook – same protocol used at Campus HS

HMS Bell Schedule – p 10 – this page number will be adjusted

Current Schedule				Current Schedule – Removing additional 10 minute			
	Start	End	Length		Start	End	Length
Hour 1	7:25	8:21	56		7:25	8:21	46
Passing	8:21	8:24	3		8:21	8:24	3
Hour 2	8:24	9:10	46		8:24	9:10	46
Passing	9:10	9:13	3		9:10	9:13	3
Hour 3	9:13	9:59	46		9:13	9:59	46
Passing	9:59	10:02	3		9:59	10:02	3
Hour 4	10:02	10:48	46		10:02	10:48	46
Passing	10:48	10:51	3		10:48	10:51	3
Hour 5							
Class x 2							
Hawk Time							
Lunch	10:51	12:40	109		10:51	12:40	109
Passing	12:40	12:43	3		12:12	12:15	3
Hour 6	12:43	1:29	46		12:43	1:29	46
Passing	1:29	1:32	3		1:29	1:32	3
Hour 7	1:32	2:18	46		1:32	2:18	46
Passing	2:18	2:21	3		2:18	2:21	3
Hour 8	2:21	2:50	29	Guided Study	2:21	2:50	29

Lockers – p 11 – this page number will be adjusted – change in wording only if lockers are not available for use again in 2021-22

Current language - The lockers in the district schools shall be under the supervision of the building administration and/or designee and assigned to the student for the storage of school materials and personal belongings. Each student will be assigned a locker. Combination locks are built into lockers. Students should not share lockers or combinations. A charge of \$2.00 will be assessed each time that a combination has to be changed. Requests for a change in the combination should be made in the office. Students are not permitted to switch lockers with other students. The school reserves the right to search a student's locker to maintain the integrity of the school environment and to protect other students. Each individual student is responsible for the contents of his/her locker at all times. Students will be held accountable for the contents of their assigned locker. If a student is issued a PE lock, the student is responsible for returning the lock at the end of the semester. If it is not returned, the student will need to pay the replacement cost of \$7.50 per lock. If a student is issued a key lock, the student is responsible for returning the key at the end of the school year. If the key is not returned, the student will need to pay the replacement cost of the lock in the amount of \$10.00.

Change in language if needed – Lockers at Haysville Middle School will not be available for use during the school year.

Second Chance Breakfast – p 13 – Remove entire section – This program was optional, and discontinued during the pandemic. HMS no longer wants to participate in this program

~~HMS was identified by KSDE as a school that could benefit from the second chance breakfast program. This program allows any child an additional chance to eat breakfast everyday school is in session. This initiative takes place during passing period from 1st to 2nd hour, and the first nine minutes of 2nd hour. Therefore, second hour is nine minutes longer than any other instructional hour. Children report to the cafeteria to purchase the second chance breakfast food, then take that food to the classroom for consumption. Any child on Free/Reduced meal status, can only use that one time for the meal being purchased. If used during regular breakfast time, the child can still participate in the second chance breakfast opportunity but must pay full price. If Free/Reduced status is not used during first breakfast, then it may be used during the second chance opportunity.~~

HMS Staff Handbook Changes

All dates of 2020-2021 will be changed to 2021-2022

All page numbers will be changed to accurately represent content

Any personnel changes – pp 1 - 2 - administration, secretarial, counseling office, or BOE will be changed.

Schedule – p 1 – will be changed to match student handbook

Absences – p 2 – replace Tami Schlerth with Cindy Williams

Health Aide – p 18 – change section title to Health Room – language in text, change Health Aide to Nurse

Weekly Bulletins and Announcements – p 28 – remove this section and replace with section and language from student handbook, as noted above.

Changes to HWMS 2021-22 Student Agenda

Please note the changes made to the Haysville West MS 2021-22 agenda.

1. All names and dates have been updated.

2.**Deliveries** - The commercial delivery of food will be allowed with prior administrative approval.(deleted)

3.**Dress Code** - Unnatural hair color is strongly discouraged.(deleted)

4. **Drills** - In the event of an actual emergency, parents/guardians may pick up your child at the designated evacuation site [outlined in your school's information packet](#).(Highlighted wording deleted)

5.**Personal Property** - Teachers may request personal electronic devices be brought to school as part of a BRING YOUR OWN DEVICE activity. Otherwise, cell phones and other electronic devices should be turned off and stored in the students locker.(deleted)

6. **Tobacco Products, Possession Of, etc.** - The use and/or the possession of tobacco [will](#) warrant a parent contact, police contact, potential for ticket from the Haysville Police Department, and a suspension. (will was changed to could)



1745 W. Grand Ave.
Haysville, Kansas 67060
Office: (316) 554-2200
Fax: (316) 554-2230

TO: Haysville Board of Education
FR: Dr. Clint Schutte, Assistant Superintendent of Business & Finance
DA: March 22, 2021
RE: Summer Temporary Personnel Requests

History / Relevance: Traditionally, during the summer months, the district hires temporary, seasonal employees to assist with summer grounds, paint, bus cleaning, and technology projects.

What: We are asking for approval to hire six ground crew positions, three paint crew positions, and three bus-cleaning positions. Please see the attached requests.

Why: The summer projects completed by these employees are often difficult or impossible to achieve during the school year while students are in attendance.

Where: These requests will affect Operations.

When: The staffing increase will be from May through August.

How: The Operations Director and the Director of Facilities will take an application. Upon review of the application and interviews of the candidates, offers will be made to fill the positions.

Who: The additional staff will work under the supervision of Director of Transportation, Maintenance / Custodial Supervisor, and Executive Director of Operations.

How Much: The cost for all twelve positions is estimated at \$50,000.

If you have any questions, please contact me.

Thank you for your consideration.

cls

attch:



USD 261 Service Center

1745 W. Grand
Haysville, KS 67060

Phone: 316-554-2210 • Fax 316-554-2212
bknudson@usd261.com

B.J. Knudson
Executive Director of
Operations

March 4, 2021

TO: Clint Schutte
FROM: B.J. Knudson, Executive Director of Operations
REF: Summer Temporary Maintenance and Transportation Personnel

Director of Facilities Freddy Robinson, Director of Transportation Chris Long and I would like to request the following summer maintenance and transportation temporary positions for the months of Late May, June, July and August. These positions are needed to provide additional care and maintenance for our buildings, grounds, and transportation fleet.

Grounds crew –We are requesting six temporary summer positions to do mowing, trimming, fertilizing, dirt work, and tree trimming for approximately 270 acres.

Paint crew – We are requesting three summer temporary positions to paint classrooms, hallways, offices, as well as other interior and exterior areas.

Bus cleaning crew – We are requesting three summer temporary positions to clean the exterior and interior of our 78 Transportation Department fleet vehicles as well as to repair vehicle interiors as needed.

We take great pride in maintaining our school district facilities, grounds and vehicles. We are making this request to ensure that we continue to improve the maintenance of these important assets.

Thank you for considering our request.

To: USD 261 Board of Education & Dr. John Burke

From: Campus High School Administration

Re: Pre-Algebra Course at Campus High School

Date: 3/22/2021

History/Relevance: With the rising number of students needing additional support we see a significant need to once again teach Pre-Algebra at the High School level.

What: Seeking approval to reinstate Pre-Algebra to the Campus High School math curriculum.

Why:

- Anticipated higher number of students requiring MTSS due to COVID.
- Social Emotional - students who begin high school with a failed math course are constantly playing catch-up
- Other areas schools offer Pre-Algebra (Derby and Maize)
- A Pre-Algebra offering allows us to meet the needs of more students and reduce numbers from Resource Pre-Algebra sections and Everyday Algebra sections.

Where: Campus High School

When: Once approved, it will begin with the fall semester of the 2021-2022 school year.

How: The students enrolled in this course would be in the 9th grade and selected through Scantron scores, State Assessments, and teacher recommendations.

Who: The instructor will be a teacher from the current math department, no additional staff is necessary.

How much: We will use Envision 8th grade math books for this class that the district has already purchased. Funding may be needed for additional online seats depending on the size of the classroom sections. (\$72.00 per seat)

Thank you,

Campus High School Administration

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Campus High School Staff Handbook

See Supporting Documentation in PDF

End of Section

7.1 Campus High School Student Handbook

See Supporting Documentation in PDF

End of Section

7.1 Campus High School Athletic Handbook

See Supporting Documentation in PDF

End of Section

CHS Activities Handbook Changes 2021-2022

- Update Year
- Update Table of Contents
- Add Disc Golf Club Constitution (attached)
- Add Stem Club Constitution (attached)

Club name: **Disc Golf Club**

Article I: Purpose or goals

The purpose of the Disc Golf Club is to provide members of the Disc Golf Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher or staff member who will help to coordinate club activities with the Activities Director

Article III: To be a member, students must do or be the following

Membership in the Disc Golf Club is open to any student interested.

Article IV: Procedure for determining student leadership

Elections for the following school year shall be held at the last meeting of the preceding year. The nominations shall come from the floor by members of the club. The offices up for election shall be president, vice president, treasurer, secretary, and student council representative.

Article V: Duties of Officers

The president shall preside at the club meetings and shall work with the sponsor in coordinating club activities. The vice president shall take over the president's duties when the president cannot perform these responsibilities. The treasurer shall keep a record of the club's expenditures and earnings. The secretary shall keep minutes of the club's meetings. The student council representative shall inform the club about student council actions that may pertain to the club and shall represent the club's interests in student council.

Article VI: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VII: Club Activities

The Disc Golf Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair. The Disc Golf Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: STEM Club

Article I: Purpose and Goals

The purpose of the STEM Club is to provide the STEM Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising, and other promotional activities, which include Science, Technology, Engineering, and Math.

Article II: Sponsors

The club sponsors will be the STEM Club Haysville faculty who will help to coordinate club activities with the Activities Director. The sponsors are expected to be models of leadership, competence, and cooperation.

Article III: Membership

Membership in the STEM Club is open to any student currently enrolled in any of the courses offered within STEM programs.

Article IV: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds with approval from the sponsor. The STEM Club sponsors then must complete the club purchase requisition form and submit that form with any purchase requisition before the use of club money will be approved by CHS administration.

Article V: Treasurer Appointed

A treasurer will be appointed by the STEM Club leadership to keep financial records for the club. A report of funds by the treasurer will be given to the STEM Club sponsor at their regular scheduled meetings (at least once every two weeks.)

Article VI: Club Activities

The STEM Club will have an organizational meeting at the start of the school year. The purpose of the meeting will be to set the club goals for the year and to determine fundraising in order to meet those goals. The club will continue to meet monthly thereafter.

HHS Handbook Changes Recommended for 2021-2022

The names of all Board Members and Staff Members will be updated as well as the Board Adopted Calendar.

Pages 3-4 HHS-Student/Parent/School Contract

Add this bulleted point for student portion of the Contract:

As a student at Haysville High School I pledge to:

- ☐ Check my school email and Google Classroom, or the current learning management system used by HHS, each class period and communicate with my teachers and the school, promptly responding to all communications.

Edit this bulleted point for the parent portion of the contract:

As the parent of a student attending Haysville High School I pledge to:

- ☐ Sign View my child's weekly progress report for Seminar and early release each week and check their academic progress on Acellus, and Power School. Communicate with the school and my student each week if my student has earned early release but I don't want them to be released early.

Page 20 (Under Grading Scale)

*Students must pass all unit exams, mid-term exams and final exams in Acellus with a minimum ~~in average~~ score of 60% ~~or higher~~ in order to earn credit.

ATTENTION: Students who fail to complete at least one course per period enrolled with ~~may~~ be required to stay for seminar the following nine weeks until the class(es) failed are completed.

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2021-2022 HHS Class Schedule

*The only change is that we are moving PLP to Block 2 on Fridays and renaming PLP Block as Block 2 (PLP).

Monday-Thursday

Block 1 7:40-9:10
SCB 9:10-9:20
Block 2 (PLP) 9:20-10:05
Block 3 10:10-11:35

Seminar Day/Friday

Block 1 7:40-8:30
SCB 8:30-8:40
~~Block 2 (PLP) 8:40-9:30~~
Block 3 9:35-10:25

Block 4 11:40-12:20

Lunch Block 12:20-12:45

Block 4 12:50-1:35

Block 5 1:40-3:05

Detention & 3:10-3:55

Tutoring

Block 4 10:30-11:20

Block 5 11:25-12:15

Lunch Block 12:15-12:40

Seminar/PLP 12:45-2:30

Detention & 2:35-3:20

Tutoring

Page 24 Seminar

Seminar period is a time for students to get extra help, makeup tests, makeup homework, and do career and post-secondary education planning. ~~Students will be required to complete a progress report on a weekly basis (each Thursday).~~ Students must do the following to earn early release each week:

1. Make 13% progress per week per course in all courses.

2. Complete all offline projects and assignments by due dates.

3. Each student's Advisory Teacher will email the student's progress report home to the student and parent on the day before Seminar each week indicating in the email if Early Release was earned.

4. Parents whose students have earned early release but who do not want their student to be released early must communicate this with the office, their student, and the advisory teacher.

5. Student's earning Early Release will be allowed to leave school at 12:15 p.m. on Seminar Days.

6. Have permission from their PLP Advisor and parents (parent signature required.)

7. Bring their signed planner to school and show it to their PLP Advisory teacher.

Pages 25-26

~~5. Students in gross violation of the attendance policy, who do not have an ongoing medical issue/condition or other mitigating circumstances, may be required to complete community service obligations by a deadline before being allowed to return to HHS or may lose their opportunity for an education at HHS and be referred back to Campus High School.~~

5. Students with excessive unverified absences/truancies may be dropped from the active roster as non-attenders/truant students. An in-person parent meeting will be required before the student will be allowed to re-enroll. Students and parents will be required to sign a behavior contract with requirements to make up time in detention for past truancies and agree to purchase and complete a PASS Correspondence Course to be readmitted to the program. Truancy Reports will be filed on students as appropriate. Students with excessive absences, who are over 18, will be listed as dropouts; those under 18 will have a Truancy Report filed on them with the Sedgwick County District Attorney's Office.

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Suspension

Students will be afforded the opportunity to complete assignments missed while serving short-term suspensions, either in or out of school. Teachers will receive a notification for homework in their mailbox the morning following suspension. Materials are needed in the office by the end of the school day, as parents have been instructed that homework will be available after 3:10.

Teachers will post assignments in Google Classroom. Suspended students will have access to those assignments and will also have the ability to communicate with their teachers while on suspension via school email. Suspended students will have the ability to continue to progress in their individual digital classes in Acellus while suspended and will have the opportunity to have Exams proctored during the regular school day by staff by going to meet.google.com with CODE: HHSTutor2

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During seminar, students will be assigned a homeroom. Roll will be taken and students will then be allowed to travel to teachers to get help in the areas they need. Progress Reports will be emailed home for all students on the day before Seminar. Students who are passing all of their classes with a 70% or higher, have adequate weekly progress in Acellus, and have no makeup work or tests to take care of will, on the Thursday before day before Seminar, have a progress report emailed to them and a parent signed that will allow them to be dismissed from seminar period on the following day. Students will also have to get parental permission in order to be dismissed from seminar. Parents, whose students have earned early release but who do not want their student to be released early, are to communicate with the school to let the school know that their student is to stay for Seminar.

Seminar Procedures

1. Progress Reports are contained within the Student Agenda.

2. Each advisory teacher will complete the progress report for each student on the day before Seminar during Advisory and send an email of the Progress Report to the student and the student's parents. Teachers are to keep grades and Acellus academic progress by percentage and grade current, so parents and students have an accurate picture of academic progress. Each teacher will document student progress in each course and will indicate if the student has earned early release.

~~3. Students take Student Agendas home for parents to sign their progress report.~~

4. Eligible students will be dismissed at 12:15 on Seminar Days.

5. Students who remain must use their agenda to travel to their teachers.

6. Students required to stay for seminar must stay for the entire seminar period. Students called out by parents will be required to make up time in detention the following week.

7. Students who do not have early release ~~have a parent permission slip signed for dismissal or parent signature on the progress report~~ will not be dismissed.

Page 53-Replace the old Progress Report which was part of a physical planner and was sent home and physically signed each week. The new Progress Report will be sent as an email to students and parents each week with additional information indicating how the student is doing academically and if they qualify for Early Release.

OLD

1st QTR WEEKLY PROGRESS REPORT

Student:

Advisory Teacher:

Week Ending	1st %	2nd %	3rd %	4th %	5th %	Acellus Goal	Early Release	Teacher Signature	Parent Signature
Week 1						13%	Yes/No		
Week 2						26%	Yes/No		
Week 3						39%	Yes/No		
Week 4						52%	Yes/No		
Week 5						65%	Yes/No		
Week 6						78%	Yes/No		
Week 7						91%	Yes/No		
Week 8						100%	Yes/No		
Week 9							Yes/No		

Friday Seminar Days:

Thursday Seminar Days:

NEW

1st QTR WEEKLY PROGRESS REPORT

Student: _____ Advisory Teacher: _____

Week & Week Ending	Block One PS Grade	Block Two (PLP) PS Grade	Block Three PS GRADE	Block Four PS GRADE	Block Five PS GRADE	Acellus Hours Logged For this Week	12:15 EARLY RELEASE EARNED FOR THIS WEEK?
Week 1 Aug 27							Yes/No
Week 2 Sep 3							Yes/No
Week 3 Sep 10							Yes/No
Week 4 Sep 17							Yes/No
Week 5 Sep 23							Yes/No
Week 6 Oct 1							Yes/No
Week 7 Oct 8							Yes/No
Week 8 Oct 14							Yes/No
Week 9 Oct 20							Yes/No
Week							

*The Power School grade above is a reflection of the student's weekly progress in Acellus, performance on quizzes, unit tests, mid-term and final exams, daily work, the student notebook and participation points. Students are expected to complete 13% of each class each week and log a minimum of 25 hours per week on Acellus.

Wednesday Seminar Days: October 20th

Thursday Seminar Days: September 23rd; October 1

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: March, 2021

RE: Updated Substitute Handbook for the 2021-2022 school year.

The following addition/changes to the Substitute Handbook are presented for your approval.

There are no changes to the 2021-2022 Substitute Handbook.

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: February 10, 2021

RE: Updated Educational Support Personnel Handbook for the 2021-2022 school year.

There are no changes to the 2021-2022 Educational Support Personnel Handbook

TO: Board of Education
FROM: Chris Long, Director of Transportation
DATE: April 15, 2021
RE: Updated Transportation Handbook for the 2021-2022 school year

There are no changes to the 2021-2022 Transportation Handbook

7.5 Fast Bridge

See Supporting Documentation in PDF

End of Section

7.6 Secondary Science Curriculum Adoption

See Supporting Documentation in PDF

End of Section

7.7 Elementary Math Curriculum Adoption

See Supporting Documentation in PDF

End of Section



Memo

TO: Haysville Board of Education

FR: Josh Godwin, Assistant Principal and Athletic Director Campus High School

DA: 2/14/21

RE: Contract with Eastbay company

History / Relevance: Campus has been in a contract with Under Armor and the contract is over in June. We would like to sign a contract with Eastbay in order to save the school and district money on equipment and uniforms. We have found that Eastbay has better products but still allow us to get UA if necessary.

What: New contract with Eastbay for Athletics

Why: Eastbay would allow the athletic department and coaches with the opportunity to choose between many products Nike, UA, Adidas and more. 25% to 40% on TEAM uniforms.

- Also with Eastbay could offer (when applicable) money for Coaches gear, up to \$1500. This would allow more savings because at this time I spend \$75 per coach/per sport.
- Eastbay would also be able to set up Online sites for coaches to fundraise and sell apparel for their FANs. This apparel is purchased online and goes directly to the buyer. The Club would then directly get a percentage of sales. (What ever they decide to add to the retail) Example: \$20 retail/ Sale for \$30= \$10 goes back to the Club.
- Coaches and myself have started using Eastbay and their Rep for smaller orders this year and found the customer service to be Amazing.
- Eastbay has a larger inventory to choose from than UA.

When: 7/01/21

Other Schools: Many bigger schools in the KC area are starting to use Eastbay because of their huge warehouse and options they can provide.

How Much: No cost for contract. Either party can terminate the contract with 30 days notice, only to lose comp rebate from Eastbay if any has been earned.

JG

Eastbay TEAM SALES

Campus High School Partnership Terms Sheet

Term	Source Code:
-------------	--------------

- **5 year agreement**
- **Agreement begins on 07/01/2021** (annual term ends one calendar year from start date)
- Purchase totals are compiled within each term period and can not be carried over into remaining years.

Product Rebate – “Comp Product”	Source Code:
--	--------------

- **10% Product Rebate of the total each contract years purchases of team apparel, footwear and equipment**
- Product rebate amounts are valued at the manufacturer's original list/retail price.
- Excludes purchased totals of reconditioning, decoration, freight and sales tax.
- “Comp product” is strictly limited to “stock” styles represented in **vendor “TEAM” catalogs**.
- Products represented at eastbay.com, eastbayteamsales.com or in any Eastbay catalogs are **not** implied as goods that qualify as “Comp product”.
- Online Team Stores are included in purchase totals

Pricing Levels

- **40% off retail price on STOCK Eastbay apparel**
- **40% off retail price on stock Nike and UA “TEAM” apparel**
- **35% off retail price on stock Adidas “TEAM” apparel**
- **30% off retail price on stock Nike, UA, Adidas “TEAM” footwear**
- ***25% off retail price on custom/modified Nike, UA, Adidas “TEAM” uniforms** (*applicable only if placed before first discount cut off date)
- **25% off retail price on stock Nike, UA, Adidas “TEAM” accessories**
- All discountable “TEAM” products are defined as “stock” styles represented in **vendor “TEAM” catalogs**.
- The retail price is the original retail price, as shown in **vendor “TEAM” catalogs**.
- Equipment, decoration, freight and non-team (retail) product prices to be quoted on demand and are **not** subject to fixed discounts.
- Products represented at eastbay.com, eastbayteamsales.com or in any Eastbay catalogs are **not** implied as goods that qualify for fixed discounts.
- Stated discounts are for standard team orders and do not apply to online team stores

Terms and Conditions

1. All earned “comp product” rebate amounts must be used **within 60 days** of each year program end date and can not be carried over.
2. Eastbay will provide free art development for logo screen printing for products supplied by Eastbay. In situations where significant custom artwork is requested, additional charges may be applied.
3. Customer will actively co-market Eastbay as an “exclusive supplier of all athletic gear” and agrees to allow Eastbay to execute additional co-branding or other marketing opportunities including, but not limited to onsite activation, banner placement, product promotions, PA announcements, etc.
4. At Eastbay's discretion may feature school athletic staff profiles in future catalogs.
5. No “comp product” will be approved unless the account is “current” on amounts owed for delivered goods. Current is defined as having no amounts owed over 30 days from the date of invoice.
6. Any violation of these terms and conditions will nullify “comp product” rebate commitment by Eastbay.
7. Pricing levels/discounts are subject to review/change at the end of each year during the length of partnership term, dependent upon vendor discount changes that may affect Eastbay's cost of goods.
8. Either party can terminate with 30 days' notice. If terminated early, all earned comps will be forfeited.
9. If account terminates agreement prior to final term period, any/all previously provided comp product within the current term period will be invoiced to the account at full retail price and are to be paid in full
10. at time of partnership termination.

Campus HS

Name

Title

Date

Eastbay

Sales Manager Name

Rep Name

Date

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

- 8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Hearing
Approve Budget
Budget Workshop
September
Site Council Mmbrshp. Apprvl (C. A.)
School Dude Inspection Report ... Review Means and Methods for Asset Works
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1 st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Retiree Reception
Review ASA Contract – Advrtsng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section