REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261 – March 22, 2021 – 7:00 P.M.
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID-19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.
If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).
All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

- Mercedes Hindman – Piranha's Swim Team Pool Use Request – 5-minutes via phone

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel - Additional information may have been added to the BOE Meeting webpage.
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- COVID-19 - Schutte
  Covid Recovery – Reed - PDF
- Moody's Ratings Report – Schute - PDF

6.0 ACTION ITEMS
- 6.1 Capital Outlay - PDF
- 6.2 2021-2022 District Calendar
- 6.3 Calendar Change – April 30, 2021, ½ Day School & ½ Day Inservice

7.0 FIRST READINGS
- 7.1 Elementary Staff and Student Handbooks
- 7.2 Haysville Middle School Staff and Student Handbooks
- 7.3 Haysville West Middle School Staff and Student Handbooks
- 7.4 Temporary Summer Help - PDF
- 7.5 Pre-Algebra Coursework at Campus - Reed - PDF

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

8.2 Board Calendar

9.0 EXECUTIVE SESSION – Negotiations – To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency

.....

EXECUTIVE SESSION – Non-Elected Personnel – To discuss personnel matters of non-elected personnel.

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON/PERSONEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

SPECIAL MEETING U.S.D. # 261 – COVID-19
HAYSVILLE, KANSAS
7:00 p.m. – March 8, 2021
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting was been made available on the USD 261 website.)

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order face to face , at 7:00 p.m., by Board President Paige Crum. Six Board members were present face to face.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Dr. John Burke, Superintendent
Tom Gibson, Vice President	Debbie Coleman, BOE Clerk
Greg Fenster	Dr. Clint Schutte, Assistant Superintendent of Business and Finance
Dr. Susan Norton	Dr. Mike Clagg, Assistant Superintendent of Personnel
Jennifer Bain	Jennifer Reed, Assistant Superintendent of Learning Services
Jerome Crawford (arrived at 7:01 p.m.)	Angie Estell, Director of Special Services
	Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum opened the meeting at 7:00 p.m. with six members present.

2.0 COVID-19 – Action May Be Taken

Dr. Clint Schutte presented information to the Board regarding issues related to COVID-19. Dr. Schutte reminded everyone that the safety of the District's students and staff is number one priority. We need to keep wearing masks, washing hands and practicing social distancing. Schools will continue with parent choice through the 3rd nine-week period.

3.0 ADJOURNMENT

Meeting adjourned at 7:31 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
February 22, 2021 – 7:00 P.M.
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District USD 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Seven Board members were present

MEMBERS PRESENT
Paige Crum
Tom Gibson
Jennifer Bain
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Jerome Crawford

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Supt. of Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Angie Estell, Director of Special Services
Mr. Jeff Hersh, 2021-2022 Superintendent of Schools
Sierra Johnson, Ex. President Campus Student Council – via phone
Sedgwick Co. Commissioner Sarah Lopez – via phone
Campus High School Coach Chris Davis – via phone
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)

- April Special BOE Meeting Change
  MOTION to move the April 5, 2021 Special Board Meeting to April 6, 2021 at 7:00 p.m.
  (Bennett/Norton) Motion carried 7-0.
- BOE Election dates and candidate information:
  Three Board of Education member seats will be up for election. The final date to sign up to be on the election ballot is noon on June 1, 2021. There is a $20.00 application fee. To sign up go to the Sedgwick County Election Office, 510 N Main, #101, Wichita, KS 67203.
- Both mens' and womens' varsity and junior varsity bowling teams swept AVCTL. Both teams will be participating in Regional competition.
- Swim to a Wish dates are February 26th – 28th at 4:15 p.m. This is year 9 for Campus to participate in Swim to a Wish. To date Campus Swim to a Wish has raised over $250,000. Donations can be taken to the Campus High School Natatorium or mailed to Campus High School, 2100 W. 55th Street So., Wichita, KS 67217 c/o Kelly Kennedy. Please make checks payable to Make-a-Wish Kansas.
  There will be a link posted on the Campus Swimming FB and Twitter page.
- The Board received cards from Ruth Clark students for Board Appreciation Month.

1.4 Superintendent's Announcements (No Documentation)

- At the State Swimming Meet this past weekend two of our divers finished 7th and 11th, one swimmer finished 15th in the 500 Freestyle.
- Four boys' wrestling team members qualified for the Boys' State Wrestling Tournament
- One girls' wrestling team member qualified for the Girls' State Wrestling Tournament
- The Campus Bowling teams are very impressive.

1.5 Campus High School Student Council Report (No Documentation)

Sierra Johnson - Executive President addressed the Board via phone and presented information to the Board on the GEM 5k, to be held on April 10, 2021. News on the beneficiary for the 5k will be released this week. Students at Campus are trying to stay safe and do some teacher appreciation things this week such as, thank you cards and donuts to staff on Wednesday.

1.6 New and Good (No Documentation)

Jeremy Bennett:

- It is good to be meeting in person for the Board meetings.

Paige Crum:

- Paige's son celebrated his birthday, now they no longer have teenagers in their home.

1.7 Approve / Amend Agenda (No Documentation)

MOTION to approve the agenda as presented.
(Norton/Gibson) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

The Board of Education meetings are meetings in public, not public meetings. With security necessities for online communication for the duration of the COVID-19 modified meeting format, there will be no unscheduled public comment section on the Board meeting agendas.

If you would like to request to be on the agenda, please email/contact the Clerk of the Board's office at dcoleman@usd261.com by 4:30 p.m. on the Tuesday before the Monday BOE Meeting (since the packet is normally put out on Wednesday).

All communication should include complete contact information (first/last name, email, street address, city/state/zip, and daytime phone number).

- Coach Chris Davis addressed the Board via phone regarding students being allowed to attend sporting events. – 2 min.

  Dr. Burke explained to Coach Davis that the Board would discuss his request during 5.0 REPORTS – COVID-19.

- Future Superintendent for USD 261, Mr. Jeff Hersh, addressed the Board sharing his appreciation for the Board's support and stated he is excited to have the opportunity to join USD 261.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

Additional information may have been placed at Board member's seats.

3.3 Gifts and Grants

MOTION to approve the consent agenda as presented.
(Norton/Bain) Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS – PDF

MOTION to approve the Treasurer's Report/Bills as presented.
(Gibson/Crawford) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- COVID-19

  Dr. Clint Schutte, Jennifer Reed and Beth Schutte presented information to the Board regarding a COVID-19 update.

  Dr. Schutte and District Nurse, Beth Schutte informed the Board that USD 261 will be getting the COVID-19 vaccine for District Staff. Staff should be able to get the vaccine Friday, February 26th, 1:00 – 5:00 p.m. and Saturday, February 27th, 8:00 a.m. – 1:00 p.m. at Haysville West Middle School. The second dose is scheduled to be administered Friday, March 19th and Saturday, March 20th.
  Dr. Schutte informed the Board that the District continues to follow guidelines from Sedgwick County Health Department regarding social distancing and wearing masks.
  If staff is unable to get their vaccine on these dates arrangements have been made for our staff to sign up with the Sedgwick County site to get their vaccines.
  Dr. Schutte notified Board members that they are also able to get their vaccines with USD 261 District staff.

  Sedgwick County Commissioner, Sarah Lopez addressed the Board via phone regarding the County's latest COVID-19 information.

  MOTION to allow up to 40 students attend high school activities at administration's discretion following the CDC recommendation of social distancing practices and wearing masks for the remainder of winter sports.
  (Norton/Bain) Motion carried 7-0.

- Plagens Carpenter Sports Complex – Softball Games

  Dr. Clint Schutte shared information with the Board from Mr. Josh Godwin, Athletic Director, regarding the girls' softball team playing their games at the South Lakes Softball Complex located to the north of Campus High School off S. Meridian as opposed to the Plagens Carpenter Fields.

6.0 ACTION ITEMS

6.1 Parents As Teachers Staff and Student Handbooks

Emily Goetz presented information to the Board regarding the Parents As Teachers Staff and Student Handbooks.
MOTION to approve the Parents As Teachers Staff and Student Handbooks as presented.
(Bain/Gibson) Motion carried 7-0.

6.2 Tri-City Day School Staff and Student Handbooks

Douglas Berryman presented information to the Board regarding the Tri-City Day School Staff and Student Handbooks.

MOTION to approve the Tri-City School Staff and Student Handbooks as presented.
(Bennett/Bain) Motion carried 7-0.

6.3 Project Life Transition Program

Angie Estell, Director of Special Services, presented information to the Board regarding the Project Life Program grant application. This is a vocational program for individuals 18 – 21 years of age.

MOTION to approve the Project Life Transition Program as presented.
(Bain/Norton) Motion carried 7-0.

6.4 Purchase Chromebooks for Elementary Students

Dr. Clint Schutte presented information to the Board on the purchase of 2700 Chromebooks at $823,500.00 for K – 12 students to use due to COVID-19 issues and 145 USBC ICHARGE charging carts at $159,355.00. CARES ACT ESSER funds will be used to purchase the Chromebooks and charging carts.

MOTION to approve purchasing 2700 Chromebooks at $823,500.00 for K – 12 students and 145 USBC ICHARGE charging carts at $159,355.00 using the CARES ACT ESSER funds to purchase the Chromebooks and charging carts as presented.
(Bennett/Bain) Motion carried 7-0.

7.0 FIRST READINGS

7.1 Capital Outlay

Dr. Clint Schutte presented information to the Board regarding Capital Outlay.

Capital Outlay will mainly be used for roofs, parking lots, purchasing 2-mini buses and regular maintenance costs.

This was a first reading with no action requested from the Board.

7.2 2021-2022 District Calendar

Dr. Burke presented information to the Board regarding the 2021-2022 District Calendar.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- Handbooks
- COVID-19
- Temporary Summer Help

8.2 Board Calendar

No Changes

Paige Crum declared a 10-minute break from 8:42 p.m. – 8:52 p.m.
8:52 p.m. seven Board members returned to the meeting.

9.0 EXECUTIVE SESSION (3) – Negotiations, two - Non-Elected Personnel sessions

One session for Negotiations: To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
Two Non-Elected Personnel sessions to discuss personnel matters of non-elected personnel.

MOTION to go into executive session at 8:54 p.m. for 10-minutes, to return at 9:04 p.m. for the discussion of Negotiations. To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
(Crum/Bennett) Motion carried 7-0.

The Board invited Dr. Burke, Dr. Clagg and Dr. Schutte to join them in Executive Session.
Dr. Burke, Dr. Clagg and Dr. Schutte joined the Board in Executive Session at 8:54 p.m.

The Board, reconvened at 9:04 p.m. with four Board members present.
(Gibson, Norton, Crawford and Crum)

.....

Non-Elected Personnel – discussion of personnel matters of non-elected personnel - Administrative Contracts

MOTION to go into Executive Session at 9:04 p.m. for 15-minutes, to return at 9:19 p.m. for discussion of nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed.
(Crawford/Crum) Motion carried 4-0.
(Gibson, Norton, Crawford and Crum were present for the vote.)

The Board reconvened at 9:19 p.m. with seven members present.
(Fenster, Bennett, Gibson, Bain, Norton, Crawford and Crum)

Dr. Burke, Dr. Clagg and Dr. Schutte returned to the Board Room at 9:19 p.m.

MOTION to approve extending the Administrative contracts as recommended by the superintendent.
(Norton/Bennett) Motion carried 6-1. Greg Fenster voted no.

.....

Non-Elected Personnel – discussion of personnel matters of non-elected personnel

MOTION to go into Executive Session at 9:20 p.m. for 10-minutes, to return at 9:30 p.m. to discuss nonelected personnel in order to protect the privacy interests of the individual(s) to be discussed.
(Crum/Crawford) Motion carried 7-0.

The Board invited Dr. Schutte to join them in Executive Session.
Dr. Schutte joined the Board in Executive Session at 9:20 p.m.

The Board reconvened at 9:30 p.m. with seven members present.
(Fenster, Bennett, Gibson, Bain, Norton, Crawford and Crum)

Dr. Schutte returned to the Board Room at 9:30 p.m.

MOTION to approve naming the current Learning Center as the Dr. John Burke Learning Center in appreciation of his 18 years of service to USD 261.
(Fenster/Gibson) Motion carried 7-0.

10.0 ADJOURNMENT
Meeting adjourned at 9:36 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

2021-2022

PERSONNEL RESUME

Name Robin Gales

For Position As Speech Language Pathologist

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1997	BA	Speech Pathology

Graduate	Date	Degree	Major
Wichita State University	1999	MA	Speech Pathology

Experience	Location	Dates	Years
Speech Pathologist	Wichita, KS	1999-2021	22

Salary Offered $77,590 **Degree** MS+48 **Level** L

2021-2022

PERSONNEL RESUME

Name Tyler Balsters

For Position As Science Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Emporia State University	2019	BS	Education

Graduate	Date	Degree	Major

Teaching Experience	Location	Dates	Years
Science Teacher	Nickerson, KS	2020-2021	1

Salary Offered $40,119 **Degree** BS **Level** A

2021-2022

PERSONNEL RESUME

Name Andrea Esquibel Hensley

For Position As Special Education Teacher

Building To Be Determined

Education

Undergraduate	Date	Degree	Major
DePaul University	1996	BS	Elementary Education

Graduate	Date	Degree	Major
Northern Illinois University	2006	ME	Special Education

Teaching Experience	Location	Dates	Years
Special Education Teacher	Andover, KS	2018-2021	3
Special Education Teacher	Maize, KS	2018-2019	1
Special Education Teacher	Mulvane, KS	2014-2018	4
Special Education Teacher	Derby, KS	2012-2014	2
Special Education Teacher	Wichita, KS	2009-2012	3
Special Education Teacher	St. Charles, IL	2008-2009	1
Special Education Teacher	Elgin, IL	2007-2008	1
Special Education Teacher	Ensign, KS	2005-2007	2
Special Education Teacher	Bartlett, IL	2004-2005	1
Special Education Teacher	Eurora, IL	1996-2000	4

Salary Offered $63,896 **Degree** MS **Level** L

2021-2022

PERSONNEL RESUME

Name Ryan Howerton

For Position As Art Teacher

Building Campus High School

Education

Undergraduate	***Date***	***Degree***	***Major***
Emporia State University	2018	BS	Fine Arts

Graduate	***Date***	***Degree***	***Major***

Teaching Experience	***Location***	***Dates***	***Years***
H.S. Art Teacher	Topeka, KS	2018-2021	3

Salary Offered $41,958 **Degree** BS **Level** C

2021-2022

PERSONNEL RESUME

Name Josie Allen

For Position As 5th Grade Teacher

Building Oatville Elementary School

Education

Undergraduate	Date	Degree	Major
Emporia State University	2021	BS	Elementary Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
Elementary T	Goddard, KS	2021

Salary Offered $40,119 **Degree** BS **Level** A

2021-2022

PERSONNEL RESUME

Name Megan Goetz

For Position As 4th Grade Teacher

Building Oatville Elementary School

Education

Undergraduate	Date	Degree	Major
Pittsburg State University	2019	BS	Elementary Education

Graduate	Date	Degree	Major

Teaching Experience	Location	Dates	Years
4th Grade Teacher	Carl Junction, MO	2019-2021	2

Salary Offered $40,119 **Degree** BS **Level** A

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Marissa West, Speech Language Pathologist at Prairie Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Daniel Herbert, Vocal Music Teacher at Haysville West Middle School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Annarose Friesen, Speech Language Pathologist at Haysville Middle School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Debra Eaton, 5th Grade Teacher at Oatville Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Meghan Hummer, Early Childhood Teacher at Oatville Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Emily Cox, Elementary Instrumental Music Teacher, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of April Davis, 4th Grade Teacher at Freeman Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Nancy Crowell, Special Education Teacher at Haysville High School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Alexis Wiseman, 5th Grade Teacher at Freeman Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jetta Williams, Director of Early Childhood effective June 15, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Judith Picard, School Psychologist at Nelson Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Cheryll McConnell, Social Studies Teacher at Haysville Middle School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Michele Mackey, Kindergarten Teacher at Rex Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 15, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Brad Johnson, School Psychologist at Haysville Middle School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Janet Dougan, Social Studies Teacher at Haysville Middle School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Esther Eash, Library Media Specialist at Oatville Elementary School, effective May 28, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: March 22, 2021

RE: Early Retirement

Please let this letter serve as a recommendation to the Board of Education to accept the early retirement request submitted by Keven McDonald, Counselor at Haysville West Middle School, effective at the end of the 2021-2022 school year.

CA

USD 261
HAYSVILLE
SCHOOLS

Debbie Coleman <dcoleman@usd261.com>

DONATION

Val Miller <vmiller@usd261.com> Wed, Mar 3, 2021 at 11:01 AM
To: Debbie Coleman <dcoleman@usd261.com>

Debbie,

Please accept this notification for a $500.00 donation graciously made by Som Choup. (Cash; 3/2/2021; CHS Receipt #03630).

This donation is for Tech Ed's Science/Environmental Project at Campus High School.

Thank you!

--
Val Miller
Campus High School
CHS Accounting
316.554.2236
Ext 1002

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 8

DATED: 3/22/2021

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	2/12/2021	DIRECT DEPOSIT	60083-61164	Ck#	1248	2,623,741.02
		WITHHOLDING		Ck#	75676-75707	1,789,763.45
		WITHHOLDING		Ck#	75708-75709	235,123.47

ACCOUNTS PAYABLE

DATE	2/19/2021	Manual Cks	75876-75877	1,866.61
	2/26/2021	Manual Cks	75878-75897	53,954.94
	3/5/2021	Manual Cks	75898-75914	82,316.69
	3/22/2021	Cks	75948-76080	275,314.38
		VOIDS		(6,521.49)

TOTAL REGISTER: 5,055,559.07

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	311,609.85	3,450,622.00	-1,480,862.00	2,281,369.85	-73,849.43	2,207,520.42	0.00
07	FEDERAL FUNDS	-120,069.71	11,840.00	-109,389.60	-217,619.31	-15,746.41	-233,365.72	0.00
08	SUPPLEMENTAL GENERAL	1,923,729.60	4,315,493.00	-4,715,169.02	1,524,053.58	-32,183.24	1,491,870.34	0.00
11	AT-RISK (4 YEAR OLD)	-46,229.56	100,000.00	-44,720.85	9,049.59	-158.94	8,890.65	0.00
13	AT-RISK (K-12)	-493,961.73	2,000,080.00	-1,279,194.50	226,923.77	-79.87	226,843.90	0.00
14	BILINGUAL	-33,355.95	100,000.00	-20,314.36	46,329.69	0.00	46,329.69	0.00
16	CAPITAL OUTLAY	944,150.92	1,068,273.80	-782,769.26	1,229,655.46	-15,819.10	1,213,836.36	0.00
18	DRIVER TRAINING	215,635.77	0.00	0.00	215,635.77	0.00	215,635.77	0.00
24	FOOD SERVICE	2,511,930.55	199,117.39	-220,305.70	2,490,742.24	-34,867.51	2,455,874.73	0.00
26	PROFESSIONAL DEVELOPMENT	17,643.64	0.00	-1,253.36	16,390.28	-147.87	16,242.41	0.00
28	PARENTS AS TEACHERS PROGRAM	-72,832.75	150,000.00	-29,380.22	47,787.03	-110.75	47,676.28	0.00
30	SPECIAL EDUCATION	-1,650,603.03	2,018,783.70	-1,172,164.07	-803,983.40	-881.63	-804,865.03	0.00
31	CONSTRUCTION	-1,351,280.97	0.00	0.00	-1,351,280.97	0.00	-1,351,280.97	0.00
34	VOCATIONAL EDUCATION	-92,729.30	200,000.00	-60,061.45	47,209.25	-5,379.69	41,829.56	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	473,936.79	15,956.63	-6,989.01	482,904.41	-6,592.56	476,311.85	0.00
62	BOND & INTEREST #1	7,500,901.68	0.00	0.00	7,500,901.68	0.00	7,500,901.68	0.00
70	ECC STATE GRANT	-13,643.13	3,712.58	-1,316.20	-11,246.75	-27.99	-11,274.74	0.00
71	KANSAS PRESCHOOL PILOT GRANT	0.00	5,920.00	0.00	5,920.00	0.00	5,920.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	193,536.15	47,703.56	-8,572.39	232,667.32	0.00	232,667.32	0.00
TOTAL		11,274,071.37		-9,932,461.99		-185,844.99		0.00
			13,687,502.66		15,029,112.04		14,843,267.05	

9000.00 Petty Cash
15.020.112.04 Bank Balance
15.020.112.04 Beginning Balance
- 0 -

********** End of report **********

FD	FD	2020-21 Revised Budget	2020-21 FYTD Activity	2020-21 FYTD Unexpended Bal	Encumbered Amount	2020-21 FYTD Unencumbered Bal	2020-21 FYTD %
06	GENERAL FUND	41,440,373.00	21,028,358.18	20,412,014.82	73,849.43	20,338,165.39	50.92
07	FEDERAL FUNDS	1,968,557.30	915,944.78	1,052,612.52	15,746.41	1,036,866.11	47.33
08	SUPPLEMENTAL GENERAL	13,775,046.00	9,128,825.17	4,646,220.83	32,183.24	4,614,037.59	66.50
11	AT-RISK (4 YEAR OLD)	475,900.00	240,950.41	234,949.59	158.94	234,790.65	50.66
13	AT-RISK (K-12)	6,680,000.00	2,779,783.23	3,900,216.77	79.87	3,900,136.90	41.61
14	BILINGUAL	200,000.00	118,670.31	81,329.69	0.00	81,329.69	59.34
16	CAPITAL OUTLAY	3,200,282.00	1,341,985.79	1,858,296.21	15,819.10	1,842,477.11	42.43
18	DRIVER TRAINING	145,600.00	66,506.51	79,093.49	0.00	79,093.49	45.68
24	FOOD SERVICE	3,945,000.00	1,521,682.04	2,423,317.96	34,867.51	2,388,450.45	39.46
26	PROFESSIONAL DEVELOPMENT	138,000.00	54,079.76	83,920.24	147.87	83,772.37	39.30
28	PARENTS AS TEACHERS PROGRAM	357,500.00	179,615.97	177,884.03	110.75	177,773.28	50.27
30	SPECIAL EDUCATION	13,405,460.00	6,755,147.18	6,650,312.82	881.63	6,649,431.19	50.40
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	827,000.00	362,790.75	464,209.25	5,379.69	458,829.56	44.52
51	KPERS RETIREMENT CONTRIBUTIONS	6,646,904.00	4,454,089.13	2,192,814.87	0.00	2,192,814.87	67.01
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	786,907.19	329,615.59	457,291.60	6,592.56	450,699.04	42.73
62	BOND & INTEREST #1	7,595,935.00	6,072,054.39	1,523,880.61	0.00	1,523,880.61	79.94
70	ECC STATE GRANT	60,000.00	12,938.91	47,061.09	27.99	47,033.10	21.61
71	KANSAS PRESCHOOL PILOT GRANT	47,360.00	23,680.00	23,680.00	0.00	23,680.00	50.00
95	PAYROLL CLEARING	0.00	455,907.74	-455,907.74	0.00	-455,907.74	0.00
	Grand Expense Totals	101,695,824.49	55,842,625.84	45,853,198.65	185,844.99	45,667,353.66	55.09

Number of Accounts: 2371

********** End of report **********

Bank Statement Closing Date: 02/28/2021
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 03/04/2021 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance			
Ending Balance Shown on this Bank Statement:		15,399,592.76	
Items Not Listed on this Statement			
Checks:	-379,480.72		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-379,480.72	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			15,020,112.04
Ending Cash Balance as of 02/28/2021			
Beginning Cash Balance:		11,265,071.37	
Items from Skyward Sources			
Accounts Payable Sources:	-2,760,749.86		
Cash Receipts Sources:	9,140,838.40		
Journal Entries Sources:	-1,306.85		
Payroll Sources:	-2,623,741.02		
Subtotal of Skyward Sources:		3,755,040.67	
Month End Balance:			15,020,112.04
Variance:			0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

February 28, 2021

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
30	SPECIAL EDUCATION	Awaiting State Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
34	VOCATIONAL EDUCATION.....	Awaiting State Funds
70	ECC STATE GRANT.....	Awaiting State Funds

FD	T	FUNC	OBJ	BLDG	PRG	FD	T	FUNC	OBJ	BLDG	PRG	2019-20 Revised Budget	February 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
06	E	5208	931	0000	000	06	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	06	E	5211	911	0000	000	200,000.00	0.00	160,209.87	0.00	200,000.00
06	E	5213	913	0000	000	06	E	5213	913	0000	000	1,700,000.00	0.00	807,120.23	0.00	1,700,000.00
06	E	5216	918	0000	000	06	E	5216	918	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	06	E	5226	926	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	06	E	5228	928	0000	000	150,000.00	100,000.00	100,000.00	0.00	50,000.00
06	E	5230	930	0000	000	06	E	5230	930	0000	000	6,134,431.00	0.00	7,802,435.38	0.00	3,882,095.00
06	E	5234	934	0000	000	06	E	5234	934	0000	000	150,000.00	0.00	1,668.00	0.00	150,000.00
06	E	5251	951	0000	000	06	E	5251	951	0000	000	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	06	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	08	E	5211	000	0000	000	400,000.00	300,000.00	300,000.00	0.00	100,000.00
08	E	5213	000	0000	000	08	E	5213	000	0000	000	4,716,079.00	2,000,000.00	5,505,744.02	0.00	2,716,079.00
08	E	5214	000	0000	000	08	E	5214	000	0000	000	250,000.00	150,000.00	160,799.52	0.00	100,000.00
08	E	5226	000	0000	000	08	E	5226	000	0000	000	100,000.00	100,000.00	100,000.00	0.00	0.00
08	E	5228	000	0000	000	08	E	5228	000	0000	000	50,000.00	0.00	51,174.69	0.00	50,000.00
08	E	5230	000	0000	000	08	E	5230	000	0000	000	4,225,000.00	2,000,000.00	3,049,069.21	0.00	2,225,000.00
08	E	5234	000	0000	000	08	E	5234	000	0000	000	550,000.00	400,000.00	700,027.21	0.00	150,000.00
08	E	5255	000	0000	000	08	E	5255	000	0000	000	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	30	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	53	E	5206	910	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	53	E	5206	930	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	53	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	53	E	5230	930	0000	000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals												18,625,510.00	5,050,000.00	18,738,248.13	0.00	11,323,174.00

Number of Accounts: 23

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

KANSAS EDUCATION ACTION PLAN FOR NAVIGATING NEXT

February 9 – May 31, 2021

FISCAL AND OPERATIONAL MANAGEMENT

Vaccinate Your Staff.

Coordinate with your local health authorities to secure vaccinations for every school employee choosing to receive it.

Plan to Spend Funds Strategically to Support Local Plans.

Districts must have a clear, strategic plan for using these additional funds to directly support student, family and staff needs created by the pandemic. The money provided by the federal government should be used to create and execute your plan through the summer of 2023.

COMMUNICATION AND ENGAGEMENT WITH FAMILIES

Remain Engaged with your Students.

Account for every student enrolled in your district during the 2019-2020 and 2020-2021 school years, and reconnect with students who have disengaged from instruction or who left the district for any reason this year.

ASSESSING STUDENT LEARNING

Conduct Learning Needs Analysis

Develop plans for assessing and analyzing the academic and social-emotional needs of each student.

ACADEMIC DELIVERY AND SUPPORT

Prepare the Class of 2021 for Graduation and Postsecondary Success.

Conduct a thorough review to ensure all graduation requirements have been met and plan to support each student in their postsecondary planning.

Design Extended Summer Learning Opportunities.

Identify immediate opportunities for additional learning and plan summer school, tutoring and other programs for extended learning. Identify those teachers, staff and partners willing and able to provide these opportunities. These activities should model the guidance given in **Navigating Change**.

SOCIAL-EMOTIONAL LEARNING (SEL) DELIVERY AND SUPPORT

Address Student and Staff Social-Emotional Needs.

Create and provide academic enrichment and supervised activities that go beyond the traditional school year and daily schedule. Identify and promote child and adult well-being.

LEARNING ENVIRONMENT CONSIDERATIONS

Plan Master Schedule for 2021-22 School Year.

The extent of learning loss and social-emotional issues Kansas students have experienced as a result of the pandemic will be felt for years to come. Districts will need to create innovative practices and environments to address this course correction, including extending the school year for the next two years. These activities should model the guidance given in **Navigating Change**.

KANSAS STATE DEPARTMENT OF EDUCATION

900 SW Jackson Street
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.org

Kansas leads the world in the success of each student.

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

FEB. 12, 2021

HHS 5TH Quarter Diploma Completion Program Information Summer 2021
(A collaborative effort with the CHS Summer School Program)

HHS is recommending this special program to give seniors who have worked hard and are within **3 CREDITS** of graduation the opportunity to earn their diploma over the summer. Those who qualify for this program and participate, completing at least two courses, but who don't complete their diploma requirements by the end of Summer School on June 25th, may apply to return to HHS in the Fall to work from August 1st to September 30th to complete graduation requirements and be counted as part of the Class of 2021.

Since this is an incentive with a price break for this group of students and to encourage our current seniors to work hard for this opportunity we would like to require that they meet minimum progress standards during the Fourth Nine-Week Grading Period. If they do not put in the effort during the fourth nine-weeks and do not have good attendance they will not qualify or be approved for this special program. Those who do not graduate and do not qualify for this program will be referred to the Haysville Learning Cafe to complete diploma requirements.

1. **Who-** This program is designed to provide an opportunity for HHS non-graduates, from the Class of 2021, to work during the month of June to complete credits and earn their diploma. Non-graduates participating in this program will be allowed to keep their Chromebook until the end of this program but are still responsible for it and will have to pay for it if it gets lost, stolen, or damaged.

   Who (Staff)-We will partner with the Summer School Program at Campus High School, enrolling our students in the CHS Summer School Program, and will use staff employed by that program to work with our students according to the schedule established.

2. **What & Where-** Students will work on their classes virtually through Acellus. Students are expected to log a minimum of 25 hours per week on Acellus and to check in at least twice a week using the CHS Summer School Google Meet codes.

3. **When & How**-Students will work on their own on Acellus, checking in twice a week for Progress Checks and to have Unit Exams, Mid-Term Exams, and Final Exams proctored. Summer school will have a morning session from 9:00 to Noon and an afternoon session from noon to 3:00 p.m. Monday through Friday.

4. **How much?** -We are suggesting that those participating in this program pay $100.00 for the month to complete an unlimited number of courses. Those on Free/Reduced Lunch would pay $50.00 this program will end on June 25th and CBs will need to be returned at that point. Those who qualify, apply, and are accepted to return August 1st-September 30th will be able to keep their Chromebook through the summer. Staff costs are embedded in the existing CHS Summer Program.

5. **Why**-To help students earn their diploma so they will have post-secondary opportunities and opportunities for employment in the future.

Thank you for your careful consideration of this request.

Sincerely,

Mark Foster
HHS Administrator

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Capital Outlay

See Supporting Documentation in PDF

End of Section

2021-2022 Draft 1

HAYSVILLE USD 261
2021-2022 School Calendar

July 2021

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 2021

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2021

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2021

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 2021

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2021

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2022

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March 2022

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2022

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2022

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July 5	Fourth of July Holiday
Aug 2-11	New Teacher Orientation
Aug 12	District Inservice
Aug 13	Building Inservice
Aug 16	1/2 Building Inservice-1/2 Work Day
Aug 17	Teachers' Work Day
Aug 18	1st Day of School 1-6, 9
Aug 19	1st Day of School 7-8, 10-12
Aug 20	1st Day of School Kindergarten
Sept 6	Labor Day Holiday
Sept 24	Building Inservice **No School**
Oct 15	End of 1st Nine Weeks
Oct 15	1/2 Work Day-1/2 Collaboration **No School**
Oct 18-22	Parent/Teacher Conferences
Oct 21	Parent/Teacher Conferences **No School**
Oct 22	Conference Release Day **No School**
Nov 11	Veterans Day Observed **No School**
Nov 24-26	Thanksgiving Break
Dec 22	End of 1st Semester
Dec 22	1/2 Collaboration/1/2 Building Inservice **No School**
Dec 22-Jan 3	Winter Break for Students
Dec 23-Dec 31	Winter Break for Staff
Jan 3	Teachers' Work Day **No School**
Jan 10	Building Inservice **No School**
Jan 17	Non-Contract Day **No School**
Feb 7-11	Parent/Teacher Conferences
Feb 10	Parent/Teacher Conferences **No School**
Feb 11	Conference Release Day **No School**
Feb 21	Presidents' Day Holiday
March 11	End of 3rd Nine Weeks
March 11	1/2 Work Day -1/2 Collaboration **No School**
March 14-18	Spring Break **No School**
April 15	Non-Contract Day **No School**
April 18	Non-Contract Day **No School**
May 17	Last Day of School Early Release **No Lunch**
May 18	Teachers' Work Day
May 30	Memorial Day Holiday

Graduation / Promotion Dates

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 18-Oct 15	42.50	Jan 4-March 11	45.25
Oct 18-Dec 22	42.75	March 21-May 17	40.00

BOE Mtg

1/2 Building Inservice-1/2 Work Day	Building Inservice	All Offices Closed	Parent-Teacher Conf
1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

2021-2022 Draft 2

HAYSVILLE USD 261
2021-2022 School Calendar

July 2021				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 2021				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2021				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2021				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2021				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2022				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February 2022				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March 2022				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2022				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2022				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July 5	Fourth of July Holiday
Aug 2-11	New Teacher Orientation
Aug 12	District Inservice
Aug 13	Building Inservice
Aug 16	1/2 Building Inservice-1/2 Work Day
Aug 17	Teachers' Work Day
Aug 18	1st Day of School 1-6, 9
Aug 19	1st Day of School 7-8, 10-12
Aug 20	1st Day of School Kindergarten
Sept 6	Labor Day Holiday
Sept 24	Building Inservice **No School**
Oct 15	End of 1st Nine Weeks
Oct 15	1/2 Work Day-1/2 Collaboration **No School**
Oct 18-22	Parent/Teacher Conferences
Oct 21	Parent/Teacher Conferences **No School**
Oct 22	Conference Release Day **No School**
Nov 11	Veterans Day Observed **No School**
Nov 24-26	Thanksgiving Break
Dec 22	End of 1st Semester
Dec 22	1/2 Collaboration/1/2 Building Inservice **No School**
Dec 22-Jan 3	Winter Break for Students
Dec 23-Dec 31	Winter Break for Staff
Jan 3	Teachers' Work Day **No School**
Jan 14	Building Inservice **No School**
Jan 17	Non-Contract Day **No School**
Feb 14-18	Parent/Teacher Conferences
Feb 17	Parent/Teacher Conferences **No School**
Feb 18	Conference Release Day **No School**
Feb 21	Presidents' Day Holiday
March 11	End of 3rd Nine Weeks
March 11	1/2 Work Day -1/2 Collaboration **No School**
March 14-18	Spring Break **No School**
April 15	Non-Contract Day **No School**
April 18	Non-Contract Day **No School**
May 17	Last Day of School Early Release **No Lunch**
May 18	Teachers' Work Day
May 30	Memorial Day Holiday

Graduation / Promotion Dates

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 18-Oct 15	42.50	Jan 4-March 11	45.25
Oct 18-Dec 22	42.75	March 21-May 17	40.00

BOE Mtg

1/2 Building Inservice-1/2 Work Day | Building Inservice | All Offices Closed | Parent-Teacher Conf.
1/2 Work Day-1/2 Collaboration | Teachers' Work Day | District Inservice | New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

6.3 Calendar Change – April 30, 2021, ½ Day School & ½ Day Inservice

No supporting documentation.

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

2021-2022
Changes for the Elementary Parent and Student Handbook
and Elementary Staff Handbook

The 2020-2021 Elementary Staff Handbook and the Elementary Parent and Student Handbook are available online for your review – changes will be made for 2021-2022

Changes: In addition to specific changes noted below, pages numbers have been updated and various typographical errors and spacing errors have been corrected and fixed.

Elementary Parent and Student Handbook
The handbook is available online and only printed for parents who do not have internet access and those requesting a paper copy.



Front Cover and throughout document
Change dates for 2021-2022
Add District Calendar for 2021-2022

Changes noted on the following pages:

Page 1-2 Update Names and Positions –Administrative Staff

Page 7 Latchkey fees may be updated pending notification from HAC

Page 17- 18 Health Services - Since health services has changed and most schools now have an RN we updated and simplified the wording as follows::
2020-2021 reads: Health aides will be employed as required. A health aide is not a registered nurse, but is a person with some knowledge of health issues and problems. The aide will help maintain health records and check students referred by teachers. A health aide is assigned full time to Freeman Nelson Oatville, Prairie, Rex, and Ruth Clark Elementary Schools, Haysville West Middle School, Haysville Middle School, and Campus High School.

2021-2022 Changing to read: A registered nurse (RN) or health aide will be employed as required. The RN or aide will help maintain health records and check students referred by teachers.

Changes in Elementary Staff Handbook

Changed dates to 2021-2022 – throughout the document

HMS Student Handbook Changes

All dates of 2020-2021 will be changed to 2021-2022

All page numbers will be changed to accurately represent content

Any personnel changes – p 2 - administration, secretarial, counseling office, or BOE will be changed

Announcements – p 6

Announcements are read daily ~~at the beginning of second hour.~~ during Guided Study.

Arrival and Departure – p 6

Students are to arrive at school no earlier than **7:10** a.m. and report to their assigned gymnasium; Grade 6 – Gym 1, Grade 7 – Gym 2, and Grade 8 – Gym 3. Students may report to the cafeteria to participate in the breakfast program at approximately 7:10 a.m. Students are to remain in either of these locations until 7:25 a.m. when they will be allowed to enter the hallways and prepare for their first hour class. Students are to be out of the building by 3:00 p.m. each day. Exceptions to these times are athletic practices, other extracurricular activity practice, detentions, or tutoring.

Destinations of Gym 1, 2, and 3 may need to be changed due to COVID-19 protocols at the time of printing. Current practice, all students report to their first hour classroom if not participating in the breakfast program.

Chrome Book Policy – p 6 – already BOE approved – will be inserted here – only change will be the removal of the 2020-21 date since it will now be included in the student handbook versus being a separate handbook – same protocol used at Campus HS

HMS Bell Schedule – p 10 – this page number will be adjusted

Current Schedule					**Current Schedule – Removing additional 10 minute**			
	Start	**End**	**Length**		**Start**	**End**	**Length**	
Hour 1	7:25	8:21	**56**		7:25	8:21	**46**	
Passing	8:21	8:24	**3**		8:21	8:24	**3**	
Hour 2	8:24	9:10	**46**		8:24	9:10	**46**	
Passing	9:10	9:13	**3**		9:10	9:13	**3**	
Hour 3	9:13	9:59	**46**		9:13	9:59	**46**	
Passing	9:59	10:02	**3**		9:59	10:02	**3**	
Hour 4	10:02	10:48	**46**		10:02	10:48	**46**	
Passing	10:48	10:51	**3**		10:48	10:51	**3**	
Hour 5 **Class x 2** **Hawk Time** **Lunch**	10:51	12:40	**109**	**Lunch Periods** 1051 - 1116 **1119 - 1144** 1147 - 1212 **1215 - 1240**	10:51	12:40	**109**	**Lunch Periods** 1051 - 1116 **1119 - 1144** 1147 - 1212 **1215 - 1240**
Passing	12:40	12:43	**3**		12:12	12:15	**3**	
Hour 6	12:43	1:29	**46**		12:43	1:29	**46**	
Passing	1:29	1:32	**3**		1:29	1:32	**3**	
Hour 7	1:32	2:18	**46**		1:32	2:18	**46**	
Passing	2:18	2:21	**3**		2:18	2:21	**3**	
Hour 8	2:21	2:50	**29**	Guided Study	2:21	2:50	**29**	Guided Study

Lockers – p 11 – this page number will be adjusted – change in wording only if lockers are not available for use again in 2021-22

Current language - The lockers in the district schools shall be under the supervision of the building administration and/or designee and assigned to the student for the storage of school materials and personal belongings. Each student will be assigned a locker. Combination locks are built into lockers. Students should not share lockers or combinations. A charge of $2.00 will be assessed each time that a combination has to be changed. Requests for a change in the combination should be made in the office. Students are not permitted to switch lockers with other students. The school reserves the right to search a student's locker to maintain the integrity of the school environment and to protect other students. Each individual student is responsible for the contents of his/her locker at all times. Students will be held accountable for the contents of their assigned locker. If a student is issued a PE lock, the student is responsible for returning the lock at the end of the semester. If it is not returned, the student will need to pay the replacement cost of $7.50 per lock. If a student is issued a key lock, the student is responsible for returning the key at the end of the school year. If the key is not returned, the student will need to pay the replacement cost of the lock in the amount of $10.00.

Change in language if needed – Lockers at Haysville Middle School will not be available for use during the school year.

Second Chance Breakfast – p 13 – Remove entire section – This program was optional, and discontinued during the pandemic. HMS no longer wants to participate in this program

~~HMS was identified by KSDE as a school that could benefit from the second chance breakfast program. This program allows any child an additional chance to eat breakfast everyday school is in session. This initiative takes place during passing period from 1st to 2nd hour, and the first nine minutes of 2nd hour. Therefore, second hour is nine minutes longer than any other instructional hour. Children report to the cafeteria to purchase the second chance breakfast food, then take that food to the classroom for consumption. Any child on Free/Reduced meal status, can only use that one time for the meal being purchased. If used during regular breakfast time, the child can still participate in the second chance breakfast opportunity but must pay full price. If Free/Reduced status is not used during first breakfast, then it may be used during the second chance opportunity.~~

HMS Staff Handbook Changes

All dates of 2020-2021 will be changed to 2021-2022

All page numbers will be changed to accurately represent content

Any personnel changes – pp 1 - 2 - administration, secretarial, counseling office, or BOE will be changed.

Schedule – p 1 – will be changed to match student handbook

Absences – p 2 – replace Tami Schlerth with Cindy Williams

Health Aide – p 18 – change section title to Health Room – language in text, change Health Aide to Nurse

Weekly Bulletins and Announcements – p 28 – remove this section and replace with section and language from student handbook, as noted above.

Changes to HWMS 2021-22 Student Agenda

Please note the changes made to the Haysville West MS 2021-22 agenda.

1. All names and dates have been updated.

2.**Deliveries -** The commercial delivery of food will be allowed with prior administrative approval.(deleted)

3.**Dress Code -** Unnatural hair color is strongly discouraged.(deleted)

4. **Drills -** In the event of an actual emergency, parents/guardians may pick up your child at the designated evacuation site outlined in your school's information packet.(Highlighted wording deleted)

5.**Personal Property -** Teachers may request personal electronic devices be brought to school as part of a BRING YOUR OWN DEVICE activity. Otherwise, cell phones and other electronic devices should be turned off and stored in the students locker.(deleted)

6. **Tobacco Products, Possession Of, etc. -** The use and/or the possession of tobacco will warrant a parent contact, police contact, potential for ticket from the Haysville Police Department, and a suspension. (will was changed to could)

7.4 Temporary Summer Help

See Supporting Documentation in PDF

End of Section

USD 261
HAYSVILLE
SCHOOLS

To: USD 261 Board of Education & Dr. John Burke

From: Campus High School Administration

Re: Pre-Algebra Course at Campus High School

Date: 3/22/2021

History/Relevance: With the rising number of students needing additional support we see a significant need to once again teach Pre-Algebra at the High School level.

What: Seeking approval to reinstate Pre-Algebra to the Campus High School math curriculum.

Why:

- Anticipated higher number of students requiring MTSS due to COVID.
- Social Emotional - students who begin high school with a failed math course are constantly playing catch-up
- Other areas schools offer Pre-Algebra (Derby and Maize)
- A Pre-Algebra offering allows us to meet the needs of more students and reduce numbers from Resource Pre-Algebra sections and Everyday Algebra sections.

Where: Campus High School

When: Once approved, it will begin with the fall semester of the 2021-2022 school year.

How: The students enrolled in this course would be in the 9th grade and selected through Scantron scores, State Assessments, and teacher recommendations.

Who: The instructor will be a teacher from the current math department, no additional staff is necessary.

How much: We will use Envision 8th grade math books for this class that the district has already purchased. Funding may be needed for additional online seats depending on the size of the classroom sections. ($72.00 per seat)

Thank you,

Campus High School Administration

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl (C. A.)

School Dude Inspection Report … Review Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

American Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

Send Invitation to Legislators for Jan. Meeting

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Intervntns.– Prsnnl. (Reports)

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Supt. Evaluation/Contract (Ex. Sssn.)

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo. (Certificates)

Legislative Meeting

Election of BOE Officers

February

Report of Admin. Evaluations (Ex. Sssn.)

Extension of Admin. Contracts (Ex. Sssn.)

Handbooks

Capital Outlay (1st Reading)

HAC Agreement re: Baseball Fields (C.A.)

March

School Calendar Proposals

Handbooks

Temp. Summer Help

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions (Dates)

Retiree Reception

Review ASA Contract – Advrtsng. (Reports)

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

Microsoft Licenses

Crisis / Safety Report

Annual Paper Bid

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section