REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – November 19, 2018 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Star Polisher Awards
  - KASB Voting Delegate
  - Time Change for December BOE Meeting (5:30 p.m.)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Bond Project Update – PDF – Schutte

6.0 ACTION ITEMS
- 6.1 Bond Project Change Order (Place Holder for Items Needing Action Taken) PDF

7.0 FIRST READINGS
- 7.1 Acellus Expanded License - Tosh
- 7.2 Curriculum Proposals
  - 11th and 12th Grade English Language Arts Curriculum Proposal – Wehkamp - PDF
  - Energy Pathway – Marrs - PDF
  - Engineering Pathway – Marrs - PDF
  - Vocational Curriculum Proposal – Marrs - PDF
- 7.3 ACT/Work Keys Assessment Day – Morford
- 7.4 Public Use of Campus Pool - Schutte
- 7.5 Consideration of LOB - Schutte
- 7.6 Teacher Laptop Purchase - Herbert

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
Action will be taken.

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING

1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
October 15, 2018 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Six Board members were present.

MEMBERS PRESENT
Susan Walston, President
Paige Crum, Vice President
Tom Gibson
Glenn Crum
Greg Fenster
Susan Norton

OTHERS PRESENT
Dr. John Burke, Superintendent
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
David Morford, Campus High School Principal
Angie Estell, Director of Special Services
Liz Hames, Director of Community Relations
David Herbert, Director of Information Services
Others

1.0 MEETING OPENING

1.1 Call to Order
Susan Walston called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- National Education Week
  Ms. Walston proclaimed November 12th through the 16th as American Education Week.
- The Board toured the new CHS Tech. Ed. Building. Very nice addition.
- Dr. Burke was the presenter at the Chamber luncheon.
- The Board participated in the Campus Homecoming Parade.
- There was a great turnout at the KASB Regional Meeting. Several USD 261 Board members attended the meeting.
- The WSU Haysville Ribbon Cutting had a nice turnout. This will offer additional opportunities for our students and community.

1.4 Superintendent's Announcements

- Teach Like a Pirate event was an exciting day with a lot of positive energy. David Burgess was the speaker.
- The Board participated in the Campus Home Coming Parade.
- Dr. Burke and District administrators met with both middle schools, Campus High School and GEAR (Gaining Early Awareness Readiness) Up–WSU.
- Tomorrow is Boss's Day.

1.5 Campus High School Student Council Report
Hannah Davis, Student Council Representative, gave a brief update on Student Council activities including:
The Ribbon Cutting for the Gazebo at the Nelson Owls Nest will be October 20th; Voter registration – Student Council is helping students register; Trick or Treat on Main Street; the Powder Puff game will be held on November 7th with proceeds going to the United Way; Booster Club presented Student Council with a $600.00 donation. This donation plus the 060 tournament and fundraising will go toward the goal of $3000.00 for Winter Wishes; Student

Council is working with Linda Long to gain access to food and hygiene items for students in need; Student Council members will be volunteering at the Fall Festival and Dude Be Nice Week will be held next semester – this will be a week for showing kindness in the school, District and community.

1.6 New and Good

Paige Crum:

- CHS/Derby Cross Country Rivalry Run: Heroes in life. Supporting #wichitaslittlestheroes.
- Human Foosball will be a new event at Haysville Fall Fest this Saturday sponsored by Haysville Healthy Habits.

1.8 Approve / Amend Agenda

MOTION to approve the Agenda as amended by adding Professional Negotiations to 9.0 Executive Session.
(Norton/Gibson) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items may have been placed at each Board member's place.

3.3 Gifts and Grants

- Tri-City received 35 tooth brush kits from Dr. Thomas J. Foley, DDS
- The Support/Homeless Services area received the following donations…
  School supplies from West Haysville Baptist Church
  $100.00 donation from Mrs. LaRue Gorychka
  School supplies, backpacks and $128.40 from First Christian Church
  $150.00 from Ron and Sammie Hutson
  Hygiene Bags and $393.77 from the Resurrection Lutheran Church
  Food Snack Bags from Haysville West Baptist Church
  3-Handmade quilts and $150.00 from Ron and Sammie Hutson
- A Gazebo was donated to the Nelson Owls Nest by the family of Kim Hall. The cost of the Gazebo was $6,825.00.
- Farmers Insurance donated $200.00 worth of classroom supplies and umbrellas and ponchos valued at $80.00 to Freeman Ele.
- The Credit Union of America donated $500.00 to Freeman Ele. to be used for 10-Talking Drums.
- Mr. and Mrs. Thomas Brindly donated $220.00 worth of assorted colored copy paper to Freeman Ele.

MOTION to approve the Consent Agenda as presented.
(Norton/G. Crum) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(G. Crum/Gibson) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Audit Report
- Tara Laughlin of Allen Gibbs and Houlik, L.C. CPAs & Advisors presented information to the Board regarding the audit. Audit results for the District were very positive.
- Bond Project Update
  Projects are nearing completion. Punch lists are being addressed.
  Mr. Fenster asked to consider a playground near the Campus football field, bathrooms for the guest side of Colt stadium and changing the handicap seating area at the stadium to be more user friendly.
- Enrollment Report
  Dr. Clint Schutte provided enrollment numbers to the Board. The official District headcount as of October 10, 2018 was 5818.

6.0 ACTION ITEMS

6.1 Bond Project Change Order (Place Holder)
No Change Orders

6.2 Enterprise Lease
Dr. Clint Schutte was present to address questions from the Board regarding the Enterprise lease.
MOTION to approve the lease of 8 more vehicles as presented.
(P. Crum/Norton) Motion carried 6-0.

6.3 Early School Dismissal on November 6th
Dr. Burke presented information to the Board regarding an early dismissal on November 6th to encourage District staff and students to go to the polls and vote.
MOTION to approve an early dismissal on November 6th to give District staff and students adequate time to go to the polls and vote.
(Norton/P. Crum) Motion carried 5-1. Greg Fenster voted no.

7.0 FIRST READINGS
No First Readings

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
The next meeting will be one week from Tuesday.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Bond Change Order
- KASB Voting Delegates
- Curriculum Proposals
- Star Polisher Awards
- HWMS Greenhouse Bid Approval
- Consideration of LOB
- Public Use of the Campus Pool – First Reading
- Review the Superintendent's Evaluation Process

8.3 Board Calendar
No Changes

9.0 EXECUTIVE SESSION – For the Preliminary Discussions Relating to the Acquisition of Real Property and Professional Negotiations

MOTION to take a 3-minute break at 8:02 p.m., then go into executive session at 8:05 p.m. for 20-minutes, to return at 8:25 p.m. for the preliminary discussions relating to the acquisition of real property and professional negotiations.
(Walston/P. Crum) Motion carried 6-0.

The Board asked Dr. Burke and Dr. Schutte to join them in executive session.
Dr. Burke and Dr. Schutte joined the Board at 8:05 p.m.
Dr. Burke and Dr. Schutte returned to the Board room at 8:25 p.m.

The Board reconvened at 8:25 p.m. with six members present.

10.0 ADJOURNMENT
Meeting adjourned at 8:25 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: November 19, 2018

RE: Early Retirement

Please let this letter serve as a recommendation to the Board of Education to accept the early retirement request submitted by Sherry Morris, Math Teacher at Campus High School, effective at the end of the 2018-2019 school year.

CA

Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Check
Date: October 26, 2018

To Whom It May Concern:

Our school received a fundraiser check from Kona Ice for the amount of $62.50 on October 26, 2018. We are requesting approval of acceptance of this check.

Thank You,

Heather Nichols
Ruth Clark Elementary
1900 W. 55th St. So

USD 261
HAYSVILLE SCHOOLS

Dr. David Engelking
Principal
Prairie Elementary School

7101 S. Meridian
Haysville, KS 67060
Office: (316)554-2350
Fax: (316)554-2357

Date: November 5, 2018

To: USD 261 Board Members, Dr. Burke, Dr. Schutte

From: David Engelking

RE: Cargill donation

Please accept the following donations:

$100 from Cargill Cares to help cover kindergarten field trip costs to Klausmeyer Pumpkin Patch on October 30th.

Thank you,

Dr. David Engelking
Principal

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	857,198.26	3,970,453.92	-4,269,128.62	558,523.56	-305,719.10	252,804.46	0.00
07	FEDERAL FUNDS	-236,725.30	15,986.00	-73,143.51	-293,882.81	-35,392.73	-329,275.54	0.00
08	SUPPLEMENTAL GENERAL	-627,259.23	3,944,348.69	-1,040,142.33	2,276,947.13	-225,506.54	2,051,440.59	0.00
11	AT-RISK (4 YEAR OLD)	160,920.47	0.00	-47,279.08	113,641.39	-1,103.87	112,537.52	0.00
13	AT-RISK (K-12)	244,065.90	600,000.00	-281,551.87	562,514.03	-2,771.06	559,742.97	0.00
14	BILINGUAL	172,575.94	0.00	-17,367.41	155,208.53	0.00	155,208.53	0.00
16	CAPITAL OUTLAY	527,823.10	64,434.29	-289,618.36	302,639.03	-9,805.74	292,833.29	0.00
18	DRIVER TRAINING	284,855.23	0.00	0.00	284,855.23	0.00	284,855.23	0.00
24	FOOD SERVICE	3,046,662.99	344,808.70	-285,334.55	3,106,137.14	-49,987.63	3,056,149.51	0.00
26	PROFESSIONAL DEVELOPMENT	131,884.36	0.00	-21,579.99	110,304.37	-7,094.67	103,209.70	0.00
28	PARENTS AS TEACHERS PROGRAM	86,830.48	0.00	-27,913.84	58,916.64	-2,067.89	56,848.75	0.00
30	SPECIAL EDUCATION	127,597.20	1,277,117.52	-1,140,999.94	263,714.78	-2,658.58	261,056.20	0.00
31	CONSTRUCTION	-646,869.61	0.00	-156,844.96	-803,714.57	-750.00	-804,464.57	0.00
34	VOCATIONAL EDUCATION	9,934.31	200,000.00	-60,388.03	149,546.28	-10,873.16	138,673.12	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,193,456.83	-1,193,456.83	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	617,396.09	6,450.66	-60,182.61	563,664.14	-38,643.86	525,020.28	0.00
62	BOND & INTEREST #1	5,241,958.62	4,467,399.42	-5,892,504.39	3,816,853.65	0.00	3,816,853.65	0.00
70	ECC STATE GRANT	-11,991.72	0.00	-12,905.16	-24,896.88	0.00	-24,896.88	0.00
95	PAYROLL CLEARING	56,751.72	48,448.25	-12,172.65	93,027.32	0.00	93,027.32	0.00

ND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
TAL		11,099,311.36		-14,882,514.13		-692,374.83		0.00
			16,132,904.28		12,349,701.51		11,657,326.68	

9,500.00 Petty Cash
12,340,201.51 Bank Balance
12,340,201.51 General Ledger Balance
-0-

********** End of report **********

ank Statement Closing Date: 10/31/2018
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 11/05/2018 **Reconciled By:** Nadine Foreman
ransitional Reconciliation: NO **Initial Reconciliation:** NO

ank Statement Balance			
Ending Balance Shown on this Bank Statement:		12,416,196.30	
Items Not Listed on this Statement			
Checks:	-75,994.79		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-75,994.79	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			12,340,201.51
ıding Cash Balance as of 10/31/2018			
Beginning Cash Balance:		11,089,811.36	
Items from Skyward Sources			
Accounts Payable Sources:	-3,217,462.06		
Cash Receipts Sources:	14,099,647.29		
Journal Entries Sources:	-7,089,872.20		
Payroll Sources:	-2,541,922.88		
Subtotal of Skyward Sources:		1,250,390.15	
Month End Balance:			12,340,201.51
Variance:			0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

October 31, 2018

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
31	CONSTRUCTION.....	Awaiting Construction Draw
70	ECC STATE GRANT.....	Awaiting State Funds

) T FUNC OBJ BLDG PRG	FD T FUNC OBJ BLDG PRG	2018-19 Revised Budget	October 2018-19 Monthly Activity	2018-19 FY Activity	Encumbered Amount	2018-19 Available Funds
5 E 5208 931 0000 000	06 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5211 911 0000 000	06 E 5211 911 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5213 913 0000 000	06 E 5213 913 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5216 918 0000 000	06 E 5216 918 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5226 926 0000 000	06 E 5226 926 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5228 928 0000 000	06 E 5228 928 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5230 930 0000 000	06 E 5230 930 0000 000	0.00	1,263,427.00	1,263,427.00	0.00	-1,263,427.00
5 E 5234 934 0000 000	06 E 5234 934 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5251 951 0000 000	06 E 5251 951 0000 000	0.00	0.00	0.00	0.00	0.00
5 E 5253 953 0000 000	06 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5211 000 0000 000	08 E 5211 000 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5213 000 0000 000	08 E 5213 000 0000 000	0.00	600,000.00	600,000.00	0.00	-600,000.00
3 E 5214 000 0000 000	08 E 5214 000 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5226 000 0000 000	08 E 5226 000 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5228 000 0000 000	08 E 5228 000 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5230 000 0000 000	08 E 5230 000 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5234 000 0000 000	08 E 5234 000 0000 000	0.00	200,000.00	200,000.00	0.00	-200,000.00
3 E 5255 000 0000 000	08 E 5255 000 0000 000	0.00	0.00	0.00	0.00	0.00
) E 5253 953 0000 000	30 E 5253 953 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5206 910 0000 000	53 E 5206 910 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5206 930 0000 000	53 E 5206 930 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5208 931 0000 000	53 E 5208 931 0000 000	0.00	0.00	0.00	0.00	0.00
3 E 5230 930 0000 000	53 E 5230 930 0000 000	0.00	0.00	0.00	0.00	0.00
rand Expense Totals		0.00	2,063,427.00	2,063,427.00	0.00	-2,063,427.00

Number of Accounts: 23

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Bond Project Change Order

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

USD 261
HAYSVILLE SCHOOLS

1745 W. Grand Ave.
Haysville, Kansas 67060

Teresa Tosh, Assistant Superintendent
Learning Services
Email: ttosh@usd261.com

1745 W. Grand
Haysville, Kansas 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: USD 261 BOE and Dr. Burke

From: Teresa Tosh, Asst. Superintendent for Learning Services

Re: Acellus Expanded License

Date: November 19, 2018

History/Relevance: For years, we have been utilizing an online computer program to supplement our curriculum that has become outdated and archaic. While our IT department has done a phenomenal job keeping the program running, it became obvious to those using it that it was time to look for a more robust option for our students. A year ago, we began to explore possibilities with vendor presentations. Ultimately, we did a small pilot to determine which one would best meet our needs.

What: We are asking for approval to utilize an expanded license for Acellus.

Why: Acellus has allowed buildings to personalize learning for their students. It has engaged students and now we have reached a point where we would like to expand the use of the program to give students a chance at credit recovery. The program engages students in more rigorous academic activities when compared to the previous program we had for students.

Where: Acellus will be utilized at Campus, Haysville High School, Haysville Middle School, and Tri-City Day School.

When: These Acellus slots will be active from January 2019 to June 2020 and then annually.

How: Since the buildings are using this on a limited basis, there won't be a learning curve for staff. This will simply allow us to have more students to engage with the content in the program and to utilize the program in more creative ways to meet the needs of our students.

Who: This program will serve students as an intervention for both academic and graduation support.

How much: The cost is $25,000.

If you have any questions, please contact me at ttosh@usd261.com or 554-2205.

Thank you for your consideration!

Teresa

International Academy of Science
26900 E. Pink Hill Rd., Independence, MO 64057 USA
Phone: (816) 229-3800

Acellus Legacy School Grant

Additional information can be found here: http://www.science.edu/acellus

Please look over the grant approval carefully. The amount covered by the grant is shown. The balance will be billed to the school. Please do not activate this Grant unless local funds are available to cover the amount to be paid by the school.

Date of Approval: 10/30/2018
Grant Number: 845809

Acellus Coordinator: Julie Habing (julie_habing@science.edu)

GRANT PREPARED FOR:

Grant Applicant: Teresa Tosh - Asst. Superintendent
School: Haysville USD 261
District: Haysville USD 261
Contact: Ms. Teresa Tosh - Asst. Superintendent **Phone**: (316) 554-2205 **Email**: ttosh@usd261.com

BILLING ADDRESS:

Teresa Tosh - Asst. Superintendent
Haysville USD 261
1745 W. Grand
Haysville, KS 67060
USA

Phone: (316) 554-2205
Email: ttosh@usd261.com

SHIPPING ADDRESS:

Teresa Tosh
Haysville USD 261
1745 W. Grand
Haysville, KS 67060
USA

Phone: (316) 554-2205

QTY	DESCRIPTION	PRICE	EXTENDED PRICE
1,000	**Acellus Site License $100/student ($75/student Covered by Grant):** • In order to obtain a site license, one license must be purchased for each student enrolled in the school. • Provides access to all courses • Includes courses K-12, Special Ed, ESL, STEM, CTE, and AP (College Board Approved) • Includes access to TeamTeach for all Teachers • Licenses valid to June 30, 2019 • More information	$ 100.00	$ 100,000.00
		Grant Amount:	$ -75,000.00
		Amount to be Paid by School	**$ 25,000.00**

7.2 Curriculum Proposals

See Supporting Documentation in PDF

End of Section

To: USD 261 BOE and Dr. Burke

From: David Morford, Principal Campus High School

Re: KSDE supported ACT and WorkKeys testing for Juniors

Date of event: February 20, 2019

History/Relevance: This year, for the first time, KSDE is offering to pay for an ACT and or WorkKeys test for all juniors and any senior who has not already taken the test. This opportunity will save our parents $50 dollars for the ACT and up to $45 for the Workkeys. With the opportunity to test all juniors we will be testing the ACT via paper pencil test and the scheduled date for that is February 20, 2019.

What: We are requesting for approval for High School only that we be allowed to dismiss school at approximately noon on February 20, 2019 for student grades 9 through 11 and that seniors not attend that day but instead attend a pre-approved College visit, Vocational/Trade School visit, Armed services visit, or in lieu of those perform 4 hours of Community service that morning in order to have the absence excused. For the 9- 11 students, 11th graders (and any senior that qualifies) would take the ACT or WorkKeys test (approximately 3-4 hours). 9th and 10th graders would alternate on a schedule that includes a general assembly speaker (topics could be bullying prevention and/or motivation of approx. 2 hours) and an interest fair that rotates between classrooms.

Why: For the 11th graders and those others that take the test, this is a very intense test that takes the full allotted time. To allow for proper supervision, proctoring and classrooms required for this large number does not allow us to run a regular schedule during testing. Also with the intensity of the test, learning and focus for those students in the afternoon would be problematic, thus the request for the shortened day. For the 12th graders, this is a great opportunity to learn about a future choice with a visit or to garner some much needed community service time. For the 9th and 10th graders this creates an opportunity to hear a topic that can be impactful to their life and also grow relationship building through the interest fair.

Where: Campus High School and other locations (Colleges, Vocational schools, Armed service recruiters, around the community helping)

When: February 20, 2019

How: Upon approval The final organizational plans will take place including scheduling, promoting, assigning staff responsibilities. Communication to parents and students about the opportunity and procedures will begin. Please not that lunch will be served prior to students leaving school. Staff time in the afternoon will include collaboration, planning and follow-up.

Who: Campus High School grades 9-12

How Much: The cost of the speaker will be CHS responsibility.

If you have any questions, please contact me at dmorford@usd261.com or 5542236

Thank you for your consideration!

USD 261
HAYSVILLE SCHOOLS

Guidelines for Use of District Facilities

As outlined by USD 261 Board Policy KG, these guidelines are to be made available at the time a request is made by any individual or group desiring to use district facilities.

Completion of Rental Agreement

Any person, persons, or outside organization desiring to use the buildings or grounds shall complete a rental agreement and acquire the approval of the superintendent or designee. This agreement shall be completed and approved no less than seven days (one week) in advance of the intended use. A certificate of insurance may be required by the BOE to provide adequate proof of liability insurance. Guidelines for the use of facilities will be provided at the time a facilities use form is requested.

Regular Use of Facilities by Non-School Sports/Activity Groups

For regular use of a facility during a sports/activity season, such groups shall meet with designees of Haysville USD 261 to draw up an agreement that will outline the rights and responsibilities of such groups during that season. This document will also set forth any fees that will be associated with the use. These agreements will be reviewed annually in the process set forth above before being presented to the Board of Education for approval.

Priority Usage

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list. **If conflicts in scheduling arise the following priority will be enforced.**

Priority One:	Haysville Activity Center activities.
Priority Two:	In-district non-school sports/activity groups.
Priority Three:	Other tax supported community institutions.
Priority Four:	In-district businesses, churches, civic clubs, community events and individuals.
Priority Five:	Out-of-district groups, whose programs include district residents.

USD 261
HAYSVILLE SCHOOLS

Schedule of Rental Rates for School Facilities (Per Day Per Use)

A.	CHS Theater	$100.00
	CHS Theater (stage only for rehearsals)	20.00
	CHS Gymnasiums	100.00
	CHS Swimming Pool	100.00
	CHS Cafeteria/Commons	50.00
	CHS Classroom	15.00
	HMS Gymnasiums	100.00
	HMS Cafeteria	50.00
	HMS Multipurpose Room	50.00
	HMS Classroom	15.00
	Elementary School Gymnasiums	50.00
	Elementary School Cafeterias	25.00
	Elementary School Classrooms	15.00
	Administrative Office Board Room or Conference Room	25.00
	Other District Facilities/Grounds	As determined by Supt. or Designee

B. Kitchen facilities at any of the schools are available to outside groups only when authorized by the Supt. or Designee. Any such approval for use of these areas will require the use of District food service employees and the utilization fee will be established by the Superintendent or designee.

C. If a custodian is required to be on duty or clean-up is involved, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends. A custodian must be on duty if the group using the facility numbers more than 30.

D. If special personnel are required, such as lighting or sound operators, charges will be added at the rate of $25.00 per hour during the week and $30 per hour on weekends.

E. Should users request air conditioning or heating when it is not otherwise in operation, a charge per hour will be assessed. If the facility requires pre-cooling/heating prior to actual use, a minimum of one hour's fee will be charged. Rates per hour will be $10.00 for small spaces and $20.00 per hour for large spaces.

F. Request for use of school facilities should be directed to the supervisor of the facility desired.

G. Additional fees may be charged if property of USD 261 is damaged or left in worse condition than when rented.

USD 261
HAYSVILLE SCHOOLS

H. No activities may be scheduled before 12:00 noon or after 6:00 p.m. on Sundays unless approved by the Board of Education. Exceptions maybe made with Superintendent or Designee approval.

I. All requests for pool use must comply with the district **POOL USE GUIDELINES.**

Exemptions to Fees

Class I: No building rental fees shall be charged to the following groups for activities serving district residents:

1. School affiliated organizations including, but not limited to, parent teacher groups, booster clubs, alumni organizations, or community service meetings.
2. Governmental units.
3. Local (public school age) youth groups such as Boys Scouts and Girl Scouts.
4. The Haysville Chamber of Commerce.
5. In-district non-school sports/activity groups open to all district residents.
6. Other civic and community organizations as determined by the USD 261 superintendent or designee.

Any group may incur a custodial expense when custodians are not already on duty.

Class II: Fees shall be charged to local non-profit and service organizations:

1. In-district churches (located within the boundaries of Haysville USD 261).
2. Private individuals.
3. Private or social groups.

Class III: For-profit business concerns, sectarian, partisan, and out-of-district groups or organizations shall not be granted rental rights without approval of Supt. or Designee. Utilization fees and other charges will be set by the Supt. or Designee.

1. For-profit businesses that utilize facilities on multiple occasions may be charged an escalating fee. This fee will be determined by the Superintendent or designee.

Adopted November 19, 2018

USD 261
HAYSVILLE SCHOOLS

POOL USE GUIDELINES

In the event of the immediate need for pool maintenance or a scheduled school activity, the Facility Usage Department has the authority to cancel any pool event. **All school activities have priority.**

1. All events must be covered by a minimum of $1,000,000 liability insurance naming the Haysville Unified School District as an additional insured or certificate holder.
2. All renters must provide an American Red Cross, ELLIS or YMCA certified lifeguard for pool rental.
3. You will not be allowed in the pool area until your scheduled time. Please arrive no earlier than 5 or 10 minutes before your confirmed time.
4. Food and/or drink, including water bottles, are not allowed in pool area.
5. Due to health concerns, non-toilet trained individuals must wear swim diapers or plastic pants while in pool.
6. No pool toys are allowed in the pools, and use of District pool equipment is prohibited.
7. Starting platforms and diving boards are to be used by swim team members only.
8. In accordance with safe schools, no water guns are allowed.
9. No stereos, sound equipment or electrical devices of any kind are allowed in pool area.
10. Bleeding, vomiting and/or toilet accidents in the pool must be reported immediately to the building facilitator or custodian. Due to health concerns, everyone will be removed from the pool immediately.
11. Please be respectful to all building facilitators, custodial staff, lifeguards and school property. Failure to do so may lead to suspension of rental privileges and/or reimbursement for any property damage.
12. Do not sit on handrails.
13. No running on pool decks.
14. No diving, flips, etc. off the side of the pool.
15. Adults need to be within arm's reach of children using flotation devices.
16. Boisterousness, profanity, roughness, or any activity that interferes with the safety of others or their enjoyment is prohibited.

In the event of a lightning storm, our Building Supervisors and custodians have been instructed to cancel all pool activities and close the pool area.

USD 261
HAYSVILLE SCHOOLS

Memo

TO: Haysville Board of Education

FR: Dr. Clint Schutte, Assistant Superintendent of Business/Finance

DA: November 19, 2018

RE: LOB Resolution – 33%

History / Relevance: Currently the district has the authority to adopt a Local Option Budget (LOB) of up to 30% of the base General Fund Budget, K.S.A. 72-6471. Under recent legislation the authority to adopt a budget of up to 33% was authorized following a resolution publication with a protest petition option.

What: We are asking for an adoption of the attached resolution (see attached). The adoption of a resolution pursuant to this section shall require a majority vote of the members of the board. Such resolution shall be effective upon adoption and shall require no other procedure, authorization or approval. If a sufficient petition is not filed, the board may adopt a local option budget. If a sufficient petition is filed, the board may notify the county election officer of the date of an election to be held to submit the question of whether adoption of a local option budget shall be authorized. Any such election shall be noticed, called and held in the manner provided by K.S.A. 10-120, and amendments thereto. If the board fails to notify the county election officer within 30 days after a sufficient petition is filed, the resolution shall be deemed abandoned and no like resolution shall be adopted by the board within the nine months following publication of the resolution.

Why: Currently Haysville USD 261 receives 78.58% of our LOB budget in state aid. With the authorization of up to 33% for the LOB budget we would have the ability to adjust our budget to maximize our state aid. We have enough room in the development of our budget that we could increase our state aid in LOB by roughly $400,000 without an increase in local property tax.

Where: The publication of this resolution will take place following the approval of the resolution.

When: If we do not receive a protest petition this authority will be in effect for the 2019-2020 school year. Unless specifically stated otherwise in the resolution, the authority to adopt a local option budget shall be continuous and permanent.

How: Authorization of the attached resolution.

Who: Dr. Clint Schutte Assistant superintendent for Business and Finance, Debbie Coleman Clerk of the Board.

How Much: The only cost at this point is the cost of publication roughly $300.

cls

Unified School District No. 261, Sedgwick County, Kansas.

RESOLUTION

Be It Resolved that:

The board of education of the above-named school district shall be authorized to adopt a local option budget in each school year in an amount not to exceed 33 % of the amount of total foundation aid. The local option budget authorized by this resolution may be adopted, unless a petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 days after publication of this resolution. If a petition is filed, the county election officer shall submit the question of whether adoption of the local option budget shall be authorized to the electors in the school district at an election called for the purpose or at the next general election, as is specified by the Board of Education of the school district.

CERTIFICATE

This is to certify that the above resolution was duly adopted by the board of education of Unified School District No. 261, Sedgwick County, Kansas, on the 17th day of December, 2018.

_____

Clerk of the Board of Education

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

To: Dr. Clint Schutte

From: David Herbert

Date: November 10th, 2018

RE: Teacher Laptop Purchase

Dr. Schutte,

Per the district's three year schedule for refreshing teacher laptops, it's time once again to start this process. Current plans are to purchase approximately 400 laptops for teacher use, and a few spare laptops to provide minimal downtime for teachers if a laptop failure occurs.

The current price point is approximately $500 per unit. Total cost of this purchase, with shipping, is around $200,000.00. A lease/purchase option will also be considered at the time of purchase. I am requesting that the Board of Education approve the purchase of laptop computers in the amount not to exceed $200,000.00 with the vendor, quantity, and final price to be left up to the school district's administration. As in all purchases this large, all state and local guidelines will be followed. The current teacher laptops will be refurbished in the fall and returned to each school for academic (student) use. Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report
Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section