REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – December 17, 2018 – 5:30 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Schedule Superintendent's Evaluation
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
  Joseph Clay
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Bond Project Update – PDF – Schutte

6.0 ACTION ITEMS
- 6.1 Bond Project Change Order (Place Holder for Items Needing Action Taken) PDF
- 6.2 Acellus Expanded License - Tosh
- 6.3 Curriculum Proposals
  - 11th and 12th Grade English Language Arts Curriculum Proposal – Wehkamp - PDF
  - Energy Pathway – Marrs – PDF
  - Engineering Pathway – Marrs – PDF
  - Vocational Curriculum Proposal – Marrs – PDF
- 6.4 Public Use of Campus Pool - Schutte
- 6.5 Consideration of LOB - Schutte
- 6.6 Teacher Laptop Purchase - Herbert
- 6.7 HWMS Greenhouse Bid Approval – PDF - Schutte

7.0 FIRST READINGS

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar

9.0 EXECUTIVE SESSION – Personnel matters of nonelected personnel to protect the privacy interests of the individual to be discussed

10.0 ADJOURNMENT (No Documentation)

REGULAR BOE MEETING

1.0 MEETING OPENING

No supporting documentation.

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
November 19, 2018 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Seven Board members were present.

MEMBERS PRESENT
Susan Walston, President
Paige Crum, Vice President
Tom Gibson
Glenn Crum
Greg Fenster
Jeremy Bennett
Susan Norton

OTHERS PRESENT
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt. of Personnel
David Morford, Campus High School Principal
Ildo Martins, Haysville West Middle School Principal
Toni Haight, Freeman Elementary Principal
Liz Hames, Director of Community Relations
David Herbert, Director of Information Services
Others

1.0 MEETING OPENING

1.1 Call to Order
Susan Walston called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute

1.3 President's Announcements

- Star Polisher Awards
  The Board recognized Star Polisher Award recipients Heath Wittman - classified staff member at Campus High School and Kaitlin Zimmerman - certified staff member at Freeman Elementary School.
- KASB Voting Delegate
  MOTION to approve Paige Crum as the KASB Voting Delegate and Jeremy Bennett as alternate at the State Conference in December.
  (Bennett/Norton) Motion carried 7-0.
- December BOE Meeting Time Change
  MOTION to approve changing the December BOE Meeting from 7:00 p.m. to 5:30 p.m. in order for Board members to attend District programs.
  (Norton/Gibson) Motion carried 7-0.
- Ruth Clark Elementary School held their Boogie on the Blacktop.
- The Campus High School band played for the Honor Flight. Gabe McMillan played Taps and did a wonderful job.
- The Oxy Community Involvement group had a 30-year celebration.
- The KAKE TV Reading Caravan was at Nelson on Wednesday at 4:30 p.m. Mr. and Mrs. Antonio Ortiz wrote a letter to KAKE TV about former teacher, Kim Hall and the Owl's Nest gazebo built in Mrs. Hall's honor. KAKE TV recognized Mrs. Hall's ability to interest children in reading.
- The Campus High School Band is selling fruit for a fund raiser.

1.4 Superintendent's Announcements

- Teresa Tosh and Dr. Burke gave a presentation at the Kansas State Department of Education Retention Summit on the District's new teacher preservice orientation program.
- The Tri-City Day School Thanksgiving luncheon will be Tuesday, November 20, 2018 at 11:30 a.m.

1.5 Campus High School Student Council Report

Hannah Davis, Student Council Representative, gave a brief update on Student Council activities including: 2nd grade buddies, Reading a book on leadership, Pop socket sales, Spreading Kindness Committee, Dodgeball tournament, Polar Plunge, Finals hot chocolate, and an upcoming Pep Assembly.

1.6 New and Good

Tom Gibson:

- Oatville Elementary School held the first Veteran's Day observance.

1.8 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(Norton/G. Crum) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items may have been placed at each Board member's place.

3.3 Gifts and Grants

- Ruth Clark Elementary School received a fundraiser check from Kona Ice in the amount of $62.50.
- Prairie Elementary School received $100.00 from Cargill Cares to help cover kindergarten field trips to Klausmeyer Pumpkin Patch.
- Nelson Elementary School received a check from EMC KAKELAND Reading Caravan in the amount of $1000.00 in honor of former teacher Kim Hall and Nelson teacher, Desiree Waterman, received materials valued at $424.93 for STEM for SUCCESS.

MOTION to approve the Consent Agenda as presented.
(G. Crum/Norton) Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(G. Crum/Gibson) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Bond Project Update

  Dr. Clint Schutte presented information to the Board regarding an update on financials and punch list items. Dr. Schutte told Board members that the exterior panels are being installed at the Learning Center.

6.0 ACTION ITEMS

6.1 Bond Project Change Order (Place Holder)
No Change Orders

7.0 FIRST READINGS

7.1 Acellus Expanded License – Tosh
Teresa Tosh presented information to the Board regarding the Acellus Expanded License. The expanded license will be active from January 2019 to June 2020, then annually thereafter. The cost will be $25,000.00.
This was a first reading with no action requested from the Board.

7.2 Curriculum Proposals

- 11th and 12th Grade English Language Arts Curriculum Proposal – Wehkamp
  Ms. Wehkamp presented information to the Board regarding the 11th and 12th Grade English Language Arts Curriculum Proposal. Currently no cost is anticipated for this.
- Energy Pathway – Marrs
  Mr. Marrs presented information to the Board regarding the Energy Pathway. This pathway will consist of Introduction to Energy, Energy Industry Fundamentals and Research and Design for Energy Comprehensive. The cost of the Energy Pathway will be textbooks, and material for in-class projects.
- Engineering Pathway – Marrs
  Mr. Marrs presented information to the Board regarding the Engineering Pathway. The need for this pathway results from students needing this subject in order to complete the current pathway and acquire additional training in the engineering field. The cost will be textbooks, and material for in-class projects.
- Vocational Curriculum Proposal – Marrs
  This proposal will be for a student ran Colt Screen Printing business/class beginning in the 2019-2020 school year. Mr. Marrs is asking for a loan from the BOE in the amount of $30,000.00 to be paid back over time. Mr. Marrs will teach the class.

Curriculum Proposals were first readings with no action requested from the Board.

7.3 ACT/WorkKeys Assessment Day – Morford
KSDE is offering to pay for an ACT/WorkKeys test for all high school juniors and seniors who have not yet taken an ACT/WorkKeys test. Mr. Morford is requesting Board approval for Campus High School dismissing at noon on February 20, 2019.
MOTION to approve the ACT/WorkKeys Assessment Day as presented including Haysville High School.
(Norton/P. Crum) Motion carried 7-0.

7.4 Public Use of Campus Pool - Schutte
Dr. Schutte presented a change to Board Policy KG-Use of District Facilities to include pool usage guidelines. This change was shared with the City of Haysville and they were in favor of the change.
This was a first reading with no action requested from the Board.

7.5 Consideration of LOB
Dr. Clint Schutte presented information to the Board regarding the consideration of an LOB. The LOB will go from 30% to 33% which will result in a state aide increase of $400,000.00. There will be no increase to the local property tax.
This was a first reading with no action requested from the Board.

7.6 Teacher Laptop Purchase
David Herbert presented information to the Board regarding teacher laptop purchase.
Mr. Herbert is requesting Board approval to purchase 400 laptops for teachers at $500.00 per unit. The approximate total cost with shipping will be $200,000.00.
This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
No additional information at this time.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Bond Change Order
- Schedule Superintendent's Evaluation

8.3 Board Calendar
No Changes

BREAK: The Board took a 5-minute break from 9:05 p.m. to 9:10 p.m.
Seven members of the Board returned to the Board Room at 9:10 p.m.

9.0 EXECUTIVE SESSION – Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
MOTION to go into executive session at 9:10 p.m. for 10-minutes, to return at 9:20 p.m. for matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
(Walston/G. Crum) Motion carried 7-0.

The Board asked Dr. Schutte and Dr. Clagg to join them in executive session.
Dr. Schutte and Dr. Clagg joined the Board at 9:10 p.m.
Dr. Schutte and Dr. Clagg returned to the Board room at 9:20 p.m.

The Board reconvened at 9:20 p.m. with seven members present.

MOTION to approve the compensation per the negotiated agreement as presented.
(Norton/G. Crum) Motion carried 7-0.
MOTION to approve the compensation for Classified as presented.
(Bennett/Norton) Motion carried 7-0.
MOTION to approve the Administrative Salaries as presented.
(Norton/Bennett) Motion carried 7-0.

10.0 ADJOURNMENT
Meeting adjourned at 9:24 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

3.2 Routine Personnel

No supporting documentation.

End of Section

HAYSVILLE WEST MIDDLE SCHOOL
HOME OF THE GORILLAS

ILDO MARTINS – PRINCIPAL NICKI MCMULLIN – ASST. PRINCIPAL TY HAMILTON – ASST. PRINCIPAL/ATHLETIC DIRECTOR

TO: USD 261 Board of Education

CC: Dr. John Burke Superintendent
Ms. Debbie Coleman BOE Clerk

FROM: HWMS Principal Ildo Martins

SUBJECT: Band and Orchestra Gift / Donation

Haysville West Middle School is requesting approval to accept a $1,000 donation to our Band and Orchestra programs. The donor wishes to remain anonymous. Thank you for your consideration.

Ildo S. Martins
HWMS Principal

1956 W. GRAND, HAYSVILLE, KS 67060 (316) 554-2370 - OFFICE (316) 554-2377 - FAX

Campus HIGH SCHOOL

David Morford	Josh Godwin	Chantel Johnson	Bruce Lolling	Joe Sailors
Principal	Assistant Principal	Assistant Principal	Assistant Principal	Assistant Principal

To: USD 261 Board Members, Dr. Burke and Clint Schutte

From: Campus High School, David Morford, Principal

Date: 28 November 2018

Please accept the following donation to Campus High School from Hi-Tech Interiors, Inc. in the amount of $500.00. This money is to be used for instructional materials and students supplies in our woods department. Please accept this donation and place in CHS Wood Shop Material & Supplies: 55 E 2200 610 1000 160.

Sincerely,

David Morford
Campus High School Principal

2100 W. 55th Street South, Wichita, KS 67217 Phone 316.554.2236 Fax 316.554.2241

"USD261 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities."

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

UND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
6	GENERAL FUND	558,523.56	2,774,061.54	-3,234,661.27	97,923.83	-206,523.69	-108,599.86	0.00
7	FEDERAL FUNDS	-293,882.81	150,549.00	-91,859.73	-235,193.54	-21,786.21	-256,979.75	0.00
8	SUPPLEMENTAL GENERAL	2,276,947.13	4,360.00	-1,286,290.83	995,016.30	-95,278.16	899,738.14	0.00
1	AT-RISK (4 YEAR OLD)	113,641.39	18,169.00	-69,369.33	62,441.06	-1,488.15	60,952.91	0.00
3	AT-RISK (K-12)	562,514.03	0.00	-282,523.51	279,990.52	-1,059.15	278,931.37	0.00
4	BILINGUAL	155,208.53	0.00	-17,013.93	138,194.60	0.00	138,194.60	0.00
6	CAPITAL OUTLAY	302,639.03	15,529.52	-186,708.34	131,460.21	-3,819.96	127,640.25	0.00
8	DRIVER TRAINING	284,855.23	57.50	-517.69	284,395.04	0.00	284,395.04	0.00
4	FOOD SERVICE	3,106,137.14	336,029.00	-300,370.83	3,141,795.31	-35,756.85	3,106,038.46	0.00
6	PROFESSIONAL DEVELOPMENT	110,304.37	0.00	-19,985.27	90,319.10	-2,962.99	87,356.11	0.00
8	PARENTS AS TEACHERS PROGRAM	58,916.64	0.00	-29,651.60	29,265.04	-3,059.41	26,205.63	0.00
0	SPECIAL EDUCATION	263,714.78	1,010,995.33	-1,114,121.03	160,589.08	-2,062.62	158,526.46	0.00
1	CONSTRUCTION	-803,714.57	1,200,000.00	-659,477.57	-263,192.14	0.00	-263,192.14	0.00
4	VOCATIONAL EDUCATION	149,546.28	0.00	-62,275.62	87,270.66	-7,474.07	79,796.59	0.00
1	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
5	TEXTBOOK & STUDENT MATERIAL	563,664.14	4,696.55	-26,946.27	541,414.42	-59,784.58	481,629.84	0.00
2	BOND & INTEREST #1	3,816,853.65	0.00	0.00	3,816,853.65	0.00	3,816,853.65	0.00
0	ECC STATE GRANT	-24,896.88	4,167.03	-7,376.62	-28,106.47	0.00	-28,106.47	0.00
5	PAYROLL CLEARING	93,027.32	43,962.47	-9,977.72	127,012.07	0.00	127,012.07	0.00

UND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
OTAL		12,349,701.51		-7,399,127.16		-441,055.84		0.00
			5,562,576.94		10,513,151.29		10,072,095.45	

********** End of report **********

9,500.00 Petty Cash
10,503,651.29 Bank Balance
10,503,651.29 General Ledger Balance
-0-

Bank Statement Closing Date: 11/30/2018
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 12/04/2018 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		10,612,887.31	
Items Not Listed on this Statement			
Checks:	-109,236.02		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-109,236.02	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			10,503,651.29

Ending Cash Balance as of 11/30/2018

Beginning Cash Balance:		12,340,201.51	
Items from Skyward Sources			
Accounts Payable Sources:	-3,767,633.32		
Cash Receipts Sources:	4,615,483.75		
Journal Entries Sources:	-4,663.93		
Payroll Sources:	-2,679,736.72		
Subtotal of Skyward Sources:		-1,836,550.22	
Month End Balance:			10,503,651.29

Variance: 0.00

********** End of report **********

D	T	FUNC	OBJ	BLDG	PRG	FD	T	FUNC	OBJ	BLDG	PRG	2018-19 Revised Budget	November 2018-19 Monthly Activity	2018-19 FY Activity	Encumbered Amount	2018-19 Available Funds
6	E	5208	931	0000	000	06	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
6	E	5211	911	0000	000	06	E	5211	911	0000	000	0.00	0.00	0.00	0.00	0.00
6	E	5213	913	0000	000	06	E	5213	913	0000	000	0.00	0.00	0.00	0.00	0.00
6	E	5216	918	0000	000	06	E	5216	918	0000	000	0.00	0.00	0.00	0.00	0.00
6	E	5226	926	0000	000	06	E	5226	926	0000	000	100,000.00	0.00	0.00	0.00	100,000.00
6	E	5228	928	0000	000	06	E	5228	928	0000	000	200,000.00	0.00	0.00	0.00	200,000.00
6	E	5230	930	0000	000	06	E	5230	930	0000	000	5,771,980.00	0.00	1,263,427.00	0.00	4,508,553.00
6	E	5234	934	0000	000	06	E	5234	934	0000	000	50,000.00	0.00	0.00	0.00	50,000.00
6	E	5251	951	0000	000	06	E	5251	951	0000	000	0.00	0.00	0.00	0.00	0.00
6	E	5253	953	0000	000	06	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
8	E	5211	000	0000	000	08	E	5211	000	0000	000	200,000.00	0.00	0.00	0.00	200,000.00
8	E	5213	000	0000	000	08	E	5213	000	0000	000	4,400,000.00	0.00	600,000.00	0.00	3,800,000.00
8	E	5214	000	0000	000	08	E	5214	000	0000	000	150,000.00	0.00	0.00	0.00	150,000.00
8	E	5226	000	0000	000	08	E	5226	000	0000	000	0.00	0.00	0.00	0.00	0.00
8	E	5228	000	0000	000	08	E	5228	000	0000	000	0.00	0.00	0.00	0.00	0.00
8	E	5230	000	0000	000	08	E	5230	000	0000	000	3,200,000.00	1,000,000.00	1,000,000.00	0.00	2,200,000.00
8	E	5234	000	0000	000	08	E	5234	000	0000	000	600,000.00	0.00	200,000.00	0.00	400,000.00
8	E	5255	000	0000	000	08	E	5255	000	0000	000	200,000.00	0.00	0.00	0.00	200,000.00
0	E	5253	953	0000	000	30	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
3	E	5206	910	0000	000	53	E	5206	910	0000	000	0.00	0.00	0.00	0.00	0.00
3	E	5206	930	0000	000	53	E	5206	930	0000	000	0.00	0.00	0.00	0.00	0.00
3	E	5208	931	0000	000	53	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
3	E	5230	930	0000	000	53	E	5230	930	0000	000	0.00	0.00	0.00	0.00	0.00
rand Expense Totals												14,871,980.00	1,000,000.00	3,063,427.00	0.00	11,808,553.00

Number of Accounts: 23

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

November 30, 2018

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
31	CONSTRUCTION.....	Awaiting Construction Draw
70	ECC STATE GRANT.....	Awaiting State Funds

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Bond Project Change Order

See Supporting Documentation in PDF

End of Section

USD 261
HAYSVILLE SCHOOLS
1745 W. Grand Ave.
Haysville, Kansas 67060

Teresa Tosh, Assistant Superintendent
Learning Services
Email: ttosh@usd261.com

1745 W. Grand
Haysville, Kansas 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: USD 261 BOE and Dr. Burke

From: Teresa Tosh, Asst. Superintendent for Learning Services

Re: Acellus Expanded License

Date: November 19, 2018

History/Relevance: For years, we have been utilizing an online computer program to supplement our curriculum that has become outdated and archaic. While our IT department has done a phenomenal job keeping the program running, it became obvious to those using it that it was time to look for a more robust option for our students. A year ago, we began to explore possibilities with vendor presentations. Ultimately, we did a small pilot to determine which one would best meet our needs.

What: We are asking for approval to utilize an expanded license for Acellus.

Why: Acellus has allowed buildings to personalize learning for their students. It has engaged students and now we have reached a point where we would like to expand the use of the program to give students a chance at credit recovery. The program engages students in more rigorous academic activities when compared to the previous program we had for students.

Where: Acellus will be utilized at Campus, Haysville High School, Haysville Middle School, and Tri-City Day School.

When: These Acellus slots will be active from January 2019 to June 2020 and then annually.

How: Since the buildings are using this on a limited basis, there won't be a learning curve for staff. This will simply allow us to have more students to engage with the content in the program and to utilize the program in more creative ways to meet the needs of our students.

Who: This program will serve students as an intervention for both academic and graduation support.

How much: The cost is $25,000.

If you have any questions, please contact me at ttosh@usd261.com or 554-2205.

Thank you for your consideration!

Teresa

International Academy of Science
26900 E. Pink Hill Rd., Independence, MO 64057 USA
Phone: (816) 229-3800

Acellus Legacy School Grant

Additional information can be found here http://www.science.edu/acellus

Please look over the grant approval carefully. The amount covered by the grant is shown. The balance will be billed to the school. Please do not activate this Grant unless local funds are available to cover the amount to be paid by the school.

Date of Approval: 10/30/2018
Grant Number: 845809

Acellus Coordinator: Julie Habing (julie_habing@science.edu)

GRANT PREPARED FOR:

Grant Applicant: Teresa Tosh - Asst. Superintendent
School: Haysville USD 261
District: Haysville USD 261
Contact: Ms. Teresa Tosh - Asst. Superintendent **Phone**: (316) 554-2205 **Email**: ttosh@usd261.com

BILLING ADDRESS:

Teresa Tosh - Asst. Superintendent
Haysville USD 261
1745 W. Grand
Haysville, KS 67060
USA

Phone: (316) 554-2205
Email: ttosh@usd261.com

SHIPPING ADDRESS:

Teresa Tosh
Haysville USD 261
1745 W. Grand
Haysville, KS 67060
USA

Phone: (316) 554-2205

QTY	DESCRIPTION	PRICE	EXTENDED PRICE
1,000	**Acellus Site License $100/student ($75/student Covered by Grant):** • In order to obtain a site license, one license must be purchased for each student enrolled in the school. • Provides access to all courses • Includes courses K-12, Special Ed, ESL, STEM, CTE, and AP (College Board Approved) • Includes access to TeamTeach for all Teachers • Licenses valid to June 30, 2019 • More information	$ 100.00	$ 100,000.00
		Grant Amount:	$ -75,000.00
		Amount to be Paid by School:	**$ 25,000.00**

6.3 Curriculum Proposals

See Supporting Documentation in PDF

End of Section

USD 261
HAYSVILLE SCHOOLS

Guidelines for Use of District Facilities

As outlined by USD 261 Board Policy KG, these guidelines are to be made available at the time a request is made by any individual or group desiring to use district facilities.

Completion of Rental Agreement

Any person, persons, or outside organization desiring to use the buildings or grounds shall complete a rental agreement and acquire the approval of the superintendent or designee. This agreement shall be completed and approved no less than seven days (one week) in advance of the intended use. A certificate of insurance may be required by the BOE to provide adequate proof of liability insurance. Guidelines for the use of facilities will be provided at the time a facilities use form is requested.

Regular Use of Facilities by Non-School Sports/Activity Groups

For regular use of a facility during a sports/activity season, such groups shall meet with designees of Haysville USD 261 to draw up an agreement that will outline the rights and responsibilities of such groups during that season. This document will also set forth any fees that will be associated with the use. These agreements will be reviewed annually in the process set forth above before being presented to the Board of Education for approval.

Priority Usage

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list. **If conflicts in scheduling arise the following priority will be enforced.**

Priority One:	Haysville Activity Center activities.
Priority Two:	In-district non-school sports/activity groups.
Priority Three:	Other tax supported community institutions.
Priority Four:	In-district businesses, churches, civic clubs, community events and individuals.
Priority Five:	Out-of-district groups, whose programs include district residents.

USD 261
HAYSVILLE SCHOOLS

Schedule of Rental Rates for School Facilities (Per Day Per Use)

A.	CHS Theater	$100.00
	CHS Theater (stage only for rehearsals)	20.00
	CHS Gymnasiums	100.00
	CHS Swimming Pool	100.00
	CHS Cafeteria/Commons	50.00
	CHS Classroom	15.00
	HMS Gymnasiums	100.00
	HMS Cafeteria	50.00
	HMS Multipurpose Room	50.00
	HMS Classroom	15.00
	Elementary School Gymnasiums	50.00
	Elementary School Cafeterias	25.00
	Elementary School Classrooms	15.00
	Administrative Office Board Room or Conference Room	25.00
	Other District Facilities/Grounds	As determined by Supt. or Designee

B. Kitchen facilities at any of the schools are available to outside groups only when authorized by the Supt. or Designee. Any such approval for use of these areas will require the use of District food service employees and the utilization fee will be established by the Superintendent or designee.

C. If a custodian is required to be on duty or clean-up is involved, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends. A custodian must be on duty if the group using the facility numbers more than 30.

D. If special personnel are required, such as lighting or sound operators, charges will be added at the rate of $25.00 per hour during the week and $30 per hour on weekends.

E. Should users request air conditioning or heating when it is not otherwise in operation, a charge per hour will be assessed. If the facility requires pre-cooling/heating prior to actual use, a minimum of one hour's fee will be charged. Rates per hour will be $10.00 for small spaces and $20.00 per hour for large spaces.

F. Request for use of school facilities should be directed to the supervisor of the facility desired.

G. Additional fees may be charged if property of USD 261 is damaged or left in worse condition than when rented.

USD 261
HAYSVILLE SCHOOLS

H. No activities may be scheduled before 12:00 noon or after 6:00 p.m. on Sundays unless approved by the Board of Education. Exceptions maybe made with Superintendent or Designee approval.

I. All requests for pool use must comply with the district **POOL USE GUIDELINES.**

Exemptions to Fees

Class I: No building rental fees shall be charged to the following groups for activities serving district residents:

1. School affiliated organizations including, but not limited to, parent teacher groups, booster clubs, alumni organizations, or community service meetings.
2. Governmental units.
3. Local (public school age) youth groups such as Boys Scouts and Girl Scouts.
4. The Haysville Chamber of Commerce.
5. In-district non-school sports/activity groups open to all district residents.
6. Other civic and community organizations as determined by the USD 261 superintendent or designee.

Any group may incur a custodial expense when custodians are not already on duty.

Class II: Fees shall be charged to local non-profit and service organizations:

1. In-district churches (located within the boundaries of Haysville USD 261).
2. Private individuals.
3. Private or social groups.

Class III: For-profit business concerns, sectarian, partisan, and out-of-district groups or organizations shall not be granted rental rights without approval of Supt. or Designee. Utilization fees and other charges will be set by the Supt. or Designee.

1. For-profit businesses that utilize facilities on multiple occasions may be charged an escalating fee. This fee will be determined by the Superintendent or designee.

Adopted November 19, 2018

USD 261
HAYSVILLE SCHOOLS

POOL USE GUIDELINES

In the event of the immediate need for pool maintenance or a scheduled school activity, the Facility Usage Department has the authority to cancel any pool event. **All school activities have priority.**

1. All events must be covered by a minimum of $1,000,000 liability insurance naming the Haysville Unified School District as an additional insured or certificate holder.
2. All renters must provide an American Red Cross, ELLIS or YMCA certified lifeguard for pool rental.
3. You will not be allowed in the pool area until your scheduled time. Please arrive no earlier than 5 or 10 minutes before your confirmed time.
4. Food and/or drink, including water bottles, are not allowed in pool area.
5. Due to health concerns, non-toilet trained individuals must wear swim diapers or plastic pants while in pool.
6. No pool toys are allowed in the pools, and use of District pool equipment is prohibited.
7. Starting platforms and diving boards are to be used by swim team members only.
8. In accordance with safe schools, no water guns are allowed.
9. No stereos, sound equipment or electrical devices of any kind are allowed in pool area.
10. Bleeding, vomiting and/or toilet accidents in the pool must be reported immediately to the building facilitator or custodian. Due to health concerns, everyone will be removed from the pool immediately.
11. Please be respectful to all building facilitators, custodial staff, lifeguards and school property. Failure to do so may lead to suspension of rental privileges and/or reimbursement for any property damage.
12. Do not sit on handrails.
13. No running on pool decks.
14. No diving, flips, etc. off the side of the pool.
15. Adults need to be within arm's reach of children using flotation devices.
16. Boisterousness, profanity, roughness, or any activity that interferes with the safety of others or their enjoyment is prohibited.

In the event of a lightning storm, our Building Supervisors and custodians have been instructed to cancel all pool activities and close the pool area.

USD 261
HAYSVILLE SCHOOLS

Memo

TO: Haysville Board of Education

FR: Dr. Clint Schutte, Assistant Superintendent of Business/Finance

DA: November 19, 2018

RE: LOB Resolution – 33%

History / Relevance: Currently the district has the authority to adopt a Local Option Budget (LOB) of up to 30% of the base General Fund Budget, K.S.A. 72-6471. Under recent legislation the authority to adopt a budget of up to 33% was authorized following a resolution publication with a protest petition option.

What: We are asking for an adoption of the attached resolution (see attached). The adoption of a resolution pursuant to this section shall require a majority vote of the members of the board. Such resolution shall be effective upon adoption and shall require no other procedure, authorization or approval. If a sufficient petition is not filed, the board may adopt a local option budget. If a sufficient petition is filed, the board may notify the county election officer of the date of an election to be held to submit the question of whether adoption of a local option budget shall be authorized. Any such election shall be noticed, called and held in the manner provided by K.S.A. 10-120, and amendments thereto. If the board fails to notify the county election officer within 30 days after a sufficient petition is filed, the resolution shall be deemed abandoned and no like resolution shall be adopted by the board within the nine months following publication of the resolution.

Why: Currently Haysville USD 261 receives 78.58% of our LOB budget in state aid. With the authorization of up to 33% for the LOB budget we would have the ability to adjust our budget to maximize our state aid. We have enough room in the development of our budget that we could increase our state aid in LOB by roughly $400,000 without an increase in local property tax.

Where: The publication of this resolution will take place following the approval of the resolution.

When: If we do not receive a protest petition this authority will be in effect for the 2019-2020 school year. Unless specifically stated otherwise in the resolution, the authority to adopt a local option budget shall be continuous and permanent.

How: Authorization of the attached resolution.

Who: Dr. Clint Schutte Assistant superintendent for Business and Finance, Debbie Coleman Clerk of the Board.

How Much: The only cost at this point is the cost of publication roughly $300.

cls

Unified School District No. 261, Sedgwick County, Kansas.

RESOLUTION

Be It Resolved that:

The board of education of the above-named school district shall be authorized to adopt a local option budget in each school year in an amount not to exceed 33 % of the amount of total foundation aid. The local option budget authorized by this resolution may be adopted, unless a petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 days after publication of this resolution. If a petition is filed, the county election officer shall submit the question of whether adoption of the local option budget shall be authorized to the electors in the school district at an election called for the purpose or at the next general election, as is specified by the Board of Education of the school district.

CERTIFICATE

This is to certify that the above resolution was duly adopted by the board of education of Unified School District No. 261, Sedgwick County, Kansas, on the 17th day of December, 2018.

_____

Clerk of the Board of Education

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Services
dherbert@usd261.com

To: Dr. Clint Schutte

From: David Herbert

Date: November 10th, 2018

RE: Teacher Laptop Purchase

Dr. Schutte,

Per the district's three year schedule for refreshing teacher laptops, it's time once again to start this process. Current plans are to purchase approximately 400 laptops for teacher use, and a few spare laptops to provide minimal downtime for teachers if a laptop failure occurs.

The current price point is approximately $500 per unit. Total cost of this purchase, with shipping, is around $200,000.00. A lease/purchase option will also be considered at the time of purchase. I am requesting that the Board of Education approve the purchase of laptop computers in the amount not to exceed $200,000.00 with the vendor, quantity, and final price to be left up to the school district's administration. As in all purchases this large, all state and local guidelines will be followed. The current teacher laptops will be refurbished in the fall and returned to each school for academic (student) use. Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

6.7 HWMS Greenhouse Bid Approval

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July
- Organizational Meeting
- Budget Workshop - Scheduling

August
- Budget Hearing
- Approve Budget
- Budget Workshop

September
- Site Council Mmbrshp. Apprvl – Consent Agnd.
- School Dude Inspection Report Review / Means and Methods for Asset Works

October
- Audit Report
- Enrollment Numbers
- National Education Week (Dates)

November
- KASB Delegates/Voting
- Curriculum Proposals
- Star Polisher Awards

December
- Schedule Superintendent Evaluation

Yearly Activities:
- Joint BOE/City Meeting (a 5th Monday)
- Crisis / Safety Report
- Emergency Safety Interventions Reports - Personnel
- Joint BOE/Stu-Co Meeting
- KASB State Convention
- KASB Spring & Fall Regional Mtgs.

January
- Superintendent Evaluation/Contract
- Handbooks
- Elect Board Negotiations Team
- School Bd. Appreciation Mo.

February
- Report of Admin. Evaluations
- Extension of Admin. Contracts
- Handbooks
- Capital Outlay

March
- School Calendar Proposals
- Handbooks

April
- Handbooks
- Star Polisher Awards
- Proclamation for Teacher Appreciation

May
- Handbooks
- Graduations/Promotions
- Retiree Reception
- Review ASA Contract - Reports

June
- Handbooks
- Set Budget Meeting Date and Time
- Approve Updated Wellness Policy

On Going:
- Policy Review (monthly)
- Advertising Revenue (periodic)

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section