REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
July 19, 2021 – 7:00 P.M.
(A link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING
- 1.1 Call to Order
- 1.2 Flag Salute
- 1.3 President's Announcements
  - Schedule Budget Hearing
- 1.4 Superintendent's Announcements
- 1.5 Campus High School Student Council Report - Place Holder - (No Documentation)
- 1.6 New and Good
- 1.7 Approve / Amend Agenda

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

- 2.1 Designate Regular Meeting Date, Time, and Place
- 2.2 Personnel Appointments and Resolutions
  - 2.2.1 Clerk of the Board
  - 2.2.2 Deputy Clerk of the Board
  - 2.2.3 Treasurer of the Board
  - 2.2.4 Assistant Treasurer of the Board
  - 2.2.5 Custodian of Office Records
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School
    - l. Haysville High School
    - m. Tri-City Day School
  - 2.2.6 Representative for Title Projects
  - 2.2.7a. Attorney for the Board
  - 2.2.7b. John Robb – Somers, Robb & Robb (Option)
  - 2.2.8 KPERS Designated Agent
  - 2.2.9 Freedom of Information Officer
  - 2.2.10 Kansas Educational Risk Management Insurance Pool Rep.
  - 2.2.11 Food Service/Lunch Agreement Representative
  - 2.2.12 Hearing Officer for Free & Reduced Meal Application Appeals
  - 2.2.13 Attendance Officer
    - a. Early Childhood Program
    - b. Parents As Teachers Program
    - c. Oatville Elementary
    - d. Rex Elementary
    - e. Nelson Elementary
    - f. Freeman Elementary
    - g. Ruth Clark Elementary
    - h. Prairie Elementary
    - i. Haysville Middle School
    - j. Haysville West Middle School
    - k. Campus High School

l. Haysville High School
m. Tri-City Day School

2.2.14 Title VI Coordinator
2.2.15 504 Coordinator
2.2.16 Coordinator for Homeless Children
2.2.17 Resolutions
2.2.17.1 1116 Hour School Year
2.2.17.2 Surety Bond for District Treasurer, High School and Middle School Principals
2.2.17.3 Official Newspaper
2.2.17.4 Participation in Federal Programs
2.2.17.5 Early Payment of Bills
2.2.17.6 Official Depository of Funds
2.2.17.7a&b Rescinding Policy Statement and Adoption of New Board Policies
2.2.17.8 Waiver of GAAP Resolution
2.2.17.9 Home Rule Resolution
2.2.17.10 Disposal of School Property valued less than $5,000.00
2.2.17.11 Re-funding of bonds

MOTION to approve items 2.2.1 through 2.2.17.11

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network
2.2.19 PANDO Representative
2.2.20 Site Council BOE Reps.
2.2.21 Crisis Team Representative

3.0 DISTRICT PATRON/PERSONNEL TIME
3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
3.2 Remarks/Comments from District Visitors – 2 min.

4.0 CONSENT AGENDA
4.1 Previous Meeting Minutes
4.2 Routine Personnel
4.3 Gifts and Grants
4.4 Schools for Fair Funding Dues - PDF
4.5 PANDO Initiative Memorandum of Understanding – PDF
4.6 Auditor's Understanding of Engagement – PDF

5.0 TREASURER'S REPORT / BILLS – PDF

6.0 REPORTS – Focus on Learning
- COVID – Hersh - PDF
- Virtual Learning Option - PDF
- Academic Support Staffing – Clagg
- Crisis / Safety Report – Knudson - PDF
- Chromebook Management Software Renewal - Schutte

7.0 ACTION ITEMS
7.1 2021-2022 Rehired-Retired Teacher Work Agreement – Clagg
7.2 Premium Pay – Schutte
7.3 Chromebook Management Software Renewal - Schutte
7.4 School Clinic Agreement - PDF

8.0 FIRST READINGS

9.0 DISCUSSION/REPORT ITEMS
9.1 Future Agenda Items
9.2 Board Calendar

10.0 EXECUTIVE SESSION – If Needed

11.0 ADJOURNMENT

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 BOARD REORGANIZATION

See Supporting Documentation in PDF

End of Section

Agenda Topics 2.1, 2.2, – 1-17

2.1 **Designate Regular Meeting Date, Time, and Place**- Please see the attached example of a resolution relative to this agenda item for Board information.

2.2 **Personnel Appointments** – The superintendent suggests the following appointments and wording for agenda items 2.2.

"Be it resolved that the Board of Education of Unified School District 261does hereby appoint the below listed individuals by name, responsibility and / or title:"

2.2.1	Clerk of the Board	Debra M. Coleman
2.2.2	Deputy Clerk of the Board	Dr. Mike Clagg
2.2.3	Treasurer of the Board	Dr. Clint Schutte
2.2.4	Assistant Treasurer of the Board	Nadine Foreman
2.2.5	Custodian of District Office Records	Dr. Clint Schutte
	a. Custodian of Early Childhood Program	Program Administrator
	b. Parents As Teachers Program	Program Administrator
	c. Custodian of Oatville Elementary Office Records	Building Principal
	d. Custodian of Rex Elementary Office Records	Building Principal
	e. Custodian of Nelson Elementary Office Records	Building Principal
	f. Custodian of Freeman Elementary Office Records	Building Principal
	g. Custodian of Ruth Clark Elementary Office Records	Building Principal
	h. Custodian of Prairie Elementary School Office Records	Building Principal
	i. Custodian of Haysville Middle School Office Records	Building Principal
	j. Custodian of Haysville West Middle Schl. Office Records	Building Principal
	k. Custodian of Campus High School Office Records	Building Principal
	l. Custodian of Haysville High School	Asst. Bldg. Prin. in charge of HHS
	m. Custodian of Tri-City Day School	Building Administrator
2.2.6	Representative for Title Projects	Jennifer Reed
2.2.7a.	Attorney for the Board of Education	Foulston & Siefkin
2.2.7b.	John Robb – Option	Somers, Robb & Robb
2.2.8	KPERS Designated Agent	Dr. Clint Schutte
2.2.9	Freedom of Information Officer	Communications Director
2.2.10	Kansas Educational Risk Management Insurance Pool Rep.	Dr. Clint Schutte
2.2.11	Food Service/Lunch Agreement Representative	Director of Food Service
2.2.12	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.2.13	Attendance Officer	
	a. Early Childhood Program	Dir. of Special Services
	b. Attendance Officer for Parents As Teachers	Dir. of Special Services
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal
	i. Attendance Officer for Haysville Middle School	Building Principal / Building Assistant Principals
	j. Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Assistant Principals
	k. Attendance Officer for Campus High School	Building Principal / Building Assistant Principals
	l. Attendance Officer for Haysville High School	Asst. Bldg. Prin. in charge of HHS
	m. Attendance Officer for Tri-City Day School	Building Administrator
2.2.14	Title VI Coordinator	Asst. Superintendent of Personnel
2.2.15	504 Coordinator	Asst. Superintendent of Personnel
2.2.16	Coordinator for Homeless Children	Linda Long

2.2.17 Resolutions Agenda Topics 2.2.17.1–2.2.17.11

RE: Comments and Recommendations of the superintendent

The superintendent suggests the below resolutions for agenda topics 2.2.17.1 – 2.2.17.11.

2.2.17.1 **1116-Hour School Year –**

"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116-hour policy calendar as defined by the Kansas State Department of Education for the 2021-2022 school year."

2.2.17.2 **Surety Bond for District Treasurer and High School and Middle School Principals –**

"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.2.17.3 **Official Newspaper –**

"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Haysville Sun-Times as the official newspaper publication of the district for the 2021-2022 school year."

2.2.17.4 **Participation in Federal Programs –**

"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II."

2.2.17.5 **Early Payment of Bills –**

"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Jeff Hersh, superintendent of schools, and Dr. Clint Schutte, associate superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.2.17.6 **Official Depository of Funds –**

Please see the attached resolution example.

2.2.17.7 (a & b) **Rescinding Policy Statement and Adoption of New Board Policies –**

Please see Exhibit # 2.2.16.7 a & b for supporting information.

2.2.17.8 **Waiver of GAAP Resolution –**

Please see the attached resolution example.

2.2.17.9 **Home Rule Resolution –**

Please see the attached resolution example.

2.2.17.10 **Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution -**

Please see the attached resolution example.

2.2.17.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution-**

Please see the attached resolution example.

MOTION to approve items 2.2.1 through 2.2.17.11.

2.2.18 Appointment of Board Member(s)/KASB Governmental Relations Network

2.2.19 PANDO Initiative Representative

2.2.20 Site Council BOE Representatives

2.1

RESOLUTION ESTABLISHING MEETING SCHEDULES FOR BOARD OF EDUCATION

Pursuant to K.S.A. 72-8205, the Board of Education of USD 261, Sedgwick County, Kansas, by resolution duly adopted at its regular meeting held July 19, 2021, established the following meeting schedule for regular Board of Education meetings to be held during the 2021-2022 school year:

Hour of commencing the meeting: 7:00 p.m.

Day of the week the meeting will be held: Monday

Week of the month the meeting will be held: Third *

Meeting Place*: Board of Education Room, Administration Building
1745 West Grand, Haysville, Kansas
***(A live link to this meeting will be made available on the USD 261 website.)**

If the established date falls on a legal holiday or a holiday specified by the Board of Education, the regular meeting would be held on a date specified by the Board, commencing at the same hour as detailed above.

The Board of Education reserves the right to adjourn any regular meeting to another time and place.

_____

Board President

_____

Attest: Clerk of the Board

* Exceptions to include:
- January 24th rather than January 17th (Non-Contract Day)
- February 28nd rather than February 21st (President's Day)
- April 25th rather than April 18th (Non-Contract Day)
- May 23rd rather than May 16th (Promotion/Graduation)

2.2.17.6

RESOLUTION

BE IT RESOLVED by the Board of Education of Unified School District No. 261, (Haysville) Sedgwick County, State of Kansas, that all banks in Sedgwick County be designated as official depositories and that the following bank be and is hereby designated as depository bank for Unified School District No. 261 funds for the budget year beginning July 1, 2021, and ending June 30, 2022:

Intrust Bank

and

BE IT RESOLVED that withdrawals from all accounts of Unified School District No. 261 now carried with the within named bank, shall be made by check signed by the following duly elected officers of the Board of Education, Paige Crum , President, and countersigned by Dr. Clint Schutte, the Treasurer of USD 261, and Debra M. Coleman, Clerk of the Board of Education.

BE IT FURTHER RESOLVED, that such signatures of any officer may be affixed mechanically in facsimile, provided that such facsimile signatures shall be valid only when used on standard Unified School District No. 261 check forms, and provided that the facsimile signature shall correspond to the specimen thereof, submitted and certified to the bank by the Clerk of the Board of Education of Unified School District No. 261 to execute, and to the bank to accept, signatures as provided above, and that any action consistent with this Resolution is hereby ratified and confirmed.

ADOPTED: July 19, 2021

ATTEST: UNIFIED SCHOOL DISTRICT NO. 261
(HAYSVILLE) SEDGWICK COUNTY, KANSAS

_____ **BY:** _____

CLERK **PRESIDENT**

2.2.17.7a

RESOLUTION FOR RESCINDING POLICY STATEMENTS FOUND IN BOARD MINUTES

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

Be it resolved that all policy statements found in the minutes of this board of education prior to June 30, 2021, be rescinded, and that the board of education adopt the policy manual (or written policies) as presented and recommended by the superintendent of schools, to govern this school district during the 2021-2022 school year, subject to periodic review, amendment, and revision by the board of education.

2.2.17.7b

RESOLUTION TO ADOPT NEW BOARD POLICIES

Mr. / Ms. President, I move the adoption of the following resolution:

RESOLUTION

Be it resolved that the Board of Education of Unified School District No. 261 adopt the new policies, Board Policy book, and administrative rules attached to the official agenda of the board meeting of July 19, 2021, with said new policies and administrative rules to become effective July 1, 2021.

FURTHER, be it resolved that all policies and administrative rules adopted prior to June 30, 2021 be declared as null and void and of no effect as of July 19, 2021.

FURTHER, be it resolved that the full text of said newly adopted board policies and administrative rules be attached to and incorporated in the board minutes of the July 19, 2021 board meeting; however, said new board policies and administrative rules will be actually filed in the superintendent's office in a permanent file to be established and maintained by said superintendent or his/her designated representative. All such newly adopted policies and administrative rules adopted this date will be marked with the effective date in the appropriate place on each such page of the policies and rules.

2.2.17.8

WAIVER OF GAAP RESOLUTION

"Be it resolved by the Board of Education of Haysville USD 261, Haysville, Kansas, in the regular meeting assembled this 19th day of July 2021, that the Board of Education waives the requirements of K.S.A. 751120, that the Board of Education waived the requirements of K.S. A. 75-1120a (a) (as amended) as they apply to the Haysville USD 261 for the year ended June 30, 2021."

"Be it further resolved that the Board of Education shall cause the financial statements and financial reports of the Haysville USD 261 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State."

2.2.17.9

RESOLUTION TO ESTABLISH HOME RULE BY BOARD OF EDUCATION

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and

WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 261, Sedgwick County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District 261, Sedgwick County, Kansas, the 19th day of July, 2021.

2.2.17.10

RESOLUTION TO DISPOSE OF SCHOOL PROPERTY

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

The Board of Education authorizes the superintendent and the associate superintendent for business and finance to dispose of school property valued at $5,000 or less. Such disposal shall be reported to the Board at the next school board meeting following such disposal.

2.2.17.11

RESOLUTION FOR RE-FUNDING OF BONDS

Mr. / Ms. President,

I move the adoption of the following resolution:

RESOLUTION

In the event that the district's bonding company informs the superintendent and the associate superintendent for business and finance that it would be to the district's advantage to refinance its bonds, the Board of Education authorizes the superintendent and associate superintendent for business and finance to approve such refinancing. This refinancing shall be reported to the Board at its next regular meeting.

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network

No supporting documentation.

End of Section

2.2.19 PANDO Initiative Representative

No supporting documentation.

End of Section

2.2.20 Site Council BOE Representatives

2021-2022 - Site Council BOE Representatives

Freeman Elementary School- Jennifer Bain

Nelson Elementary School - Jeremy Bennett

Oatville Elementary School - Tom Gibson

Prairie Elementary School - Tom Gibson

Rex Elementary School - Jennifer Bain

Ruth Clark Elementary School - Jerome Crawford

HMS - Jeremy Bennett

HWMS - Susan Norton

Campus High School - Paige Crum

HHS - Jerome Crawford

2.2.21 Crisis Team Representative

No supporting documentation.

End of Section

3.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

3.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

3.2 Remarks-Comments from District Visitors

No supporting documentation.

End of Section

4.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
June 21, 2021 – 7:00 P.M.
MEETING CONDUCTED FACE-TO-FACE WITH ADJUSTMENTS IN RESPONSE TO COVID 19 SOCIAL DISTANCE GUIDELINES
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District USD 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Paige Crum. Six Board members were present face to face.

MEMBERS PRESENT
Paige Crum, President
Tom Gibson, Vice President
Greg Fenster
Jeremy Bennett
Jerome Crawford
Dr. Susan Norton

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Supt. of Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Mr. Jeff Hersh, 2021-2022 Superintendent of Schools
David Herbert, Director of IT
Adia Ludwig, Community Relations Director
Others

1.0 MEETING OPENING

1.1 Call to Order

Paige Crum called the meeting to order at 7:00 p.m. with six members present face to face.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)

- Board President Paige Crum presented Dr. Burke with an engraved appreciation Award from the USD 261 Board of Education for his 18 years of leadership and dedication to USD 261.

*Set Budget Meeting Date and Time - MOVE to 5.0 Truth in Taxation

Ms. Crum attended the graduation ceremonies and promotion parades.

1.4 Superintendent's Announcements (No Documentation)

- Dr. Burke and Dr. Norton have been named to County Commissioner Sarah Lopez' Citizen Advisory Board.
- Capturing Kids Hearts National Showcase School District for the 2020-2021 school year. USD 261 has had this honor three out of the last four years.

1.5 Campus High School Student Council Report (No Documentation) – No Report

1.6 New and Good (No Documentation)

None

1.7 Approve / Amend Agenda (No Documentation)

MOTION to approve the agenda as amended by:

Moving 1.3 Set Budget Meeting Date and Time - to 5.0 Truth in Taxation
Adding 6.5 Paving Bids
Previous meeting Minutes corrected by removing Jerome Crawford from 9.0 Additional Personnel Items

(Norton/Bennett) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

2.2 Remarks/Comments from District Visitors – 2 min.

Regarding Live Streaming the BOE meetings…

It was the consensus of the Board to continue to live stream the Board meetings as a service to the community.

3.0 CONSENT AGENDA

3.1 Previous Minutes

On the May 17, 2021 official Board Meeting Minutes, 9.0 MOTION to go into executive session… "Crawford" was removed from listed Board members who voted. Mr. Crawford was not present at the meeting.

3.2 Routine Personnel

Additional information was placed at Board member's seats and added to the Board packet on the Board's webpage .

3.3 Gifts and Grants

3.4 Updated JGCA Wellness Policy

3.5 Microsoft Licenses

3.6 Annual Paper Bid

(Dr. Schutte recommended purchasing paper from Contract Paper Group as a complete bid.)

MOTION to approve the consent agenda as presented.
(Norton/Gibson) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF

MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Crawford) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- COVID-19

  Dr. Clint Schutte presented information to the Board regarding the COVID-19 update. USD 261 continues to follow CDC guidelines.

- Truth in Taxation

  Dr. Schutte presented information to the Board regarding Truth in Taxation.
  MOTION to give notice to the County of our intent to exceed the revenue neutral rate for the General Fund for the 2021-2022 year as presented.
  (Bennett/Norton) Motion carried 6-0.

*Set Budget Meeting Date and Time

Paige asked Board members to check their schedules and set a Special Board Meeting for a Budget Workshop.
MOTION to set a Special Board Meeting for a Budget Workshop at 5:30 p.m., on August 16, 2021.
(Gibson/Bennett) Motion carried 6-0.

6.0 ACTION ITEMS

6.1 Policy Change – JFCA-Early Graduation and IHF-Graduation Requirements

Dr. Burke presented information to the Board regarding changes to Board Policies JFCA-Early Graduation and IHF-Graduation Requirements.
MOTION to approve changes to Board Policies JFCA-Early Graduation and IHF-Graduation Requirements by reducing graduation credits from 27 to 24 credits for the years 2021, 2022, 2023 and 2024 as presented.
(Norton/Gibson) Motion carried 6-0.

6.2 School Based Health Clinic*

Dr. Clint Schutte was present to answer questions from the Board regarding the school based health clinic.

MOTION to approve the School Based Health Clinic housed at Haysville Middle School as presented based on pending contract approval by the USD 261 Board of Education. (Bennett/Norton) Motion carried 6-0.

* The Board requested the current wording regarding the proposed Clinic be edited. Dr. Schutte agreed to edit the current wording and present the revision to the Board.

6.3 Enrollment Fees

Dr. Schutte was present to answer questions from the Board regarding enrollment fees.

MOTION to approve the $25.00 per student increase in enrollment fees, at each level, for enrollment and instructional materials as presented.

(Gibson/Crawford) Motion carried 4-2. Crum and Fenster voted no.

6.4 Sedgwick County Mitigation Plan

Dr. Schutte presented information to the Board regarding the Sedgwick County Mitigation Plan.

MOTION to approve the Sedgwick County Mitigation Plan as presented.

(Norton/Gibson) Motion carried 6-0.

6.5 Paving Bids

Dr. Schutte presented information to the Board regarding Paving Bids.

MOTION to approve Pave The Way to do the west parking lot repair and overlay at Campus High School at a cost of $140,693.00 to be paid out of Capital Outlay funds.

(Gibson/Bennett) Motion carried 6-0.

7.0 FIRST READINGS

7.1 2021-2022 Rehired-Retired Teacher Work Agreement - Clagg

Dr. Clagg presented information to the Board regarding the 2021-2022 Rehired-Retired Teacher Work Agreement.

This was a first reading with no action requested from the Board.

7.2 Premium Pay

Dr. Schutte presented information to the Board regarding Premium Pay for all USD 261 employees eligible for benefits for the 2021-2022 school year.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- COVID-19
- July Organizational Meeting
- Crisis / Safety Report

8.2 Board Calendar

No Change

9.0 EXECUTIVE SESSION – No Executive Session

10.0 ADJOURNMENT

Meeting adjourned at 8:39 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

2021-2022

PERSONNEL RESUME

Name Traci Baker

For Position As Language Arts Teacher

Building Haysville West Middle School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2000	BA	Elementary Education

Graduate	Date	Degree	Major
Walden University	2012	EdD	Teacher Leadership
Wichita State University	2004	MA	Curriculum & Instruction

Teaching Experience	Location	Dates	Years
Reading Specialist	Derby, KS	2019-2021	2
Elementary Teacher	Atlanta, GA	2014-2019	5
Elementary Teacher	Wichita, KS	2000-2014	14

Salary Offered $81,417 **Degree** EdD **Level** L

2021-2022

PERSONNEL RESUME

Name Patti Simmons

For Position As Vocal Music Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Ball State University	1987	BS	Fine Arts

Graduate	Date	Degree	Major
Emporia State University	2014	MS	Curriculum & Instruction

Teaching Experience	Location	Dates	Years
Vocal Music Teacher	Wichita, KS	2017-2021	4
Music Teacher	Olathe, KS	2011-2017	6
Music Teacher	Bonner Springs, KS	2006-2009	3
Music Teacher	Athens, ILL	1996-2006	10
Music Teacher	Springfield, ILL	1992-1996	4
Band Teacher	Joliet, ILL	1990-1992	2
Music Teacher	Chicago, ILL	1990	½
Band Teacher	Indianapolis, IN	1987-1988	1

Salary Offered $71,096 **Degree** MS+24 **Level** L

2021-2022

PERSONNEL RESUME

Name Melissa Meade

For Position As 5th Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2006	BA	Education

Graduate	Date	Degree	Major
Ft. Hays State University			

Teaching Experience	Location	Dates	Years
3rd Grade Teacher	Wichita, KS	2007-2021	14

Salary Offered $57,009 **Degree** BS+36 **Level** J

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: July 19, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ashley George, 5th Grade Teacher at Nelson Elementary School, effective May 28, 2021.

CA

4.3 Gifts and Grants

No supporting documentation.

End of Section

4.4 Schools for Fair Funding

See Supporting Documentation in PDF

End of Section

4.5 PANDO Initiative Memorandum of Understanding

See Supporting Documentation in PDF

End of Section

4.6 Auditor's Understanding of Engagement

See Supporting Documentation in PDF

End of Section

5.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

6.0 REPORTS

No supporting documentation.

End of Section

COVID Report

See Supporting Documentation in PDF

End of Section

Virtual Learning Option

See Supporting Documentation in PDF

End of Section

Covid Learning And Support Staff
(C.L.A.S.S.)

Who? We propose hiring additional personnel.
16 Full-time Substitute Teachers
10 Para Professionals
4 Social Workers

What? These additional professionals will allow us to address the additional academic, social, emotional and health needs brought on by the pandemic. Total cost is approximately $1,257,000.

When? We are prepared to post the positions as early as tomorrow morning. Principals could begin interviewing immediately.

Where? **16 Substitute Teachers** (Instructional duties – Avg. pay $20/hr. = $654K*)
1 assigned to each of the six elementary schools. (6)
1 assigned to HHS/TCDY (1)
2 assigned to HWMS (2)
3 assigned to HMS (3)
4 assigned to CHS (4)
10 Para Professionals (Covid testing, academic support – Avg. pay $18/hr. = $295K*)
1 assigned to each of the six elementary schools (6)
1 assigned to each of the two middle schools (2)
1 assigned to HHS/TCDS (1)
1 assigned to CHS (1)
4 Social Workers (Social/Emotional support & resources – Avg. pay $62K x 4 = $308K*)
1 assigned to three elementary schools (1)
1 assigned to three elementary schools (1)
1 assigned to two middle schools (1)
1 assigned to CHS and HHS/TCDS (1) Schedule TBD

Why? The pandemic brought unprecedented educational, social, emotional and health needs to our students and staff. ESSER funds allow us to be more effective and efficient in meeting those needs.

How? Elementary and Secondary School Emergency Relief funds are temporary. They were designed to provide emergency relief funds to "…address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the Nation". (THE EDUCATION STABILIZATION FUND PROGRAM ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND (ESSER FUND) CFDA NUMBER: 84.425D)

*Reflects wages, KPERS, taxes and benefits.

Crisis / Safety Report

See Supporting Documentation in PDF

End of Section

Invoice

AristotleInsight

Date: 4/13/2021
Invoice #: 041321-Y1
Ref/PO #: _____
Payment Due Date: 6/30/2021

Remit To:

Sergeant Laboratories, Inc
560 Lester Ave
Onalaska, WI 54650

Matt Vande Slunt
(608)788-9143
mvandeslunt@provecompliance.com

Licensee:

Haysville Schools
1745 W Grand
Haysville, KS 67060

Bret Long
(316)554-2203
blong@usd261.com

Salesperson	Ship Method	Shipping Terms	Payment Terms	Due Date
		N/A	Fixed	6/30/2021

Qty	Description	Line Total
1	One-Year AristotleK12™ License 6/30/21 – 6/30/22 Includes: -Updates -Phone Support -Hardware Support & Warranty -Customer Success Program	26,575.11
60	PC/Mac Connections	Included
5,500*	Chromebook Connections	Included
	Ipad Connections	
	*Requires updated license key	
	Subtotal	$26,575.11
	Sales Tax	exempt
	Total	$26,575.11

Any amounts payable by Licensee hereunder that remain unpaid after the due date shall be subject to a late charge equal to the lesser of the maximum amount permissible by law or 1.5% per month from the due date until such amount is paid.

Thank you for your business!

7.0 ACTION ITEMS

No supporting documentation.

End of Section

TO: Board of Education

FROM: Dr. Michael Clagg,
Assistant Superintendent for Personnel

DATE: June 21, 2021

RE: 2021-2022 Rehired-Retired Teacher Work Agreement

Please let this statement serve as a recommendation to the Board of Education to approve the 2021-2022 Rehired-Retired Teacher Work Agreement with changes to dates.

USD 261
HAYSVILLE SCHOOLS

1745 W. Grand Ave.
Haysville, Kansas 67060
Office: (316) 554-2200
Fax: (316) 554-2230

TO: Haysville Board of Education

FR: Dr. Clint Schutte, Associate Superintendent for Business & Finance

DA: June 21, 2021

RE: Premium Pay

History / Relevance: We have been looking for a way to use ESSER funds to increase compensation for staff due to the hardships caused by the pandemic and to ensure we retain staff as the pandemic is causing a shortage of available staff members.

What: We are asking for a resolution to institute Premium Incentive Pay for all employee hired for a position over the 2021-2022 school year of $1,000. This incentive pay will be paid monthly, ensuring that we retain staff over the year. Premium pay will be paid out of ESSER funds upon Kansas Board of Education approval of our plan.

Why: Paying the Premium pay over the year will offset the possible shortage of staffing exacerbated by the pandemic.

Where: The funds will be paid in equal installments on the regularly scheduled monthly payroll.

When: Beginning in August of 2021 for those staff on the respective payroll.

How: Payroll will add a pay code to each staff member and allocate the $1,000 in equal installments over the school year based on employee availability for payroll.

Who: Payroll clerk and Associate Superintendent for Business and Finance.

How Much: The cost is estimated at $974,000.

If you have any questions, please contact me.

Thank you for your consideration.

cls

attach:

D. Using ESSER and GEER Funds to Support Educators and Other School Staff

D-1. May an LEA use ESSER and GEER funds to stabilize and support the educator workforce?

Yes. An LEA may use ESSER and GEER funds to stabilize and support the educator workforce and to support the conditions that will allow schools to return to in-person instruction. This may include using funds to pay teacher salaries and avoid layoffs. Funds may also be used to address educator shortages exacerbated by the pandemic by hiring new teachers, including expanding student access to a well-prepared and diverse educator workforce. Examples of strategies that could be employed to stabilize and support the educator workforce include:

- Supporting partnerships with educator preparation programs to expand opportunities for extensive clinical experience to teaching candidates, including leveraging candidates to provide additional support to students and address the impact of lost instructional time as students return to in-person instruction;
- Providing ongoing support to recruit, hire, and retain a diverse school staff, including through high-quality induction and mentoring programs;
- Offering supplemental financial support for educators who commit to working in a high-need field or school for a minimum number of years (e.g., four years);
- Providing teachers professional learning opportunities on strategies for the effective use of technology for remote, hybrid, and accelerating learning; or
- Creating and/or supporting educational assistance programs that pay off student loans on behalf of staff as a component of recruitment and retention efforts in response to the pandemic.

In using these funds, an LEA should consider ways that will build short- and long-term capacity and be sustained after the funding is no longer available.

Evidence-based approaches to stabilizing the educator workforce are further described in Volume 2 of the Department's COVID-19 Handbook available at:
https://www2.ed.gov/documents/coronavirus/reopening-2.pdf.

D-2. May an LEA use ESSER and GEER funds to hire additional health support staff?

Yes. Funds may be used to hire new counselors, nurses, social workers, and other health support staff to help students and staff with their emotional and physical well-being and help students and staff deal with the impact of the COVID-19 pandemic. An LEA should consider how to use the funds in ways that will build its short- and long-term capacity and be sustained after the funding is no longer available.

D-3. Must an entity that receives ESSER or GEER funds under the CARES Act or CRRSA Act continue to pay employees and contractors, to the greatest extent practicable, during the period of any disruptions or closures related to COVID-19?

Yes. SEAs, LEAs, and any other entity that receives ESSER I, ESSER II, or GEER funds must assure that they will continue to pay employees and contractors during COVID-19 pandemic-related disruptions or closures to the greatest extent practicable. There is no similar requirement in the ARP Act; however, ARP ESSER funds may be used to continue to pay employees and contractors. In addition, ESSER and GEER funds may be used to hire new staff and to avoid staff layoffs. See FAQ A-16 for information on

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Thank you for your business!

8.0 FIRST READINGS

No supporting documentation.

End of Section

9.0 DISCUSSION/REPORT ITEMS

No Supporting Documentation

End of Section

9.1 Future Agenda Items

No supporting documentation.

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl (C. A.)

School Dude Inspection Report … Review Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

American Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

Send Invitation to Legislators for Jan. Meeting

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Intervntns.– Prsnnl. (Reports)

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Supt. Evaluation/Contract (Ex. Sssn.)

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo. (Certificates)

Legislative Meeting

Election of BOE Officers

February

Report of Admin. Evaluations (Ex. Sssn.)

Extension of Admin. Contracts (Ex. Sssn.)

Handbooks

Capital Outlay (1st Reading)

HAC Agreement re: Baseball Fields (C.A.)

March

School Calendar Proposals

Handbooks

Temp. Summer Help

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions (Dates)

Review ASA Contract – Advrtng. (Reports)

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

Microsoft Licenses

Crisis / Safety Report

Annual Paper Bid

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

10.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

11.0 ADJOURNMENT

No supporting documentation.

End of Section