REGULAR MEETING USD # 261
ADMINISTRATION BUILDING BOARD ROOM - 1745 W. GRAND AVE., HAYSVILLE, KANSAS
September 16, 2013 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 New and Good (No Documentation)
- 1.6 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Treasurer's Report / Bills – PDF

4.0 REPORTS – Focus on Learning
- Summer Programs Report
  HOPE, SPARK, Summer School and Summer Feeding Program
- Boundary/All Day Kindergarten/PK-1 Report
- Recreation Commission
- District Facility Planning Report
- Strategic Plan

5.0 FIRST READINGS
- 5.1 Policy Review
  JGFF – Student Transportation Regulation
  JRB – Release of Student Records

6.0 ACTION ITEMS
- 6.1 Policy Approval
  GAAE – Bullying by Staff
  GAOF – Salary Deductions
  JDDC – Bullying
- 6.2 Bus Bids

7.0 DISCUSSION/REPORT ITEMS
- 7.1 Schools for Fair Funding Report
- 7.2 Future Agenda Items
- 7.3 Board Calendar

8.0 EXECUTIVE SESSION – If Needed

9.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No Supporting Documentation

End of Section

BUDGET REVIW U.S.D. # 261
CONFERENCE ROOM – CENTRAL OFFICE – 1745 W. GRAND
HAYSVILLE, KANSAS
August 5, 2013 – 6:00 P.M.

Subject to Board Approval

The Budget Review meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Conference Room, at 1745 W. Grand, Haysville, Kansas, at 6:00 p.m. by Board President Susan Walston. Six Board members were present.

MEMBERS PRESENT
Susan Walston
Glenn Crum
Pat Lemmons
Greg Fenster
Paige Crum
Misty Harding

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Clint Schutte, Asst. Supt. of Finance
Debbie Coleman, Board Clerk

1.0 BUDGET REVIEW

1.1 Open Budget Review Meeting

Ms. Walston opened the meeting at 6:00 p.m. with six members present.
Susan turned the meeting over to Mr. Schutte.

1.2 Discussion of 2013-14 Budget

Clint Schutte presented information to the Board regarding the 2013-14 budget.

MOTION to publish the Resolution for the proposed 2013-14 budget with a .474-mill. Capital Outlay budget as recommended by administration.
(G. Crum / Lemmons) Motion carried 6-0.

1.3 Adjournment

Meeting adjourned at 6:53p.m.

_____

Susan Walston, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

BUDGET HEARING U.S.D. # 261
BOARD ROOM – CENTRAL OFFICE – 1745 WEST GRAND
HAYSVILLE, KANSAS
August 19, 2013 – 7:00 P.M.

Subject to Board Approval

The budget meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Five Board members were present.

MEMBERS PRESENT
Susan Walston, President
Glenn Crum
Forrest Hummel
Misty Harding
Pat Lemmons

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Clint Schutte, Assistant Supt. of Finance
Teresa Tosh, Asst. Supt. of Learning Services
Debbie Coleman, BOE Clerk
Dr. Mike Clagg, Asst. Supt. of Personnel
Liz Hames, Coordinator of Community Relations
David Herbert, Director of Information Services
Becky Cezar, Director of Special Services
Myron Regier, Campus High School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Carla Wulf, Ruth Clark Elementary School Principal
Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with five Board members present.

2.0 BUDGET HEARING

Clint Schutte was present to answer questions from the Board regarding the proposed 2013-2014 budget. Mr. Schutte requested the Board approve the 2013-2014 budget as presented.

MOTION to approve the 2013-14 budget as presented.
(G. Crum / Lemmons) Motion carried 5-0.

3.0 ADJOURNMENT

Meeting adjourned at 7:01 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
August 19, 2013 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7: 02 p.m., by Board President Susan Walston. Five Board members were present.

MEMBERS PRESENT
Susan Walston, President
Glenn Crum, Vice President
Forrest Hummel
Misty Harding
Pat Lemmons
Greg Fenster (arrived at 7:03 p.m.)

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Clint Schutte, Assistant to the Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Myron Regier, Campus High School Principal
Dr. Mike Maurer, Haysville Middle School Principal
Carla Wulf, Ruth Clark Elementary School Principal
Liz Hames, Community Relations Coordinator
Becky Cezar, Director of Special Services
Others

1.0 MEETING OPENING

1.1 Call to Order
Susan called the meeting to order at 7:02 p.m. with five members present.

1.2 Flag Salute

1.3 President's Announcements

- Susan welcomed everyone back.
- Congratulations to Debbie Coleman for receiving the Citizen of the Year award from the City of Haysville.

1.4 Superintendent's Announcements

- We have had a great start to the school year and a nice District Inservice.
- Enrollment is going very well.

1.5 New and Good
(Dr. Burke included New and Good in his announcements.)

1.6 Approve / Amend Agenda
MOTION to approve the Agenda as presented.
(Hummel / G. Crum) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

2.2 Remarks/Comments from District Visitors – 2 minutes
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

There were no gifts or grants.

3.4 Treasurer's Report / Bills - PDF

MOTION to approve the Consent Agenda as presented.
(G. Crum / Hummel) Motion failed 3-3. Greg Fenster, Misty Harding and Pat Lemmons voted no.
MOTION to remove 3.4 Treasurer's Report / Bills and place on agenda as a separate report.
(Harding / Fenster) Motion failed 2-4. Susan Walston, Pat Lemmons, Forrest Hummel and Glenn Crum voted no.
MOTION to approve the Consent Agenda with Schools for Fair Funding pulled out.
(Lemmons /) Motion failed due to no second.
MOTION to approve the Consent Agenda as presented.
(Hummel / G. Crum) Motion carried 4-2. Pat Lemmons and Greg Fenster voted no.

4.0 REPORTS – Focus on Learning

- Joint Recreation Commission
  Dr. Burke presented information to the Board regarding the Joint Recreation Commission. The Board voiced interest in continuing research on the Joint Recreation Commission. Dr. Burke will request to meet with Mayor Armstrong and Georgie Carter from the Haysville Activity Center.
- School Security
  Galen Davis provided an update for the Board regarding School Security. Clint Schutte presented the information to the Board.

5.0 FIRST READINGS

5.1 Policy Review

GAAE – Bullying by Staff
GAOF – Salary Deductions
JDDC - Bullying
This was a first reading with no action requested of the Board.

6.0 ACTION ITEMS

6.1 Policy Approval

BBC – Board Committees
FC – Memorials and Naming of District Facilities
GAAF – Emergency Safety Interventions
GANA – Expense Reimbursement and Credit Cards
GAOC – Use of Tobacco Products and Electronic Cigarettes
JBC – Enrollment
JCDAA – Tobacco and Electronic Cigarettes
KGD – Disruptive Act at School or School Activities
KN – Complaints
Visitors to District Property/Events (Handbook)

MOTION to approve Board Policies BBC – Board Committees, FC – Memorials and Naming of District Facilities, GAAF – Emergency Safety Interventions, GANA – Expense Reimbursement and Credit Cards, GAOC – Use of Tobacco Products and Electronic Cigarettes, JBC – Enrollment, JCDAA – Tobacco and Electronic Cigarettes, KGD – Disruptive Act at School or School Activities, KN – Complaints and Visitors to District Property/Events (Handbook) as presented.
(Lemmons / Hummel) Motion carried 5-1. Misty Harding voted no.

6.2 Personnel Department Clerk Job Description
Dr. Mike Clagg was present to answer questions from the Board regarding the Personnel Department Clerk Job Description.
MOTION to approve the Personnel Department Clerk Job Description as presented.
(Hummel / Harding) Motion carried 6-0.

6.3 Asbestos Abatement Bids – HMS Science Classroom
Clint Schutte was present to answer questions from the Board regarding the Asbestos Abatement Bids for the HMS Science Classroom.
MOTION to authorize Haysville USD 261 to accept the low bid from Gerken Environmental Enterprises INC. in the amount of $$28,905.00 for asbestos removal in the HMS Science Classrooms.
(Harding / G. Crum) Motion carried 6-0.

6.4 Science Room Remodel Bids – Capital Outlay
Clint Schutte presented information to the Board regarding the Science Room Remodel Bids.
MOTION to accept the low bid from Van Asdale Construction in the amount of $346,000 for the renovation of the Haysville Middle School Science Rooms as presented.
(G. Crum / Lemmons) Motion carried 6-0.

6.5 Permission to Seek Bus Bids – PDF
Clint Schutte presented information to the Board and asked permission to seek bus bids.
MOTION to approve seeking bus bids as requested.
(G. Crum / Lemmons) Motion carried 6-0.

7.0 DISCUSSION/REPORT ITEMS

7.1 Schools for Fair Funding Report
No additional information.

7.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service Report
- Curriculum Proposals
- Safe Room at Ruth Clark
- Official headcount at October BOE meeting
- Transportation Report in September
- Building Reports
- Summer Program Report
- All Day Kindergarten Report
- Bus Bids

7.3 Board Calendar

8.0 EXECUTIVE SESSION – No Executive Session

Ms. Walston reminded the Board that pictures will be taken at 6:00 p.m. before the September 16th BOE meeting.

9.0 ADJOURNMENT
Meeting adjourned at 7:58 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

No Routine Personnel

take charge of education

2474809

HAYSVILLE MIDDLE SCHOOL
ATTN PRINCIPAL
900 W GRAND AVE
HAYSVILLE, KS 67060-1219

Dear Principal,

Congratulations! We are excited to present your 2013 Take Charge of Education® check.

Thanks to parents, teachers and other supporters in your community, your school is benefiting from Take Charge of Education. Every time they shop with their REDcard®, Target® donates up to 1% of their purchase to the eligible K-12 school they have designated.

Please cash this check and use it for what you need. Turn it into books, field trips, art supplies or new technology. Then tell us your story. We love to hear what schools like yours are able to do with these funds. Send us an email at Community.Relations@Target.com.

Target is on track to give $1 billion for education by the end of 2015 and we're thrilled you are part of this. To learn more about the program and how to engage additional support in your community, visit Target.com/TCOE.

Congratulations and best wishes for another successful school year.

Sincerely,

Gregg Steinhafel
Chairman, President and CEO, Target Corporation

5% REDcard Discount: You will receive 5% off purchases paid for with your REDcard at Target stores in the U.S. and Target.com, except on prescriptions, Target gift cards and prepaid cards, Target Clinic® services, and Target Optical® eye exams. 5% discount applies to eligible purchases minus any other discounts and the value of any promotional Target gift cards received in the transaction. New cards subject to application approval. See program rules in store or Target.com/REDcard for details.

Take Charge of Education: Subject to Take Charge of Education program rules. See Target.com/tcoe or call 1-800-316-6142 for details.

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The face of this document has a security background and micro printing in the signature line.

take charge of education

2474809
CHECK NO.

82-164
1021

TARGET
Take Charge of Education
Mail Stop 5CF
PO BOX 59214
Minneapolis, MN 55459-0214

PAY FORTY-NINE AND 83/100 DOLLARS

DATE	AMOUNT
08/26/2013	*$49.83

VOID AFTER 7 MONTHS

Pay to the order of HAYSVILLE MIDDLE SCHOOL

usbank. 52810
Aspen, Colorado 81051

Chairman, President and CEO, Target Corporation

⑈2474809⑈ ⑆102101645⑆ 1264000377 38⑈

USD 261
HAYSVILLE
Oatville Elementary School

4335 S. Hoover
Wichita, Kansas 67215
316-554-2290

Shane P. Dent
Principal

To: USD 261 Board Members, Dr. Burke, and Clint Schutte

From: Oatville Elementary, Shane Dent, Principal

Date: Sept. 6, 2013

Please accept the following donation to Oatville Elementary from Target Take Charge of Education Program for 234.97.Please accept this donation and place in Oatville Lifetouch account 06-2400-619-36-3095.

Shane Dent

Principal Oatville Elementary

USD 261
HAYSVILLE

Prairie Elementary School

David Engelking
Principal

September 11, 2013

Prairie Elementary PTO
7101 S Meridian
Haysville, KS

To Whom It May Concern

On behalf of Prairie Elementary, I would like to thank you for your generous donation of $10,000. These funds will be put towards improvements to the playgrounds at Prairie.

David Engelking
Principal

HAYSVILLE USD #261

RESOLUTION#: 3

DATED: 9/16/2013

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	8/12/2013	DIRECT DEPOSIT	5324-5618	Ck# 1005	414,209.85
		WITHHOLDING		80019-80034	219,542.64
		WITHHOLDING		80035-80039	153,756.47

ACCOUNTS PAYABLE

DATE	8/16/2013	Manuals	50241	2,086.50
	8/22/2013	Manuals	50242-50254	157,887.76
	8/27/2013	Manuals	50255-50256	12,320.50
	8/30/2013	Manuals	50257-50273	138,311.73
	9/6/2013	Manuals	50274-50285	110,827.43
	9/7/2013	Manuals	50286	2,074.90
	9/9/2013	Manuals	50287	210.00
	9/16/2013	Cks	50288-50611	848,957.02
		Void Cks		(93.25)

TOTAL REGISTER: 2,060,091.55

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Accounting Cycle: FY13-14; Beginning Period: Period 02 (08/01/2013 - 08/31/2013); Ending Period: Period 02 (08/01/2013 - 08/31/2013); Show Prior Year Expense: Yes

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Available	Liabilities
06	GENERAL FUND	$ 1,557,426.70	$ 999,500.00	$ (814,632.73)	$ (302,812.58)	$ 1,439,481.39	$ 246,655.77	$ 1,192,825.62	$ -
07	FEDERAL FUNDS	$ (33,261.80)	$ -	$ (25,203.46)	$ -	$ (58,465.26)	$ 53,962.51	$ (112,427.77)	$ -
08	SUPPLEMENTAL GENERAL	$ 832,745.96	$ 2,029.80	$ (166,884.60)	$ (565,618.14)	$ 102,273.02	$ 97,988.10	$ 4,284.92	$ -
11	AT-RISK (4 Year Old)	$ 437,738.14	$ -	$ (2,388.08)	$ -	$ 435,350.06	$ -	$ 435,350.06	$ -
13	AT-RISK (K-12)	$ 1,350,591.22	$ 891.00	$ (27,573.06)	$ -	$ 1,323,909.16	$ 594.13	$ 1,323,315.03	$ -
14	BILINGUAL	$ 243,532.40	$ -	$ (186.78)	$ -	$ 243,345.62	$ 19.08	$ 243,326.54	$ -
16	CAPITAL OUTLAY	$ 3,445,105.27	$ 21,861.88	$ (100,284.26)	$ -	$ 3,366,682.89	$ 467,768.61	$ 2,898,914.28	$ -
18	DRIVER TRAINING	$ 361,412.33	$ -	$ (33,861.57)	$ -	$ 327,550.76	$ -	$ 327,550.76	$ -
24	FOOD SERVICE	$ 1,842,905.53	$ 121,716.97	$ (34,509.25)	$ -	$ 1,930,113.25	$ 120,398.70	$ 1,809,714.55	$ -
26	PROFESSIONAL DEVELOP	$ 337,069.11	$ -	$ (13,485.23)	$ -	$ 323,583.88	$ -	$ 323,583.88	$ -
28	PARENTS AS TEACHERS F	$ 58,897.15	$ 63,004.00	$ -	$ -	$ 121,901.15	$ 1,416.55	$ 120,484.60	$ -
30	SPECIAL EDUCATION	$ 3,043,639.04	$ -	$ (101,030.14)	$ 64.49	$ 2,942,673.39	$ 24,410.36	$ 2,918,263.03	$ -
34	VOCATIONAL EDUCATION	$ 667,108.45	$ -	$ (1,767.71)	$ -	$ 665,340.74	$ 2,125.54	$ 663,215.20	$ -
51	KPERS Retirement Contribut	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
53	CONTINGENCY RESERVE	$ 2,972,592.55	$ -	$ -	$ -	$ 2,972,592.55	$ -	$ 2,972,592.55	$ -
55	TEXTBOOK & STUDENT MA	$ 800,267.36	$ 80,074.66	$ (60,222.17)	$ -	$ 820,119.85	$ 128,604.91	$ 691,514.94	$ -
62	BOND & INTEREST #1	$ 3,157,772.63	$ -	$ -	$ -	$ 3,157,772.63	$ -	$ 3,157,772.63	$ -
70	ECC STATE GRANT	$ (12,493.54)	$ 12,378.36	$ -	$ -	$ (115.18)	$ 90.72	$ (205.90)	$ -
71	ALL DAY KINDERGARDEN	$ 15,434.09	$ 375.00	$ -	$ -	$ 15,809.09	$ -	$ 15,809.09	$ -
95	PAYROLL CLEARING	$ 92,276.48	$ 9,019.13	$ (91,119.53)	$ -	$ 10,176.08	$ -	$ 10,176.08	$ -
Subtotal of Year: Current		**$ 21,170,759.07**	**$ 1,310,850.80**	**$ (1,473,148.57)**	**$ (868,366.23)**	**$ 20,140,095.07**	**$ 1,144,034.98**	**$ 18,996,060.09**	**$ -**
06	GENERAL FUND	$ -	$ -	$ (302,812.58)	$ 302,812.58	$ -	$ 680,349.58	$ (680,349.58)	$ -
07	FEDERAL FUNDS	$ -	$ -	$ -	$ -	$ -	$ 1,422.00	$ (1,422.00)	$ -
08	SUPPLEMENTAL GENERAL	$ -	$ -	$ (565,618.14)	$ 565,618.14	$ -	$ 133,934.01	$ (133,934.01)	$ -
13	AT-RISK (K-12)	$ -	$ -	$ -	$ -	$ -	$ 5,110.95	$ (5,110.95)	$ -
16	CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ 191,743.00	$ (191,743.00)	$ -
18	DRIVER TRAINING	$ -	$ -	$ -	$ -	$ -	$ 750.00	$ (750.00)	$ -
26	PROFESSIONAL DEVELOP	$ -	$ -	$ -	$ -	$ -	$ 75.70	$ (75.70)	$ -
34	VOCATIONAL EDUCATION	$ -	$ -	$ -	$ -	$ -	$ 1,061.49	$ (1,061.49)	$ -
55	TEXTBOOK & STUDENT MA	$ -	$ -	$ -	$ -	$ -	$ 6,309.37	$ (6,309.37)	$ -
70	ECC STATE GRANT	$ -	$ -	$ -	$ -	$ -	$ 876.07	$ (876.07)	$ -
Subtotal of Year: Prior		**$ -**	**$ -**	**$ (868,430.72)**	**$ 868,430.72**	**$ -**	**$ 1,021,632.17**	**$ (1,021,632.17)**	**$ -**
Total		**$ 21,170,759.07**	**$ 1,310,850.80**	**$ (2,341,579.29)**	**$ 64.49**	**$ 20,140,095.07**	**$ 2,165,667.15**	**$ 17,974,427.92**	**$ -**

Accounting Cycle: FY13-14; Bank: INTRUST BANK, N.A. -; Bank Account: 1110260100 -; Statement Date: 08/31/2013

	Bank Reconciliation	+	Outstanding	=	Expected GL	-	Actual GL	=	Difference
Beginning Balance	$ 21,631,844.71	+	$ (470,585.64)	=	$ 21,161,259.07	-	$ 21,161,259.07	=	$ -
Deposits/Debits	$ 1,319,307.77	+	$ -	=	$ 1,319,307.77	-	$ 1,324,546.22	=	$ (5,238.45)
Withdrawals/Credits	$ (2,575,594.53)	+	$ 225,622.76	=	$ (2,349,971.77)	-	$ (2,355,210.22)	=	$ 5,238.45
Total	**$ 20,375,557.95**		**$ (244,962.88)**		**$ 20,130,595.07**		**$ 20,130,595.07**		**$ -**
							$ 9,500.00		Petty Cash
							$ 20,140,095.07		Cash Summary Total

REVENUE REPORTING ACCOUNTS

Fund	Actuals (August)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
06 - GENERAL FUND	$ (999,500.00)		$ -	$ (1,999,000.00)	$ 1,999,000.00	
07 - FEDERAL FUNDS	$ -		$ -	$ (457.00)	$ 457.00	
08 - SUPPLEMENTAL GENERAL	$ (2,029.80)		$ -	$ (4,559.80)	$ 4,559.80	
13 - AT-RISK (K-12)	$ (891.00)		$ -	$ (1,091.00)	$ 1,091.00	
16 - CAPITAL OUTLAY	$ (21,861.88)		$ -	$ (56,479.77)	$ 56,479.77	
24 - FOOD SERVICE	$ (121,716.97)		$ -	$ (156,574.35)	$ 156,574.35	
28 - PARENTS AS TEACHERS PROGRAM	$ (63,004.00)		$ -	$ (63,004.00)	$ 63,004.00	
30 - SPECIAL EDUCATION	$ -		$ -	$ (219.70)	$ 219.70	
51 - KPERS Retirement Contributions	$ -		$ -	$ (1,108,604.42)	$ 1,108,604.42	
55 - TEXTBOOK & STUDENT MATERIAL -REVOLVINC	$ (80,074.66)		$ -	$ (261,669.46)	$ 261,669.46	
70 - ECC STATE GRANT	$ (12,378.36)		$ -	$ (21,662.71)	$ 21,662.71	
71 - ALL DAY KINDERGARDEN	$ (375.00)		$ -	$ (2,750.00)	$ 2,750.00	
95 - PAYROLL CLEARING	$ (9,019.13)		$ -	$ (18,712.62)	$ 18,712.62	
Total	**$ (1,310,850.80)**	**$ -**	**$ -**	**$ (3,694,784.83)**	**$ 3,694,784.83**	

HAYSVILLE USD #261

CASH BALANCES

August 31, 2013

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting State Funds
47	ECC STATE GRANT.....	Awaiting State Funds

3.4 TREASURER'S REPORT / BILLS

See Supporting Documentation in PDF

End of Section

4.0 REPORTS

No supporting documentation.

End of Section

21st Century Learning Grant

H.O.P.E

2013 Summer Jumpstart Program

The Jumpstart program ran from July 1, 2013 to July 26, 2013. The program served 81 K – 4 students from all USD 261 elementary schools. The cost per participant was $85 per week. Haysville Middle School housed the program for the duration of 4 weeks. The Site Coordinator, Jeanne Rudd, did a fantastic job planning and running the program.

USD 261 in partnership with the Haysville Recreation Department (HRD) provided services to the attending participants. USD 261 ran the morning session and the HRD supported the students in the afternoon. The students were transported by bus to the Haysville Activity Center each day after lunch.

The morning session operated with one site coordinator, three teachers, and support staff from the HRD. During this time, the students followed a rotating schedule to include academics, technology, enrichment, and wellness. Jumpstart had a nature theme this year. The academics were geared to the students Reading and Math levels in order to maintain skills that might have otherwise been lost over the summer break. The students were given the opportunity to experience a variety technology through use of ipads, laptops, digital cameras, and bloggies. They did research, created power points, made brochures, wrote newsletters for the parents and designed the invitation for the end of session grand finale. During the enrichment time, the students made nature themed projects, crafts, and did some creative cooking. In order to provide some healthy physical activities, the students would participate in a wellness rotation. They engaged in activities in the gym, walking to the park, and/or walking the track.

At the end of the program, the students participated in a grand finale. This year they were transported to the Kirby Park for a day of nature activities, sack lunches, and fishing. The students made nature picture frames, ate S'mores, played with bubbles, explored nature, did some fishing, and had lunch in the park. The Jumpstart program excitedly welcomed a member of the Haysville Police Department as a volunteer during these activities.

Karon Waters

HOPE Director

John Burke

From: Long,Linda <llong@usd261.com>
Sent: Tuesday, August 27, 2013 1:58 PM
To: jburke
Cc: pschuckman
Subject: SPARK summer program info

Dr Burke,
here is the info you requested about the Haysville S.P.A.R.K. 21st CCLC program for your presentation to the BOE on 9/16. Let me know if you need anything else. Linda Long

81 middle school students were enrolled

Summer Highlights
Sent 40 students to GreenBush for a 1-day Overnight Camp in June and July (camp included low/high ropes challenge courses, canoeing, orienteering, science lesson, arts and crafts, campfire, and delicious meals) Took 30 students to Worlds of Fun in KC Partnered with Youth Entreprenuers of Kansas for the 3rd year. Provided an excellent etiquette luncheon at the Drury Hotel in Downtown Wichita New Renovations to the club's kitchen area, art room, lounge..provided 3 new experiences for the participants on a daily basis.. all funded by the 21st CCLC Supplemental grant award Field Trips included: Tanganiyka Wildlife Park, Rock River Rapids, Salt Museum in Hutchinson, and All Star Adventures
15 students of the average of 60 students we saw per day, attended all 23 days of the program

Summer School (ESY) Report to the Haysville Board of Education

September 2013

Extended School Year (ESY) services are designed to support a special education students identified with disability to maintain the academic, social/behavioral, communication, or other skills that they have learned as part of their Individual Education Plan (IEP).

In order for a student to receive ESY services, the student must have evidenced substantial regression and recoupment issues during the previous IEP year and/or there is evidence of emerging skills which are often referred to as "breakthrough" skills.

The focus of the services provided to the student as part of an ESY program are not upon learning new skills or "catching up" to grade level, but rather to provide practice to maintain previously acquired or learned skills.

Each school year the student's IEP team must meet and determine if a student qualifies for ESY.

Information for Haysville Public Schools Special Education Students that attended ESY during the summer of 2013 is as follows;

- ESY for all students was located at CHS.
- All students participated in the breakfast and lunch program located at CHS

Pre-K	9
Elementary	48
Secondary	36
Tri-City (Haysville Students)	6

ESY Staff

- 13 Teachers
- 20 Paraprofessionals
- 1 Special Education Administrator

High School Summer School 2013

1. Number of students taking classes – 142
2. Number of classes taken – 199
3. Number of classes passed – 193
4. Number of classes failed -6
5. Number of students who failed classes – 3
6. Number of Special Ed. students – 11
7. Number of classes taken by Special Ed. Students- 13
8. Number of teachers- 8
9. Number of para's- 5

Summer Food Service Program (SFSP)

Kansas State Department of Education

Sponsor Claim Summary

Haysville
D0261
Submitted by on 7/3/2013 6:56:17 AM

May 2013
Paid
Original Claim

Bottom of Form

Reimbursable Meal Counts

Meals Served To:	Breakfast	Lunch	Supper	AM Snack	PM Snack
Eligible Children (1st Meal)	176	703	0	0	0
Eligible Children (2nd Meal)	0	0	0	0	0
2nd Meals Allowed	0	0	0	0	0
Total Meals Served	**176**	**703**	**0**	**0**	**0**
Total Meals Allowed	**176**	**703**	**0**	**0**	**0**

Operation

Operating Reimbursement	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	176	703	0	0	0
Operating Rates	1.8000	3.1400	3.1400	0.7300	0.7300
Reimbursement Amount	316.80	2,207.42	0.00	0.00	0.00
Total Operating Reimbursement for Meals		**2,524.22**			

Administration

Administrative Reimbursement High	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	176	703	0	0	0
Administrative Rates	0.1800	0.3300	0.3300	0.0900	0.0900
Reimbursement Amount	31.68	231.99	0.00	0.00	0.00
Total High Administrative Reimbursement for Meals		**263.67**			

Administrative Reimbursement Low	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	0	0	0	0	0
Administrative Rates	0.1425	0.2725	0.2725	0.0700	0.0700
Reimbursement Amount	0.00	0.00	0.00	0.00	0.00
Total Low Administrative Reimbursement for Meals		**0.00**			

CFC (Cash for Commodities)

CFC	Total Meals
Meals Claimed	879
CFC Rates	0.0150
Meals X Rates	13.18
Total CFC Meals X Rates	**13.18**

Total for This Claim	**2,801.07**
Less Previous Reimbursement Amount	**0.00**

Net Claim Reimbursement Amount	**2,801.07**

Click here to go to the Sponsor Summary or select another option from the menu above.

Summer Food Service Program (SFSP)

Kansas State Department of Education

Sponsor Claim Summary

Haysville
D0261
Submitted by on 7/3/2013 7:05:16 AM

June 2013
Paid
Original Claim

Bottom of Form

Reimbursable Meal Counts

Meals Served To:	Breakfast	Lunch	Supper	AM Snack	PM Snack
Eligible Children (1st Meal)	3,820	6,939	0	0	0
Eligible Children (2nd Meal)	0	0	0	0	0
2nd Meals Allowed	0	0	0	0	0
Total Meals Served	**3,820**	**6,939**	**0**	**0**	**0**
Total Meals Allowed	**3,820**	**6,939**	**0**	**0**	**0**

Operation

Operating Reimbursement	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	3,820	6,939	0	0	0
Operating Rates	1.8000	3.1400	3.1400	0.7300	0.7300
Reimbursement Amount	6,876.00	21,788.46	0.00	0.00	0.00
Total Operating Reimbursement for Meals		**28,664.46**			

Administration

Administrative Reimbursement High	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	3,820	6,939	0	0	0
Administrative Rates	0.1800	0.3300	0.3300	0.0900	0.0900
Reimbursement Amount	687.60	2,289.87	0.00	0.00	0.00
Total High Administrative Reimbursement for Meals		**2,977.47**			

Administrative Reimbursement Low	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	0	0	0	0	0
Administrative Rates	0.1425	0.2725	0.2725	0.0700	0.0700
Reimbursement Amount	0.00	0.00	0.00	0.00	0.00
Total Low Administrative Reimbursement for Meals		**0.00**			

CFC (Cash for Commodities)

CFC	Total Meals
Meals Claimed	10,759
CFC Rates	0.0150
Meals X Rates	161.38
Total CFC Meals X Rates	**161.38**

Total for This Claim	**31,803.31**
Less Previous Reimbursement Amount	**0.00**

Net Claim Reimbursement Amount	**31,803.31**

Click here to go to the Sponsor Summary or select another option from the menu above.

Summer Food Service Program (SFSP)

Kansas State Department of Education

Sponsor Claim Summary

Haysville
D0261
Submitted by on 8/8/2013 10:13:44 AM

July 2013
Paid
Original Claim

Bottom of Form

Reimbursable Meal Counts

Meals Served To:	Breakfast	Lunch	Supper	AM Snack	PM Snack
Eligible Children (1st Meal)	4,060	7,116	0	0	0
Eligible Children (2nd Meal)	0	0	0	0	0
2nd Meals Allowed	0	0	0	0	0
Total Meals Served	**4,060**	**7,116**	**0**	**0**	**0**
Total Meals Allowed	**4,060**	**7,116**	**0**	**0**	**0**

Operation

Operating Reimbursement	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	4,060	7,116	0	0	0
Operating Rates	1.8000	3.1400	3.1400	0.7300	0.7300
Reimbursement Amount	7,308.00	22,344.24	0.00	0.00	0.00
Total Operating Reimbursement for Meals		**29,652.24**			

Administration

Administrative Reimbursement High	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	4,060	7,116	0	0	0
Administrative Rates	0.1800	0.3300	0.3300	0.0900	0.0900
Reimbursement Amount	730.80	2,348.28	0.00	0.00	0.00
Total High Administrative Reimbursement for Meals		**3,079.08**			

Administrative Reimbursement Low	Breakfast	Lunch	Supper	AM Snack	PM Snack
Meals Allowed	0	0	0	0	0
Administrative Rates	0.1425	0.2725	0.2725	0.0700	0.0700
Reimbursement Amount	0.00	0.00	0.00	0.00	0.00
Total Low Administrative Reimbursement for Meals		**0.00**			

CFC (Cash for Commodities)

CFC	Total Meals
Meals Claimed	11,176
CFC Rates	0.0150
Meals X Rates	167.64
Total CFC Meals X Rates	**167.64**

Total for This Claim	**32,898.96**
Less Previous Reimbursement Amount	**0.00**

Net Claim Reimbursement Amount	**32,898.96**

Click here to go to the Sponsor Summary or select another option from the menu above.

0.00 *

2,801.07 +
31,803.31 +
32,898.96 +
67,503.34 *

0.00 *

5.0 FIRST READINGS

No supporting documentation.

End of Section

Board Policy	Administrative Recommendation
JGFF Student Transportation Regulation	No Changes
JRB Release of Student Records	No Changes

JGFF Student Transportation Regulation (See JGG) JGFF

Use of Vehicles and Bicycles

The superintendent shall develop procedures regulating the driving, parking, and use of vehicles and the use and parking of bicycles during the school day. Failure to observe district regulations may result in disciplinary action.
Rules and regulations concerning use of vehicles and bicycles on school property shall be approved by the board and may be included in the student handbook.

Walkers

Students who walk to and from school are urged to become familiar with traffic safety laws governing such activities, to be alert to their surroundings, and to exercise caution while crossing streets in high traffic areas.

Notice

At the beginning of each school year, district staff will provide students with appropriate notice of the rules and regulations pertinent to this policy.

Approved: KASB Recommendation- 6/13

JRB Release of Student Records JRB
(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR et seq. and KBA)

Individual student files are not available for public inspection. The custodian of student records shall disclose the student's educational records only as provided for in policy.

Directory Information

Annual notice shall be given to parents and eligible students concerning the student's records. In addition, the custodian of the educational records shall give annual public notice of the class of records the institution has designated as directory information, and of the right of the parent or eligible student to

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object to the release of directory information without prior written consent. The appropriate forms for providing notice shall be on file in the office of the custodian of the educational records.

After giving notice, the custodian of records may make directory information available without parental or eligible student's consent. The custodian of records shall make student recruiting information (name, address, and telephone listing) available to military recruiters and postsecondary institutions unless parents or eligible students request the information not be released without written consent.

For the purposes of this policy, school official means teacher, administrator, other certified employee or board of education. The district may disclose, without the parents or eligible students' consent, personally identifiable information to school officials with a legitimate educational interest. A school official is a person employed by the school as an administrator, supervisor, instructor, or support-staff member (including health or medical staff and law enforcement unit personnel); the school board (in

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executive session); a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

The custodian may disclose students' education records to the following persons without the prior consent of the parents:

- Other school officials, including teachers within the district who have legitimate educational interests;
- Officials of other schools or school systems in which the student intends to enroll. The school district will forward student records to such institutions without further notice to the parents or eligible student when the disclosure is initiated by a parent or eligible student or an annual notice provided to parents and eligible students by the district informs them that such records will be automatically disclosed to these institutions for the purposes of enrollment or transfer of the student;
- Authorized persons to whom a student has applied for or from whom a student has received financial aid;
- State and local officials or authorities to whom such information is specifically required to be reported or disclosed pursuant to state statutes;
- Organizations conducting studies for educational agencies for the purpose of developing, validating or administering student tests or programs;
- Accrediting organizations;
- Parents of a student 18 years of age if parents claim the student as a dependent for income tax purposes;
- Appropriate persons if knowledge of any information is necessary to protect the health or safety of the student or other persons in an emergency;

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- An agency caseworker or representative of a state or local child welfare agency or tribal organization who has the right to access a student's case plan when such agency or organization is legally responsible for the care and protection of the student and when any further disclosure of such information thereby will be limited in accordance with law; and

- In compliance with a lawfully issued subpoena or judicial order.

Access will be granted to any third party upon written authorization of the eligible student, parent or guardian.

No personally identifiable information contained in personal school records shall be furnished to any person other than those named herein. When there is written instruction from the student's parents, guardian or the eligible student specifying the records, the reasons and the person(s) to whom the release is to be made, a copy of the records to be released shall be made available to the student, parents or guardian upon request. When information is requested in compliance with a judicial order or pursuant to any lawfully issued subpoena, parent(s)/guardian and the student shall be notified of the orders or subpoenas in advance of compliance with the order or subpoena unless:

- the order or subpoena specifically forbids such disclosure; or

- the order is issued in the context of a court proceeding where a parent is a party and the proceeding involves child abuse and neglect or dependency matters.

Nothing contained in this policy shall preclude authorized representatives of the Comptroller General of the United States, the Secretary and an administrative head of an educational agency or state authorities from having access to student or other records which may be necessary in connection with

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the audit and evaluation of federally supported education programs or the enforcement of the federal legal requirements which relate to these programs. The data collection by such official with respect to individual students shall not include information (including social security numbers) which would permit the personal identification of students or their parents or guardian on the data collected and provided.

All persons, agencies or organizations desiring access to the records of a student shall be required to sign a form, which shall be kept permanently with the student's file, but only for inspection by the parents/guardian, the student or a school official responsible for record maintenance. The form signed shall indicate the specific educational or other interest of each person, agency or organization has in seeking this information.

Personal information shall be transferred to a third party only on the condition that such party shall not permit any other party to have access to such information without the written consent of the student's parents or the eligible student. The board and staff shall protect the rights of privacy of students and their families in connection with any surveys or data-gathering activities conducted, assisted or authorized by the board or administration. Regulations established under this policy shall include provisions controlling the use, dissemination and protection of such data.

Forwarding Pupil Records

Administrators shall forward student's school records upon request and may not withhold them for any reason.

Approved: KASB Recommendation – 7/96; 6/00; 7/02; 7/03; 4/07; 2/13

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6.0 ACTION ITEMS

No supporting documentation.

End of Section

August BOE Policies

BOE Policy	Administrative Recommendation
GAAE Bullying by Staff	Changes to reflect new state law
GAOF Salary Deductions	clarification of withholding from salary
JDDC Bullying	Includes state law changes regarding bullying by parents

GAAE Bullying by Staff (See EBC, GAAB, JDD, JDDC, and KGC) **GAAE**

The board of education prohibits bullying in any form either by any student, staff member, or parent towards a student or by a student, staff member, or parent towards a staff member on or while using school property, in a school vehicle or at a school-sponsored activity or event. For the purposes of this policy, the term "bullying" shall have the meaning ascribed to it in Kansas law.

The administration shall propose, and the board shall review and approve a plan to address bullying as prohibited herein. The plan shall include provisions for the training and education of staff members.

Staff members who bully others in violation of this policy may be subject to disciplinary action, up to and including suspension and/or termination. If appropriate, staff members who violate the bullying prohibition shall be reported to local law enforcement.

Approved: KASB Recommendation- 6/08; 6/13

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GAOF Salary Deductions (See GAL) **GAOF**

Salary deductions shall be made if permitted by board policy, the negotiated agreement, or as required or authorized by law. The district shall comply with the salary basis requirements of the Fair Labor Standards Act

(FLSA.)

The superintendent shall develop forms to provide information needed to make approved salary deductions. All requests for salary deductions shall be submitted to the superintendent during enrollment periods established by the board.

Approved: KASB Recommendation - 2/98; 11104; 4/07; 6113

JDDC Bullying (See EBC, GAAE, JCE, JDD, JGEC, JGECA, and KGC) **JDDC**

The board of education prohibits bullying in any form either by any student, staff member, or parent towards a student or by a student, staff member, or parent towards a staff member on or while using school property, in a school vehicle, or at a school-sponsored activity or event. For the purposes of this policy, the term "bullying" shall have the meaning ascribed to it in Kansas law.

The administration shall propose, and the board shall review and approve a plan to address bullying as prohibited herein. The plan shall include provisions for the training and education of staff members and students and shall include appropriate community involvement as approved by the board.

Students who have bullied others in violation of this policy may be subject to disciplinary action, up to and including suspension and/or expulsion. If appropriate, students who violate the bullying prohibition shall be reported to local law enforcement.

Approved: KASB Recommendation- 06/07; 6/08; 6/09; 6/13

Memo

TO: Haysville Board of Education

FR: Clint Schutte, Assistant Superintendent of Business/Finance

DA: September 10, 2013

RE: Bus Bids

We are asking for a resolution authorizing Haysville USD 261 to purchase one 2015 72-passenger Blue Bird All-American FE3700 bus at the bid price of $101,029.00 and one 2014 Micro-bird G5 Mini Buses at the bid prices of $67,646.00 from Kansas Truck. These vehicles will be used for regular route and special education student transportation.

cls

KansasTruck
EQUIPMENT COMPANY, INC.

August 29, 2013

Haysville USD #261
Attn: Mr. B.J. Knudson
1745 W. Grand
Haysville, KS 67060

Ladies and Gentlemen:

Pursuant to your bid invitation and the specifications included therein, we are pleased to submit the following proposal.

The BLUE BIRD School Bus being quoted **MEETS OR EXCEEDS** all the requirements of the State of Kansas and all the specifications set forth by the school, unless noted herein. Further, the BLUE BIRD School Bus Body carries a FULL 3 YEAR, UNLIMITED MILEAGE WARRANTY on ***ALL*** workmanship and materials.

Quantity ONE Model Number 2015 T3FE 3700

Capacity 72 - passenger Chassis Wheelbase 211" Wheelbase

Following is our quotation on a COMPLETE BLUE BIRD School Bus (es) BODY **and** CHASSIS described above:

Complete Bus, F.O.B. Haysville, KS, each $ 101,029.00

This quotation is subject to cancellation if not accepted within 30 days from your scheduled bid opening. All pricing quoted herein is Excise Tax Exempt based on your supplying us with proper Tax Exemption Certificates.

NOTES AND/OR OPTIONS:

3 year lease figures, terms and conditions have been attached.

Respectfully submitted,

By _____
Brian P. Linnens

1521 S. Tyler Rd. • Wichita, KS 67209 • tel 316.722.4291 • 800.365.0217 • fax 316.722.5917 • www.kansastruck.net

KansasTruck
EQUIPMENT COMPANY, INC.

August 29, 2013

Haysville USD #261
Attn: Mr. B.J. Knudson
1745 W. Grand
Haysville, KS 67060

Ladies and Gentlemen:

Pursuant to your bid invitation and the specifications included therein, we are pleased to submit the following proposal.

The BLUE BIRD School Bus being quoted **MEETS OR EXCEEDS** all the requirements of the State of Kansas and all the specifications set forth by the school, unless noted herein. Further, the BLUE BIRD School Bus Body carries a FULL 12 MONTH, 12,000 MILE WARRANTY on ***ALL*** workmanship and materials.

Quantity ONE Model Number 2014 Microbird G5

Capacity 20 - passenger Chassis Wheelbase 139" Wheelbase

Following is our quotation on a COMPLETE BLUE BIRD School Bus (es) BODY **and** CHASSIS described above:

Complete Bus, F.O.B. Haysville, KS, each $ 67,646.00

This quotation is subject to cancellation if not accepted within 30 days from your scheduled bid opening. All pricing quoted herein is Excise Tax Exempt based on your supplying us with proper Tax Exemption Certificates.

NOTES AND/OR OPTIONS:

3 year lease figures, terms and conditions have been attached.

Respectfully submitted,

By _____

Brian P. Linnens

1521 S. Tyler Rd. • Wichita, KS 67209 • tel 316.722.4291 • 800.365.0217 • fax 316.722.5917 • www.kansastruck.net

7.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

7.1 Schools for Fair Funding

No supporting documentation.

End of Section

7.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		Extension of Admin. Contracts
September		March
Enrollment Numbers		Curriculum Proposals
Summer Program Reports		School Calendar Proposals
Building Tours		
October		April
Special Education Plan		Teacher Non-Renewal Discussion
Building Tours		Capital Outlay Lists
Audit Report		Personnel Plan
November		May
KASB Delegates/voting		Handbooks
BOE Retreat/Goal Setting/Evaluation		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
		Set Budget Meeting Date and Time
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		
KASB State Convention		
KASB Spring/Fall Regional Mtgs.		

8.0 EXECUTIVE SESSION

No Supporting Documentation

End of Section

9.0 ADJOURNMENT

No supporting documentation.

End of Section