# USD 261

# COVID Operational Plan

# 2021-22

USD 261
HAYSVILLE
SCHOOLS

***"The relentless pursuit of excellence"***

## Introduction

Ensuring a safe and orderly learning environment, as well as protecting the social and emotional well-being of students and staff is the number one priority of USD #261. The impact of the COVID 19 pandemic on public schools over the past 18 months has made it extremely challenging to educate students.

Recently, the CDC stated, "*Students benefit from in-person learning, and safely returning to in-person instruction in the fall of 2021 is a priority.*" As a district, we share the priority to provide students and staff with a successful 2021-22 school year. **For this to occur, staff must be available each day to work with students.** As the number of COVID 19 cases has once again spiked in Sedgwick County, the District will implement the following strategies:

1. Continually monitor data from reliable sources, and base decisions on science and data.
2. Utilize local data collected from each facility to assist in the decision-making progress.
3. Continue to encourage students, staff, and the Haysville community to be vaccinated against the COVID 19 virus. The District will work to offer vaccination opportunities.
4. Provide a robust COVID 19 testing program to students, staff, and families.
5. Ensure facilities are cleaned frequently throughout the day.

After reviewing multiple data sources and receiving input from staff, parents, health care professionals, Sedgwick County Health Department, Kansas Department of Health and Environment, and the CDC the District proposes implementing the following strategies for the 21-22 school year.

## Masking

- Effective Monday, July 19, 2021 face coverings became *optional* in USD 261 facilities for all students and staff; however, it is strongly *recommended* all students and staff wear face coverings. The District will continue to monitor local, county, state, and national data prior to making recommendations for change. **This may change at any time.**
- **Federal law requires students and staff to wear face coverings while riding a school bus, or any other school vehicle. All USD #261 students and staff who ride in any school vehicle, must wear appropriate face covering. This requirement extends to all extracurricular activities. Students and staff who refuse to wear appropriate face coverings are not allowed to ride in a USD 261 vehicle.**
    - **Exemptions:**
        - **child under the age of 2 years old**
        - **persons with a disability who cannot safely wear a mask.**
        - **person for whom wearing a mask would create a risk to workplace health or safety.**

## Temperature and Symptom Screening

**KDHE states** "*Given that 40% or more of COVID-19 cases do not exhibit any symptoms and given that people including children are able to spread the disease to others several days before they start to show symptoms, regular temperature and symptom screenings may not be the most effective use of resources*."

DRAFT

## Temperature and Symptom Screening continued

- Health care professionals will follow standard operating procedures when evaluating individuals who present symptoms or an illness; however, temperature checks for students and staff will not be required prior to entering a school facility or event.

## Physical Distancing

- USD #261 staff will attempt to maintain at least 6 feet of physical distance between students within facilities.
- When social distancing is not possible, students and staff are encouraged to limit their interactions to less than 10 minutes.

## Hygiene Measures

- All students and employees are expected to stay at home when sick or symptomatic.
- Students and staff will have hourly opportunities to sanitize their hands.
- Students and staff are encouraged to avoid handshakes and other forms of physical contact.
- Posters listing the signs and symptoms of COVID 19 will be placed at all facility entry points, classrooms, restrooms, and hallways.
- Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash, and hands should be washed immediately with soap and water for at least 20 seconds.
- Students and staff with a temperature at or above 100.4 degrees will be sent home and encouraged to follow quarantine/isolation guidelines.
- Students will use hand sanitizer before entering computer labs, and immediately following the use of a lab.

## Facilities and Common Spaces

- High touch points and restrooms will be cleaned frequently.
- Hand sanitizer stations will be available in all facility entryways, classrooms, cafeterias, and other high traffic areas.
- Custodial staff will clean desks, carpet, and high touch points at the end of each school day.
- Single seating cloth furniture can remain in classrooms, and students shall maintain at least 6’ distance when utilizing the furniture.
- Entry points to facilities will be limited.
- Facility and classroom doors will remain open during high traffic times, start and end of school, and transition times.
- Signage encouraging social distancing and hand washing will be posted throughout facilities and classrooms.
- Students may use playground equipment.
- Lockers may be utilized by students.

## Facilities and Common Spaces continued

- Lunch may be held in a cafeteria and building leaders will attempt to social distance students while they are eating in a cafeteria.
- Students may use school libraries and check out materials.
- Maintain maximum ventilation practices with HVAC, windows/doors, and use of outdoor instruction.
- Water fountain spouts will not be accessible. Students and employees may use bottle fill stations provided in all school buildings.
- Staff shall maintain current seating charts for each class. These documents will be used for contact tracing.
- Students are not allowed to share supplies.
- Staff are highly encouraged to wear masks when working with colleagues in an area where social distancing is not possible.

## Health Services

- Nurses and paraprofessionals will wear PPE (KN95 masks and/or other face coverings, gowns, gloves, face shields) while working with students and staff who display symptoms of COVID 19.
- C.L.A.S.S. paraprofessionals will assist school nursing staff with testing.
- Students and staff displaying any symptoms of COVID 19, or other illnesses, will be sent home and encouraged to follow quarantine/isolation guidelines.
- Multiple health care rooms will be available within each facility.
- A separate isolation room will be used to accommodate students/ staff who might have COVID-19 or other communicable disease and are waiting for pickup. The room will be disinfected frequently and restricted to authorized Health Services staff. While in the isolation room, students and staff will be required to wear face coverings.
- Only essential staff and students assigned to the isolation room may enter. All persons will sign in so that there is documentation of those who entered the room, and the room will be disinfected several times throughout the day.
- Health care professionals will determine if an area separate from the nurse's office is necessary to care for students with critical medical needs, such as suctioning and tube feeding, to minimize contact with potentially ill children.
- While in the isolation room, strict social distancing is required, and staff who enter must wear appropriate PPE (KN95 masks and/or other face coverings, gowns, gloves, face shields).
- When a child is required to go home as the result of an exposure or positive COVID 19 test, Health Services staff will escort the student out of the building to meet their parents.

## Nutrition Services

- Each kitchen is required to clean and sanitize every surface after preparing food, and in-between serving at mealtimes.
- Salad bars may be available to high school and middle school students.
- Keypads will not be utilized by students and staff to pay for lunches.

DRAFT

## Nutrition Services continued

- Students will have lunch and breakfast options.
- On occasion, students may eat outside.
- All students will be eligible to receive one free breakfast and one free lunch each school day during the 2021-2022 school year through the USDA free-lunch program.

## Defining Exposure Through Travel and Travel-Related Quarantine

- If a student or employee has recently traveled from a location on the KDHE Travel related Quarantine List, the student or employee must remain in quarantine until they have met the criteria for release from quarantine set by KDHE or the local health department.
- Vaccinated persons are not required to quarantine regarding travel if they meet all the following criteria:
    - Are fully vaccinated (i.e., ≥2 weeks following receipt of the second dose in a 2- dose series, or ≥2 weeks following receipt of one dose of a single-dose vaccine)
    - Have remained asymptomatic since the travel.
    - There is currently no time limit on how long fully vaccinated persons are considered immune. Persons who do not meet both above criteria should continue to follow current quarantine guidance for travel.
    - It is recommended by the CDC that fully vaccinated individuals get tested 3 to 5 days after exposure even if they do not have symptoms with an additional recommendation by KDHE to re-test 7-10 days after exposure. However, they do not have to isolate at home while waiting for results if they do not have symptoms.
    - Vaccinated persons who become symptomatic during their quarantine period must remain in quarantine until they have met the criteria for release from quarantine set by KDHE or the local health department.

## Learning Options

During the 20-21 school year, districts across Kansas were able to offer a variety of learning models to students impacted by the COVID 19 virus. This included in person learning, remote learning, and virtual learning. This year learning is limited to in person or virtual learning. The District will not offer a remote learning option at this time.

- The Board of Education can only authorize 40 hours of remote learning in a school year. The Kansas State Board of Education can authorize up to 240 hours in some circumstances. The Board of Education may approve remote learning for an individual student on a student-by-student basis for extenuating circumstances.

## Transportation

- Buses will be cleaned and sanitized at the end of each day.
- Students will have assigned seating so contact tracing can be completed when necessary.

DRAFT

## Transportation continued

- **Per federal law, students and staff must wear face coverings while riding in a USD #261 vehicle. This includes extracurricular activities. Students and staff who refuse to wear face coverings will not be allowed to ride in USD 261 vehicles.**

## Visitors to District Facilities

- To reduce the risk of exposure to the COVID 19 virus, visitors to all USD #261 facilities are required to wear face coverings.
- Currently, the district is limiting visitors inside USD #261 facilities. Individuals who are considered an integral part of the learning environment will be allowed to participate in specific activities during the school day.
- Visitors considered to be partners with the school district, such as DCF, law enforcement, booster clubs, PTOs, and site councils, will be allowed to participate in those specific activities if face coverings are worn.
- Classroom celebration parties and similar activities where many visitors are expected will be prohibited.
- Outside guests attending elementary school student birthday parties will continue to be prohibited but parents/guardians will be permitted to deliver pre-packaged treats to the office.

## Student Activities

- Field trips will be limited to those approved by administration for specific academic and school activity purposes. Students are required to wear masks while in a USD #261 vehicle and follow the face covering requirements of the location they are visiting.
- The district values the impact extracurricular activities has on students, staff, families, and the community. Currently, visitors are welcome to attend extracurricular activities. The district requires visitors wear masks and highly recommends social distancing while attending indoor events. When attending an outside event, face coverings and social distancing are highly recommended.
- The number of visitors allowed to attend extracurricular events is not limited at this time, but restrictions may be considered should the COVID 19 positivity rate continue to increase.
- Elementary students may participate in recess.

## COVID 19 Testing

- The district will offer a variety of COVID 19 tests to students and staff.
- No student will be tested without written consent from their parent or guardian.
- The student will not incur any cost for testing.

## Questions

- Families are encouraged to email their questions regarding this plan, testing, quarantine and isolation procedures, vaccinations or any other COVID related questions to covidinfo@usd261.com

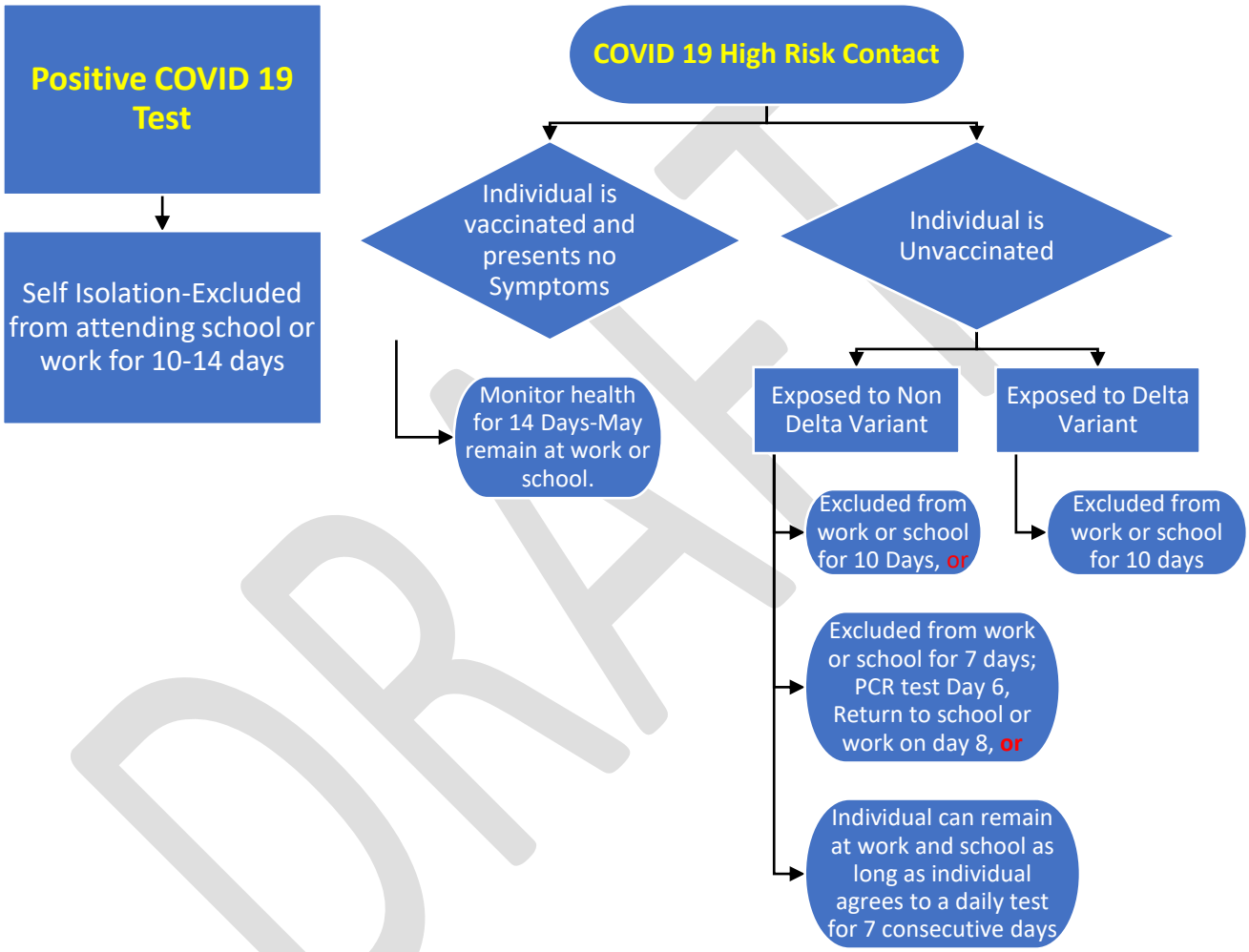
DRAFT

## Adjustments to the Plan

- Adjustments may be necessary due to updated regulatory guidelines, positive COVID case trends, or other unforeseen circumstances.
- The district remains committed to making health and safety a priority and will follow the guidance of Sedgwick County Health Department (SCHD), Kansas Department of Health and Environment (KDHE), Kansas COVID Workgroup for Kids (KCWK), and the Center for Disease Control and Prevention (CDC) when considering changes to the COVID 19 Response Plan.
- The USD 261 school-community will be updated routinely on cases in the district and modification to these guidelines.

DRAFT

# COVID Case Protocol for the 21-22 School Year




DRAFT

## COVID 19 Testing Options

- The District will offer various COVID 19 testing tools to students and staff.
- No student will be tested without written consent from a parent or guardian.

| Reason for Testing | Type of Test | Location of Test |
|---|---|---|
| Close Contact – In-School Quarantine (Daily Testing for 7 Days) | Rapid Antigen Test and PCR Test on Day 6 | The Dr. John Burke Learning Center (Drive-Thru) |
| Close Contact – Day 6 Testing (if quarantining at home) | PCR Test | The Administration Building (Drive-Thru) |
| Symptomatic – Staying Home | PCR Test | The Administration Building (Drive-Thru) |
| Symptomatic – At School or Work (Work in a School Building) | PCR Test | School Building |
| Symptomatic – At Work (Not at a School Building) | PCR Test | The Administration Building (Drive-Thru) |
| Family of Students or Staff | PCR Test | The Administration Building (Drive-Thru) |
| Asymptomatic Testing | PCR Test | School Building or Administration Building (Drive-Thru) |
| All testing at the administration building is by appointment only. Please schedule with your school's health staff or by calling 554-2200. | | |

## Local Data Collection Tool

- Building principals will complete and submit to Superintendent on a weekly basis.

| School | | | | | | * Positions Needing Subs | *Internal Covers |
|---|---|---|---|---|---|---|---|
| Date | Confirmed Positives Staff | Confirmed Positives Students | Staff School Close Contacts | Student School Close Contacts | | # of Teachers Absent | # of Unfilled Subs |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

DRAFT

# COVID 19 Response Information

