USD 261
HAYSVILLE SCHOOLS

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To: USD 261 BOE and Dr. Burke
From: Teresa Tosh, Asst. Superintendent for Learning Services & Lisa Cundiff, Director of Instructional Technology
Re: One-to-One Access Plan for Grades 9-12
Date: January 28, 2019

History/Relevance: Last year, a group of PreK-12th grade staff from across the district began work to explore technology access for students. Through that work the decision was made to begin a one-to-one technology implementation with our students in grades 9th - 12th. The attached action plans outline the initial work of the teams to make that decision come to life in the 2019-2020 school year.

What: We are asking for approval to begin a one-to-one technology solution for 9th -12th grade students.

Why: Based on the goal of innovation in the strategic plan and through the work of the committee, we explored ways to increase access for students. We would like to begin the plan at the high school level at this time. This plan would allow us to redeploy current devices at the high school into the other buildings thereby increasing technology in those buildings as well. For example, the devices purchased during the Social Studies adoption would be those that would be redistributed.

Where: Students in grades 9th - 12th grades which would include Campus High School, Haysville High School, and Tri-City Day School.

When: This will begin in the 2019-2020 school year.

How: Once the overall plan and the funding plan are approved, we will continue our work with the Access Committee to put the one-to-one access plan in place in our 9th-12th grade buildings. We will provide follow up with teachers throughout the 2019-2020 school year to support implementation.

Who: This level of technology access will enhance learning at the high school level.

How much: The cost to purchase devices should not exceed $250,000.

If you have any questions, please contact me at ttosh@usd261.com or 554-2205.

Thank you for your consideration!

Teresa

USD 261 HAYSVILLE SCHOOLS

USD 261 Haysville Public Schools
Technology Access Team Action Plan 2019-2020
Team: Infrastructure

Team Membership	
Name	
Jason Soupene	**Team Lead - Admin**
Jeremy Willig	Campus
Jeremy Winter	Haysville High
Carla Wulf	Ruth Clark
Brian Howard	Rex
Chevella Portley	Haysville Middle
Lisa Cundiff	Admin

Action Plan

Action Steps/Key Strategies	Resources/Support Needed	Timeline	Who
Audit wireless access across Campus including non-traditional learning spaces	IT team members	Complete by Spring 2019	Jason Soupene & Bret Long
Research Chromebook Specifications	N/A	Complete by Spring 2019	IT Dept
Install UPS backup batteries in all closets	N/A	Complete by Summer 2019	Bret Long
Inventory Management System - (Check In/Out Procedure)	Contact other districts	Complete by Spring 2019	Mark Kane
Maintenace of devices - Student led repairs? Flat rate repairs? Help Desk @ Campus? Insurance?	Contact other districts (Emporia, Maize)	Complete by Spring 2019	Access Committee
Determine refresh schedule to keep devices current.	N/A	Complete by Spring 2019	Infrastructure Team & Management Team
Determine Internet at home solutions	Sprint, Cox, etc.	Complete by Spring 2019	Access Committee
Chromebook bag options	Request samples	Complete by Spring 2019	IT Dept

Inventory of "useable" devices at Campus that would be given to other schools	Lisa's spreadsheet, summer purchase records (preliminary numbers only, for initial planning purposes)	Complete by Spring 2019	Access Committee
Quote for Chromebooks, bags & licenses	Researching	Complete by Spring 2019	Jason Soupene

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USD 261 Haysville Public Schools
Technology Access Team Action Plan 2019-20209
Team: Management

Team Membership	
Name	**Location**
Jennifer Reed	**Team Lead - Admin**
Clint Schutte	Admin
David Morford	Admin
Mike Mitchener	Nelson
David Engelking	Prairie
Mark Foster	Haysville High
Toni Haight	Freeman
David Herbert	Admin
Amber Marshall	Oatville
Carol Matteson	Nelson
Mike Maurer	Haysville Middle

Action Plan

Action Steps/Key Strategies	Resources/Support Needed	Timeline	Who
FETC: Future of Education Technology Conference (January 27-30, 2019) Orlando, FL	Plane Tickets, Hotel, & Conference Fees Who is attending? • David Engelking • Toni Haight • Amber Marshall • Carol Matteson • Bruce Lolling • Mark Kane	Completed by mid-October	David Herbert
Gather Acceptable Use Policies/Procedures to study	Policies from other districts	By December meeting	Jennifer Reed
View Acceptable Use Policies/Procedures from other districts	Acceptable Use Policies from other districts	December	Management Team
Look at Board Policy pieces	Rough draft of Campus Connect & other policies	December	Management Team
Look at Student Handbook pieces	Rough draft of Campus Connect & other policies	December	Management Team
Combine Campus draft policy/Maize policy for editing purposes	Campus start up policy & Maize deployment policy	December	Jennifer Reed
Create an Acceptable Use Policy for the Campus High School handbook	Input from stakeholders	December	Management Team

Meet with leadership team at CHS to evaluate/finalize Acceptable Use Policy for handbook	Finished Acceptable Use Policy	January	Management Team & Campus Administration
Take Campus High School handbook acceptable Use Policy to the Board of Education	Finished Acceptable Use Policy	First Read – March Action Item - April	Campus High School David Herbert Jennifer Reed
Update Board Policy to reflect 1:1 Chromebook initiative	Current Board Policy & other policies for comparison	December	Management Team
Take Board Policy to Executive Team for review	Complete policy with updates	January 9, 2019	David Herbert Jennifer Reed
Take Board Policy to Guiding Coalition for review	Complete policy with updates	January 17, 2019	David Herbert Jennifer Reed
Take Board Policy to the Board of Education	Finished Acceptable Use Policy	First Read – June Action Item - July	David Herbert Jennifer Reed

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USD 261 Haysville Public Schools
Technology Access Team Action Plan 2019-2020
Team: Professional Learning

Team Membership	
Name	
Bruce Lolling	**Team Lead - CHS**
Natalie Rust	Oatville
Amber Dougan	Rex
Penny Schuckman	The Learning Center
Stephanie High	Prairie
Casey Meier	The Campus High School
Krista Pottier	HMS- Learning Facilitator
Kaitlin Zimmerman	Freeman
Mark Kane	Tech
Kathy Schaller	Ruth Clark
Joshua Bargdill	TCDS
Angie Estell	Special Education-Admin

Action Plan

Action Steps/Key Strategies	Resources/Support Needed	Timeline	Who
Review survey info we already have.	Teacher iTech Survey (April 2018)	September 19-30, 2018	Mark Kane
Literature Review of Age Appropriateness & Functionality	Database access; contacts	By November 7	Joshua Bargdill
Literature Review of Effective Technology Professional Learning	What teacher prep programs are focusing on. Redesign Schools	By November 7	Penny Schuckman Natalie Rust
Create a new tailored survey	KSDE Digital Learning Survey	November 7	Whole Team
Revised the survey	CHS/HHS Survey	December 5	Whole Team
Launch the survey	NA	December 2018	Bruce Lolling
Analyze survey results to guide professional learning plan	NA	January 9	Bruce Lolling sends out compiled results to whole group
Design plan for training the high school teachers in the spring and summer of 2019	Identify presenters and build schedule	January 9	Whole Team

Design ongoing training for high school teachers	Identify presenters and build schedule	2018/2019 School Year & Beyond!	Whole Team
Train students in digital citizenship and incorporate digital citizenship for students into our Study Skills Curriculum	Study skills curriculum	Before students get the device	Study Skills Team
Professional Learning for Parents & Community	Newsletters, Parent Night(s)	Spring 2019	CHS Admin and Tech Team
Ongoing professional learning needs assessment and measure impact	Identify scale for measurement	1 school year and then reassess	Whole Team