REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS *
December 20, 2021 – 5:30 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation) - HWMS
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
  - Recognition of Board of Education Service
  - 261derful Presentation
- 1.5 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
  Emily Zieser
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Student Appeal

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Recruitment Day for Prospective Teachers – Clagg
- Grant Partnership with the Haysville Activity Center – Rob Arneson & Jill Ward
- SPEAK UP – B.J. Knudson
- COVID Update

6.0 ACTION ITEMS
- 6.1 Board Policy Review
- 6.2 Curriculum Proposals – Reed
- 6.3 Computer Lease Proposals – Herbert
- 6.4 Additional SPED Personnel – Estell - PDF

7.0 FIRST READINGS

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – If Needed

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

SPECIAL MEETING U.S.D. # 261 – DISCUSSION OF EDUCATION ISSUES
Board of Education Room, Administration Building
1745 W. Grand Ave.
HAYSVILLE, KANSAS
6:00 p.m. – December 6, 2021
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The Special Meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the BOE Room, 1745 W. Grand Ave. at 6:00 p.m., by Board President Paige Crum.
Seven Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum, President	Mr. Jeff Hersh, Superintendent
Tom Gibson, Vice President	Debbie Coleman, BOE Clerk
Jeremy Bennett	Dr. Clint Schutte, Associate Superintendent of Business
Jerome Crawford	Dr. Mike Clagg, Assistant Superintendent of Personnel
Jennifer Bain	Jennifer Reed, Assistant Superintendent of Learning Services
Dr. Susan Norton	Angie Estell, Special Services Director
Greg Fenster	Adia Ludwig, Community Relations Director
	Mark Tallman, KASB Associate Executive Director for Advocacy and Communications
	Others

MEETING OPENING
Call to Order
Paige Crum opened the meeting at 6:00 p.m. with seven Board members present.

1.0 INTRODUCTIONS
Ms. Crum asked all those present to introduce themselves to Mr. Tallman.

2.0 REVIEW 20-21 DISTRICT LEGISLATIVE PLATFORM
Ms. Paige Crum reviewed the 20-21 District Legislative Platform with the Board.

3.0 2022 LEGISLATIVE SESSION
Mr. Mark Tallman presented information to the Board regarding the 2022 Legislative Session and anticipated issues for K-12 education.

4.0 BOE MEMBER FEEDBACK*
Mr. Fenster asked Superintendent Hersh to rate (Pass - P or Fail - F) the 2021 USD 261 Legislative Priorities as far as having reached the goal of the priority.
1. School funding: Bond and Interest State Aid – weak P, High Density At-Risk Funding – No Change, Early Childhood Education – P, Public Funds for Public Schools – F, Career and Technical Education – F, Special Education – F.
2. Support Education Professionals: KPERS – F, Teacher mentoring funding – F, Incentivize education – F, Teacher licensure reciprocity – F.
3. School Safety: Resources to address social/emotional/mental health needs of students – F.
4. Support Local Control (Reject Legislation that…): Limits the BOE's authority to adopt curriculum – F, Restricting Bond election process – P, Overrides authority to implement safety measurers – F, Modifies the budget adoption process – F, Creates partisan local elections – F.

*Board member Jeremy Bennett asked to go on record stating, "I think it is absurd to expect kindergarten students to walk 2.5 miles to school".

5.0 KASB 2022 LEGISLATIVE PLATFORM

Mr. Tallman included the KASB 2022 Legislative Platform in his presentation under 3.0 2022 Legislative Session.

Ms. Crum declared a 5-minute break at 7:29 p.m. to return at 7:34 p.m.
Seven BOE members returned to the meeting at 7:34 p.m.

6.0 BOE MEMBERS DEVELOP DISTRICT PLATFORM

Ms. Crum asked Board members to develop one or more questions to be presented to the elected officials during the January 4, 2022 Special BOE Meeting.
Board members should develop questions, and then submit those questions to Ms. Crum by Friday, December 10, 2021. Ms. Crum, Tom Gibson and Jeff Hersh will then compile the questions and prepare the document to be used during the January 4, 2022 Special BOE meeting. The document will be sent out to the Board for review and will then go to the Board for approval during the December 20, 2021 Regular BOE Meeting.

Based on the expertise of District Staff and input from KASB regarding anticipated issues to be addressed in the 2022 Kansas Legislative Session, the Board established six issue statements to be articulated into the USD261 District Legislative Priorities for 2022. Mr. Hersh will complete a draft for approval at the 12/20/21 Board Meeting.

7.0 ACTION

No action was taken.

President Crum declared the meeting adjourned at 8:00 p.m.

_____

Paige Crum, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
November 15, 2021 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Paige Crum. Seven members were present.

MEMBERS PRESENT	OTHERS PRESENT
Paige Crum – President	Jeff Hersh, Superintendent of Schools
Tom Gibson – Vice President	Debbie Coleman, Clerk of the Board
Jennifer Bain	Dr. Clint Schutte, Associate Supt. of Business and Finance
Greg Fenster	Dr. Mike Clagg, Assistant Supt. of Personnel
Dr. Susan Norton	Jennifer Reed, Asst. Supt. of Learning Services
Jeremy Bennett	Angie Estell, Director of Special Services
Jerome Crawford	David Herbert, Director of IT
	Adia Ludwig, Communications Director
	HPD Officer Sergeant Case
	Others

1.0 ORGANIZATION MEETING OPENING

1.1 Call to Order

Paige Crum called the meeting to order at 7: 00 p.m. with seven members present.

1.2 Flag Salute – Campus High School

Campus High School teacher Ms. Angie Luna and the Campus High School Super Colts led the Board in the Pledge of Allegiance. Super Colts members present for the Pledge of Allegiance were: Autumn McCutchen, Christian Wisdom, Joscelyn Arellano, Morgan McDonald, Lane Leis, Chance Crawford, Jordan Bonds, Danika Balding, Andrew Landreth, Alyssa Wapelhorst, Lilly Miller, Zander Shaffer and Sebastian Dotson.

1.3 President's Announcements (No Documentation)

- Star Polisher

  The Board recognized USD 261 Star Polisher Award certified staff recipient Kelly Rummery nominated by Mark Foster and classified staff recipient Carol Lipke Hyle nominated by B. J. Knudson for their outstanding dedication to USD 261.
- KASB Delegates – KASB Annual Convention

  Ms. Crum gave a brief overview of the KASB Annual Convention. Board members Paige Crum, Jeremy Bennett, Dr. Susan Norton, and Jennifer Bain attended the KASB Annual Convention along with Superintendent Jeff Hersh. Mr. Jeremy Bennett was the designated Board Delegate.
- Discuss Possible December Meeting Time Change

  MOTION to change the meeting time of the December 20, 2021 Regular BOE Meeting from 7:00 p.m. to 5:30 p.m. in order for BOE members to attend District programs. (Gibson/Norton) Motion carried 7-0.

1.4 Superintendent's Announcements (No Documentation)

- 261derful Presentation

  Mr. Jeff Hersh presented the following individuals with the 261derful award: Prairie Elementary School Principal, Jarrod Craig and Prairie kindergarten teacher Alexandria Brumbaugh for their dedication and support of the students at Prairie.

COVID testing paras – Makayla Chavez and Kayla Browning for their unwavering service to the families of USD 261.

Jeremy Johnson, Campus High School alum and owner of JJ's Quality Homes Construction Company donated all building materials and assisted in the construction of an outdoor shed. After completion of the construction, Mr. Johnson donated the shed to Campus to do whatever Campus chooses to do with the shed. Mr. Johnson also offered summer internships to the students that worked on the shed construction.

- Legislators' Invitation to Meet with the Board
  Mr. Hersh discussed inviting the Legislators' to meet with the Board the week of January 3, 2022. The in-person meeting will take place at Haysville High School.
  Mr. Hersh will send the Board members possible dates to meet with Mark Tallman from KASB to compile questions for the Legislators. Invitations to a Special BOE Meeting for an open panel discussion on educational issues will be sent to State Senator Dan Kerschen, Representatives Brian Bergkamp and Cindy Howerton, State School Board member Jim McNiece and District 2 County Commissioner Sarah Lopez. The Haysville Mayor, City Council members, City leaders, and the USD 261 Executive Team will be invited to join in the discussion.
- New Personnel – Dr. Sherrie Frazey, Nelson Elementary Principal
  Mr. Hersh introduced Dr. Sherrie Frazey, Nelson Elementary Principal to the Board.
- ESSER III Committee
  Jennifer Reed reported that a committee will be formed to look into ESSER III funds.
- KASB Conference
  Jeremy Bennett attended a session on Social and Emotional Learning which was excellent.
  Dr. Norton noted that there were many good sessions offered and with four Board members attending they were able to divide up and attend several of the sessions and share information with one another.
  Jennifer Bain was excited that there were many things to bring back and share with USD 261. One session she was very motivated by was with Principal EL who talked about how to speak to young people.

1.5 Campus High School Student Council Report
Student Council Executive Secretary Kayla Johnson gave a short presentation to the Board on Student Council events: Trick-or-Treat on Main Street, United Way Fundraiser which will include a teacher getting a pie in the face and Winter Wishes.

1.6 New and Good (No Documentation)
None

1.7 Amend Agenda (No Documentation)
MOTION to approve the Consent Agenda as presented.
(Bain/Bennett)
MOTION corrected to approve the Agenda as presented.
(Bain/Bennett) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.

- Kimberly Steward addressed the Board with a concern regarding Halloween costumes.

2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Parents As Teachers received a donation in the amount of $48.89 from the Derby Chick-Fil-A fundraiser.
- Nelson Elementary School received a donation of 34 Kleenex Boxes with an approximate value of $34.00 from David Carroll.
- Hemphill Building received a donation of QT drink coupons valued at $300.00.
- Hemphill Building received $100.00 for winning the float contest at Haysville Fall Festival.

Thank you cards were received from Ruth Clark Elementary School for the donuts for American Education Week and Sonic drinks.

MOTION to approve the Consent Agenda as presented.

(Norton/Gibson) Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS – PDF

Dr. Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.

MOTION to approve the Treasurer's Report/Bills as presented.

(Norton/Bain) Motion carried 6-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Department Reports: Personnel Report – Clagg
  Dr. Clagg gave a brief overview of the Personnel Department. A new avenue for recruiting is scheduled for Friday, December 3rd. All areas of USD 261 will be participating by show casing their part of USD 261.
- Elementary Report Card – Reed
  Jennifer Reed presented information to the Board regarding the Elementary Report Card. Ms. Reed informed the Board that a proposed wording change to the Language Arts portion of the report card will be made. Wording will change on the 1st – 5th grade report card from "Reading Instructional Level" to "Fluency %ile". This change will start the second semester of the 2021-2022 school year.
- 2021-2022 Student Count Update – C. Schutte
  Dr. Schutte provided the Board with information regarding the unofficial 2021-2022 student count.
- KASB Board Policy Review
  Mr. Hersh presented information to the Board regarding the process for KASB to review and update all USD 261 Board Policies.
  The cost to the District for the review will be approximately $11,500.00 to review the Board Policies and all Student and Staff Handbooks.
- Cyber Security – Herbert
  Mr. David Herbert and Dr. Clint Schutte presented information to the Board regarding cyber security and insurance costs associated with cyber security within USD 261.

6.0 ACTION ITEMS

No Action Items

Ms. Crum declared a 5-minute break from 9:25 p.m. – 9:30 p.m.
Seven Board members returned to the meeting at 9:30 p.m.

7.0 FIRST READINGS

7.1 Curriculum Proposals – Reed

Mr. Morford, Campus Principal and Mr. Walter Zemanick, Counselor at Campus High School presented information to the Board regarding eight curriculum proposals from Campus High School.

The following curriculum proposals were presented:

- Adding Essentials of Fashion, Apparel and Interior Design to the Fashion and Interior Design Pathway.
- Adding Fashion Trends to the Fashion and Interior Design Pathway.
  FACs teacher Ms. Brooke Ward was present to answer questions from the Board regarding Fashion curriculum.
- Adding AP World History as an elective for Juniors and Seniors.
  Mr. Casey Meier and Mr. Jacob Ditton were present to answer questions from the Board regarding History curriculum.
- Adding a new Meteorology class to the Science Department.
- Adding AP Environmental Science as part of the CTE Energy Pathway in the Science Department.
- Adding Vertebrate and Invertebrate Zoology to the Biology Department.
  Mr. Travis Bourn and Mr. Darrin May were present to answer questions from the Board regarding Science curriculum.

This was a first reading with no action requested from the Board.

7.2 Computer Purchase / Lease - Herbert

Mr. David Herbert requested Board approval to purchase approximately 2000 Chromebook computers for student use.

This was a first reading with no action requested from the Board.

7.3 Additional SPED Personnel

Ms. Angie Estell presented information to the Board and requested Board approval for additional SPED personnel.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Flag Salute -
- Board Policy Review
- Health Clinic Report - January
- Curriculum Report – Reed - January
- District / Community Retreat - January
- Live Streaming BOE meetings - January
- Demographic Study - January
- SPED Review - February

8.2 Board Calendar

8.3 Special BOE Meeting in January

Schedule a Special BOE Meeting the week of January 3rd for an open panel discussion on educational issues.

Ms. Crum declared a 5-minute break from 10:32 p.m. – 10:37 p.m.
Seven Board members returned to the meeting at 10:37 p.m.

9.0 EXECUTIVE SESSION – Nonelected Personnel – To protect the privacy interests of an identifiable individual (Superintendent's Evaluation)

MOTION to go into executive session at 10:37 p.m. for 15-minutes, to return at 10:52 p.m. for the discussion of Nonelected Personnel – To protect the privacy interests of an identifiable individual.
(Crum/Gibson) Motion carried 7-0.

The Board reconvened at 10:52 p.m. with four members present.
(Crum, Bennett, Bain, and Crawford)

MOTION to extend executive session for 20-minutes to return at 11:13 p.m. for Nonelected Personnel – To protect the privacy interests of an identifiable individual (Superintendent's Evaluation)
(Crum/Bain) Motion carried 4-0.

The Board invited Mr. Hersh to join them in Executive Session.
Mr. Hersh joined the Board in Executive Session at 10:52 p.m.

The Board reconvened at 11:13 p.m. with seven members present.

Mr. Hersh returned to the Board Room at 11:13 p.m.

10.0 ADJOURNMENT
Meeting adjourned at 11:15 p.m.

_____
Paige Crum, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

2021-2022

PERSONNEL RESUME

Name Meliesa (Hope) Griswold

For Position As C.L.A.S.S. Social Worker

Building Haysville Middle School/Haysville West Middle School

Education

Undergraduate	Date	Degree	Major
Pittsburg State University	2002	BS	Social Work

Graduate	Date	Degree	Major
Ft. Hays State University	2022	MSW	Social Work

Experience	Dates	Years
St. Francis Ministries	2018-2019	1
Oklahoma Dept. of Human Services	2014-2018	4
Wichita Early Head Start	2014	1
Wichita Head Start	2010-2012	2
Youthville	2004-2012	6
Rainbows United	2003-2004	1

Salary Offered $25,151 **Degree** BS+12 **Level** I
(89 day agreement starting January 3, 2022)

2021-2022

PERSONNEL RESUME

Name Jason Jinkens

For Position As Physical Education Teacher

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Northwestern Oklahoma State University	2002	BS	Health

Graduate	Date	Degree	Major
Baker University	2019	MS	School Leadership

Teaching Experience	Location	Dates	Years
Science Teacher	Clearwater, KS	2018-2021	3
Weights/Science Teacher/A.D.	Belle Plaine, KS	2006-2018	12
Conditioning/Science Teacher	Haven, KS	2003-2006	3

Salary Offered $34,850 **Degree** MS **Level** J
(102 day contract starting December 3, 2021))

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: December 20, 2021

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Kelly Rummery, Counselor at Haysville High School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: December 20, 2021

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Mary Kathleen Jones, Math Teacher at Haysville West Middle School, effective December 31, 2021.

CA

USD 261
HAYSVILLE SCHOOLS

Nelson Elementary School

245 N. Delos
Haysville, Kansas 67060
316-554-2273
Fax# 316-554-2275

Dr. Sherrie Frazey
Principal

To: Board Of Education
From: Nelson Elementary
Date: Dec 15, 2021

To The Board Of Education:

Nelson Elementary is requesting Board approval for a donation of 13 Boxes Of Cookies each at $10.98, Box Of Chips at $13.98, Trail Mix Bag at $9.98 and a Bag of Hershey's Chocolate at $12.98 from Haysville United Methodist Church. The approximate dollar value of the donation is $ 179.68

Donor's Address:
Haysville United Methodist Church
601 E Grand Ave
Haysville, KS 67060

Thank You,
Sherrie Frazey

To: Debbie Coleman, BOE Clerk

From: Linda Long, Support Services Coordinator

Re: Large donation to USD #261

Date: 12/2/2021

USD #261 Board of Education Members,

Please accept the donation of 3091 3.38 oz bottles of hand sanitizer and 999 80 count packages of hand sanitizing wipes purchased from Menards by a Wichita resident. The donor information is:

Melinda Eddington
13644 W. Highland Springs Court
Wichita, KS 67235

Mrs. Eddington was referred to USD #261 and given my name by Kansas Non-Profit Chamber President, Cindy Miles.

We are thrilled to be the recipient of such a generous donation from Mrs. Eddington.

Sincerely,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison
SBHC Clinic Coordinator

3.4 Student Appeal

No supporting documentation.

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

HAYSVILLE USD #261

RESOLUTION#: 6

DATED: 12/20/2021

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE:	11/12/2021	DIRECT DEPOSIT	1343	CK# 69453-70575	2,844,833.03
		WITHHOLDING		CK# 77796-77827	1,941,363.12
		WITHHOLDING		CK# 77838-77840	868,024.08
				CK# 78050-78052	1,099,574.45

LONGEVITY PAYROLL

DATE:	11/19/2021	DIRECT DEPOSIT		CK# 70576-71233	402,947.54
		WITHHOLDING		78054-78058	111,301.47

ACCOUNTS PAYABLE

DATE:	11/19/2021	Manual Cks	78059-78068	41,760.86
	12/8/2021	Manual Cks	78102-78123	145,141.63
	12/10/2021	Manual Cks	78125	30,438.50
	12/20/2021	Cks	78127-78328	582,723.44
		Void Cks		(606,279.72)

TOTAL REGISTER: 7,461,828.40

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	809,045.48	3,098,221.00	-3,419,432.61	487,833.87	-92,912.29	394,921.58	-674,537.67
07	FEDERAL FUNDS	-525,304.77	327,878.00	-329,327.97	-526,754.74	25.24	-526,729.50	-33,869.35
08	SUPPLEMENTAL GENERAL	950,761.32	0.00	-326,025.68	624,735.64	-19,981.16	604,754.48	-11,334.10
11	AT-RISK (4 YEAR OLD)	77,820.17	0.00	-43,094.07	34,726.10	-190.74	34,535.36	-7,139.33
13	AT-RISK (K-12)	285,586.86	80.00	-317,438.69	-31,771.83	-710.00	-32,481.83	-71,656.10
14	BILINGUAL	61,780.37	0.00	-22,952.73	38,827.64	0.00	38,827.64	-3,850.71
15	VIRTUAL EDUCATION	0.00	0.00	0.00	0.00	-30,438.50	-30,438.50	0.00
16	CAPITAL OUTLAY	360,561.25	3,948.88	-222,564.69	141,945.44	-173,634.64	-31,689.20	0.00
18	DRIVER TRAINING	172,852.82	0.00	0.00	172,852.82	0.00	172,852.82	0.00
24	FOOD SERVICE	2,757,165.92	450,610.15	-436,706.66	2,771,069.41	-134.75	2,770,934.66	-28,040.20
26	PROFESSIONAL DEVELOPMENT	35,335.34	0.00	-4,166.07	31,169.27	-6,600.00	24,569.27	-126.80
28	PARENTS AS TEACHERS PROGRAM	84,542.97	0.00	-48,247.80	36,295.17	-789.91	35,505.26	-8,448.17
30	SPECIAL EDUCATION	816,376.26	13,652.79	-1,349,127.06	-519,098.01	-3,403.64	-522,501.65	-242,808.50
31	CONSTRUCTION	-1,100,000.00	0.00	0.00	-1,100,000.00	0.00	-1,100,000.00	0.00
34	VOCATIONAL EDUCATION	211,683.08	0.00	-65,997.36	145,685.72	-3,879.81	141,805.91	-15,911.60
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	121,278.55	10,299.89	-24,476.39	107,102.05	-35,378.02	71,724.03	0.00
62	BOND & INTEREST #1	13,557,443.79	0.00	-6,115,806.89	7,441,636.90	0.00	7,441,636.90	0.00
70	ECC STATE GRANT	-17,546.29	3,071.06	-8,139.32	-22,614.55	-393.00	-23,007.55	-1,851.92

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	104,576.90	49,872.72	-14,597.45	139,852.17	0.00	139,852.17	0.00
TOTAL		19,819,662.57		-12,748,101.44		-368,421.22		-1,099,574.45
			3,957,634.49		11,029,195.62		10,660,774.40	

9000.00 Petty Cash
11.020.195.62
1,099,574.45 Payroll Correction
9,920,621.17 Bank Balance
9,920,621.17 General Ledger Balance
-0-

********** End of report **********

Bank Statement Closing Date: 11/30/2021
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 12/08/2021 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance			
Ending Balance Shown on this Bank Statement:		11,201,609.70	
Items Not Listed on this Statement			
Checks:	-1,280,988.53		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-1,280,988.53	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			9,920,621.17
Ending Cash Balance as of 11/30/2021			
Beginning Cash Balance:		19,810,662.57	
Items from Skyward Sources			
Accounts Payable Sources:	-4,503,721.33		
Cash Receipts Sources:	3,978,824.75		
Journal Entries Sources:	-6,117,364.25		
Payroll Sources:	-3,247,780.57		
Subtotal of Skyward Sources:		-9,890,041.40	
Month End Balance:			9,920,621.17
Variance:			0.00

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2021-22 Revised Budget	November 2021-22 Monthly Activity	2021-22 FY Activity	Encumbered Amount	2021-22 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	275,000.00	0.00	150,000.00	0.00	125,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	1,075,000.00	0.00	0.00	0.00	1,075,000.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	8,592,445.00	0.00	1,296,513.00	0.00	7,295,932.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	100,000.00	0.00	0.00	0.00	100,000.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	372,662.00	0.00	0.00	0.00	372,662.00
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	1,982,044.00	0.00	1,000,000.00	0.00	982,044.00
08	E	5214	000	0000	000	Transfer To Bilingual	202,829.00	0.00	100,000.00	0.00	102,829.00
08	E	5226	000	0000	000	Transfer to Professional Devel	100,000.00	0.00	50,000.00	0.00	50,000.00
08	E	5228	000	0000	000	Transfer To Parent Ed	150,000.00	0.00	0.00	0.00	150,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	5,100,000.00	0.00	1,000,000.00	0.00	4,100,000.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	850,000.00	0.00	350,000.00	0.00	500,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							18,899,980.00	0.00	4,046,513.00	0.00	14,853,467.00

Number of Accounts: 23

********** End of report **********

FD	FD	2021-22 Revised Budget	2021-22 FYTD Activity	2021-22 FYTD Unexpended Bal	Encumbered Amount	2021-22 FYTD Unencumbered Bal	2021-22 FYTD %
06	GENERAL FUND	42,875,425.00	12,919,781.86	29,955,643.14	92,912.29	29,862,730.85	30.35
07	FEDERAL FUNDS	3,502,762.89	1,487,447.03	2,015,315.86	-25.24	2,015,341.10	42.46
08	SUPPLEMENTAL GENERAL	14,147,355.00	4,494,910.52	9,652,444.48	19,981.16	9,632,463.32	31.91
11	AT-RISK (4 YEAR OLD)	597,662.00	115,273.90	482,388.10	190.74	482,197.36	19.32
13	AT-RISK (K-12)	8,802,450.00	1,035,319.33	7,767,130.67	710.00	7,766,420.67	11.77
14	BILINGUAL	202,829.00	61,172.36	141,656.64	0.00	141,656.64	30.16
15	VIRTUAL EDUCATION	0.00	0.00	0.00	30,438.50	-30,438.50	0.00
16	CAPITAL OUTLAY	3,698,317.00	1,064,786.65	2,633,530.35	173,634.64	2,459,895.71	33.49
18	DRIVER TRAINING	148,600.00	51,693.00	96,907.00	0.00	96,907.00	34.79
24	FOOD SERVICE	3,945,000.00	1,252,383.64	2,692,616.36	134.75	2,692,481.61	31.75
26	PROFESSIONAL DEVELOPMENT	100,000.00	18,830.73	81,169.27	6,600.00	74,569.27	25.43
28	PARENTS AS TEACHERS PROGRAM	480,000.00	140,961.83	339,038.17	789.91	338,248.26	29.53
30	SPECIAL EDUCATION	13,831,723.00	3,735,081.66	10,096,641.34	3,403.64	10,093,237.70	27.03
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	850,000.00	204,314.28	645,685.72	3,879.81	641,805.91	24.49
51	KPERS RETIREMENT CONTRIBUTIONS	6,916,609.00	2,961,461.85	3,955,147.15	0.00	3,955,147.15	42.82
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	717,479.68	737,352.74	-19,873.06	35,378.02	-55,251.08	107.70
62	BOND & INTEREST #1	7,554,339.00	6,115,806.89	1,438,532.11	0.00	1,438,532.11	80.96
70	ECC STATE GRANT	60,000.00	20,931.98	39,068.02	393.00	38,675.02	35.54
95	PAYROLL CLEARING	0.00	423,383.47	-423,383.47	0.00	-423,383.47	0.00
	Grand Expense Totals	108,430,551.57	36,840,893.72	71,589,657.85	368,421.22	71,221,236.63	34.32

Number of Accounts: 2505

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

USD 261 HAYSVILLE SCHOOLS

Jeff Hersh <jhersh@usd261.com>

FW: Policy Audit

Leslie Garner <LGarner@kasb.org> Fri, Oct 29, 2021 at 4:04 PM
To: Jeff Hersh <jhersh@usd261.com>
Cc: Donna Whiteman <Dwhiteman@kasb.org>

The price for a full audit will be $11,500. That includes a review of your handbooks. You will receive a complete updated policy manual in the end.

The price for a review is $5,750. With the review we will look at the last 3 years policies and that will not include a review of your handbooks. It also does not include a complete policy manual at the end of the review. We would just send you the policies that would need to be updated.

Please let me know how you would like to proceed and I can send you the appropriate agreement.

KASB Lead · Serve · Advocate
Kansas Association of School Boards

Leslie Garner
Paralegal/Legal Coordinator
o. 785-273-3600 | www.kasb.org
800-432-2471

The information contained in this message is from the Legal Department of the Kansas Association of School Boards, and any attachment is confidential and intended only for the named recipient(s) or agent(s) of the board. If you are not the intended recipient or an employee or agent responsible to deliver it thereto, you are hereby notified that copying, distributing, or retaining this communication is prohibited. If you have received this message in error, please contact the sender immediately by return email and delete the original message and any attachment(s) thereto.

[Quoted text hidden]

The relationship between policies, regulations, and handbooks.

Any written documentation that establishes rules or expectations can be considered board policy. However, most boards separate these issues into three areas: policy, regulations, and handbooks.

Board policies are principles adopted by the board to chart a course of action. They express what the board wants and may include directions telling administrators how much or what type of action is needed in specified circumstances. In some cases, board policies also tell why the action must be taken. Properly written policies are broad enough to give administrators general direction yet flexible enough to allow school staff a range of options in moving forward with an appropriate response to the situation.

Regulations are developed to give administrators more detailed directions for putting policy into practice. They often tell how, why, where and by whom tasks are to be performed.

Handbooks contain detailed rules for staff and students. Handbooks are developed by administrators with the assistance of other staff and are presented to the board for approval. After annual board approval, handbooks take on the force and effect of law and are distributed and used as guiding principles for the next school year.

KASB provides model policies covering 13 critical areas of school district governance.

KASB model policies comply with Kansas statutes and regulations, applicable Federal laws, and best-practice recommendations for boards and staff. KASB attorneys update policy recommendations during the year to reflect changes in law, statute and court decisions.

KASB model policies are organized in the following categories:

- School District Organization
- School Board Operations
- General School Administration
- Fiscal Management
- Business Management
- Facility Expansion Program
- Personnel
- Negotiations
- Instructional Program
- Students
- General Public Relations
- Interorganizational Relations
- Relations with Other Education Organizations



Which service is the right one?

Policy Review

The KASB policy review includes a thorough review of your board policy manual with a focus on the last three years of policy updates developed by KASB. In addition, our legal staff ensures district policies include recent changes in state and federal laws and regulations and resolves conflicts in personnel policies and negotiated language. This service does not include a full rewrite of the policy manual, but districts would receive various sample policies as recommended by KASB staff and documentation of why the changes are being recommended.

ENROLLMENT	CONTRACT FEE
up to 499	$1,500
500 to 700	$1,875
701 to 900	$2,250
901 to 1,999	$2,625
2,000 to 2,999	$3,000
3,000 +	Negotiable

Full Audit

A KASB custom audit and rewrite of a district's current board policy involves a complete overhaul of the board policy manual, including review and revision of student and staff handbooks. The audit of the board policy manual is performed over the course of two drafts.

ENROLLMENT	CONTRACT FEE
up to 499	$5,500
500 to 700	$6,500
701 to 900	$7,500
901 to 1,999	$8,500
2,000 to 2,999	$9,500
3,000 +	Negotiable

At both the first and second draft stages, the district receives a completely revised board policy manual (notebook) in print as well as an electronic copy. The contract fee includes (if requested) three visits to the district by a KASB attorney with the district paying only mileage and out-of-pocket expenses. Additional visits are available at the current rate of $175 per hour as established by the KASB Board of Directors. Additional copies, including a binder and dividers, of the final policy book are available for $100 each.

After the first paper or electronic draft of the policies are provided to the district, the following steps are recommended:

1. The superintendent reviews the draft policies with other district administrators.
2. The superintendent schedules sectional reviews by various persons or stakeholder groups. These groups may include:
   a. Personnel - a representative from the teachers' association and a classified employee spokesperson;
   b. Students - one or more student council members or parents;
   c. Public Relations - PTA or site council members or a group of patrons;
   d. Board Operations - the board president;
   e. Business Management - clerk/business manager and treasurer;
   f. Instructional - teachers' representative and district administrators.
3. The board, either as a group or working in small groups of three or less, reviews the entire book or sections of the book and recommends changes to the whole board.
4. A KASB staff member conducts a policy inservice or policy work session in the district, if desired. This is included in the contract cost.
5. The draft book marked with desired changes or Microsoft Word documents containing the entirety of the edits proposed by the board using the "track changes" function are returned to KASB for additional editing.
6. The final draft will reflect the desired changes in a clean print and electronic copy for district use.
7. The board formally adopts the new policy book and instructs the clerk to distribute copies or files as necessary.

Partial Audit

KASB also offers a hybrid service to boards whose policy manual is in critical need of updating, but the board is unwilling or unable to invest in the full audit service. A partial audit, like the full audit, involves a complete rewrite of your board policy manual over the course of two drafts and includes print and electronic copies of the new board policy manual at each draft stage. However, a partial audit does not include review and revision of all district handbooks.

Pricing for this service is provided at a reduced rate. For consistency in pricing, $200 will be taken off of what would have been the full audit price per handbook which is not reviewed pursuant to the partial audit, up to a maximum $2,000 reduction of the full audit price. For example, a district utilizing a total of five handbooks will receive $1,000 off the price of a full audit with this option (5x$200=$1,000). A district which has 15 handbooks in use would get the maximum $2,000 reduction taken off the full audit price.

Additional Policy Services

Staff/Student Handbook Review
$175 per hour

Crisis Plan Review
$175 per hour

Why not take it to the next step?

BoardDocs
Your Paperless Governance Solution

BoardDocs is the paperless governance solution endorsed by KASB. As the pioneer of eGovernance, BoardDocs give districts affordable options for efficient management, preparation, approval and distribution of agendas, policies, and documents. There is no expensive equipment to purchase, no local servers to manage, and no time consuming processes for your IT staff to implement or maintain.

BoardDocs Pro provides a remarkably intuitive, lightning-fast eGovernance solution for managing every aspect of the preparation, approval, and distribution of documents associated with eGovernance.

BoardDocs LT has been designed for smaller organizations that want an easy-to-use and reliable paperless agenda service at an affordable cost. This option is also good for larger organizations seeking a powerful entry level solution.

And for the power users, new BoardDocs Plus This new service enhancement enables organizations with multiple public governing bodies to leverage BoardDocs to provide a separate, distinct and comprehensive suite of services to each group.

Contact KASB to learn more about BoardDocs and what it can do for your district!

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Brooke Ward
Re: Course Proposal
Date: 11/3/2021

History/Relevance: The FCS department has been growing for several years and with the number of students in enrolling in the limited F.A.I.D courses the numbers support adding an additional course.

What: Adding the course **Essentials of Fashion, Apparel and Interior Design**, to the Fashion and Interior Design Pathway (F.A.I.D)

Why: This course is needed for a full **F.A.I.D** pathway approval

Where: Campus Highschool, Family Consumer Science Department

When: Starting the 2022-2023 School Year

How: Course would be added into the Campus Course Schedule and mapped in KCCMS for **FULL PATHWAY APPROVAL**.

Who: Roya Eck and/or possibly an additional FCS teacher would be teaching the course.

How much: Possibly adding an additional teacher to help teach this course along with other courses in the FCS department.

Thank you,

Brooke Ward

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Brooke Ward
Re: Course Proposal
Date: 11/3/2021

History/Relevance: The FCS department has been growing for several years and with the number of students in enrolling in the limited F.A.I.D courses the numbers support adding an additional course.

What: Adding the course **Fashion Trends**, to the Fashion and Interior Design Pathway (F.A.I.D)

Why: This course is needed for a full **F.A.I.D** pathway approval

Where: Campus Highschool, Family Consumer Science Department

When: Starting the 2022-2023 School Year

How: Course would be added into the Campus Course Schedule and mapped in KCCMS for **FULL PATHWAY APPROVAL**.

Who: Roya Eck and/or possibly an additional FCS teacher would be teaching the course.

How much: Possibly adding an additional teacher to help teach this course along with other courses in the FCS department.

Thank you,

Brooke Ward

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Casey Meier, Jacob Ditton – Campus History Department
Re: Additional History Classes
Date: 11/1/2021

History/Relevance: Currently at Campus High School we offer Advanced Placement World History to our 9th grade students. Typically, nationwide, this course is offered to High School Sophomores, Juniors and Seniors. When we last adjusted our social studies curriculum, we aligned the AP World History course with the Freshmen class, because there was not a better alternative. Recently the College Board released an official Pre-AP World History course.

What: It is our recommendation that we add the Pre-AP World History and Geography Course at Campus High school for 9th grade students. We then would like to offer the Advanced Placement World History Course as an elective option for Juniors and Seniors.

Why: We currently offer Advanced Placement World History to our ninth grade students. We are finding that the AP course may be too intimidating for some incoming 9th grade students who would like to challenge themselves with more rigorous courses. In offering the Pre-AP course more students could be more comfortable and better prepared to take the harder AP and IB courses offered at Campus High School.

Where: Campus High School

When: Start School Year 2021-2022

How: This course provides students the unique opportunity of understanding some of the more rigorous demands of the AP Course, without the demands of the AP Exam. Our hope is that 9th grade students who take the course will be more prepared for AP United States History during their sophomore year, then feel comfortable taking International Baccalaureate classes their junior year or AP World History as an elective course.

Who: Campus High School Staff and Campus High School Students.

How much: There is an annual cost of 3000 dollars per year. However, this includes a full-year course framework, digital instructional resources, teacher print materials, various learning checkpoint exams, online modules for professional development, including a leadership workshop.

Because of the number of materials provided by College Board online, there are no additional costs for textbooks for the course.

Thank you

USD 261
HAYSVILLE
SCHOOLS

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Casey Meier, Jacob Ditton – Campus History Department
Re: Additional History Classes
Date: 11/1/2021

History/Relevance: We are eager in the History department to provide as many opportunities as possible for students to learn more about history topics they enjoy but also provide them with opportunities to earn college credits while in high school.

What: It is our recommendation that we add the AP European History as an elective course option for Juniors and Seniors.

Why: In addition to having AP World History as an elective we also want to add AP European History. This would allow students that want to have a choice in advanced history classes for Juniors and Seniors. This would also align Campus High School with other surrounding districts.

Where: Campus High School

When: Start School Year 2021-2022.

How: Curriculum is set by College Board. More information for the curriculum can be found at the following link. AP European History – AP Students | College Board

Who: Campus High School Staff and Campus High School Students.

How much: The costs associated with the class would be

- Professional Development for the teacher (~$650)
- Textbooks

The recommended textbook would be "Perfection Learning AMSCO AP European History book" https://www.perfectionlearning.com/advanced-placement-european-history-13402-g.html The book is $21.95 per copy. This is likely to be a small class so we would only need a set of 30 textbooks. This total would be $658.50. The other cost would be for students with $96 for the AP Exam, unless they are on free/reduced lunch.

Thank you

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Campus High School Science Department
Re: Proposed New Course - Meteorology
Date: 11/2/2021

History/Relevance: The science department at Campus High School is always looking to the future. With our weather and climate changing we believe that a Meteorology class would better serve our students for the future.

What: New Meteorology class. The curriculum will follow the NGSS standards for Kansas.

Why: This will give students another option for completing their third credit that is a physical science background, while giving them another option for a career in the future.

Where: The class will be offered within the Science Department at Campus High School.

How: Students will run online simulations and complete hands-on labs to complete this course.

Who: Any student who completes Biology can take Meteorology in the Engineering Pathway. Any teacher with an Earth Science certificate can teach the class. As of this time we have teachers on the staff with an Earth Science certificate.

How much: The first year will be the most upfront cost. The books cost about $100 per student. A probable class size would consist of 30 students. A set of traditional hard copy books will cost between $3000-$4000.
Another option is browser based online simulations and lesson plans. They are provided by the company Layered Earth that has sent a quote of $498 for an annual login for 35 students and one instructor. This will be a year to year cost that will take 8 years to equal the cost of traditional textbooks. This is the best option because of the ever changing technological needs of our students.
The equipment for the class will be the same equipment that is already owned by the Science Department. No large equipment cost will occur except for the upkeep of existing equipment. Most weather stations and the National Weather Center in Norman Oklahoma have sites that will supplement lessons which can be accessed using a student chromebook.

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Campus High School Science Department
Re: Proposed New Course - AP Environmental Science
Date: 9/2/21

History/Relevance: The "average" science student that may not go into science as a career will need to be an informed citizen and voter in the future. The only way they can be introduced to some science concepts that will influence them the rest of their lives is to take a rigorous course that allows them to be exposed to environmental concepts and increased writing skills - and that course is AP Environmental Science.

What: The AP Environmental Science course is an interdisciplinary course embracing topics from geology, biology, environmental studies, environmental science, chemistry, and geography. This course is equivalent to a one-semester introductory course in environmental science. This course will engage students in scientific principles, concepts and methodologies required to understand the interrelationships within the natural world.

Why: Lower standardized test scores in science along with most students' lack of interaction with the natural world is a major reason this course would attempt to combat those weaknesses. The mission of Campus High School is to prepare students to be life-long learners and responsible, contributing citizens in a changing world and in order to prepare students to become lifelong learners they must understand the world around them.

Where: The AP Environmental Science course will be taught at Campus High School.

When: Starting in the Fall of 2022. This will be a full year course.

How: The course is part of the CTE Energy Pathway at the technical level, and it is part of the CTE Biochemical Pathway at the technical level. The course will follow AP Environmental Science course of study as proposed by AP Central and the college board. Although there are no specific required labs, it is required that students have the opportunity to spend a minimum of 25% of instructional time engaged in hands-on, inquiry-based laboratory and/or fieldwork investigations.

Who: All teachers in the science department are qualified to teach AP Environmental Science with their current certifications. If dual credit is desired then there are at least 3 teachers that are qualified to teach it for dual credit.

How much: For teacher training on the new AP Environmental Science reformed course $175 for a one day on-line training. The week-long summer institute is $400 - this is the most common method for comprehensive training for AP courses. A lab bundle of AP Environmental suggested lab activities is around $1200 - most of those supplies are reusable indefinitely with a consumable refill cost of about $150.

New Course Proposal Guidelines

New Courses: Vertebrate and Invertebrate Zoology

- Who: Tyler Balsters will teach both Vertebrate and Invertebrate Zoology classes. He is certified to teach all biology classes and has a strong background in zoology. Vertebrate and Invertebrate Zoology will be a Junior-Senior level class with a prerequisite of a "C" in Biology. We had to make an extra section of zoology this semester to include all of the students who wanted to take zoology, so there is a high student interest in zoology courses.

- What: Both zoology classes will focus on the taxonomy, structure and function, natural history, behavior, and ecology of animals. These classes will incorporate field observations/identification, field collections, laboratory experiments, dissections, and projects. Vertebrate Zoology will study the 7 vertebrate classes: Agnatha, Chondrichthyes, Osteichthyes, Amphibia, Reptilia, Aves, and Mammalia. Invertebrate Zoology will study the 8 major invertebrate phyla: Porifera, Cnidaria, Platyhelminthes, Nematoda, Mollusca, Annelida, Arthropoda, Echinodermata.

- When: Vertebrate Zoology will be offered during the Fall Semester, while Invertebrate Zoology will be offered during the Spring Semester. There should be enough interest to have multiple sections of these courses. Many students are intrigued by the possibility to take a full year of zoology for their 3rd science credit/science electives.

- Where: This class would be offered at Campus HS. No additional lab equipment would be needed at this time. The proposed classes would utilize the CHS Environmental Lab often for identification and collection activities. Vertebrate Zoology would be taught in the fall due to the weather being warmer, so we could do more outside collections in the field and the water. Invertebrate Zoology would be taught in the spring because this class includes more organisms that can't necessarily be found easily in Kansas (e.g. sponges and jellyfish), so many of the example organisms will be observed through preserved specimens and dissections. Outdoors collections for invertebrates will be placed towards the end of the semester when the weather starts to warm-up.

- Why: Zoology includes the study of all invertebrate and vertebrate animals. It is difficult to fit all 8 invertebrate phyla and all 7 vertebrate classes into one semester. Oftentimes the invertebrate phyla are left out, but invertebrates make-up 97% of all animal diversity and include many species that are important to humans in Kansas and around the world. Mr. Balsters' background, expertise, and interests lie more in invertebrate zoology as well. Splitting the class into two semesters will allow more time to include dissections for each group and emphasize the identification and natural history of important species in Kansas and around the world. Students interested in animals, ecology, and the outdoors will have the opportunity to take a full credit's worth of zoology.

- Cost: The only additional materials needed would be ordering a few more specimens for dissection and observations. Splitting up the class into two semesters would actually require ordering less specimens. The current zoology textbook is sufficient to teach both classes.

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Technology
dherbert@usd261.com

To: Dr. Clint Schutte

From: David Herbert

Date: November 8th, 2021

RE: Student Chromebook Purchase

Dr. Schutte,

The district's current three year Chromebook lease for secondary Chromebooks (grade 9-12) will come to a conclusion in June of 2022. Due to possible supply chain issues that are currently effecting electronic products, it would be prudent and reasonable to start the purchasing process at this time. Current plans are to purchase approximately 2000 Chromebooks for student use (Campus High School and Haysville High School), and additional spare Chromebooks to provide minimal downtime for students if a Chromebook failure occurs.

The current price point is approximately $350 per unit. Total cost of this purchase including shipping, is around $700,000.00. A lease/purchase option will also be considered at the time of purchase. I am requesting that the Board of Education approve the purchase of Chromebook computers for student use in the amount not to exceed $700,000.00 with the vendor, quantity, and final price to be left up to the school district's administration. As in all purchases this large, all state and local guidelines will be followed. The current student Chromebooks will be collected and returned to the leasing company to fulfil the current lease obligation. Please feel free to contact me if you have any questions.

David Herbert
Director of Information Services
Haysville Public Schools

To: Advisory/Negotiations Team
From: Angie Estell, Director of Special Education
Re: Special Education Learning Facilitator/Instructional Coach
Date: November 15, 2021

History/Relevance: The special education department has historically had three administrators: the Director of Special Education, the Coordinator or Assistant Director of Special Education, and the Director of Early Childhood. This past year, the Director of Early Childhood retired. Upon review of the job responsibilities of each position, the decision was made to assign the administrative job responsibilities of the Early Childhood Director to the Assistant Direct of Special Education. At that time, the non-administrative responsibilities were divided between the Early Childhood School Psychologist (currently filled by a social worker) and the Early Childhood Secretary.

A significant responsibility of the special education department has been the oversight of IEPs. Oversight includes meeting IDEA regulations, reporting timely and accurate data, and developing quality descriptions of the Present Levels of Academic Achievement & Functional Performance, goals, and services. These oversight responsibilities are being covered by the Director of Special Education, the Assistant Director of Special Education and contracted services by a retired special education administrator/teacher when time allows. The department can carry out administrative responsibilities with two administrators but an additional staff member is needed to provide quality mentoring to staff members.

What: Approval of the Special Education Learning Facilitator/Instructional Coach

Why: The needs of the special education department have changed throughout the years and we need to address the changes with developing appropriate supports. The percentage of students receiving services through an individualized education plan has increased over the years. Due to the shortage of certified special education staff applicants, we are now hiring many teachers who are completing their special education endorsements while teaching. We need to be able to support these teachers in meeting the needs of their students and in developing quality IEPs. The Special Education Learning Facilitator would assist teachers in analyzing data to determine needs, modify curriculum, develop appropriate accommodations, and create positive learning environments.

Where: Student Support Services Department (Special Education).

When: Upon approval the position will be posted and remain open until filled with a qualified candidate.

How: Through the approval of this proposal and supporting special education ESSER Funds. The position will continue by building in the cost of the position into the Special Education Budget receiving state special education categorical reimbursement.

Who: Special Education Learning Facilitator/Instructional Coach (Job Description attached)
How much: Approximately $45,289 for a MS level teacher minus state special education categorical reimbursement (Approximately $29,000) totaling $16,289.

Job Description

Title: Special Education Learning Facilitator/Instructional Coach

Reports To: Director of Special Education

Supervises: Assigned students/staff

Evaluation: As per negotiated agreement

Qualifications:

1. Current Kansas State Special Education Teaching or Related Service provider license.
2. Master's degree preferred.
3. Three years of experience as certified special education teaching or related service provider is preferred.
4. Such alternative to the above qualifications as the board finds appropriate and acceptable.

Performance Responsibilities:

1. Assist in the training and support for special education teachers, focusing on the development of new special education teachers.
2. Review Individualized Education Plans, evaluations, and re-evaluations and communicate with staff to ensure compliance with the Individuals with Disabilities Education Act.
3. Work with special education administration in planning and conducting workshops and other inservice programs to help raise the level of understanding of instructional strategies for students with disabilities.
4. Recommend ways in which the curriculum can be modified to meet the special learning needs of students with disabilities.
5. Assist in analyzing data on student present levels and progress to determine student learning needs.
6. Support teachers in the identification and application of appropriate accommodations/modifications in the classroom as well as on district and state assessments for students with disabilities.
7. Assist teachers in organizing workspaces for effective learning.
8. Support the use of assistive technology to increase access to the general education curriculum and reduce the impact of identified students' disabilities.
9. Assist providers in designing and implementing special services activities and related documents that conform to federal, state and district guidelines.
10. Meet with teachers to help interpret and produce special education documentation requirements.
11. Assist in the design of Kansas Alternate Assessments and the implementation of other district and state assessments.
12. Assist in curriculum design and instructional delivery using a Multi-Tier System of Support model to enhance educational outcomes for all students.
13. Collaborate with building level student intervention teams to develop appropriate methods for collection of intervention fidelity and student progress monitoring data.

14. Serve as a consultant in the selection of assessment modalities and curriculum modifications for students suspected of having a disability.
15. Consult with teachers on identification, assessments, and special education requirements.
16. Assist with the creation of current special education support guides and materials to be distributed among the instructional staff and building administration.
17. Help building level teams differentiate between an Individualized Education Program and support through a 504 Plan.
18. Maintain appropriate, confidential records and provide timely reports.
19. Keep abreast of new information, innovative ideas, and techniques.
20. See that school district policies are observed during all activities.
21. Adhere to all district health and safety policies.
22. Other duties as assigned.

PHYSICAL REQUIREMENTS/ENVIRONMENTAL CONDITIONS:
Physical and emotional ability and dexterity to perform required work and move about as needed in a fast-pace, high-intensive work environment.

TERMS OF EMPLOYMENT:
At will

PERFORMANCE REVIEW:
Performance effectiveness evaluated in accordance with Kansas Statutes and Board of Education Policy.

7.0 FIRST READINGS

No supporting documentation.

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Workshop
Budget Hearing
Approve Budget
September
Site Council Mmbrshp. Apprvl (C. A.)
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
School Based Health Clinic Evaluation
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Review ASA Contract – Advrtng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
School Dude Inspection Report… Review Means and Methods for Asset Works

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section