REGULAR MEETING USD # 261
ADMINISTRATION BUILDING BOARD ROOM - 1745 W. GRAND AVE., HAYSVILLE, KANSAS
MAY 12, 2014 – 7:00 **P.M.**

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - Kristen Swartzendruber Scholarship Recipients
  - Star Polisher Awards
  - Graduation Dates Reminder
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 New and Good (No Documentation)
- 1.6 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Treasurer's Report / Bills – PDF

4.0 REPORTS – Focus on Learning
No Reports

5.0 FIRST READINGS
- 5.1 Policy Review
  - JCABB – Searches of Students
  - JCABB-R – Searches of Students
  - JCAC – Interrogation and Investigation
- 5.2 Substitute Teacher Handbook – pdf
- 5.3 Educational Support Handbook – pdf
- 5.4 Update Director of Facilities Job Description
- 5.5 Update Executive Assistant to the Superintendent Job Description

6.0 ACTION ITEMS
- 6.1 Policy Approval
  - JBH - Release of a Student during the School Day
  - JBH-R – Release of a Student during the School Day
  - JCAB – Searches
  - JCAB-R - Searches
- 6.2 Campus High School Staff, Student and Activities Handbooks - PDF
- 6.3 Haysville High School Staff and Student Handbooks - PDF
- 6.4 Request for Additional Special Education Staff – Cezar
- 6.5 Elementary Curriculum Proposal - PDF
- 6.6 Enrollment Fees
- 6.7 Equity in School Lunch Prices - PDF

7.0 DISCUSSION/REPORT ITEMS
- 7.1 Schools for Fair Funding Report
- 7.2 Future Agenda Items
- 7.3 Board Calendar

8.0 EXECUTIVE SESSION – Negotiations

9.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No Supporting Documentation

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
April 28, 2014 – 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Six Board members were present.

MEMBERS PRESENT
Susan Walston, President
Glenn Crum, Vice President
Paige Crum
Greg Fenster
Pat Lemmons
Forrest Hummel

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Clint Schutte, Asst. Supt. of Business and Finance
Debbie Coleman, Clerk of the Board
Teresa Tosh, Asst. Supt. of Learning Services
Dr. Mike Clagg, Asst. Supt. of Personnel
Myron Regier, Campus High School Principal
Ildo Martins, Haysville West Middle School Principal
Mark Foster, Haysville High School Assistant Principal
Carla Wulf, Ruth Clark Elementary School Principal
Dr. David Engelking, Prairie Elementary School Principal
Angie Estell, Assistant Director of Special Services
Liz Hames, Community Relations Coordinator
Jason Soupene, Assistant Director of Information Services
Jarrod Craig, Nelson Elementary Teacher
Others

1.0 MEETING OPENING

1.1 Call to Order

Susan called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Congratulations to Bella Johnson and Kayley Miller from Prairie Elementary School and Jasiah Scott and Sofia Gonzales from Rex Elementary School for being recognized by CIS during the STAR luncheon at the Beech Activity Center. The event was hosted by Greg "the Hitman" Williams.
- Thank you to everyone for a great Fine Arts Fair.
- Thank you to Debbie Coleman for the graduation information for the Board.
- Communities in Schools fund raiser for the Brian David Higby Fund was successful. Students are given the opportunity to apply for grants for summer enrichment camps.

1.4 Superintendent's Announcements

- The National Blue Ribbon Schools agency is here Monday and Tuesday to do a story on Campus High School.
- Leadercast is scheduled for Friday, May 9th at the Learning Center.
- Twitter for Education trainings are scheduled for Wednesday, May 7th at the Learning Center. There will be two sessions: 8:00 – 11:00 a.m. and 12:30 – 3:30 p.m.

1.5 New and Good

Paige Crum:

- Nice article in the Wichita Eagle about the District's energy savings efforts. BJ Knudson was quoted in the article.
- Prom was beautiful.

Dr. Burke:

- Dr. Burke attended the Communities in Schools fundraiser.
- Friday evening Dr. Burke ran in a 5-K and came in first place in his grouping.

Teresa Tosh:

- Teresa was interviewed on TV for All-Day Kindergarten and assessments.

Susan Walston:

- Ms. Walston attended the ribbon cutting for the new Haysville Fire Station.

1.6 Approve / Amend Agenda

MOTION to approve the Agenda as amended by adding an **Executive Session for Negotiations.**
(G. Crum / Lemmons) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes
None

2.2 Remarks/Comments from District Visitors – 2 minutes
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel
Additional Personnel information was distributed to the Board for approval.

3.3 Gifts and Grants
Ruth Clark Elementary School received two fundraiser checks from Sonic for $87.87 and $68.46.

3.4 Treasurer's Report / Bills – PDF
MOTION to approve the Consent Agenda as presented with the addition of personnel items which were placed at Board members seat.
(Lemmons / G. Crum) Motion carried 5-1. Greg Fenster voted no.

4.0 REPORTS – Focus on Learning
All-Day Kindergarten
Teresa Tosh presented a brief update to the Board on All-Day Kindergarten.

5.0 FIRST READINGS

5.1 Policy Review
JBH - Release of a Student during the School Day
JBH-R – Release of a Student during the School Day
JCAB – Searches
JCAB-R - Searches
This was a first reading with no action requested from the Board.

5.2 Campus High School Staff, Student, Activities and Athletics Handbooks
Mr. Myron Regier presented information to the Board regarding the Campus High School Staff, Student and Activities Handbooks.
This was a first reading with no action requested from the Board.

5.3 Haysville High School Staff and Student Handbooks
Mr. Mark Foster presented information to the Board regarding the Haysville High School Staff and Student Handbooks.
This was a first reading with no action requested from the Board.

5.4 Request for Additional Special Education Staff
Angie Estell presented information to the Board and requested Additional Special Education Staff.
This was a first reading with no action requested from the Board.

5.5 Elementary Curriculum Proposal
Teresa Tosh and Jarrod Craig presented information to the Board regarding the Elementary Curriculum Proposal.
This was a first reading with no action requested from the Board.

5.6 Enrollment Fees
Dr. Clint Schutte presented information to the Board regarding Enrollment Fees.
This was a first reading with no action requested from the Board.

5.7 Equity in School Lunch Prices
Dr. Clint Schutte presented information to the Board regarding Equity in School Lunch Prices.
This was a first reading with no action requested from the Board.

6.0 ACTION ITEMS

6.1 Policy Approval
JBCA – Homeless Students
JBD – Absences and Excuses
JBE - Truancy
MOTION to approve Board Policies JBCA – Homeless Students, JBD – Absences and Excuses and JBE – Truancy as presented.
(Hummel / G. Crum) Motion carried 6-0.

6.2 2014-2015 District Calendar - PDF
MOTION to approve the 2014-2015 District Calendar as presented.
(P. Crum / Lemmons) Motion carried 5-1. Greg Fenster voted no.

6.3 Elementary Schools Student and Staff Handbooks - PDF.
Mrs. Carla Wulf was present to answer questions from the Board.
MOTION to approve the Elementary Schools Student and Staff Handbooks as presented.
(G. Crum / Hummel) Motion carried 6-0.

6.4* Haysville Middle School Student and Staff Handbooks - PDF

6.5* Haysville West Middle School Student and Staff Handbooks
Mr. Ildo Martins was present to answer questions from the Board.
***6.4 & 6.5 were grouped together for the motion.**
MOTION to approve the Haysville Middle School Student and Staff Handbooks as presented and the Haysville West Middle School Student and Staff Handbooks as presented.
(G. Crum / Hummel) Motion carried 6-0.

6.6 Summer Temporary Personnel Requests
Dr. Clint Schutte was present to address questions from the Board.
MOTION to approve the Summer Temporary Personnel requests as presented.
(Hummel / G. Crum) Motion carried 6-0.

6.7 Secondary Elementary Curriculum Proposals
Teresa Tosh was present to address questions from the Board.
MOTION to approve the Secondary Elementary Curriculum Proposals as presented.
(G. Crum / P. Crum) Motion carried 5.1. Greg Fenster voted no.

6.8 Request for Additional ECC Staff
Angie Estell was present to address questions from the Board.
MOTION to approve the request for Additional ECC Staff as presented.
(Lemmons / G. Crum) Motion carried 6-0.

6.9 Capital Outlay Bids –Freeman Main Entrance/Parking Lot, Freeman Bus Drive and CHS Sound System for Gym 1
Dr. Clint Schutte was present to address questions from the Board.
Freeman Main Entrance/Parking Lot
MOTION to approve the low bid from Cornejo & Sons in the amount of $36,928.00 for removing the aged asphalt and replacing with new asphalt in the Freeman Main Entrance/ Parking Lot as presented.
(Lemmons / G. Crum) Motion carried 6-0.

Freeman Bus Drive
MOTION to accept the low bid for the Freeman Elementary School Bus Drive from Kansas Paving in the amount of $48,800.00.
(G. Crum / Hummel) Motion carried 6-0.
CHS Sound System for Gym 1
MOTIN to let bids for the Campus High Sound System for Gym 1.
(Lemmons / P. Crum) Motion carried 6-0.

7.0 DISCUSSION/REPORT ITEMS

7.1 Schools for Fair Funding Report
No additional information regarding Schools for Fair Funding.

7.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- First Readings
- Handbooks
- Food Service Report
- Safe Room at Ruth Clark
- Building Reports
- Negotiations – Executive Session
- Class Numbers
- Capital Outlay
- Personnel Plan
- Graduations
- Strategic Plan

7.3 Board Calendar
No Changes

8.0 EXECUTIVE SESSION – Negotiations
MOTION to take a 5-minute break from 8:05 p.m. to 8:10 p.m. then go into executive session at p.m. for 20-minutes, to return at 8:30 p.m. for discussion of negotiations.
(Walston / Hummel) Motion carried 6-0.
Dr. Clint Schutte and Dr. Mike Clagg were invited to join the Board in Executive Session at 8:10 p.m.
The Board reconvened at 8:30 p.m. with four Board members present.
(Walston, Lemmons, P. Crum and Hummel)
MOTION to return to Executive Session for 10-minutes, to return at 8:40 p.m.
(Walston / Hummel) Motion carried 4-0.
Dr. Clint Schutte returned to the Board room at 8:40 p.m.
Dr. Clagg returned to the Board room at 8:40 p.m.
The Board reconvened at 8:40 p.m. with six Board members present.

9.0 ADJOURNMENT
Meeting adjourned at 8:40 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Hollie Reece

For Position As Early Childhood Teacher

Building Rex Elementary School

Education	Date	Degree	Major
Undergraduate			
Emporia State University	2007	BS	Elementary Education
Graduate			

Teaching Experience	Location	Dates	Years
Kindergarten Teacher	Haysville, KS	2007-2013	6

Salary Offered $39,817 **Degree** BS **Step** 4

CA

PERSONNEL RESUME

Name Jennifer Reed

For Position As Learning Facilitator

Building Ruth Clark Elementary School

Education	Date	Degree	Major
Undergraduate			
Wichita State University	2002	BA	Elementary Education
Graduate			
Baker University	2011	MS	School Leadership
Baker University	2006	MA	Curriculum & Instruction

Experience	Location	Dates	Years
Elementary Principal	Derby, KS	2013-2014	1
Learning Facilitator/Teacher	Haysville, KS	2002-2013	11

Salary Offered $55,072 **Degree** MS+36 **Step** 6

CA

PERSONNEL RESUME

Name Brandee Young

For Position As Occupational Therapist

Education	**Date**	**Degree**	**Major**
Undergraduate			
Newman University	1997	BS	Occupational Therapist

Salary Offered $55,500

CA

PERSONNEL RESUME

Name Sarah Watts

For Position As 2nd Grade Teacher

Building Oatville Elementary School

Education	Date	Degree	Major
Undergraduate			
Emporia State University	2009	BS	Elementary Education
Graduate			
Baker University	2012	MS	School Leadership

Teaching Experience	Location	Dates	Years
1st Grade Teacher	China	2013-2014	1
4th Grade Teacher	Haysville, KS	2012-2013	1
1st Grade Teacher	Augusta, KS	2009-2012	3

Salary Offered $46,023 **Degree** MS **Step** 4

CA

PERSONNEL RESUME

Name Georgia O'Brien

For Position As 2nd Grade Teacher

Building Nelson Elementary School

Education	Date	Degree	Major
Undergraduate			
Wichita State University	2014	BA	Elementary Education
Graduate			

Student Teaching Experience	Location	Date
3rd Grade	Wichita, KS	2014

Salary Offered $37,200 **Degree** BS **Step** 1

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: May 19, 2014

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Katherine Rose, Spanish Teacher at Haysville West Middle School, effective May 22, 2014.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Asst. Supt. for Personnel

DATE: May 12, 2014

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Tonya Roberts, Physical Education Teacher at Haysville West Middle School, effective May 22, 2014.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Asst. Supt. for Personnel

DATE: May 19, 2014

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Dallas Love, Math Teacher at Campus High School, effective May 21, 2015.

CA

Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

To: Haysville Board of Education

From: Kelley Keais, Ruth Clark Elementary

Re: Check

Date: May 7, 2014

To Whom It May Concern:

Our school received a fundraiser check from Sonic for the amount of

$82.01 on May 7, 2014. We are requesting approval of acceptance of this check.

Thank You,

Kelley Keais

Ruth Clark Elementary

1900W. 55th St. So

HAC, Inc. dba Homeland Stores, dba United Supermarkets
dba Super Save Stores, dba Super Plaza Stores, dba Piggly Wiggly Stores
P.O. Box 25008 Oklahoma City, OK 73125

HAYSVILLE MIDDLE SCHOOL
Vendor# 516750
Check# [redacted]

S20628

INV DATE	INVOICE NUMBER	DESCRIPTION	GROSS AMOUNT	DISCOUNT AMOUNT	NET AMOUNT
4/28/14	5012014 DOLLAR FOR SCHOOLS	901	376.58		376.58

Haysville Middle School № 32638

Date 5-7, 2014

Received from Homeland

Dollars $ 376.58

For Dollar for Schools

Amt of Acct.		Paid Cash	
Amount Paid		Check	6048211
Balance Due		Money Order	

By C. Williams

Thank You

	CHECK NO.	CHECK DATE	GROSS TOTAL	DISCOUNT TOTAL	NET AMOUNT
Page 1 of 1	6048211	5/05/2014	376.58		376.58

REMOVE DOCUMENT ALONG THIS PERFORATION

THIS DOCUMENT CONTAINS WATERMARKS AND MICROPRINTING

HAC, Inc.
dba Homeland Stores, dba Super Plaza Stores
dba United Supermarkets, dba Piggly Wiggly Stores
dba Super Save Stores
P.O. Box 25008 Oklahoma City, OK 73125

US BANK ASPEN, CO 82-164/1021

CHECK DATE	CHECK NO.
5/05/2014	[redacted]

CHECK AMOUNT
$********376.58

VOID VOID VOID

Three Hundred Seventy-Six and 58/100

TO THE ORDER OF HAYSVILLE MIDDLE SCHOOL
900 W GRAND
HAYSVILLE, KS 67060

Barbara G Brown
AUTHORIZED SIGNATURE

[redacted]

HAYSVILLE USD #261

RESOLUTION#: 11

DATED: 5/12/2014

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	4/12/2014	DIRECT DEPOSIT 12753-13776 Ck#	1028-1033	1,939,292.60
		WITHHOLDING	80279-80314	1,421,885.50
		WITHHOLDING		

ACCOUNTS PAYABLE

DATE	4/17/2014	Manuals	52630-52636	62,553.97
	4/23/2014	Manuals	52637	10,119.50
	4/29/2014	Manuals	52638-52647	30,718.00
	5/2/2014	Manuals	52648	1,694.91
	5/6/2014	Manuals	52649	1,100.00
	5/12/2014	Cks	52650-52845	426,655.10
		Void Cks	52635	10,119.50

TOTAL REGISTER: 3,904,139.08

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Accounting Cycle: FY13-14; Bank: INTRUST BANK, N.A. -; Bank Account: 1110260100 -; Statement Date: 04/30/2014

	Bank Reconciliation	+	Outstanding	=	ExpectedGL	-	ActualGL	=	Difference
Beginning Balance	$ 20,106,080.15	+	$ (102,547.33)	=	$ 20,003,532.82	-	$ 20,003,532.82	=	$ -
Deposits/Debits	$ 4,879,083.15	+	$ -	=	$ 4,879,083.15	-	$ 7,186,827.40	=	$ (2,307,744.25)
Withdrawals/Credits	$ (5,823,923.11)	+	$ (386,739.60)	=	$ (6,210,662.71)	-	$ (8,518,406.96)	=	$ 2,307,744.25
Total	**$ 19,161,240.19**		**$ (489,286.93)**		**$ 18,671,953.26**		**$ 18,671,953.26**		$ -

9500.00	**PETTY CASH ACCOUNTS**
$ 18,681,453.26	**BANK BALANCE**
$ 18,681.453.26	**GENERAL LEDGER BALANCE**

Accounting Cycle: FY13-14; Beginning Period: Period 10 (04/01/2014 - 04/30/2014); Ending Period: Period 10 (04/01/2014 - 04/30/2014); Show Prior Year Expense: Yes

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Available	Liabilities
06	GENERAL FUND	$ 827,919.18	$ 2,728,988.00	$ (2,882,423.71)	$ (33,935.87)	$ 640,547.60	$ 136,513.84	$ 504,033.76	$ -
07	FEDERAL FUNDS	$ 24,273.05	$ 12,174.00	$ (57,888.37)	$ (1,123.93)	$ (22,565.25)	$ 17,907.99	$ (40,473.24)	$ -
08	SUPPLEMENTAL GENERAL	$ 6,437,580.83	$ 1,455.00	$ (1,822,352.88)	$ -	$ 4,616,682.95	$ 32,592.38	$ 4,584,090.57	$ -
11	AT-RISK (4 Year Old)	$ 136,726.62	$ -	$ (36,736.84)	$ -	$ 99,989.78	$ 851.29	$ 99,138.49	$ -
13	AT-RISK (K-12)	$ (381,395.67)	$ 1,502,972.00	$ (170,571.58)	$ -	$ 951,004.75	$ 2,794.49	$ 948,210.26	$ -
14	BILINGUAL	$ 118,326.79	$ -	$ (18,776.32)	$ -	$ 99,550.47	$ -	$ 99,550.47	$ -
16	CAPITAL OUTLAY	$ 4,686,981.87	$ 824,200.96	$ (112,479.47)	$ -	$ 5,398,703.36	$ 400,214.60	$ 4,998,488.76	$ -
18	DRIVER TRAINING	$ 361,113.81	$ 2,985.00	$ -	$ -	$ 364,098.81	$ 2,502.50	$ 361,596.31	$ -
24	FOOD SERVICE	$ 2,062,323.71	$ 223,037.63	$ (207,060.77)	$ -	$ 2,078,300.57	$ 48,894.92	$ 2,029,405.65	$ -
26	PROFESSIONAL DEVELOPI	$ 239,847.63	$ -	$ (5,658.63)	$ -	$ 234,189.00	$ 338.34	$ 233,850.66	$ -
28	PARENTS AS TEACHERS PI	$ 29,256.54	$ -	$ (18,126.27)	$ -	$ 11,130.27	$ 4,036.19	$ 7,094.08	$ -
30	SPECIAL EDUCATION	$ 503,082.78	$ 719,184.60	$ (841,836.53)	$ -	$ 380,430.85	$ 33,864.87	$ 346,565.98	$ -
34	VOCATIONAL EDUCATION	$ 415,490.86	$ -	$ (39,771.71)	$ -	$ 375,719.15	$ 10,334.82	$ 365,384.33	$ -
51	KPERS Retirement Contributi	$ -	$ 863,441.11	$ (863,441.11)	$ -	$ -	$ -	$ -	$ -
53	CONTINGENCY RESERVE	$ 2,972,592.55	$ -	$ -	$ -	$ 2,972,592.55	$ -	$ 2,972,592.55	$ -
55	TEXTBOOK & STUDENT MA	$ 617,227.77	$ 9,523.54	$ (18,318.92)	$ -	$ 608,432.39	$ 36,914.91	$ 571,517.48	$ -
62	BOND & INTEREST #1	$ 825,509.37	$ -	$ (1,092,984.39)	$ -	$ (267,475.02)	$ -	$ (267,475.02)	$ -
70	ECC STATE GRANT	$ (4,983.10)	$ 1,816.16	$ (13,456.20)	$ -	$ (16,623.14)	$ 148.26	$ (16,771.40)	$ -
71	ALL DAY KINDERGARDEN	$ (1,299.94)	$ 2,625.00	$ (5,053.04)	$ -	$ (3,727.98)	$ -	$ (3,727.98)	$ -
95	PAYROLL CLEARING	$ 142,458.17	$ 28,905.02	$ (10,891.04)	$ -	$ 160,472.15	$ -	$ 160,472.15	$ -
Subtotal of Year: Current		**$ 20,013,032.82**	**$ 6,921,308.02**	**$ (8,217,827.78)**	**$ (35,059.80)**	**$ 18,681,453.26**	**$ 727,909.40**	**$ 17,953,543.86**	**$ -**
06	GENERAL FUND	$ -	$ -	$ (33,935.87)	$ 33,935.87	$ -	$ 218,319.47	$ (218,319.47)	$ -
07	FEDERAL FUNDS	$ -	$ -	$ (1,123.93)	$ 1,123.93	$ -	$ -	$ -	$ -
08	SUPPLEMENTAL GENERAL	$ -	$ -	$ -	$ -	$ -	$ 1,150.01	$ (1,150.01)	$ -
13	AT-RISK (K-12)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
16	CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ 49,899.00	$ (49,899.00)	$ -
18	DRIVER TRAINING	$ -	$ -	$ -	$ -	$ -	$ 750.00	$ (750.00)	$ -
26	PROFESSIONAL DEVELOPI	$ -	$ -	$ -	$ -	$ -	$ 48.65	$ (48.65)	$ -
34	VOCATIONAL EDUCATION	$ -	$ -	$ -	$ -	$ -	$ 1,061.49	$ (1,061.49)	$ -
55	TEXTBOOK & STUDENT MA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
70	ECC STATE GRANT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Subtotal of Year: Prior		**$ -**	**$ -**	**$ (35,059.80)**	**$ 35,059.80**	**$ -**	**$ 271,228.62**	**$ (271,228.62)**	**$ -**
Total		**$ 20,013,032.82**	**$ 6,921,308.02**	**$ (8,252,887.58)**	**$ -**	**$ 18,681,453.26**	**$ 999,138.02**	**$ 17,682,315.24**	**$ -**

HAYSVILLE USD #261

CASH BALANCES

April 30, 2014

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting State Funds
62	BOND AND INTEREST.....	Awaiting State Funds
70	ECC.....	Awaiting State Funds
71	ALL DAY KINDERGARDEN.....	Awaiting Transfer

REVENUE REPORT : Cycle: FY13-14; Begin Date: 4/1/2014; End Date: 4/30/2014; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '06')

Account Code	Description	Actual (Date Range)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
06-1100-000-00-0000	Tax In Process	$ -	$ (11,758.00)	$ (1,250,200.22)	$ -	$ 1,238,442.22	10632.76
06-1110-000-00-0000	Ad Valorem Taxes	$ -	$ (2,082,432.00)	$ (74,059.46)	$ -	$ (2,008,372.54)	3.55
06-1140-000-00-0000	Delinquent Tax	$ -	$ (63,339.00)	$ (62,443.98)	$ -	$ (895.02)	98.58
06-3110-000-00-0000	General State Aid	$ (2,106,771.00)	$ (24,850,340.00)	$ (18,537,320.00)	$ -	$ (6,313,020.00)	74.59
06-3130-000-00-0000	Mineral Tax	$ -	$ -	$ (321.31)	$ -	$ 321.31	0.00
06-3205-000-00-0000	Special Education Aid	$ (622,217.00)	$ (4,588,850.00)	$ (3,103,150.00)	$ -	$ (1,485,700.00)	67.62
Subtotal of Element: [Fund] 06 - GENERAL FUND		**$ (2,728,988.00)**	**$ (31,596,719.00)**	**$ (23,027,494.97)**	**$ -**	**$ (8,569,224.03)**	72.88
07-1300-000-00-4604	Spark Misc Fees	$ (174.00)	$ -	$ (6,515.50)	$ -	$ 6,515.50	0.00
07-4530-000-00-4530	Carl Perkins Grant	$ -	$ (38,697.00)	$ (19,697.00)	$ -	$ (19,000.00)	50.90
07-4590-000-00-4605	Homeless Grant	$ -	$ (20,000.00)	$ (5,000.00)	$ -	$ (15,000.00)	25.00
07-4591-000-00-4591	Title I - Low Income	$ -	$ (529,237.00)	$ (207,335.00)	$ -	$ (321,902.00)	39.17
07-4591-000-00-4598	Title I- (Carryover)	$ -	$ (67,000.00)	$ (67,000.00)	$ -	$ -	100.00
07-4593-000-00-4593	Title II -A Restricted Grant in Aid	$ (10,000.00)	$ (112,420.00)	$ (82,420.00)	$ -	$ (30,000.00)	73.31
07-4599-000-00-4603	Hope Restrict Grant in Aid	$ -	$ (99,280.00)	$ (54,280.00)	$ -	$ (45,000.00)	54.67
07-4599-000-00-4604	Spark Restricted Grant in Aid	$ -	$ (78,381.00)	$ (47,381.00)	$ -	$ (31,000.00)	60.44
07-4599-000-00-4605	Education for the Homeless Other Federa	$ (2,000.00)	$ -	$ (5,000.00)	$ -	$ 5,000.00	0.00
07-4599-000-00-4613	Hope Supplemental Grant	$ -	$ -	$ (60,000.00)	$ -	$ 60,000.00	0.00
07-4599-000-00-4614	Spark Restricted Grant in Aid (Carryover)	$ -	$ -	$ (90,000.00)	$ -	$ 90,000.00	0.00
07-4601-000-00-4601	Title III - Other Restricted Grants-in-Aid	$ -	$ (16,638.00)	$ -	$ -	$ (16,638.00)	0.00
Subtotal of Element: [Fund] 07 - FEDERAL FUNDS		**$ (12,174.00)**	**$ (961,653.00)**	**$ (644,628.50)**	**$ -**	**$ (317,024.50)**	67.03
08-1100-000-00-0000	Tax In Process	$ -	$ (28,812.00)	$ (2,157,740.38)	$ -	$ 2,128,928.38	7489.03
08-1110-000-00-0000	Ad Valorem Taxes Levied	$ -	$ (3,532,386.00)	$ (133,250.54)	$ -	$ (3,399,135.46)	3.77
08-1140-000-00-0000	Deliquent Taxes	$ -	$ (96,869.00)	$ (95,125.27)	$ -	$ (1,743.73)	98.19
08-1912-000-80-0000	Rental of Facilities	$ (1,255.00)	$ -	$ (14,384.80)	$ -	$ 14,384.80	0.00
08-1950-000-80-0000	Revenue from other Dist/Colleges	$ (200.00)	$ -	$ (8,080.00)	$ -	$ 8,080.00	0.00
08-2440-000-00-0000	Vehicle Tax	$ -	$ (544,267.00)	$ (413,440.27)	$ -	$ (130,826.73)	75.96
08-3140-000-00-0000	State Aid	$ -	$ (6,345,063.00)	$ (5,097,913.00)	$ -	$ (1,247,150.00)	80.34
Subtotal of Element: [Fund] 08 - SUPPLEMENTAL GENERAL		**$ (1,455.00)**	**$ (10,547,397.00)**	**$ (7,919,934.26)**	**$ -**	**$ (2,627,462.74)**	75.09
11-5200-000-00-0000	Transfer from General Fund	$ -	$ (200,000.00)	$ -	$ -	$ (200,000.00)	0.00
11-5208-000-00-0000	Transfer from Supplemental General	$ -	$ (200,000.00)	$ -	$ -	$ (200,000.00)	0.00
Subtotal of Element: [Fund] 11 - AT-RISK (4 Year Old)		**$ -**	**$ (400,000.00)**	**$ -**	**$ -**	**$ (400,000.00)**	0.00
13-1315-000-00-0029	Summer School	$ (2,972.00)	$ (30,000.00)	$ (8,059.00)	$ -	$ (21,941.00)	26.86
13-5206-000-00-0000	Transfer from General Fund	$ -	$ (1,000,000.00)	$ -	$ -	$ (1,000,000.00)	0.00
13-5208-000-00-0000	Transfer from Supplemental General	$ (1,500,000.00)	$ (3,500,000.00)	$ (1,500,000.00)	$ -	$ (2,000,000.00)	42.85
Subtotal of Element: [Fund] 13 - AT-RISK (K-12)		**$ (1,502,972.00)**	**$ (4,530,000.00)**	**$ (1,508,059.00)**	**$ -**	**$ (3,021,941.00)**	33.29
14-5208-000-00-0000	Transfer From Supp General	$ -	$ (200,000.00)	$ -	$ -	$ (200,000.00)	0.00
Subtotal of Element: [Fund] 14 - BILINGUAL		**$ -**	**$ (200,000.00)**	**$ -**	**$ -**	**$ (200,000.00)**	0.00
16-1100-000-00-0000	Tax In Process	$ -	$ (5,562.00)	$ (388,240.72)	$ -	$ 382,678.72	6980.23
16-1110-000-00-0000	Ad Valorem Taxes Levied	$ -	$ (606,684.00)	$ -	$ -	$ (606,684.00)	0.00
16-1140-000-00-0000	Delinquent Taxes	$ -	$ (18,505.00)	$ (17,959.21)	$ -	$ (545.79)	97.05
16-1510-000-00-0000	Interest On Idle Funds	$ (877.86)	$ (10,000.00)	$ (11,949.57)	$ -	$ 1,949.57	119.49
16-1990-000-00-0000	Misc Local Revenue	$ (1,095.10)	$ (50,000.00)	$ (147,785.87)	$ -	$ 97,785.87	295.57
16-2440-000-00-0000	Motor Vehicle Tax	$ -	$ (90,200.00)	$ (64,741.40)	$ -	$ (25,458.60)	71.77
16-3223-000-00-0000	Capital Outlay State Aid	$ (822,228.00)	$ -	$ (2,740,762.00)	$ -	$ 2,740,762.00	0.00
Subtotal of Element: [Fund] 16 - CAPITAL OUTLAY		**$ (824,200.96)**	**$ (780,951.00)**	**$ (3,371,438.77)**	**$ -**	**$ 2,590,487.77**	431.71
18-1310-000-10-0000	Student Fees Reg Term	$ (2,985.00)	$ (35,000.00)	$ (23,325.00)	$ -	$ (11,675.00)	66.64
18-3208-000-10-0000	State Safety Aid - Drivers Ed	$ -	$ (28,750.00)	$ (16,235.00)	$ -	$ (12,515.00)	56.46
Subtotal of Element: [Fund] 18 - DRIVER TRAINING		**$ (2,985.00)**	**$ (63,750.00)**	**$ (39,560.00)**	**$ -**	**$ (24,190.00)**	62.05
24-1611-000-10-0000	Student Sales Type A	$ (30,446.22)	$ (250,000.00)	$ (246,356.17)	$ -	$ (3,643.83)	98.54
24-1611-000-18-0000	Student Sales Type A	$ (298.95)	$ (4,000.00)	$ (3,511.40)	$ -	$ (488.60)	87.78
24-1611-000-20-0000	Student Sales Type A	$ (9,721.93)	$ (80,000.00)	$ (77,525.48)	$ -	$ (2,474.52)	96.90
24-1611-000-21-0000	Student Sales Type A	$ (10,851.48)	$ (100,000.00)	$ (91,817.02)	$ -	$ (8,182.98)	91.81
24-1611-000-33-0000	Student Sales Type A	$ (3,065.00)	$ (38,000.00)	$ (29,075.65)	$ -	$ (8,924.35)	76.51
24-1611-000-34-0000	Student Sales Type A	$ (3,908.63)	$ (40,000.00)	$ (29,069.13)	$ -	$ (10,930.87)	72.67
24-1611-000-35-0000	Student Sales Type A	$ (2,354.88)	$ (23,000.00)	$ (20,076.28)	$ -	$ (2,923.72)	87.28
24-1611-000-36-0000	Student Sales Type A	$ (4,241.26)	$ (40,000.00)	$ (38,612.25)	$ -	$ (1,387.75)	96.53
24-1611-000-37-0000	Student Sales Type A	$ (3,173.40)	$ (25,000.00)	$ (25,547.15)	$ -	$ 547.15	102.18
24-1611-000-39-0000	Student Sales Type A	$ (3,649.62)	$ (45,000.00)	$ (31,476.44)	$ -	$ (13,523.56)	69.94
24-1611-000-40-0000	Student Sales Type A	$ (408.70)	$ (5,000.00)	$ (2,856.15)	$ -	$ (2,143.85)	57.12
24-1612-000-10-0000	Breakfast Sales	$ (288.90)	$ (4,000.00)	$ (8,456.10)	$ -	$ 4,456.10	211.40
24-1612-000-18-0000	Breakfast Sales	$ -	$ (100.00)	$ (8.75)	$ -	$ (91.25)	8.75
24-1612-000-20-0000	Breakfast Sales	$ (252.70)	$ (2,000.00)	$ (2,122.55)	$ -	$ 122.55	106.12
24-1612-000-21-0000	Breakfast Sales	$ (478.20)	$ (3,000.00)	$ (3,802.80)	$ -	$ 802.80	126.76
24-1612-000-33-0000	Breakfast Sales	$ (310.65)	$ (4,000.00)	$ (2,525.20)	$ -	$ (1,474.80)	63.13
24-1612-000-34-0000	Breakfast Sales	$ (418.85)	$ (5,000.00)	$ (3,134.61)	$ -	$ (1,865.39)	62.69
24-1612-000-35-0000	Breakfast Sales	$ (361.80)	$ (5,000.00)	$ (2,586.60)	$ -	$ (2,413.40)	51.73
24-1612-000-36-0000	Breakfast Sales	$ (556.10)	$ (5,000.00)	$ (3,674.21)	$ -	$ (1,325.79)	73.48
24-1612-000-37-0000	Breakfast Sales	$ (398.25)	$ (3,000.00)	$ (3,237.39)	$ -	$ 237.39	107.91
24-1612-000-39-0000	Breakfast Sales	$ (495.34)	$ (5,000.00)	$ (4,136.19)	$ -	$ (863.81)	82.72

REVENUE REPORT : Cycle: FY13-14; Begin Date: 4/1/2014; End Date: 4/30/2014; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '06')

Account Code	Description	Actual (Date Range)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
24-1612-000-40-0000	Breakfast Sales	$ (31.90)	$ (400.00)	$ (297.70)	$ -	$ (102.30)	74.42
24-1620-000-10-0000	CHS Ala Carte Student Sales	$ (9,658.15)	$ (100,000.00)	$ (73,274.30)	$ -	$ (26,725.70)	73.27
24-1620-000-18-0000	Other Ala Carte Sales	$ -	$ (1,000.00)	$ -	$ -	$ (1,000.00)	0.00
24-1620-000-20-0000	HMS Other Ala Carte Sales	$ (2,251.38)	$ (15,000.00)	$ (20,283.90)	$ -	$ 5,283.90	135.22
24-1620-000-21-0000	HWMS Other Ala Carte	$ (2,994.90)	$ (35,000.00)	$ (24,514.45)	$ -	$ (10,485.55)	70.04
24-1620-000-33-0000	Other Ala Carte Sales	$ (108.85)	$ (1,000.00)	$ (536.10)	$ -	$ (463.90)	53.61
24-1620-000-34-0000	Other Ala Carte Sales	$ (202.60)	$ (1,500.00)	$ (1,613.00)	$ -	$ 113.00	107.53
24-1620-000-35-0000	Other Ala Carte Sales	$ (187.65)	$ (1,000.00)	$ (779.70)	$ -	$ (220.30)	77.97
24-1620-000-36-0000	Other Ala Carte Sales	$ (233.60)	$ (2,000.00)	$ (1,089.50)	$ -	$ (910.50)	54.47
24-1620-000-37-0000	Other Ala Carte Sales	$ (335.10)	$ (1,000.00)	$ (2,143.52)	$ -	$ 1,143.52	214.35
24-1620-000-39-0000	Other Ala Carte Sales	$ (148.50)	$ (1,000.00)	$ (794.54)	$ -	$ (205.46)	79.45
24-1620-000-40-0000	Other Ala Carte Sales	$ -	$ (500.00)	$ (22.20)	$ -	$ (477.80)	4.44
24-1621-000-10-0000	Adult Sales	$ (1,081.35)	$ (6,000.00)	$ (6,848.50)	$ -	$ 848.50	114.14
24-1621-000-18-0000	Adult Sales	$ (1.15)	$ (50.00)	$ (19.95)	$ -	$ (30.05)	39.90
24-1621-000-20-0000	Adult Sales	$ (212.10)	$ (4,000.00)	$ (2,502.75)	$ -	$ (1,497.25)	62.56
24-1621-000-21-0000	Audit Sales	$ (342.65)	$ (5,000.00)	$ (2,919.83)	$ -	$ (2,080.17)	58.39
24-1621-000-33-0000	Adult Sales	$ (155.10)	$ (1,000.00)	$ (2,128.40)	$ -	$ 1,128.40	212.84
24-1621-000-34-0000	Adult Sales	$ (264.10)	$ (2,500.00)	$ (1,774.85)	$ -	$ (725.15)	70.99
24-1621-000-35-0000	Adult Sales	$ (115.10)	$ (1,000.00)	$ (801.95)	$ -	$ (198.05)	80.19
24-1621-000-36-0000	Adult Sales	$ (254.65)	$ (2,000.00)	$ (1,551.90)	$ -	$ (448.10)	77.59
24-1621-000-37-0000	Adult Sales	$ (257.20)	$ (2,000.00)	$ (1,726.70)	$ -	$ (273.30)	86.33
24-1621-000-39-0000	Adult Sales	$ (55.80)	$ (1,000.00)	$ (864.20)	$ -	$ (135.80)	86.42
24-1621-000-40-0000	Adult Sales	$ (41.40)	$ (400.00)	$ (416.10)	$ -	$ 16.10	104.02
24-1630-000-10-0000	Special Functions	$ -	$ -	$ (2,380.38)	$ -	$ 2,380.38	0.00
24-1630-000-20-0000	Special Functions	$ -	$ -	$ (1,455.65)	$ -	$ 1,455.65	0.00
24-1630-000-21-0000	Special Functions	$ (11.00)	$ -	$ (684.00)	$ -	$ 684.00	0.00
24-1630-000-33-0000	Special Functions	$ (6.00)	$ -	$ (867.80)	$ -	$ 867.80	0.00
24-1630-000-35-0000	Special Functions	$ -	$ -	$ (40.00)	$ -	$ 40.00	0.00
24-1630-000-36-0000	Special Functions	$ -	$ -	$ (309.66)	$ -	$ 309.66	0.00
24-1630-000-37-0000	Special Functions	$ -	$ -	$ (25.25)	$ -	$ 25.25	0.00
24-1630-000-39-0000	Special Functions	$ -	$ -	$ (128.13)	$ -	$ 128.13	0.00
24-3203-000-00-0000	State Assistance	$ (1,886.64)	$ (25,400.00)	$ (121,376.82)	$ -	$ 95,976.82	477.86
24-4550-000-00-0240	Federal Lunch Assistance	$ (106,120.44)	$ (1,000,000.00)	$ (864,049.66)	$ -	$ (135,950.34)	86.40
24-4550-000-00-0241	Federal Breakfast Assistance	$ (20,399.26)	$ (200,000.00)	$ (198,955.21)	$ -	$ (1,044.79)	99.47
24-4550-000-00-0242	Summer School Assistance	$ -	$ (10,000.00)	$ (67,503.34)	$ -	$ 57,503.34	675.03
Subtotal of Element: [Fund] 24 - FOOD SERVICE		**$ (223,037.63)**	**$ (2,105,850.00)**	**$ (2,034,287.46)**	**$ -**	**$ (71,562.54)**	96.60
26-5208-000-00-0000	Transfer from Supplemental General Fun	$ -	$ (50,000.00)	$ -	$ -	$ (50,000.00)	0.00
Subtotal of Element: [Fund] 26 - PROFESSIONAL DEVELOPMENT		**$ -**	**$ (50,000.00)**	**$ -**	**$ -**	**$ (50,000.00)**	0.00
28-3200-000-43-0000	PAT State Aid	$ -	$ (126,007.00)	$ (94,506.00)	$ -	$ (31,501.00)	75.00
28-5208-000-43-0000	PAT Transfer From Supp General	$ -	$ (100,000.00)	$ -	$ -	$ (100,000.00)	0.00
Subtotal of Element: [Fund] 28 - PARENTS AS TEACHERS PROGRAM		**$ -**	**$ (226,007.00)**	**$ (94,506.00)**	**$ -**	**$ (131,501.00)**	41.82
30-1320-000-00-0000	Tuition from Other LEA's in State	$ -	$ (250,000.00)	$ -	$ -	$ (250,000.00)	0.00
30-4570-000-00-0000	Medicaid	$ (49,967.60)	$ (250,000.00)	$ (135,985.97)	$ -	$ (114,014.03)	54.39
30-4590-000-00-4599	Early Childhood Pass Thru	$ (5,000.00)	$ -	$ (22,409.00)	$ -	$ 22,409.00	0.00
30-4592-000-00-0000	Title VI-B Pass Thru	$ (40,000.00)	$ (950,000.00)	$ (508,172.00)	$ -	$ (441,828.00)	53.49
30-4592-000-00-4596	Title VI-B Discretionary Projects	$ (2,000.00)	$ (36,813.00)	$ (28,813.00)	$ -	$ (8,000.00)	78.26
30-5206-000-00-0000	Transfer From Gen Fund	$ (622,217.00)	$ (4,588,850.00)	$ (3,103,150.00)	$ -	$ (1,485,700.00)	67.62
30-5208-000-00-0000	Transfer From Supp Gen	$ -	$ (2,607,930.00)	$ -	$ -	$ (2,607,930.00)	0.00
Subtotal of Element: [Fund] 30 - SPECIAL EDUCATION		**$ (719,184.60)**	**$ (8,683,693.00)**	**$ (3,798,629.97)**	**$ -**	**$ (4,885,063.03)**	43.74
34-5208-000-00-0000	Transfer from Supplemental General Fun	$ -	$ (500,000.00)	$ -	$ -	$ (500,000.00)	0.00
Subtotal of Element: [Fund] 34 - VOCATIONAL EDUCATION		**$ -**	**$ (500,000.00)**	**$ -**	**$ -**	**$ (500,000.00)**	0.00
51-3221-090-00-0000	KPERS Contributions	$ (863,441.11)	$ (3,473,632.00)	$ (3,286,942.46)	$ -	$ (186,689.54)	94.62
Subtotal of Element: [Fund] 51 - KPERS Retirement Contributions		**$ (863,441.11)**	**$ (3,473,632.00)**	**$ (3,286,942.46)**	**$ -**	**$ (186,689.54)**	94.63
55-1310-000-10-1008	CHS I.B Supplies	$ (349.17)	$ (5,000.00)	$ (5,195.84)	$ -	$ 195.84	103.91
55-1740-000-10-1073	CHS Yearbook	$ (600.00)	$ (15,000.00)	$ (14,285.00)	$ -	$ (715.00)	95.23
55-1740-000-10-1145	CHS Towel & PE Uniform	$ (105.00)	$ (10,000.00)	$ (8,633.20)	$ -	$ (1,366.80)	86.33
55-1740-000-10-1146	CHS Sports Fee	$ (60.00)	$ (4,000.00)	$ (4,675.00)	$ -	$ 675.00	116.87
55-1740-000-10-1150	CHS Parking Decal Fees	$ -	$ (2,000.00)	$ (1,495.00)	$ -	$ (505.00)	74.75
55-1740-000-10-1151	CHS Activity Card	$ (30.00)	$ (7,500.00)	$ (5,135.00)	$ -	$ (2,365.00)	68.46
55-1740-000-10-1152	CHS ID/Organizer	$ (160.00)	$ (22,150.00)	$ (21,117.50)	$ -	$ (1,032.50)	95.33
55-1740-000-18-1152	HHS ID/Planner/Parking	$ (40.00)	$ (2,400.00)	$ (1,445.00)	$ -	$ (955.00)	60.20
55-1740-000-20-2073	HMS Yearbook	$ (510.00)	$ (5,000.00)	$ (3,604.00)	$ -	$ (1,396.00)	72.08
55-1740-000-20-2145	HMS PE Uniform & Towel	$ (15.00)	$ (5,000.00)	$ (4,001.50)	$ -	$ (998.50)	80.03
55-1740-000-20-2146	HMS Sports Fee	$ (855.00)	$ (3,000.00)	$ (6,332.00)	$ -	$ 3,332.00	211.00
55-1740-000-20-2152	HMS ID/Organizer Fee	$ (75.00)	$ (8,000.00)	$ (8,255.00)	$ -	$ 255.00	103.18
55-1740-000-21-2073	HWMS Yearbook	$ -	$ (7,000.00)	$ (5,405.90)	$ -	$ (1,595.00)	77.21
55-1740-000-21-2145	HWMS PE Uniform & Towel	$ (15.00)	$ (5,000.00)	$ (5,467.52)	$ -	$ 467.52	109.35
55-1740-000-21-2146	HWMS Sports Fee	$ (80.00)	$ (5,000.00)	$ (2,674.63)	$ -	$ (2,325.37)	53.49
55-1740-000-21-2152	HWMS ID/Organizer Fee	$ (25.00)	$ (10,000.00)	$ (10,561.35)	$ -	$ 561.35	105.61
55-1740-000-47-0000	ECC Fees	$ -	$ (5,000.00)	$ (957.00)	$ -	$ (4,043.00)	19.14
55-1912-000-00-0000	NSF Return Check Fees	$ (102.50)	$ -	$ (465.00)	$ -	$ 465.00	0.00
55-1912-000-10-1150	CHS PE Lock Fees	$ -	$ (50.00)	$ (57.50)	$ -	$ 7.50	115.00
55-1942-000-10-0000	CHS Textbook Rental	$ (2,098.90)	$ (75,150.00)	$ (74,093.21)	$ -	$ (1,056.79)	98.59

REVENUE REPORT : Cycle: FY13-14; Begin Date: 4/1/2014; End Date: 4/30/2014; Account Type: Revenue; Subtotal Elements: Fund; Filter: ([Fund] >= '06')

Account Code	Description	Actual (Date Range)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
55-1942-000-18-0000	HHS Textbook Rental-Day Program	$ (662.97)	$ (10,000.00)	$ (4,632.83)	$ -	$ (5,367.17)	46.32
55-1942-000-20-0000	HMS Textbook Rental	$ (1,210.00)	$ (30,000.00)	$ (24,184.66)	$ -	$ (5,815.34)	80.61
55-1942-000-21-0000	HWMS Textbook Rental	$ (675.00)	$ (35,000.00)	$ (31,161.86)	$ -	$ (3,838.14)	89.03
55-1942-000-33-0000	Nelson Textbook Rental	$ (335.00)	$ (15,000.00)	$ (16,358.30)	$ -	$ 1,358.30	109.05
55-1942-000-34-0000	Rex Textbook Rental	$ (540.00)	$ (15,000.00)	$ (13,870.00)	$ -	$ (1,130.00)	92.46
55-1942-000-35-0000	Freeman Textbook Rental	$ (190.00)	$ (10,000.00)	$ (9,661.00)	$ -	$ (339.00)	96.61
55-1942-000-36-0000	Oatville Textbook Rental	$ (75.00)	$ (15,000.00)	$ (15,540.00)	$ -	$ 540.00	103.60
55-1942-000-37-0000	Prairie Textbook Rental	$ (316.00)	$ (10,000.00)	$ (12,274.00)	$ -	$ 2,274.00	122.74
55-1942-000-39-0000	Ruth Clark Textbook Rental	$ (375.00)	$ (15,000.00)	$ (15,575.00)	$ -	$ 575.00	103.83
55-1990-000-00-0035	Pass Fees	$ -	$ -	$ (30.00)	$ -	$ 30.00	0.00
55-1990-000-00-0550	Bridge to Bright Beginnings	$ (24.00)	$ (500.00)	$ (504.00)	$ -	$ 4.00	100.80
55-1990-000-00-3042	Elementary Band Repairs	$ -	$ (150.00)	$ (225.00)	$ -	$ 75.00	150.00
55-1990-000-10-0000	CHS Free Textbook Transfer	$ -	$ (28,700.00)	$ -	$ -	$ (28,700.00)	0.00
55-1990-000-10-1042	CHS Band	$ -	$ (50.00)	$ 186.00	$ -	$ (236.00)	-372.00
55-1990-000-10-1045	CHS Debate Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1060	CHS Wood Shop Fees	$ -	$ (5,000.00)	$ (110.00)	$ -	$ (4,890.00)	2.20
55-1990-000-10-1061	CHS Auto Shop Fees	$ -	$ (1,000.00)	$ -	$ -	$ (1,000.00)	0.00
55-1990-000-10-1062	CHS Drafting Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1064	CHS Design/Tech Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1066	CHS Metal Shop Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1071	CHS Journalism Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-10-1100	CHS Science Fees	$ -	$ (5,000.00)	$ (2,972.50)	$ -	$ (2,027.50)	59.45
55-1990-000-10-1140	CHS Art Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-18-1140	HHS Art	$ -	$ (130.00)	$ (30.00)	$ -	$ (100.00)	23.07
55-1990-000-20-0000	HMS Free Textbook Transfer	$ -	$ (15,000.00)	$ -	$ -	$ (15,000.00)	0.00
55-1990-000-20-2041	HMS Orchestra	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2042	HMS Band	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2043	HMS Vocal Music	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2065	HMS Home Ec Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2100	HMS Science Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-20-2140	HMS Art Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-0000	HWMS Free Textbook	$ -	$ (20,000.00)	$ -	$ -	$ (20,000.00)	0.00
55-1990-000-21-2041	HWMS Orchestra	$ -	$ (50.00)	$ (300.00)	$ -	$ 250.00	600.00
55-1990-000-21-2042	HWMS Band	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2043	HWMS Vocal Music	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2065	HWMS Home Ec Fees	$ -	$ (50.06)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2100	HWMS Science Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-21-2140	HWMS Art Fees	$ -	$ (50.00)	$ -	$ -	$ (50.00)	0.00
55-1990-000-33-0000	Nelson Free Textbook Transfer	$ -	$ (10,000.06)	$ -	$ -	$ (10,000.00)	0.00
55-1990-000-34-0000	Rex Free Textbook Transfer	$ -	$ (10,000.00)	$ -	$ -	$ (10,000.00)	0.00
55-1990-000-35-0000	Freeman Free Textbook Transfer	$ -	$ (6,000.00)	$ -	$ -	$ (6,000.00)	0.00
55-1990-000-36-0000	Oatville Free Textbook Transfer	$ -	$ (7,000.00)	$ -	$ -	$ (7,000.00)	0.00
55-1990-000-37-0000	Prairie Free Textbook Transfer	$ -	$ (10,000.06)	$ -	$ -	$ (10,000.00)	0.00
55-1990-000-39-0000	Ruth Clark Free Textbook Transfer	$ -	$ (8,000.00)	$ -	$ -	$ (8,000.00)	0.00
55-5208-000-00-0000	Transfer from Supplemental General	$ -	$ (100,000.00)	$ -	$ -	$ (100,000.00)	0.00
Subtotal of Element: [Fund] 55 - TEXTBOOK & STUDENT MATERIAL -REVOL'		**$ (9,623.54)**	**$ (578,680.00)**	**$ (331,098.40)**	**$ -**	**$ (247,581.60)**	57.22
62-1100-000-00-0000	Tax In Process	$ -	$ (11,194.00)	$ (633,271.12)	$ -	$ 622,077.12	5657.23
62-1110-000-00-0000	Ad Valorem Taxes Levied	$ -	$ (1,029,935.00)	$ (38,090.16)	$ -	$ (991,844.84)	3.69
62-1140-000-00-0000	Delinquent Tax	$ -	$ (42,277.00)	$ (49,983.60)	$ -	$ 7,706.60	118.22
62-2440-000-00-0000	Motor Vehicle Tax	$ -	$ (259,949.00)	$ (203,818.75)	$ -	$ (56,130.25)	78.40
62-3110-000-00-0000	State Aid	$ -	$ (2,740,762.00)	$ -	$ -	$ (2,740,762.00)	0.00
Subtotal of Element: [Fund] 62 - BOND & INTEREST #1		**$ -**	**$ (4,084,117.00)**	**$ (925,163.63)**	**$ -**	**$ (3,158,953.37)**	22.65
70-3200-000-47-0000	ECC State Grant	$ (1,816.16)	$ (69,368.00)	$ (33,842.90)	$ -	$ (35,525.10)	48.78
Subtotal of Element: [Fund] 70 - ECC STATE GRANT		**$ (1,816.16)**	**$ (69,368.00)**	**$ (33,842.90)**	**$ -**	**$ (35,525.10)**	48.79
71-1310-000-00-0508	Tuition	$ (2,625.00)	$ (50,000.00)	$ (23,888.00)	$ -	$ (26,112.00)	47.77
Subtotal of Element: [Fund] 71 - ALL DAY KINDERGARDEN		**$ (2,625.00)**	**$ (50,000.00)**	**$ (23,888.00)**	**$ -**	**$ (26,112.00)**	47.78
95-1900-000-00-0000	Payroll Clearing Receipts	$ (28,905.02)	$ -	$ (255,193.65)	$ -	$ 255,193.65	0.00
Subtotal of Element: [Fund] 95 - PAYROLL CLEARING		**$ (28,905.02)**	**$ -**	**$ (255,193.65)**	**$ -**	**$ 255,193.65**	0.00
Total		**$ (6,921,308.02)**	**$ (68,901,717.00)**	**$ (47,294,667.97)**	**$ -**	**$ (21,607,149.03)**	68.64

TRANSFER REPORT: Cycle: FY13-14; Begin Date: 7/1/2013; End Date: 4/30/2014; Account Type: Expenditure; Subtotal Elements: Fund; Filter: ([Function] Between '5200' AND '5255') AND ([Fund]

Account Code	Description	Actual (Date Range)	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)	% of Budget
06-5211-911-00-0000	Transfer to At Risk (4 Yr. Old)	$ -	$ 200,000.00	$ -	$ -	$ 200,000.00	0.00
06-5213-913-00-0000	Transfer to At Risk (K-12)	$ -	$ 1,000,000.00	$ -	$ -	$ 1,000,000.00	0.00
06-5230-930-00-0000	Transfer To Special Education	$ 3,103,150.00	$ 4,588,850.00	$ 3,103,150.00	$ -	$ 1,485,700.00	67.62
Subtotal of Element: [Fund] 06 - GENERAL FUND		**$ 3,103,150.00**	**$ 5,788,850.00**	**$ 3,103,150.00**	**$ -**	**$ 2,685,700.00**	53.61
08-5211-000-00-0000	Transfer to At Risk (4 Yr. Old)	$ -	$ 206,000.00	$ -	$ -	$ 200,000.00	0.00
08-5213-000-00-0000	Transfer to At Risk (K-12)	$ 1,500,000.00	$ 3,500,000.00	$ 1,500,000.00	$ -	$ 2,000,000.00	42.85
08-5214-000-00-0000	Transfer To Bilingual	$ -	$ 200,000.00	$ -	$ -	$ 200,000.00	0.00
08-5228-000-00-0000	Transfer To Parent Ed	$ -	$ 106,000.00	$ -	$ -	$ 100,000.00	0.00
08-5230-000-00-0000	Transfer To Special Ed	$ -	$ 2,607,930.00	$ -	$ -	$ 2,607,930.00	0.00
08-5234-000-00-0000	Transfer To Vocational Ed	$ -	$ 500,000.00	$ -	$ -	$ 500,000.00	0.00
08-5255-000-00-0000	Transfer to Textbook & Student Mat.	$ -	$ 100,060.00	$ -	$ -	$ 100,000.00	0.00
Subtotal of Element: [Fund] 08 - SUPPLEMENTAL GENERAL		**$ 1,500,000.00**	**$ 7,207,930.00**	**$ 1,500,000.00**	**$ -**	**$ 5,707,930.00**	20.81
Total		**$ 4,603,150.00**	**$ 12,996,780.00**	**$ 4,603,150.00**	**$ -**	**$ 8,393,630.00**	35.42

3.4 Treasurer's Report / Bills

See Supporting Documentation in PDF

End of Section

4.0 REPORTS

No supporting documentation.

End of Section

5.0 FIRST READINGS

No supporting documentation.

End of Section

May BOE Policies

BOE Policies	Administrative Recommendation
Searches of Students JCABB	No Changes
Searches of Students JCABB-R	No Changes
Interrogation and Investigation JCAC	No Changes

Searches of Students JCABB
Principals are authorized to search students if there is reasonable suspicion that district policies, rules or directives are being violated. Strip searches shall not be conducted by school authorities. All searches by the principal shall be carried out in the presence of another adult witness.
BOE Approved: July 7, 2003
Cross Reference: JCAB and JCAC

Searches of Students JCABB-R
The student shall be told why a search is being conducted. The student shall be requested to empty items such as, but not limited to, pockets, purses, shoulder bags, book bags and briefcases. The principal or designee will make an attempt to contact the student's parents/guardians and may call law enforcement. Items, which the principal or designee believes may be connected with illegal activity, shall remain in the custody of the principal or designee unless the items are turned over to law enforcement officials. If the student refuses to cooperate, the principal or designee may take disciplinary action and/or seek assistance from law enforcement. (See JDD and JCAC)
If law enforcement assistance is present, further search of the student shall be with cooperation and assistance of law enforcement officials. The principal or designee shall remain with the student and be present during any search of the student made by law enforcement officials on school property. The principal or designee shall receive and file a receipt for items turned over to law enforcement officials.
If the principal or designee believes a student is in possession of an object, which can jeopardize the health, welfare, or safety of the student or others, the student shall be removed to a safe location. This determination may be based on any information received by the principal or any member of the faculty or staff.
A written report of each search shall be made by the principal or designee and submitted to the superintendent. The superintendent shall keep a copy of the written report on file.
(Whenever the principal is mentioned in this rule, it shall be construed so as to include the superintendent "or designated representative.")
BOE Approved: March 5, 2007

Interrogation and Investigation JCAC
Building administrators and others designated by the superintendent may conduct investigations and question students about infractions of school rules or the student conduct code.
If there is reason to believe a violation of a criminal law has been committed, the principal shall notify the appropriate law enforcement agency and may request further investigation of the alleged violation.
Coordination with Law Enforcement
School administrators shall/may meet periodically with local law enforcement officials to discuss the district's policies and rules regarding law enforcement contacts with the district.
Investigations Initiated by School Administrators and Conducted by Law Enforcement Officers

When law enforcement officers conduct an investigation and/or question a student(s) during school hours, the building principal shall make reasonable attempts to contact a parent, guardian or representative of the student(s) prior to questioning. Notification or attempted notification of parents, guardian or representative shall be documented by the administrator involved. If a student's parents, guardian or representative is not present during questioning of a student, the principal may be present.

Investigations Initiated and Conducted by Law Enforcement Officers

The administration shall cooperate with law enforcement officers who are conducting investigations of suspected child abuse. (See GAAD) Law enforcement officers shall not be permitted to conduct investigations during school hours except in demonstrated emergency situations. If a demonstrated emergency is found, the principal shall require identification of law enforcement officials and reasons for the interrogation or investigation of a student. If the principal is not satisfied with either the identification or the reason, the request shall not be granted. The principal shall attempt to notify the superintendent and the officer's superiors of the reasons for the refusal.

Violations of Criminal Law

Information on criminal conduct shall be turned over to law enforcement officials.

Taking Students into Custody

Students shall not be voluntarily released by school officials to law enforcement authorities unless the student has been placed under arrest or taken into custody by law enforcement or DCF. Reasonable effort shall be made to notify the student's parents, guardian or representative when students are removed from school for any reason by law enforcement authorities.

If a student is taken into custody by a campus police officer, school administrators shall also make a good-faith effort to contact parents.

Notification efforts shall be documented. Parents shall not be notified by school officials when their child is taken into custody by DCF and/or law enforcement as a result of allegations of abuse or neglect. Unless otherwise noted all of the following policies were re-adopted July 15, 2013.

Interrogation and Investigations JCAC - 2

When a student has been taken into custody or arrested on school premises without prior notification to the building principal, the school staff present shall ask the law enforcement officer to notify the principal of the circumstances as quickly as possible.

Disturbauce of School Environment

Law enforcement officers may be requested to assist in controlling disturbances at school and if necessary to take students or other persons into custody.

BOE Approved: July 7, 2003

BOE Reviewed and Adopted September 4, 2007

Cross Reference: EBC, GAAD, JCABB, JCEC and JHCAA Unless otherwise noted all of the following policies were re-adopted July 15, 2013.

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: May, 2014

RE: Updated Handbook for the 2014-2015 school year.

The following changes made to the Substitute Handbook are presented for your approval.

Pay Procedure:
After Ten Days in the Same Assignment
Base salary on Teacher's Salary Schedule - $203.28

2013-2014
After Ten Days in the Same Assignment
Base salary on Teacher's Salary Schedule - $200.55

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: May, 2014

RE: Updated Handbook for the 2014-2015 school year.

The following changes made to the Educational Support Personnel Handbook are presented for your approval.

Under II. **Benefits:** Addition:
C. Longevity Pay for Support Personnel; 1.; Second Paragraph:
Employees accruing years of service must be considered full time (30 or more hours per week, or a transportation employee) to be eligible.

2013-2014
Employees accruing years of service must be considered full time (30 or more hours per week) to be eligible.

C. Longevity Pay for Support Personnel; 2.; 5.:
Employees scheduled to work 30 or more hours per week or a transportation employee.

2013-2014
Employees scheduled to work 30 or more hours per week.

G. Retirement Plans; 2.; a:
Employee must be hired/rehired before the 2012-2013 school year to be eligible for the Early Retirement Program.

I. Leaves and Absences; 1.:
FMLA (Family Medical Leave Act) may run concurrently with annual/sick leave.

I. Leaves and Absences; 3.; Second Paragraph:
These days are used first an accumulated leave beyond the current year's allocation can be used for sick leave or snow days only.

2013-2014
These days are used first an accumulated leave beyond the current year's allocation can be used for sick leave only.

USD 261 EDUCATIONAL SUPPORT STAFF

POSITION DESCRIPTION

(PROPOSED REPLACEMENT POSITION TITLE FOR CURRENT MAINTENANCE/CUSTODIAL SUPERVISOR POSITION TITLE)

POSITION TITLE: Director of Facilities

SUPERVISOR: Executive Director of Operations

PAYMENT RATE: Annual salary to be determined by the Board of Education

QUALIFICATIONS:

1. High School diploma with training in maintenance, custodial services and leadership
2. Demonstrated maintenance and custodial skills and leadership experience
3. Skills and knowledge of applicable computer programs
4. Knowledge of safety standards, laws, codes, rules, regulations, policies and procedures related to building maintenance and custodial services
5. Ability to read blueprints
6. Must have valid Kansas driver's license
7. Position requires 24 hour on call status
8. Must maintain current TB testing as required by Health Department regulations (after employment offer is made)

ESSENTIAL FUNCTIONS:

1. Develop and maintain a system to prioritize maintenance and custodial jobs; utilize staff; and account for time and materials in job completion to ensure an effective and efficient work environment
2. Make frequent inspections of facilities to assure that maintenance and custodial work is being completed at a satisfactory level and that equipment is functioning properly
3. Review, advise, recommend and follow up on contracted equipment repair service for the purpose of maintaining equipment properly
4. Insure proper documentation and safeguards for all materials and equipment issued and used for the purpose of accountability within maintenance and custodial services.

5. Develop and implement systems for dealing efficiently and effectively with emergency situations to ensure that all safety measures are taken
6. Maintain accurate inventory of equipment for the purpose of accountability for the district's assets
7. Evaluate and recommend the selection, placement, promotion and dismissal of all custodial and maintenance personnel to the Executive Director of Operations to promote excellence within maintenance and custodial services
8. Review and approve maintenance and custodial employee time records as well as evaluate the need, approve and certify overtime for the purpose of accountability of work being done within the district
9. Conduct training and safety workshops for maintenance and custodial personnel in order to ensure best practices as well as compliance with all district, local, state and federal regulations
10. Continue to be informed of the latest trends, development and products of custodial supplies, services, maintenance repairs, energy conservation and environmental control to provide an efficient and effective work environment
11. Investigate and prepare accident reports that are submitted to the Executive Director of Operations to ensure that accidents are processed in a timely manner
12. Coordinate the installation and maintenance of alarm systems to ensure that they comply with local and state regulations
13. Serve as the district's field representative for construction projects to provide proper communication between contractors and the school district
14. Review and recommend capital outlay projects to provide guidance for the proper repair and replacement of district facilities and equipment
15. Coordinate custodial services with the Head Custodians, Principals and Executive Director of Operations to ensure that the safety and cleanliness needs of the district facilities are met
16. Be knowledgeable of safety standards, laws, codes, rules, regulations, policies and procedures for maintenance and custodial work to ensure compliance with state and local regulations
17. Assist the Executive Director of Operations regarding communications with local and state emergency responders to ensure safety and compliance with local and state regulations
18. Maintain a high level of confidentiality regarding student and staff information to be in compliance with legal requirements and to maintain a professional work environment
19. Be available for emergency calls at all hours of the day and night, weekends and holidays
20. Supervise weekend and holiday security for the district
21. Perform other duties as assigned for the purpose of ensuring the safe, secure, efficient and effective functioning of the school district

PHYSICAL REQUIREMENTS/ENVIRONMENTAL CONDITIONS:

Must have the physical dexterity and emotional ability to perform required work in a fast paced, intense work environment. Work will be done in both indoors and outdoors environments and during all weather seasons.

TERMS OF EMPLOYMENT:

At will

PERFORMANCE REVIEW:

Performance effectiveness evaluated in accordance with Kansas Statutes and Board of Education Policies

APPROVED:

5.5 Update Executive Assistant to the Superintendent Job Description

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

April Board Policies

BOE Policy	Administrative Recommendation
Release of a Student during the School Day	**No Changes**
Release of a Student during the School Day JBH-R	**No Changes**
Searches of Property JCAB	**No Changes**
Searches of Property JCAB-R	**No Changes**

Release of a Student during the School Day JBH
In recognition of the responsibility of the school district to parents for the health, welfare and safety of students, building principals will not release a student during the school day except to a student's lawful custodian as defined by Kansas law and whose identification is verified to the satisfaction of the principal or upon written or verbal request of a lawful custodian, which request shall be verified to the satisfaction of the principal. The name, address and telephone number of the lawful custodian shall be entered on the permanent record of the student in accordance with Board Policy JBC and JBH-R.
BOE Approved: July 7, 2003
Cross Reference: EBB and EBBD

Release of a Student during the School Day JBH-R
Before releasing a student during the school day, the building principal shall be responsible for verifying the identity of the person seeking release of the student.
If the principal is not satisfied with the identification provided by the person seeking release of a student, the student's release may be refused.
Students shall not be allowed to run personal errands for school employees off school premises during the school day.
BOE Approved: July 7, 2003

Searches of Property JCAB
Principals are authorized to search property if there is reasonable suspicion that district policies, rules or directives are being violated. In addition all lockers shall be subject to random searches without prior notice or reasonable suspicion. All searches by the principal shall be carried out in the presence of another adult witness.
BOE Approved: July 7, 2003
Cross Reference: JCABB

Searches of Property JCAB-R
Search of Lockers
Lockers in the district schools shall be under supervision of the principal. Students shall have no expectation of privacy in any school locker.
The combinations and/or keys to all locker locks shall be in the possession of the principal and stored in a place designed to guard against unauthorized access or use. The principal may search any locker at any time without notice. Students shall not place locks, other than those approved by the school, on any locker.
Searches of Property
Any person other than the principal who wishes to search a student's locker or property shall report to the principal before proceeding. In no event shall any person be permitted to search a student's locker or property without the principal's consent unless the person has a valid search warrant authorizing a search.

If a law enforcement officer desiring to search a student's locker or property has a search warrant, the principal shall permit the search, which shall be made in the presence of the principal.
Prohibited items found during the search shall remain in the custody of either the building principal or the law enforcement officer. If any items are turned over to law enforcement officials the principal shall receive a receipt for the items.
(Whenever the principal is mentioned in this rule, it shall be construed so as to include the superintendent "or designated representative.")
BOE Approved: July 7, 2003 Unless otherwise noted all of the following policies were re-adopted July 15, 2013.

6.2 Campus High School Staff, Student, Activities and Athletic Handbooks

See Supporting Documentation in PDF

End of Section

6.3 Haysville High School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

Request For Additonal Special Education Staff

March 24, 2013

Submitted By; Becky Cezar Director of Special Education

Over the past three years, the number of students living in our district with severe multiple disabilities has increased from Pre-K through high school Students with this level of disability require the services of a self-contained classroom as well as the support of various related service providers (speech language, occupational therapy, physical therapy and adaptive physical education to name a few) With this being said ,most students needing this support have enrolled at the elementary level. Specific data for classroom at each level is attached for your viewing.

Because of the influx in this student population, we are asking for additional teaching staff to divide the current number of students at the elementary level.

This classroom will be placed in one of our elementary buildings. This placement will be determined after the Director of Special Education, the Assistant Superintendent of Business and Elementary Building Principals have met to discuss classroom space.

This conversation will occur tentatively before the April BOE meeting. If the proposal is approved, a final decision of classroom placement will be made after BOE approval of the requested position.

If the position is approved, the position will be posted. The Director of Special Education, assigned building principal and other identified staff will conduct interviews. After interview, the Director of Special Education will recommend to our personnel department the chosen candidate to be submitted to the BOE for approval.

Cost estimates are attached for your review.

Thank you for your consideration.

To: Dr. Mike Clagg/Dr. Clint Schutte

From: Becky Cezar

Re: Request for Additional Special Education Staff

Date: March 24, 2014

Over the past 4 years, we have had an increase in the number of special education students with severe multiple disabilities. The number of students enrolled in current classrooms this year are as follows;

Elementary/Zehr 14	2012/9 students	2011/8 students	2010/7students
Middle School/Bush 12	2012/8 students	2011/7 students	2010/8 students
High School/Robinson 9	2012/ 7 students	2011/7 students	2010/6 students

I have checked residency for all students and have found that 4 of them live out of district. These students have been informed that they will need to apply at the home schools for the upcoming school year.

Projections for the 2014/2015 school year excluding out of district students are as follows

Elementary/Zehr 14 (three out of district leaving but three pre-K moving into her classroom)

Middle School/Bush 10 (one out of district leaving, one graduating)

High School/Robinson 9 (all returning none out of district or graduating)

Requested Position

1 Functionally endorsed teacher

Projected Costs:

1 Teacher	$50,000
Categorical Aid	-28,000
	$22,000

Please let me know if you have any questions regarding this information.

6.5 Elementary Curriculum Proposal

See Supporting Documentation in PDF

End of Section

2013-2014 Fees

Pre-Kindergarten Enrollment Fees

Program	Instructional
5 Day Student	$100.00
3 Day Student	$60.00
2 Day Student	$40.00

Kindergarten

Enrollment Fee	$45.00

Grades 1-5

Enrollment Fee	$75.00	$5.00 of increase for agenda/planners

Grades 6-12

Enrollment Fee	$85.00
Locker & ID/Planner	$15.00

Additional Fees:

Yearbook	$40.00 (CHS, HMS, & HWMS)
P.E. Uniform	$15 (Grades 7-12)
Driver's Education	$215.00 $265.00.00 Out of District
Parking (Optional)	$5.00
Activity Pass	$30.00
Athletic Fee	$20.00 per season(Fall, Winter, Spring)

Proposed 2014-2015 Fees

Pre-Kindergarten Enrollment Fees

Program	Instructional
5 Day Student	$100.00
3 Day Student	$60.00
2 Day Student	$40.00

Grades K-5

Enrollment Fee	$75.00	$5.00 for agenda/planner

Grades 6-12

Enrollment Fee	$85.00
Locker & ID/Planner	$15.00

Additional Fees:

Yearbook	$40.00 (CHS, HMS, & HWMS)	
P.E. Uniform	$15 (Grades 7-12)	
Driver's Education	$215.00	$265.00.00 Out of District
Parking (Optional)	$5.00	
Activity Pass	$30.00	
Athletic Fee	$20.00 per season (Fall, Winter, Spring)	

6.7 Equity in School Lunch Prices

See Supporting Documentation in PDF

End of Section

7.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

7.1 Schools for Fair Funding

No supporting documentation.

End of Section

7.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		Extension of Admin. Contracts
September		March
Enrollment Numbers		Curriculum Proposals
Summer Program Reports		School Calendar Proposals
Building Tours		
October		April
Special Education Plan		Teacher Non-Renewal Discussion
Building Tours		Capital Outlay Lists
Audit Report		Personnel Plan
November		May
KASB Delegates/voting		Handbooks
BOE Retreat/Goal Setting/Evaluation		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
		Set Budget Meeting Date and Time
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		
KASB State Convention		
KASB Spring/Fall Regional Mtgs.		

8.0 EXECUTIVE SESSION

No Supporting Documentation

End of Section

9.0 ADJOURNMENT

No supporting documentation.

End of Section