REGULAR MEETING USD # 261 - ADMINISTRATION BUILDING BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS – October 21, 2019 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - American Education Week Proclamation
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- Audit Report
- Bond Project Update – PDF – Schutte
- Strategic Plan Reports
- After School Dismissal and Parking at District Schools

6.0 ACTION ITEMS
- 6.1 Campus High School Turning Lane Easement

7.0 FIRST READINGS
- 7.1 Campus High School Parking Regulations
- 7.2 Superintendent's Evaluation Process

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Schools for Fair Funding Report
- 8.2 Future Agenda Items
- 8.3 Board Calendar
- 8.4 State Testing / ACT

9.0 EXECUTIVE SESSION – If Needed

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
September 16, 2019 - 7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at the Administration Building, 1745 W. Grand Ave., Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston. Six Board members were present.

MEMBERS PRESENT
Susan Walston, President
Paige Crum, Vice President
Dr. Susan Norton
Greg Fenster
Tom Gibson
Glenn Crum

OTHERS PRESENT
Dr. John Burke, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Asst. Supt. of Business and Finance
Dr. Mike Clagg, Asst. Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
David Morford, Campus High School Principal
Ildo Martins, Haysville West Middle School Principal
Toniette Haight, Freeman Elementary Principal
Angie Estell, Director of Special Services
Adia Ludwig, Director of Community Relations
David Herbert, Director of Information Services
Chris Long, Transportation Director
Others

1.0 MEETING OPENING

1.1 Call to Order
Susan Walston called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements

- Ruth Clark Elementary School will host Disco on the Drive Dance Party on Monday, October 7, 2019
- Ms. Walston attended the KTOY banquet. USD 261 had two semi-finalists, Micah Friesen – Nelson Elementary School and Paul Graves – Haysville Middle School.
- Superintendent's Evaluation Process
  Dr. Burke and Dr. Clagg presented information to the Board regarding the superintendent's evaluation process. Dr. Burke and Dr. Clagg gathered and shared with the Board examples of superintendent evaluations from other Districts and the evaluation that USD 261 Board has used.
  MOTION to form a committee with Paige Crum, Dr. Susan Norton and Dr. Burke to go over the evaluation information and possibly develop an updated superintendent's evaluation.
  (Walston/Gibson) Motion carried 6-0.
  Board members will review evaluation material, and give their suggestions to Debbie Coleman. Debbie will then send the suggestions onto the committee members by October 1st.

1.4 Superintendent's Announcements

- Dr. Burke attended the KTOY banquet.
- USD 261 was selected to provide a presentation at the KASB State Convention.
- Ruby Payne will speak to certified staff on September 27th from 8:30 – 3:30 at Campus. GEAR UP will be paying for the presentation and a portion of the luncheon.
- The KASB Legal team will be speaking to secretaries on September 27th from 9:00 – noon at the Learning Center.
- The Homecoming Parade will be held on October 4th at 2:00.

1.5 Campus High School Student Council Report

Amanda Phanivong the Campus High School 2019-2020 Student Council President and Destyni Lietzke StuCo Vice President presented a brief update on Council events.

- On Monday, September 2nd Student Council went to the Owl's Nest at Nelson Elementary School.
- Student Council Regionals will be held on Wednesday, September 25th
- Student Council will be hosting Coffee with a Cop on Thursday, September 26th at Campus High School.
- Fall Homecoming will be celebrated the first week in October.
- Homecoming candidates will be participating in a PAT even on Monday, September 30th.

1.6 New and Good

Tom Gibson

- The program at the Chamber luncheon on Thursday, September 19th will be the results from the First Impression visit to Haysville.
- Safe Kids and Rex Elementary School will participate in the International Walk to School Day on Wednesday, October 2nd.

Dr. Burke

- "Thank you" to all of the first responders that acted so quickly and efficiently at the accident at Rex last Friday.

1.7 Approve / Amend Agenda

MOTION to approve the Agenda as presented.
(P. Crum/Norton) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

None

2.2 Remarks/Comments from District Visitors – 2 minutes

None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel - Additional Personnel items may have been placed at each Board member's place.

3.3 Gifts and Grants

- Rex Elementary School received 1200 ice cream cups valued at $720.00 from Dillons for the Rex Ice Cream Social.
- Freeman Elementary School had 14 teachers receive donations in the amount of $100.00 each from Adopt A School.
- Freeman Elementary School received two backpacks filled with supplies valued at $45.00 from Melinda Smith.
- Freeman Elementary School received $30.00 worth of school supplies from Angie Gaines.

3.4 SITE Council Members

MOTION to approve the Consent Agenda as presented.
(P. Crum/Norton) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS - PDF

Dr. Schutte presented information to the Board regarding the Treasurer's Report/Bills.
MOTION to approve Treasurer's Report/Bills as presented.
(G. Crum/Gibson) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

Bond Project Update

Dr. Schutte presented an update on the District's Bond construction project. Projects are coming to completion. Dr. Schutte anticipates a credit from the Rex roof due to the decking being in better condition than anticipated.

School Dude Inspection Report

Dr. Clint Schutte presented information to the Board regarding the School Dude Inspection report. This report reflects the District's maintenance requests, monitors warranties and keeps track of jobs completed.

6.0 ACTION ITEMS

6.1 Transportation Handbook

Transportation Director, Chris Long, informed the Board that changing the age for a bus driver from 21 years to 25 years, as indicated on page 3, will not be changed and left as is.
MOTION to approve the Transportation Handbook as with corrections as discussed.
(Gibson/Norton) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Campus High School Parking Regulations

Dr. Burke explained to the Board that he has asked Campus administration to revisit the parking regulations in the Student Handbook and bring back their suggestions to the Board at the October 21st BOE Meeting. This will be a First Reading.
Action was not taken by the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding – The next Schools for Fair Funding meeting will be September 27th.

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Building Reports
- Class Numbers
- Bond Project Update
- American Education Week Proclamation - Dates – November 18 – 22, 2019
- Audit Report
- Strategic Plan Report
- Parking Regulations at Campus and HHS
- Report on after school dismissal and parking at District schools
- Superintendent evaluation

8.3 Board Calendar
No Changes

9.0 EXECUTIVE SESSION – No Executive Session

10.0 ADJOURNMENT
Meeting adjourned at 8:09 p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

3.2 Routine Personnel

No supporting documentation.

End of Section

USD 261
HAYSVILLE SCHOOLS

Freeman Elementary School

7303 South Meridian
Haysville, Kansas 67060
316-554-2265
Fax# 316-554-2295

Date: Sept 19, 2019

To: USD 261 Board of Education

From: Jerri Clagg, Secretary

RE: Donation

Freeman Elementary received a donation of 4-wheeled dollies

with the monetary value of $600.00 from Matt Robertson.

We are requesting acceptance of this donation.

Thank you,

Jerri Clagg

Jerri Clagg
Secretary
Freeman Elementary

Tammy-Lou Boes <tboes@usd261.com> Fri, Sep 20, 2019 at 12:48 PM
To: Debbie Coleman <dcoleman@usd261.com>
Cc: Ildo Martins <imartins@usd261.com>, Amber Marshall <amarshall@usd261.com>

Haysville Board of Education:

HWMS is seeking Board approval of the following…
Amber Marshall received a grant in the amount of $8244.00 for Haysville West Middle School from Cox Communications. It is funded from the "Full Steam Ahead" Project.

Thank you.

Haysville West Middle School

Tammy-Lou Boes 1:32 PM (44 minutes ago)

BOE

We are requesting board approval for a donation that our Science Department received from Occidental Chemical Corporation in the amount of $4600.00.

Thank you for your consideration,

Tammy Boes
HWMS

Homeless/Support Services Donations 19-20				
Date	**Name**	**Address**	**Phone**	**Donation**
8/12/2019	First Christian Church	7465 S Meridian Haysville 67060	524-5884	$241.00 check for supplies/needs
8/15/2019	Angel Gaynor			school supplies
8/7/2019	Convoy of Hope, Bethel Life			backpacks and school supplies
8/13/2019	anonymous,drop in office			school supplies
8/22/2019	Haysville Senior Center			school supplies
9/17/2019	Haysville Family Med Center	7107 S Meridian Haysville KS 67060	858-4165	school supplies and $5.00 cash for supplies
9/14/2019	LaRue Gorychka	209 James Ave Haysville KS 67060		$100.00 check for supplies/needs
10/3/2019	Ressurection Lutheran Church	3850 W 71st St S Haysville KS 67060		$500 for support services (lice kits specifically) + other

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	1,465,690.70	2,386,443.00	-3,046,106.43	806,027.27	-150,386.57	655,640.70	0.00
07	FEDERAL FUNDS	-169,049.27	480.00	-104,601.31	-273,170.58	-40,443.88	-313,614.46	0.00
08	SUPPLEMENTAL GENERAL	-1,143,340.82	261,538.27	-293,153.28	-1,174,955.83	-87,300.32	-1,262,256.15	0.00
11	AT-RISK (4 YEAR OLD)	38,478.86	0.00	-48,602.01	-10,123.15	-487.10	-10,610.25	0.00
13	AT-RISK (K-12)	-72,972.51	0.00	-279,801.32	-352,773.83	-922.71	-353,696.54	0.00
14	BILINGUAL	5,686.69	0.00	-14,944.66	-9,257.97	0.00	-9,257.97	0.00
16	CAPITAL OUTLAY	441,663.57	122,036.12	-116,490.29	447,209.40	-204,402.74	242,806.66	0.00
18	DRIVER TRAINING	255,315.00	200.00	0.00	255,515.00	-167.00	255,348.00	0.00
24	FOOD SERVICE	3,075,351.88	262,502.93	-315,996.13	3,021,858.68	-101,256.71	2,920,601.97	0.00
26	PROFESSIONAL DEVELOPMENT	22,548.93	0.00	-16,140.16	6,408.77	-1,434.66	4,974.11	0.00
28	PARENTS AS TEACHERS PROGRAM	35,744.45	77,403.00	-32,021.00	81,126.45	-6,011.15	75,115.30	0.00
30	SPECIAL EDUCATION	39,794.72	0.00	-892,657.46	-852,862.74	-3,061.72	-855,924.46	0.00
31	CONSTRUCTION	-1,004,979.95	0.00	-182,024.00	-1,187,003.95	0.00	-1,187,003.95	0.00
34	VOCATIONAL EDUCATION	21,008.02	0.00	-56,762.66	-35,754.64	-15,366.18	-51,120.82	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	587,597.57	11,033.51	-85,162.86	513,468.22	-48,003.35	465,464.87	0.00
62	BOND & INTEREST #1	5,859,334.40	129,541.44	0.00	5,988,875.84	0.00	5,988,875.84	0.00
70	ECC STATE GRANT	-7,806.64	0.00	-9,807.42	-17,614.06	-1,409.95	-19,024.01	0.00
71	KANSAS PRESCHOOL PILOT GRANT	7,429.00	0.00	0.00	7,429.00	0.00	7,429.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
95	PAYROLL CLEARING	26,530.12	41,192.05	-8,621.08	59,101.09	0.00	59,101.09	0.00
TOTAL		10,539,727.27		-5,502,892.07		-660,654.04		0.00
			3,292,370.32		8,329,205.52		7,668,551.48	

************************** End of report **************************

9500.00
8.319.705.52 BANK Balance
8319705.27 General Ledger
-0-

Bank Statement Closing Date: 09/30/2019
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 10/02/2019 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		8,958,958.83	
Items Not Listed on this Statement			
Checks:	-639,253.31		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-639,253.31	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			8,319,705.52

Ending Cash Balance as of 09/30/2019

Beginning Cash Balance:		10,529,951.27	
Items from Skyward Sources			
Accounts Payable Sources:	-3,249,786.77		
Cash Receipts Sources:	3,311,595.52		
Journal Entries Sources:	-6,104.90		
Payroll Sources:	-2,265,949.60		
Subtotal of Skyward Sources:		-2,210,245.75	
Month End Balance:			8,319,705.52

Variance: 0.00

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

September 30, 2019

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUNDS.....	Awaiting Federal Funds
08	SUPPLEMENTAL GENERAL.....	Awaiting State Funds
11	AT-RISK (4 Yr Olds).....	Awaiting State Funds
13	AT-RISK (K-12).....	Awaiting State Funds
14	BILINGUAL.....	Awaiting State Funds
30	SPECIAL EDUCATION.....	Awaiting State Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
34	VO-ED.....	Awaiting State Funds
70	ECC STATE GRANT.....	Awaiting State Funds

FD	T	FUNC	OBJ	BLDG	PRG	FD	T	FUNC	OBJ	BLDG	PRG	2019-20 Revised Budget	September 2019-20 Monthly Activity	2019-20 FY Activity	Encumbered Amount	2019-20 Available Funds
)6	E	5208	931	0000	000	06	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
)6	E	5211	911	0000	000	06	E	5211	911	0000	000	200,000.00	0.00	0.00	0.00	200,000.00
)6	E	5213	913	0000	000	06	E	5213	913	0000	000	1,700,000.00	0.00	0.00	0.00	1,700,000.00
)6	E	5216	918	0000	000	06	E	5216	918	0000	000	0.00	0.00	0.00	0.00	0.00
)6	E	5226	926	0000	000	06	E	5226	926	0000	000	0.00	0.00	0.00	0.00	0.00
)6	E	5228	928	0000	000	06	E	5228	928	0000	000	150,000.00	0.00	0.00	0.00	150,000.00
)6	E	5230	930	0000	000	06	E	5230	930	0000	000	6,244,000.00	0.00	0.00	0.00	6,244,000.00
)6	E	5234	934	0000	000	06	E	5234	934	0000	000	150,000.00	0.00	0.00	0.00	150,000.00
)6	E	5251	951	0000	000	06	E	5251	951	0000	000	0.00	0.00	0.00	0.00	0.00
)6	E	5253	953	0000	000	06	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
)8	E	5211	000	0000	000	08	E	5211	000	0000	000	400,000.00	0.00	0.00	0.00	400,000.00
)8	E	5213	000	0000	000	08	E	5213	000	0000	000	4,716,079.00	0.00	0.00	0.00	4,716,079.00
)8	E	5214	000	0000	000	08	E	5214	000	0000	000	250,000.00	0.00	0.00	0.00	250,000.00
)8	E	5226	000	0000	000	08	E	5226	000	0000	000	100,000.00	0.00	0.00	0.00	100,000.00
)8	E	5228	000	0000	000	08	E	5228	000	0000	000	50,000.00	0.00	0.00	0.00	50,000.00
)8	E	5230	000	0000	000	08	E	5230	000	0000	000	4,225,000.00	0.00	0.00	0.00	4,225,000.00
)8	E	5234	000	0000	000	08	E	5234	000	0000	000	550,000.00	0.00	0.00	0.00	550,000.00
)8	E	5255	000	0000	000	08	E	5255	000	0000	000	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	30	E	5253	953	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	53	E	5206	910	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	53	E	5206	930	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	53	E	5208	931	0000	000	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	53	E	5230	930	0000	000	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals												18,735,079.00	0.00	0.00	0.00	18,735,079.00

Number of Accounts: 23

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

Campus Easements – Turning Lane Construction

There are two easements we are requesting. One is permanent for the construction and use of the sidewalk and the other is temporary for overall construction. The sidewalk easement encompasses the sidewalk, while the temporary construction easement encompasses the parking lots and front of the school as shown below in the outline. The intent is to allow the contractor to use the parking areas to park vehicles, store equipment and materials, and more easily access the various construction sites.



RI HV01878 632-25 and 817-V R351

EASEMENT FOR RIGHT-OF-WAY

THIS EASEMENT FOR RIGHT-OF-WAY, executed and delivered to Sedgwick County, Kansas (hereinafter, "County") by:

WITNESSETH:

That for and in consideration of the sum of:
ONE DOLLAR AND NO/100 ($1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, Owner hereby grants, bargains, sells and conveys to County a permanent easement in, over, across and upon the following-described premises, to wit:

See Exhibit "A"

For the purpose of construction and public use of a pedestrian or bicycle path according to the plans and specifications now on file in the office of the Sedgwick County Engineer.

Dr. John Burke, Superintendent USD 261

STATE OF KANSAS)
COUNTY OF SEDGWICK) ss:

This instrument was acknowledged before me on _____ 20
by Dr. John Burke

Notary Public
My appointment expires: _____

(Seal)

Susan Walston, School Board President USD 261

STATE OF KANSAS)
COUNTY OF SEDGWICK) ss:

This instrument was acknowledged before me on _____ 20
by Susan Walston

Notary Public
My appointment expires: _____

(Seal)

ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS THIS_____ DAY OF _____, 20____.

RECOMMENDED:

BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS

DAVID C. SPEARS P.E., DIRECTOR,
PUBLIC WORKS/COUNTY ENGINEER

DAVID T. DENNIS, CHAIRMAN
COMMISSIONER, THIRD DISTRICT

APPROVED AS TO FORM:

ATTEST:

MICHAEL L. FESSINGER
ASST. COUNTY COUNSELOR

KELLY B. ARNOLD, COUNTY CLERK
COUNTY CLERK

EXHIBIT "A"

RI HV01878

Road# 632-25 and 817-V
CIP# R-351

Pedestrian Access Easement

A Tract of Land in Lot 1, Block 1, "Campus Complex Addition" to Sedgwick County, Kansas described as follows: Beginning at the Southwest corner of said Lot 1, Block 1; thence N 0°44'36" W, on a platted bearing along the West line of said Lot 1, a distance of 13.14 feet, said point being 88.14 feet North of the South line of the Southwest Quarter of Section 19, Township 28 South, Range 1 East of the 6th P.M., Sedgwick County, Kansas; thence N 89°15'17" E, a distance of 220 feet, said point being 85.33 feet North of the South line of said Southwest Quarter; thence N 79°04'17" E, a distance of 32 feet, said point being 90.59 feet North of the South line of said Southwest Quarter; thence N 89°31'10" E, a distance of 725 feet, said point being 90.66 feet North of the South line of said Southwest Quarter, said point also being 40.66 feet North of the South line of Lot 1, Block 1 of said "Campus Complex Addition"; thence S 78°36'16" E, a distance of 25 feet; thence S 65°49'01" E, a distance of 81.03 feet, more or less, to the South line of said Lot 1; thence S 88°31'29" W along the South line of said Lot 1, a distance of 32.22 feet; thence N 65°49'01" W, a distance of 51.31 feet; thence N 78°36'16" W, a distance of 20 feet, to a point 26.67 feet North of the South line of Lot 1, Block 1 of said "Campus Complex Addition", thence S 89°31'10" W, a distance of 726 feet; thence S 79°04'17" W, a distance of 32 feet, said point being 71.35 feet North of the South line of the Southwest Quarter of said Section 19; thence S 89°15'17" W, a distance of 30.56 feet to a point on the South line of Lot 1, Block 1 of said "Campus Complex Addition"; thence N 77°26'21" W along the South line of said Lot 1, a distance of 13.44 feet to a deflection point on the South line of said Lot 1; thence S 88°31'29" W along the South line of said Lot 1, a distance of 175 feet to the point of beginning.

AND

A Tract of Land in Lot 1, Block 1, "Campus Complex Addition" to Sedgwick County, Kansas described as follows: Commencing at the Southwest corner of said Lot 1, Block 1; thence N 0°44'36" W, on a platted bearing along the West line of said Lot 1, a distance of 175 feet; thence N 14°46'47" W along said West line, a distance of 61.85 feet to the point of beginning; thence continuing along said West line N 14°46'47" W, a distance of 41.23 feet to a deflection point on said West line; thence N 0°44'36" W along the West line of said Lot 1, a distance of 99 feet; thence N 89°15'24" E perpendicular to the West line of said Lot 1, a distance of 10 feet; thence S 0°44'36" E parallel with the West line of said Lot 1, a distance of 139 feet to the point of beginning.

Said Tracts contain 0.36 acres, more or less.

TRICIA L. ROBELLO LICENSED 1246 9-13-19 KANSAS LAND SURVEYOR

By: _____

Tricia L. Robello, PS #1246
Deputy County Surveyor
Sedgwick County, Kansas

RI HV01878 632-25 and 817-V R351

TEMPORARY CONSTRUCTION EASEMENT

THIS TEMPORARY CONSTRUCTION EASEMENT, executed and delivered to Sedgwick County, Kansas (hereinafter,
"County") by:

WITNESSETH:

That for and in consideration of the sum of:

ONE DOLLAR AND NO/100($ 1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, Owner hereby grants, bargains, sells and conveys to County a temporary easement in, over, across and upon the following-described premises, to wit:

See Exhibit "A"

For the purpose of permitting all construction uses according to plans and specifications now on file in the office of the Sedgwick County Engineer. Said easement shall expire upon completion of the above described construction.

Dr. John Burke, Superintendent USD 261

STATE OF KANSAS)
COUNTY OF SEDGWICK) ss:

This instrument was acknowledged before me on _____ 20
by Dr. John Burke

(Seal)

Notary Public
My appointment expires:_____

Susan Walston, School Board President USD 261

STATE OF KANSAS)
COUNTY OF SEDGWICK) ss:

This instrument was acknowledged before me on_____ 20
by Susan Walston

(Seal)

Notary Public
My appointment expires:_____

ACCEPTED BY THE BOARD OF COUNTY COMMISSIONERS THIS_____ DAY OF _____, 20____.

RECOMMENDED:

BOARD OF COUNTY
COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS

_____
DAVID C. SPEARS P.E., DIRECTOR,
PUBLIC WORKS/COUNTY ENGINEER

_____
DAVID T. DENNIS, CHAIRMAN
COMMISSIONER, THIRD DISTRICT

APPROVED AS TO FORM:

ATTEST:

_____
MICHAEL L. FESSINGER
ASST. COUNTY COUNSELOR

_____
KELLY B. ARNOLD, COUNTY CLERK
COUNTY CLERK

EXHIBIT "A"

RI HV01878

Road# 632-25 and 817-V
CIP# R-351

Temporary Construction Easement

A Tract of Land in Lot 1, Block 1, "Campus Complex Addition" to Sedgwick County, Kansas described as follows: Beginning at the Southwest corner of said Lot 1, Block 1; thence N 0°44'36" W, on a platted bearing along the West line of said Lot 1, a distance of 175 feet; thence N 14°46'47" W along said West line, a distance of 103.08 feet; thence N 0°44'36" W along the West line of said Lot 1, a distance of 423.02 feet; thence N 89°15'24" E perpendicular to the West line of said Lot 1, a distance of 261.98 feet, said point being 312 feet East of the West line of the Southwest Quarter of Section 19, Township 28 South, Range 1 East of the 6th P.M., Sedgwick County, Kansas; thence S 0°44'36" E parallel with the West line of said Southwest Quarter, a distance of 620 feet to a point 150 feet North of the South line of said Southwest Quarter; thence N 88°31'29" E parallel with the South line of said Southwest Quarter, a distance of 1143 feet, said point also being 100 feet North of the South line of Lot 1, Block 1 of said "Campus Complex Addition"; thence S 1°28'31" E perpendicular to the South line of the Southwest Quarter of said Section 19, a distance of 85 feet, said point being 15 feet North of the South line of Lot 1, Block 1 of said "Campus Complex Addition"; thence N 88°31'29" E parallel with the South line of said Lot 1, a distance of 1185.43 feet, more or less, to a point on the East line of said Lot 1; thence South along the East line of said Lot 1, a distance of 15 feet to the Southeast corner of said Lot 1; thence S 88°31'29" W along the South line of said Lot 1, a distance of 2282.39 feet, more or less, to a deflection point on the South line of said Lot 1; thence N 77°26'21" W along the South line of said Lot 1, a distance of 103.08 feet; thence S 88°31'29" W along the South line of said Lot 1, a distance of 175 feet to the point of beginning.

TRICIA L. ROBELLO
LICENSED
PS-1246
9-13-19
KANSAS
LAND SURVEYOR

By: _____

Tricia L. Robello, PS #1246
Deputy County Surveyor
Sedgwick County, Kansas

7.0 FIRST READINGS

No supporting documentation.

End of Section

PARKING REGULATIONS

Driving and parking on school property is a privilege and may be revoked at any time, if abused. Bus transportation is available to all students.

1. All vehicles must be registered in the office for $5.00 and must display parking permit as designated by security.
2. Students who have not earned at least three credits may not purchase a permit and therefore may not park or operate a vehicle on campus and students must have either a valid "Farm Permit" License or a "Restricted" License in order to obtain a permit.
3. Each vehicle must be registered with the school and be properly insured and tagged at the beginning of each school year or when the permit is acquired.
4. In the event of an emergency, a student may check out from the office a "temporary" parking permit. This permit will be for one day only and must be returned to the office at the end of the day. A temporary parking permit will be available in the office for a $5.00 refundable deposit.
5. Any accident, no matter how minor, must be reported to the office or the security officer.
6. Vandalism or theft must be reported to the office of the security officer.
7. As posted 10 M.P.H. speed limit.
8. Parking lots will be assigned as follows. East Lot: For staff and students.

   South Lot: Reserved for staff and visitor parking only.

   West Lot: For staff and seniors only.

   Reserved Parking: Those stalls marked as "Staff" parking, are intended for staff members only.
9. Students in violation of parking regulations may be ticketed by the security officer ($5 per violation of regulations), referred to administration for conference, revocation of parking privileges, or disciplinary action.
10. All vehicles on campus are subject to local and state statute and may be cited by the Haysville Police Department.

Superintendent Evaluation Form
(October 21, 2019 Revision)
Haysville USD 261

Haysville USD 261 Mission Statement: The relentless pursuit of excellence.

Board Member: _____ Date: _____

Purpose:

1. Provide an opportunity for the board and superintendent to meet and discuss the superintendent's performance and the district's management.
2. Review, clarify and discuss the immediate and long-term goals for the district and the superintendent.
3. Establish, clarify and discuss the major functions, responsibilities and roles of the superintendent and the board.
4. Facilitate a good working relationship between the board and the superintendent.
5. Encourage and recognize good administrative performance.
6. Improve the superintendent's leadership performance and management of the district by suggesting areas of responsibility and operating techniques that may be strengthened.
7. Set reasonable standards for continued employment of the superintendent.

Procedures:

1. The superintendent shall be evaluated as per state statute; at a minimum.
2. The board president shall provide all board members with the Superintendent Evaluation Form prior to the board meeting in January.
3. The board members shall review the procedures and the document for clarity and understanding.
4. Board members shall have one week to complete the evaluation document and return it to the board president.
5. The board president and vice president shall meet to compile the results from the individual board members.
6. The board president and vice president shall meet with the superintendent prior to the meeting in January to share the compiled evaluation with him/her.
7. The board of education and the superintendent shall meet in executive session at a special meeting held just prior to the meeting in January to discuss the evaluation.
8. The board and the superintendent will cooperatively create job targets for the superintendent for the coming year.

Please circle the appropriate letter using the following scale:
4 – Almost always/Outstanding/Above and beyond job requirements
3 – Frequently/Above average/More than expected
2 – Seldom/Needs improvement/Some weaknesses
1 – Almost never/Definite area of weakness/Needs definite change/Unsatisfactory (Evaluator comment required)

4 3 2 1	1. Keeps the board informed about issues, needs and operations of the district.
4 3 2 1	2. Interprets and implements board policy.
4 3 2 1	3. Supports board policy and actions with the public and staff.
4 3 2 1	4. Clearly and consistently interprets, communicates and directs programs, goals and policies.
4 3 2 1	5. Communicates both verbal and written ideas clearly.
4 3 2 1	6. Promotes collegiality with staff and colleagues.
4 3 2 1	7. Promotes visibility of the schools/district.
4 3 2 1	8. Accepts constructive criticism and is respectful of others.
4 3 2 1	9. Participates in professional development activities.
4 3 2 1	10. Demonstrates high expectations for all.
4 3 2 1	11. Bases decisions on what is best for the district and student success.
4 3 2 1	12. Recognizes and acknowledges excellence.
4 3 2 1	13. Involves staff as appropriate in shared decision making.
4 3 2 1	14. Promotes, encourages and assists all staff members in working toward improvement.
4 3 2 1	15. Maintains high visibility and accessibility.
4 3 2 1	16. Possesses leadership skills to effectively orchestrate the district's programs.
4 3 2 1	17. Promotes and maintains school/district standards.
4 3 2 1	18. Promotes an environment that facilitates improvement.
4 3 2 1	19. Promotes a climate of learning.

Written Comments

Please use the space below for comments you might have as an evaluator.

Areas of Strength:

Areas in Need of Improvement:

_____	_____	_____	_____
Signature of Board President	Date	Signature of Board Vice President	Date

_____	_____
Signature of Superintendent	Date

Job Targets will be mutually agreed upon by the board of education and the superintendent as a focus for the next twelve month period. They will be created at the conclusion of the evaluation conference.

1.

2.

3.

Superintendent Evaluation

Strategic Goal Area #1 - Support staff through the systematic development and implementation of instructional tools, practices, and technologies to ensure student learning and success.

Critical Strategies	Developing*	Accomplished	Distinguished
Critical Strategy - **Curriculum**: Develop and implement a future-focused curriculum for grades PreK-12.			
Critical Strategy - **Instruction**: Design and implement an instructional system to provide engaging instruction utilizing research-based best practices.			
Critical Strategy - **Assessment**: Develop an assessment plan and process for collection and interpretation of data to guide curriculum and instruction.			
Critical Strategy - **Instructional Technology**: Advance student achievement through effective integration of instructional technologies.			
Critical Strategy - **Professional Development**: Improve capacity of staff to implement district initiatives by providing continuous learning and growth opportunities.			
Critical Strategy - **Culture and Climate**: Develop and implement a system of academic, career, and social supports that will positively impact student achievement and district culture and climate.			
Critical Strategy - **Innovation**: Create and promote a variety of innovative programs and practices to meet the needs of students and staff.			

*Requires comment

Superintendent Comments:

Board Member Comments:

Strategic Goal Area #2 - To recruit, develop, and retain a high quality workforce.

Critical Strategies	Developing*	Accomplished	Distinguished

Promote a positive image of the district and community.			
Improve compensation and incentives.			
Build Supportive relationships with building staff.			
Enhance on-boarding and off-boarding.			
Target marketing and recruiting.			

*Requires comment

Superintendent Comments:

Board Member Comments:

Strategic Goal Area #3 - To create and enhance modern, safe learning facilities to achieve excellence.

Critical Strategies	Developing*	Accomplished	Distinguished
Complete a facilities review with a facilities master plan.			
Complete an infrastructure review with an infrastructure master plan.			
Inform, educate, and involve our community to know about the district facilities and infrastructure.			

*Requires comment

Superintendent Comments:

Board Member Comments:

Strategic Goal Area #4 - To strengthen community relationships through intentional partnerships.

Critical Strategies	Developing*	Accomplished	Distinguished
Increase USD261derful awareness.			
Increase internal and external support of the District's success.			
Develop and enhance two-way partnerships with businesses and organizations.			
Develop and enhance two-way partnerships with families/guardians of our students.			
Keep District stakeholders apprised of critical information.			
Partner with City, USD 261 community members and members of the local first responder agencies to strengthen relationships and awareness of District amenities, opportunities and needs.			

*Requires comment

Superintendent Comments:

Board Member Comments:

Strategic Goal Area #5 - To Pursue and develop the financial resources to support the goals of the district.

Critical Strategies	Developing*	Accomplished	Distinguished
Identify growth (population) potential for Haysville USD 261.			
Aggressively market programs & opportunities for Haysville USD 261.			
Lobby and advocate for public education funding.			
Identify financing options.			

*Required comment

Superintendent Comments:

Board Member Comments:

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Schools for Fair Funding Report

End of Section

8.2 Future Agenda Items

End of Section

Haysville Board of Education Calendar

July

Organizational Meeting

Budget Workshop - Scheduling

August

Budget Hearing

Approve Budget

Budget Workshop

September

Site Council Mmbrshp. Apprvl – Consent Agnd.

School Dude Inspection Report
Review / Means and Methods for Asset Works

October

Audit Report

Enrollment Numbers

National Education Week (Dates)

November

KASB Delegates/Voting

Curriculum Proposals

Star Polisher Awards

December

Schedule Superintendent Evaluation

Yearly Activities:

Joint BOE/City Meeting (a 5th Monday)

Crisis / Safety Report

Emergency Safety Interventions Reports - Personnel

Joint BOE/Stu-Co Meeting

KASB State Convention

KASB Spring & Fall Regional Mtgs.

January

Superintendent Evaluation/Contract

Handbooks

Elect Board Negotiations Team

School Bd. Appreciation Mo.

February

Report of Admin. Evaluations

Extension of Admin. Contracts

Handbooks

Capital Outlay

March

School Calendar Proposals

Handbooks

April

Handbooks

Star Polisher Awards

Proclamation for Teacher Appreciation

May

Handbooks

Graduations/Promotions

Retiree Reception

Review ASA Contract - Reports

June

Handbooks

Set Budget Meeting Date and Time

Approve Updated Wellness Policy

On Going:

Policy Review (monthly)

Advertising Revenue (periodic)

8.4 State Testing / ACT

No supporting documentation.

End of Section

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section